

BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

AGENDA TENNANT CREEK LOCAL AUTHORITY TUESDAY, 4 SEPTEMBER 2018

The Tennant Creek Local Authority will be held in Council Chambers on Tuesday, 4 September 2018 at 4:30pm.

Steven Moore
Chief Executive Officer

AGENDA

| ITEM | SUBJECT | PAGE NO |
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| 1.1 | Authority Members Present | |
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| 13 | THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS | |
| | <i>Nil</i> | |
| 14 | THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN | |

| | | |
|-----------|---|----|
| | <i>Nil</i> | |
| 15 | THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR | |
| | <i>Nil</i> | |
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| 18 | VISITOR PRESENTATIONS | |
| | <i>Nil</i> | |
| 19 | QUESTIONS FROM MEMBERS OF THE PUBLIC | |
| | <i>Nil</i> | |
| 20 | CLOSE OF MEETING | |

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 2.1
TITLE Confirmation of Previous meeting - 7 August 2018
REFERENCE 255980
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That the Authority

- a) Receive and note the minutes from previous meeting held 7 August 2018

SUMMARY:

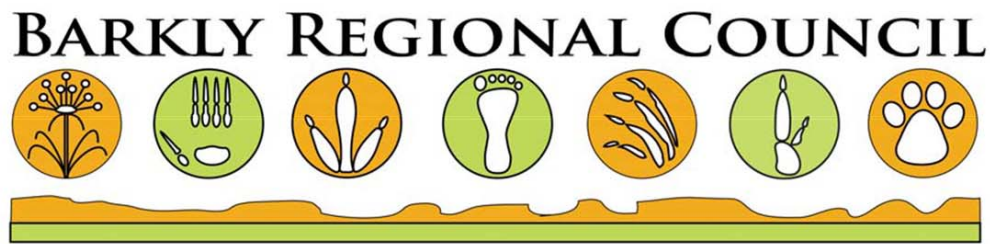
BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 Tennant Creek Local Authority 2018-08-07.pdf



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We need to be realistic, transparent and accountable.

MINUTES

TENNANT CREEK LOCAL AUTHORITY TUESDAY, 7 AUGUST 2018

The Tennant Creek Local Authority was held in Council Chambers on Tuesday, 7 August 2018 at 4:30pm.

Steven Moore
Chief Executive Officer

Meeting commenced at 4:36 pm with Karan Hayward as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

- Karan Hayward (Chair)
- Josephine Bethel
- Greg Leibelt
- Wayne Green
- Cr. Hal Ruger
- Cr. Jeffrey McLaughlin
- Mayor Steven Edgington

1.2 Staff And Visitors Present

- Steve Moore – Chief Executive officer
- Elai Semisi – Director of Infrastructure
- Caitlin Dunn – Executive assistant – Minute Taker

1.3 Apologies To Be Accepted

- Kathy Burns
- Ray Wallis
- Tony Civitarese
- Cr. Kris Civitarese
- Cr. Ronald Plummer
- Cr. Sid Vashist

1.4 Absent Without Apologies

1.5 Disclosure Of Interest

- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Secretary/Public Officer
 - Barkly Electorate Officer /Member for Barkly
 - Barkly Arts - Member
 - Battery Hill – Member
 - Tennant Creek Primary School Committee – Invited member
 - Tennant Creek High School Committee – Invited Member
- Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
 - Institute of Managers and Leaders - Associate Fellow
 - Australian Institute of Company Directors - Member
 - Law Society Northern Territory - Associate Member
 - Tennant Creek Regional Consumer Advisory Group
 - AFLNT Barkly Advisory Committee - Member
 - Tennant Creek Economic Development Committee – Member
 - Rotary – Member
 - Bizspeak Pty Ltd– Director
 - Battery Hill - Member
- Wayne Green - Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association
 - Tennant Creek Athletics Club
 - AFL Northern Territory
 - Tennant Creek Primary School Council

- Tennant Creek High School Council
- Purkiss Reserve Consultative Committee
- Karan Hayward - Affiliations, Clubs, Organisations and Memberships
 - Chamber of Commerce Barkly Region – Chair
 - Alcohol Reference Group – Chair

2. CONFIRMATION OF PREVIOUS MINUTES

17.4 HILDA STREET PARK PROPOSAL

MOTION

That the Authority

- a) Receive and note the report
- b) Identify equipment to be purchased with committed LA funds
- c) Receive verbal update from DIPL

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: LA Member G Leibelt

CARRIED UNAN.

Resolved TCLA 47/18

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That the Authority

- a) Confirm minutes from previous meeting held 5th June 2018
- b) Confirm minutes from previous meeting held 3rd July 2018 with changes made to 3.1

RESOLVED

Moved: LA Member G Liebelt

Seconded: LA Member W Green

CARRIED UNAN.

Resolved TCLA 48/18

3. LOCAL AUTHORITY REPORTS

Nil

4. ACTION ITEMS FROM PREVIOUS MEETING

4.1 ACTION LIST - 07.08.2018

MOTION

That the Authority

- a) Receive and note the action list
- b) Remove action item 8 from the action list
- c) CEO to meet with Julalikari and IBA about contributing to the bus shelter.

RESOLVED

Moved: LA Member G Liebelt

Seconded: LA Member J Bethel

CARRIED UNAN.

Resolved TCLA 49/18

Cr. Ruger left the meeting at 5:30 pm

5. AREA MANAGERS REPORT

Nil

6. **LOCAL AUTHORITY PROJECTS BREAKDOWN**

Nil

7. **CEO REPORT ON CURRENT BRC SERVICES IN LA AREA**

7.1 CEO UPDATE

MOTION

That the Authority

- a) Receive and note the report
- b) CEO to meet with Greg Leibelt in regards to the removed bins

RESOLVED

Moved: LA Member G Leibelt

Seconded: LA Member J Bethel

CARRIED UNAN.

Resolved TCLA 50/18

8. **BRC'S RESPONSE TO LA ISSUES RAISED**

9. **SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA**

10. **FRIENDS OF THE CEMETERY**

11. **LATEST FINANCIAL QUARTERLY REPORT**

11.1 JULY LOCAL AUTHORITY FINANCE REPORT

MOTION

That the Authority

- a) Receive and note the report.

RESOLVED

Moved: LA Member G Leibelt

Seconded: Cr. J McLaughlin

CARRIED UNAN.

Resolved TCLA 51/18

12. **REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR**

Nil

13. **THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS**

13.1 POLICIES AND PROCEDURES

MOTION

That the Authority

- a) Receive and note the Local Authority Operations Policy.
- b) Josephine Bethel abstained from any further commenting this time
- c) LA to provide feedback to the CEO prior to the 30th August Council meeting.

RESOLVED

Moved: LA Member G Leibelt

Seconded: LA Member W Green

CARRIED UNAN.

Resolved TCLA 52/18

14. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

15. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

16. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

17. OTHER BUSINESS

17.1 ELDORADO PARK CONCEPT

MOTION

That the Authority

- a) Receive and note the report

RESOLVED

Moved: LA Member G Leibelt

Seconded: LA Member Wayne Green

CARRIED UNAN.

Resolved TCLA 53/18

17.2 SWIMMING POOL UPDATE

MOTION

That the Authority

- a) Receive and note the report

RESOLVED

Moved: LA Member G Leibelt

Seconded: LA Member W Green

CARRIED UNAN.

Resolved TCLA 54/18

17.3 YOUTHLINKS UPDATE

MOTION

That the Authority

- a) Receive and note the report

RESOLVED

Moved: LA Member G Greg Leibelt

Seconded: LA Member Wayne Green

CARRIED UNAN.

Resolved TCLA 55/18

17.4 HILDA STREET PARK - INFORMATION**MOTION**

- a) CEO to compile information about Hilda street park and email it to Tennant Creek Local Authority members prior to the September Local Authority meeting.

RESOLVED

Moved: Chairperson Karan Hayward

Seconded: LA Member G Liebelt

CARRIED UNAN.

Resolved TCLA 56/18

17.5 PEDESTRIAN ALLEYWAYS - SURVEY**MOTION**

That Council

- a) Receive and note the report

RESOLVED

Moved: LA Member G Liebelt

Seconded: LA Member W Green

CARRIED UNAN.

Resolved TCLA 57/18

18. VISITOR PRESENTATIONS

Nil

19. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

20. CLOSE OF MEETING – 6:20 pm

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Tennant Creek Local Authority HELD ON Tuesday, 7 August 2018 AND CONFIRMED Tuesday, 4 September 2018.

Karan Hayward
Chair

Steve Moore
Chief Executive Officer

LOCAL AUTHORITY REPORTS

| | |
|--------------------|--------------------------------------|
| ITEM NUMBER | 3.1 |
| TITLE | Role of Local Authorities |
| REFERENCE | 257103 |
| AUTHOR | Steve Moore, Chief Executive Officer |

RECOMMENDATION**That the Authority**

- 1) Receive and note the report on an overview of local authorities, responsibilities and associated legislation.
- 2) Receive and note the attached Code of Conduct Policy for Members

SUMMARY:**About Local Authorities:**

Local authorities (LA) are established in 63 regional and remote communities across nine regional councils in NT.

Local authorities are governed under the NT Local Government Act and Ministerial Guidelines for Regional Councils and Local Authorities (Guideline 8).

Local authorities (LA) have between 6 and 14 members, Council has set the number of members for each LA in the Barkly at 7. Members are appointed by the Regional Council following expressions of interest from the local community. An LA also includes the local elected ward members as well as the mayor or president of the regional council.

Purpose of Local Authorities:

Local authorities work with the community to find solutions to local issues. They are involved in planning, give feedback on service delivery and identify priority community projects. Regional councils help plan and deliver local projects that have been identified as priorities by each local authority. This gives community members more say over the services which affect them.

The purpose of local authorities are to:

- Give community members more involvement with the delivery of local services;
- Help regional councils develop solutions to local issues; and
- Give community members the opportunity to participate in local planning and decision-making that impacts their community

Power and Functions:

Local authorities can have powers or functions formally delegated to them by Regional Council with the levels of delegation being determined by each regional council. Regional Council, in consultation with LA, develop policies to cover code of conduct, revocation of membership and other governance and operational matters.

Local authorities cannot authorise expenditure or direct regional councils to take specific actions within their communities.

The role of local authorities is to make recommendations to regional councils. In turn, regional councils are required by Guideline 8 to ensure that all recommendations made by local authorities are considered and responded to.

Local Authority Meetings:

There is flexibility for regional councils and local authorities to run meetings in a manner that suits the local community, as long as the formal requirements of meetings are met. A key focus of local authority meetings is a list of action items which are priorities for the community. At every meeting, regional councils are required to provide a progress update on how these action items are being addressed.

There are also opportunities for visitor presentations by other organisations delivering services in the community such as NTG agencies.

BACKGROUND

Sec 53D of the NT Local Government Act states Functions of local authority as:

- (a) To involve local communities more closely in issues related to local government
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region
- (d) To take the views of local communities back to the regional council and act as advocates on their behalf
- (e) To contribute to the development of the relevant regional plan
- (f) To make recommendations to the council in relation to the council's budget, and to review expenditures by the council, in relation to the part of the council's area within which the local authority performs its functions
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

As per **NT Ministerial Guideline 8**, Functions of a local authority:

18.1. In addition to the functions specified at section 53D of the Local Government Act, it is a function of a local authority to provide a representative of the local authority for employment selection advisory panels in relation to senior positions in the local authority area.

18.2. It is also a function of a local authority to determine local authority projects for recommendation to the regional council.

Sec 53E of the NT Local Government Act limits local authorities on functions as below:

- (1) A local authority must comply with any guidelines that the Minister may make.
- (2) A local authority is subject to control and direction by the council, subject to any guidelines that the Minister may make.

ISSUE/OPTIONS/CONSEQUENCES

LA members are required to abide by the Barkly Regional Council Code of Conduct. A copy is attached for your information.

CONSULTATION & TIMING

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ATTACHMENTS:

POLICY



| | | | |
|--------------------------|----------------------------------|------------------------|---------------|
| TITLE: | Code of Conduct Policy - Members | | |
| DIVISON: | Corporate | | |
| ADOPTED BY: | Barkly Regional Council | | |
| DATE OF ADOPTION: | 27 April 2017 | DATE OF REVIEW: | 27 April 2019 |
| MOTION NUMBER: | OC38/17 | | |
| POLICY NUMBER: | CP000040 | | |
| AUTHORISED: | Chief Executive Officer | | |

THIS POLICY APPLIES TO:

All Barkly Regional Council Elected Members, Local Authority Members, Council Committee Members

SUMMARY

The Code of Conduct is a statement of the standard to which Barkly Regional Council aims to conduct its business as well as its obligations to comply with all local government laws and regulations.

This Code of Conduct provides members with consistent guidelines for an acceptable standard of professional conduct. This Code of Conduct also addresses the ethical responsibilities of all members and details the high level of accountability and transparency expected in all activities of council.

OBJECTIVES

The aim of all policy is for members to provide strategic input into the effective operational framework of the organisation under S77, S78 and Schedule 2 of the *Local Government Act* (LGA).

BACKGROUND

The *Local Government Act* requires Councils to have a code of Conduct.

Section 77 – Obligations to have a code of conduct

- (1) A council must have a code of conduct
- (2) The code of conduct must govern the conduct of members of the council, members of local boards, and members of council committees
- (3) A council's code of conduct must be accessible on its website

Section 78 – Making or adoption of code of conduct

- (1) A council may, by ordinary resolution:
 - (a) Make or adopt a code of conduct; or
 - (b) Amend its code of conduct

POLICY



- (2) Unless a council has a code of conduct that the council has itself made or adopted, the provisions set out in Schedule 2 constitute the council's code of conduct

Barkly Regional Council has chosen to adopt the Code contained with Schedule 2 of the Act as the Code governing the conduct of the Barkly Council Members, Local Board Members, and Council Committee Members.

POLICY

Local Government Act – Schedule 2

- **Honesty and integrity**
 - A Member must act honestly and with integrity in performing official functions
- **Care and diligence**
 - A Member must act with reasonable care and diligence in performing official functions
- **Courtesy**
 - A Member must act with courtesy towards other members, council staff, Electors and members of the public.
- **Conduct towards council staff**
 - A Member not direct, reprimand, or interfere in the management of, council staff
- **Respect of cultural diversity**
 - A Member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background
- **Conflict of interest**
 - A Member must, if possible, avoid conflict of interest between the member's private interests and official function and responsibilities.
 - Where a conflict in fact exists, the member must comply with the member's statutory obligations of disclosure
- **Respect of confidences**
 - A member must respect the confidentiality of information obtained in confidence in the member's official capacity
 - A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another
- **Gifts**
 - A member must not solicit or encourage gifts or private benefits from any person who might have an interest in obtaining a benefit from the council
- **Accountability**
 - A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources
- **Interests of municipality, region or shire to be paramount**
 - A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.

POLICY



RISK MANAGEMENT

In the implementation of the Barkly Regional Council policy development, all Elected Members, employees, Local Authority Members, Council Committee Members, communities and stakeholders are encouraged to communicate any risks they perceive to the Chief Executive Officer.

| Risk Consequence | Catastrophic | Serious | Moderate | Minor | Insignificant |
|------------------|----------------|-------------|-----------|------------------|---------------|
| Risk Probability | Almost Certain | Likely | Possible | Unlikely | Rare |
| Risk Treatment | Monitor | Minimise | Spread | Transfer | |
| Risk Category | Probability | Consequence | Treatment | Responsibilities | |
| Cultural | 1-3 | 1-3 | Minimise | DC | |
| Environmental | 1 | 1 | Monitor | DI | |
| People & Health | 3-4 | 3-4 | Minimise | CEO - DCS | |
| Reputation | 4-5 | 4-5 | Minimise | CEO | |
| Operation | 4-5 | 4-5 | Minimise | CEO - DCS | |
| Financial | 4-5 | 4-5 | Minimise | CEO - DCS | |

TERMINOLOGY AND DEFINITIONS

| | |
|---------------------------------|---|
| LGA | Local Government Act |
| Agency | The Northern Territory Government, Department of Local Governments and Community Services |
| CEO | Chief Executive Office of Barkly Regional Council, and includes an acting Chief Executive Officer |
| Code | Barkly Regional Council Code of Conduct |
| Confidential Information | Meaning is prescribed by Part 4 - Regulation 8 of the Local Government (Administration) Regulations 2008 |
| Council or BRC | Both Barkly Regional Council as a body corporate and members acting together as an elected body unless the context requires one or other meaning |
| Delegate of Council | A person (other than a Member or part of council staff) or body, and the individual members of that body, to whom a function of the council is delegated |
| Election Campaign Staff | Includes council, State and Federal election campaigns |
| Member | An Officer or Employee of Council, however described A member of a council, a local authority, a local board, and a council committee (unless the context particularly relates to one of these groups) |
| NTCAT | Northern Territory Civil and Administrative Tribunal |

POLICY



| | |
|-----------------------------|--|
| President | The President of the Council |
| Personal Information | Information from which a person's identity is apparent or is reasonably able to be ascertained |
| Regulations | Local Government (Administration) Regulations 2008 or the Local Government (Accounting) Regulation |

REFERENCES

Code of Meeting Practice Policy
 Conflict of Interest Policy
 Councillor Portfolio Policy
 Delegation Policy
 Elected Member Access to Information Policy
 Gifts and Benefits Policy
 Media (Incl. Social Media) Policy
 Presidential Protocol Policy
 Privacy Policy
 Purchasing and Procurement Policy

LEGISLATION AND STANDARDS

This Code of Conduct has been adopted by Council under the Local Government Act and is enforceable under that legislation.

Local Government Act (Northern Territory)
 Local Government (Administration) Regulations
 Local Government (Accounting) Regulations
 Right to Information Act

LINKS

<https://legislation.nt.gov.au/en/Legislation/LOCAL-GOVERNMENT-ACT>

RESPONSIBILITY AND DELEGATION

This code of conduct applies to all: -

- Elected Members
- Local Authority Members
- Council Committee Members
- Chief Executive Officer (delegated for implementation)

EVALUATION AND REVIEW

This policy will be reviewed every two (2) years. 21 April 2019

ACTION ITEMS FROM PREVIOUS MEETING

ITEM NUMBER 4.1
TITLE Action Items
REFERENCE 256939
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That the Authority

- a) Receive and note the action list
- b) Note all actions completed from previous meeting removed.

SUMMARY:

Item 1. Commenced
Item 2. Commenced – awaiting concrete pour
Item 3. Ongoing
Item 4. Awaiting final quotes
Item 5. Paper attached
Item 6. Deferred – procurement policies apply
Item 7. Ongoing
Item 8. At the time of writing no feedback received

BACKGROUND

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ISSUE/OPTIONS/CONSEQUENCES


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CONSULTATION & TIMING


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ATTACHMENTS:

1 Tennant Creek LA - Action List - 07.08.pdf

| <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: left;">  <p>BARKLY REGIONAL COUNCIL</p> </div> <div style="text-align: center;"> <p>TENNANT CREEK LOCAL AUTHORITY ACTION LIST</p> </div> <div style="text-align: right;"> <p>As of 7 August 2018</p> </div> </div> | | | | | | | |
|--|------------------------|--|---------------------------------|---|---------------|---------------|---|
| | MEETING DATE | TASK / PROJECT | Time Frame | ACTIONS TO BE TAKEN | BUDGET SOURCE | ACTION LEADER | COMPLETED/STATUS |
| 1. | February 27/02/2017 | New Subdivision | When Handed to Council | <p>That the Authority</p> <p>a) Recommends that the allocated monies for stage 2 Eldorado Park \$30,000 be transferred to the new subdivision stage 1 and that the new subdivision stage 1 to be added to the action list.</p> <p>Total LA Funding \$60,000</p> <p><i>Resolved TCLA 18/17</i></p> | | | <p>Ongoing</p> <p>Eldorado Park Stage 2 was put on hold in the Special Meeting 20 March 2017.</p> <p>CEO noted that this will be on hold until land is released.</p> <p>CEO to call for public comment as to what will be in the park and who will name it.</p> <p>Ongoing</p> |
| 2. | March 20/03/2017 | Tennant Creek Cemetery Beautification Program | Next TCLA Meeting 01/06/2017 | <p>That the Authority</p> <p>a) There is \$41,500 allocated for the beautification of the Tennant Creek cemetery.</p> <p>b) <i>Monies to be used to upgrade cemetery once</i></p> <p>c) <i>extension complete.</i></p> | | | <p>Council and CEO to proceed as recommended by the Local Authority.</p> <p>CEO emailed Narelle Bremner that once cleared and fenced, council will put reticulation in there need to engage with Friends of the Cemetery</p> <p>Commenced Fencing</p> <p>Ongoing</p> |

Tennant Creek LA - Action List - 07.08.2018

| <div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: left;">  <p>BARKLY REGIONAL COUNCIL</p> </div> <div style="text-align: center;"> <p>TENNANT CREEK LOCAL AUTHORITY ACTION LIST</p> </div> <div style="text-align: right;"> <p>As of 7 August 2018</p> </div> </div> | | | | | | | |
|--|---------------------|---|---------------------------------|--|-----|--|---|
| 3. | March 20/03/2017 | Sitting Shaded Shelters | Next TCLA Meeting 01/06/2017 | <p>That the Authority</p> <p>a) Recommends looking at a scoping study for potential sitting shade shelters at current bus stops and we allocate \$10,000 towards this project.</p> <p style="text-align: center;"><i>Resolved TCLA 21/17</i></p> | | | <p>No progress. Item to remain and further update to be provided by the CEO at the next meeting.</p> <p>CEO to update at April Meeting and Email sites to LA members 07.08.2018 CEO to contact Julalikari and IBA in regards to contributing funds</p> |
| 4. | March 20/03/2017 | Anzac Hill | Next TCLA Meeting 01/06/2017 | Anzac hill to be tidied up and Fenced | | | <p>Lights Repaired</p> <p>Note: Item to remain and further updates to be provided at the next meeting</p> |
| 5. | 07/08/2018 | Hilda Street Park | Next TCLA Meeting 04/09/2018 | CEO to Compile information and provide to LA Members prior to the September Local Authority meeting. | CEO | | |
| 6. | 07/08/2018 | Bins Removed | | CEO to meet with Greg Leibelt in regards to removed bins | CEO | | |
| 7. | 07/08/2018 | Bus Shelter conversation | | As of point 3, 07.08.2018 meeting CEO to contact Julalikari and IBA in regards to contributing funds | | | |
| 8. | 07/08/2018 | Policies and Procedures feedback | | Local Authority members to provide feedback to CEO prior to the 30 th August Council meeting. | LA | | |

CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

ITEM NUMBER 7.1
TITLE CEO Report - August 2018
REFERENCE 256940
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION**That the Authority**

- a) Receive and note the report

SUMMARY:

There are a number of priority projects running in Tennant Creek at the moment, these include:

- \$9m Purkiss Reserve upgrade
- \$1.45m Paterson street scape
- Finalising Staunton Street oval (grass seed has been laid)
- Pool solar heating
- Pool shade sails
- Fencing Council Chambers and ANZAC Hill
- Completing the cemetery extension and beatification
- Extending the land fill site

Our team is working hard to get these projects completed along with LA projects including Hilda Street Park and the new bus shelter.

Council has now called for nominations to fill the vacancy created by the recent resignation of Josephine Bethel, the committee will also need to elect a new Deputy Chair, a paper has been included in the agenda.

Local Decision Making has now been discussed at length with the NTG, this is a community initiative so will not effect the TCLA at this stage.

At the time of writing this report no feedback had been received from LA members regarding the revised Local Authority Operations Policy. We did include a brief for Council on the discussions during the last meeting around the policy for Council to consider.

I am currently on annual leave and I am sure you will support the acting CEO Mark Parsons while I am away.

BACKGROUND**ISSUE/OPTIONS/CONSEQUENCES****CONSULTATION & TIMING****ATTACHMENTS:**

There are no attachments for this report.

LATEST FINANCIAL QUARTERLY REPORT

ITEM NUMBER 11.1
TITLE August Local Authority Finance Report
REFERENCE 256951
AUTHOR Gary Pemberton, Finance Manager

RECOMMENDATION

That the Authority

- a) Receive and note the report.

SUMMARY:

Find attached the July finance report for the Local Authority.

BACKGROUND

Members should consider that money can only be allocated to items for Community benefit and not for the benefit of individuals.

We have attached a copy of the current financial position for members' information.

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 Finance snap shot August.pdf

Barkly Regional Council
Local Authority Allocation
Project: 405 Tennant Creek

INCOME

LA Grants Received
 Grants Received
 INCOME TOTAL

Approved
 Minutes

EXPENDITURE

LA Funding Expended

May-15 Marquee Jun-15 12,623.56
 May-15 Mascot Jun-15 600.00
 May-15 DHF sponsorship (BRA Donation) Jun-15 25,000.00
 Jun-15 Fence at Eldorado Park Oct-15 23,008.54
 Aug-15 TP Aquatic Construction Oct-15 40,000.00
 Aug-15 Will Power Oct-15 5,000.00
 Jun-15 TC Beautification Jun-16 8,129.00
 Jun-17 Town Clock Nov-17 18,180.00
 Jun-17 Water Fountains YTD Spend 8,000.00
 Dec-17 Vet*** YTD Spend 30,000.00
 Jan-18 Cemetary Fencing YTD Spend 2,817.08
 Community Shade Structures YTD Spend 43,500.00

LA Funding Committed

Mar-17 TC Cemetary YTD Balance 5,252.81
 Jun-17 Community Information board 6,000.00
 Jun-17 Sitting Shaded Shelters 10,000.00
 Jun-17 Water Fountains YTD Balance 2,484.55
 Jun-17 Hilda Street Park YTD Balance 63,820.00
 Dec-17 Vet*** 6,188.08
 Jun-18 Community Shade Structures 33,750.91
 8,400.00

EXPENDITURE TOTAL

BALANCE OF FUNDS TO BE COMMITTED

| Budget | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 | 2018-2019 | Total |
|------------|-----------|------------|------------|------------|-----------|------------|
| 364,049.18 | 64,049.18 | 100,000.00 | 100,000.00 | 100,000.00 | | 364,049.18 |
| 364,049.18 | 64,049.18 | 100,000.00 | 100,000.00 | 100,000.00 | - | 364,049.18 |
| 12,623.56 | 12,623.56 | | | | | 12,623.56 |
| 600.00 | 600.00 | | | | | 600.00 |
| 25,000.00 | 25,000.00 | | | | | 25,000.00 |
| 23,008.54 | 23,008.54 | | | | | 23,008.54 |
| 40,000.00 | 40,000.00 | | | | | 40,000.00 |
| 5,000.00 | 5,000.00 | | | | | 5,000.00 |
| 8,129.00 | 8,129.00 | | | | | 8,129.00 |
| 18,180.00 | 18,180.00 | | | | | 18,180.00 |
| 30,000.00 | 30,000.00 | | | | | 30,000.00 |
| 43,500.00 | 43,500.00 | | | | | 43,500.00 |
| | 2,817.08 | 35,430.11 | 5,515.45 | 63,750.91 | | 63,750.91 |
| | | 188.08 | | 55,411.92 | | 55,411.92 |
| | | 5,252.81 | | | | 5,252.81 |
| | | 6,000.00 | | | | 6,000.00 |
| | | | 10,000.00 | | | 10,000.00 |
| | | | 2,484.55 | | | 2,484.55 |
| | | | 63,820.00 | | | 63,820.00 |
| | | | | 6,188.08 | | 6,188.08 |
| | | | | 33,750.91 | | 33,750.91 |
| | | | | 8,400.00 | | 8,400.00 |
| 364,049.18 | 64,049.18 | 100,000.00 | 100,000.00 | 100,000.00 | - | 364,049.18 |
| - | - | - | - | - | - | - |

We Certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquital has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Gary Pemberton
 Manager Finance

30 August 2018

Steve Moore
 Chief Executive Officer

30 August 2018

OTHER BUSINESS

ITEM NUMBER 17.1
TITLE Correspondence
REFERENCE 256375
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That the Authority

- a) Receive and note the correspondence from the Minister for police, Fire and Emergency Services.

SUMMARY:

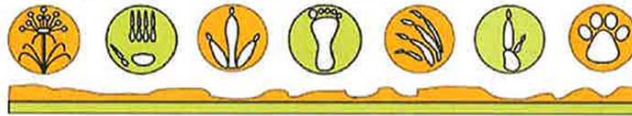
BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 Chief Minister - 08.08.2018.pdf
- 2 Mr Edgington_ltr.pdf

BARKLY REGIONAL COUNCIL

8 August 2018

Hon Michael Gunner MLA
Chief Minister
Northern Territory Government

Dear Chief Minister, *Michael*

I am writing to you to seek your feedback in regard to concerns raised by community members throughout the Barkly region.

It is pleasing to note that over the last twelve months alcohol related assaults have reduced by 2.4% however according to the most recent police crime statistics for the period 1 June 2017 until 31 May 2018, house break-ins have increased by 81% (58 to 105), commercial break-ins have increased by 62.5% (80 to 130) and property damage has increased by 33% (212 to 282).

I have also been advised that in Elliott and Ali Curung there has been a spike in crime, particularly in property related offences. Unfortunately, crime statistics for both Elliott and Ali Curung are not published so I am unable to make any specific comment when queried by concerned community members.

Can you please provide a response to the above concerns and to the following questions:

1. What is the gazetted number of police positions for Elliott and the Ali Curung Community and have these positions been filled and occupied on a full-time basis over the last 12 months?
2. Is there a Community Safety Action Plan being actively implemented in Elliott and Ali Curung? If not, why not? If so, how often has the Community Safety Committee met over the last 12 months and what outcomes have been achieved?
3. Can you please provide a table with crime statistics for both Elliott and Ali Curung similar to those published for urban centres with each crime category for the period 1 August 2016 to 31 July 2017 and 1 August 2017 to 31 July 2018?
4. What crime reduction strategies and resources does your government have in place to prevent and reduce crime in Tennant Creek, Elliott, Ali Curung and the broader Barkly region?
5. With a Banned Drinker Register, Liquor Restrictions and escalating property related crime in Tennant Creek, why does your government continue to position valuable police resources outside licensed premises for significant periods of time?

Thank-you for your consideration and I look forward to hearing from you soon.

Yours sincerely,

Steven Edgington
Mayor

41 Peko Road P.O Box 821, Tennant Creek NT 0861
Tel: (08) 8962 0000 Fax: (08) 8962 1801
ABN: 32 171 281 456



DEPUTY CHIEF MINISTER
MINISTER FOR POLICE, FIRE AND EMERGENCY SERVICES

Parliament House
State Square
Darwin NT 0800
minister.manison@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5547
Facsimile: 08 8936 5609

Mr Steven Edgington
Via email: steven.edgington@barkly.nt.gov.au

Dear Mr Edgington

Thank you for your correspondence of 8 August 2018 in relation to issues affecting Tennant Creek, Elliott, Ali Curung and the Barkly region. I have been asked to respond to your concerns on behalf of the Chief Minister.

I believe the best way to address the many complex challenges facing the Barkly is for all three levels of government to work together. This was, of course, a central message coming out of the recent visit to Tennant Creek by the Prime Minister. For that reason I am happy address the matters you have raised as best I can.

I want to start by saying that following the horrific incident which attracted so much national attention to Tennant and the Barkly, there has been significant progress. This has seen involvement by many parties but I am proud of the role played by the Northern Territory Government in helping to drive positive change in Tennant Creek and the region.

As you note, there has been a reduction in alcohol-related assaults in the Barkly region over the last 12 months. But as Police Minister, I share your concerns in relation to other forms of crime across the Barkly.

Your correspondence posed a number of specific questions. Elliott and Ali Curung Police Stations both have a gazetted strength of three Police Officers. All positions in both stations are currently occupied on a full-time basis.

Both Elliott and Ali Curung have Community Safety Action Committees (CSAC), which aim to meet on a monthly basis. The occurrence of meetings depends on the availability of community members and other stakeholders. Both Elliott and Ali Curung have Community Safety Action Plans (CSAP). The CSAP forms the basis from which local issues are identified and resolved.

Ali Curung had seven CSAC meetings last financial year. Their most recent meeting was on 7 August. Elliott Police held three community safety meetings in July to discuss fighting in the community. I am advised these meetings have helped to de-escalate tensions in the community. The unavailability of key stakeholders has meant no formal CSAC meetings have



- 2 -

been possible in Elliott in recent months. However, the Officer in Charge of Elliott Police Station is working with the Local Authority to co-ordinate future CSAC meetings.

Attached is the requested crime data for Elliott and Ali Curung. The crime spikes in both communities were primarily caused by a small group of youth who committed most of the offences during the December and June school holidays. Targeted Police work prevented further trouble from the groups in both communities.

Planning for work to engage youth in the upcoming school holidays is underway to help prevent crime. The Barkly Council as a recipient of funding to deliver programs that target youth engagement, such as sport and recreation in Ali Curung, will be an important contributor and partner in this work.

As you would know, Operation Haven commenced in Tennant Creek on 5 March and has had a dramatic impact across the region. Part of the reason for Operation Haven's success is its multi-agency approach.

Operation Haven has seen reductions in domestic and family violence and assaults. The results have been so positive, resources from Operation Haven have now also been deployed to Borroloola. Police tell me they expect the same positive results there.

Operation Haven focuses on the key drivers of domestic and family violence. This includes targeting recidivist domestic violence offenders, breaches of orders, like DVOs and BDR orders, as well as monitoring bail compliance and other court orders.

Police involved in Operation Haven also tackle the disgraceful practice of secondary supply as well as targeting crime hotspots with the assistance of mobile CCTV. Another mobile CCTV unit is expected in Tennant Creek in the near future. And the 12 new fixed CCTV in Tennant Creek are expected to become officially operational within the next week.

There is no doubt the work of Operation Haven has been assisted by liquor restrictions, which have had an impact across the Barkly. Police report a 65 per cent reduction in alcohol-related domestic violence incidents. Recently the Police Commissioner exercised his new powers under Section 48B of the *Liquor Act* to impose a 48-hour licence suspension on the Tennant Creek Hotel. This sent a clear message about the responsible service of alcohol to the liquor industry across the Territory.

Police advise Point of Sale Intervention should continue to be employed at takeaway liquor outlets. They see it as an important element in on-going efforts to limit alcohol supply in the Barkly. I am willing to listen to the advice of Police on the best ways to limit alcohol supply in the region. It is my firm belief that limiting access to alcohol is a certain way to limit crime and anti-social behaviour.


The Government has funded the recruitment and training of 75 new Police Auxiliary Liquor Inspectors (PALI). Eleven new PALIs will begin working at Tennant Creek takeaway liquor outlets from December. This will free up frontline police resources to concentrate on proactive crime prevention strategies.

I hope that by working together we can see some real progress when it comes to tackling some of the complex challenges of the Barkly region.

- 3 -

If you have any further queries regarding Policing issues in Tennant Creek, Ali Curung or Elliott, I encourage you to make contact with Superintendent Kerry Hoskins on 08 8962 0940.

Yours sincerely

A handwritten signature in black ink, appearing to read 'N Manison', with a long horizontal flourish extending to the right.

NICOLE MANISON

20 AUG 2018

NORTHERN TERRITORY POLICE, FIRE AND EMERGENCY SERVICES

SUBJECT: BARKLY REGIONAL COUNCIL – CONCERNS RELATING TO ASSAULTS AND SPIKE IN CRIME

ANNEXURE A: CRIME STATISTICS FOR ALI CURUNG AND ELLIOTT COMMUNITIES

The crime statistics relate to 2016/2017 and 2017/2018 Financial Years

| Ali Curung | 2016-2017 | 2017-2018 | % CHANGE |
|-----------------------------------|------------------|------------------|-----------------|
| Assault | 35 | 16 | -54.30% |
| Domestic violence related assault | 28 | 13 | -53.60% |
| Alcohol related assault | 18 | 7 | -61.10% |
| Sexual assault | 2 | 1 | -50.00% |
| House break-ins | 4 | 6 | 50.00% |
| Commercial break-ins | 21 | 31 | 47.60% |
| Motor vehicle theft | 0 | 4 | n/a |
| Property Damage | 31 | 17 | -45.20% |

SUMMARY

| Ali Curung | 2016-2017 | 2017-2018 | % CHANGE |
|--------------------------|------------------|------------------|-----------------|
| Crime against the person | 38 | 17 | -55.30% |
| Crime against property | 74 | 62 | -16.20% |

| Elliott | 2016-2017 | 2017-2018 | % CHANGE |
|-----------------------------------|------------------|------------------|-----------------|
| Assault | 17 | 13 | -23.50% |
| Domestic violence related assault | 12 | 10 | -16.70% |
| Alcohol related assault | 15 | 12 | -20.00% |
| Sexual assault | 1 | 3 | 200.00% |
| House break-ins | 0 | 9 | n/a |
| Commercial break-ins | 3 | 12 | 300.00% |
| Motor vehicle theft | 0 | 7 | n/a |
| Property Damage | 4 | 9 | 125.00% |

SUMMARY

| Elliott | 2016-2017 | 2017-2018 | % CHANGE |
|--------------------------|------------------|------------------|-----------------|
| Crime against the person | 18 | 16 | -11.10% |
| Crime against property | 10 | 54 | 440.00% |

OTHER BUSINESS

ITEM NUMBER 17.2
TITLE Pool update
REFERENCE 256943
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That the Authority

- a) Receive and note the report

SUMMARY:

August has been a steady month at the Tennant Creek Swimming pool.

- Expressions of Interest to operate the kiosk are currently being reviewed, we expect Council to be able to make a decision at the September Council meeting
- Summer opening hours (10am to 6pm) are expected to commence on Monday the 1st of October
- Over the winter months we have experienced continual problems with Chlorine levels in the pool, this issue seems to have finally been resolved
- The basket ball pole, backboard and hoop have finally arrived and will be installed when staff are available (if not already completed)
- Final quotes are being obtained to install shade sails over the children's play area, once received orders will be issued for the works to be carried out in time for the warmer weather.
- Purchase orders have been issued to install solar heating to the pool.

BACKGROUND

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

There are no attachments for this report.



OTHER BUSINESS

| | |
|--------------------|--------------------------------------|
| ITEM NUMBER | 17.3 |
| TITLE | Youthlinks update |
| REFERENCE | 256944 |
| AUTHOR | Steve Moore, Chief Executive Officer |

RECOMMENDATION

That the Authority

- a) Receive and note the report

SUMMARY:

Youthlinks has had a successful month with attendance being steady with no major incidents occurring. On Wednesday the 22nd of August Youthlinks was gifted a vehicle from the police to assist with transporting participants home in the evenings.

The centre continued to be well attended with up to 100 children attending the centre each evening. Over the recent school holidays the centre opened 7 days a week and operated a school holiday program in partnership with AFLNT, the Language Centre and Barkly Arts.

Police gift proves they are super troopers

THE local Youth Links Centre is fuelled by gratitude after NT Police gifted staff a Troopie.

Superintendent Kerry Hoskins handed over the keys to a Toyota Land-cruiser Troop Carrier, on behalf of the NT Police Commissioner Reece Kershaw, to Barkly Regional Centre Coordinator Alba Brockie last Wednesday afternoon.

"We can't thank the NT Police Commissioner enough," said a beaming Alba.

"We can now broaden

our horizons to activities beyond the Youth Links building and consider excursions for the children who visit the Youth Links Centre daily."

The idea to donate a decommissioned police vehicle came during a visit by the NT Police Commissioner to Tennant Creek last April.

"I told him a bit about the Youth Links program and how I was dropping children home in my care at night," said Alba.

"The Council vehicle I was driving was not fit for purpose, due to varying

road surfaces in the Tennant Creek area.

"The Police Commissioner thought that the NT Police might be able to help out with the possible gifting of a decommissioned vehicle."

Mr Kershaw, who was as good as his word, arranged for a vehicle due to be retired from the fleet to be gifted to Council with the Chief Minister Michael Gunner granting approval in April this year.

Mayor Steve Edgington said the donation of the Troop Carrier, which was previously used by the

NT Police Dog Operations Unit in Darwin, was great news for Council and Youth Links.

"Council's Youth Links program conducts local initiatives throughout Tennant Creek, including transporting youth around the town to a variety of youth engagement functions," he said.

"Council is committed to supporting young people and will continue to seek funding for services, facilities and programs in Tennant Creek and the Barkly to advance the region."



NEW WHEELS: Youth Links Centre Coordinator Alba Brockie is handed the keys to the Troopie from Barkly Police Superintendent Kerry Hoskins.

BACKGROUND

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

There are no attachments for this report.

OTHER BUSINESS

ITEM NUMBER 17.4
TITLE Municipal update
REFERENCE 256947
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION**That the Authority**

- a) Receive and note the report

SUMMARY:

- An other round of graffiti removal is being conducted in Tennant Creek, in recent months our team has worked to reduce the amount of graffiti around town. The next stage of this program has commenced to further reduce the amount of graffiti on public and private property.
- The BRC bin roll out with commence on the 3rd of September and should take two weeks to complete. The program will see new bins delivered to each property at no charge
- Completing cemetery ground works has been a priority over the past month, we are now in a position to lay the first concrete bases to hold headstones and clearly define each burial plot. Local landscapers have been approached to carry out some landscaping once the concrete is down.
- Staunton street oval is scheduled to be seeded this week, we are also awaiting the final quotes to fence the oval .
- You may have noted more dust than usual being expelled from the street sweeper, a new street sweeper was ordered several months ago and is scheduled for delivery in October, this should greatly reduce the dust problem.

BACKGROUND

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

There are no attachments for this report.

OTHER BUSINESS

| | |
|--------------------|--------------------------------------|
| ITEM NUMBER | 17.5 |
| TITLE | Hilda Street Park |
| REFERENCE | 256949 |
| AUTHOR | Steve Moore, Chief Executive Officer |

RECOMMENDATION

That the Authority

- a) Receive and note the report
- b) LA to confirm equipment to be purchased

SUMMARY:

At the last LA meeting feedback was requested on the equipment to be installed in Hilda Street Park

The only feedback received from Local Authority members in regards to Hilda Street park is to not have exercise equipment at the park but instead to have a green space with LA funds to be spent on seating, BBQ's and Shelters. Council staff are currently finalising quotes to comply with procurement rules and will purchase the equipment recommended by the LA today.

The feedback to date is to purchase:

- BBQ -1 or 2?
- 2x tables and chair sets
- Bench seating
- Shelters for each with lighting?

See below information relating to the purchase of equipment

I've been making a few enquiries this morning and have suggestions for equipment.

We have allocated 70k to this project.

Shelter 6m x 6m Whyalla K633 In ground footings, hot dip gal & powder coated - \$9415 + GST – landed in Tennant Creek. Spoke with Nicole (0420590724)

<https://www.landmarkpro.com.au/photo-gallery/park-shelters/skillion-roof-all-steel.html>

2m A frame parkland table x 2. Spoke with Helping People Achieve in Darwin. \$2500 inc GST plus freight.

<http://helpingpeopleachieve.com.au/product/frame-parkland-table/>

BBQ – Park Pro Range from last LA agenda. DCPC-KP-LPG-SKT (2 plates and a sink) \$10450 ex GST plus freight.

Bench seating x 4 \$3260 ex GST plus freight.

<https://www.felton.net.au/shop/peak-street-furniture/peak-in-ground-bench-seat-with-backrest/>

Summary

Shelter \$9415

Tables \$2570 inc 300 estimated freight

BBQ \$13000 inc 2500 estimated freight

Bench seating \$3660 inc 400 estimated freight

Total 28645 ex GST

Leaves 41355

Does DIPL want any \$ for installation, certification etc or will they wear those costs.

BACKGROUND

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

There are no attachments for this report.

OTHER BUSINESS

| | |
|--------------------|--------------------------------------|
| ITEM NUMBER | 17.6 |
| TITLE | Purkiss Reserve Priorities |
| REFERENCE | 256952 |
| AUTHOR | Steve Moore, Chief Executive Officer |

RECOMMENDATION**That Council**

- a) Receive and note the attached update on the Purkiss Reserve project

SUMMARY:

As communicated by the Senior Director of Department of Tourism and Culture, attached are the priorities for Purkiss Reserve upgrade.

Council has now received an additional \$4m to add to the project, bring the total funds available to \$9m. Taking the additional funding into account, there is an opportunity to add additional items to the existing list of priorities, these are:

1. Secure fencing (separate to this brief)
2. Upgraded lighting throughout the facilities
3. Car and caravan parking facilities
4. Internal service road
5. Minor playground with soft fall and shade
6. Major playground with soft fall and shade
7. BBQ and seating areas
8. Bike / walking path
9. Multipurpose field (old baseball diamond)
10. New cricket nets
11. Create new fence around oval, concrete path, seating and score board
12. Fitness stations
13. Resurface of existing outdoor multipurpose courts
14. Upgrade pre-existing brick structures (toilets)
15. Internal and external venue signage, and a contingency for other identified priorities not yet costed arising from the design consultation.

Discussions have been held with the project steering committee around adding the multi-purpose building as outlined on the master plan. Council will be considering these priorities at the Council meeting on the 30th of August.

Attached is the masterplan document for members information.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

- 1 Purkiss Reserve Brief 30 June 2018.pdf
- 2 Purkiss Reserve Master Plan.pdf
- 3 Project Plan 1.pdf

**DEPARTMENT OF TOURISM AND CULTURE****Draft Design Consultancy Brief for the****Purkiss Reserve****2018 Revitalisation Project****On Lot 2146 Town of Tennant Creek from plan(s) S2001/012 (82****Ambrose Street, Tennant Creek)****For the****BARKLY REGIONAL COUNCIL (ABN 32 171 281 456****1. Proposal**

The Northern Territory Government through the Department of Tourism and Culture and the Barkly Regional Council (BRC) have partnered to provide a significant community sports and active recreation precinct within the township of Tennant Creek at Purkiss Reserve.

The BRC is the registered owner of the Land. The NTG has provided BRC with a total \$9 million in funding and in turn, BRC has entered into an agreement with the Department of Infrastructure, Planning and Logistics to provide Project Management Services to design and construct new and upgraded facilities.

The project objective is to provide sports and recreation facilities that promote social engagement, physical and emotional well-being, family friendly participation and challenges. For example, the playgrounds will provide interesting and challenging opportunities to climb and explore which are important development and fun aspects of play based learning.

Located in the heart of town, the new and upgraded facilities and lights will provide new opportunities for events and social gatherings, all which will contribute to a positive outcomes for young people's health and well-being including being valued though the provision of new and upgraded infrastructure.

The total \$9 million investment will deliver upgraded facilities that have been prioritised in consultation with the community and subject to final estimates and budget, will include:

Purkiss Reserve

1. Secure fencing (separate to this brief)
2. Upgraded lighting throughout the facilities
3. Car and caravan parking facilities
4. Internal service road
5. Minor playground with soft fall and shade
6. Major playground with soft fall and shade
7. BBQ and seating areas
8. Bike / walking path
9. Multipurpose field (old baseball diamond)
10. New cricket nets
11. Create new fence around oval, concrete path, seating and score board
12. Fitness stations
13. Resurface of existing outdoor multipurpose courts
14. Upgrade pre-existing brick structures (toilets)
15. Internal and external venue signage, and a contingency for other identified priorities not yet costed arising from the design consultation.

This consultancy will seek to engage design services, which ensure a suite of documents is prepared to enable us to take this functional upgrade of the Purkiss Reserve to Construction Tender. The consultancy will ensure that the project integrates some architectural built forms, with architectural soft and hard landscaping, some interpretation and signage requirements, to deliver a quality community venue that facilitates multiple sports, recreation and community experiences and a continuous healthy, active, inclusive narrative throughout the Purkiss Reserve Park.

Reference should be made to the Purkiss Reserve Masterplan (October 2017) noting that there has been a number of notional changes to the plan. Some change in direction reflects public feedback on the priorities following exhibit of the masterplan and public consultation undertaken by BRC. New needs have also emerged since October 2017 reflecting the evolution of ideas and desire for connectivity across the town with other tourism related projects.

Central to the objective of this and other current projects is to maximise the benefits of the investment for local participation and tourism visitation.

- **Concept and Purkiss Reserve Capital Works Priorities**

In 2017 BRC engaged a consultancy to prepare a master plan for this important public space. Purkiss Reserve consists of approximately 9.6 hectares of mixed use community and sporting facilities, developed during the 1970's when mining was at a much larger population than the current 3000 people.

Tenant Creek is currently undergoing a revitalisation in terms of service provision, community capacity and resilience building and underpinning infrastructure and facilities. There are a number of large capital works in progress reflecting a resurgence in interest in developing the regional centre. The investment in new and upgraded facilities has been largely driven by a passionate community with long term locals and new settlers to Tennant Creek, all of whom are enthusiastic about

Purkiss Reserve

developing and diversifying the economy including through increased tourism and visitors to the region.

The objective and expected outcome of the investment to upgrade and revitalise Purkiss Reserve is to increase local participation where people can access open green space to exercise, spend active or restful time with family and friends, connect with community and play sports, while also providing with visitors with a place for short term rest and recreation while visiting and or passing through the town.

The visitor experience to Purkiss Reserve will include information that connects to other places, sites, attractions and services including connecting with the Visitor Information Centre on Peko Road.

All works undertaken on the site must be to contemporary access standards and provide for a variety of ages and stages of recreation and sporting facilities.

Key design principles include:

- Environmentally sustainable
- Quality structures and play opportunities that enhance cultural, recreational and community participation
- Socially safe and structurally secure
- Accessible and inviting
- Multipurpose and adaptable spaces
- Supportive of a night time economy and community participation
- Green bombed and preserving tree shading where possible
- Challenging and exciting play opportunities that promote wellness, happiness and safe development through play
- Thoughtfully upgrade, build new and demolish redundant and beyond economical repair structures.

Key priorities and scope

1 External fence – remove if this is actioned as a separate RFQ

- The first component of the project is to undertake secure fencing around the perimeter of the site. The fencing should be to the same standard as the front of the reserve which has been recently installed. However after further conversation it was agreed DIPL would investigate the standard and quality of existing fencing, to ensure that posts have appropriate and coded footings and that the members are welded. It was also agreed that the standard would be aluminium powder coated with four access gates. Fencing must be robust and durable.

2 Lighting and power upgrade

- Investigate and provide recommendations and advice on location of lights so that all areas are well lit while limiting risk of obtrusive residential lighting, with lights to be vandal resistant and LED.
- Car park lighting.

Purkiss Reserve

- The lighting Lux is predominantly for training as well as providing a level of security for patrons and players using the walking paths and the skate park after hours.
- Metering to be determined in design phase.
- The football oval is currently lit, the degree to which the lighting is compliant and sustainable will be part of the scope of works
- Survey and map site with existing services including lighting as well as the current infrastructure and irrigation.

3 Car Parks

- Bituminised / concrete and line marking with consultant to provide advice on preferred outcome taking into consideration cost and availability of local content and suppliers.
- New access road for caravans but also widening access roads and the provision of both onsite car parking as well as angle parking off street. The number of car parks off street and in the reserve will be determined by the final plan and what can be designed in, given the spatial parameters and land available.

4 Internal Road

- Internal road two cars wide so that there is space to pull off to the side (refer to BRC sketch plan).
- An internal road has been re-designed since the masterplan. This is to allow access to the reserve for caravans and tourists for the purpose of recreation, BBQ and ablution access and possibly dumping (see further re preference to relocate).
- The detail of the internal road, car parking and external on street parking will be detailed as part of the design consultancy.

5 Minor Playground (near Skate Park) with BBQ's and street furniture-

- In consultation with the working group and through the BRC, Purkiss Reserve will need to cater to a range of ages and development stages for children. The design of the play grounds (minor and major) should consider the needs of age groups and where possible provide for discrete / secure play areas for early childhood users as well as middle primary to upper primary aged children.
- Will require shade and softfall. The committee would like to be provided with examples and options; style of equipment is to be integrated into the overall look and feel of the park.
- There are two components of the project that include installation of playground equipment and appropriate safety such as soft fall. Both require consideration of the ages and functionality of adjacent amenities. For example the minor playground could provide safe play for younger children while older siblings are engaged in the skate park while ensuring that risks are carefully considered to separate pedestrians and riders.

Purkiss Reserve

- The preference is for play bringing together natural and built settings that are durable and challenging but not significant amounts of plastic equipment that date and will not continue to offer repeat fun and challenging experiences.
- There will need to be advice provided by the design consultants on options and the use of the natural environment and landscaping such as rocks, bridges, shrubbery to create interesting stimulating play environments integrated with specific manufactured pieces.
- Consideration needs to be given to setting a budget for both playgrounds and working within the options available to funding rather than 'blue sky dreaming' and unfordable playground options. Within but adjacent to the playground will be the BBQ's and tables for picnics.
- Create an inviting BBQ area with shade structures, tables and seating (adjacent to skate park) with 2x BBQ plates

6. Major playground (old softball area)

- Adventure playground with feedback from community on the final option.
- The preference is for play bringing together natural and built settings that are durable and challenging but not significant amounts of plastic equipment that date and will not continue to offer repeat fun and challenging experiences.
- For example a themed system of interrelated play structure pieces and natural settings.
- See above.
- Create an inviting BBQ area with shade structures, tables and seating (adjacent to skate park) with 4 tables and 3 cooking plates.

7. Shared Bike / Walking / Running track and paths

- A minimum of 2 meters wide, to be used as a service road and reinforced concrete.
- Provide footpaths with a non-skid surface.
- All paths are to be suitable for both pram use and wheelchair accessibility.
- The outdoor play areas designs should include a bike path as well as good all-weather links to each activity area, and the precinct is to connect to the town circulation paths.

8. Multipurpose Field – expanding (old baseball field) –

- Suitable for soccer/ rugby pitch.

9. New cricket nets

- Three nets wide.

10. Oval Fence + Concrete Path + Seating (Scoreboard)

- Replace fence, advice on seating.

11. Fitness Stations

Purkiss Reserve

- 200 meters intervals along walking path.

12. Upgrade and resurface to existing outdoor multipurpose courts

- Resurfacing of courts with recommended surfacing and line marking to be determined by consultant.

13. Upgrade pre-existing brick structures (toilets)

- Previously the soft ball little building and 2X toilet blocks.

14. Landscaping appropriate to the environment.

- A cohesive and integrated landscaping design of the site is to be developed to both suit the requirements of childhood outdoor spaces, and complement the existing facilities plants and habitat and its context.
- Suitable existing trees and site features are to be left intact wherever possible, in particular any trees and plantings or landscape features which are identified during the project development as having special significance.
- The scope must include reticulated irrigation and a fully landscaped environment. The intention is to 'green bomb the site' (no brown dust).

15. Signage and visitor information

- Internal and external venue signage including digital / electronic sign for updating community sporting and venue events.
- Wayfinding into and around Purkiss Reserve
- Information sign for visitors including town map and places of interest while also connecting with the Visitor Centre and reflecting interpretive elements that arise from the Turbocharging Tourism and Paterson beautification projects.

16. Storm Water Drainage

- Appropriate storm water drainage of the site and buildings is required. Ensure that there is no likelihood of water being able to pool in such a way as to create safety concerns for small children, or for water to collect and stagnate in particular around the playgrounds where bridges and water features may be considered.

16 Remove and demolish

- The solid fence on three boundaries will be removed and replaced separately as part of the new fence project.
- The site has a great amount of overhead electrical feeds and lighting to remove if redundant.
- Hydraulic services through the site need to be checked for competence leaks removed and capped off if not longer in use.

Purkiss Reserve

- With reference to the master plan, demolish softball field, youth gathering building and caretaker's residence, and redundant toilet.
- Review existing baseball structures and refurbish or replace following a more detailed condition assessment. .
- A new location should be identified off the site for the caravan waste dump.

The final scope of the works, including the extent of demolition, renovation and new construction, will be determined following the completion of the site investigation and design response process, and approval to progress provided by DIPL.

Project Budget

The project estimate is to be monitored during the design consultancy and confirmed prior to tender by the Design Teams Quantity Surveyor. The overall responsibility for the cost control and best value for money of the project rests with the Design Team who must ensure that appropriate cost planning procedures are adopted.

Role of Consultant

This consultancy will require the services of specialist architectural and landscape professionals with extensive and diverse backgrounds in design for sporting, tourism and community cultural facilities

This multidisciplinary Design Team must have high level professionals within their organisation, or as part of the overall nominated design team, to ensure optimum fit-for-purpose outcome for the project. These professionals must have appropriate qualifications, NT professional registration and high levels of expertise and proficiency with current accessible standards and codes which must be demonstrated within the tender submission.

The Consultant is responsible for the effective and economic construction design and documentation of the project and assisting during construction with queries. The Consultant's responsibility for incorporating the BRC and Department of Tourism and Culture requirements into the building design, normal day-to-day liaison on the project will be between the Consultant and the Principal.

The main roles, duties and responsibilities of the Consultant are to:

- Be the single point of official contact between Sub-Consultants and the Principal in respect of the project;
- Plan, co-ordinate, direct, supervise and control the activities of all Sub-Consultants to ensure satisfactory completion of the project within the defined period and the agreed cost;
- Develop, refine and control an integrated master program for all activities including approvals and clearances within the design & documentation Stages of the project;
- Lodge the Development Application (if required) as the applicant and allow to pay any charges associated with this requirement.
- Ensure that the documentation of the works are to the satisfaction of the Principal and relevant authorities, in accordance with the brief, the technical requirements of relevant codes, ordinances and standards;
- Value management to ensure the project can be delivered within the project budget;

Purkiss Reserve

- Arrange full certification by Sub-Consultants that their work complies with the brief and statutory requirements, including Building Code of Australia. The Consultant shall be required to sign-off each Stage of the documentation process, verifying and certifying this compliance;
- Take all necessary action to maintain overall progress in accordance with approved programs and budgets;
- Ensure the preparation of correct and complete, co-ordinated documentation for the contract package;
- On receipt of construction, tenders assist in the evaluation as required.
- Provide construction phase services.

Finally, and most importantly, it is considered critical to ensure that the revitalised Purkiss Reserve Sports and Active Recreation Precinct is designed for all ages and stages with safety and security of young people in mind, creating both a supportive and stimulating environment for children in their interaction with parents, careers, community and to serve the communities sporting needs well into the future.

Regulatory requirements

Reference to the following authorities, regulations, standards and guidelines must also be made during the design of the facilities:

- ✓ Building Advisory Services which administers the Building Act and associated Regulations
- ✓ National Construction Code, which includes both the Building Code and the Plumbing Code.
- ✓ All referenced Australian Standards
- ✓ *AS 1428 Part 3 - Design for access and mobility: Requirements for Children and Adolescents with Physical Disabilities*
- ✓ Power and Water Corporation specifications and requirements
- ✓ NTFRS, with reference to the NT Fire and Emergency Act and Regulations
- ✓ NT Planning Scheme - Development Consent Authority
- ✓ Barkly Regional Council – local planning scheme, verges, driveways and council managed easements
- ✓ Work Health and Safety Legislation, and Codes of Practice

Environmentally Sustainable Design (ESD) Principles

It is intended that within this project ESD principles are applied to both the buildings, landscaping and their siting. Environmental considerations, in addition to making good economic sense, form a measure for assessing the quality rating of a service and an important factor in the delivery of quality of public spaces. Carefully designed and planned, environmentally responsive buildings, equipment and landscaped environments therefore become a positive example to the local community.

Reducing the buildings energy requirements with the incorporation of systems such as solar hot water heaters and photovoltaic collector panels will be considered and determined during the detailed design of the project.

Purkiss Reserve

ESD principles will be expected to inform both new building works and any renovations or extensions to existing infrastructure which may become a part of this project including reticulation.

Life Cycle Costs:

Life cycle factors are an important consideration in the selection of materials and building systems for the Purkiss Reserve. Ensure that the selection of materials and hardware, well as the detailing of the installation, are practical, robust and long lasting.

Ease of Maintenance:

It is expected that the design will take the ongoing maintenance and repair of the facility into account, and minimise unnecessary costs and issues by ensuring practical considerations are factored in.

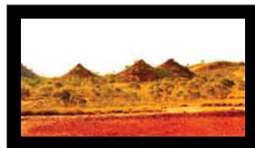
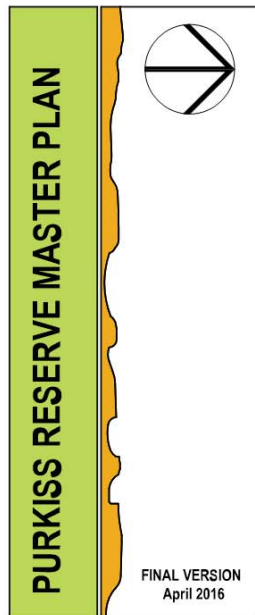
Examples of such considerations include but are not limited to:

- a. All services such as plumbing are to be housed in ducts designed in such a manner as to permit ease of access for maintenance purposes.
- b. Provide hose cocks to all toilet areas with security removable tap handle to facilitate cleaning. Generally, the layout and design of the wet areas, including the selection and detailing of floor and wall surfaces, is to ensure that ongoing cleaning requirements can be readily and easily maintained by the BRC.
- c. Ensure equipment and surfaces, wherever possible, is able to be readily and locally maintained.

Occupational Health & Safety:

The design of the precinct will require that safety provisions have been assessed and incorporated into the design, including but not limited to:

- Non slip floor or path finishes
- Detailing of rounded edges to street furniture, playground structures and bench tops
- Designing for non-trip hazards
- Safety hardware to doors in children's zones if applicable
- Safe operation and use of fixtures and doors by adults and children
- Appropriate storage of equipment
- Access to natural light and ventilation to all "habitable" areas



ABSTRACT

Barkly Regional Council (BRC) has recently engaged stakeholders at the Purkiss Reserve in a process of discussion with regard to its future use and development. Bennett Design Architect and Elton Consulting have been engaged to consult and deliver a masterplan on this important public space (October 2015)

The Reserve, central to Tennant Creek is approximately 9.6 ha. It is parallel with the Stuart Highway and placed in the north eastern sector of the town above Peko Road the main easterly bisector.

The space delivers essential, amenity to the Town and contains the pool, ovals and many sporting facilities. Historically the town contained a much larger population than the current 3000 and during the 1970's on the back of mining importance the reserve was well catered with infrastructure which is still evident.

The space is a critical amenity for Tennant Creek and provides cultural sporting entertainment and facilities for healthy lifestyles of all ages. It is the only space of this kind where people can access open green space to walk and exercise without menace of dogs or through suburbs. Also it brings great visual relief to Town which is placed in what can be a harsh environment. This gives rise to community health, happiness and safety and drives key value and amenity for the town. BRC should be congratulated on this initiative to consult and deliver more value to this important asset.

PRINCIPALS - Determined by BRC

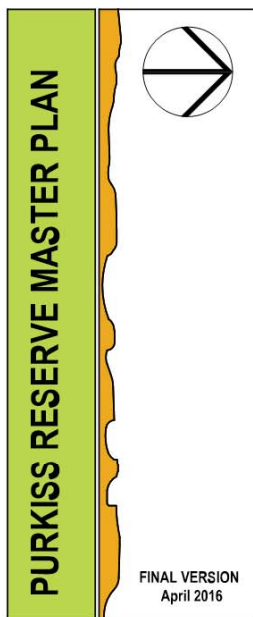
Environmentally Sustainable
Multi Purpose
Quality structures that enhance cultural / recreational / economic benefit
Family Friendly
On-leash dog friendly facility

Socially Safe
The "Place to Be"
Accessible
■ Car Parking
■ Disability Friendly
■ Linkage
■ Footpaths
■ Pedestrian

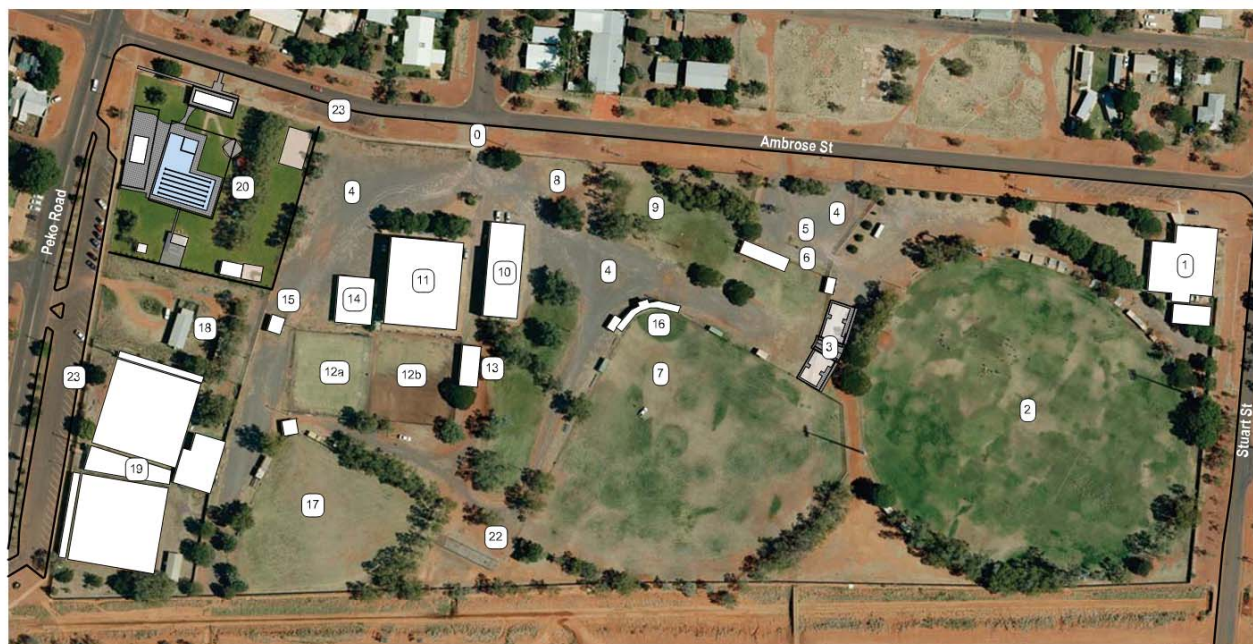
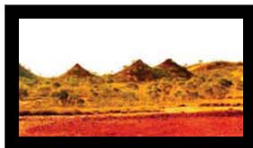
Cars shouldn't need to drive in
External Fencing
Maximum utilisation

Existing tree shading to be reserved as much as possible throughout development





EXISTING STATUS 1:2000



GENERAL

The precinct has been well endowed with infrastructure from the 1970's and a lot remains albeit that some is in poor condition and some is not used. Some elements could arguably be seen as a public hazard, for example the viewing stand at the old softball field.

The site is reasonably well used already and with the new pool arriving and other facilities such as the bowling club not being used currently, new possibilities arise for the re-use and redevelopment into a dedicated health and well-being precinct.

The sporties club is the only facility still alcohol related on the greater site and by limiting the intrusion of further non-related sport and health activities a dedicated precinct can now occur.

EXISTING TO BE RETAINED OR REUTILIZED

Some existing facilities are regarded currently as being useful and in good condition such as the fitness centre (10), football amenities (3), Skate Park (8), new pool (20) and undercover basketball courts (11). The baseball oval (16) has been noted for various re-uses, however the viewing structures should be retained as amenities.

FACILITIES TO BE UPGRADED

Two tennis courts are in reasonable condition and the other two need upgrade. The existing toilet (6) is still capable but should be replaced in due course.

FACILITIES TO REMOVE

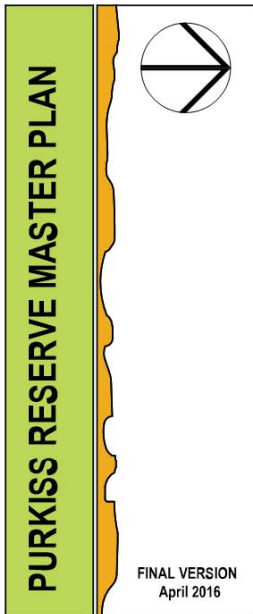
Many of the other facilities have been based on previous memberships that are no longer relevant and their infrastructure has become dilapidated. The softball field (17) is not used and is an urban hazard.

The bowls club is currently proposed for commercial uses but its removal offers opportunity to utilize the whole precinct. Caretaker's residences are transportable and relocatable elsewhere.

In due course the intention is to maximize the green area on the site for parklands so the current open carparking areas (4) and unneeded roads and parking are intended to be reabsorbed.

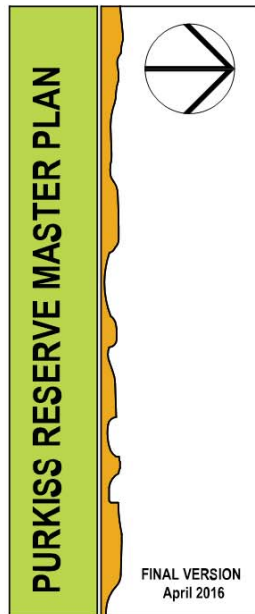
EXISTING:

- 0 Existing Main Entrance gate to be made securable
- 1 The sporties club
- 2 Football Oval
- 3 Football Oval Change room and amenities building
- 4 Open carparking
- 5 Caravan waste Dump
Black sump to be removed and relocated to approved site.
- 6 Public Toilets
- 7 Baseball oval
- 8 Skate park
- 9 Open Green Space
- 10 Anyogenyi Fitness Centre
 - a. Gymnasium
 - b. Offices
 - c. Meeting rooms
 - d. Supporting amenities
- 11 Sheltered Basketball Courts (2)
- 12a Tennis courts
Reasonable condition
- 12b Indoor multi purpose | evacuation centre
Dilapidated
- 13 Sports Store (Ex tennis clubroom)
- 14 Youth Gathering / Engagement building
- 15 Existing Toilets not in use (NIU)
- 16 Baseball nets (NIU)
- 17 Softball field
To be removed and replaced with new large adventure playground. Additionally remove small fencing around existing softball oval.
- 18 Caretaker Housing (NIU)
To be demolished and replaced with Staff Housing and Depot Maintenance Area
- 19 Bowls Club (NIU)
- 20 New Pool Facility (Under Construction)
- 22 Softball | Cricket nets to be demolished & removed from site
- 23 Existing On-Street carparking

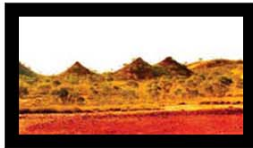


EXISTING:

- 0 Existing Main Entrance gate to be made securable
- 1 The sporties club
- 2 Football Oval
- 3 Football Oval Change room and amenities building
- 4 Open carparking
- 8 Skate park
- 10 Anyengenyi Fitness Centre
 - a. Gymnasium
 - b. Offices
 - c. Meeting rooms
 - d. Supporting amenities
- 11 Sheltered Basketball Courts (2)
- 16 Baseball nets (NIU)
- 20 New Pool Facility (Under Construction)
- 22 Softball | Cricket nets to be demolished & removed from site
- 23 Existing On-Street carparking



DEMOLITION 1:2000



FACILITIES TO REMOVE

The solid fence on three boundaries needs to be removed and replaced with a fence to match the existing Ambrose street fence so that the site has high visibility and this will reduce anti-social behavior through visibility.

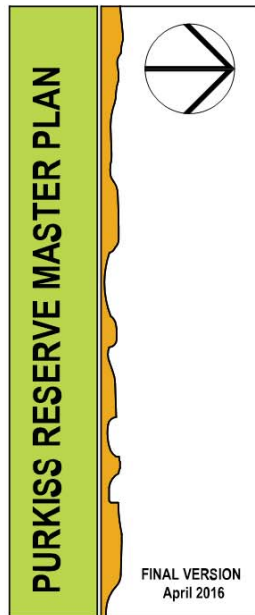
The site has a great amount of old overhead electrical feeds and lighting and a study completed to remove redundant and potentially dangerous works currently on site. Hydraulic services throughout the site need to be checked for competence, leaks and removed and capped if not used.

Other buildings and facilities that need to be removed include; the softball field (17) is not used, the youth gathering building (14) has been noted as not used. The bowls club (19) caretaker's residences (18) and the toilet at (15) should be demolished.

In due course the intention is to maximize the green area on the site for parklands so the current open carparking areas (4) and unneeded roads and parking are intended to be reabsorbed. The caravan waste dump (5) should be removed to elsewhere off the site.

DEMOLITION:

- 5 Caravan waste Dump
Black sump to be removed and relocated to approved site.
- 17 Softball field
To be removed and replaced with new large adventure playground. Additionally remove small fencing around existing softball oval.
- 18 Caretaker Housing (NIU)
To be demolished and replaced with Staff Housing and Depot Maintenance Area
- 22 Softball | Cricket nets to be demolished & removed from site
- DF1 Demolish existing solid fencing and replace with new SPG fencing
- DF2 Demolish existing fence and construct new fence in location as per stage 1
- DF3 Demolish existing low level fencing and make good



STAGE 1 | IMMEDIATE 1 YEAR
1:2000

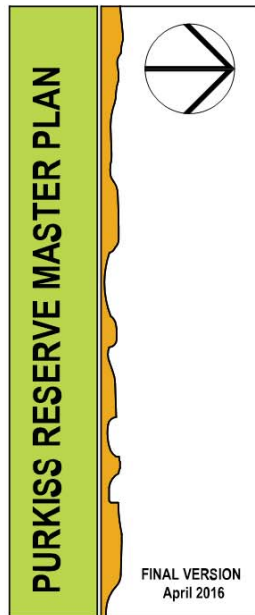


COUNCIL WORKSHOP GOALS IMMEDIATE (1 YEAR)

- Access Gate
- Traffic Management Strategy
- Storage Containers - Back of club
- SPG Fencing to Main Oval
- Basketball Court
- Partnership MoUs
- BBQ's
- Shade Structures
- Grant Ground - Footpaths
- Cricket Pitch

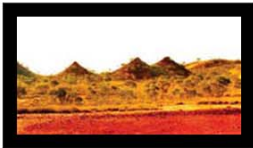
LEGEND:

- 21 Existing fencing to remain
- A Footpath Entry Gate
- B Pedestrian Entry Points
Closed after hours
- C Footy Entry Point
- D Main Upgraded Entrance Gate
- E Service Access Gate
- F Internal Service Roads
- AFL Footy oval - existing
- BQ Barbeque's & shelter structure by
Landmark
Final Qty to be confirmed
- CP1 New on-street carparking and
landscaped areas
- CPA Existing informal carparking
- CPO Cricket Pitch
- FP1 Concrete Bike | Footpath
Bike path 2.5m Wide | Footpath 2m
Wide. Path to act as access for
maintenance vehicles.
- FR Relocated fence line
- LS New Park Landscaping
- NF2 New SPG Fence with reduced
height
- NF3 New steel picket oval fence
- PA1 Play Area
Large play childrens play area with
soft fall surface area
- ST1 Stadium seating
- TQ Existing courts to be upgraded to
multi purpose courts
- PA2 Covered "medium size" childrens
play area with soft fall surface area
- SK Skate park upgrade



FINAL VERSION
April 2016

STAGE 2 | MEDIUM 2 - 5 YEARS
1:2000

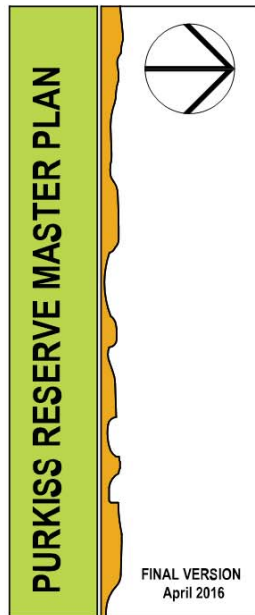


COUNCIL WORKSHOP GOALS MEDIUM (2 - 5 YEARS)

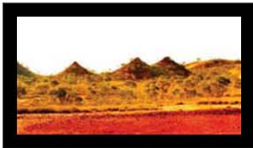
- Skate Park Playground
- Purkiss Reserve Drainage
- Playground Area
- Recovery / Evacuation Centre / Indoor Stadium
- Water Meters
- Lighting
- Second Oval (Ray Norman)
- Car Parking
- Beautification
- Cycling Track
- WiFi Access
- A/V Entertainment

LEGEND:

- 21 Existing fencing to remain
- CP3 Carpark | AS2890 compliant
- NF1 New SPG Fence
- FP2 Concrete path surrounding the main oval, adjacent to the fence line
- PA2 Covered "medium size" childrens play area with soft fall surface area
- PL Park lighting upgrade
- SA Staff units | flats and maintenance depot
- SK Skate park upgrade
- SP Multi Purpose, line marked open oval
- ST2 Stadium seating



STAGE 3 | 10 YEARS
1:2000



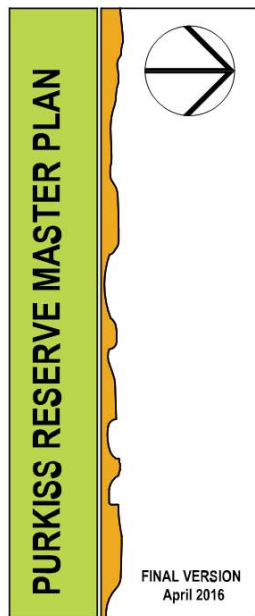
COUNCIL WORKSHOP GOALS LONG TERM (5 - 10 YEARS)

- Recovery / Evacuation Centre / Indoor Stadium
- Internal / External Running Track
- Upgrade Ablutions
- Adventure Playground
- Car Parking
- Stronger Regions Funding

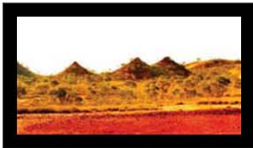
LEGEND:

- 11a New indoor multi purpose / evacuation centre
- BB Indoor basket ball court & sports facility
- CN Cricket Training Nets
3 Off with 2 off to be gated and lockable
- ES Outdoor exercise stations
Spaced evenly around run / walking track





COMPLETE DEVELOPMENT
1:2000



COMPLETION:

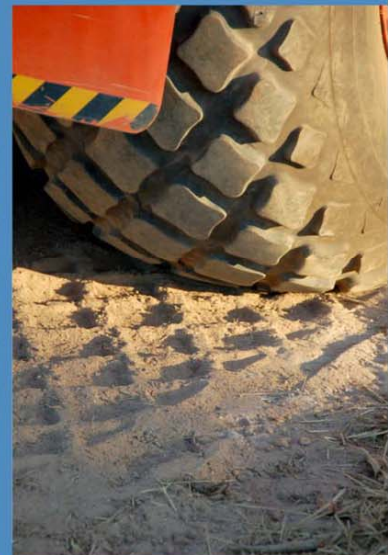
- 21 Existing fencing to remain
- A Footpath Entry Gate
- B Pedestrian Entry Points
Closed after hours
- C Footy Entry Point
- D Main Upgraded Entrance Gate
- E Service Access Gate
- F Internal Service Roads
- AFL Footy oval - existing
- BQ Barbeque's & shelter structure by Landmark
Final Qty to be confirmed
- CP1 New on-street carparking and landscaped areas
- CP3 Carpark | AS2890 compliant
- CPO Cricket Pitch
- FP1 Concrete Bike | Footpath
Bike path 2.5m Wide | Footpath 2m Wide. Path to act as access for maintenance vehicles.
- LS New Park Landscaping
- NF1 New SPG Fence
- NF2 New SPG Fence with reduced height
- NF3 New steel picket oval fence
- PA1 Play Area
Large play childrens play area with soft fall surface area
- ST1 Stadium seating
- TQ Existing courts to be upgraded to multi purpose courts
- 11a New indoor multi purpose | evacuation centre
- FP2 Concrete path surrounding the main oval, adjacent to the fence line
- PA2 Covered "medium size" childrens play area with soft fall surface area
- SA Staff units | flats and maintenance depot
- SK Skate park upgrade
- SP Multi Purpose, line marked open oval
- ST2 Stadium seating
- CN Cricket Training Nets
3 Off with 2 off to be gated and lockable
- ES Outdoor exercise stations
Spaced evenly around run / walking track



PROJECT PLAN

Barkly Regional Council - Purkiss Reserve Upgrades

Version 1.3



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1.0 VERSION CONTROL

This document is designed to be updated throughout the life of the project. The table below will be updated as changes are made to the Project Plan. Completion of this table will provide a history of the document.

| Version No. | Date Amended | Description of Changes Made |
|-------------|--------------|--|
| 1.0 | 18/10/2017 | Initial draft proposal for discussion purposes |
| 1.1 | 19/02/2018 | Amended draft for discussion purposes |
| 1.2 | 02/03/2018 | Amended draft for discussion purposes |
| 1.3 | 06/07/2018 | Amended draft for discussion purposes |

To confirm the latest version of this plan please contact Tim Blacker on 89624591.

PROJECT PLAN APPROVAL

Department of Infrastructure, Planning and Logistics

SUBMITTED FOR APPROVAL

Signature: / /

TIM BLACKER
REGIONAL DIRECTOR
DEPARTMENT OF INFRASTRUCTURE PLANNING AND
LOGISTICS

Barkly Regional Council

APPROVED / NOT APPROVED

Signature: / /

STEVE MOORE
CEO
BARKLY REGIONAL COUNCIL

2.0 INTRODUCTION – PROJECT PLAN

2.1 Outline

This project plan outlines the project delivery services the Department of Infrastructure, Planning and Logistics will provide to deliver the Purkiss Reserve Various Upgrades on behalf of the Barkly Regional Council

The Proposed delivery instrument for this project will see the prioritized Master Plan upgrades delivered through the Department of Infrastructure, Planning and logistics, who will manage the project. The Project delivery will be guided by a Project Control Group comprising representatives of Council and the Northern Territory Government

The Project Plan is a dynamic document, designed to be revised and updated throughout the life of the project. It outlines tasks, timelines and responsibilities for the project.

2.2 Project Data

| | | | |
|-----------------------------------|----------------------------------|---|-------------|
| AIS Project Number | | TBA | |
| Project Name | | Tennant Creek Purkiss Reserve Upgrades | |
| Client | | Barkly Regional Council | |
| PRELIMINARY PROJECT CONTACTS | | | |
| Role: | Name: | Title: | Contact No: |
| Department of Tourism and Culture | Leanne Taylor and Caleb Johnston | Senior Director &Director Facilities and Safety | 0401110088 |
| Barkly Regional Council | Steve Moore | CEO | 89 62 0020 |
| DIPL Project Director | Tim Blacker | Regional Director | 8962 4591 |
| DIPL Project Manager | Rynn Stevenson | Project Manager | 8962 4585 |
| | | | |

3.0 PROJECT SUMMARY

3.1 Funding

The Northern Territory Government through the Department of Tourism and Culture (DTC) and the Barkly Regional Council (BRC) have partnered to provide a significant community sports and active recreation precinct within the township of Tennant Creek at Purkiss Reserve.

The BRC is the registered owner of the Land. The NTG has provided BRC with a total \$9 million in funding and in turn, BRC has entered into an agreement with the Department of Infrastructure, Planning and Logistics (DIPL) to provide Project Management Services to design and construct new and upgraded facilities.

The project objective is to provide sports and recreation facilities that promote social engagement, physical and emotional well-being, family friendly participation and challenges. Located in the heart of town, the new and upgraded facilities and lights will provide new opportunities for events and social gatherings, all which will contribute to a positive outcomes for young people's health and well-being including being valued through the provision of new and upgraded infrastructure.

The total \$9 million investment will deliver upgraded facilities that have been prioritised in consultation with the community and subject to final estimates and budget, will include:

3.2 Facility Requirements and Priority's

In 2017 BRC engaged a consultancy to prepare a master plan for this important public space. Purkiss Reserve consists of approximately 9.6 hectares of mixed use community and sporting facilities, developed during the 1970's when mining was saw a much larger population that the current 3000 people.

Tenant Creek is currently undergoing a revitalisation in terms of service provision, community capacity and resilience building and underpinning infrastructure and facilities. There are a number of large capital works in progress reflecting a resurgence in interest in developing the regional centre. The investment in new and upgraded facilities has been largely driven by a passionate community with long term locals and new settlers to Tennant Creek, all of whom are enthusiastic about developing and diversifying the economy including through increased tourism and visitors to the region.

The objective and expected outcome of the investment to upgrade and revitalise Purkiss Reserve is to increase local participation where people can access open green space to exercise, spend active or restful time with family and friends, connect with community and play sports, while also providing with visitors with a place for short term rest and recreation while visiting and or passing through the town.

The visitor experience to Purkiss Reserve will include information that connects to other places, sites, attractions and services including connecting with the Visitor Information Centre on Peko Road.

In summary the project is to provide upgraded sporting and community amenity facilities within the Tennant Creek Purkiss Reserve Complex as outlined in the Masterplan and at the direction of the Project Control Group.

The works may include, but not be limited to the following;

- Remove and Install external Security Fencing

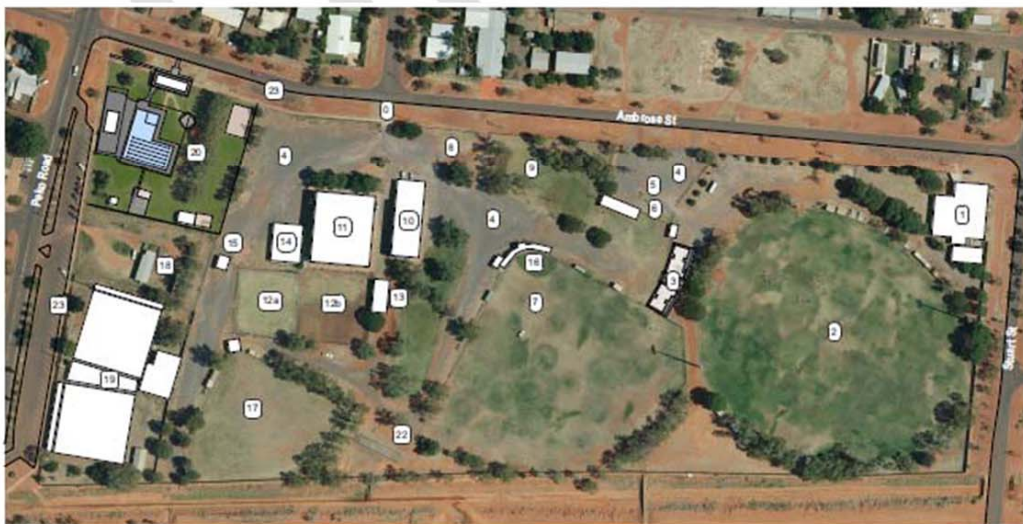
- Upgraded lighting throughout the facilities
- Car and caravan day parking facilities
- Internal service road
- Major and minor playgrounds with soft fall
- BBQ and seating areas
- Bike / walking path
- Multipurpose field (old baseball diamond)
- New cricket nets
- Create new fence around oval, concrete path, seating and score board
- Fitness stations
- Resurface of existing outdoor multipurpose courts
- Internal and external venue signage, and a contingency for other identified priorities not yet costed arising from the design consultation.

Preliminary discussions with the client have been around gaining estimates for the list of priorities supplied to the Department of Infrastructure, Planning and logistics from the CEO of the Barkly Regional Council, Steve Moore

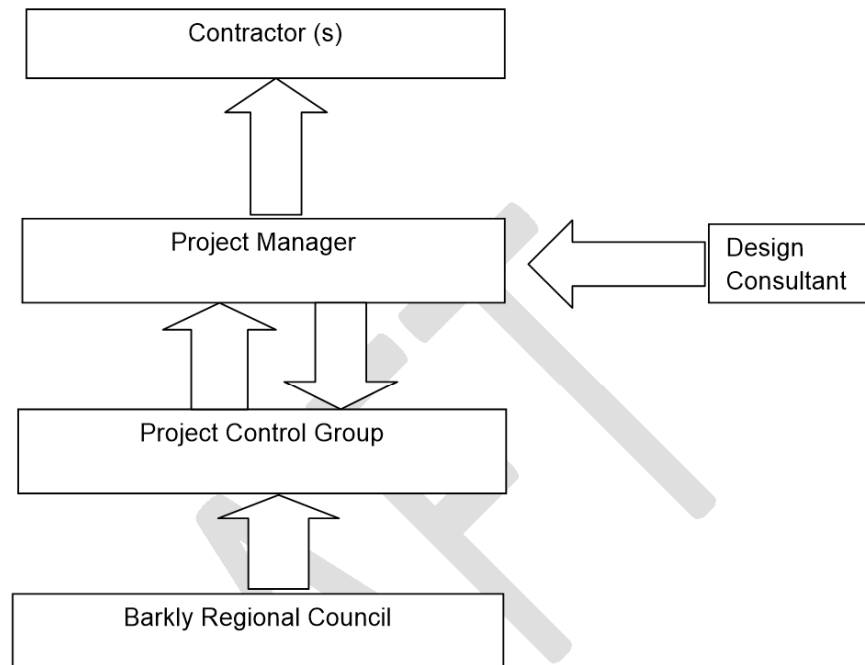
3.3 Location

The location of the Tennant Creek Purkiss Reserve is located at lot 82 on Ambrose st and provides 9.6 hectares of suitable recreation areas.

Please refer map below.



Project Management Flowchart



4.0 Project Control Group (PCG)

A Project Control Group is to be formally established for the Project who will determine priorities and oversee the reviewed stages of the concepts, design and documentation

The proposed members of the Project Control Group are to be agreed between stakeholders and may include

- a. Senior Director Infrastructure, Leanne Taylor Department of Tourism and Culture
- b. Director Facilities and Safety, Caleb Johnston Department of Tourism and Culture
- c. CEO – Steve Moore – Barkly Regional Council
- d. President – Steven Edgington – Barkly Regional Council
- e. Regional Director, DIPL – Tim Blacker
- f. Project Manager, DIPL – Rynn Stevenson
- g. Purkiss Reserve Committee member – Wayne Green
- h. Purkiss Reserve Committee member – Ray Wallis
- i. Representatives as agreed between Barkly Regional Council, Department of Tourism and Culture and Department of Infrastructure Planning and Logistics representatives noted above.

Representatives are the respective agencies single point of contact. These contacts may change as the project transitions throughout different stages of development and construction.

4.1 Purpose of PCG

In accordance with the Terms of Reference – Project Control Group (PCG) – will:-

- a. Ensure the operational requirements within the Tennant Creek Purkiss Reserve Upgrades Project are met;
- b. Oversee the planning and design of the Tennant Creek Purkiss Reserve Upgrades;
- c. Oversee the community consultation and communication for the new Upgrades;
- d. Incorporate, where possible, local stakeholders priorities, issues and recommendations into the development;
- e. Identify, monitor and manage risks, budget, needs, issues and opportunities through the project through concept and planning stages to operation;
- f. Maximise the local employment and training benefits and outcomes;
- g. Report back to management within each Department on the outcomes of discussions and project progress;
- h. Ensure compliance with funding agreement; and;
- i. Ensure the project is delivered on time and within budget.

4.2 Regular Meetings

The PCG will meet at regular intervals to progress this project and agree elements of the process through discussion and consensus. These meetings may be via teleconferencing with clear agendas and minutes provided in accordance with the Terms of Reference – Project Control Group.

5.0 Design

DIPL will prepare a scope of works for design, which will be sent to select design consultants inviting fee proposals. Consultant's submissions shall be assessed based on a Value for Territory Matrix taking into account past performance and relevant demonstrated experience in remote commercial design

The Consultants team will consist of

- Architect
- Engineers (mechanical, electrical, hydraulic, structural and civil)
- Quantity Surveyor
- Building Certifier

The consultancy will seek to engage design services, which ensure a suite of documents is prepared to enable us to take this functional upgrade of the Purkiss Reserve to Construction Tender. The consultancy will ensure that the project integrates some architectural built forms, with architectural soft and hard landscaping, some interpretation and signage requirements, to deliver a quality community venue that facilitates multiple sports, recreation and community experiences and a continuous healthy, active, inclusive narrative throughout the Purkiss Reserve Park.

Reference should be made to the Purkiss Reserve Masterplan (October 2017) noting that there has been a numbers of notional changes to the plan. Some change in direction reflects public feedback on the priorities following exhibit of the masterplan and public consultation undertaken by BRC. New needs have also emerged since October 2017 reflecting the evolution of ideas and desire for connectivity across the town with other tourism related projects.

Central to the objective of this and other current projects is to maximise the benefits of the investment for local participation and tourism visitation.

All works undertaken on the site must be to contemporary access standards and provide for a variety of ages and stages of recreation and sporting facilities.

5.1 Concept Design

Concept design will be based on the list of priorities provided by the Barkly Regional Council and the Master Plan

A desktop analysis of costs on the concept design will then be undertaken estimates for the proposed concept works.

The concept designs and estimates to be used by Project Control Group to decide which option provides best value for money

6.0 Project Delivery Methodology

There are a number of alternative project delivery methods which can be adopted including:-

- Design and Construct
- Traditional full design and documentation

Traditional full design and documentation is the preferred methodology as this allows greater control over scoping, quality of materials and build and the overall project outcome.

6.1 Delivery Process

A program and process for the infrastructure stages and approvals will be developed by PCG. The approach to delivery method is to commence planning and design, establish the scope of works, fully develop the design documentation, obtain relevant approvals and advertise the construction tender. This will allow construction to commence at the earliest timeframe following approval and sign off of the concept design by the Barkly Regional Council

6.2 Procurement Methodology

A procurement plan will be prepared by DIPL for each contract created under this project as required. The procurement plans shall comply with the requirements of the Northern Territory Procurement act, Procurement regulations and policy and will include the following success criteria:-

1. Manage project scope through consultative development in accordance with the brief provided by the Client.
2. Provision of informative advice to Client to assist in brief, scope and cost management decisions
3. Project timeframes and milestones managed through the accurate development of project GANTT charts, in accordance with the brief and advice provided by the Client.
4. Delivery of all core elements of the project on budget within timeframes and to the agreed standards.
5. Compliance of all works with relevant standards.
6. Maintain successful relationships with the Stakeholders.
7. Procurement of Design Consultant and Construction Contractor within critical timeframes.

7.0 Timing / Program

The Capital Works Funding Agreement requires the project to be completed (to be advised).

This methodology, program and delivery are based on achieving the Capital Works Funding Agreement timeframes. It will be subject to change and review as the planning and early design is jointly developed. As the concept develops, risk of project timeline creep will be negated.

| | |
|------------------------------|--------------------------------|
| Consultant Engagement | by September 2018 |
| Scope works | by September 2018 |
| Concept Design | by October 2018 |
| Concept Acceptance & Signoff | by October 2018 |
| Design Documentation | by October 2018 |
| Tender Period | November 2018 |
| Tender Award | December 2018 |
| Construction | November 2018 through May 2019 |
| Completion and Handover | June 2019 |

8.0 Risk Analysis and Mitigation

DIPL and Barkly Regional Council intend to undertake a comprehensive risk assessment, identification, analysis, mitigation and monitoring of the project. It involves strategic assessment, procurement and infrastructure assessment, regular reviews and updates.

Risk is currently being managed through client involvement. The project risks will be monitored and managed throughout the life of the project by the PCG. The PCG is responsible for reviewing and updating the Risk Management Plan.

Identified risks that may need to be considered are:-

- Drawn out design process
- Communication failures
- Funding/availability
- Delays due to certification requirements
- Indigenous employment and opportunities
- Services demand
- Environmental assessments
- Stakeholders outcomes / objectives varied
- Seasonal factors
- Local demand amongst construction companies and availability in remote location
- Trade skill

9.0 Probity Management

DIPL is committed to efficiency, fairness, impartiality and integrity throughout all stages of the project, however it is not envisaged that a Probity Auditor will be required for the project. It will be the role of the PCG to provide any necessary probity.

If requested by PCG however, an Auditor will be engaged to develop and present a probity plan, monitor and provide advice as required for all the stages of the project and provide a final report

10.0 Financial Arrangements

A Project Budget is to be developed by DIPL within the scope of the project. The project will be cost will be managed by the Project Control Group

Cash flows are to be developed in response to accepted project scheduling.

It is important that construction commences at the earliest opportunity to prevent escalation of costs over time.

11.0 Resources

DIPL have appointed a Regional Director and Project Manager to the project. A consultant Project Manager will be engaged to manage all of the contracts related to this project, this consultant project manager will also be carrying out project management duties on concurrent projects within the Tennant Creek region to ensure cohesiveness between all projects is achieved.

12.0 Communication

To facilitate effective and coordinated communication through the project's life cycle, regular scheduled meetings are to be held by the Project Control Group on an agreed interval, or on an as required basis. The following table provides more detail on these meetings

| | |
|-------------------------|---|
| Meeting | Project Control Group |
| Frequency | (Proposed) Fortnightly or as required |
| Chair | DIPL Regional Director |
| Purpose | <ul style="list-style-type: none"> - Scope verification and direction - Funding Status - Project Updates |
| Attendees | <ul style="list-style-type: none"> a. Director Facilities and Safety – Joel Bowden – Department of Tourism and Culture b. CEO – Steve Moore – Barkly Regional Council c. President – Steven Edgington – Barkly Regional Council d. Purkiss Reserve Committee member – Wayne Green e. Purkiss Reserve Committee member – Ray Wallis f. Regional Director, DIPL – Tim Blacker g. Project Manager, DIPL – Rynn Stevenson h. Representatives as agreed between BRC, DTC and DIPL representatives noted above. |
| Responsible for Minutes | TBA |

13.0 Reporting

To facilitate effective and coordinated communication, a number of reports are required on either a monthly or as required basis. The following matrix provides more detail on these reports.

| Report To | Type | Purpose | Frequency | Responsible Officer |
|-----------------------|-----------------------------|--|-------------------------------|---------------------|
| The Territory | Progress Report | In accordance with Capital Funding Agreement | Yet to be defined | PCG |
| The Territory | Financial Reporting | In accordance with Capital Funding Agreement | As requested by the Territory | Project Manager |
| The Territory | Final Progress Report | In accordance with Capital Funding Agreement | End of construction | Project Manager |
| The Territory | Funding Acquittal Statement | In accordance with Capital Funding Agreement | End of project | BRC |
| DIPL | Status Report | Project Status Variation Approval request Key Issues | Monthly | Project Manager |
| Project Control Group | Minutes | Review of key issues / risks. Program update Stakeholder engagement, update and review | Scheduled fortnightly | TBA |