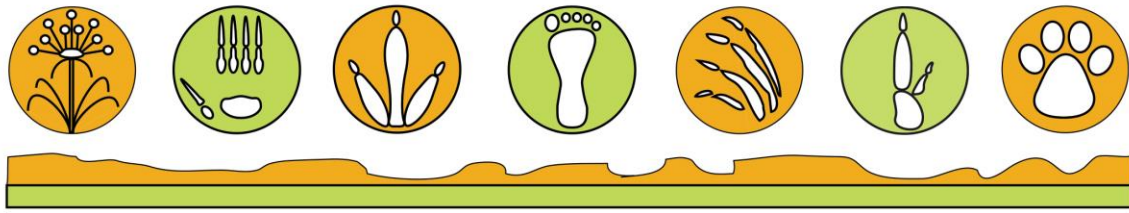


# BARKLY REGIONAL COUNCIL



## VISION

We are a progressive and sustainable Council who respects and listens to the people.

## The Way We Will Work

We will be engaged and have regular opportunities to listen.  
We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.  
Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices.  
We are a responsible Council that meets all of its regulatory and social responsibilities.  
We will be a responsive Council.

## MINUTES

### AUDIT COMMITTEE MEETING THURSDAY, 2 JULY 2015 TENNANT CREEK

The Audit Committee Meeting of the Barkly Regional Council was held in Council Chambers on Thursday, 2 July 2015 at 10:00am.

**Edwina Marks**  
Chief Executive Officer

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## 1. OPENING AND ATTENDANCE

Meeting opened by chair Rex Mooney at 10:03am.

### 1.1 COMMITTEE MEMBERS PRESENT

Rex Mooney	Chairperson
President Barb Shaw	Ex Officio
Cr. Bob Bagnall	Committee Member
Cr. Narelle Bremner	Committee Member

### 1.2 STAFF MEMBERS PRESENT

Edwina Marks	Chief Executive Officer
Theresa Nicoloussi	A/Finance Manager
Courtney Barber	Executive Assistant to the Chief Executive Officer

### 1.3 APOLOGIES

Nil

### 1.4 ABSENT WITHOUT APOLOGIES

Nil

### 1.5 DISCLOSURE OF INTEREST

There were no declarations of interest at this Audit Committee Meeting.

## 2 CONFIRMATION OF AUDIT COMMITTEE MEETING MINUTES

### 2.1 AUDIT COMMITTEE MEETING - 10 MARCH 2015

#### MOTION

That the Audit Committee

- Accept the minutes of the Audit Committee Meeting held on 10 March 2015 as a true and accurate record.

**Moved: Cr. Bagnall**

**Seconded: Cr. Bremner**

**CARRIED UNAN.**

*Resolved 11/15*

## 3 UPDATED AUDIT COMMITTEE WORK PROGRAM REPORTS

### 3.1 AUDIT COMMITTEE WORK PROGRAM

#### MOTION

That the Audit Committee

- Receive and note the report

**Moved: Cr. Bagnall**

**Seconded: Cr. Bremner**

**CARRIED UNAN.**

*Resolved 2/15*

## 4 GENERAL BUSINESS AND MATTERS FOR NOTING REPORTS

### 4.1 ANNUAL FINANCIAL STATEMENTS AND AUDIT PROCESS 2014-15

#### MOTION

That the Audit Committee

- Receive and note the report

**Moved: President Shaw**

**Seconded: Cr. Bagnall**

**CARRIED UNAN.**

*Resolved 3/15*

#### 4.2 CONSULTANT PLAN

##### MOTION

That the Audit Committee

- a) Receive and note the consultants report on financial reporting and system improvements.

**Moved: Cr. Bremner**

**Seconded: President Shaw**

**CARRIED UNAN.**

*Resolved 4/15*

#### 4.3 POLICY REVIEW - DEBTOR RECOVERY POLICY

##### MOTION

That the Audit Committee

- a) Review the Draft Debt Recovery Policy as appended to this report
- b) Recommend to Council to endorse the Draft Debt Recovery Policy as tabled

**Moved: Cr. Bagnall**

**Seconded: President Shaw**

**CARRIED UNAN.**

*Resolved 5/15*

#### 4.4 POLICY REVIEW - CREDIT CARD POLICY

##### MOTION

That the Audit Committee

- a) Review the Draft Credit Card Policy as appended to this report
- b) Recommend to Council to endorse the Draft Credit Card Policy as tabled

**Moved: Cr. Bagnall**

**Seconded: President Shaw**

**CARRIED UNAN.**

*Resolved 6/15*

#### 4.5 POLICY REVIEW - STAFF HOUSING POLICY

##### MOTION

That the Audit Committee

- a) Receive and note the draft Staff Housing Policy
- b) Receive and note the amendments discussed at the meeting, with further discussion and endorsement to made by Council at its next Ordinary meeting.

**Moved: Cr. Bagnall**

**Seconded: Cr. Bremner**

**CARRIED UNAN.**

*Resolved 7/15*

#### 4.6 CODE OF CONDUCT POLICY REVIEW 2015

##### MOTION

That the Audit Committee

- a) Support the principals of the draft Code of Conduct
- b) Recommend that Council undertake a workshop to provide input into the draft to ensure that the key stakeholders understand the principals and responsibilities contained within this policy prior to this policy going to council for adoption

**Moved: President Shaw**

**Seconded: Cr. Bremner**

**CARRIED UNAN.**

*Resolved 8/15*

#### 4.7 AUDIT CHARTER - DLG INSTRUCTION 2

##### MOTION

That Council

- a) Adopt the following Audit Charter for the Audit Committee as per the Department of Local Governments Instruction 3 dated March 2015.

**Moved: Cr. Bremner**

**Seconded: Cr. Bagnall**

**CARRIED UNAN.**

*Resolved 9/15*

#### 4.8 PUBLIC EXHIBITION BARKLY REGIONAL PLAN AND BUDGET 2015/16

##### MOTION

That the Audit Committee

- a) That subject to suggested enhancements that the Audit Committee endorses the Draft 2015/16 Regional Plan and Budget
- b) Advise Council that the business plan and budget proposed for the 2015/16 year includes targeted savings of \$1.4m that has not as yet been identified. The Local Government Act prohibits the budgeting for a deficit of greater than the depreciation charge. Had it not been for this requirement, Council would be forecasting an operating deficit of \$4.3m, which is in line with previous years. Further to this the Balance Sheet would also indicate that borrowings of approximately \$200k would be required by 30 June 2016. Council is advised that the current operating model is not sustainable and that strategies need to be implemented to move Council into a financially sustainable position in future years.

**Moved: President Shaw**

**Seconded: Cr. Bremner**

**CARRIED UNAN.**

*Resolved 10/15*

#### 4.9 DEPARTMENT OF LOCAL GOVERNMENT COMPLIANCE REVIEW VISIT OCTOBER 2015

##### MOTION

That the Audit Committee

- a) Receive and note the report.

**Moved: Cr. Bremner**

**Seconded: President Shaw**

**CARRIED UNAN.**

*Resolved 11/15*

#### 4.10 DELEGATIONS REGISTER REVIEW 2015

##### MOTION

That the Audit Committee

- a) Receive and note the report
- b) Recommend that Council receive appropriate legal endorsement to ensure that this delegation register satisfies the Local Government Act and regulations prior to adoption by Council

**Moved: President Shaw**

**Seconded: Cr. Bremner**

**CARRIED UNAN.**

*Resolved 12/15*

5. **OTHER BUSINESS**

Nil

6. **CLOSE OF MEETING**

The meeting terminated at 12:12pm

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Rex Mooney  
Chairperson

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Edwina Marks  
Chief Executive Officer