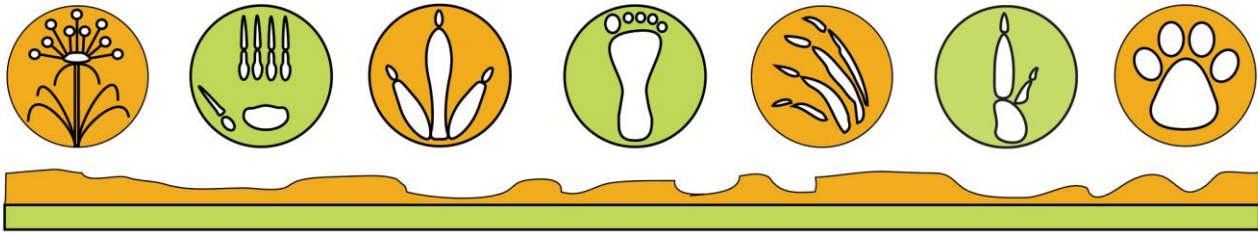


# BARKLY REGIONAL COUNCIL



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**We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.**

## The Way We Will Work

**We will make it happen!**

**We will be engaged and have regular opportunities to listen.**

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**We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.**

**We need to be realistic, transparent and accountable.**

## AGENDA

### **ORDINARY COUNCIL MEETING THURSDAY, 8 DECEMBER 2016**

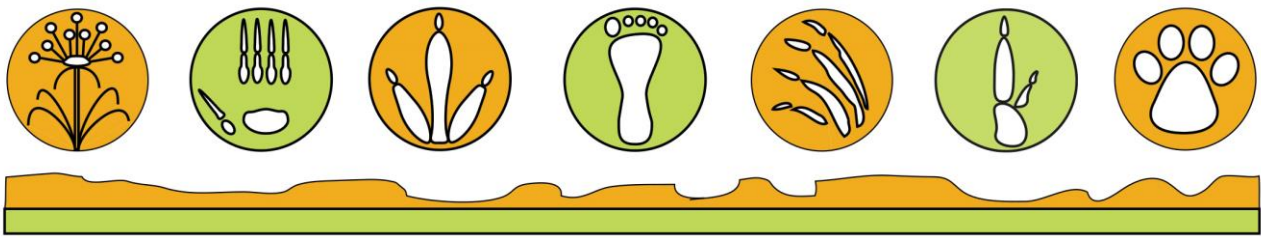
The Ordinary Council Meeting of the Barkly Regional Council will be held in Tennant Creek on Thursday, 8 December 2016 at 8:30am.

**Chris Wright  
Acting Chief Executive Officer**





# BARKLY REGIONAL COUNCIL



## COUNCIL PRAYER

**Our Lord Jesus Christ, we trust you will guide and bless this meeting of the Barkly Regional Council. We pray that you will ensure that all discussions and decisions made today are just and fair as they will affect all people within the Barkly Region. We also pray for your guidance to ensure that all our dealings are appropriate to all those whom we represent and will reflect an equitable and honest approach to the issues to be discussed today.**

**Amen**

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# AGENDA

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ITEM	SUBJECT	PAGE NO
	<b>MEETING TO COMMENCE WITH PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL OWNERS</b>	
<b>1</b>	<b>OPENING AND ATTENDANCE</b>	
1.1	Elected Member Present	
1.2	Staff Members Present	
1.3	Apologies and Leave of Absence	
1.4	Absent without Apology	
1.5	Disclosure of Interest	
<b>2</b>	<b>CONFIRMATION OF PREVIOUS MINUTES</b>	
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	<i>Nil</i>	
<b>5</b>	<b>QUESTIONS FROM MEMBERS OF THE PUBLIC</b>	
	<i>Nil</i>	
<b>6</b>	<b>PETITIONS AND DEPUTATIONS</b>	
	<i>Nil</i>	
<b>7</b>	<b>COUNCIL PRESIDENT REPORT</b>	
	<i>Nil</i>	
<b>8</b>	<b>CHIEF EXECUTIVE OFFICER REPORTS</b>	
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16.7	2017 Meeting Schedule .....	216
<b>17</b>	<b>DECISION TO MOVE INTO CONFIDENTIAL SESSION</b>	
17.1	Extension to the Appointment of the Acting CEO <i>The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.</i>	
17.2	Contract for local Tennant Creek fuel supplies <i>The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.</i>	
<b>18</b>	<b>CLOSE OF MEETING</b>	

## **CONFIRMATION OF PREVIOUS MINUTES**

---

<b>ITEM NUMBER</b>	2.1
<b>TITLE</b>	Special Council Meeting Minutes - 11 November 2016
<b>REFERENCE</b>	190526
<b>AUTHOR</b>	Chris Wright, Acting Chief Executive Officer

### **RECOMMENDATION**

#### **That Council**

- a) Confirm the minutes of the Special Council Meeting held on 11 November 2016 at Tennant Creek as a true and accurate record.

### **SUMMARY:**

The Special Council Meeting was held on Friday 11 November 2016 at the Tennant Creek Council Chambers, Tennant Creek NT

### **BACKGROUND**

Nil

### **ISSUE/OPTIONS/CONSEQUENCES**

Nil

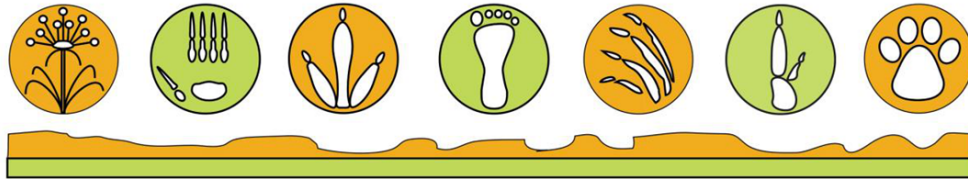
### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

- 1 Special Council Meeting Minutes 11.11.2016.pdf

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**We need to be realistic, transparent and accountable.**

## MINUTES

### SPECIAL COUNCIL MEETING FRIDAY, 11 NOVEMBER 2016

The Special Council Meeting of the Barkly Regional Council was held in Council Chambers on Friday, 11 November 2016 at 11:00am.

**Chris Wright**  
**Acting Chief Executive Officer**

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**1. OPENING AND ATTENDANCE**

Meeting commenced at 11:17 am with President Shaw as Chair. Council Prayer was read by President Shaw.

**1.1 ELECTED MEMBERS PRESENT**

President Barb Shaw  
Cr. Bob Bagnall (Teleconference)  
Cr. Ada Beasley (Teleconference)  
Cr. Neil Price (Teleconference)  
Cr. Pat Braun  
Cr. Jennifer Mahoney (Teleconference)  
Cr. Hal Ruger

**1.2 STAFF MEMBERS PRESENT**

Stephen Dawkins – Director Communities  
Elai Semisi – Director Infrastructure  
Michele Bennetts – Acting Director Corporate Services  
Sabrina Cadzow – Minute Taker  
Robert Rabotot – Minute Taker

**1.3 APOLOGIES**

2 Cr. Ray Aylett  
3 Cr. Narelle Bremner  
4 Cr. Noel Hayes  
5 Cr. Joyce Taylor  
6 Acting CEO Chris Wright

**6.1 ABSENT WITHOUT APOLOGIES**

7 Cr. Tim Price  
8 Cr. Lucy Jackson

**8.1 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF**

Nil

There were no declarations of interest at this Special Council Meeting meeting.

**2. CONFIRMATION OF PREVIOUS MINUTES**

Nil

**3. ACTIONS FROM PREVIOUS MINUTES**

Nil

**4. ADDRESSING THE MEETING**

Nil

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC***Nil***6. PETITIONS AND DEPUTATIONS***Nil***7. COUNCIL PRESIDENT REPORT***Nil***8. CHIEF EXECUTIVE OFFICER REPORTS****8.1 AUDITED FINANCIAL STATEMENTS 2015-2016****MOTION****That Council**

- a) Receive and note this report

**Moved: Cr. Hal Ruger****Seconded: Cr. Pat Braun****CARRIED UNAN.***Resolved OC 238/16***8.2 2015-2016 ANNUAL REPORT****MOTION****That Council**

- a) Endorse the 2015-2016 Annual Report

**Moved: Cr. Bob Bagnall****Seconded: Cr. Pat Braun****CARRIED UNAN.***Resolved OC 239/16***9. CORPORATE SERVICES DIRECTORATE REPORTS***Nil***10. INFRASTRUCTURE DIRECTORATE REPORTS***Nil***11. COMMUNITIES DIRECTORATE REPORTS***Nil***12. LOCAL AUTHORITY REPORTS***Nil***13. COMMITTEE REPORTS***Nil*

**14. NOTICES OF MOTION**

*Nil*

**15. RESCISSION MOTIONS**

*Nil*

**16. GENERAL BUSINESS**

*Nil*

**17. CLOSE OF MEETING**

The meeting terminated at 11:26 am.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Special Council Meeting HELD ON Friday, 11 November 2016 AND CONFIRMED Thursday, 8 December 2016.

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Barb Shaw  
Council President

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Chris Wright  
Acting Chief Executive Officer



## **CONFIRMATION OF PREVIOUS MINUTES**

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**ITEM NUMBER** 2.2  
**TITLE** Ordinary Council Meeting Minutes - 20 October 2016  
**REFERENCE** 190537  
**AUTHOR** Chris Wright, Acting Chief Executive Officer

### **RECOMMENDATION**

#### **That Council**

- a) Confirm the Minutes of the Ordinary Council Meeting held on 20 October 2016 at Tennant Creek as a true and accurate record.

### **SUMMARY:**

The Ordinary Council Meeting was held on Thursday 20 October 2016 at the Tennant Creek Council Chambers, Tennant Creek NT.

### **BACKGROUND**

Nil

### **ISSUE/OPTIONS/CONSEQUENCES**

Nil

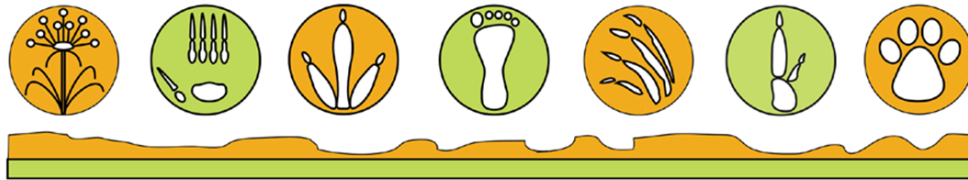
### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

- 1 Unconfirmed Minutes - Ordinary Council Meeting - 20 October 2016.pdf

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We need to be realistic, transparent and accountable.

## MINUTES ORDINARY COUNCIL MEETING THURSDAY, 20 OCTOBER 2016

The Ordinary Council Meeting of the Barkly Regional Council was held in Tennant Creek on Thursday, 20 October 2016 at 8:30am.

**Chris Wright**  
**Acting Chief Executive Officer**

**1. OPENING AND ATTENDANCE**

Meeting commenced at 8:35am with President Barb Shaw as chair. "Welcome to Country" was provided by Richard James and the Council prayer was read by President Barb Shaw

**1.1 ELECTED MEMBERS PRESENT**

President Barb Shaw  
 Cr. Bob Bagnall  
 Cr. Neil Price  
 Cr. Pat Braun  
 Cr. Narelle Bremner  
 Cr. Noel Hayes  
 Cr. Lucy Jackson  
 Cr. Tim Price  
 Cr. Hal Ruger  
 Cr. Joyce Taylor

**1.2 STAFF MEMBERS PRESENT**

Chris Wright: Acting Chief Executive Office  
 Michele Bennetts: Contractor (Accountant)  
 Stephen Dawkins: Director Community Services  
 Elai Semisi: Director Infrastructure  
 Sabrina Cadzow: Executive Assistant to the President (Minute Taker)  
 Robert Rabotot: Administration Assistant to the Executive Offices (Minute Taker)

**1.3 APOLOGIES**

Cr. Ray Aylett  
 Cr. Ada Beasley  
 Cr. Jennifer Mahoney

**1.4 ABSENT WITHOUT APOLOGIES**

Nil

**1.5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF**

Cr. Pat Braun declared an interest on item 17.3

**2. CONFIRMATION OF PREVIOUS MINUTES****2.1 ORDINARY COUNCIL MEETING MINUTES - 31 AUGUST 2016****MOTION****That Council**

- a) Confirm the minutes of the Ordinary Council Meeting held on the 31 August 2016 at Tennant Creek as a true and accurate record, with the exception of item S.1 part b to be deleted.

**Moved: Cr. Joyce Taylor**

**Seconded: Cr. Pat Braun**

**CARRIED UNAN.**

*Resolved OC 233/16*

**2.2 SPECIAL COUNCIL MEETING MINUTES - 23 SEPTEMBER 2016****MOTION****That Council**

- a) Confirm the minutes of the Special Council Meeting held on the 23 September at Tennant Creek as a true and accurate record.

**Moved: Cr. Tim Price**

**Seconded: Cr. Noel Hayes**

**CARRIED UNAN.**

*Resolved OC 234/16*

**3. ACTIONS FROM PREVIOUS MINUTES****3.1 PAST MEETING DECISION / ACTION LIST - 31 AUGUST 2016****MOTION****That Council**

- a) Receive and note the Ordinary Council Action List – 31 August 2016

**Moved: Cr. Narelle Bremner**

**Seconded: Cr. Joyce Taylor**

**CARRIED UNAN.**

*Resolved OC 235/16*

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC**

Nil

**6. PETITIONS AND DEPUTATIONS**

Nil

**7. COUNCIL PRESIDENT REPORT****7.1 DEPUTY PRESIDENT - 1 OCTOBER 2016 - 31 JANUARY 2017****MOTION****That Council**

- a) Receive and note the report  
b) Endorse Cr. Joyce Taylor as Deputy President for the period 1 October 2016 through to 31 January 2017 as per "the Schedule"

**"The Schedule"**

<b>Elected Member</b>	<b>Period</b>
Cr. Narelle Bremner	1 October 2015 - 31 January 2016 - <b>Completed</b>
Cr. Noel Hayes	1 February 2016 - 31 May 2016 – <b>Completed</b>
Cr. Bob Bagnall	1 June 2016 - 30 September 2016 - <b>Completed</b>
Cr. Joyce Taylor	1 October 2016 - 31 January 2017
Cr. Narelle Bremner	1 February 2017 - 31 May 2017
Cr. Noel Hayes	1 June 2017 – 31 August 2017
	<i>*Election – August 2017</i>

**Moved: Cr. Neil Price**

**Seconded: Cr. Tim Price**

**CARRIED UNAN.**

*Resolved OC 236/16*

**8. CHIEF EXECUTIVE OFFICER REPORTS****8.1 ALLOCATION OF FUNDS TO RUN AUSTRALIA DAY 2017****MOTION****That Council**

- a) Receive and note the report
- b) Recommend Council allocate \$8,000 for Australia Day activities 2017  
Cr Joyce Taylor asked Council where the funds for the Australia Day Activities come from. The question was directed to Michele Bennetts (Contractor Accountant) who replied that the funds come from the Australia Day Budget.
- c) Establish an Australian Day Committee

**Moved: Cr. Narelle Bremner****Seconded: Cr. Neil Price****CARRIED UNAN.***Resolved* OC 237/16**8.2 ARLPARRA SECTION 19 LEASES****MOTION****That Council**

- a) Receive and note this report
- b) Instruct the Acting CEO that Council will withdraw from all negotiations and services to collaborate with T&J Contractors
- c) Instruct the Acting CEO to prepare expended issues paper to the December meeting which explore the risks that would arise from the 3 scenarios being: -
  - Continue the present negotiations with NT Government and T&J Contractors regarding the MES Services
  - Withdraw from those negotiations
  - Total withdraw from all services that Councilors were found to provide from Arlparra

**Moved: Cr. Joyce Taylor****Seconded: Cr. Lucy Jackson****CARRIED.**

For: Crs Bagnall, Braun, Hayes, Jackson, Price, Price, Ruger, Shaw and Taylor  
 Against: Cr Bremner

*Resolved* OC 238/16**8.3 CORPORATE SERVICES AND FINANCIAL OPERATIONS WHILE KEY PERSONNEL TAKE EXTENDED LEAVE****MOTION****That Council**

- a) Receive and note this report.
- b) Instruct the Acting CEO with reference to employing Michelle Bennetts to ensure ongoing service delivery is provided by the BRC Finance Team
- c) Endorse Michelle Bennetts ongoing project management of the TechOne project for six months

**Moved: Cr. Noel Hayes****Seconded: Cr. Narelle Bremner****CARRIED UNAN.***Resolved* OC 239/16

**8.4 MEETINGS ATTENDED BY THE ACTING CEO****MOTION****That Council**

- a) Receive and note this report

**Moved: Cr. Neil Price****Seconded: Cr. Pat Braun****CARRIED UNAN.***Resolved OC 240/16***8.5 ORGANISATIONAL STRUCTURE****MOTION****That Council**

- a) Receive and note the report
- b) Review the Council Organisational Chart in its present form for discussion
- c) Council move that a corporate structure has to be presented at the December meeting which defines each position cost and a financial assessment of the corporate structure

**Moved: Cr. Bob Bagnall****Seconded: Cr. Joyce Taylor****CARRIED UNAN.***Resolved OC 241/16***8.6 PR & EVENTS REPORT - SEPTEMBER-OCTOBER 2016****MOTION****That Council**

- a) Receive and note the report outlining the activities of the Public Relations and Events Manager for September and October 2016

**Moved: Cr. Noel Hayes****Seconded: Cr. Narelle Bremner****CARRIED UNAN.***Resolved OC 242/16***8.7 PROPOSED BUSINESS CASE FOR JUNO TRAINING CENTRE****MOTION****That Council**

- a) Receive and note the report
- b) Council move that a detailed proposal will be presented at the December meeting for final decision by Council

**Moved: Cr. Neil Price****Seconded: Cr. Noel Hayes****CARRIED UNAN.***Resolved OC 243/16*

**9. CORPORATE SERVICES DIRECTORATE REPORTS****9.1 BRC COMMUNITY BENEFIT GRANT OPEN DATE****MOTION****That Council**

- a) Receive and note the report
- b) Recommend that Council open the Community Grants round from 1 November to 30 November 2016

**Moved: Cr. Tim Price****Seconded: Cr. Lucy Jackson****CARRIED UNAN.***Resolved OC 244/16***9.2 DIRECTOR OF CORPORATE SERVICES REPORT****MOTION****That Council**

- a) Receive and notes this report

**Moved: Cr. Joyce Taylor****Seconded: Cr. Bob Bagnall****CARRIED UNAN.***Resolved OC 245/16*

- a) Council move that a policy and consistent framework be developed in regards to the waiving of rates

**Moved: Cr. Joyce Taylor****Seconded: Cr. Bob Bagnall****CARRIED UNAN.***Resolved OC 246/16***10. INFRASTRUCTURE DIRECTORATE REPORTS****10.1 INFRASTRUCTURE DIRECTORATE - COMMUNITY ISSUES AND ACTIVITIES****MOTION****That Council**

- a) Receive the report and note its contents

**Moved: Cr. Joyce Taylor****Seconded: Cr. Noel Hayes****CARRIED UNAN.***Resolved OC 247/16***10.2 OCM\_ OCTOBER 2016 INFRASTRUCTURE****MOTION****That Council:**

- a) Receive and note the report of the activities within the Infrastructure Directorate for the months of Aug/Sept 2016.

**Moved: Cr. Lucy Jackson****Seconded: Cr. Joyce Taylor****CARRIED UNAN.***Resolved OC 248/16*



**4. ADDRESSING THE MEETING****4.1 REQUEST TO PRESENT TO AN ORDINARY COUNCIL MEETING - CARDNO****MOTION****That Council**

- a) Receive and note the report
- b) Discuss the findings of Cardno's traffic management study in various communities in the Barkly region
- c) Move to provide findings and recommendations to the Local Authorities for consideration and comment
- d) Move to provide findings and recommendations to the general public for consideration and comment

**Moved: Cr. Narelle Bremner****Seconded: Cr. Joyce Taylor***Resolved OC 249/16***CARRIED UNAN.****4. COMMUNITIES DIRECTORATE REPORTS****11.1 COMMUNITY SERVICES DIRECTORATE - UPDATE OF ACTIVITIES AND ISSUES****MOTION****That Council**

- a) Receive the report and note its contents

**Moved: Cr. Narelle Bremner****Seconded: Cr. Pat Braun***Resolved OC 250/16***CARRIED UNAN.****5. LOCAL AUTHORITY REPORTS****12.1 ARLPARRA LOCAL AUTHORITY MEETING - 23 AUGUST 2016****MOTION****That Council**

- a) Receive and note the report
- b) Adopt the recommendations contained in the minutes
- c) Note the continuing action list
- d) Move to considered the circumstances prior to endorsing the nominations of Graham Long, Dean Club and Ray Loy to join the Arlparra Local Authority

**Moved: Cr. Noel Hayes****Seconded: Cr. Joyce Taylor***Resolved OC 251/16***CARRIED UNAN.****12.2 ELLIOTT LOCAL AUTHORITY MEETING - 13 SEPTEMBER 2016****MOTION****That Council**

- a) Receive and note the report
- b) Adopt the recommendations contained in the minutes
- c) Note the continuing action list
- d) Move to endorse the nomination of Chris Neade as Chair for the Elliott Local Authority
- e) Move to endorse the nomination of Jody Nish as Deputy Chair for the Elliott Local Authority

**Moved: Cr. Bob Bagnall****Seconded: Cr. Noel Hayes***Resolved OC 252/16***CARRIED UNAN.**



**6. COMMITTEE REPORTS****13.1 AUDIT COMMITTEE MEETING - 18 OCTOBER 2016****MOTION****That Council**

- a) Receive and note the Audit Committees Chairs verbal report

**Moved: Cr. Bob Bagnall**

**Seconded: Cr. Narelle Bremner**

**CARRIED UNAN.**

*Resolved OC 253/16*

**13.2 REPORT FROM CR. RAY AYLETT****MOTION****That Council**

- a) Receive and note the report

**Moved: Cr. Pat Braun**

**Seconded: Cr. Noel Hayes**

**CARRIED UNAN.**

*Resolved OC 254/16*

**MOTION**

That Council break for lunch – Time being 1:10pm

**Moved: Cr. Joyce Taylor**

**Seconded: Cr. Pat Braun**

**CARRIED UNAN.**

*Resolved OC 255/16*

**MOTION**

That Council move back into general session – Time being 1:45pm

Cr. Joyce Taylor resumed – Acting President

**Moved: Cr. Noel Hayes**

**Seconded: Cr. Pat Braun**

**CARRIED UNAN.**

*Resolved OC 256/16*

**7. NOTICES OF MOTION**

*Nil*

**8. RESCISSION MOTIONS**

*Nil*

**9. GENERAL BUSINESS**

*Nil*

President Shaw returned to meeting at 13:52pm

**MOTION**

President Barb Shaw resumed meeting as President – Time being 2:03pm

**Moved: Cr. Pat Braun**

**Seconded: Cr. Bob Bagnall**

**CARRIED UNAN.**

*Resolved OC 257/16*

### 16.1 DRAFT ANNUAL REPORT 2015-2016

**MOTION**

**That Council**

- a) Receive and note the report
- b) Modification and discussion of draft document
- c) Move to recommend that a Special Meeting be held in November to endorse the final draft of the Annual Report. After some conversation we agreed upon 7<sup>th</sup> of November at 8:30a.m.

**Moved: Cr. Joyce Taylor**

**Seconded: Cr. Lucy Jackson**

**CARRIED UNAN.**

*Resolved OC 258/16*

### 16.2 NOMINATION OF LOCAL AUTHORITY MEMBER FOR TENNANT CREEK LOCAL TOURISM ADVISORY COMMITTEE MEMBER

**MOTION**

**That Council**

- a) Receive and note the report
- b) Recommendation to Council that they support a Local Authority Member, Karan Hayward be considered for position on the Tennant Creek Local Tourism Advisory Committee

**Moved: Cr. Hal Ruger**

**Seconded: Cr. Pat Braun**

**CARRIED UNAN.**

*Resolved OC 259/16*

### 16.3 POLICY AND PROCEDURE FRAMEWORK

**MOTION**

**That Council**

- a) Receive and note the report
- b) Adopt the reviewed CP000023 Policy and Procedure Framework Policy appended to this report
  - BRC Policy and Procedure Framework Policy
  - BRC Policy Framework
  - BRC Standard Procedure Framework
  - BRC Standard WHS Procedure Framework

**Moved: Cr. Narelle Bremner**

**Seconded: Cr. Pat Braun**

**CARRIED UNAN.**

*Resolved OC 260/16*

**16.4 PUBLIC LIBRARY SERVICE POLICY****MOTION****That Council**

- a) Receive and note the report
- b) Adopt CP000051 Public Library Policy as appended to this report

**Moved: Cr. Pat Braun****Seconded: Cr. Noel Hayes****CARRIED UNAN.***Resolved OC 261/16***S.1 MONTHLY FINANCE REPORT SEPTEMBER 2016****MOTION****That Council**

- a) Receive and note the report

**Moved: Cr. Joyce Taylor****Seconded: Cr. Noel Hayes****CARRIED UNAN.***Resolved OC 262/16***S.2 TENNANT CREEK LOCAL AUTHORITY****MOTION****That Council**

- a) Receive and note the report
- b) Note that the Barkly Regional Council has considered the need for a Local Authority in Tennant Creek and concluded that local community participation and consultation with the Tennant Creek Community can be achieved without the need for a Local Authority
- c) Council request the Minister of Housing and Community Development take the necessary action to remove the requirement for the Tennant Creek Local Authority from the Declared List of Local Authorities

**Moved: Cr. Bob Bagnall****Seconded: Cr. Neil Price***Resolved OC 263/16***CARRIED.**

For: Crs Bagnall, Braun, Bremner, Hayes, Jackson, Price, Price and Taylor

Against: Cr Ruger

**S.3 ANIMAL MANAGEMENT PROJECT****MOTION****That Council**

- a) Instruct the Director of Community Services, once the "exemption to tender" is received to ensure funds are released to allow the project to proceed
- b) Instruct the Director of Community Services to commence a tender process should the exemption not be received
- c) Receive and note the Scoping Report, proposed regional timetable and budget attached to this report
- d) Note that the "training" item on page 17 of the Scoping Report Proposed Budget relates to community education that will be an integral part of this project

**Moved: Cr. Joyce Taylor****Seconded: Cr. Narelle Bremner****CARRIED UNAN.***Resolved OC 264/16*

**10. DECISION TO MOVE INTO CLOSED SESSION****MOTION**

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

That Council move into confidential 2:42pm

**Moved: Cr. Noel Hayes**

**Seconded: Cr. Lucy Jackson**

**CARRIED UNAN.**

*Resolved OC 265/16*

**17.1 CLAIM FOR COSTS ARISING FROM DISCIPLINARY HEARING**

*The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

*Resolved OCCS 42/16*

**17.2 SUPPLY OF FUEL TO BARKLY REGIONAL COUNCIL**

*The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

*Resolved OCCS 43/16*

Cr. Pat Braun declared an interest on the next item, 17.3 left the meeting – Time being 3:00pm

**17.3 CATHOLICARENT REQUEST FOR RATES REVIEW**

*The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.*

*Resolved OCCS 44/16*

**17.4 CHIEF EXECUTIVE OFFICER - PROBATIONARY REVIEW**

*The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

*Resolved OCCS 45/16*

**11. RESUMPTION OF MEETING****MOTION**

That Council move back into open session at – Time being 3:55pm

**Moved: Cr. Bob Bagnall**

**Seconded: Cr. Joyce Taylor**

**CARRIED UNAN.**

*Resolved* OC 266/16

**12. CLOSE OF MEETING**

The meeting terminated at 4:10pm.

THIS PAGE AND THE PRECEEDING 11 PAGES ARE THE MINUTES OF THE Ordinary Council Meeting HELD ON Thursday, 20 October 2016 AND CONFIRMED Thursday, 8 December 2016

\_\_\_\_\_  
Barb Shaw  
Council President

\_\_\_\_\_  
Chris Wright  
Acting Chief Executive Officer

## **CONFIRMATION OF PREVIOUS MINUTES**

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<b>ITEM NUMBER</b>	2.3
<b>TITLE</b>	Purkiss Reserve Consultative Committee Meeting - 03 November 2016
<b>REFERENCE</b>	190549
<b>AUTHOR</b>	Chris Wright, Acting Chief Executive Officer

### **RECOMMENDATION**

That Council

- a) Receive and note the minutes of the Purkiss Reserve Committee held on 3 November 2016
- b) Endorse the recommendations contained within the minutes and;
- c) Receive and note the updated ongoing action list

### **SUMMARY:**

The summary of the Purkiss Reserve Consultative Committee was held in the Council Chambers of Tennant Creek NT on 3 November 2016

### **BACKGROUND**

Nil

### **ISSUE/OPTIONS/CONSEQUENCES**

Nil

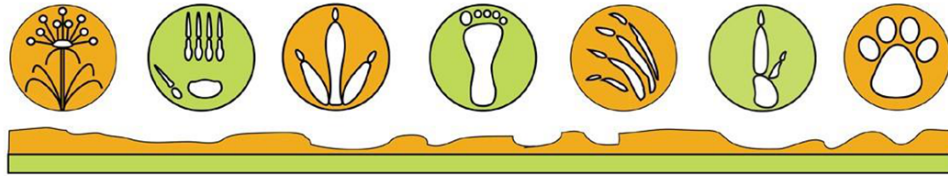
### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

- 1 Unconfirmed Minutes - PRCC - 03.11.2016.pdf
- 2 Action List - PRCC - 03.11.2016.pdf

# BARKLY REGIONAL COUNCIL



## OUR VISION

We strive to be a responsive, progressive, sustainable council which respects, listens and empowers the people to be strong

## The Way We Will Work...

We make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

## MINUTES PURKISS RESERVE CONSULTATIVE COMMITTEE

HELD THURSDAY 3 NOVEMBER 2016  
COUNCIL CHAMBERS, 41 PEKO ROAD, TENNANT CREEK  
1:00PM

**Alai Semisi**  
**Director Infrastructure**

Unconfirmed – Purkiss Reserve Consultative Committee Meeting – 03.11.2016  
Page 1 of 5

## MINUTES

ITEM	SUBJECT	PAGE NO
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### 1. OPENING AND ATTENDANCE

Marcus Maher opened the meeting, the time being 1:30pm

#### 1.1. **Members Present**

Marcus Maher (Chair)  
Cr. Narelle Bremner  
Cr. Hal Ruger  
Jo Rush  
Wayne Green

#### 1.2. **Staff and Visitors Present**

Elai Semisi; Director Infrastructure  
Marilyn Wright; (Minute Taker)  
Robert Rabotot; (Minute Taker)

#### 1.3. **Apologies to be accepted**

President Barb Shaw  
Ray Wallis  
Ross Williams  
Emma Rush  
Chris Wright; CEO  
Richard James; Municipal Manager

#### 1.4. **Absent without Apology**

Nil

#### 1.5. **Disclosure of Interests**

Nil

### 2. CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

#### **MOTION**

Minutes from the previous meeting held 17 May 2016 to be accepted as a true and accurate record.

**Moved:** Jo Rush

**Seconded:** Wayne Green

**CARRIED UNAN.**

*Resolved PRCC17/16*

### 3. ACTION ITEMS FROM PREVIOUS MEETING

#### **MOTION**

That the previous meeting action/decision list from meeting held 17 May 2016 be accepted

**Moved:** Wayne Green

**Seconded:** Jo Rush

**CARRIED UNAN.**

*Resolved PRCC 13/16*



#### 4. GENERAL BUSINESS AND MATTERS FOR NOTING

##### 4.1. Fees and Charges

###### **Swimming Pool**

Fees and charges have been endorsed by Council on 27 July 2016. See resolution below.

8.2 PROPOSED FEES AND CHARGES 2016 / 2017	
<b>MOTION</b>	
That Council	
a) Adopt the Fees and Charges for the 2016/2017 year as amended ( <a href="#">attached</a> )	
b) Receive and note addendum #2, Purkiss Reserve Fees and Charges 2016/17 and adopt as amended ( <a href="#">attached</a> )	
<b>Moved: Cr. Jackson</b>	<b>CARRIED</b>
<b>Seconded: Cr. Beasley</b>	
<b>UNAN.</b>	
<i>Resolved OC 1/16</i>	
<b>MOTION</b>	
a) Receive and note addendum #1, Waste Disposal and Plant Hire Fees and Charges 2016/17 and adopt as amended ( <a href="#">attached</a> )	
<b>Moved: Cr. Taylor</b>	<b>CARRIED</b>
<b>Seconded: Cr. Aylett</b>	
<b>UNAN.</b>	
<i>Resolved OC 2/16</i>	

**The motion above was referring to the Draft Consultation document, not the final Regional Plan.**

**Purkiss Reserve**

The Purkiss 17 May meeting moved a motion that they recommend to Council to not endorse the 2016-2017 fees and charges for the Purkiss Reserve until they have been reviewed accurately and an undertaking to consult with communities.

Council meeting 27 July 2016 (17.3 Fees and Charges) see resolution below

**17.3 2016/17 FEES AND CHARGES****MOTION**

That Council

- a) Endorse the draft Fees and Charges for the 2016/2017 year, not including the Purkiss Reserve Fees and Charges
- b) Pertaining to the Purkiss Reserve Fees and Charges; Council has instructed its managers to arrange consultation with the Purkiss Reserve user groups with the objective that a Fees and Charges regime is arrived at that is equitable with the primary users of the reserve
- c) Seek community feedback and input regarding to the Draft Purkiss Reserve Fees and Charges 2016/17
- c) Pertaining to the Tennant Creek swimming pool entry fees; Council instructs that the pool pass fees are reviewed to account for the fact that the pool is opened for six months and closed for six months of each year. Accordingly:  
\$500 for a family season pass  
\$270 for an adult season pass and  
50% of the adult season for children.

**Moved: Cr. Hal Ruger**

**Seconded: Cr. Narelle Bremner**

**CARRIED UNAN.**

*Resolved OC 3/16*

**4.2. Committee membership, Validity of Meetings**

No action

**4.3. Communication re user agreements**

Action list

**4.4. Lack of action from previous motions**

No action

**4.5. Pedestrian access gate main oval**

No action

**4.6. Funding**

Action List

**4.7. Additional Committee Membership**

Action List

**MOTION**

That the Committee recommend to Council

- a) To advertise an Expression of Interest for additional membership for the Purkiss Reserve Committee

**Moved:** Jo Rush

**Seconded:** Wayne Green

**CARRIED UNAN.**

*Resolved PRCC 17/16*

*Cr. Ruger left the meeting, the time being 2:30pm - Meeting closed as there was no longer a quorum*

**5. VISITOR PRESENTATIONS**

**5.1.** Nil

**6. UPCOMING MEETINGS**

TBA


**7. CLOSE OF MEETING**


Chair Marcus Maher closed the meeting, the time being 2:30pm


	<p align="center"><b>PURKISS RESERVE CONSULTATIVE COMMITTEE ACTION LIST</b></p>	<p align="right"><b>03 November 2016</b></p>
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**ONGOING ACTION ITEMS**

Meeting Date	Subject	Resolution/Action/Task	Action Officer	Completed/Status
31 March 2015	Shade; skate park	Options for shade to be investigated such as trees along the fence line. Quote from local builder for new shade structure has been obtained. Also, consider steel frame structure currently at the High School. Trees are still a good option.	Director Infrastructure	<p><b>Ongoing</b>  <u>04/02/16</u> - Needs to be included as a budget item, in the 2016/17 Barkly Regional Council Budget.</p> <p><u>07/04/16</u> – shade Structure and Signage was a part of the original scope. This needs to be followed up. Poles are ready for removal and collection at the High School. New quote to be obtained from Alice Springs Shade Tech.</p> <p><u>13/05/16</u> - Will need to consider a new shade as a budget item. Prioritise Master Plan items and apply for Funding.</p> <p><u>17/05/16</u> - 4 poles from the School are too difficult to re-locate to the Skate park. Suggested that a few mature trees be purchased for shade, rather than a structure.</p> <p><u>03/08/16</u> - The Regional Plan indicates a Grant amount of \$25K to be sought for the shade structure. Not sure how the amount was derived but it is presume it was for 2 x shade triangles overlapping as it is not practical to construct a shade structure for the best part of the skate park without having to construct a pole at the centre of the slab – that would pose an obvious obstruction. Currently seeking quotes for revised design before Council and PRCC can decide to opt for tree planting or build shade structure.</p>

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: left;">  <p>BARKLY REGIONAL COUNCIL</p> </div> <div style="text-align: center;"> <b>PURKISS RESERVE CONSULTATIVE COMMITTEE ACTION LIST</b> </div> <div style="text-align: right;"> <b>03 November 2016</b> </div> </div>				
Meeting Date	Subject	Resolution/Action/Task	Action Officer	Completed/Status
31 March 2015	Shade; skate park	Options for shade to be investigated such as trees along the fence line. Quote from local builder for new shade structure has been obtained. Also, consider steel frame structure currently at the High School. Trees are still a good option.	Director Infrastructure	03/11/16 – Director of Infrastructure sought quotes but has not received any yet. Jo Rush will email Director of Infrastructure names/contact details to obtain quotes. Director of Infrastructure to obtain new quotes for trees or shades option and present at the next meeting. Master plan to be checked for underground cables before digging. Marilyn to check with BRC Grants Manager that BRC applied for a grant.
31 March 2015	Locks; Purkiss Reserve	Audit to take place on all locks and keys for Purkiss Reserve. All Key requests from user groups must come through to the committee for endorsement. (04/02)	Municipal Manager	<b>Ongoing</b> <u>4/02/16</u> – Complete audit to take place on all locks and keys of Purkiss Reserve. Additionally, quote to be obtained for any further requirements. List of all users and what access is required. <u>07/04/16</u> – Key Audit was tabled at the 4 April meeting. With recommendation to Council. <u>13/05/16</u> – To be discussed at the meeting. Buying Lockwood instead of Abloy will speed up the process <u>17/15/16</u> – Committee recommended to Council to purchase the Lockwood system for replacement of Locks and Keys <u>03/08/16</u> – Council at its 16 June 2016 Meeting endorsed the PRCC recommendation to obtain new locks under the Lockwood System. Council has a \$35K cost estimate in the Regional Plan for this project. Quotes have been obtained from TSS and the project is ready to roll out. <u>03/11/16</u> – Director of Infrastructure to order locks. Marilyn to get resolution 16/6/2016 for Director of Infrastructure.

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Meeting Date	Subject	Resolution/Action/Task	Action Officer	Completed/Status
31 March 2015	User Agreements	<p>All current user agreements to be reviewed.</p> <p>Potential User agreements</p> <ul style="list-style-type: none"> <li>Swimming Club - Completed</li> <li>AFL NT – In discussion</li> <li>Anyinginyi Health Aboriginal Corporation</li> <li>Cricket Association</li> <li>Anita Maise – Softball Competition</li> <li>Clontarf</li> </ul>	Director Infrastructure	<p><b>Ongoing</b></p> <p><u>04/04/16</u> - NTFL agreement to be discussed.</p> <p><u>07/04/16</u> – all potential user agreements to be looked into.</p> <p><u>13/05/16</u> - A Standard User Agreement is under development. Need to discuss Fee and Charges which will need to be attached with the User Agreement</p> <p><u>03/11/16</u> – It was earlier decided not to use lawyers. Derby and Katherine User Agreements could be used, the former being ideal. Water rates to remain the same. It is suggested to have metered lights to charge users. It is needed to know the costs of running and who wants to use the PR. It is needed to get more User Agreements, once received Director of Infrastructure will distribute through email. The Committee wants to rescind the motion that accepted the new Fees and Charges.</p>
10 September 2015	Aflex Inflatables; Swimming Pool	Aflex Inflatables designs and prices presented design to be selected and budget to be sourced.	Swimming Club	<p><b>Ongoing</b></p> <p><u>04/02/16</u> – Swimming club to look into applying for funding for the possible purchase of the inflatable.</p> <p><u>04/04/16</u> - Possible Funding and Budget Item</p> <p><u>07/04/16</u> – Jo will send a letter to the Memorial Club seeking financial assistance. Additionally will be submitting an application to the Community Benefit Round, closing in May.</p> <p><u>13/05/16</u> - Added to the Capital Works List.</p> <p><u>03/08/16</u> - Cost estimate of \$3K in Regional Plan, Council approved for the project, subject to approved funding.</p>

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: left;">  <p>BARKLY REGIONAL COUNCIL</p> </div> <div style="text-align: center;"> <b>PURKISS RESERVE CONSULTATIVE COMMITTEE ACTION LIST</b> </div> <div style="text-align: right;"> <b>03 November 2016</b> </div> </div>				
Meeting Date	Subject	Resolution/Action/Task	Action Officer	Completed/Status
1 October 2015	Swimming Pool; Security Screen to Admin Building	Committee to discuss and conclude regarding security screen to the admin building	<p>Municipal Manager</p> <p>EA to CEO</p> <p>Director Infrastructure</p>	<p><b>Ongoing</b></p> <p><u>04/02/16</u> – Richard James will add steel posts in between each timber panel.</p> <p><u>04/04/16</u> - Steel fence recently constructed has provided extra security.</p> <p><u>07/04/16</u> – Youth Leadership Group to be approached about possibility of doing paint up on the front entrance screen.</p> <p>Security Screens for the windows to be added in the 16/17 budget wish list. Add to 16/17 Budget wish list</p> <p><u>13/05/16</u> - Added to the Capital Works List.</p> <p><u>03/08/16</u> - \$12K has been approved in the Regional Plan Capital works list. Project subject to funding.</p> <p><u>03/11/16</u> - Marilyn to check with BRC Grants Manager that BRC applied for a grant.</p>
1 October 2015	Landscaping Maintenance	Options to be sourced for landscaping management	Director Infrastructure	<p><b>Ongoing</b></p> <p><u>04/02/16</u> – further discussions to take place. TCK LA has recommended that Council approve a Parks and Gardens Coordinator.</p> <p><u>04/04/16</u> - This will put more pressure on Council's Finances. Instead try to use Community Groups. MoU to be signed with Julalikari to explore such opportunities.</p> <p><u>13/05/16</u> - To be considered as a part of Organisational Review. There will be advantages in having a dedicated Parks and Recreation Staff for Purkiss Reserve at 0.5</p> <p><u>03/08/16</u> - Ongoing. Much easier to deal with dedicated Council Parks &amp; Gardens than to have to deal with NGO's that can cause delays to delivery of programs.</p> <p><u>03/11/16</u> - Ongoing</p>


<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: left;">  <p>BARKLY REGIONAL COUNCIL</p> </div> <div style="text-align: center;"> <b>PURKISS RESERVE CONSULTATIVE COMMITTEE ACTION LIST</b> </div> <div style="text-align: right;"> <b>03 November 2016</b> </div> </div>				
Meeting Date	Subject	Resolution/Action/Task	Action Officer	Completed/Status
7 April 2016	Water Fountains; coolers not plugged in	Inspect the water fountains located at the reserve and ensure the coolers are switched on. Hot water is just coming out.	Municipal Manager	<b>COMPLETED</b> Water fountains are not refrigerated units.  <u>03/11/16</u> – Investigate costs of refrigerated water fountains. This would be subject to funding. This could be covered by the \$5M promised from Gerry McCarthy.
7 April 2016	Profit and Loss Statement	Profit and Loss statement to be provided to the next meeting	Finance Manager / Director Infrastructure	<b>Pending</b>  <u>03/11/16</u> - Pending
7 April 2016	Swimming Pool; during the off season	Report to the committee at its next meeting outlining the use of the pool facility, including the café during the off season	Director Infrastructure	<u>13/05/16</u> - Pool closed to public. Regular maintenance and safety checks are carried out for continuity of machinery working. Can be used for lap swimming by negotiating arrangements with Council using the agreement form.  <u>03/08/16</u> - Currently maintained and Water Quality checked by Depot personnel. Await Council decision to employ full time Pool Coordinator. Council has not discussed the options of a café during the off season. The PRCC can put a recommendation to Council to look into the options of an off season café.  <u>03/11/16</u> – Committee to present the following suggestions to the Director of Community Services: a one person operated pool, kiosk only, day care, use for office space by Sport&Rec.



	<p align="center"><b>PURKISS RESERVE CONSULTATIVE COMMITTEE ACTION LIST</b></p>	<p align="right"><b>03 November 2016</b></p>
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### PART OF MASTER PLAN PROCESS AND FUNDING APPLICATIONS ACTIONS

Meeting Date	Subject	Resolution/Action/Task	Action Officer	Completed/Status
31 March 2015	Old skate park (new half size basketball court)	Investigations into cost for a half size basketball court to be placed where the old skate park was. And for the internal fence to be removed and utilised elsewhere.	Director Infrastructure	<p><b>Ongoing</b>  Half size basketball court to be followed up.  Internal fence removed.  <u>04/04/16</u> - All future works should be undertaken in accordance to Master Plan and Budget Priorities. Effort should be made on obtaining Government funding in order to not affect Council's finances.  <u>07/04/16</u> – Add to 16/17 Budget wish list  <u>13/05/16</u> - Consider as per Purkiss Reserve Master Plan  <u>03/08/16</u> - This is not in the Regional Plan but maybe a small item. Will consider in the Master Plan. Item subject to funding  <u>03/11/16</u> – It is suggested to build a covered structure where the backboard and basket would pivot. Again, this could be covered by the \$5M promised from Gerry McCarthy. Committee wants to invite Gerry to the next meeting to confirm what his intentions are in regards to the \$5M.</p>
31 March 2015	Turf, skate park	Options to be obtained for the edge of the skate park to minimise debris such as turf. Additionally, a risk assessment to be undertaken.	Director Infrastructure	<p><b>Ongoing</b>  <u>04/02/16</u> - Quotes to be obtained for turf, to minimise the debris.  <u>04/04/16</u> - Potential Budget Item. Refer to Risk Assessment report prepared.  <u>07/04/16</u> - Skate Park Risk Assessment has been completed. A lot of glass around the area has now been removed and cleaned.</p>

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Meeting Date	Subject	Resolution/Action/Task	Action Officer	Completed/Status
31 March 2015	Turf; skate park	Options to be obtained for the edge of the skate park to minimise debris such as turf. Additionally, a risk assessment to be undertaken.	Director Infrastructure	<u>07/04/16</u> (Cont'd) - Removal of glass will be part of ongoing maintenance of the facility. Add to 16/17 Budget wish list <u>13/05/16</u> - Prioritise Master Plan items and apply for Funding. <u>03/08/16</u> - Part of both Regional and certainly considered in Master Plan rollout & prioritisation. <u>03/11/16</u> – Director of Infrastructure to look into creating a turf area around the skate park.
4 February 2016	Signage: Skate Park	Signage to be investigated for skate park rules and liability	Director Infrastructure	<b>Ongoing</b> <u>04/04/16</u> - Suggestion has been made that school students should take part in development of this sign as a joint venture. Council can provide material. <u>07/04/16</u> - Signage at the skate park should include imagery. Quote to be obtained. Add to 16/17 Budget wish list <u>13/05/16</u> - Undertake as a part of future upgrade incorporating soft fall surface and shade structure. Apply for funding. <u>03/08/16</u> - To be considered for 1Q 16/17 – estimate to be obtained and approved by Council. Subject to funding <u>03/11/16</u> – Legal wording to be checked for Council indemnity. Director of Infrastructure to obtain quotes for signs. Signs will be on Operations Budget. Signs to have graffiti protection and will highlight safety. Councillor Bremner to pass on picture from ASP skate park.
7 April 2016	2016/17 Budget wish list items	Items to be added to the 16/17 Budget wish list, for council to consider: <ul style="list-style-type: none"> <li>Action list items</li> <li>1 Water Fountain to be located at the skate park.</li> </ul>	Director Infrastructure	<u>13/05/16</u> - Undertake as a part of future upgrade incorporating soft fall surface and shade structure. Apply for funding.



## **ACTIONS FROM PREVIOUS MINUTES**

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**ITEM NUMBER** 3.1  
**TITLE** Past Meeting Action List - 20 October 2016  
**REFERENCE** 191032  
**AUTHOR** Chris Wright, Acting Chief Executive Officer

### **RECOMMENDATION**

#### **That Council**

- a) Receive and note the past meeting Action List from its Meeting on 20 October 2016.
- b) Note all completed items since the last meeting, be removed

### **SUMMARY:**

### **BACKGROUND**

Nil

### **ISSUE/OPTIONS/CONSEQUENCES**

Nil


### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

- 1 OCM\_Action List Updated for October 2016 version 2.pdf


**BARKLY REGIONAL COUNCIL**





**ORDINARY COUNCIL ACTION LIST**  
**Meeting of the 20 October 2016**

**20 October 2016**  
 Updated for 20 October meeting

	Meeting Date	Subject	Resolution	Action Officer	Action/Task	Completed Status
1	Ordinary Council Meeting 20 October 2016	Risk Assessment	That Council a) Develop a risk framework	CEO	Ensure risk framework is used to populate the issues section of the CBIZ report template	Collaborate with Elai Director Infrastructure, Michelle Bennetts Director of Corporate services and Marilyn Wright  In Progress
1.	Ordinary Council Meeting 19 November 2015	Strategic Issues - Tennant Creek Cemetery	That Council a) Receive and note the correspondence from members of the community pertaining to the Tennant Creek Cemetery. b) Endorse the following service levels already articulated in Councils Regional Plan 2014/15. c) Endorse the development of Public Cemetery and landscaping master plan for the Region. d) Seek funding as part of the budgetary development phase in March 2016 for the completion of a master plan. e) Forward this matter to the Tennant Creek Local Authority Meeting, being held 7 December 2015, and seek feedback  <i>Resolved 336/15</i>	Director Infrastructure  Grants Manager	Aim: Undertake the development of Public Cemetery and landscaping master plan for the Region.  Seek funding as part of the budgetary development phase in March 2016 for the completion of a master plan.	EOI to be sought for forming a Cemetery Advisory committee. ToR will need to be developed first. Cemetery Advisory Committee yet to be formed together with a Terms of Reference. Collaborate with Cr Taylor and Cr Bremer and the Friends of the Cemetery Committee <b>Ongoing</b>  Budget Allocation made through TCLA. <b>COMPLETED</b>
2.	Ordinary Council Meeting 17 March 2016	Chief Executive Officer - February 2016 Report	That Council a) Receive and note the report of the Chief Executive Officer for February 2016  <i>Resolved OC44/16</i>	CEO	Enter into discussion with the Patta Group with the view to reviewing the MoU regarding Lake Mary Ann	Still outstanding <b>Pending</b>
3.	Ordinary Council Meeting 17 March 2016	Policy: Staff Housing	That Council a) Defer the report to the April Ordinary Council Meeting b) Review the draft policy with the noted inclusions, and provide back to the April Ordinary Council Meeting b) Undertake staff consultation that includes regional employees and a report provided back to April Ordinary Council  <i>Resolved OC64/16</i>  <b>ACTION:</b> Policy to be revised with the following inclusions: <ul style="list-style-type: none"> <li>Policy to relate to the whole region, not just Tennant Creek</li> <li>Policy to include details pertaining to inspections</li> <li>Policy to include details pertaining to payment of security bond</li> <li>Policy to include details pertaining to expectations of cleanliness</li> <li>Policy to include details pertaining to utility contribution, including the excess water to be the responsibility of the tenant.</li> <li>Copy of a draft Tenancy Agreement be provided</li> </ul>	Quality & Compliance Manager	Policy to be revised with the noted inclusions.	<b>Pending</b> Staff consultation to still occur and the Draft Policy to be reviewed by the Executive Team. Policy to be included to the August OCM.

			<b>ORDINARY COUNCIL ACTION LIST</b> <b><u>Meeting of the 20 October 2016</u></b>			<b>20 October 2016</b> <i>Updated for 20 October meeting</i>
4.	Ordinary Council Meeting 21 April 2016	Roads to Recovery (R2R) Program	<p>That Council</p> <ul style="list-style-type: none"> <li>a) Receive and note the report</li> <li>b) Endorse the plan to re-seal Antyiper St and Apetyarr St at Alpurrurulam under the Roads to Recovery (R2R) Program for 2015/2016 at an estimated cost of \$202,072.00 that also includes the traffic management signage works completed at Ampilatwatja for a price of \$6,772.00.</li> <li>c) Endorse the project to undergo Tender process in line with Barkly Regional Councils procurement policy, with the opening date to be end of April 2016.</li> </ul> <p><i>Resolved OC 91/16</i></p>	Director Infrastructure	Progress with Tender process.	Project Manager working on tender for selection of contractor. <b>Process Ongoing</b>
5.	Ordinary Council Meeting 16 June 2016	Waste Management By Law - Barkly Regional Council	<p>That Council</p> <ul style="list-style-type: none"> <li>a) Note the contents of the report.</li> <li>b) Endorse the amended Barkly Regional Council Waste Management By-Law to supersede any existing By-Law.</li> <li>c) That the amended Barkly Regional Council Waste Management By-Law be subject to a 21 day public consultation process.</li> <li>d) Be provided with a further report advising the outcome of public consultation process prior to adoption of amended version of Waste Management By-Laws. Deferred to next ordinary council meeting August 2016. To be accompanied with the existing By-Law.</li> </ul> <p><i>Resolved OC 149/16</i></p>	Director Infrastructure PR Officer	Go out to a 21 day public consultation process of the new By-Law and the outcome reported to Council	Amended Waste Management By Laws posted on Council website and local newspaper firstly notifying what Council is about to adopt and then seeking EOI from members of the public.
6.	Ordinary Council Meeting 16 June 2016	Purkiss Reserve, Tennant Creek - Hire and User Group Agreement	<p>That Council</p> <ul style="list-style-type: none"> <li>a) Note the contents of the report.</li> <li>b) Approves the proposed Barkly Regional Council User Group/Hire Agreement as a typical agreement to be used in future.</li> <li>c) Authorises the use of this agreement for hiring of any facilities at Purkiss Reserve on a short term or long term basis.</li> <li>d) Authorises the use of this agreement for booking of other Council facilities as well including the Civic Hall, Swimming Pool and buildings and facilities located in the communities.</li> <li>e) Note that the fee and charges will be applied in accordance to the Council adopted fee and charges as a part of Council's budget process.</li> </ul> <p><i>Resolved OC 150/16</i></p>	Director Infrastructure	Implement relevant User Agreements	Work in progress.
7.	Ordinary Council Meeting October 20 2016	Julalikari	<p>That Council</p> <ul style="list-style-type: none"> <li>a) BRC to not develop MOU with Julalikari</li> <li>b) Find out the processes which have led to the roads, cemetery, and Golf course work being done.</li> <li>c) Locate where the instructions to put water meters etc. onto council property arose from PAWA claim it was PM and C</li> <li>d) Letter to Gary Powell re the instruction</li> <li>e) Are they paying rent - should there be a lease?</li> <li>f) Letter to minister Scullion</li> <li>g) Area managers nor aware of motion 84 - 16</li> </ul>	Director Infrastructure CEO		Collaborate with Director of Infrastructure  Ongoing

			<b>ORDINARY COUNCIL ACTION LIST</b> <b><u>Meeting of the 20 October 2016</u></b>			<b>20 October 2016</b> <i>Updated for 20 October meeting</i>
8.	Ordinary Council Meeting October 20 2016	Delegations manual	Finalise review of Delegations manual	Acting Director Corporate Services Quality and Compliance mgr.		Ongoing
9.	Ordinary Council Meeting October 20 2016	Recruitment Process	Local applicants take priority	HR manager		In HR process Complete
10.	Ordinary Council Meeting October 20 2016		Locate a list of councillors still owing money	Finance Manager		For the December Ordinary Council Meeting
11.	Ordinary Council Meeting October 20 2016		Investigate the use of drones to inspect sites	Director Infrastructure		In Progress
12.	Ordinary Council Meeting October 20 2016		Times switches and /or pay cards at Purkiss	Director Infrastructure		In Progress
13.	Ordinary Council Meeting October 20 2016		Dump recycle shop at tip Explore	Director Infrastructure		In Progress
14.	Ordinary Council Meeting October 20 2016		CEO to visit to Arlparra Nov 15 <sup>th</sup> meeting with Cr Hayes, Beasley, Tim Price	CEO		
15.	Ordinary Council Meeting October 20 2016		Paper discussing the implications of and legality of not providing rates relief to NGOs etc	Acting Director Corporate Services CEO		Wording suggests "May" thus not compelled, CEO to check with DLG
16.	Ordinary Council Meeting October 20 2016	Australia Day	Australia day committee Joyce will progress, Narelle will assist	Director Community Services PR & Events Mgr.	Everything in place by December	Committee met on 8/11/16. Plans are well in hand and council will receive a detailed report from Ktima at the meeting of 8/12/16

			<b>ORDINARY COUNCIL ACTION LIST</b> <b><u>Meeting of the 20 October 2016</u></b>			<b>20 October 2016</b> <i>Updated for 20 October meeting</i>
17.	Ordinary Council Meeting October 20 2016		Provide report to December meeting re Alpururulam satellite and EFTpos	CEO	Discuss with Troy	Contract in Place Ongoing
18.	Ordinary Council Meeting October 20 2016	contracts	Extract Lilli hole document to guide work at the site Check out blackspot funding for roads	Director Infrastructure		Project Abandoned CEO to provide a report
19.	Ordinary Council Meeting October 20 2016	Cardno report	Community consultation full report on to the website	Director Infrastructure		In Progress
20.	Ordinary Council Meeting October 20 2016	Finance	Develop 18 month budget	Acting Director Corporate Services		
	Ordinary Council Meeting October 20 2016		Letter to Tony Tapsell noting the financial turnaround at the BRC	CEO		Tony will see this in TLC Annual Report
21.	Ordinary Council Meeting October 20 2016	LA Representation	Letter to Karan Haywood thanking her and endorsing offer to sit on the TC tourism committee	CEO	Letter	In Progress
22.	Ordinary Council Meeting October 20 2016	LA TC	Letter to Minister request removal of TC LA from the schedule Explain the reasoning	Director Community Services	Letter	Deferred Letter drafted and sent to CEO for finalisation.
23.	Ordinary Council Meeting October 20 2016	ITEC	Finalise lease with ITEC	Acting Director Corporate Services CEO President		In Progress



## CHIEF EXECUTIVE OFFICER REPORTS

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<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	PR & Events Report
<b>REFERENCE</b>	189875
<b>AUTHOR</b>	Ktima Heathcote, Public Relations and Events Manager

### RECOMMENDATION

That Council

- a) Receive and note the report
- b) Receive and note the Australia Day report, see attachment

### SUMMARY:

This report provides an overview of the activities of the Press Relations and Events Officer during October and November 2016.

### BACKGROUND

#### PR & Events Handover

The current PR & Events Officer started six months leave (mixture of holiday and leave without pay) on Monday, 14 November 2016, with a prior two-week handover for the relief PR & Events Officer. All procedures and notes, including schedule dates for adverts (Christmas message and Australia Day), PR and Events, media release templates and reports for Council, have been uploaded on to Info Expert with an official handover on Thursday, 10 November. This relief position will remain until a week after 31 May 2017 when the current PR & Events Officer returns.

#### Barkly Regional Council Website

Daily updates posted on the council website including calls for expressions of interest to join the Australia Day Committee, asking locals to nominate for the Local Government Australia Day awards, and encouraging residents to have a say on Council's waste management bylaw. Website training provided to the relief PR & Events Manager plus Council executive staff to ensure that all corporate documents, agendas, minutes, community activities and media releases are uploaded in a timely fashion.

#### President's Column and Facebook Page

President's Column continues to be published in the *Tennant & District Times*. President Shaw's Facebook Page continues, with page likes increasing. Locals are also using the Facebook Page as a platform to air concerns, providing another platform for Council to engage with residents and continue a positive and proactive community dialogue.

#### Media Releases

Regular media releases continue to be distributed to local, Territory-wide and national media newspaper and radio outlets, including the landfill at Alpururulam plus promotion of Council activities such as the first round of the 2016-17 Community Grants.

#### Community News

This newsletter distributed fortnightly to internal and external stakeholders. The email highlights upcoming events from Council and external stakeholders around the community, council business requiring public opinion plus snippets that are open to the public from the Council Agenda.

**Barkly Buzz**

Material for the Barkly Buzz 4<sup>th</sup> Quarter 2016 gathered with the relief PR & Events Officer taking on editorial responsibility and ensuring copies are printed and distributed before the close of 2016.

**ISSUE/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**ATTACHMENTS:**

1 Australia Day report.pdf

## Australia Day report

### Triathlon

- Risk assessment of 2016 undertaken with Brooke Hornsby. RA of 2017 to be undertaken in early January. Water testing will need to be done no later than second week of January.
- OIC Tennant Police Don Eaton will be in charge at the time of the event. Police have been informed of the road closure.
- No need for a road closure permit as council now owns the dam road. Department of Infrastructure Alice and Tennant have been informed that we have traffic management officers and a traffic management plan in place for the event. This is a matter of courtesy only.
- Depot will supply traffic management team for run and bike ride. Dry run to be conducted early January to ensure TMP is clearly understood.
- NTES and the Tennant Volunteer Brigade have been spoken to regarding overseeing the swim leg. Copies of risk management plan and council insurance have been sent to both organisations.
- Pam Dillon has identified the wrong rules have been advertised on the website for the triathlon. This has been rectified. Pam is organising the water stations for the bike and run legs, council is supplying water bottles.
- Road closure advert to appear in TDT January 20 edition.
- Medallions have been ordered for triathlon and raft race. At this stage, triathlon does not have prizemoney.

### Flag Raising/Breakfast

- Hire of Battery Hill for the morning has been requested.
- Battery Hill has eight tables and 80 chairs. Extra tables and chairs if required are at the civic centre. BH has the BBQs.
- Sabrina is contacting girl guides for flag raising. Shelagh has indicated they are right to go.
- Sabrina has the medals for the citizenship ceremony.
- Gerry McCarthy has indicated he is available to read the Minister's message at the citizenship ceremony but not available to MC the breakfast or the afternoon at the dam. A replacement needs to be found. Chris or Stephen would be good if required.
- Kiana has agreed to make the cake again.
- Francine McCarthy is finding someone to do welcome to country. Cost is \$150.
- Karen's Kitchen has ordered the champagne on council's behalf.
- Karen's Kitchen is also catering the breakfast at \$12 per head. They will need numbers the Friday before (Jan 20). Council to cover costs of invited guests.

Only those going through the citizenship and one of their families will be covered by council (most of them bring a small to medium tribe!).

- Barkly Work Camp will set up at Battery Hill the afternoon before and dismantle Australia Day afternoon.
- Sabrina and Rob will arrange for wild flowers to be picked for table arrangements.
- Sabrina and Rob are also in charge of the running sheet for the ceremony.
- Kiana has agreed to be the official BRC photographer for the day.
- We have 18 black frames for Australia Day awards and citizenship ceremony. Another 35 frames to be ordered for thanks to sponsors.
- Template for invitation letters to gold sponsors completed.
- Cr Bremner is assisting with award judging. A community panel has been chosen and judging is w/c January 28. Selection criteria has been written.

### Fun day at dam

- Flyers have been generated and put up around town. Ad to appear in Tennant Times December 9 and January 20. Flyers to be prepared in new year with sponsors added.
- Search for sponsors is happening – eight have signed so far after 50 letters sent out.
- An Australia Day button is on the council website.
- Australia Day Council will be filming selected events on the day as part of national promotion.
- Acquittal template for post even has been generated.
- Appreciation letters for sponsors draft is complete.
- Sound for dam, Battery Hill still to be arranged. Sean Spencer will be away. Nathan Collier has been approached.
- Licence from APRA has been sought for event.
- Marquee for DJ to be set up by depot the day before. They will also dig the holes for the tug o war.
- Firies have been requested to supply rope for tug o war as per normal.
- Thongs already on hand for thong throwing.
- Eggs for egg throwing to be part of Foodbarn order, as will buckets for lucky bucket race.
- Depot to provide tarps, water barrels and line marking for leaky bucket race.
- Pies to be purchased from Karen's Kitchen and depot to set up tables for pie eating contest..
- NTES will oversee raft race, they are right to go.
- Medals have been ordered for raft race.
- Email calling for volunteers to man BBQ to be sent w/c November 28.
- CLC has been contacted regarding gas bottle, eskies and BBQ trailer.

- Barkly Butchers order to be sent in first week of January.
- Ice for meat eskies provided by Lavery's in lieu of sponsorship.
- Marquee, tables and chairs for food, games registration to be erected by depot.
- Raft race medals ordered.
- No prize money to be presented at dam. Rules around collection of prize money has been added to entry form template on council website.
- Pool has been liaised with for provision of life savers for triathlon, fun day. Pool will be closed on Australia Day, ad in TDT Friday January 20.
- Tennant Creek Transport to provide transport on the day – still to be arranged. Will be advertised in TDT 20 January.
- Rotary and Little Athletics to be approached for drink stalls. TC Volunteers to provide boat on the day, have already been approached.
- Public Duty Coverage request with St John sought.

#### Elliott

- Bob Bagnall, Shelley McDonald running the event.
- Shelley has certificate frames.
- Peter to arrange funding from Finance.

## CHIEF EXECUTIVE OFFICER REPORTS

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<b>ITEM NUMBER</b>	8.2
<b>TITLE</b>	Acting CEO report to Council
<b>REFERENCE</b>	191025
<b>AUTHOR</b>	Chris Wright, Acting Chief Executive Officer

### RECOMMENDATION

#### That Council

- a) Receive and note the report of the Acting Chief Executive Officer for the months of October and November 2016
- b) With reference to this report, provide feedback and instructions to the CEO where Council deems it to be prudent

### SUMMARY:

The report provides an overview of the meetings, activities, and conversations held by the Acting Chief Executive Officer during October and November 2016. It contains potential action points that Council is invited to scrutinise and give comment to.

### BACKGROUND

#### S19 Lease Negotiations

##### **Alpurrurulam**

Following the A/CEO's visit to meet with the Alpurrurulam community, Council received feedback from the CLC lawyers towards finalising negotiations to implement a MOU between BRC, Rainbow Gateway, and the Alpurrurulam community enabling implementation of the leases based upon the terms requested by the community. It is intended that the initiative might provide a model by CLC and NRC towards developing community engagement in the other Barkly region communities; particularly Ampilatwatja.

##### **Ali Curung**

The leases at Ali Curung have been supplied and signed with the Council seal and returned to CLC for completion.

The A/CEO maintains liaison with the CLC legal team towards finalisation

##### **Arlparra**

Council interest for the Aged Care and Depot sites are now under consideration by the CLC legal team.

##### **Ampilatwatja**

Negotiation at Ampilatwatja will be initiated shortly. A date has not yet been set. Early notes from CLC indicate that the community has similar ideals for self-management as is the case at Arlparra. It is thus likely the Council will be required to undertake similar discussions to those being held with the UAC and Arlparra community

##### **Arlparra**

As Council requested, the A/CEO met with the Arlparra community to explore Councils and the communities desire that Council exits the community, and provides support to UAC to develop a long term plan to implement the changes. Unfortunately the three Councillors invited to accompany were unable to attend. The CEO of UAC and A/CEO BRC agreed to

initiate a series of meetings to develop a workable plan to transition to services being delivered by UAC. A brief conversation with Peter Holt indicates that the Minister is prepared to assist if needed. Negotiations with T & J Contractors are underway with the DI. Invoices have been furnished for work and services YTD.

### **Juno Park**

Negotiations continues with Dept. Education representatives regarding the lease and use of the park for an educational initiative for Tennant Creek youth

The department is quite keen for the caretaker to remain on site.

Note that Council will need to ensure that the Territory generation potential proposal to establish a solar generation plant there is not compromised by any agreement that is arrived at with Dept. Education

### **Telephone and Internet Services**

Territory Technology Solutions (TTS) will undertake a scoping review of Council's telecommunication and internet needs. A brief scan indicates that there are a number of redundant services in the Telstra proposal which potentially lead to unnecessary costs. A review of a recent Telstra account leads TTS to advise that substantial savings are available and the scoping exercise will indicate where these can be made.

### **Presentation to Regional Development Australia NT**

The A/CEO provided a presentation to the RDANT gathering 17/11/2016 whereby issues and opportunities affecting the Barkly region were presented and discussed.

### **Animal Management Grant**

Council's submission for an exemption to the tendering requirements was approved, conditional upon Council adhering strictly to the confines of the initial grant application as approved by the Department

### **Alpurrurulam Waste Management**

Background has been provided to the Local MP adviser, Peter Holt, with respect to the nature of the problem that the legacy waste site presented to Council, the requirements that Environmental Health advise are necessary to address the problem, and an initial scope of works and cost estimates of a complete solution to the community waste needs.

### **Bowling Club Lease**

We await contact from the Managers of ITEC to finalise the lease arrangements. There appears to be an issue that arises from which party takes responsibility for legacy repairs to the building

### **Funeral of a Community Member**

Council's depot team was thanked for providing support in response to the grieving parties request to the President, by setting out chairs and marque, and laying down a water spray to minimise dust at the cemetery.

### **Induction Meeting with the incoming Chairman of the Tennant Creek Local Authority**

President Shaw and the A/CEO met with the incoming chairman of the TCLA to discuss the role, its responsibilities, and obligations of support to BRC.

### **MITCR Conference Call**

The A/CEO held a conference call with the MITCR team assessing the viability of the Rail Link extension to Mt Isa. The CEO presented the various mining exploration activities with particular reference to the phosphate exploration being undertaken by Rum Jungle Group, Horticulture projects such as the Melon farm at Ali Curung, and opportunities to intensify farming practices should reliable transport become available; and the long term growth opportunities which a rail link to the East Coast will provide to the region and the NT.

### **ISSUE/OPTIONS/CONSEQUENCES**

Given the cultural sensitivities and the implications that surround the discussions and negotiation affecting the Section 19 lease, the A/CEO requests that Council's elected members provide support and assistance where it is deemed to be meet and seemly by Council.

### **CONSULTATION & TIMING**

NII

### **ATTACHMENTS:**

There are no attachments for this report.



## CHIEF EXECUTIVE OFFICER REPORTS

<b>ITEM NUMBER</b>	8.3
<b>TITLE</b>	Issues paper responding to the Leasing of the TC Bowling Club
<b>REFERENCE</b>	191108
<b>AUTHOR</b>	Chris Wright, Acting Chief Executive Officer

### RECOMMENDATION

#### That Council

- a) Receive and note this issues paper
- b) It is recommended that; when a Council decision is to be made that involves property and resources the elected members request that its officers undertake proper due diligence to guide the final decisions. This would include:
  - i. Scoping work to be undertaken at the outset where all parties are involved
  - ii. The risks assessed,
  - iii. Project manager appointed
  - iv. The costs quantified, and
  - v. Finance approached to develop a budget.
  - vi. Project initiated

### SUMMARY:

It is evident that an inadequate process has created issues and confusion about the responsibilities with regards to the repairs and leasing of the Bowling Club building.

### BACKGROUND

There is confusion as to which organisation is to manage the necessary repairs to the Bowling club building. Council's officers were of the understanding that ITEC were permitted to occupy without an agreement in place by Council; and were under the impression that ITEC were aware of the state of the building prior to being provided entry.

It is the understanding of Council's officers that ITEC were provided with a sweetheart rental (\$10000 pa) on the understanding that they would do the necessary work to bring the building to their standard. The committee members assume it was the previous CEO who issued the keys.

At present ITEC occupy a building without a lease, there has been no haste on their part to complete a lease agreements despite our efforts to ensure an acceptable to all parties document. The A/CEO met with their manager Chris Anderson some months ago and he was content to work with us to develop lease documentation. This has been done and we await his completed documentation. It is probable that he has been wavering because of the possible scope of the works?

If our understanding is incorrect, then a more thorough due diligence ought to have been undertaken so that:

- Scoping work would be undertaken at the outset
- The risks assessed,
- Repairs project initiated
- The costs quantified, and
- Finance approached to develop a budget.

If Council was to have done this work, and SPG application could have been made. These did not occur, and ITEC was able to occupy the building prior to them being undertaken; hence the assumption that they were to have undertaken the work

The Council minutes do not provide clear guidelines regarding responsibility for the repairs

The sub committee along with the previous CEO agreed that Council would not be responsible for maintenance and issues with the building; that ITEC would take it as is; however, the committee reports that it was not aware the building was unsafe and thus non compliant.

It would appear that there has been a disconnect between Council decisions, action items, and Council's wishes not clearly communicated issuing from the meetings particularly from earlier this year to its officers

### **ISSUE/OPTIONS/CONSEQUENCES**

The A/CEO has recommended to the managers of ITEC that they prepare a community grant application in hast. They have informed me that they are doing so.

### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

There are no attachments for this report.

## CHIEF EXECUTIVE OFFICER REPORTS

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<b>ITEM NUMBER</b>	8.4
<b>TITLE</b>	Issue paper management of Council Resolutions and the related Action List
<b>REFERENCE</b>	191293
<b>AUTHOR</b>	Chris Wright, Acting Chief Executive Officer

### RECOMMENDATION

#### That Council

- a) Receive and note this report

### SUMMARY:

Councillor Bob Bagnall has voiced concerns via email regarding the Action Lists arising from Council Resolutions

### BACKGROUND

A review of Councillor Bagnall's message observes and notes that:

- I. Items arising from previous Ordinary Council meetings resolutions appear to have not been actioned, or if they have been, outcomes not reported to Council.
- II. Items arising from previous Confidential Council meetings resolutions appear to have not been actioned, or if they have been, outcomes not reported to Council
- III. Items arising from the Council Briefing Day have not been reflected in the subsequent action lists

### ISSUE/OPTIONS/CONSEQUENCES

The A/CEO has reviewed the list and notes Councillor Bagnall's concern that a number of items did not make it to the list.

There is the danger that important Council resolutions will be ignored and not actioned by Council's officers

Ensuring that Councils Directors and the EAs are present at the briefing day will ensure actions arising from Council's discussion will be noted for inclusion

Ensuring that Councils EAs are present at the confidential meetings might ensure actions arising from Council's discussion will be noted for inclusion

### CONSULTATION & TIMING

It might be noted that these generally pre-date August 1<sup>st</sup> 2016, number of which remain relevant and arise from Audit Committee recommendations. The A/CEO will address these with the relevant Directors in order to respond to Councillor Bagnall's question.

To date:

- The Julalikari issues remain unresolved while attempts to isolate this organisation's activities are explained by them
- The dump shop is referred to in the DI December report
- The TC LA decision has been communicated to the Minister
- Asset plan is in development by the DI's officers
- Sports voucher scheme is unresolved
- PR Masterplan has not been finalised by the committee

- The Audit Committee work program will be addressed by the Audit Committee chairman at the December 2016 OCM
- The DCs will address the Animal Management at the December 2016 OCM
- A number of meetings have been had with the various parties with reference to the Arlparra issues
- The ASTC presentation indeed provide ideas which the DI is pursuing
- The A/CEO and the three directors have initiated work on the reporting processes. The existing templates need to be via CouncilBiz to incorporate the required additions changes
- Councillor Aylett has provided a report re the IEF and is in the December 2016 agenda

**ATTACHMENTS:**

There are no attachments for this report.

## CHIEF EXECUTIVE OFFICER REPORTS

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<b>ITEM NUMBER</b>	8.5
<b>TITLE</b>	Issues paper regarding the Finance and Operations Committee Terms of Reference
<b>REFERENCE</b>	191299
<b>AUTHOR</b>	Chris Wright, Acting Chief Executive Officer

### RECOMMENDATION

#### That Council

- a) Receive and note the report
- b) Adjust the Finance and Operations Committee timetable to ensure meetings on those months that the Council does not meet

### SUMMARY:

Earlier in 2016 the DRC Councillors approved that Council meet every second month. The change compromised the committee's Terms of Reference (TOR) with regards to the regularity of its meetings.

The present Finance and Operations committee TOR require quarterly meetings

The legislation requires that the Finance and Operations committee meets on those months that the Council does not.

### BACKGROUND

Councillor Bagnall has notified the A/CEO that the Finance and Operations Committee should have met this November. Council also met to ratify the Annual Report and Financial Statements.

The A/CEO assumed incorrectly that there was in that case no requirement for the committee to meet November 2016.

### ISSUE/OPTIONS/CONSEQUENCES

Should the Finance and Operations committee TOR not be adjusted to fit the Council meeting schedules, doubling up is likely to occur where the committee will be reviewing matters that will be before Council the same month.

### CONSULTATION & TIMING

nil

### ATTACHMENTS:

There are no attachments for this report.

## CORPORATE SERVICES DIRECTORATE REPORTS

<b>ITEM NUMBER</b>	9.1
<b>TITLE</b>	Corporate Services General Report
<b>REFERENCE</b>	190530
<b>AUTHOR</b>	Michele Bennetts, Acting Director Corporate Services

### RECOMMENDATION

#### That Council

- a) Receive and note the report.

### SUMMARY:

The objective of this report is to provide Council with an update of

- the activities undertaken since the previous meeting of the Ordinary Council;
- the activities planned for the near future; and
- possible issues that may require further investigation

within the Corporate Services Directorate.

### BACKGROUND

#### Finance

- **Technology One Implementation**  
The project is now complete for the Accounts Payable, Accounts Receivable and Purchasing Modules and staff should be congratulated on the hard work they have put in. The rates and enterprise receipting module are currently underway with anticipated completion dates late 2016 and early 2017.
- **End of Month Processing and Reporting**  
An end of month procedure was implemented for the October close-off to improve the integrity of the financial results reported to the council on a monthly basis. The process will be reviewed for improvements to apply during the November close-off. This includes finalisation of the bank reconciliation which has been impeded by the Technology One implementation.
- **Accounts Payable**  
The backlog of creditor payments created during the Technology One implementation is now up to date, with a return to regular creditor payment timings. We will now be concentrating on developing and communicating council's purchase order terms and conditions.
- **Payroll**  
The handover of payroll to Councilbiz is now complete, with the majority of processes running smoothly. Discussions are underway to finalise the processing of payroll over the Christmas period.
- **Rates**  
A continued focus on recovery of outstanding rates, through follow-up and relationship building with rate-payers has seen the collection of a long-term outstanding amount of \$103,000.

- **Internal Costing**

The project plan has been developed to implement internal costing process into the Council, to assist with council, local authority, grant and other project reporting. This plan will be presented at the next meeting of the Audit Committee.

## **People and Safety**

- **2016 Organisational Climate Survey**

The 2016 Organisational Climate Survey (OCS) was introduced to all employees on 7 October 2016. The OCS gauges employee satisfaction on 18 different categories spanning 40 questions, plus 3 census questions. Employees had the option of completing either an on-line survey or a paper-based survey. The OCS closed on 4 November 2016 with the data to be analysed and reported.

- **Employee Bargaining Agreement**

Initial planning sessions have commenced in the lead-up to preparing a new Employee Bargaining Agreement (EBA). EBA's from other Council's have been reviewed to provide for what can be included in the new EBA. It is anticipated that the Notification of Employee Representational Rights will be sent out in early 2017. The new EBA is one means in making the Barkly Regional Council an employer of choice.

- **Tennant Creek Swimming Pool Observational Safety Walk-through**

A Work Health and Safety observational walk-through took place at the Tennant Creek Swimming Pool. The walk-through identified 9 different items of risk for corrective action. The risk items, once corrected, will help ensure a safe environment for both staff and patrons, enhancing the enjoyment of the pool as we enter into the summer season.

- **Certificate IV Leadership and Management**

2016 saw the Learning and Development section roll out Council's first leadership and management training. Liaising with Charles Darwin University, a Certificate IV Leadership and Management program was designed and delivered throughout 2016. The course recently concluded with 5 employees successfully completing the course.

- **Information, Communication and Technology Policy**

The Information, Communication and Technology (ICT) team has continued working on a comprehensive ICT policy to cover all ICT policy related issues. The ICT team, comprising of 2 of Council's junior employees, have taken the lead with drafting and developing the policy under the guidance of Human Resources Manager. The policy is close to being finished and is projected to be forwarded to Council for approval in February 2017.

## **Grants**

- **Acquittals**

All grants acquittals have been completed up until the end of October 2016

- **New Grants Received**

<b>Item</b>	<b>Funding</b>	<b>Amount</b>
Arlparra Grader	MESSPG	\$31,000
Marlinja Landfill	MESSPG	\$60,000
Youth Vibe Holiday Grant	Office of Youth Affairs	\$1,500
		\$92,500

**ISSUE/OPTIONS/CONSEQUENCES**

Not Applicable

**CONSULTATION & TIMING**

Not Applicable

**ATTACHMENTS:**

There are no attachments for this report.



## **CORPORATE SERVICES DIRECTORATE REPORTS**

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<b>ITEM NUMBER</b>	9.2
<b>TITLE</b>	Monthly Financial Report
<b>REFERENCE</b>	190612
<b>AUTHOR</b>	Michele Bennetts, Acting Director Corporate Services

### **RECOMMENDATION**

#### **That Council**

- a) Receive and note the report
- b) Approve the format of the Monthly Financial Report.

### **SUMMARY:**

The objective of the report is to provide financial information to the Council to assist it in;

- making decisions about resource allocation;
- monitoring the financial performance and financial health of its operations; and
- demonstrating the stewardship of the financial resources for which it is responsible.

### **BACKGROUND**

The NT Local Government (Accounting) Regulations states that

- (1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:
  - (a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
  - (b) the forecast income and expenditure for the whole of the financial year.
- (2) The report must include:
  - (a) details of all cash and investments held by the council (including money held in trust); and
  - (b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
  - (c) other information required by the council.

The report contained within the attachment, has evolved over the last two months following the implementation of the Technology One Finance system, and is intended to be used for future monthly financial reports.

### **ISSUE/OPTIONS/CONSEQUENCES**

Not Applicable

### **CONSULTATION & TIMING**

Not Applicable

### **ATTACHMENTS:**

- 1 Monthly Finance Report Oct 2016.pdf

# Barkly Regional Council

## Monthly Finance Report October 2016

1. Executive Summary
2. Statement of Comprehensive Income
3. Explanation of Material Variances
4. Cash and Investment Balances
5. Rates & Debtors Summary

## SECTION 1

### EXECUTIVE SUMMARY

This report provides a summary of the Council's financials from the 1<sup>st</sup> of July to 31<sup>st</sup> of October 2016 specifically;

- a comparison of the actual income and expenditure to budget accompanied by an explanation of material variances;
- details of Cash & Investments held by Council; and
- a statement of the debts owed to the Council including the aggregate amounts under each category and general indication of the age of debts

### OPERATING RESULT

For the period ending 31<sup>st</sup> of October the Council has an Operating Surplus of \$1.4M. This result shows a marked decrease in from the prior month with the key reasons being recognition of depreciation expense and an increase in employee salaries & wages.

With 33% of the budget year complete, income recognised to date represents 45% of the full year budget while total expenditure incurred to date represents 34% of the full year budget.

## SECTION 2

### STATEMENT OF COMPREHENSIVE INCOME

Barkly Regional Council Statement of Comprehensive Income for the period ending 31st October 2016					
	YTD Actual \$'000	YTD Budget \$'000	YTD Var \$'000		Full Year Budget \$'000
<b>Revenue</b>					
Rates and Annual Charges	3,376	3,381	-5	●	3,407
Fines and Penalties	0	3	-3	●	3
User Fees and Charges	644	807	-162	●	2,431
Grants and Subsidies	5,734	6,788	-1,054	●	15,818
Reimbursements	42	12	29	●	37
Other Current Income	27	15	12	●	21
<b>Total Revenue</b>	<b>9,823</b>	<b>11,005</b>	<b>-1,182</b>	●	<b>21,717</b>
<b>Expenditure</b>					
Employees	4,644	4,329	315	●	13,023
Councilors	149	156	-7	●	461
Materials and Contracts	2,547	2,855	-308	●	8,186
Depreciation	1,031	1,077	-46	●	3,232
<b>Total Expenditure</b>	<b>8,371</b>	<b>8,416</b>	<b>-45</b>	●	<b>24,902</b>
<b>Operating Surplus/(Deficit)</b>	<b>1,452</b>	<b>2,589</b>	<b>-1,137</b>	●	<b>3,232</b>

## SECTION 3

### EXPLANATION OF MATERIAL VARIANCES

#### Income

#### Rates & annual charges

YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Comment
3,376	3,381	(5)	Unfavourable

#### User fees & charges

YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Comment
644	807	(162)	Unfavourable

The material items include:

Client Contributions for Aged Care Services and School Nutrition Program	(\$162)	This is due to a backlog of client contributions to be processed in November.
--	---------	---

#### Grants & subsidies

YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Comment
5,734	6,788	(1,054)	Unfavourable

The material items include:

Operational Grants: Night Patrol, School Nutrition and Indigenous Sports and Recreation & OSHC	(1,107)	This is due to a timing difference between when the funds were budgeted to be received and when grant providers will remit the funds.
--	---------	---

### Reimbursements

YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Comment
42	12	29	Favourable

### Other Current income

YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Comment
29	15	12	Favourable

## Expenditure

### Employees

YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Comment
4,644	4,329	315	Unfavourable

The material items include:

Employee expenditure related to Municipal & Essential Services, Area Management and Community Services	(466)	These areas represent where there is higher than budgeted spending for employee salaries and wages. The reason for this is under investigation.
Employee expenditure related to Outside School Hours Care, Indigenous Sport & Recreation & School Nutrition.	151	Favourable variances in these programs due to lack of staff on the ground, with absences and vacancies being the main factors. This is however offset by higher spend in Night Patrol to support sports carnivals in the communities; Aged Care & Animal Management also have high spend, this is currently being investigated.

### Councillors

YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Comment
149	156	7	Favourable

### Materials & contracts

YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Comment
2,547	2,855	308	Favourable

Favourable position is due to outstanding commitments of around \$480,000. These include invoices yet to be received from suppliers and placed orders.

**Depreciation**

YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Comment
1,031	1,077	46	Favourable

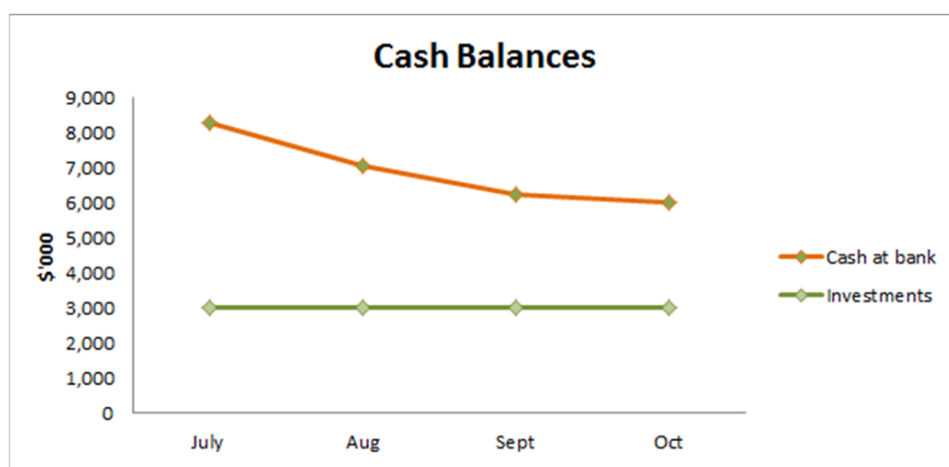
Depreciation expense is steadily decreasing each month. This indicates that a large portion of council assets are now old and require replacement.

## SECTION 3

### CASH & INVESTMENTS

Bank Account	Balance as at 31 <sup>st</sup> October
Westpac Operating	\$2,000,504
Westpac Term Deposit	\$3,000,000
ANZ Operating	\$3,987,194
<b>Total Cash &amp; Investments</b>	<b>\$8,987,698</b>

The Westpac Term deposit is invested at 2.88%p.a. and matures on the 24<sup>th</sup> of November 2016.





## SECTION 4

### RATES & OTHER DEBTORS

Rates Debtor balances as at 31 <sup>st</sup> October 2016	
Brought forward arrears	\$553,588
Interest	\$15,786
Rates Levied 2016-17	\$3,375,941
	\$3,945,315
Less: Rates collected YTD	\$1,966,416
<b>Total Balance</b>	<b>\$1,978,899</b>
Arrears owing	\$416,640
Overdue 1 <sup>st</sup> Instalments	\$145,159
<b>Due and payable immediately</b>	<b>\$561,799</b>
Instalments not yet due	\$1,417,099
Current arrears paid to date YTD	\$136,948

As at the 31<sup>st</sup> of October, \$137,000 relating to prior year arrears had been collected. Since then, a further \$153,000 has been received in respect of one of the largest debtors which had been outstanding for a number of years. This leaves a balance of \$263,000 in arrears.

Non Rates Debtor balances as at 31 <sup>st</sup> October 2016				
Balance	Current	>30 Days	>60 Days	>90 Days
\$650,579	\$211,361	4,785	8,524	425,909

Debtor Balances by debtor type	
Debtor Type	Outstanding balance
Northern Territory Government	\$433,376
General Debtors	\$152,706
Federal Government	\$48,474
Employee Debtors	\$12,012
Unallocated items	\$4,011
<b>Total</b>	<b>\$650,579</b>

## **CORPORATE SERVICES DIRECTORATE REPORTS**

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<b>ITEM NUMBER</b>	9.3
<b>TITLE</b>	2015-16 Financial Performance Report
<b>REFERENCE</b>	190952
<b>AUTHOR</b>	Michele Bennetts, Acting Director Corporate Services

### **RECOMMENDATION**

#### **That Council**

- a) Receive and note the report.

### **SUMMARY:**

The objective of the report is to provide a summary of the financial performance of the council during the 2015-16 financial year.

### **BACKGROUND**

The 2016-17 Audit Committee Program included that council prepare a financial performance report for the 2015-16 financial year. To fulfil the requirements of the Audit Plan and practise good financial management the report has been prepared.

### **ISSUE/OPTIONS/CONSEQUENCES**

Nil

### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

- 1 2015-16 Financial Performance Report V2.pdf

# Barkly Regional Council

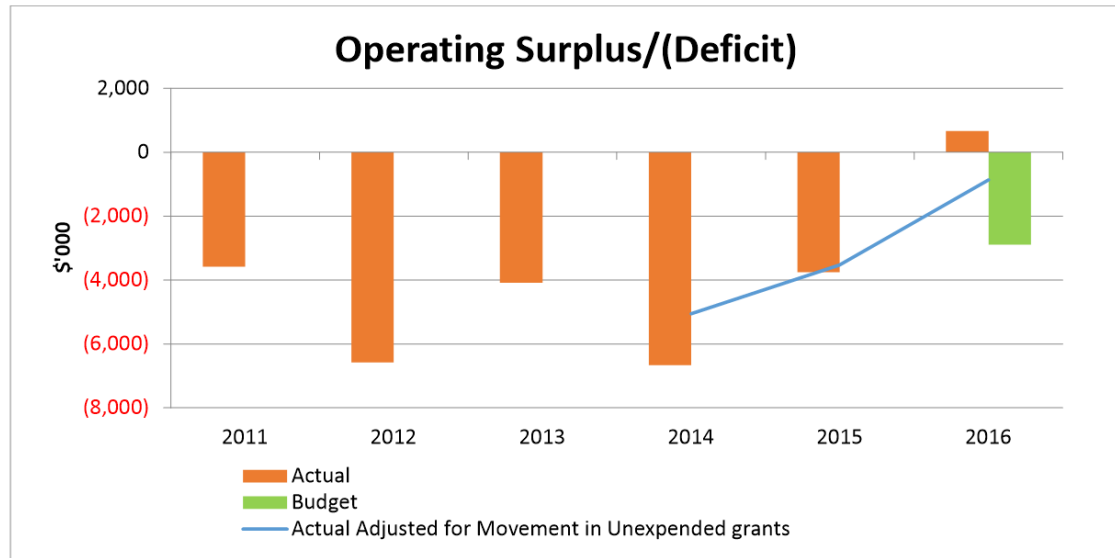
## 2015/16 End of Financial Year Statements Variance Report

1. Report
2. Statement of Comprehensive Income
3. Statement of Financial Position
4. Cash Flow Statement

## OVERVIEW

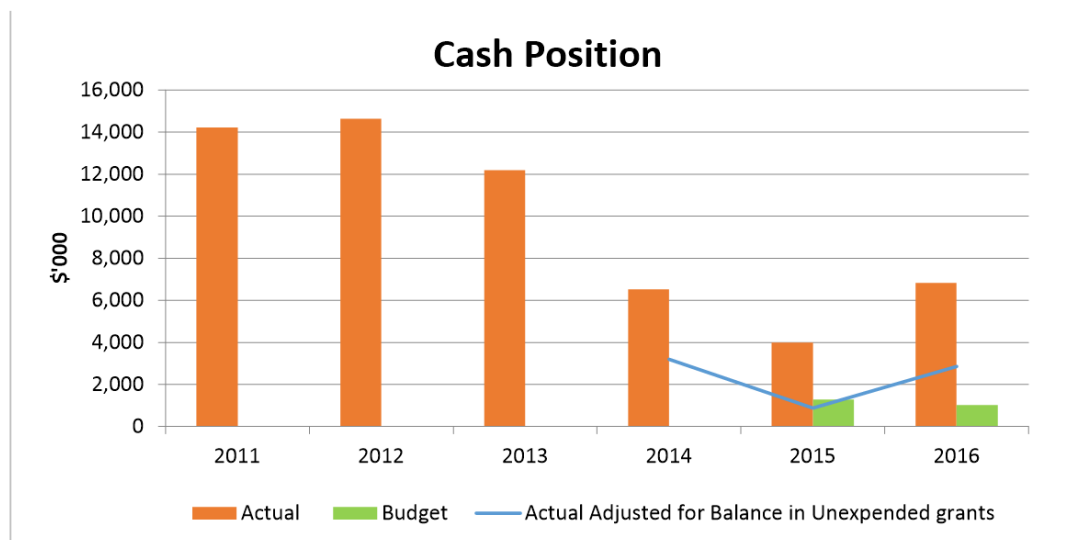
### OPERATING RESULT

Barkly Regional Council achieved an Operating Surplus of \$657,000 compared to its Original Budgeted position of a \$1,033,000 deficit. This reversed the trend of the last five years, being the first to achieve a surplus position. If we remove the effect of movement in unexpended grants this equates to a small deficit position of \$211,000. This includes \$2.8m depreciation expense.



### CASH POSITION

The Council's cash position at the end of 2015/16 is \$6,823,000 compared to the Original Budget of \$1,017,000. The improved opening cash position compared to budget (\$2.7m) together with the improved movement (\$3,097) in 2015/16 combined to create the overall cash position of \$6.8m. Adjusting this for the balance of unexpended grants the non-committed cash balance is approximately \$2.8m.



## INCOME

### GRANTS, SUBSIDIES AND CONTRIBUTIONS

2016 Actual \$'000	2016 Original Budget \$'000	2016 Variance \$'000
18,305	18,381	(76)

The material items include:

Client Contributions	(4)	Budget categorised incorrectly to Grants, Subsidies and Contributions instead of User Charges	(\$507,700)
Commonwealth Home Support Package		Claims from previously years were lodged in 15/16 after the preparation of the budget. Notification was received after the budget was developed to advise of increased funding.	\$343,000

### INVESTMENT INCOME, REIMBURSEMENTS AND OTHER INCOME

2016 Actual \$'000	2016 Original Budget \$'000	2016 Variance \$'000
1,123	329	794

The material items include:

Municipal and Essential Services Contracts	(1)	Actuals categorised to Reimbursements instead of User Charges	\$813,000
Apprenticeship incentives		New income advised after preparing budget	\$68,900
Investment income		Investment income is determined by cash balances. At the time of budgeting the cash balance was assumed to be too low to permit investments	\$62,300
Hire of Council Equipment	(2)	Actuals categorised to Reimbursements instead of User Charges	\$27,800
Central Australian Youth Link Up Service	(3)	Classified incorrectly as Other Income when preparing budget	(\$100,000)

### USER CHARGES

2016 Actual \$'000	2016 Original Budget \$'000	2016 Variance \$'000
1,815	1,792	23

The material items include:

Municipal and Essential Services Contracts	(1)	Actuals categorised to Reimbursements instead of User Charges	(\$813,000)
Hire of Council Equipment	(2)	Actuals categorised to Reimbursements instead of User Charges	(\$27,800)

Landfill Fees	Increased usage of the dump	\$24,000
Fuel Sales	Unaware of sales when preparing budget	\$20,700
Sales and Admission	Pool was open longer than expected	\$21,000
Visitors Accommodation	More people used the visitors accommodation on community	\$22,600
Lease and Hire Fees Council Buildings	Lease agreements were signed with other organisations	\$168,700
Client Contributions	(4) Budget categorised incorrectly to Grants, Subsidies and Contributions instead of User Charges	\$507,700

## EXPENSES

### EMPLOYEE COSTS

2016 Actual \$'000	2016 Original Budget \$'000	2016 Variance \$'000
12,226	13,683	(1,457)

There Original Budget for employee costs was based on the assumption that every position would be filled. The Original Budget also had \$196,000 of savings to be achieved in the year. Similar to previous years, there was a continuing trend of unfilled positions across the council which decreased the actuals.

### MATERIALS, CONTRACTS & OTHER EXPENSES

2016 Actual \$'000	2016 Original Budget \$'000	2016 Variance \$'000
8,699	8,211	488

The material items include:

Utilities	Increased electricity usage and water leaks contributed to higher costs	\$268,300
Plant and Motor Vehicle Repairs and running costs	Council's Mechanics are doing more services and maintenance, instead of contractors .Fuel prices decreased	(\$138,900)
Operating lease rentals – non cancellable leases	New leases were entered into after the budget preparation Lease renewals also had price increases	\$70,200
Repairs and maintenance	Streetlights became Council's asset to maintain after the preparation of the budget	\$87,900

## CASH BALANCES

2016 Actual \$'000	2016 Original Budget \$'000	2016 Variance \$'000
6,823	1,017	5,806

The material items include:

Opening cash balance	An improved result achieved at the end of the 2014/15 financial year due to grants received in 2014/15 that were not expended	\$2,709
Movement in unexpended grants	Grants received in 2015/2016 that were not expended. (The budget assumes that all grants will be expended)	\$3,132

Of the \$6.8m cash balances that the council holds, \$3.9m relate to unexpended grants.

## STATEMENT OF COMPREHENSIVE INCOME

for the year ended 30 June 2016

	Actual	Original Budget	Variance
	2016 \$'000	2016 \$'000	2016 \$'000
<b>INCOME</b>			
Rates	3,292	3,243	49
Statutory charges	4	10	(6)
User charges	1,815	1,792	23
Grants, subsidies and contributions	18,305	18,381	(76)
Investment income	62	-	62
Reimbursements	994	-	994
Other income	67	329	(262)
<b>Total Income</b>	<b>24,539</b>	<b>23,755</b>	<b>784</b>
<b>EXPENSES</b>			
Employee costs	12,226	13,683	(1,457)
Materials, contracts & other expenses	8,699	8,211	488
Depreciation, amortisation & impairment	2,957	2,894	63
<b>Total Expenses</b>	<b>23,882</b>	<b>24,788</b>	<b>(906)</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>	<b>657</b>	<b>(2,893)</b>	<b>3,550</b>
Net gain (loss) on disposal or revaluation of assets	(9)	-	(9)
Amounts Received Specifically for new or upgraded assets	2,026	1,860	166
Physical resources received free of charge	-	-	-
<b>NET SURPLUS / (DEFICIT)</b>	<b>2,674</b>	<b>(1,033)</b>	<b>3,707</b>
transferred to Equity Statement			
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>2,674</b>	<b>(1,033)</b>	<b>3,708</b>



## STATEMENT OF FINANCIAL POSITION

as at 30 June 2016

	Actual	Original Budget	Variance
	2016	2016	2016
	\$'000	\$'000	\$'000
<b>ASSETS</b>			
<b>Current Assets</b>			
Cash and cash equivalents	6,823	1,017	5,806
Trade & other receivables	1,397	1,155	242
Inventories	44	160	(116)
<b>Total Current Assets</b>	<b>8,264</b>	<b>2,332</b>	<b>5,932</b>
<b>Non-current Assets</b>			
Infrastructure, Property, Plant & Equipment	39,122	35,142	3,980
Other Non-current Assets	50	-	50
<b>Total Non-current Assets</b>	<b>39,172</b>	<b>35,142</b>	<b>4,030</b>
<b>Total Assets</b>	<b>47,436</b>	<b>37,474</b>	<b>9,962</b>
<b>LIABILITIES</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	756	291	465
Provisions	783	1,328	(545)
<b>Total Current Liabilities</b>	<b>1,539</b>	<b>1,619</b>	<b>(80)</b>
<b>Non-current Liabilities</b>			
Provisions	243	-	243
<b>Total Non-current Liabilities</b>	<b>243</b>	<b>-</b>	<b>243</b>
<b>Total Liabilities</b>	<b>1,782</b>	<b>1,619</b>	<b>163</b>
<b>NET ASSETS</b>	<b>45,654</b>	<b>35,855</b>	<b>9,799</b>
<b>EQUITY</b>			
Accumulated (Deficit)/Surplus Current Year	-	(1,033)	1,033
Accumulated Surplus	15,484	6,718	8,766
Asset Revaluation Reserves	30,170	30,170	-
<b>TOTAL EQUITY</b>	<b>45,654</b>	<b>35,855</b>	<b>9,799</b>

**CASH FLOW STATEMENT****for the year ended 30 June 2016**

	Actual	Original Budget	Variance
	2016	2016	2016
	\$'000	\$'000	\$'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<u>Receipts</u>			
Rates - general & other	3,331	3,121	210
Fees & other charges	1,914	1,802	112
Investment receipts	62	-	62
Grants utilised for operating purposes	19,008	17,866	1,142
Other operating receipts	1,675	966	709
<u>Payments</u>			
Employee Costs	(11,903)	(13,683)	1,780
Contractual services & materials	(9,778)	(8,212)	(1,566)
<b>Net Cash provided by (or used in) Operating Activities</b>	4,309	1,860	2,449
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets	2,026	-	2,026
Sale of replaced assets	-	-	-
Sale of surplus assets	-	-	-
<u>Payments</u>			
Expenditure on renewal/replacement of assets	-	(2,117)	2,117
Expenditure on new/upgraded assets	(3,495)	-	(3,495)
<b>Net Cash provided by (or used in) Investing Activities</b>	(1,469)	(2,117)	648
<b>Net Increase (Decrease) in cash held</b>	2,840	(257)	3,097
Cash & cash equivalents at beginning of period	3,983	1,274	2,709
Net cash assets transferred on restructure	-	-	-
<b>Cash &amp; cash equivalents at end of period</b>	6,823	1,017	5,806

## STATEMENT OF CHANGES IN EQUITY

for the year ended 30 June 2016

	Actual	Original Budget	Variance
	2016 \$'000	2016 \$'000	2016 \$'000
<b>ACCUMULATED SURPLUS</b>			
Balance at the end of the previous reporting period	12,810	6,719	6,091
Net Result for the Year	2,674	(1,034)	3,708
Transfer from Reserves		-	-
Transfer to Reserves			-
<b>Balance at the end of the period</b>	15,484	5,685	9,799
<b>ASSET REVALUATION RESERVE</b>			
Balance at the end of the previous reporting period	30,170	30,170	-
Gain on Revaluation of Property, Plant & Equipment	-	-	-
<b>Balance at the end of the period</b>	30,170	30,170	-
<b>TOTAL EQUITY AT END OF REPORTING PERIOD</b>	45,654	35,855	9,799

## UNIFORM PRESENTATION OF FINANCES

for the year ended 30 June 2016

	Actual	Original Budget	Variance
	2016 \$'000	2016 \$'000	2016 \$'000
Operating Revenue	24,539	23,755	784
Less Operating Expenses	(23,882)	(24,789)	907
<b>Operating Surplus/(Deficit) before Capital Amounts</b>	<b>657</b>	<b>(1,034)</b>	<b>1,691</b>
<b>Less Net Outlays on Existing Assets</b>			
Capital Expenditure on renewal and replacement of existing assets	-	2,117	(2,117)
less Depreciation, Amortisation and Impairment	(2,957)	(2,894)	(63)
less Proceeds from the Sale of Replaced Assets	-	-	-
	<b>(2,957)</b>	<b>(777)</b>	<b>(2,180)</b>
<b>Less Net Outlays on Existing Assets</b>			
Capital Expenditure on new and upgraded assets	3,495	-	3,495
less Amounts specifically for new or upgraded assets	(2,026)	-	(2,026)
less Proceeds from Sale of Surplus Assets	-	-	-
	<b>1,469</b>	<b>-</b>	<b>1,469</b>
<b>Net lending/(Borrowing) for financial year</b>	<b>2,145</b>	<b>(257)</b>	<b>2,402</b>

ITEM NUMBER	9.4
TITLE	Community Grants Program
REFERENCE	193232
AUTHOR	Michele Bennetts, Acting Director Corporate Services

- a) Receive and note the report; and
- b) Approve funding as indicated for the following applicants from the Barkly Regional Council Community Grants Program round one (1), 2016/17 for the total amount of \$.....
  - *Applicant 1*                      \$xxx
  - *Applicant 2*                      \$xxx
  - *Etc;*    *and*
- c) Endorse the ongoing timing of future Community Grants Program Funding Rounds to occur 1 May (closing 31 May) and 1 November (closing 30 November).

**\$2,000.00**                      **\*first time applicant**

**2. Tennant Creek Primary School – Mungkarta**  
**Project: 37 mph**

Mungkarta School would like to bring dance theatre company KAGE from Melbourne to Mungkarta to work with the students to create a road safety DVD.

- Process of creation empowers young people and builds capacity.
- Broadcast as community service announcement.
- Engages local artists and incorporates other workshops such as Tree of Life which examines roots, skills, knowledge and dreams.
- Funding requested is matched for total project cost.

**\$3,000.00**                      **\*first time applicant**

**3. Tennant Creek Children's Christmas Tree Fund**  
**Project: Christmas Tree Event**

Assistance with the 83<sup>rd</sup> annual Christmas Tree Event.

- 504 presents handed out last year (anticipate around the same number).
- Food and drink complimentary to kids under 10.
- Jumping castle and free entertainment, Santa Claus visit.
- Will be applying for other funding but have not done so at time application was received.

**\$5,000.00**                      **\*first time applicant**

**4. Senior Citizens and Pensioner Association INC.**  
**Project: Security Locks on all doors and gates**

Installation of security locks and master keys to all doors. Improving building security.

- Remedy the issue of keys not returned or accessed without permission.
- Building used by Playgroup as well.
- No other funding applied for.

**\$1,002.00**                      **\*previous applicant**

**5. Tennant Creek Mob Aboriginal Corporation**  
**Project: Unmarked Graves**

Support the purchase and hire of materials and equipment for community members to install headstones on unmarked graves at the Tennant Creek Cemetery.

- Around 200 unmarked graves, mostly Aboriginal, this project will see 50 headstones/plaques created.
- Enhance cemetery (local attraction).
- Support disadvantaged community members.
- Commemorate elders and local people who made contribution to community.
- Engagement of local families, business, organisations.
- Engage local volunteers, work for the dole, Barkly work camp.
- No other funding applied for.

**\$5,000.00**                      **\*first time applicant**

**6. Tennant Creek Women's Refuge****Project: Mooditj – Young girls health education, sexuality and life skills.**

The program addresses safe sex practices, puberty and the consequences of choice for female Indigenous adolescents.

- Increase awareness of aged 10 – 14 year olds who live in remote Barkly
- Develop and broaden life skills in a safe and secure environment under supervision of health professionals
- Demonstrate importance of good health and hygiene practices, nutrition, physical exercise
- Engagement with peers, increase communication, confidence building
- Awareness of misuse and harm of drugs and alcohol
- April/June/July school holidays
- Matched funding

**\$2,800.00      \*first time applicant for this program**

**7. Red Cross****Project: Oasis in the main street garden**

- Promote gardening and food production
- Promote healthy eating
- Community interest activities hosted
- Community supported
- Matched funding

**\$2,300.00      \*previous applicant.**

**ORGANISATIONAL RISK ASSESSMENT**

Nil

**BUDGET IMPLICATION**

The 2016/17 budget includes \$30,000 allocation for the Community Grants Program. An additional amount of \$6,000 was rolled from the 2015/16 financial year to be allocated in the 2016/17 year.

The total amount allocated to the 2016/17 financial year is \$36,000. If all applications are successful, Council will commit to spending \$21,102, leaving \$14,898 for Round two (2) of the program in May 2017.

**ISSUE/OPTIONS/CONSEQUENCES**

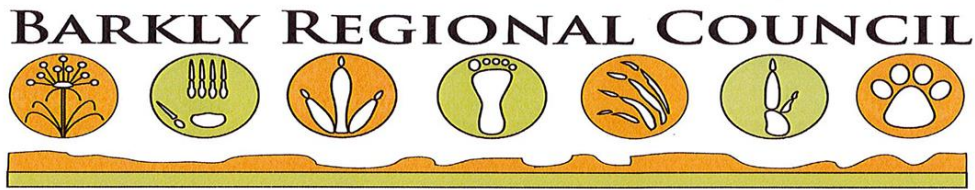
Nil

**CONSULTATION & TIMING**

Following approval by the council successful and unsuccessful recipients will be advised of the outcome. A list of recipients will also be included within the Presidents column in the local paper.

**ATTACHMENTS:**

- 1 CGP Round 1 2016\_17.pdf
- 2 Community Grants Guidelines.doc



## COMMUNITY GRANTS PROGRAM Grant Application Form

- Please Read Program Guidelines before you complete this form.
- Electronic copies of this form are available at [www.barkly.nt.gov.au](http://www.barkly.nt.gov.au)
- If there is not enough space on the form, please attach additional information with your application.

### SECTION 1: APPLICANT INFORMATION

<b>(a) Applicant Organisation Details</b>	
The 'organisation' is the body applying for the grant and undertaking the proposed project or activity. If incorporated, the exact name or the organisation, as indicated on the Incorporation Certificate, is recorded here.	
Name Of Organisation:	Anyinginyi Health Aboriginal Corporation
Number of Members in Organisation:	100
ABN:	97329483372
<b>If no ABN, please supply a copy of the Statement by a supplier form.</b>	
GST Registered, please tick one.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Postal Address:	PO Box 403 TENNANT CREEK NT 0860
Project Address:	Purkiss Reserve, Ambrose Street, TENNANT CREEK
Email Address:	grants@anyinginyi.org.au
Contact Person (for enquires regarding application):	
<input checked="" type="checkbox"/> MR <input type="checkbox"/> MRS <input type="checkbox"/> MS <input type="checkbox"/> MISS <input type="checkbox"/> OTHER	
Full Name:	Marcus Maher
Telephone:	(08) 8962 1959
Position in Organisation:	Sport and Recreation Manager
Email Address:	Marcus.maher@anyinginyi.com.au

58 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 3066



# BARKLY REGIONAL COUNCIL



## (b) Eligibility Status of Applicant Organisation (please tick the relevant box below to indicate eligibility)

### ☒ Incorporated

Please provide copies of:

- Certificate of Incorporation
- Latest audited statement for applicant organisation signed by an auditor

### ☐ Unincorporated

(Applicant organisations who are not incorporated must have a sponsoring body that is incorporated)

Please provide copies of:

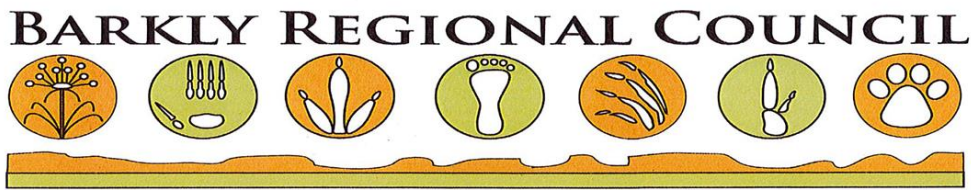
- Certificate of Incorporation of sponsoring organisation.
- Letter from the sponsor confirming acceptance of responsibility of the project.
- Details of financial position for applicant organisation signed by authorised officer.

## (c) Sponsor Details (if applicable)

The 'sponsor' is an incorporated body which will accept legal and financial responsibility for the project or activity.

Name of Sponsor:		
ABN:		
<b>If no ABN, please supply a copy of the Statement by supplier form.</b>		
<b>GST Registered</b> , please tick one:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Postal Address:		
Street Address:		

58 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 3066



## SECTION 2: PROJECT DETAILS

**(a) Title of the Project**

Please provide the name of the project for which a grant is sought.

**BUBBLE SPORTS IN TENNANT CREEK****(b) Have you previously applied for a BRC Community Grant**☐ YES ☒ NO *However, applied for a start-up grant for Tennant Creek Cricket Association***(c) Brief Description of the Project**

Please highlight the aims and expected outcomes of the proposed event / program / activity. What is your target audience? Who will be involved?

Please attach supporting documentation if space is insufficient.

The youth in Tennant Creek have all seen the youtube clips or heard about bubble sports or bubble soccer and have all expressed views on how awesome it will be to participate in this fun, new craze activity right here in Tennant Creek.

So, the team at Anyinginyi Sport and rec do not like to disappoint the Tennant Creek youth and have started conversations with the team of Bubble Sports Darwin, to come on down for 2 days with their Bubbles, and organise some fun and interactive games of bubble sports.

We have the perfect venue at Purkiss Reserve in Tennant Creek, where Anyinginyi Sport and Recreation is located. We have 2 ovals to play on and the main oval has access to lights, so we can run the program at night time, plus the undercover courts during the day.

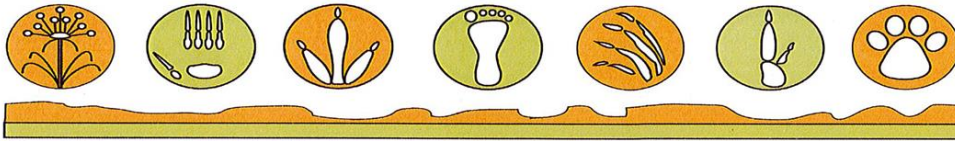
The idea is for the team at Bubble Sports Darwin to come to Tennant Creek and spend 2 big days of plenty of activities throughout the day and night. As the season in January is some very hot conditions, we will limit the day time sessions and play them on the 2-court undercover courts in Purkiss reserve, and then at night time play under lights on the oval.

This could be the best youth program to come to Tennant Creek in years, and with the sport and recreation team talking to youth through the Youth Advisory group and discussion in the classroom, it has defiantly got them excited. Even our school-based apprentice Keara has already started some promotional material as you can see attached, and is super keen to help facilitate the event.

Tennant Creek during the January period is a very tough time for the community, 500km from Alice Springs and 1000km from Darwin. Most of the youth are left in Tennant Creek with next to no programs or activities to participate in and boredom does occur.

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# BARKLY REGIONAL COUNCIL



## (d) Timing of the Project

Please outline when and where the project will take place and any project milestones.

The event is planned for the January School Holidays, of Thursday 19<sup>th</sup> and Friday 20<sup>th</sup> January. A proposed colour fun run is planned for Saturday 21<sup>st</sup> January, so what a great couple of days of youth activities.

## (e) Beneficiaries of the Project

Please list evidence to support the need of this project and describe who will benefit from it. Will there be ongoing community benefit and what will this be? How many people will this project reach?

The target audience will be for youth – males and females. We will also be running this program in the school holiday sporting program, so it does also target primary school aged children.

We anticipate that Bubble Sports will reach 100 youths/children over the 2 days.

## (f) Evaluation of the Project

Please outline how you will evaluate the success of the project. How will this be measured?

The success if the project with be evaluating through attendance, however, it is pleasing to see an event like this, come to Tennant Creek and to have a program available for the community, especially the youth during the January school holidays.

## (g) Partnerships

Are partnerships involved in this project?

☒ YES

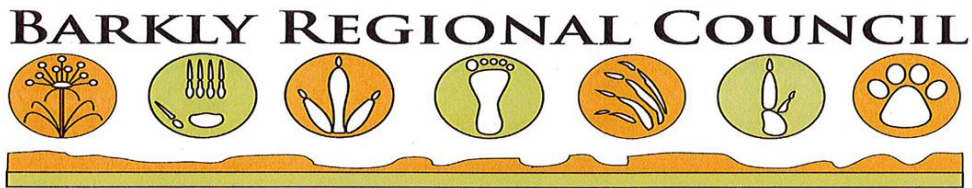
☐ NO

If Yes, with whom?

Office of Youth Affairs

58 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 3066





## SECTION 3: BUDGET DETAILS

<b>(a) Please list the major cost components of your grant application in priority order</b> Please attach list if space is insufficient.	
<b>Budget Item</b>	<b>Total Cost (GST exclusive)</b>
Bubble Suits	\$4200
Travel	\$800
Accommodation	\$300
<b>Total Project Cost:</b>	<b>\$5300</b>
<b>Less:</b> Organisation's contribution to project (where applicable)	<b>\$1650</b>
<b>Less:</b> Funds to be raised (where applicable)	<b>\$2000 (youth vibe grant)</b>
<b>TOTAL GRANT SOUGHT</b>	<b>\$1650</b>

<b>(b) Other Funding</b> Have you made, or do you intend to make, an application for a grant for this project or activity from another source?	
<input type="checkbox"/> <b>NO</b>	<input checked="" type="checkbox"/> <b>YES (Please provide details below)</b>
Program Name	<b>BUBBLE SPORTS IN TENNANT CREEK</b>
Program Source	<b>Office of Youth Affairs – Youth Vibe Grant</b>
Amount	<b>\$2000</b>
Date application outcome is expected	<b>Already confirmed</b>

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#### SECTION 4: AGREEMENT AND DECLARATION

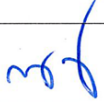
I certify that, to the best of my knowledge, the statements in this application are true. I have read, and understand, the Barkly Regional Council Community Grants Program Guidelines.

I acknowledge that if the Barkly Regional Council approves this application for a grant, I will be required to meet the eligibility criteria as outlined in the 'Community Grants Program' application package.

I acknowledge that the Barkly Regional Council will not accept late applications.

I acknowledge that the Barkly Regional Council may vary the level of funding provided through the Program at its sole discretion.

I acknowledge that the Barkly Regional Council cannot guarantee funding for any application, and cannot guarantee funding to the full amount requested by any applicant.

I have been authorised by Anyinginyi Health Aboriginal Corporation to make this application.			
State full name:	Marcus Maher		
Position in Organisation:	Sport and Recreation Manager		
Signature:		Date:	28/11/16

<b>COMPLETED APPLICATIONS MAY BE SUBMITTED BY:</b>	
Post:	Barkly Regional Council Community Grants Program C/O Edwina Marks CEO PO Box 821 TENNANT CREEK NT 0860
Hand deliver:	Barkly Regional Council Community Grants Program C/O Edwina Marks CEO 58 Peko Road TENNANT CREEK NT 0860
Fax:	Barkly Regional Council Community Grants Program C/O Edwina Marks CEO (08) 8962 3006
Email:	<a href="mailto:ceo@barkly.nt.gov.au">ceo@barkly.nt.gov.au</a>

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**BUBBLE  
SPORTS**



**COMING SOON  
TO  
TENNANT CREEK  
IN JANUARY**

*STAY TUNED FOR MORE INFORMATION*



Australia - Darwin - AA & BS  
 ABN: 82 239 776 825  
 8 Daldawa Terrace  
 Lyons NT 0810  
 Australia

[www.bubblesports.com.au](http://www.bubblesports.com.au)  
[www.archeryattack.com](http://www.archeryattack.com)

## Booking Request Quote

ISSUED TO Marcus Maher	QUOTE # AABS1576	DATE ISSUED 02 Sep 16	TOTAL <b>\$5,300.00</b>
---------------------------	---------------------	--------------------------	----------------------------

Summary: **30 suits| tbc| tbc | Tennent creek**

Description	Amount
Bubble & Archery Sports Combined Booking	0.00
<ul style="list-style-type: none"> <li>• Trained Archery &amp; Bubble Sports representative to set up, run and pack up your event</li> <li>• Inflated Bubble Suits</li> <li>• Inflatable Soccer Goals</li> <li>• Cones / Bibs / Soccer Balls</li> <li>• Bows, Foam Tipped Arrows, Face Masks</li> <li>• Inflatable Field Obstacles</li> <li>• A location of your choice in Darwin Metro</li> </ul>	
bubble suits x20 adults x10 kids	4,200.00
travel	800.00
accommodation	300.00
(No GST has been charged) Sub-Total (AUD)	5,300.00
Amount Paid (AUD)	0.00
<b>Balance Due (AUD)</b>	<b>5,300.00</b>

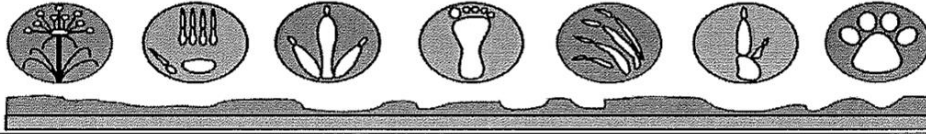
Please pay with your invoice number as reference to:

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# BARKLY REGIONAL COUNCIL



Amount	\$ 5000
Date application outcome is expected	

## SECTION 4: AGREEMENT AND DECLARATION


I certify that, to the best of my knowledge, the statements in this application are true. I have read, and understand, the Barkly Regional Council Community Grants Program Guidelines.

I acknowledge that if the Barkly Regional Council approves this application for a grant, I will be required to meet the eligibility criteria as outlined in the 'Community Grants Program' application package.

I acknowledge that the Barkly Regional Council will not accept late applications.

I acknowledge that the Barkly Regional Council may vary the level of funding provided through the Program at its sole discretion.

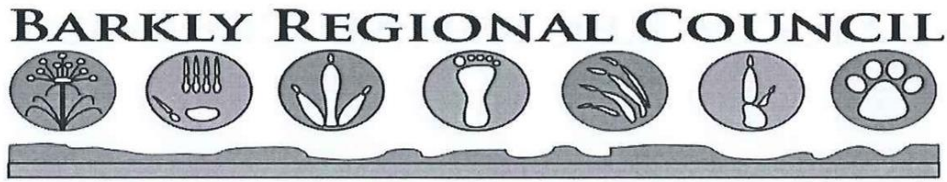
I acknowledge that the Barkly Regional Council cannot guarantee funding for any application, and cannot guarantee funding to the full amount requested by any applicant.

I have been authorised by to make this application.		Mungkarta Homeland Learning Centre and Tennant Creek Primary School.		(name of organisation)
State full name:	Melanie Baldwin			
Position in Organisation:	Principal of Mungkarta Homeland Learning Centre			
Signature:		Date:	25/11/16	

COMPLETED APPLICATIONS MAY BE SUBMITTED BY:	
Post:	Barkly Regional Council Community Grants Program C/O CEO PO Box 821 TENNANT CREEK NT 0861
Hand deliver:	Barkly Regional Council Community Grants Program C/O CEO 41 Peko Road TENNANT CREEK NT 0860

41 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 1801





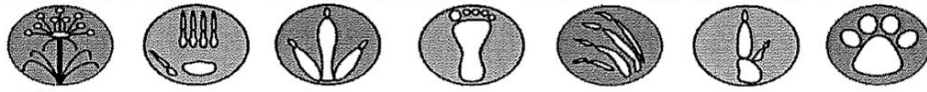
## SECTION 3: BUDGET DETAILS

(a) Please list the major cost components of your grant application in priority order Please attach list if space is insufficient.	
Budget Item	Total Cost (GST exclusive)
KAGE Artists Fee for Kutcha Edwards, Leila Gurruwiwi and Kate Denborough (\$1403 each x 3)	\$ 4209
Video Editing	\$ 281
Airfares (to and from Melbourne \$900 x 3)	\$ 2700
Ground Transport (\$120 x 3 people)	\$ 360
Per Diems (working away from home allowance) \$350 x 3 people	\$ 1050
<b>Total Project Cost:</b>	<b>\$ 8600</b>
<b>Less: Organisation's contribution to project (where applicable)</b>	<b>\$ 600</b>
<b>Less: Funds to be raised (where applicable) NT Road Safety Grants</b>	<b>\$ 5000</b>
<b>TOTAL GRANT SOUGHT</b>	<b>\$ 3000</b>

(b) Other Funding Have you made, or do you intend to make, an application for a grant for this project or activity from another source?	
<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES (Please provide details below)
Program Name	Road Safety Community Grants
Program Source	NT Government

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# BARKLY REGIONAL COUNCIL



## (d) Timing of the Project

Please outline when and where the project will take place and any project milestones.

Melanie Baldwin and the assistant teachers at Mungkarta Homeland School will introduce the upcoming project in advance in order to prepare young people living in the area about collaborating with the professional visiting artists. KAGE will begin correspondence with the community in February 2017 by writing letters and sending two short videos (via the school) introducing the visiting artists and to start young people thinking about possible road safety themes to be explored. The workshop component and filming will run over 1 week in June, to be completed by the end of June. 37mph provides a number of access points for participation, facilitating greater community involvement in road safety. KAGE approaches this project as a long term commitment and regular communication will ensure the community maintain an interest and enthusiasm in the project. KAGE has a strong history of addressing challenging social justice issues and taboo topics in the creation of dance theatre performances, and have previously worked with Tennant Creek High School (in 2015). The key point of difference with 37mph will be the opportunity for members of the community to work alongside professional artists - Aboriginal artists Kutcha Edwards (song writer and musician) and Leila Gurruwiwi (television host) as well as KAGE Artistic Director Kate Denborough (actor and dancer).

## (e) Beneficiaries of the Project

Please list evidence to support the need of this project and describe who will benefit from it. Will there be ongoing community benefit and what will this be? How many people will this project reach?

Across the NT, 50% of all road deaths are Indigenous people and despite a number of initiatives, the total death toll has remained consistent for the past 5 years (between 37-49yrs). This project is designed to be led by the community for the community, using technology and artistic expression to have greater impact and significant reach despite a limited financial investment. As Mungkarta is in a remote area, the community does not receive high profile media visibility. Local road safety issues which directly relate to Mungkarta include: Open cattle roaming freely – there are many non fenced pastoral properties and stations, Wild brumbies – at least 12 roam near Mungkarta and the Stuart highway, Goats near Tennant Creek roam near the Stuart highway, Road trains, Caravans jack knife frequently, Many old and non roadworthy vehicles are being driven, Many drivers do not have a Driver's Licence, Seat belts are often not worn, Child Safety booster seats are not used, and Over crowded cars with too many passengers. While KAGE will come prepared with questions to encourage discussion, the topics included in the final video will be dependent on the priorities of the youth, their families and the whole community. The key aim of this project is to educate the next generation (aged 5-15 yrs), before they get behind the wheel. The long term goal is to have significant impact on minimising risk taking behaviour when it comes to driving. Given the age bracket we are focusing on for this project we would hope to effect attitudes for a positive future outlook for these young people. An example of similar work already undertaken which is targeted towards an older target audience and which contains less creative content (eg. music, art and dance) can be seen here: <https://ictv.com.au/video/item/2915> This video won the People's Choice Award at the 2015 ICTV Video Awards and has had 1764 views to date.

## (f) Evaluation of the Project

Please outline how you will evaluate the success of the project. How will this be measured?

The level of success of the project will be evaluated by: **PARTICIPANTS** - Members of the community will be asked to reflect on their experiences and learnings regarding road safety in the week after the project & The number of community members who participate in the video **COMMUNITY FEEDBACK** - Level of participation from local artists and community members & Direct feedback from families and community members (and comprehension of themes) & Number of views online of the completed video **ARTIST FEEDBACK** - KAGE visiting artists will be asked to evaluate their own performance and the value of the collaboration with the community & Visiting artists will be asked about the impact of their visit & Visiting artists will be asked about ideas for continuing future collaborations with Mungkarta Homelands. This project will provide education about road safety for the small remote community of Mungkarta, before sharing their learnings via video to the broader community (specifically other remote Aboriginal communities). This project provides an opportunity for the local community to develop and implement an innovative creative project that addresses local road safety concerns.

## (g) Partnerships

Are partnerships involved in this project?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
If Yes, with whom?	KAGE Physical Theatre Assoc Inc.	

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Tel: (08) 8962 0000 Fax: (08) 8962 1801





## SECTION 2: PROJECT DETAILS

## (a) Title of the Project

Please provide the name of the project for which a grant is sought.

37 mph

## (b) Have you previously applied for a BRC Community Grant

☒ YES ☐ NO

## (c) Brief Description of the Project

Please highlight the aims and expected outcomes of the proposed event / program / activity. What is your target audience? Who will be involved?

Please attach supporting documentation if space is insufficient.

Mungkatia would like to invite dance theatre company KAGE from Melbourne to come and work with the community to create a DVD addressing road safety. The main outcome of this project is the successful creation of a relevant, entertaining and instructive 3 minute video which will be distributed on IndigITUBE (an online community for sharing and accessing media made by and for Indigenous people in remote Australia). The process of creation will empower young people living in Mungkatia and build local community capacity. In addition, we would endeavour for the video to be programmed on Channel 601, ICTV PLAY or broadcast as a Community Service Announcement about Road Safety Awareness. The invited artists from KAGE are: Leila Gurruwiwi, Kutcha Edwards and KAGE Artistic Director Kate Denborough.

The project will run for one week and will include a number of workshops in order to generate content for the video:

**Tree of Life Workshops-** This workshop will involve children drawing their own 'tree of life' in which they get to speak of their 'roots' (where they come from), their skills and knowledge, their hopes and dreams, as well as the special people in their lives. They then join their trees into a 'forest of life' and, in groups, discuss some of the 'storms' that affect their lives, specifically the impact that road trauma has had, and ways that they respond to these storms, protect themselves, and each other (by implementing road safety rules). The 'tree of life' enables children to speak about their lives in ways that are not retraumatizing, but instead strengthens their relationships with their own history, their culture, and significant people in their lives.

**Music workshops -** "Music is not what I do, it is who I am. My songs may be contemporary but they are more than 40,000 years old. They come through me from my ancestors and my people ... and they tell our stories." Kutcha Edwards will lead daily music workshops with members of the community. The youth in the community will collaborate with Kutcha and write their own lyrics based around road safety themes to create a song together. These songs will be sung with Kutcha at the end of the week and will be recorded and included in the final video.

**Revitalising the environment with local artists -** KAGE will collaborate with leading local artists Tristan Duggie and the Rankine sisters to create a safe and interactive outdoor play area with a transport theme. Ideas include painting a road safety mural on the exterior school wall, making a dirt car track using piles of dirt and sand (and match box cars) and using abandoned shells of cars to plant vegetable gardens inside. We hope that this workshop will ensure the road safety themes explored remain positive and uplifting, despite the serious impact. We also hope that by playing with ideas of scale and using the children's individual artistic expression will result in a positive transformation of the community environment, encouraging deeper connection and ownership of the space, and provide the perfect backdrop and set location for the video.

**Dance, Drama and Sport -** KAGE will introduce a broad range of fun and simple drama games at the beginning of the week to build a sense of trust and teamwork amongst the visiting artist and members of the community. Having fun and encouraging silly play and laughter has proved to be the best method for developing self-confidence and self-belief in order to then delve into richer informative content. Young people will create a short dance routine together, be able to choose their own music and costumes which will then be included in the video clip.

As part of the project, local media will be invited to interview community members and young people living in the area. ABC Radio and TV as well as the Tennant Creek and District Times, the NT News and Centralian Advocate. Songs lyrics and stories developed and written by community members during the project would be entered into Heywire competition and the Chief Minister's Literacy Awards.

41 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 1801

# BARKLY REGIONAL COUNCIL



## (b) Eligibility Status of Applicant Organisation (please tick the relevant box below to indicate eligibility)

### ☒ Incorporated

Please provide copies of:

- Certificate of Incorporation
- Latest audited statement for applicant organisation signed by an auditor

### ☐ Unincorporated (Applicant organisations who are not incorporated must have a sponsoring body that is incorporated)

Please provide copies of:

- Certificate of Incorporation of sponsoring organisation.
- Letter from the sponsor confirming acceptance of responsibility of the project.
- Details of financial position for applicant organisation signed by authorised officer.

## (c) Sponsor Details (if applicable)

The 'sponsor' is an incorporated body which will accept legal and financial responsibility for the project or activity.

Name of Sponsor:

ABN:

If no ABN, please supply a copy of the Statement by supplier form.

GST Registered, please tick one:

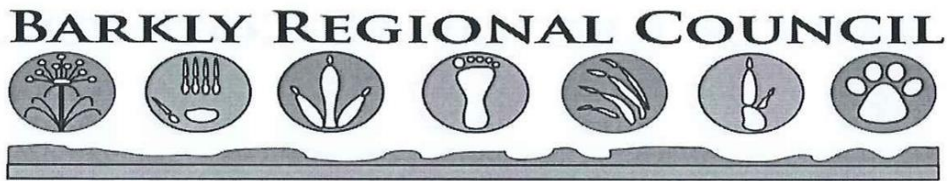
☐ YES

☐ NO

Postal Address:

Street Address:

41 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 1801



## COMMUNITY GRANTS PROGRAM

### Grant Application Form

- Please Read Program Guidelines before you complete this form.
- Electronic copies of this form are available at [www.barkly.nt.gov.au](http://www.barkly.nt.gov.au)
- If there is not enough space on the form, please attach additional information with your application.

#### SECTION 1: APPLICANT INFORMATION

<b>(a) Applicant Organisation Details</b>	
The 'organisation' is the body applying for the grant and undertaking the proposed project or activity. If incorporated, the exact name of the organisation, as indicated on the Incorporation Certificate, is recorded here.	
Name Of Organisation:	Mungkarta Homeland Learning Centre, a division of Tennant Creek Primary School
Number of Members in Organisation:	
ABN:	30 342 966 379
<b>If no ABN, please supply a copy of the Statement by a supplier form.</b>	
GST Registered, please tick one.	<input type="checkbox"/> YES <input type="checkbox"/> NO
Postal Address:	C/- Tennant Creek Primary School, PO Box 506, Tennant Creek NT 0861
Project Address:	
Email Address:	melanie.baldwin@ntschoools.net
Contact Person (for enquires regarding application):	
<input type="checkbox"/> MR <input type="checkbox"/> MRS <input checked="" type="checkbox"/> MS <input type="checkbox"/> MISS <input type="checkbox"/> OTHER	
Full Name:	Melanie Baldwin
Telephone:	Business: 08 8964 1501      Mobile: 043 043 77 63
Position in Organisation:	Principal of Mungkarta Homeland Learning Centre
Email Address:	melanie.baldwin@ntschoools.net

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Tel: (08) 8962 0000 Fax: (08) 8962 1801



**BARKLY REGIONAL COUNCIL**

Fax:	Barkly Regional Council Community Grants Program C/O CEO (08) 8962 1801
Email:	<a href="mailto:ceo@barkly.nt.gov.au">ceo@barkly.nt.gov.au</a>

**PLEASE CHECK GUIDELINES FOR APPLICATION CLOSING PERIODS**

41 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 1801



## COMMUNITY GRANTS PROGRAM Grant Application Form

- Please Read Program Guidelines before you complete this form.
- Electronic copies of this form are available at [www.barkly.nt.gov.au](http://www.barkly.nt.gov.au)
- If there is not enough space on the form, please attach additional information with your application.

### SECTION 1: APPLICANT INFORMATION

<b>(a) Applicant Organisation Details</b>	
The 'organisation' is the body applying for the grant and undertaking the proposed project or activity. If incorporated, the exact name or the organisation, as indicated on the Incorporation Certificate, is recorded here.	
Name Of Organisation:	Tennant Creek Children's Christmas Tree Fund
Number of Members in Organisation:	8
ABN:	n/a
If no ABN, please supply a copy of the Statement by a supplier form.	
GST Registered, please tick one.	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Postal Address:	P.O Box 194 Tennant Creek NT 0861
Project Address:	Purkiss Reserve Ambrose Street
Email Address:	helen.marsh@powerwater.com.au
Contact Person (for enquires regarding application):	
<input type="checkbox"/> MR <input type="checkbox"/> MRS <input type="checkbox"/> MS <input checked="" type="checkbox"/> MISS <input type="checkbox"/> OTHER	
Full Name:	Helen Marsh
Telephone:	0458524856
Position in Organisation:	Treasurer
Email Address:	helen.marsh@powerwater.com.au

58 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 3066

# BARKLY REGIONAL COUNCIL



## (b) Eligibility Status of Applicant Organisation (please tick the relevant box below to indicate eligibility)

### ☒ Incorporated

Please provide copies of:

- Certificate of Incorporation
- Latest audited statement for applicant organisation signed by an auditor

### ☐ Unincorporated (Applicant organisations who are not incorporated must have a sponsoring body that is incorporated)

Please provide copies of:

- Certificate of Incorporation of sponsoring organisation.
- Letter from the sponsor confirming acceptance of responsibility of the project.
- Details of financial position for applicant organisation signed by authorised officer.

## (c) Sponsor Details (if applicable)

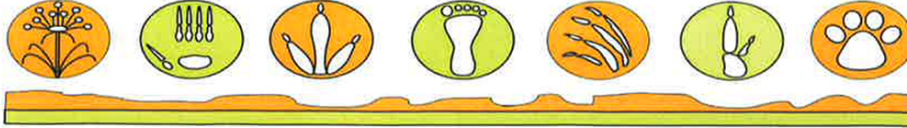
The 'sponsor' is an incorporated body which will accept legal and financial responsibility for the project or activity.

Name of Sponsor:		
ABN:		
<b>If no ABN, please supply a copy of the Statement by supplier form.</b>		
<b>GST Registered, please tick one:</b>	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Postal Address:		
Street Address:		

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Tel: (08) 8962 0000 Fax: (08) 8962 3066



# BARKLY REGIONAL COUNCIL



I acknowledge that if the Barkly Regional Council approves this application for a grant, I will be required to meet the eligibility criteria as outlined in the 'Community Grants Program' application package.

I acknowledge that the Barkly Regional Council will not accept late applications.

I acknowledge that the Barkly Regional Council may vary the level of funding provided through the Program at its sole discretion.

I acknowledge that the Barkly Regional Council cannot guarantee funding for any application, and cannot guarantee funding to the full amount requested by any applicant.

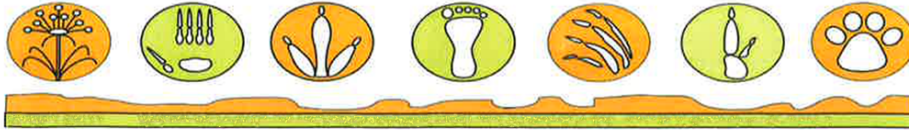
I have been authorised by to make this application. <b>Tennant Creek Children's Christmas Tree Fund</b> (name of organisation)	
State full name:	<b>Helen Marsh</b>
Position in Organisation:	<b>Treasurer</b>
Signature:	<b>H Marsh</b> Date:

COMPLETED APPLICATIONS MAY BE SUBMITTED BY:	
Post:	Barkly Regional Council Community Grants Program C/O Edwina Marks CEO PO Box 821 TENNANT CREEK NT 0860
Hand deliver:	Barkly Regional Council Community Grants Program C/O Edwina Marks CEO 58 Peko Road TENNANT CREEK NT 0860
Fax:	Barkly Regional Council Community Grants Program C/O Edwina Marks CEO (08) 8962 3006
Email:	<a href="mailto:ceo@barkly.nt.gov.au">ceo@barkly.nt.gov.au</a>

**THE APPLICATION PERIOD WILL CLOSE AT 4:00pm on 31 October 2014**

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# BARKLY REGIONAL COUNCIL



## SECTION 2: PROJECT DETAILS

### (a) Title of the Project

Please provide the name of the project for which a grant is sought.

Christmas Tree Event

### (b) Brief Description of the Project

Please highlight the aims and expected outcomes of the proposed event / program / activity.  
Please attach supporting documentation if space is insufficient.

The Tennant Creek Children's Christmas Tree Fund Committee will be holding their 83rd 'Christmas Tree Event'.

At this event every child under the age of 10 will receive the following at the event:

- Christmas Present
- Sausage sandwich
- Fairy Floss
- Popcorn
- Ice Pole
- Cool drink
- Bag of goodies

They will also have access to the jumping castles, free entertainment from local dancers, Santa Clause and his helpers also visit to make the event even more special.

Last year we handed out 504 presents

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# BARKLY REGIONAL COUNCIL

**(c) Timing of the Project**

Please outline when and where the project will take place.

Saturday, 17th December 2016.  
Gates open at 5pm and close at 7:30pm

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# BARKLY REGIONAL COUNCIL



## (d) Beneficiaries of the Project

Please list evidence to support the need of this project and describe who will benefit from it.

This event has been a Tennant Creek local tradition for the past 83 years which the whole community benefits from, especially the children aged 10 and under. For some its the only presents they will receive at Christmas

## (e) Evaluation of the Project

Please outline how you will evaluate the success of the project.

We would evaluate the success by the amount of presents handed out.

## (f) Partnerships

Are partnerships involved in this project?	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
If Yes, with whom?		

## SECTION 3: BUDGET DETAILS

### (a) Please list the major cost components of your grant application in priority order

Please attach list if space is insufficient.

Budget Item	Total Cost (GST exclusive)
-------------	----------------------------

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# BARKLY REGIONAL COUNCIL



Purchase of toys	\$ 9,279-75
Lollies purchased	\$ 2,994-00
Insurance	\$ 928-00
Sausages	\$ 560-00
Incidental /Sundry items	\$ 1308-42
<b>Total Project Cost:</b>	<b>\$ 15,070-17</b>

<b>Less:</b> Organisation's contribution to project (where applicable)	\$
<b>Less:</b> Funds to be raised (where applicable)	\$ 9,825-56

<b>TOTAL GRANT SOUGHT</b>	<b>\$ 5,000-00</b>
---------------------------	--------------------

<b>(b) Other Funding</b>	
Have you made, or do you intend to make, an application for a grant for this project or activity from another source?	
<input type="checkbox"/> <b>NO</b>	<input checked="" type="checkbox"/> <b>YES (Please provide details below)</b>
Program Name	* have not applied for any other grants as yet.
Program Source	
Amount	\$
Date application outcome is expected	

## SECTION 4: AGREEMENT AND DECLARATION

I certify that, to the best of my knowledge, the statements in this application are true. I have read, and understand, the Barkly Regional Council Community Grants Program Guidelines.

58 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 3066





## COMMUNITY GRANTS PROGRAM Grant Application Form

- Please Read Program Guidelines before you complete this form.
- Electronic copies of this form are available at [www.barkly.nt.gov.au](http://www.barkly.nt.gov.au)
- If there is not enough space on the form, please attach additional information with your application.

### SECTION 1: APPLICANT INFORMATION

<b>(a) Applicant Organisation Details</b> The 'organisation' is the body applying for the grant and undertaking the proposed project or activity. If incorporated, the exact name of the organisation, as indicated on the Incorporation Certificate, is recorded here.	
Name Of Organisation:	Senior Citizens and Pensioners Association Inc
Number of Members in Organisation:	30
ABN:	6900 837 87 42
If no ABN, please supply a copy of the Statement by a supplier form.	
GST Registered, please tick one.	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Postal Address:	P.O Box 408 Tennant Creek. N.T 0861
Project Address:	49 Haddock Street Tennant Creek. N.T 0861
Email Address:	pers0860@gmail.com
Contact Person (for enquires regarding application):	
<input type="checkbox"/> MR <input checked="" type="checkbox"/> MRS <input type="checkbox"/> MS <input type="checkbox"/> MISS <input type="checkbox"/> OTHER	
Full Name:	Helen Barbara Rose
Telephone:	041 999 7701
Position in Organisation:	Treasurer/Vice President
Email Address:	helenanddoug@bigpond.com

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Tel: (08) 8962 0000 Fax: (08) 8962 1801

# BARKLY REGIONAL COUNCIL



## (b) Eligibility Status of Applicant Organisation (please tick the relevant box below to indicate eligibility)

### ☒ Incorporated

Please provide copies of:

- Certificate of Incorporation
- Latest audited statement for applicant organisation signed by an auditor

### ☐ Unincorporated (Applicant organisations who are not incorporated must have a sponsoring body that is incorporated)

Please provide copies of:

- Certificate of Incorporation of sponsoring organisation.
- Letter from the sponsor confirming acceptance of responsibility of the project.
- Details of financial position for applicant organisation signed by authorised officer.

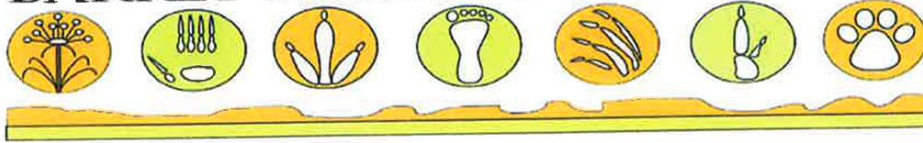
## (c) Sponsor Details (if applicable)

The 'sponsor' is an incorporated body which will accept legal and financial responsibility for the project or activity.

Name of Sponsor:		
ABN:		
If no ABN, please supply a copy of the Statement by supplier form.		
GST Registered, please tick one:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Postal Address:		
Street Address:		

41 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 1801

# BARKLY REGIONAL COUNCIL



## SECTION 2: PROJECT DETAILS

### (a) Title of the Project

Please provide the name of the project for which a grant is sought.

Security Locks on all doors and gates

### (b) Have you previously applied for a BRC Community Grant

☒ YES

☐ NO

\$2000.00 toward A/Con / Completed

### (c) Brief Description of the Project

Please highlight the aims and expected outcomes of the proposed event / program / activity. What is your target audience? Who will be involved?  
Please attach supporting documentation if space is insufficient.

By installing security locks & master keys to all doors and padlocks, we wish to

1. Improve Security to Building & Contents
2. Resolve the issue of past members not returning keys and people being able to get keys cut without our knowledge or Authority.

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# BARKLY REGIONAL COUNCIL



## (d) Timing of the Project

Please outline when and where the project will take place and any project milestones.

To be advised by Tennant Security Services

## (e) Beneficiaries of the Project

Please list evidence to support the need of this project and describe who will benefit from it. Will there be ongoing community benefit and what will this be? How many people will this project reach?

Members of Senior Citizens  
and members of T.C Playgroup who had  
there playgroup on our premises.

## (f) Evaluation of the Project

Please outline how you will evaluate the success of the project. How will this be measured?

Once completed we will inform in  
writing with invoices ~~and~~ to Council.

## (g) Partnerships

Are partnerships involved in this project?

☐ YES

☒ NO

If Yes, with whom?

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## SECTION 3: BUDGET DETAILS

(a) Please list the major cost components of your grant application in priority order Please attach list if space is insufficient.	
Budget Item	Total Cost (GST exclusive)
As per Quote attached	\$
	\$
	\$
	\$
	\$
<b>Total Project Cost:</b>	\$
<b>Less: Organisation's contribution to project (where applicable)</b>	\$
<b>Less: Funds to be raised (where applicable)</b>	\$
<b>TOTAL GRANT SOUGHT</b>	<b>\$ 1,002.00</b>

(b) Other Funding Have you made, or do you intend to make, an application for a grant for this project or activity from another source?	
<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES (Please provide details below)
Program Name	
Program Source	

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# BARKLY REGIONAL COUNCIL



Amount	\$
Date application outcome is expected	to be advised by TSS

## SECTION 4: AGREEMENT AND DECLARATION

I certify that, to the best of my knowledge, the statements in this application are true. I have read, and understand, the Barkly Regional Council Community Grants Program Guidelines.

I acknowledge that if the Barkly Regional Council approves this application for a grant, I will be required to meet the eligibility criteria as outlined in the 'Community Grants Program' application package.

I acknowledge that the Barkly Regional Council will not accept late applications.

I acknowledge that the Barkly Regional Council may vary the level of funding provided through the Program at its sole discretion.

I acknowledge that the Barkly Regional Council cannot guarantee funding for any application, and cannot guarantee funding to the full amount requested by any applicant.

I have been authorised by <u>Senior Citizens &amp; Pensioners Association Inc</u> (name of organisation) to make this application.	
State full name:	HELEN BARBARA ROSE
Position in Organisation:	Treasurer / Vice President
Signature:	<u>Helen Rose</u> Date:

COMPLETED APPLICATIONS MAY BE SUBMITTED BY:	
Post:	Barkly Regional Council Community Grants Program C/O CEO PO Box 821 TENNANT CREEK NT 0861
Hand deliver:	Barkly Regional Council Community Grants Program C/O CEO 41 Peko Road TENNANT CREEK NT 0860

41 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 1801

**BARKLY REGIONAL COUNCIL**

Fax:	Barkly Regional Council Community Grants Program C/O CEO (08) 8962 1801
Email:	<a href="mailto:ceo@barkly.nt.gov.au">ceo@barkly.nt.gov.au</a>

**PLEASE CHECK GUIDELINES FOR APPLICATION CLOSING PERIODS**

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DYNASDY PTY LTD T/A

TSS

Tenant Security Service

Mark Flanagan Accredited Locksmith

Using Inverclyde Graded Technicians Ltd Blankenship

Thursday 10th November 2016

Senior Citizens Hall  
c/o Helen Rose

Attention: Helen Rose,

Tenant Security Service quote to supply and install locks at the Senior Citizens Hall is as detailed.

2 x 53050 Locksets @ \$160.00 each	\$ 320.00
1 x Screen Door cylinder - rekeyed	\$ 66.00
3 x 530 cylinders @ \$55.00 each - rekeyed	\$ 165.00
1 x Deadlock cylinder - rekeyed	\$ 55.00
4 x Padlocks @ \$66.00 each	\$ 264.00
2 hours labour @ \$66.00 per hour	\$ 132.00

Quote total	\$1092.00
-------------	-----------

Please contact Mark if you wish to discuss or have any queries in relation to the quote.

Regards,

Helen Flanagan  
Office Manager

2 SCOTT STREET

PO BOX 1154

GLASGOW CITY CENTRE

Glasgow G1 1 1154

ABN 87 141 319 765

PHONE (08) 89 521 511

FAX (08) 89 522 674





## COMMUNITY GRANTS PROGRAM Grant Application Form

- Please Read Program Guidelines before you complete this form.
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- If there is not enough space on the form, please attach additional information with your application.

### SECTION 1: APPLICANT INFORMATION

<b>(a) Applicant Organisation Details</b>	
The 'organisation' is the body applying for the grant and undertaking the proposed project or activity. If incorporated, the exact name or the organisation, as indicated on the Incorporation Certificate, is recorded here.	
Name Of Organisation:	Tennant Creek Mob Aboriginal Corporation
Number of Members in Organisation:	50
ABN:	27931960928002
<b>If no ABN, please supply a copy of the Statement by a supplier form.</b>	
<b>GST Registered</b> , please tick one.	YES <input type="checkbox"/>
Postal Address:	PO Box 1030, Tennant Creek NT 0861
Project Address:	Tennant Creek Cemetery
Email Address:	<a href="mailto:jacque.bethel@gmail.com">jacque.bethel@gmail.com</a>
Contact Person (for enquires regarding application):	
Full Name:	Ms Jacqueline Bethel
Telephone:	0498 110 665
Position in Organisation:	Acting Chief Executive
Email Address:	<a href="mailto:jacque.bethel@gmail.com">jacque.bethel@gmail.com</a>

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Tel: (08) 8962 0000 Fax: (08) 8962 1801

# BARKLY REGIONAL COUNCIL



## (b) Eligibility Status of Applicant Organisation (please tick the relevant box below to indicate eligibility)

### ☒ Incorporated

Please provide copies of:

- Certificate of Incorporation
- Latest audited statement for applicant organisation signed by an auditor

## (c) Sponsor Details (if applicable)

The 'sponsor' is an incorporated body which will accept legal and financial responsibility for the project or activity.

Name of Sponsor:	N/A
ABN:	N/A
If no ABN, please supply a copy of the Statement by supplier form.	
GST Registered, please tick one:	YES
Postal Address:	PO Box 1030. Tennant Creek NT 0861
Street Address:	139 Paterson Street, Tennant Creek NT 0861

41 Peko Road P.O Box 821, Tennant Creek NT 0861  
 Tel: (08) 8962 0000 Fax: (08) 8962 1801



## SECTION 2: PROJECT DETAILS

(a) Title of the Project

Unmarked Graves

(b) Have you previously applied for a BRC Community Grant

NO

(c) Brief Description of the Project

Please highlight the aims and expected outcomes of the proposed event / program / activity. What is your target audience? Who will be involved?  
Please attach supporting documentation if space is insufficient.

Funding for this project will support the purchase of materials and hire of equipment to assist local community members develop and install headstones on unmarked graves at the Tennant Creek Cemetery.

It is estimated there are up to 200 unmarked graves at the Tennant Creek cemetery. A large proportion of which belong to Aboriginal people whose families do not have the financial means to erect headstones or plaques on family members' graves.

Through this project up to 50 headstones will be created by the families of the deceased to celebrate the lives of local community members, many of whom made a considerable contribution to the cultural, social and economic well-being of the Tennant Creek community prior to their passing.

In implementing this project the Tennant Creek Mob will identify and liaise with the families of the deceased to help them design, build and install headstones/plaques on unmarked graves to ensure the lives of their family members are appropriately commemorated.

This project will be conducted over a twelve month period. The first phase will involve Tennant Creek Mob members researching local graves and engaging with family members of the deceased to seek their input

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## BARKLY REGIONAL COUNCIL



and approval to place a headstone on the graves. Stage 2 will involve working with and bringing families together to design and build an appropriate headstone. Stage 3 will include erecting and installing the headstone on the graves with the families.

The Tennant Creek Mob Aboriginal will work collaboratively with the Barkly Regional Council, Friends of the Tennant Creek Cemetery in implementing this project. Support will also be sought from local community members, businesses, organisations and volunteers including Work for the Dole participants to assist with key activities such as placement and cementing of headstones on each grave.

### (d) Timing of the Project

Please outline when and where the project will take place and any project milestones.

This project will commence on 1 January 2017 and end on 31 December 2017. The timeframe for the project's activities are outlined below.

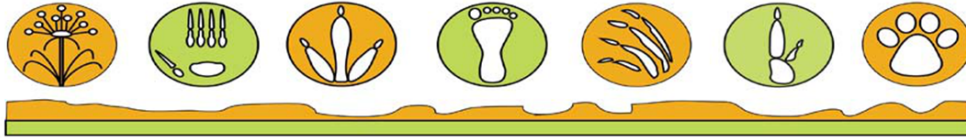
1. Research – 1 January-30 April 2017
2. Design of Headstones – 1 May-30 July 2017
3. Installation – 1 August- 30 November 2017

Key project milestones are listed below.

1. Signing of contract agreement
2. Graves identified.
3. Family agreements established.

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# BARKLY REGIONAL COUNCIL



4. Artwork Completed.

5. Gravestones erected.

A financial acquittal and detailed report of the project outcomes will be submitted to Council by 31 December 2017.

## (e) Beneficiaries of the Project

Please list evidence to support the need of this project and describe who will benefit from it. Will there be ongoing community benefit and what will this be? How many people will this project reach?

This project will benefit the whole of the Tennant Creek community through:

- Enhancing the Tennant Creek Cemetery and making it a local attraction for visitors.
- Supporting highly disadvantaged families honour deceased family members.
- Engaging local families, businesses and organisations in social activities which enhance local attractions within our community.
- Commemorating elders, community members and local people who made a significant contribution to our community.
- Engaging local volunteers, Work for the Dole and Barkly Work Camp participants in activities which support the broader community.

## (f) Evaluation of the Project

Please outline how you will evaluate the success of the project. How will this be measured?

The success of this project will be measured against the following key performance indicators.

1. No of community members engaged in the project.
2. No of businesses, organisations contributing to the project.
3. No of headstones developed.
4. No of headstones erected.
5. Impact of the project on local families and the broader community.

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# BARKLY REGIONAL COUNCIL



The Tennant Creek Mob will maintain a statistics database in line with key milestones on the project and provide quarterly progress reports to Council.

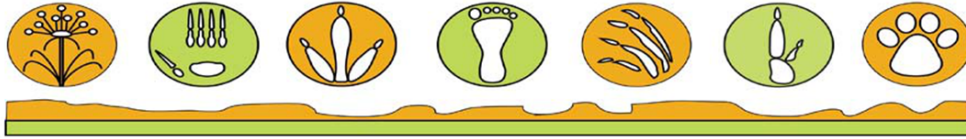
(g) Partnerships	
If Yes, with whom?	The Tennant Creek Mob Aboriginal Corporation will work in collaboration with the Friends of the Tennant Creek Cemetery and the broader community to source materials, information and other resources to support this project.

## SECTION 3: BUDGET DETAILS

(a) Please list the major cost components of your grant application in priority order Please attach list if space is insufficient.	
Budget Item	Total Cost (GST exclusive)
Paints, Corrugated Iron, Steel, Decorations	\$1000
Cement	\$1500
Rocks, Gravel	\$700
Equipment Hire	\$800
Volunteer – Catering (BBQ, water, drinks etc)	\$1000
<b>Total Project Cost:</b>	<b>\$5,000</b>
<b>Less:</b> Organisation's contribution to project (where applicable)	<b>\$0</b>
<b>Less:</b> Funds to be raised (where applicable)	<b>\$0</b>

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# BARKLY REGIONAL COUNCIL



TOTAL GRANT SOUGHT	\$5,000
--------------------	---------

<b>(b) Other Funding</b> Have you made, or do you intend to make, an application for a grant for this project or activity from another source?	
<input type="checkbox"/> <b>NO</b>	
Program Name	N/A
Program Source	N/A
Amount	N/A
Date application outcome is expected	N/A

## SECTION 4: AGREEMENT AND DECLARATION

I certify that, to the best of my knowledge, the statements in this application are true. I have read, and understand, the Barkly Regional Council Community Grants Program Guidelines.

I acknowledge that if the Barkly Regional Council approves this application for a grant, I will be required to meet the eligibility criteria as outlined in the 'Community Grants Program' application package.

I acknowledge that the Barkly Regional Council will not accept late applications.

I acknowledge that the Barkly Regional Council may vary the level of funding provided through the Program at its sole discretion.

I acknowledge that the Barkly Regional Council cannot guarantee funding for any application, and cannot guarantee funding to the full amount requested by any applicant.

I have been authorised by the Tennant Creek Mob Aboriginal Corporation (name of organisation) to make this application.	
State full name:	Jacqueline Bethel
Position in Organisation:	Acting Chief Executive Officer

41 Peko Road P.O Box 821, Tennant Creek NT 0861  
 Tel: (08) 8962 0000 Fax: (08) 8962 1801

# BARKLY REGIONAL COUNCIL



Signature:	<i>Jacqueline Bethel</i>	Date:	2/11/16
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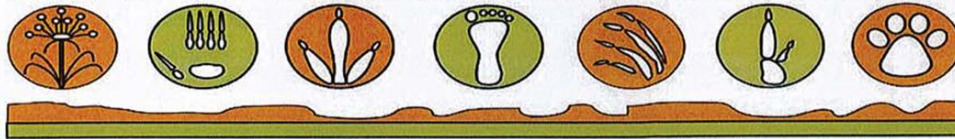
COMPLETED APPLICATIONS MAY BE SUBMITTED BY:	
Post:	Barkly Regional Council Community Grants Program C/O Marion Smith CEO PO Box 821 TENNANT CREEK NT 0861
Hand deliver:	Barkly Regional Council Community Grants Program C/O Marion Smith CEO 41 Peko Road TENNANT CREEK NT 0860
Fax:	Barkly Regional Council Community Grants Program C/O Marion Smith CEO (08) 8962 1801
Email:	<a href="mailto:ceo@barkly.nt.gov.au">ceo@barkly.nt.gov.au</a>

**PLEASE CHECK GUIDELINES FOR APPLICATION CLOSING PERIODS**

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Tel: (08) 8962 0000 Fax: (08) 8962 1801



# BARKLY REGIONAL COUNCIL



## COMMUNITY GRANTS PROGRAM Grant Application Form

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- Electronic copies of this form are available at [www.barkly.nt.gov.au](http://www.barkly.nt.gov.au)
- If there is not enough space on the form, please attach additional information with your application.

### SECTION 1: APPLICANT INFORMATION

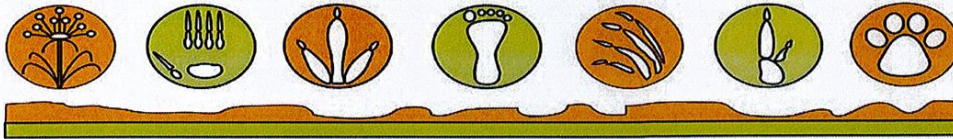
<b>(a) Applicant Organisation Details</b> The 'organisation' is the body applying for the grant and undertaking the proposed project or activity. If incorporated, the exact name or the organisation, as indicated on the Incorporation Certificate, is recorded here.	
Name Of Organisation:	TENNANT CREEK WOMEN'S REFUGE INC GEORGINA BRACKEN-COORD/MANAGER
Number of Members in Organisation:	
ABN:	97427722429
If no ABN, please supply a copy of the Statement by a supplier form.	
GST Registered, please tick one.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Postal Address:	TENNANT CREEK WOMEN'S REFUGE INC PO BOX 754 TENNANT CREEK NT 0861
Project Address:	CWA HALL NOBLE ST TENNANT CREEK PLUS TRAINING VENUES AT COMMUNITIES
Email Address:	tckwr@bigpond.com
Contact Person (for enquires regarding application):	
<input type="checkbox"/> MR <input type="checkbox"/> MRS <input checked="" type="checkbox"/> MS <input type="checkbox"/> MISS <input type="checkbox"/> OTHER	
Full Name:	JENNIFER KITCHING
Telephone:	08 89624626 BH MOBILE 0428815714
Position in Organisation:	DEPT OF HEALTH TEAM PRIMARY HEALTH CARE OUTREACH ABORIGINAL HEALTH PROMOTIONS
Email Address:	jennifer.kitching@nt.gov.au

41 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 1801

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# BARKLY REGIONAL COUNCIL



## COMMUNITY GRANTS PROGRAM Grant Application Form

- Please Read Program Guidelines before you complete this form.
- Electronic copies of this form are available at [www.barkly.nt.gov.au](http://www.barkly.nt.gov.au)
- If there is not enough space on the form, please attach additional information with your application.

### SECTION 1: APPLICANT INFORMATION

<b>(a) Applicant Organisation Details</b> The 'organisation' is the body applying for the grant and undertaking the proposed project or activity. If incorporated, the exact name or the organisation, as indicated on the Incorporation Certificate, is recorded here.	
Name Of Organisation:	TENNANT CREEK WOMEN'S REFUGE INC GEORGINA BRACKEN-COORD/MANAGER
Number of Members in Organisation:	
ABN:	97427722429
If no ABN, please supply a copy of the Statement by a supplier form.	
GST Registered, please tick one.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Postal Address:	TENNANT CREEK WOMEN'S REFUGE INC PO BOX 754 TENNANT CREEK NT 0861
Project Address:	CWA HALL NOBLE ST TENNANT CREEK PLUS TRAINING VENUES AT COMMUNITIES
Email Address:	tckwr@bigpond.com
Contact Person (for enquires regarding application):	
<input type="checkbox"/> MR <input type="checkbox"/> MRS <input checked="" type="checkbox"/> MS <input type="checkbox"/> MISS <input type="checkbox"/> OTHER	
Full Name:	JENNIFER KITCHING
Telephone:	MOBILE 08 89624626 BH 0428815714
Position in Organisation:	DEPT OF HEALTH TEAM PRIMARY HEALTH CARE OUTREACH ABORIGINAL HEALTH PROMOTIONS
Email Address:	jennifer.kitching@nt.gov.au

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# BARKLY REGIONAL COUNCIL



## (b) Eligibility Status of Applicant Organisation (please tick the relevant box below to indicate eligibility)

### ☒ Incorporated

Please provide copies of:

- Certificate of Incorporation
- Latest audited statement for applicant organisation signed by an auditor

### ☐ Unincorporated (Applicant organisations who are not incorporated must have a sponsoring body that is incorporated)

Please provide copies of:

- Certificate of Incorporation of sponsoring organisation.
- Letter from the sponsor confirming acceptance of responsibility of the project.
- Details of financial position for applicant organisation signed by authorised officer.

## (c) Sponsor Details (if applicable)

The 'sponsor' is an incorporated body which will accept legal and financial responsibility for the project or activity.

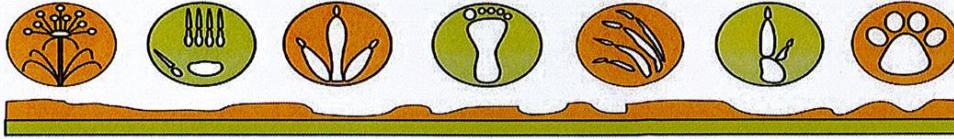
Name of Sponsor:	TENNANT CREEK WOMEN'S REFUGE INC PHONE: 08 89621940	
ABN:	97427722429	
If no ABN, please supply a copy of the Statement by supplier form.		
GST Registered, please tick one:	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
Postal Address:	PO BOX 754 TENNANT CREEK NT 0861	
Street Address:	23-25 WEABER ROAD TENNANT CREEK 0860	

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# BARKLY REGIONAL COUNCIL



## SECTION 2: PROJECT DETAILS

### (a) Title of the Project

Please provide the name of the project for which a grant is sought.

MOODITJ-YOUNG GIRLS HEALTH EDUCATION,  
SEXUALITY & LIFE SKILLS PROGRAM

### (b) Have you previously applied for a BRC Community Grant

☒ YES ☐ NO

### (c) Brief Description of the Project

Please highlight the aims and expected outcomes of the proposed event / program / activity. What is your target audience? Who will be involved?  
Please attach supporting documentation if space is insufficient.

SEE ATTACHED PAGE 4/10

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**(b) Brief Description of the Project**

Please highlight the aims and expected outcomes of the proposed event / program / activity.  
Please attach supporting documentation if space is insufficient.

The Mooditj program is a health promotion program for Indigenous adolescents, which provides Sexuality, positive health and life-skills education and awareness.

This program will address the importance of keeping yourself safe, Safe Sex practices, Puberty, and the consequences of your Choices.

The increased number of Sexually Transmitted Infections (STI's) and unplanned pregnancies.

**The Program Aims:-**

- To Increase Sexual Health Education and Awareness for young Indigenous girls aged 10-14 years who live in remote communities in the Barkly.
- To develop and broaden each girls Life-skills in a safe and secure setting under Supervision of Health Professionals.
- To improve the knowledge and awareness for participants to demonstrate the importance of good Health and Hygiene practices.
- To provide opportunities for young Indigenous girls to Reside and Learn outside of their remote community settings to help improve their Health and overall well-being.
- To Increase participants knowledge and skills about the importance of good Nutrition and physical exercise.
- To provide an environment that is safe and secure to encourage social engagement with other girls of similar ages and improve communications skills.
- To increase the participants knowledge and awareness of the use/misuse and harm of Drugs, Alcohol and Petrol sniffing.
- To ensure that participants grow in confidence to make good sound choices and decisions for their future.

**(c) Timing of the Project**

Please outline when and where the project will take place.

To Promote, offer and deliver the Mooditj Sexuality Health Education Program to all 6 communities in 2017. Preferably April school holidays, June and July school holidays.

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# BARKLY REGIONAL COUNCIL



## (d) Timing of the Project

Please outline when and where the project will take place and any project milestones.

EXPECTED TO BE PROMOTED, OFFERED AND DELIVERED IN APRIL 2017 SCHOOL HOLIDAYS AND JUNE/JULY 2017 SCHOOL HOLIDAYS.

## (e) Beneficiaries of the Project

Please list evidence to support the need of this project and describe who will benefit from it. Will there be ongoing community benefit and what will this be? How many people will this project reach?

Young Indigenous girls living in remote communities in the Barkly will benefit from this program. The young girls are not privileged to Residential programs such as the Mooditj Residential Sexuality Health Education program. They rarely have access to quality Health Education on a regular basis.

During this Residential program, Indigenous youth will have access to Professional Health Staff supported by local Respected Elders who will deliver Health Education in a safe and secure environment.

Indigenous youth from Imangara community do not have access to swimming pools, shops, libraries, restaurants, structured sport and recreation activities, Health Professional staff in Nutrition, Child Health matters, Midwifery Education and services, structured physical routines with FUN, Indigenous Elders in Tennant Creek.

## (f) Evaluation of the Project

Please outline how you will evaluate the success of the project. How will this be measured?

SEE ATTACHED PAGE 6/10

## (g) Partnerships

Are partnerships involved in this project?

☐ YES

☐ NO

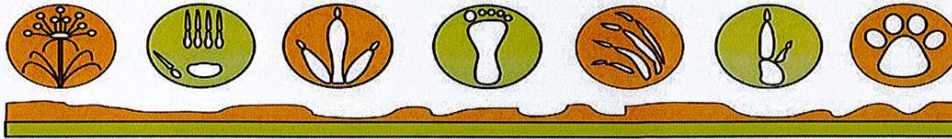
If Yes, with whom?

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# BARKLY REGIONAL COUNCIL



## (f) Evaluation of the Project

Please outline how you will evaluate the success of the project. How will this be measured?

**The success of the Mooditj Sexuality Health Education Residential Program for Indigenous Youth in the Barkly will be Evaluated on a daily basis by:-**

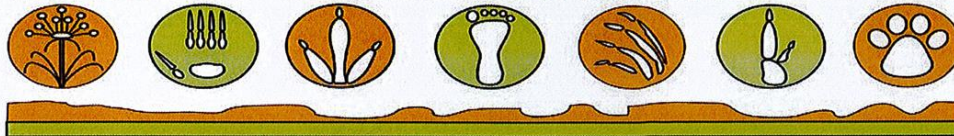
- Using Pre and Post Evaluation Forms of the Mooditj program to be completed by each Individual and Each Team Leader after each session.
- Photographs of the participant's engagement with each session's activity and their progressive works.
- Placing written feedback and comments into an identified "Special Box" that will be made available for participants, Mooditj Leaders and Invited Guests to place their comments.
- Interview and capture the comments from participants by way of Video and Audio.
- To utilise the services of a University student who has been invited to attend the weeks program to complete her PhD.
- The Uni student will be expected to Train a minimum of Two Indigenous Youth who will Learn "how to Evaluate" Health Education programs, Learn "Why" it is important and Teach them the importance of collecting information and analysing this information.
- Observations by Mooditj Leaders on the participants.
- Identify the increased Confidence and Self Esteem of each participant by checking in each day with the participants, "how they feel each day" and record their feedback.
- Recognise the development and improved living skills of each participant. That each participant can demonstrate their efficiency in the given tasks in good hand washing techniques, food preparation, cooking and understanding instructions from Nutritionist, floor cleaning, room tidy routines, hygiene practices, good grooming and cleanliness, good oral Health practices, recording participants questions and responses to questions.
- The real success of this program will be dependent on the provision of adequate financial support.

*Good + Positive*

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# BARKLY REGIONAL COUNCIL



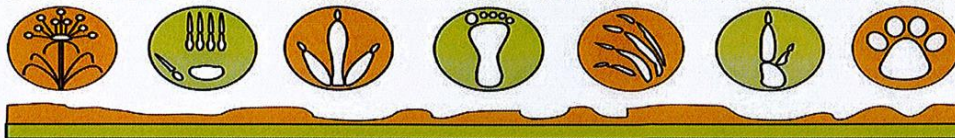
(g) Partnerships		
Are partnerships involved in this project?	X YES	NO
If Yes, with whom?	<p>Papulu Apparr-Kari Aboriginal Corporation Inc  Anyinginyi Health Aboriginal Corporation Inc  Department of Health - Health Development Team  Department of Education - NT Government  Tennant Creek Women's Refuge - Trained Leaders  Catholic Care Tennant Creek - Trained Leaders  CWA Tennant Creek Inc  NTES Tennant Creek Inc  BRADAAG Inc</p>	

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# BARKLY REGIONAL COUNCIL



## SECTION 3: BUDGET DETAILS

(a) Please list the major cost components of your grant application in priority order Please attach list if space is insufficient.	
Budget Item	Total Cost (GST exclusive)
VENUE'S HIRE IN TENNANT CRK	\$1200
TRANSPORT/FUEL	\$2100
NUTRITION	\$2000
PERSONAL CARE PRODUCTS	\$1000
MODITS TSHIRTS	\$1000
RESOURCES/ CLOSING CEREMONY DINING OUT.	\$1000
<b>Total Project Cost:</b>	<b>\$ 8,300</b>

<b>Less: Funds to be raised (where applicable)</b>	
User Pay \$50 per participant	\$1500
Department of Health Primary Health Care Outreach Team Goods in Kind eg Pens/Pencils/Writing books/Paper/ Accessories/Paints/Brushes	
Anyinginyi Health Aboriginal Corporation Inc	\$1000 To be applied for
Department of Education (\$30 per participant) In Kind Cover	\$1000 To be applied for
Papula Apparr-Kari Language Centre	\$2000 To be applied for

(b) Other Funding	
Have you made, or do you intend to make, an application for a grant for this project or activity from another source?	
<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES (Please provide details below)
Program Name	DEVELOPMENT OF YOUNG INDIGENOUS GIRLS HEALTH.
Program Source	OFFICE OF WOMEN'S POLICY

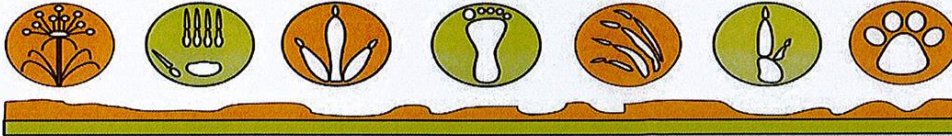
**TOTAL GRANT SOUGHT \$2800**

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# BARKLY REGIONAL COUNCIL



Amount	\$ 3000
Date application outcome is expected	APPLY BEFORE 31 JAN 2017

## SECTION 4: AGREEMENT AND DECLARATION

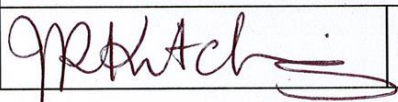
I certify that, to the best of my knowledge, the statements in this application are true. I have read, and understand, the Barkly Regional Council Community Grants Program Guidelines.

I acknowledge that if the Barkly Regional Council approves this application for a grant, I will be required to meet the eligibility criteria as outlined in the 'Community Grants Program' application package.

I acknowledge that the Barkly Regional Council will not accept late applications.

I acknowledge that the Barkly Regional Council may vary the level of funding provided through the Program at its sole discretion.

I acknowledge that the Barkly Regional Council cannot guarantee funding for any application, and cannot guarantee funding to the full amount requested by any applicant.

I have been authorised by		THE TENNANT CREEK WOMEN'S (name of organisation) REFUGE INC	
State full name:	JENNIFER KITCHING		
Position in Organisation:	GENERAL MEMBER EMPLOYED BY NTG DEPT OF HEALTH		
Signature:		Date:	30/11/2017

COMPLETED APPLICATIONS MAY BE SUBMITTED BY:	
Post:	Barkly Regional Council Community Grants Program C/O CEO PO Box 821 TENNANT CREEK NT 0861
Hand deliver:	Barkly Regional Council Community Grants Program C/O CEO 41 Peko Road TENNANT CREEK NT 0860

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Tel: (08) 8962 0000 Fax: (08) 8962 1801

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## BARKLY REGIONAL COUNCIL



Fax:	Barkly Regional Council Community Grants Program C/O CEO (08) 8962 1801
Email:	<a href="mailto:ceo@barkly.nt.gov.au">ceo@barkly.nt.gov.au</a>

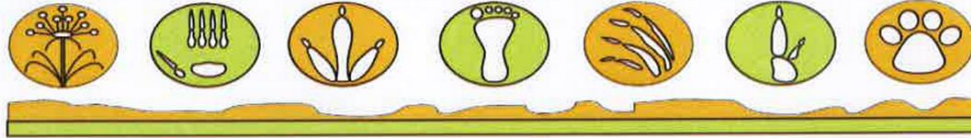
**PLEASE CHECK GUIDELINES FOR APPLICATION CLOSING PERIODS**

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Tel: (08) 8962 0000 Fax: (08) 8962 1801

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# BARKLY REGIONAL COUNCIL



## COMMUNITY GRANTS PROGRAM Grant Application Form

- Please Read Program Guidelines before you complete this form.
- Electronic copies of this form are available at [www.barkly.nt.gov.au](http://www.barkly.nt.gov.au)
- If there is not enough space on the form, please attach additional information with your application.

### SECTION 1: APPLICANT INFORMATION

<b>(a) Applicant Organisation Details</b>	
The 'organisation' is the body applying for the grant and undertaking the proposed project or activity. If incorporated, the exact name or the organisation, as indicated on the Incorporation Certificate, is recorded here.	
Name Of Organisation:	Australian Red Cross Society
Number of Members in Organisation:	2300 staff, over 20,000 volunteers across Australia
ABN:	50169561394
<b>If no ABN, please supply a copy of the Statement by a supplier form.</b>	
GST Registered, please tick one.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Postal Address:	PO Box 128, Tennant Creek NT 0861
Project Address:	Paterson St, Stuart Hwy
Email Address:	enewman@redcross.org.au
Contact Person (for enquires regarding application):	
<input type="checkbox"/> MR <input type="checkbox"/> MRS <input checked="" type="checkbox"/> MS <input type="checkbox"/> MISS <input type="checkbox"/> OTHER	
Full Name:	Emma Newman
Telephone:	0411 967 690 W 8962 3704
Position in Organisation:	Senior Community Development Officer
Email Address:	enewman@redcross.org.au

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Tel: (08) 8962 0000 Fax: (08) 8962 1801

# BARKLY REGIONAL COUNCIL



## (b) Eligibility Status of Applicant Organisation (please tick the relevant box below to indicate eligibility)

### ☒ Incorporated

Please provide copies of:

- Certificate of Incorporation
- Latest audited statement for applicant organisation signed by an auditor

### ☐ Unincorporated (Applicant organisations who are not incorporated must have a sponsoring body that is incorporated)

Please provide copies of:

- Certificate of Incorporation of sponsoring organisation.
- Letter from the sponsor confirming acceptance of responsibility of the project.
- Details of financial position for applicant organisation signed by authorised officer.

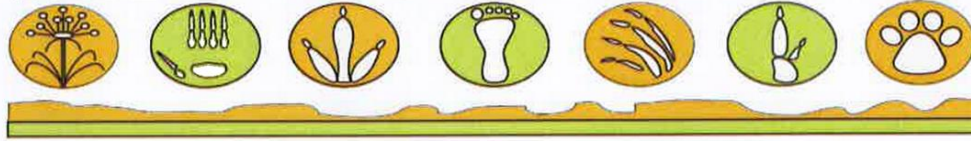
## (c) Sponsor Details (if applicable)

The 'sponsor' is an incorporated body which will accept legal and financial responsibility for the project or activity.

Name of Sponsor:		
ABN:		
<b>If no ABN, please supply a copy of the Statement by supplier form.</b>		
<b>GST Registered</b> , please tick one:	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Postal Address:		
Street Address:		

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# BARKLY REGIONAL COUNCIL



## SECTION 2: PROJECT DETAILS

### (a) Title of the Project

Please provide the name of the project for which a grant is sought.

Oasis in the Main Street Garden

### (b) Have you previously applied for a BRC Community Grant

☒ YES ☐ NO

### (c) Brief Description of the Project

Please highlight the aims and expected outcomes of the proposed event / program / activity. What is your target audience?

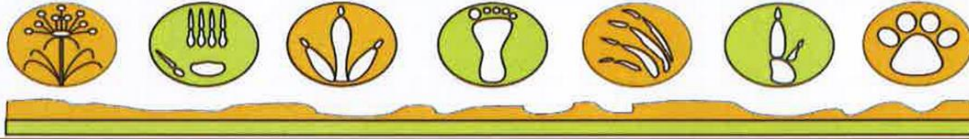
Who will be involved?

Please attach supporting documentation if space is insufficient.

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# BARKLY REGIONAL COUNCIL



## AIMS

We want to encourage the community to make the most of the Main St Garden by making it more inviting, interesting and pleasurable. To do this, we want to improve the garden to make it more productive, create a shady "oasis" in the middle, and run activities that the community can benefit from. Many team members and visitors have expressed the desire for development of the site, so it can be used for ongoing activities for the community, lead by community members.

### Aims include:

- Attract more public to the site, to create a safe place for community to have harmonious interactions
- Promote gardening with a focus on food production
- Demonstrate and involve people in eating healthier, by utilising more vegetables in cook-ups
- Hold activities that are of interest and helpful to community members

## EXPECTED OUTCOMES

### 1. Hold regular cook-up events

We use the vegetables we have grown in the Main St Garden to make nutritious and delicious food to share with the community. We also take the opportunity to share a theme for the event, such as mental health, wellbeing, or emergency preparedness. This only requires a small amount of money each month, as all the vegetables come from the garden.

### 2. Make and install visible signage

At the moment, there is no clear signage, showing the name of the site. We would need quality paints and would like to pay some artists a small fee to do it, using old car bonnets, to promote re-using.

### 3. Improve our watering system

In this arid climate, our garden needs a good watering system to survive. We only have a partial system installed, and the whole southern side requires an automatic watering system.

**4. Plant more fruit trees and decorative flowers** to create a more harmonious and pretty area, especially around the Oasis.

### 5. Install outdoor furniture and features

This may include benches, table and a bird bath, or water feature, for people to gather, relax and discuss. We will aim to make these by fixing old ones, but it will require some funds for materials.

### 6. Shades and Shed – already commenced

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Red Cross is already in the process of investing in the following improvements, using existing limited funds, team work and donations:

- installing shade and fans, to combat the intense heat in the outdoor work that we do.
- purchasing tools so that the Fix-it Shed Program can develop

## WHO WILL BE INVOLVED

- ✓ 3-4 Red Cross staff
- ✓ 10-15 CDP Participants
- ✓ 2-4 volunteers who come to the garden regularly

## TARGET AUDIENCE

- a. vulnerable and disadvantaged people of Tennant Creek, who :
  - may not have confidence or resources to grown their own vegetables
  - may not have the tools or knowledge to fix things
- b. potential volunteers, or donors who would like to contribute to the garden
- c. community in general, promoting welcoming, inclusive community activities

## APPROACH

We aim to use a Community Development approach with the following foci:

- Supporting local aboriginal people (rather than outsiders) to work with local aboriginal people
- Working “with” the clients, instead of simply “for” them, or doing things “to” their household
- Building capacity and skills in the community, including the team members
- Sharing information and resources with other organisations and individuals
- Allowing developments at the right pace (or “slower”) for community
- Being resourceful, by re-using items, accepting donations of equipment and fixing things, which makes funds last longer

## (d) Timing of the Project

Please outline when and where the project will take place and any project milestones.

The project will continue until the end of the allocated grant period, June 2017.

## (e) Beneficiaries of the Project

Please list evidence to support the need of this project and describe who will benefit from it. Will there be ongoing

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# BARKLY REGIONAL COUNCIL



community benefit and what will this be? How many people will this project reach?

## The benefits to the community:

- More people will enjoy the Main St Garden, when it is more beautiful. It is open weekdays each morning, for people to come in, and have a chat and a cuppa, as an alternative place to the hot street. Several homeless and jobless people visit on a regular basis, with hopefully more people being included, when there are more spaces for people to gather.
- The Main Street Garden will grow vegetables more easily, so that more community members can learn about the gardening and eat the vegetables. Several people take freshly-picked vegetables home with them each week. It is clear that there many people are inexperienced in vegetable-growing and cutting, many people are learning how to pick silverbeet for the first time, from the workers, then they return for more. This is evidence that there is interest and learning and that new behaviours are developing.
- Many community members ask for help with making gardens at home in their yards, directly through talking with our team members. When they have a garden, there is a positive feedback about the way it has affected them. Similarly, people who visit the Main Street Community Garden will also experience positive emotional effects. Many people pass and comment on how good the garden is looking – green, lush, productive. When people express that, and when people experience greener spaces, it can improve their health and wellbeing (studies have shown, see article on correlations between health and green space).
- Other community consultation supports gardening:
  1. The need to plant trees and increase gardens has been included in the community's ideas in the Barkly Suicide Prevention Plan, by Catholic Care.
  2. The Movers and Shakers Group in Tennant Creek, confronting childhood hunger, have also identified gardening vegetables as an area that needs development.

## (f) Evaluation of the Project

Please outline how you will evaluate the success of the project. How will this be measured?

We will gather feedback and data on:

- ◆ Number of people who attend and involved in cook ups
- ◆ Number of people who come in to the garden to visit, volunteer, ask for vegetables, ask for help to fix things
- ◆ Produce picked and plants grown since our improvements
- ◆ How the oasis is used, number of meetings, etc
- ◆ Photos of activities

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## (g) Partnerships

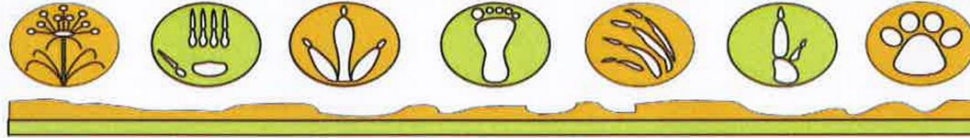
Are partnerships involved in this project?	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
If Yes, with whom?	<p>Many organisations are involved in working with us on the Main St Garden:</p> <ul style="list-style-type: none"> <li>◆ Uniting Church of Australia own the land and Shed;</li> <li>◆ Anyinginyi Stronger Families often bring their participants to the Garden and we work with them on workshops and garden projects</li> <li>◆ Nyinkka Nyunyu and Kargaru Nursery are in contact about sharing vegetables for cook-ups;</li> <li>◆ Julalikari Council CDP: Red Cross is a Host for Community Development Program Activities, and we support 10-15 Work-for-the-Dole participants, with numbers growing.</li> <li>◆ Karen Sheldon Training support some participants and employees, encourage involvement at Red Cross events, plus collaborate to enhance engagement</li> </ul>	

## SECTION 3: BUDGET DETAILS

<b>(a) Please list the major cost components of your grant application in priority order</b> Please attach list if space is insufficient.	
Budget Item	Total Cost (GST exclusive)
Food for Public Celebrations	\$200
Plants, furniture, water feature materials for Oasis	\$500
Irrigation upgrade: materials and laying	\$500
Paints and Artists for sign	\$800
Admin costs, car use, wages (in kind)	\$10,000
Cost Recovery 15% (Admin Costs)	300
<b>Total Project Cost:</b>	<b>12,300</b>
<b>Less: Organisation's contribution to project (where applicable)</b>	<b>\$10,000 (in kind)</b>
<b>Less: Funds to be raised (where applicable)</b>	<b>\$0</b>
<b>TOTAL GRANT SOUGHT</b>	<b>\$2,300</b>

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# BARKLY REGIONAL COUNCIL



<b>(b) Other Funding</b>	
Have you made, or do you intend to make, an application for a grant for this project or activity from another source?	
<input type="checkbox"/> NO	<input checked="" type="checkbox"/> YES (Please provide details below)
Program Name	CDP – Community Development Program
Program Source	Remote Jobs Strategy, Australian Government
Amount	\$ 3,000
Date application outcome is expected	Funds have been received for tools, equipment and shade structures on the site, and have already been allocated and are limited.

Program Name	Diabetes Fellowship
Program Source	Healthy Living NT
Amount	\$ 840
Date application outcome is expected	Late January 2017, for food for cook-ups throughout 2017

## SECTION 4: AGREEMENT AND DECLARATION

I certify that, to the best of my knowledge, the statements in this application are true. I have read, and understand, the Barkly Regional Council Community Grants Program Guidelines.

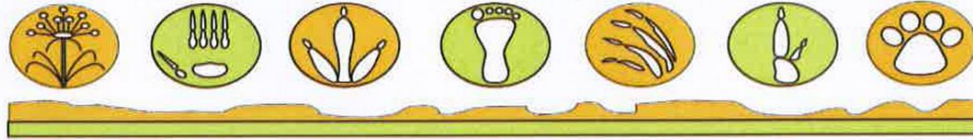
I acknowledge that if the Barkly Regional Council approves this application for a grant, I will be required to meet the eligibility criteria as outlined in the 'Community Grants Program' application package.

I acknowledge that the Barkly Regional Council will not accept late applications.

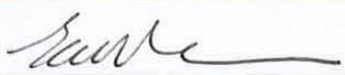
I acknowledge that the Barkly Regional Council may vary the level of funding provided through the Program at its sole discretion.

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Tel: (08) 8962 0000 Fax: (08) 8962 1801

# BARKLY REGIONAL COUNCIL



I acknowledge that the Barkly Regional Council cannot guarantee funding for any application, and cannot guarantee funding to the full amount requested by any applicant.

I have been authorised by Australian Red Cross		(name of organisation)	
to make this application.			
State full name:	Emma Newman		
Position in Organisation:	Senior Community Development Officer		
Signature:		Date:	30/11/16

COMPLETED APPLICATIONS MAY BE SUBMITTED BY:	
Post:	Barkly Regional Council Community Grants Program C/O Marion Smith CEO PO Box 821 TENNANT CREEK NT 0861
Hand deliver:	Barkly Regional Council Community Grants Program C/O Marion Smith CEO 41 Peko Road TENNANT CREEK NT 0860
Fax:	Barkly Regional Council Community Grants Program C/O Marion Smith CEO (08) 8962 1801
Email:	<a href="mailto:ceo@barkly.nt.gov.au">ceo@barkly.nt.gov.au</a>

**PLEASE CHECK GUIDELINES FOR APPLICATION CLOSING PERIODS**

41 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 1801



the delivery of programs by the Department.  
"COCHIE is a significant departure from previous approaches," Mrs Williams said.

Reigning an aboriginal languages, the first time the NSW Government has measured the uptake of Aboriginal languages by school students. Connected Communities operates in

of Aboriginal people in the NSW public sector (2.5%) exceeds the national target of 2.6%. COCHIE also aims to increase input

government services and program that impact on Aboriginal people. The level of openness and transparency is unprecedented," Mr. Jefferies said.



Red Cross staff John Fitz, Derek Clarke and Emma Newman in Tennant Creek with one of the fridge gardens.

## Cool gardening tips



RED Cross staff are finding cool new uses for old fridges, turning them into garden beds, allowing people, in some of the most remote parts of Australia, to grow their own vegetables.

They began the fridge garden project in Tennant Creek in 2013, enabling 30 households in the town, 500km north of Alice Springs, to make water-efficient garden beds out of fridges and old drums.

Red Cross community development officer Emma Newman said many houses have no garden and some yards are almost completely made up of hard bare rock,

with very few trees.

"The soil here can be very dry and hard and it's very hot for much of the year," she said. "People would say that they would like a garden, but were not sure how to go about it. Using a 'wicking bed' model, which retains moisture in a reservoir from underneath, we learnt how to make efficient garden beds out of fridges and other large containers.

"We started collecting fridges, foam boxes and drums, and gave them out to households for small veggie gardens in their own yards. We would then go back, working alongside the household members, fill the beds and plant.

"There are some restrictions through the seasons, with extreme heat

our greatest challenge, so we try to work in the morning," she said.

Derek Clarke says he was thrilled to successfully apply for the position at Red Cross for the Above Ground Garden worker.

He works alongside cultural support worker John Fitz, to visit people who have asked for a garden bed.

"I'm happy to meet new clients, and watching them have happy faces when their veggie garden pops up, all ready to pick," Mr Clarke said. The project is going well and the next stage is to build up a good supply of compost. Every time we drop in we notice they watered it already," Mr Fitz said. "We're just helping make sure they maintain it."

## Amelia receives another award for her efforts



BUNDALUNG (NSW) woman Amelia Telford has been named Young Conservationist of the Year by the Australian Geographic Society (AGS).

Ms Telford has previously been named NAIDOC's 2014 Youth of the Year and last month was named Young Environmentalist of the Year by the Bob Brown Foundation.

After finishing high school in 2012, Ms Telford put her plans to study medicine on hold and joined the Australian Youth Climate Coalition. In July 2014 she founded SEED, a network of young Aboriginal people that provides training for those who want to campaign in the areas of climate change, sustainability and conservation.

The AGS awards are Australia's largest running awards for adventure and conservation.



Amelia Telford.

## Disability scheme heralds changes



THE Ballina (northern NSW) Aboriginal Disability Network Group held a community circle gathering at the Ballina RSL to provide the local Aboriginal community with information, guidance and advice regarding the National Disability Insurance Scheme (NDIS).

The group has been in operation for the past four years and has been working with community stakeholders across the Northern Rivers to prepare Aboriginal people with a disability and their families for the NDIS, which is scheduled to roll out in the Northern Rivers region in July 2017.

The community circle saw more than 100 members of the local Aboriginal community yarning with a range of local

disability service providers about what the NDIS and what it means for local Aboriginal people with disability, families, care and the community.

Dave Kappen, Aboriginal development officer at Tweed Byron & Ballina Community Transport, said the disability services sector was changing. "The rollout of the NDIS represents a significant opportunity for our people to participate fully in decisions about their own lives," he said. "The coming changes mean that people with disability have choice and control that has not been afforded to in the past."

"We aim to ensure that information on getting prepared is readily available and this information day is an important first step in that process."

The Voice of Indigenous Australia

**Above Ground Gardens**  
**in Tennant Creek, NT**  
**“Growing Up”**

**August 2015 - June 2016**  
**by Australian Red Cross**  
**Ph 08 8962 3704, [enewman@redcross.org.au](mailto:enewman@redcross.org.au)**





Digging holes for trees

**Main Street Garden, on Paterson St (Stuart Hwy).**

Block owned by Uniting Church of Australia, centrally located, near the only supermarket in Tennant Creek.







### Compost at Main St Garden

Hot compost: with vegetable scraps,

These heaps will be ready to be used in gardens very soon.



### Tumbler Compost:

Cutting vege scraps from the Childcare into finer pieces on an old fridge door.

Cold Compost: horse Manure and grass clippings sourced and layered up, damp, then covered.



### Bath tub Wicking Bed Prototype

Pipe glued in with holes at overflow height







Wicking Beds and garden beds in clients' yards.

Many people have little or no shade or greenery in their yards, until now.



### Main St Garden Open Days

Two Playgroups invited



<http://www.abc.net.au/news/2015-07-10/living-near-trees-could-add-years-to-your-life/6610644>

## Living near trees could add years to your life, study finds

Updated 10 Jul 2015, 1:12pm Fri 10 Jul 2015, 1:12pm

An Adelaide-based professor has been involved in a major Canadian study of 250,000 people which found people who live in streets with lots of trees feel younger and healthier. The study compared people's real and perceived health outcomes with how many trees were in their street and how many parks were nearby. Professor Lyle Palmer says the study has major implications for urban planning.

Natalie Whiting

Source: [The World Today](#) | Duration: 4min 7sec

Topics: [tree](#), [australia](#)

[Hide transcript](#)

KIM LANDERS: Planting a few extra trees around your house could add years to your life, according to new research.

An Adelaide-based professor has been involved in a major Canadian study of 250,000 people which found people who live in streets with lots of trees feel younger and healthier.

The study compared people's real and perceived health outcomes with how many trees were in their street and how many parks were nearby.

Professor Lyle Palmer told our reporter Natalie Whiting the study has major implications for urban planning.

LYLE PALMER: In all societies in the world, including Australia, the biggest predictor of health and health outcomes in people is income, and so what we found was that if I had 10 more trees in my street than you, then that equates to me having a \$10,000 a year higher income than you in terms of the effects on my perception of my health - so do I feel healthy, do I feel well.

And we know that, you know, feeling well, having a positive attitude is itself a big determinant of how, you know, our risk of getting disease and then if we get disease how we deal with that disease and what the outcome is.

NATALIE WHITING: Was there any way to tell whether the health benefits from the trees were real per se or whether it was just that perceived sense of well-being?

LYLE PALMER: Well, we then correlated, so we first looked at perceived sense of well-being and then we looked at actual objective measures of health outcomes, so you know, did you actually have disease or were you in the process of developing disease, were you obese, all those things.

And we found that there was a very strong interdependent correlation with green space.

If you have 11 or more trees in your street than me, then that equates to the equivalent of you earning \$20,000 a year more than me in terms of effects on your objective health.

NATALIE WHITING: Were you surprised by how significant a role the trees were playing?

LYLE PALMER: Yes, absolutely, and I think the other - so this has implications for urban planning and city design and you know, Australia is the most urbanised population on the planet and we're very much moving in all Australian cities but, you know, I mean you really see this in Sydney and Melbourne towards high density, inner-city living.

And I think, you know, the fact that there are such strong effects on health means that, we really have to take this into account when we're designing environments for people to live in in the future.

And I think the other aspect of this is, you know, when you look at interventions to prevent chronic disease like diabetes and heart disease and arthritis and depression, we actually haven't done very well as a society, as a community of medical researchers, and I think this is a very low cost, long term intervention that seems to offer a very big benefit.



NATALIE WHITING: You mentioned obviously the build up we're seeing in places like Sydney and Melbourne.

I know there's a few buildings springing up, sort of green-walled buildings where they've got plants growing up the side, is that enough or do we need to have the real traditional trees and parks?

LYLE PALMER: Yes, that's a really good question.

I don't know. We haven't gone into that level of detail yet so that's the sort of thing we hope to look at in follow up studies.

Trees were very easy to capture from satellite images and to quantify and so that's where we started but it's a really good question.

I mean, how much garden to you need and are trees different than having, you know, a patio garden or something.

NATALIE WHITING: But possibly future research there?

LYLE PALMER: Yeah, exactly, yeah.

I mean and the other thing is like most big cohort studies the Ontario health study is longitudinal which means it's going to follow these people up for the rest of their lives, and so in the future, we'll have the capacity to look at how green space affects the development of chronic disease - not whether you already have it but do you develop it and based on these results we would expect it to show that indeed it has an effect on your risk of developing any of these chronic diseases.

KIM LANDERS: Professor Lyle Palmer speaking to Natalie Whiting.



## **COMMUNITY GRANTS PROGRAM**

### **Overview**

The Barkly Regional Council has established a '**Community Grants Program**' that is aimed at supporting and assisting community organisations with the development of activities and or services that will promote the Barkly Regional and benefit a broad cross section of the community.

Funding is project, program and activity based. Applications must be completed on the prescribed application form, which outlines the details of the proposed project, program or activity, its cost, timeframe and expected outcomes.

Through the 'Community Grants Program' Council seeks to:

- Initiate an annual grant funding program with a significant pool of funding.
- Establish service areas for what it will support i.e.:
  - Community development;
  - Art and culture;
  - Community safety;
  - Sporting clubs / organisational development.

All applications will be approved by the Barkly region's Council members who will determine its priorities, and how it will support the community.

## **COMMUNITY GRANTS PROGRAM**

### **Guidelines**

#### **1. Statement of Purpose**

Through the Community Grants Program, Barkly Regional Council aims to support community based projects, events and organisations that contribute to community outcomes as defined within its Corporate Directions. Grants will be considered and allocated on the basis of identified community need, Council priorities and the anticipated outcomes to the community as outlined in the project's application.

#### **2. Grant Program Objectives**

The program provides financial assistance to:

- Carry out projects, activities or events of benefit to the Barkly Region;
- Initiate or develop services and resources to address the needs of particular community groups;
- Encourage community participation in community and cultural activities and build a greater sense of community and connectedness;
- Enrich the diversity of recreational, cultural, social and environmental opportunity to the residents of the Barkly Region.

#### **3. The Grant**

Barkly Regional Council's contribution must be acknowledged in promotional material associated with an event, on all printed material and/or other methods as appropriate including inviting Elected Members to openings, launches or other activities.

#### **4. Application Process**

Applications should be submitted on the prescribed application form and lodged via email where possible.

## 5. Eligibility

- Organisations must be incorporated not for profit community organisations;
- Community groups who are not incorporated must have an auspicing body that is incorporated;
- Proposed projects or events must generally occur within the financial year in which it is funded;
- Activity must occur within the Barkly Region;
- The application must be received by the published closing date;
- The application must be submitted on the prescribed Barkly Region Council application form.

## 6. Ineligible Applications

The following proposals will **not** be considered:

- Requests for support for any individual pursuits;
- Applications for recurrent funds;
- Requests for the ongoing/core functions of an organisation;
- Proposals for events and activities held outside of the Barkly Region;
- Requests for commercial or competitive events;
- Funding for capital funds or improvements on private property;
- School based projects that do not involve the wider community;
- Applications where an applicant has not fully acquitted any previous Barkly Regional Council grant.

## 7. Funding Requirements

- Following adoption of the annual Council budget all applicants will be informed of the outcome of their applications.
- Successful applicants will be required to submit a tax invoice to Council and enter a formal agreement with Barkly Regional Council that details the commitment of both parties.

## 8. Acquittal

- Successful applicants will be required to submit a project and financial acquittal within **3 months of the project's completion**.
- Grants must only be used for the purpose stated in the letter of approval. The purpose, amount or time for expenditure of a grant may not be changed without prior written approval.

## **9. Assessment Procedure**

Applicants must submit a formal application form detailing needs, proposed outcomes, who the project involves, a budget, a copy of the last audited financial report (if any), and a statement of benefit to the Barkly Region community and how the Barkly Regional Council will be acknowledged.

The Grants assessment procedure is as follows:

- Barkly Regional Council Officers will undertake an initial eligibility appraisal, ensuring that all information is provided and that the application meets the program's established objectives;
- The Barkly Regional Council's Grants team will assess applications;
- Grant applicants may be required to submit additional information by way of a presentation;
- Once the Barkly Regional Council has finalised its assessment and approved projects for funding, its decisions are final and no correspondence will be entered into.

## **10. Criteria for Assessing Applications**

Applications will be assessed using the following criteria:

- Community benefit and involvement;
- Innovation and developmental focus;
- The capacity/need of the project to attract funds from other sources;
- Acknowledgment of Barkly Regional Council support;
- The organisation's capacity for administering the project;
- The project's viability in terms of support from any other relevant authorities.

## **11. Accountability**

Within 3 months of the project's completion, funded applicants will be required to:

- Submit the 'Project Evaluation and Financial Acquittal Form' which will be provided to all successful applicants;
- Provide an audited financial report in the case of any grant over \$1,000.

## **12. Acknowledgment of Assistance**

Successful applicants will be required to acknowledge the support of Barkly Regional Council through the use of the Barkly Regional Council's logo on all printed materials, in media advertisements, press releases and on signage at events.

For some events, appropriate acknowledgment may involve invitations being issued to the Council President or relevant Barkly Regional Council Councillors.

## **Submission of Applications**

Applications must be completed on the prescribed application form and can be handed in at Council Reception, emailed to [ceo@barkly.nt.gov.au](mailto:ceo@barkly.nt.gov.au) or posted to

Community Grants Program  
C/O Edwina Marks CEO  
Barkly Regional Council  
PO Box 821  
TENNANT CREEK NT 0860

*For any inquiries or assistance regarding the applications, please contact*

*Jason van Riel – Grants Officer*  
[jason.vanriel@barkly.nt.gov.au](mailto:jason.vanriel@barkly.nt.gov.au) or 8962 0067.





## INFRASTRUCTURE DIRECTORATE REPORTS

<b>ITEM NUMBER</b>	10.1
<b>TITLE</b>	Infrastructure Directorate Report Oct/Nov 2016
<b>REFERENCE</b>	190688
<b>AUTHOR</b>	Elai Semisi, Director Infrastructure

### RECOMMENDATION

That Council:

a) receive and note the Report of activities within the Infrastructure Directorate.

### SUMMARY:

This Report addresses activities within Infrastructure for the months of Oct and part of November 2016.

### BACKGROUND

**1.0 ASSETS AND CONTRACTS MANAGEMENT** - Progress Report – Narayan Subedi, Manager Assets and Contracts

#### 1.1 Contract Management:

There are two projects on progress to complete by the end of November 2016. In addition, the provision of fire safety servicing project runs for 3 years covering all Barkly region. The detail and status of all projects are presented in table below:

**Table 1: Projects**

Contract No. & Contractor Name	Project Name	Price Variation	Status of Project
BRC-004-16 & Cardno (NT) Pty Ltd	Traffic Management Study (Part I: study in Tennant Creek & Part II: study in 4 Community Centres)	None	Complete by end of Nov 2016
BRC-005-16 & EndFire Engineering	Provision of Fire Safety Services	\$1,040.00 +GST in each cycle	Next servicing Mar/Apr 2017
BRC-006-16 & Iolar Pty Ltd	Tennant Creek Landfill Master Plan Development	\$165 + GST	Complete by end of Nov 2016

**Brief Status of projects:****1. Traffic Management Study:**

- The draft report was presented in Council meeting on 20 Oct 2016 by Cardno Staffs,
- The final report is being developed by considering feedbacks from last Council meeting and review comments from Council staffs,
- The price variation of this contract is none,
- The final report will be submitted to Council by the end of November 2016
- This report is useful to develop future capital works, Council strategy and Long term plan for Council.

**2. Provision of Fire Safety Services:**

- The first cycle of servicing work was completed in Sep/Oct 2016,
- The price variation of this project is \$1040.00 +GST in each cycle of servicing. This came about after the discovery that the quantity of fire equipment stated in the Tender was fewer than what was actually on site right across Council.
- The next service is Mar/Apr 2017.

**3. Tennant Creek Landfill Master Plan Development:**

- The draft report was submitted to Council on first week of November 2016
- The final report is being developed by considering review comments from Council staffs,
- The price variation of this project is \$165 + GST
- The report will be beneficial to develop future plan of Tennant Creek Landfill site.

**1.2 Asset Management:**

The building and road asset registers 2017 have been updated by taking into account the condition assessment, missing assets and adding new assets. The internal roads of Wutunugurra are recently updated in roads asset register, which were missed to include in the previous asset register. In addition, there are progress of developing other registers such as tender, air-conditioning, fire extinguisher, fire blanket, fire hose reel and fire hydrant. The asset management plan of roads was developed on September 2016 incorporating renewal programs using NAMSPLUS3 software.

The following milestones are proposed for completing all projects, asset registers and asset management plans.

<b>Milestones</b>	<b>Time Frame</b>
Asset Management Plan of Roads	Completed
Building Asset Register Buildings 2017	Completed
Roads Asset Register 2017	Completed
Tenders Register 2016	Completed
Tennant Creek Landfill Master Plan Development (BRC-006-16)	Nov 2016
Traffic Management Study (BRC-004-16)	Nov 2016
Fire Hose Reel Register 2017	November 2016
Fire Hydrants Register 2017	November 2016
Fire Extinguishers register 2017	December 2016
Fire Blanket Register 2017	December 2016
Air-Conditioning Register 2017	January 2017
2 <sup>nd</sup> Cycle of Fire Safety Servicing (BRC-005-16)	Mar/Apr 2017

## **2.0 PROJECT MANAGEMENT**

### **2.1 Current Projects**

1. Atnwengerrpe Ablution Block – This project is 97% complete and expected date of completion and handover to the community is 24<sup>th</sup> Nov 2016
2. Roads To Recovery – Tender documentation in progress – approximate date of advertising Tender on Tender Link is 15<sup>th</sup> Dec 2016

### **2.2 Funded projects soon to be finalized and scoped**

1. Elliott – Men's shed, playground equipment, signage – 24<sup>th</sup> Nov 2016
2. Fire alarm system upgrade at Peko Rd Offices, Library & Facilities Tender waiver – Exemption Request Form sent to NTG 17<sup>th</sup> Nov; letter from Council to NTG seeking waiver to tender sent in Sept 2016 by CEO

## **2.3 Miscellaneous Projects**

1. Liliyhole (near Elliott) – NTLG has put a stop to progressing this project because both parties of Government and Council share different views of the work involved. Historically, Council has accepted projects where there was very little understanding of funding arrangements and/or the scope involved and as a result, such work was undertaken with very little viability to Council. Presently, Council's approach is to look at projects holistically from inception to completion from the perspectives of:

- Duty of care – e.g is the water supplied to the community safe to drink? Who is ultimately responsible when a community member contracts a water-borne disease as a result of drinking contaminated water?
- Level of service required – e.g how many garbage pickups are required? How soon can a Council crew or his contractor arrive on site when there is no water?
- Economic viability – what's in it for Council? Are we making/losing money with this project?

Council intends to work and communicate closely with NTLG on funding arrangements for such projects and to apply desktop analysis to ascertain whether a project is safe and viable for Council to take on.

2. Double 'D' (near Murray Downs) – Like Lilyhole, Council will apply the same parameters in determining whether the project is economically viable to Council or merely a stop gap where in the end, Council picks up the tab to attend unplanned maintenance/breakdowns. Any water supply projects warrant close adherence to the Australian Drinking Water Guidelines irrespective of whether it is a homeland or community or town – this is part of Council's duty of care. Double D is yet to be scoped and costed – estimated time for this section of work is mid-Dec 2016.

## **3.0 FACILITIES MANAGEMENT**

### **3.1 Purkiss Reserve, Tennant Creek**

#### a) Swimming pool

- Defects liability period of 52 weeks ended on 3<sup>rd</sup> Nov 2016
- 50% of total retention to be paid out as soon as problems with tile sealant in toddlers' pool rectified
- RDANT group was treated to a guided tour of the TC Swimming Pool and surrounding areas of the Reserve on 16<sup>th</sup> Nov – visitors provided with a Show bag containing BRC Annual Report, Barkly Buzz and Purkiss Reserve Master Plan
- Talks under way with Lifestyle Solutions for installation of winching system to assist handicapped persons as they enter the pool – 18<sup>th</sup> Nov 2016

#### b) Footy Oval access gate

- Proposed new personnel access gate to be installed by 25<sup>th</sup> Nov – new gate to be located beside main entry gate to the footy oval and will be opened and closed by Tennant Security Services (TSS)

#### c) Skate Park

- Shade structure quotation received – awaiting 2 more quotes
- Signage for users of the facility to be installed by 8<sup>th</sup> Dec 2016

#### d) Padlocks and Keys

- Discussions to be held with TSS on 18<sup>th</sup> Nov 2016 re: the roll out of new keys and padlocks for the Purkiss Reserve gates. Expected finish date mid-December 2016.

#### e) Civic Hall



- Floor demarcations to illustrate “keep doorways clear at all times” completed 17<sup>th</sup> Dec 2016
- Central Building Certifiers from Alice Springs expected in TC by 1<sup>st</sup> week Dec 2016 to assess and provide Certificate of Occupancy; did not arrive Oct as planned.

f) Footy oval flood lights – prepaid meter

- Subject of discussion with TC Power & Water staff re: new 3-phase prepaid meters (as current prepaid meters are superceded), the associated costs to install on site. By the time of the 8<sup>th</sup> Dec OCM, there should be further information on this subject.

g) User Agreements

- Several copies of User Agreements have been forwarded to this directorate for consideration. It is anticipated that there will be a draft copy ready by the time the next OCM commences on 8<sup>th</sup> Dec.

### **3.2 Julalikari (JCAC) Transportables – Elliott & Ali Curung**

Power and water to a JCAC transportable (next to Council office) at Lot 134 in Elliott will soon be connected. Power & Water Corporation will allow JCAC to have power connected via a new power meter at Council's meter switchboard. A water meter is already connected on this lot to service the transportable.

A similar arrangement will follow suit at Lot 278 Ali Curung where JCAC have a transportable office next to Council. Expected date for completion – before Christmas 2016.

## **5.0 BARKLY REGIONAL COUNCIL DEPOT**

- a) General – Depot performance has been reasonable in attending to the following:

- General maintenance of parks, verges, public toilets, cemetery and streets – graffiti removal – supply of BBQ gas – grass slashing/mowing
- Property inspection of fire hazards - removal of undergrowth at 8 x properties and charging owners as per Council By-law
- Rectifying subsided grave sites at cemetery due to ant infestation
- Removal of 2 x abandoned vehicles from streets and verges

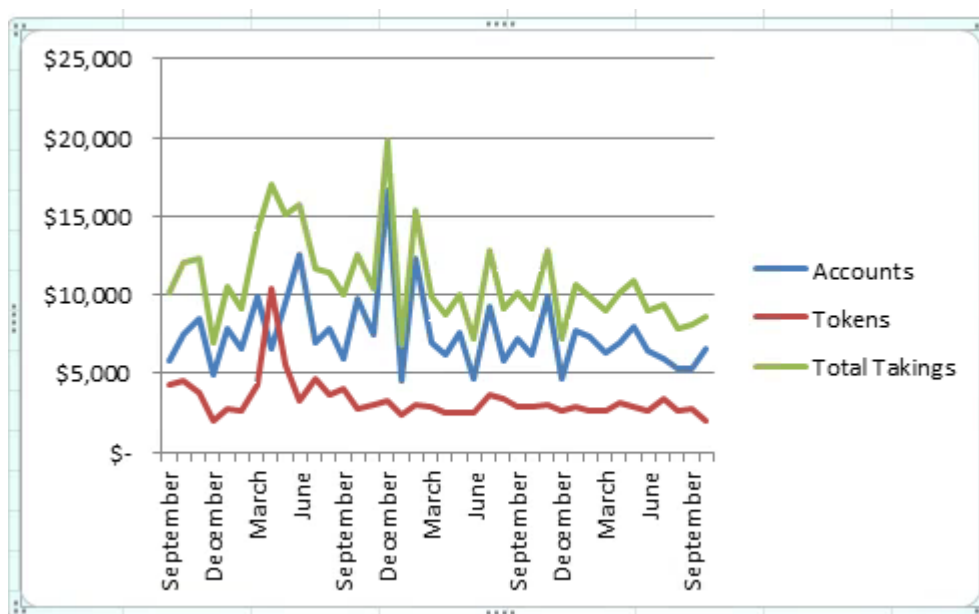
b) Contracts – very good feedback from DoI re the Patterson St street sweeping and TC Railway station maintenance contracts.

c) Staffing – new diesel mechanic on board to help alleviate staffing shortage in the fleet servicing field – now

d) Issues

- Tyre pile at Landfill – awaiting Tyre Power from Alice Springs to trial their new shredder (tested 17<sup>th</sup> Nov @ 200 tyres per hr) before launching this service at CDRC, MRC and BRC regions
- Frequent leaking of water main to Lake Mary Ann dam – awaiting historic costs to repair to be used to justify a SPG application to install a new 3000m x 63mm ND class 12 poly pipe.

e) Landfill stats



TC Landfill Access Stats

	Accounts	Tokens	Total Takings
September	\$ 5,835	\$ 4,295	\$ 10,130
October	\$ 7,490	\$ 4,505	\$ 11,995
November	\$ 8,530	\$ 3,740	\$ 12,270
December	\$ 4,975	\$ 2,005	\$ 6,980

January	\$ 7,820	\$ 2,700	\$ 10,520
February	\$ 6,530	\$ 2,630	\$ 9,160
March	\$ 9,830	\$ 4,280	\$ 14,110
April	\$ 6,580	\$ 10,450	\$ 17,030
May	\$ 9,550	\$ 5,525	\$ 15,075
June	\$ 12,595	\$ 3,200	\$ 15,795
July	\$ 6,985	\$ 4,630	\$ 11,615
August	\$ 7,805	\$ 3,650	\$ 11,455
September	\$ 5,925	\$ 4,070	\$ 9,995
October	\$ 9,765	\$ 2,770	\$ 12,535
November	\$ 7,480	\$ 2,950	\$ 10,430
December	\$ 16,600	\$ 3,260	\$ 19,860
January	\$ 4,530	\$ 2,320	\$ 6,850
February	\$ 12,340	\$ 3,020	\$ 15,360
March	\$ 6,950	\$ 2,870	\$ 9,820
April	\$ 6,220	\$ 2,530	\$ 8,750
May	\$ 7,570	\$ 2,440	\$ 10,010
June	\$ 4,700	\$ 2,550	\$ 7,250
July	\$ 9,230	\$ 3,640	\$ 12,870
August	\$ 5,780	\$ 3,385	\$ 9,165
September	\$ 7,225	\$ 2,865	\$ 10,090
October	\$ 6,245	\$ 2,895	\$ 9,140
November	\$ 9,875	\$ 2,950	\$ 12,825
December	\$ 4,610	\$ 2,615	\$ 7,225
January	\$ 7,760	\$ 2,885	\$ 10,645
February	\$ 7,305	\$ 2,610	\$ 9,915
March	\$ 6,315	\$ 2,625	\$ 8,940
April	\$ 6,985	\$ 3,090	\$ 10,075
May	\$ 8,010	\$ 2,915	\$ 10,925
June	\$ 6,485	\$ 2,560	\$ 9,045
July	\$ 5,920	\$ 3,400	\$ 9,320
August	\$ 5,265	\$ 2,630	\$ 7,895
September	\$ 5,330	\$ 2,710	\$ 8,040
October	\$ 6,565	\$ 1,985	\$ 8,550
	Total		\$ 411,660
	Average		\$ 10,833
	Median		\$ 10,083
	Min		\$ 6,850
	Max		\$ 19,860
	Standard Deviation		\$ 2,915

#### 4.0 DRONE TECHNOLOGY

The use of drone technology in industry and by local governments is ever increasing. This directorate was requested by Council to investigate the scope of this technology and how it can benefit Council in its operations and other related areas.

East Arnhem Regional Council is at the top of its game with exploiting this application. They have 3 drones and awaiting a fourth to join their air-fleet. The list of applications for this technology is endless but for Council purposes they use the drones for:

- Aerial photography – as reconnaissance for new roads, land development, utilities (including street lighting)
- Landfill assessments
- Road, bridge and culvert condition assessments
- Gravel pit excavation and sources
- Water leak detection through thermal imagery
- Post-disaster assessment for cost estimation and funding after heavy flooding
- Security monitoring – working jointly with Police
- Agri-spraying (to be introduced with the new drone)

Costs and pictures/videos are not available at the time of writing but may be available by the 8<sup>th</sup> Dec meeting.

#### **ISSUE/OPTIONS/CONSEQUENCES**

NIL

#### **CONSULTATION & TIMING**

NIL

#### **ATTACHMENTS:**

There are no attachments for this report.

## **INFRASTRUCTURE DIRECTORATE REPORTS**

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<b>ITEM NUMBER</b>	10.2
<b>TITLE</b>	Summary of Area Manager Reports
<b>REFERENCE</b>	191039
<b>AUTHOR</b>	Elai Semisi, Director Infrastructure

### **RECOMMENDATION**

#### **That Council**

- a) receive and note the Report of activities within the Infrastructure Directorate

### **SUMMARY:**

This Report addresses activities within Infrastructure for the Barkly Regional Communities during the months of Oct and part of November 2016

### **BACKGROUND**

#### **ALI CURUNG & WUTUNUGURRA**

##### General

- satisfactory status for all programmes at Ali Curung and Wutunugurra

##### Highlights

- Completion of first year of Cert III in Mobile Plant Technology Apprenticeship by Zephaniah Morton (see attachment)

##### Issues

- nil

#### **ALPURRURULAM**

##### General

- satisfactory status for all programmes at Alpurrrulam

##### Highlights

- recently held a successful Sports Carnival



## Issues

- ESO function shared between local Mechanic and Fly-In contract staff member until vacant position filled – estimated after Jan 2017.
- The presence of several contractors in the community all at once is quite overwhelming – T&J are refurbishing 46 x community houses and have re-scheduled completion date from 14<sup>th</sup> Nov 2016 to end 1<sup>st</sup> Quarter 2017 or 2<sup>nd</sup> Quarter 2017 due to bad weather.

Patrick Homes is building a new Pre-School and Child Centre and scheduled to complete works end of Jan 2017

- Awaiting SPG funding for Landfill Master Plan

## **AMPILATWATJA & OUTSTATIONS**

### General

- satisfactory status for all programmes at Ampilatwatja

### Highlights

- recently held large Sports Carnival

### Issues

- as with all other sports carnivals particularly in this community, comes vandalism, abandoned vehicles, violence, large volumes of litter and burglaries. Council staffing levels are always stretched to the max to deal with these problems
- the Oval needs a new ablution block to cater for sporting and special events (Easter) – a SPG is requested for this.
- Cost of maintaining 2 x ride-on mowers has exceeded \$3000 this year alone and Staff proposing a new mower valued around \$8000

## **ARLPARRA & HOMELANDS**

### General

- Council will have invoiced T&J Contractors by the time of the 8<sup>th</sup> Dec meeting for municipal work carried out at Arlparra and rest of the Homelands effective 1<sup>st</sup> July 2016
- Council has received \$30+K of funding NTLG to repair plant and machinery that is relevant to the municipal element of work that T&J will have council engaged in.

### Highlights

- Nil

### Issues

- Nil (from an operational perspective)

## **ELLIOTT & HOMELANDS**

### General

- satisfactory status for all programmes at Elliott

### Highlights

- The Bats have finally left town thanks to the Area Manager (Shelley McDonald) who did this single handedly
- DoI and CASA commended Council for a job well done at the Elliott Airstrip
- Darren Bathern (2<sup>nd</sup> year apprentice) was named Apprentice of the Year for Cert III in Metal Fabrication
- Cameron Rankine graduated Cert III in Civil Construction

### Issues

- Grader and bulldozer awaiting repairs (4 months)

## **ISSUE/OPTIONS/CONSEQUENCES**

<<Enter Text>>

## **CONSULTATION & TIMING**

<<Enter Text>>

## **ATTACHMENTS:**

1 Zephaniah Morton - GNS.PDF

# Introducing Local Jobs Participant - Zephaniah Morton



## Employer - Barkly Regional Council

Zephaniah Morton has just finished his 1st year of his Certificate III in Mobile Plant Technology apprenticeship under our Local Jobs Program.

Zephaniah commenced his apprenticeship with the Barkly Regional Council at Ampilatwatja where he was living, however he has since has moved community to Ali-Curung and is working in the workshop with his supervisor Trevor McDonald.

Zephaniah has attended all three of his trade blocks scheduled at the Darwin CDU campus and is waiting for 2017 schedule so he can begin his blocks again.



The best thing that Zephaniah likes about his chosen apprenticeship is that “he likes the variety of tasks that he gets to do and learn. He hopes that one day he will be qualified mechanic and will get to teach the younger people in the community how to fix machines and vehicles and be qualified just like him (Trevor).”

Feedback from Zephaniahs supervisor has been “I have been a Mechanic for a lot of years and have trained a lot of apprentices just like Zephaniah. He is a great learner and always happy to ask questions. Zephaniahs mechanical skills are really good and I’m very pleased that he is now based in the workshop here at Ali-Curung with me. He is real asset to have in our team.”



Zephaniah would like to thank GTNT for all their support and assistance as well as his employer and supervisor Trevor McDonald.

GTNT are very proud of your achievements Zephaniah and are looking forward to seeing you complete your apprenticeship!

Darwin: (08) 8980 0600 | Alice Springs: (08) 8955 6900 | Tennant Creek: (08) 8955 6990 | Katherine: (08) 8965 1222

[www.gtnt.com.au](http://www.gtnt.com.au)

**GTNT ‘Creating Territory Futures Through Apprenticeships’**

## COMMUNITIES DIRECTORATE REPORTS

<b>ITEM NUMBER</b>	11.1
<b>TITLE</b>	Community Services Directorate - Update of Activities and Issues
<b>REFERENCE</b>	190194
<b>AUTHOR</b>	Stephen Dawkins, Director Community Services

### RECOMMENDATION

#### That Council

- a) Receive the report and note its contents

### SUMMARY:

This report provides Council with an update of activities undertaken and issues within the Community Services Directorate

### BACKGROUND

#### General Issues

- The Directorate is slowly working towards filling vacant positions but this is proving to be a slow process. It would be anticipated all current vacancies will be filled by March 2017.
- Day to day management continues to be a challenge without detailed budget reporting capabilities. Staff continue to work with and support finance in an effort to improve reporting mechanisms
- Staff morale within the directorate continues to be high and there has been minimal staffing departures since the last council meeting

#### Sport and Recreation

- The directorate continues to carry Team Leader vacancies at Ali Curung and Alpururulum. These are currently being advertised.
- The directorate plans to undertake a detailed audit of sport and recreation facilities and equipment on all communities over the next month. This will enable a strategic plan to be developed for asset upgrades and service development
- Many sites have little or poor quality equipment and this issue will be addressed as part of this audit process
- Recently there has been a large number of sporting carnivals on communities. These have often been arranged at short notice and without much consultation with BRC staff. This has proved disruptive for a number of services including being able to plan and deliver consistent sport and recreation programs.
- At Ampilatwatja the ability to provide security for equipment and a comprehensive program is compromised by lack of fencing. Fencing quotes have been received but require approximately \$20,000 of LA funds. Due to a lack of a quorum at 2 LA meetings this allocation has not occurred.

#### Animal Management Project

- Council will recall reports on this project being presented at the previous two Council meetings

- Following the last Council Meeting further representations requesting a “tender exemption” were made. A revised project plan was developed and submitted to ensure the original SPG project plan and outcomes were complied with.
- Suggestions were made that the project came under “professional services” (LG Accounting Regulations), which did not require a tender process be undertaken
- On November 9 an email was received (attached) informing BRC that indeed the project was considered “professional services” and no tender was required
- The project has commenced with visits to Elliott w/c 14 November and 21 November
- The “notes” from the last animal management working group are attached for Council’s information

### **Library Services**

- Council is working closely with Libraries NT who are updating the wireless internet services at Elliott, Ali Curung and Alpurrurulum. It is anticipated the installations will occur early in 2017
- This will provide a high speed service to library users which is a positive outcome

### **LGANT Community Services Directors Group**

- The inaugural meeting of this group was held recently in Alice Springs. BRC was represented by the Director of Community Services
- This group provides a valuable platform for information sharing, strategic planning and advocacy
- As a result of this meeting several issues papers were developed to be presented to the LGANT CEO’s group and LGANT Executive

### **Aged Services**

- Over the last month Tennant Creek staff have visited all communities to support community based aged care staff
- These visits have allowed staff to undertake an audit of infrastructure, technology and develop a strategic plan for service development
- Of concern to staff is the general nutrition level on communities. Without exception community stores sell poor quality, overpriced food. This results in poor health and nutrition and long term serious health issues. For many residents the food provided by BRC is the only quality food they receive.
- BRC staff are working with other nutritionists but this issue is huge and well beyond the resources of a few agencies.
- A significant issue is the non payment of school nutrition charges by parents. Representations have been made to Department of Prime Minister and Cabinet. To date no response has been received. In the past Council received a “gap” payment to cover the difference between the cost of providing SNP and user fees. This payment was withdrawn a couple of years ago and leaves providers picking up this cost of not providing food to children in need. This subject will be presented to LGANT CEO’s group and LGANT Executive.

### **Youth Leadership Summit**

- Recently young indigenous people aged 15 to 25 attended this summit at CDU in Darwin. A young lady from Elliott represented BRC
- The leadership program was designed to introduce young people to CDU and encourage them to go onto further tertiary education
- Various workshops and speakers occurred during the summit and the young people made presentations at various workshops



### **Jobs for Families Child Care Package / Budget based funding**

- Council currently receives Out of School Hours (OSH) funding as part of the sport and recreation program from the Commonwealth Department of Education
- Currently there is legislation before the Senate to make significant changes to this program. If passed this legislation will come into effect in July 2018.
- Of concern to current providers of OSH programs is the clear direction of this legislation towards a “user pays” model.
- This will impact on our sport and recreation programs at Ampilatwatja, Alparra and Ali Curung
- In its current form the legislation will result in:
  - Reduced access to subsidized services
  - Increased costs
  - Reduced service revenues
  - Significant impact on regional and remote services
- An issues paper has been developed for the LGANT CEO’s group and LGANT Executive
- There are significant representations being made at all levels to seek changes to the proposed legislation
- Further information will be provided to Council as it becomes available

### **ISSUE/OPTIONS/CONSEQUENCES**

Nil

### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

- 1 Animal Management Working Group notes November 2 meeting.docx
- 2 Email from Department Local Government AMP Tender Exemption.pdf

## Animal Management Working Group

Meeting November 2 2016

### Notes from Meeting

#### Present

Jarrold Benton – Parks and Wildlife

Cr Neil Price – BRC

Cr Narelle Bremner – BRC

Steve Dawkins – BRC

Dave Hall – Barkly Vet Service

#### Resolutions from previous Council Meeting

These were noted

#### Progress with Tender waiving requirements

Neil summarised the current situation noting the email received from Meeta

#### Update from Dave Hall

Dave outlined the current situation in particular the preparation for Elliott visit.

Cancellation would have significant costs and loss of goodwill

He has revised the project plan and budget to bring it in line with the SPG

Dave is following up other representations on a personal level independent of this group

Action:

CEO to send email to Meeta and follow up with phone call. The revised project brief to be sent. To stress the urgency of the matter, significant community support and requesting a prompt response. Hope for response by Wednesday November 11 ( Elliott decision to be made then)

Steve to check if money received.

Council to pick up cost for scoping study as this is seen as an integral part of the project.

General Discussion

There was general discussion relating to feral animal issues. Cats, horses and donkeys noted. Dave and Jarrod to work together to look at possible projects ( NT Cattleman's Association / TNRM / Commission for Threatened Species)

Acknowledged this was a territory / national issue

Possibility of getting key players to present to this group

Steve to get Susan to look at possible grant options

Dave to provide material to go to communities for cat sample collections

**Robert Rabotot**

---

**From:** Chris Wright  
**Sent:** Thursday, 10 November 2016 9:22 AM  
**To:** Robert Rabotot  
**Subject:** FW: BARKLY REGION ANIMAL HEALTH PROGRAM 2017

Email from Dept. Housing regarding animal management contract to add to the Finance and Ops committee agenda item

Cheers Chris

---

**From:** Meeta Ramkumar [<mailto:Meeta.Ramkumar@nt.gov.au>]  
**Sent:** Wednesday, 9 November 2016 3:09 PM  
**To:** Chris Wright  
**Subject:** RE: BARKLY REGION ANIMAL HEALTH PROGRAM 2017

Hi Chris

Thanks for sending this through. I am pleased to advise the revised proposal is in line with the council's SPG application approved by the previous minister. In this instance, the vet services can be considered as a professional service under Accounting Regulation 30(1)(a)(ii).

Regards

**Meeta Ramkumar (FCPA)**  
Director Sustainability and Compliance  
Local Government Division  
**Department of Housing and Community Development**  
Northern Territory Government

Ground Floor, RCG House, 83-85 Smith Street, Darwin  
GPO Box 4621, Darwin NT 0801

p ... 08 8999 8868  
m... 0429 999 364  
e ... [meeta.ramkumar@nt.gov.au](mailto:meeta.ramkumar@nt.gov.au)

Our Vision: Creating a public sector that provides the highest quality service to Territorians.

Our Values: **Commitment to Service** | **Ethical Practice** | **Respect** | **Accountability** | **Impartiality** | **Diversity**

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**From:** Chris Wright [<mailto:Chris.Wright@barkly.nt.gov.au>]  
**Sent:** Tuesday, 1 November 2016 2:41 PM  
**To:** Meeta Ramkumar  
**Subject:** BARKLY REGION ANIMAL HEALTH PROGRAM 2017

Dear Meeta,

## LOCAL AUTHORITY REPORTS

---

**ITEM NUMBER** 12.1  
**TITLE** Tennant Creek Local Authority Meeting - 6 September 2016  
**REFERENCE** 191318  
**AUTHOR** Chris Wright, Acting Chief Executive Officer

### RECOMMENDATION

#### That Council

- a) Receive and note the Tennant Creek Local Authority meeting minutes 06/09/2016
- b) Adopt the recommendations contained within the minutes
- c) Note the continuing action list

### SUMMARY:

### BACKGROUND

Nil

### ISSUE/OPTIONS/CONSEQUENCES

Nil

### CONSULTATION & TIMING

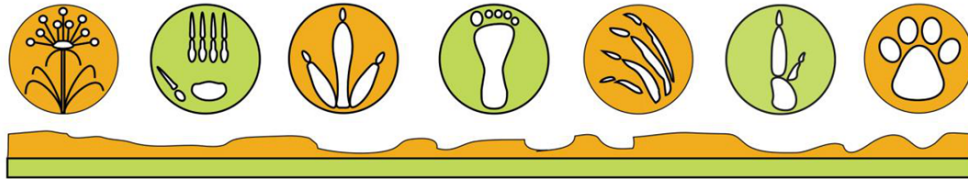
Nil

### ATTACHMENTS:

- 1 TENNANT CREEK LOCAL AUTHORITY 2016-09-06 [184318]\_SAVED.pdf
- 2 Tennant Creek Local Authority Action List - 06.09.2016.pdf



# BARKLY REGIONAL COUNCIL



## OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

## The Way We Will Work

**We will make it happen!**

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

## MINUTES

## TENNANT CREEK LOCAL AUTHORITY

## TUESDAY, 6 SEPTEMBER 2016

The Tennant Creek Local Authority of the Barkly Regional Council was held in Council Chambers on Tuesday, 6 September 2016 at 5:00pm.

**Chris Wright**  
**Acting Chief Executive Officer**

## 1. OPENING AND ATTENDANCE

Meeting commenced at 5:00PM with President Barb Shaw as Acting Chairperson.

### 1.1 LOCAL AUTHORITY MEMBERS PRESENT

President Barb Shaw	President/ Acting Chairperson
Len Holbrook	Local Authority Member
Sid Vashist	Local Authority Member
Brian Coleman	Local Authority Member
Leisha Booth	Local Authority Member
Kellie Brahim	Local Authority Member
Cr. Hal Ruger	Ward Councillor
Cr. Neil Price	Ward Councillor

### 1.2 STAFF AND VISITORS PRESENT

Chris Wright	Acting Chief Executive Officer/Director Corporate services
Sabrina Cadzow	Executive Assistant to President and Directors

### 1.3 APOLOGIES TO BE ACCEPTED

Cr. Narelle Bremner  
Cr Pat Braun

### 1.4 ABSENT WITHOUT APOLOGIES

### 1.5 DISCLOSURE OF INTEREST – COUNCILLORS AND STAFF

There were no declarations of interest at this Tennant Creek Local Authority meeting.

## 2. CONFIRMATION OF PREVIOUS MINUTES

### 2.1 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING 6 JUNE 2016

#### MOTION

#### That the Authority

- a) Receive and note Tennant Creek Local Authority Meeting Minutes of 6 June 2016 in Tennant Creek as a true and accurate record but to be noted that Leisha Booth, Local Authority Member had furnished her apologies.

Moved: Cr. Hal Ruger

Seconded: Brian Coleman

**CARRIED UNAN.**

Resolved TCLA 35/16

## 3. ACTION ITEMS FROM PREVIOUS MEETING

### 3.1 ACTION ITEMS FROM PREVIOUS MEETING

#### MOTION

#### That the Authority

- a) Receive and Note the ongoing Action List

Moved: Brian Coleman

Seconded: Sid Vashist

**CARRIED UNAN.**

Resolved TCLA 36/16

**4. LOCAL AUTHORITY PROJECTS***Nil***5. REPORTS FROM BARKLY REGIONAL COUNCIL****5.1 CEOS REPORT TO THE TENNANT CREEK LOCAL AUTHORITY****MOTION****That the Authority**

- a) Receive and note this report
  - CEO has provided a report of the decisions made by Council since the previous meeting, that affect the deliberation of the Local Authority.
  - The completed and published 2016/17 Regional Plan are now available.
  - The Council invite responses from the Tenant Creek community for expressions of interest to form and initiate a group that will tend to the Cemetery "Friends of the Cemetery" Ktima is working with Cr Joyce Taylor on this project. The group will take responsibility and work closely with Council and the wider community to improve the facilities and physical environment of the cemetery.
  - BRC has established a committee "The Animal Management Group" that addresses the issues surrounding dog control in Tennant creek, and the need to develop a sense of responsible dog ownership in the community, Cr Neil Price, Councillor Narelle Bremner, along with Director of Community Services Stephen Dawkins and local vet David Hall will be working closely on this project.
  - That the Director of infrastructure is to explore adjustments made to the Purkiss reserve dump site, and to explore additional and or alternative sites. Currently looking into having a key system the key would be housed at the BP, also speaking to the owners of the caravan park and perhaps come to an arrangement using their dump point.
  - That Council was notified that the allocations for the Local Authority have been offered for the 2016/17 year, and the Local Authority to review its priority list for auctioning against the provided \$ 100,000 budget allocated by the Department of Local Government.
  - That Council will advertise the vacancy to sit with the Local Authority inviting expressions of interest to be considered by Council.
  - With the change of Government in the Northern Territory, it was flagged by the Labour party that it will be reviewing the Local Authority legislation. To date no material information has been provided.

**Moved: Sid Vashist****Seconded: Len Holbrok****CARRIED UNAN.***Resolved TCLA 37/16***6. OTHER BUSINESS***NIL*

**7.1 PRESIDENTS REPORT****MOTION****That the Authority**

- a) Receive and Note the President's verbal report

**Moved: Sid Vashist****Seconded: Cr. Hal Ruger****CARRIED UNAN.***Resolved TCLA 38/16***7. PRESENTATIONS***Nil***8. ITEMS TABLED***Nil***9. CLOSE OF MEETING**


President : Barb Shaw closed the meeting terminated at 6 pm.

Next Meeting of the Tennant Creek Local Authority to be held on (Day, Date)


THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Tennant Creek Local Authority HELD ON Tuesday, 6 September 2016 AND CONFIRMED Monday, 3 October 2016.


\_\_\_\_\_  
President Barb Shaw  
Acting Local Authority Chairperson

\_\_\_\_\_  
Chris Wright  
Acting Chief Executive Officer

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: center;">  <p><b>BARKLY REGIONAL COUNCIL</b></p> </div> <div style="text-align: center;"> <p><b>TENNANT CREEK LOCAL AUTHORITY</b></p> <p><b>ACTION LIST</b></p> </div> <div style="text-align: right;"> <p><b>6 June 2016</b> Updated for 3 October mtg</p> </div> </div>					
MEETING DATE	TASK / PROJECT	ACTIONS TO BE TAKEN	BUDGET SOURCE	ACTION LEADER	COMPLETED/STATUS
Sept/06/16	<b>Community Project Funding – Priority 2</b> Beatification of Tennant Creek – Stage 1	Site selection be expanded to include Peko Road for dust suppression That the working group look at a landscape plan that includes shrubs and trees That the Landscape plan reflect Councils approved verge policy  Inform the Depot that there is a dead tree on Chittock Crescent, look into taking it down	TC Local Authority 2014/15 Budget  Up to \$20,000 as endorsed at the 24 June 2015 Meeting.	Governance Officer / Len Holbrok / Cr. Hal Ruger	<b>Ongoing</b>  Meeting of 1 February, Wolesley and Meyers streets were removed and replaced with Peko Road. Still maintaining Hilda St, Cubagee St, Zingengine Ct and Chittock Cres.  Planting has commenced.
7 Dec 2015  Sept/06/16	<b>Animal Management Program</b>	Refer the item back to Barkly Regional Council, so that further funding and feasible options can be sourced Request that Barkly Regional Council provide an update to their April 2016 Local Authority Meeting Recommend Barkly Regional Council write letters to Warren Snowden and the Local MLA, advocating for feasible options for an ongoing Animal Management Program.		Director Communities	<b>Ongoing</b>  A SPG funding has been received. The details are yet to be discussed by Council.  <b>Report going to the Special Council Meeting 23/09/16.</b>
1 Feb 2016  Sept/06/16	<b>Mining Equipment</b>	Recommend to Council to review the current mining equipment within Tennant Creek in regard to removal or rejuvenation Seek input from the Tennant Creek Tourism Advisory Committee and Battery Hill		Director Infrastructure  EA to CEO	<b>Pending</b>  Review undertaken, this project has not been allocated in the 2016/17 BRC Budget.  Requests had been placed with LTAC and Battery Hill Committee with no response received to date.  <b>Elai to review</b>



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MEETING DATE	TASK / PROJECT	ACTIONS TO BE TAKEN	BUDGET SOURCE	ACTION LEADER	COMPLETED/STATUS
1 Feb 2016       Sept/06/16	<b>Youth Trial</b>	Recommend that Council, release the final report of the 'Trial Youthlinx Project' to the Local Authority Recommend that Council prepare a submission to the Department of the Chief Minister to continue the Youthlinx Project for a further three (3) years. Recommend that Council's submission should clearly demonstrate a multi agency approach to the project.		Director Communities	CEO to provide update at 6 June Meeting.  <b>Ongoing</b>  Successful in winning Grant. Advertising for Coordinator, hope to open and be up and running in two months, working with relevant agency's in town.
1 Feb 2016       Sept/06/16	<b>After Hours School Care</b>	Support the development of an after school hours care program Recommend to Council to write to the Department of Chief Minister highlighting the critical issue and see support		EA to CEO / Director Communities	<b>Pending</b> Letter to Chief Minister signed by the LA Chair on 4 April. Awaiting response. Response letter received from the Chief Minister – refer to correspondence received. <b>CEO to present letter</b>
4 April 2016       Sept/06/16	<b>Parks and Gardens Officer</b>	Receive and note that Council, at its 17 March meeting had not endorsed the Authorities' recommendation for a parks and gardens officer Recommend to Council that it seek additional funding to enable the position of Parks and Gardens Officer be established, as the Authority feels extremely strongly that this position, will enable their proposed projects to be carried out. Additionally ensuring the ongoing beautification of Tennant Creek is rejuvenated and maintained.	BRC Budget 2016/17	Director Infrastructure	Recommendation of the LA meeting 1 Feb 2016 was not supported by Council. (Resolved at the 18 February OCM Res# OC16/16) due to the lack of financial sustainability the position.  Recommendation to be put before Council again at its 21 April Meeting for consideration.  CEO to provide update to the 6 June meeting. <b>Resolved</b>

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: left;">  <p>BARKLY REGIONAL COUNCIL</p> </div> <div style="text-align: center;"> <p><b>TENNANT CREEK LOCAL AUTHORITY ACTION LIST</b></p> </div> <div style="text-align: right;"> <p><b>6 June 2016</b> Updated for 3 October mtg</p> </div> </div>					
MEETING DATE	TASK / PROJECT	ACTIONS TO BE TAKEN	BUDGET SOURCE	ACTION LEADER	COMPLETED/STATUS
4 April 2016	<b>Capitation Fee; Purkiss Reserve</b>	Recommend that Wayne Green obtain detailed information from Alice Springs Town Council, on cost recovery options, and report to the June Local Authority Meeting.  That Wayne Green be notified that the item may not be considered until the 2017/18 Council Budget, because of the timing for the current 2016/17 Budget considerations.		EA to CEO	<b>COMPLETED</b>  Refer to Draft 2016/17 Fees and Charges – Draft Barkly Regional Plan – Currently under consultation phase until 1 July 2016.
MEETING DATE	TASK / PROJECT	ACTIONS TO BE TAKEN	BUDGET SOURCE	ACTION LEADER	COMPLETED/STATUS
4 April 2016	<b>Remaining project priorities</b>	Green waste recycle bins, that Director Infrastructure provide a report to the 6 June Local Authority Meeting.		Director Infrastructure	Director to provide update at the 6 June meeting
4 April 2016	<b>Remaining project priorities</b>	Rubbish bins along Patterson Street – That the Department of Infrastructure are approached to provide these.		Director Infrastructure	Director to provide update at the 6 June meeting
4 April 2016	<b>Remaining project priorities</b>	Anzac Hill rejuvenation to be referred to the Local Tourism Advisory Committee to consider and seek funding.	N/A	EA to CEO	<b>Pending</b>
4 April 2016	<b>Remaining project priorities</b>	Bill Allen Lookout (One Tank Hill) be referred to the Local Tourism Advisory Committee to consider and seek funding.		EA to CEO	<b>Pending</b>

## **COMMITTEE REPORTS**

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<b>ITEM NUMBER</b>	13.1
<b>TITLE</b>	Audit Committee Unconfirmed Minutes - 18 October 2016
<b>REFERENCE</b>	188014
<b>AUTHOR</b>	Chris Wright, Acting Chief Executive Officer

### **RECOMMENDATION**

That Council

- a) Confirm the minutes of the Audit Committee Meeting held on 18 October 2016 at Tennant Creek as a true and accurate record
- b) Endorse the recommendations contained within the minutes
- c) Endorse the Audit Committee Work Plan

### **SUMMARY:**

Meeting held in the Tennant Creek Council Chambers on 18 October 2016

The updated Audit Committee Work Plan is appended to this report.

### **BACKGROUND**

Nil

### **ISSUE/OPTIONS/CONSEQUENCES**

Nil

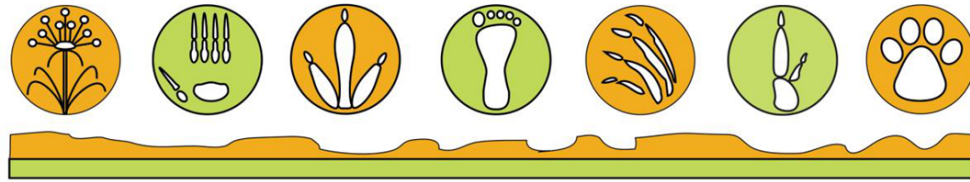
### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

- 1 Audit Committee Draft Minutes 18.10.2016.pdf
- 2 AC Work Program - 18 October 2016.pdf

# BARKLY REGIONAL COUNCIL



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We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

## DRAFT MINUTES AUDIT COMMITTEE MEETING TUESDAY, 18 OCTOBER 2016

The Audit Committee Meeting of the Barkly Regional Council was held in Council Chambers on Tuesday, 18 October 2016 at 11:00am.

**Chris Wright**  
Acting Chief Executive Officer

## 1. OPENING AND ATTENDANCE

Meeting commenced at 11:15

### 1.1 COMMITTEE MEMBERS AND VISITORS PRESENT

- Rex Mooney – Chairperson
- Narelle Bremner – Committee Member (Conference Call)
- Barbara Shaw – Committee Member
- Bob Bagnall – Committee Member
- Ian McDonald – Auditor
- Nancy Tran - Auditor

### 1.2 STAFF MEMBERS PRESENT

Chris Wright – Acting CEO  
 Michele Bennetts – Financial Advisor (Contractor)  
 Agnes Nhidza - Accountant

### 1.3 APOLOGIES

Nil

### 1.4 ABSENT WITHOUT APOLOGIES

Nil

### 1.5 DISCLOSURE OF INTEREST

Nil

There were no declarations of interest at this Audit Committee Meeting.

## 2 CONFIRMATION OF AUDIT COMMITTEE MEETING MINUTES

### 2.1 MINUTES - 2 JUNE 2016

#### MOTION

#### That Council

- a) Receive and note the confirmed minutes of the Audit Committee meeting held 2 June 2016 as a true and accurate record

Moved: Cr. Bob Bagnall

Seconded: Cr. Narelle Bremner

**CARRIED UNAN.**

Resolved AC 14/16



**3     UPDATED AUDIT COMMITTEE WORK PROGRAM REPORTS****3.1   AUDIT COMMITTEE WORK PROGRAM****MOTION****That Council**

- a) Receive and note the report
- b) Note the progress to date on the Audit Committee Work Program

**Moved: Cr. Narelle Bremner****Seconded: Cr. Bob Bagnall****CARRIED UNAN.***Resolved   AC 15/16***5     GENERAL BUSINESS AND MATTERS FOR NOTING REPORTS****5.1   DRAFT 2015-2016 ANNUAL FINANCIAL STATEMENTS****MOTION****That Council**

- a) Receive and note the report

**Moved: Cr. Bob Bagnall****Seconded: Cr. Narelle Bremner****CARRIED UNAN.***Resolved   AC 16/16***5.2   UPDATE OF IMPLEMENTATION OF TECHNOLOGY ONE****MOTION****That Council**

- a) Receive and note the report

**Moved: Cr. Bob Bagnall****Seconded: President Shaw****CARRIED UNAN.***Resolved   AC 17/16*

**5.3 AUDIT MANAGEMENT LETTER - INTERIM****MOTION****That Council**

- a) Receive and note the report the management letter and response

**Moved: Cr. Narelle Bremner**

**Seconded: Cr. Bob Bagnall**

**CARRIED UNAN.**

*Resolved AC 18/16*

**5.4 AMENDMENTS TO REGIONAL PLAN AND LONG TERM FINANCIAL PLAN - VERBAL REPORT****MOTION****That Council**

- a) Audit Committee note that the amendments to the Regional Plan and Long Term Financial Plan, recommended by the Audit Committee and adopted by Council, were not actioned
- b) As a consequence, Audit Committee recommends that these issues be addressed as part of budget review one

**Moved: Chair Rex Mooney**

**Seconded: Cr. Bob Bagnall**

**CARRIED UNAN.**

*Resolved AC 19/16*

**5.5 AUDITOR ATTENDANCE****RECOMMENDATION****That Council**

**No recommendation**

**5.6 CERTIFICATE OF AUDITOR INDEPENDANCE****MOTION****That Council**

- a) Receive and note report

**Moved: President Shaw**

**Seconded: Cr. Narelle Bremner**

**CARRIED UNAN.**

*Resolved AC 20/16*

**5.7 NOMINATION OF ACTING CHAIR****MOTION****That Council**

- a) Audit committee appoints Cr. Bob Bagnall as acting Chair

**Moved: President Shaw****Seconded: Cr. Narelle Bremner****CARRIED UNAN.***Resolved AC 21/16*

Rex Mooney, Sabrina Cadzow, Agnes Nhidza, Michele Bennetts and Robert Rabotot left the room at 13:15 and came back at 13:25.

**5.8 REAPPOINTMENT OF AUDIT COMMITTEE CHAIR****MOTION****That Council**

- a) Recommends that Council reappoint Rex Mooney as the Chair of the Barkly Regional Council Audit Committee for a term of two years
- b) That Audit Committee increases membership to 5 by appointing an additional independent member as well as one elected Committee Member.  
It is noted such a move is allowed by the Audit Committee Terms of Reference

**Moved: Cr. Bob Bagnall****Seconded: Cr. Narelle Bremner****CARRIED UNAN.***Resolved AC 22/16*

6 Next meeting 6 December 2016 at 11am

**7 CLOSE OF MEETING**

The meeting terminated at 13:15 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Audit Committee Meeting HELD ON Tuesday, 18 October 2016 AND CONFIRMED 8 December 2016.

**Barkly Regional Council**  
**Audit Committee Work Program 2016-17 – October 2016**

Activity	Meeting Date	Responsible Officers	Current Status/Outcomes	Date Completed	Follow up Action (for next year's work program)
<b>1. Financial Reporting</b>					
<p>Monitor the integrity of the financial statement reports referred to in sections 1.1 to 1.4 below to review any significant financial reporting issues and judgements which they may contain</p> <p>Specifically - review and challenge where necessary:</p> <ul style="list-style-type: none"> <li>the consistency in application of, and/or any changes to, accounting policies;</li> <li>the method used to account for significant or unusual transactions where different approaches are possible;</li> <li>whether Council has followed appropriate accounting standards and made appropriate estimates and judgements, taking into account the views of the external auditor;</li> <li>the clarity of disclosure in Councils financial reports and the context in which statements are made;</li> <li>all information presented with the financial statements, such as the operating and financial review and the corporate governance statement (in so far as it relates to the audit and risk management); and</li> <li>significant adjustments to the financial report (if any) arising from the audit process.</li> </ul>					
1.1 Budget Review #1 2015-16	Mar 2016	TN / MB / DCS	Complete	March 2016	
1.2 Year End Forecast - 2015-16	Jun 2016	TN / MB / DCS	Complete	Jun 2016	
<b>1.3 Chart of Account, Internal Financial Management Reporting and Monthly Statutory reporting to Council.</b>  <b>Project Plan =&gt; Internal &amp; Statutory Report Formats=&gt; Budgets prepared in new format =&gt; Chart of Accounts =&gt; Report actuals to Budget =&gt; Make Strategic informed decisions</b>	<b>Oct 2016</b>	<b>CEO / TN / MB</b>	<b>Agenda Item</b>		
1.4 Review a project plan to develop a Regional Business Plan & Annual Budget.	Mar 2016	TN / MB / DCS	Complete	March 2016	

**Barkly Regional Council**  
**Audit Committee Work Program 2016-17 – October 2016**

Activity	Meeting Date	Responsible Officers	Current Status/Outcomes	Date Completed	Follow up Action (for next year's work program)
1.5 Review and comment on Councils Regional Business Plan / Annual Budget. Specifically in relation to its consistency with strategic management plans as well as the expected impact on Councils financial sustainability.	Jun 2016	TN / MB / CEO	Complete		
1.6 Annual Financial Statements - 2015-16 Project Plan - Preparation & Audit	Jun 2016	TN / MB / DCS	Undelivered		Include in Program and ensure it is delivered
1.7 Budget Review # 2 - 2015-16	Jun 2016	TN / MB / DCS	Complete		
<b>1.8 Annual Financial Statements - 2015-16</b>	<b>Oct 2016</b>	<b>TN / MB / DCS</b>	<b>Agenda Item</b>		
1.9 Financial Performance Report - 2015-16	Dec 2016	TN / MB / DCS			
1.10 Budget Review # 1 - 2016-17	Dec 2016	TN / MB / DCS			
<b>2. Internal Controls and Risk Management Systems</b>					
2.1 Review Councils internal financial control framework, together with associated policies & procedures documents when staff have completed them.	Oct 2016	TN / DCS	Undelivered. Reallocate to early 2017 year		
2.2 Review risk assessment decision making framework when completed by staff. Council agenda reports include sections that assess the associated risk as well as the extent of any financial implications.	Jun 2016	DCS / CEO	Complete		
2.2 Review & comment on risk register.	Dec 2016	DCS/CEO			



**Barkly Regional Council**  
**Audit Committee Work Program 2016-17 – October 2016**

Activity	Meeting Date	Responsible Officers	Current Status/Outcomes	Date Completed	Follow up Action (for next year's work program)
2.3 Review and comment on Councils' disaster recovery plan as well as the business continuity plan when staff have completed them.	Dec 2016	DCS/CEO			
<b>3. Internal Audit</b>					
3.1 Develop an internal audit program. Staff to develop a cyclical audit program to ensure that the internal controls as identified in the internal control framework are operating effectively.	Dec 2016	DCS / TN			
3.2 Review the internal audit annual work program, and receive twice yearly summary reports on work undertaken outlining any significant issues discovered.	2017	DCS / TN			
3.3 Having regard to results of its own work program and the Council's available resources, risks and anticipated benefits and costs, the Audit Committee should identify whether there are key functions where it might recommend that an efficiency and economy audit be performed.	Ongoing	DCS / EM			
<b>4. External Audit</b>					
<b>4.1 Liaise with the Councils' external auditor on the scope and planning of annual audits, including any issues arising from audits and the resolution of such matters.</b>	<b>Oct 2016</b>	<b>DCS / Auditors</b>	<b>Agenda Item</b>		

**Barkly Regional Council**  
**Audit Committee Work Program 2016-17 – October 2016**

Activity	Meeting Date	Responsible Officers	Current Status/Outcomes	Date Completed	Follow up Action (for next year's work program)
<b>4.2 All correspondence between the Auditor &amp; Council is to be tabled for consideration. The audit committee will review and comment on the Councils response to, and actions taken as a result of issues raised from any external audit.</b>  <b>It is anticipated that the Auditors would send 2 management letters in a typical year coinciding with the 2 visit to be required of them in future Audits.</b>	Ongoing / as needs	DCS	Agenda Item		
4.3 Recommend the engagement of the Councils' external auditor, including the appointment, reappointment, and removal of the Councils' external auditor.	2019	AC	Current 5 year contract expires 30 June 2019		
<b>4.5 Obtain written assurances from Council management to confirm that Councils auditors do not provide additional non audit services.</b>	Oct 2016	DCS	Agenda Item		
<b>5. Reporting Requirements of the Audit Committee</b>					
5.1 Ensure that significant, urgent matters identified through the work program are formally and promptly reported to Council.	Ongoing	DCS			
<b>5.2 Table the minutes of audit meetings together with updated Audit Committee work programs as part of the agenda of the next Council meeting, ensuring recommendations are considered and adopted as required.</b>	Ongoing	DCS	Agenda Item		
5.3 Prepare annually a report to Council on the Audit Committees performance over the past year and include the report in the Annual Report of Council.	Dec 2016	DCS			
5.4 Review its own performance and terms of reference on a biennial basis.	Dec 2016	DCS / Audit Committee			

**Barkly Regional Council**  
**Audit Committee Work Program 2016-17 – October 2016**

Activity	Meeting Date	Responsible Officers	Current Status/Outcomes	Date Completed	Follow up Action (for next year's work program)
<b>6. Financial Governance</b>					
6.1 Ensure that management develop a comprehensive schedule of finance policies to be developed or reviewed. With the relevant policies included in the audit committee work program.	Jun 2016	TN / DCS	Undelivered. Reallocate to early 2017 year		
6.2 Initial Policies to be scheduled include: Accounting / financial management <ul style="list-style-type: none"> <li>• Grants</li> <li>• Budget setting, amendment &amp; reporting policy</li> <li>• Procurement – incl contract &amp; tendering</li> <li>• Financial delegations</li> <li>• Fraud &amp; corruption</li> <li>• Whistleblower protection</li> <li>• Rates Policy</li> <li>• Accounts Receivable</li> </ul>	TBA - pending achievement of 6.1 above	TN / DCS	Existing Policies need to be reviewed by Audit Committee in line with schedule prepared in item 6.1 above.		
<b>7. Strategic Planning</b>					
7.1 Review and comment on the Regional Plan when complete.	Jun 2016	CEO / Directors	Complete		
7.2 Populate existing project plan to develop improved Asset data for use in the Asset Management Plan.  Incorporate a review by the Audit Committee of the key milestones of the process into the Audit Committee work program.	Jun 2016  TBA	DCS	Undelivered. Reallocate to early 2017 year		

**Barkly Regional Council**  
**Audit Committee Work Program 2016-17 – October 2016**

Activity	Meeting Date	Responsible Officers	Current Status/Outcomes	Date Completed	Follow up Action (for next year's work program)
<p>7.3 Populate existing project plan established to develop an Asset Management Plan.</p> <p>Incorporate a review by the Audit Committee of the key mile stones of the process into the Audit Committee work program.</p>	<p>Jun 2016</p> <p>TBA</p>	DCS	<p>Due dates and responsibilities need to be assigned. Needs to be consistent with project plan from item 7.2 above.</p> <p>Undelivered.</p> <p>Reallocate to early 2017 year</p>		
<p>7.4 Populate existing project plan established to develop a Long Term Financial Plan.</p> <p>Incorporate a review by the Audit Committee of the key mile stones of the process into the Audit Committee work program.</p>	<p>Jun 2016</p> <p>TBA</p>	DCS	<p>Due dates and responsibilities need to be assigned. Needs to be consistent with project plan from item 7.2 &amp; 7.3 above.</p> <p>Undelivered.</p> <p>Reallocate to early 2017 year</p>		
<p>7.5 Organisational Staffing Review. Staff to provide updates to each Audit Committee on progress made on Council Resolution from the December 2015 Council meeting.</p>	March 2016	DCS/CEO	Complete.	June 2016	

## **COMMITTEE REPORTS**

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**ITEM NUMBER** 13.2  
**TITLE** Use of the Purkiss Reserve change room  
**REFERENCE** 189923  
**AUTHOR** Chris Wright, Acting Chief Executive Officer

### **RECOMMENDATION**

#### **That Council**

- a) Receive and note the report
- b) Take action regarding the fees and charges for AFL to use that Purkiss Reserve change room as an office
  - AFL currently uses the change room of the Purkiss Reserve as an office at no cost

### **SUMMARY:**

Use of the Purkiss Reserve change room by the AFL

### **BACKGROUND**

It has been reported that the AFL is currently using the change room as an office at the Purkiss Reserve.

### **ISSUE/OPTIONS/CONSEQUENCES**

Nil

### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

There are no attachments for this report.



## **RESCISSION MOTIONS**

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<b>ITEM NUMBER</b>	15.1
<b>TITLE</b>	Motion to rescind Council Decision
<b>REFERENCE</b>	191028
<b>AUTHOR</b>	Chris Wright, Acting Chief Executive Officer

### **RECOMMENDATION**

#### **That Council**

- a) Receive and note the notice of motion to rescind the decision S.2 Tennant Creek local Authority OC 263/16
- b) Discuss and come to a decision whether or not to rescind Council decision S.2 Tennant Creek local Authority OC 263/16

### **SUMMARY:**

The A/CEO has received a request to add to Council's agenda a notice of motion from Councillor N Bremner to rescind the decision S.2 Tennant Creek local Authority OC 263/16

### **BACKGROUND**

Council made a decision at its October meeting to write to the Minister of Local Government to remove the Tennant Creek Local Authority from the list

### **ISSUE/OPTIONS/CONSEQUENCES**

Rescinding the decision will require that the A/CEO write to the Minister to no longer review and act upon the request to remove the Tennant Creek Local Authority from the list

### **CONSULTATION & TIMING**

nil

### **ATTACHMENTS:**

- 1 notice to rescind.pdf

**Narelle Bremner**

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**From:** Narelle Bremner <Narelle.Bremner@barkly.nt.gov.au>  
**Sent:** Friday, 18 November 2016 8:43 AM  
**To:** Narelle Bremner  
**Subject:** Fwd: Notice of Motion to Rescind S.2 Tennant Creek Local Authority

**Subject: Notice of Motion to Rescind S.2 Tennant Creek Local Authority**

Notice of Motion to Rescind S.2 Tennant Creek Local Authority OC 263/16

The motion carried at the 20 October 2016 Ordinary Council Meeting Tennant Creek Local Authority which states:

- a) Receive and note the report
- b) Note that the Barkly Regional Council has considered the need for a Local Authority in Tennant Creek and concluded that the local community participation and consultation with the Tennant Creek Community can be achieved without the need for a Local Authority.
- c) Council request the Minister of Housing and Community Development take the necessary action to remove the requirement for the Tennant Creek Local Authority from the Declared List of Local Authorities

Be rescinded. This will allow Council to engage in discussion with the Tennant Creek Local Authority and residents of Tennant Creek.

Moved Narelle Bremner



Seconded Hal Ruger



Sent from my iPad

## GENERAL BUSINESS

<b>ITEM NUMBER</b>	16.1
<b>TITLE</b>	Ratification of the Common Seal
<b>REFERENCE</b>	190334
<b>AUTHOR</b>	Chris Wright, Acting Chief Executive Officer

## RECOMMENDATION

### That Council

- a) Ratify the execution of the following document under Council's Common Seal between 25 August 2016 and 18 November 2016
  - 25.08.2016 – Department Transport – Variation to extend Waste Management Master Plan
  - 25.08.2016 – Variation to extend Tennant Creek Traffic Management Study – ISLRJP
  - 25.08.2016 – Variation to extend Barkly region Traffic Management Study – REIF
  - 03.11.2016 – NTG – Housing and Community – 2016/2017 MESS-SPG – Funding Agreement
  - 09.11.2016 – Department Health – Funding Agreement IEHW Training
  - 09.11.2016 – Central Land Council – Warrabri Aboriginal Land Trust – Lots 72, 152, 155, 156, 204, 264 – Ali Curung
  - 09.11.2016 – Central Land Council – Warrabri Aboriginal Land Trust – Lots 60, 65, 66, 68, 86, 161, 163, 192, 278 – Ali Curung
  - 09.11.2016 – Warrabri Aboriginal Land Trust – Lots 81, 82, 83, 85, 187 – Ali Curung
  - 18.11.2016 – Department Housing & Community Development – Variation 2016-2017 Municipal Essential Services and Housing Maintenance Services funding agreement

### SUMMARY:

The Northern Territory Local Government Act – Chapter 4 – Part 4.1 – Division 1 – 26 (2) (a-b) provides for Council to authorise or ratify the execution of documents under Council Seal

### BACKGROUND

Government agencies require formal agreements with Council for the provision of agency services and these arrangements are normally required to be endorsed under Seal of the Council and witnessed by the CEO and one member of the Council (Councillor or Council President)

### ISSUE/OPTIONS/CONSEQUENCES

Nil

### CONSULTATION & TIMING

Nil

### ATTACHMENTS:

There are no attachments for this report.

## **GENERAL BUSINESS**

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**ITEM NUMBER** 16.2  
**TITLE** Incoming Correspondence  
**REFERENCE** 190368  
**AUTHOR** Chris Wright, Acting Chief Executive Officer

### **RECOMMENDATION**

#### **That Council**

**a) Receive and note the correspondence as appended to this report:**

1.Letter – Department of Immigration and Border Protection, long time commitment to hosting Australian Citizenship Ceremonies

### **SUMMARY:**

The attached correspondence has been received and is for the information of Elected Members.

### **BACKGROUND**

NIL

### **ISSUE/OPTIONS/CONSEQUENCES**

NIL

### **CONSULTATION & TIMING**

NIL

### **ATTACHMENTS:**

1 BRC - Dpt of Immigration - Nationality and Citizenship Act 1948 - 10.11.2016.pdf



Attachment A  
**Australian Government**  
**Department of Immigration  
and Border Protection**

DEPUTY SECRETARY

Ms Barbara Shaw  
President  
Barkly Regional Council  
Tennant Creek  
Northern Territory

Dear President

On 26 January 1949 the *Nationality and Citizenship Act 1948* came into effect, creating the new status of 'Australian citizen'. Since its introduction in 1949 more than five million people have become Australian citizens at ceremonies.

On behalf of the Department of Immigration and Border Protection I would like to take this opportunity to thank you and your council for your contribution to the success of Australian citizenship during this time.

Your council's long-term commitment to hosting Australian citizenship ceremonies and welcoming new citizens into your local community is recognised and appreciated. As an expression of this appreciation I would like to present this plaque to the council.

Your council has contributed to building the diverse and vibrant nation Australia is today. We look forward to continuing our important relationship that has been in place with local government councils for many decades.

Yours sincerely

**Michael Manthorpe**  
Deputy Secretary  
Visa and Citizenship Services Group

2016

RECEIVED  
10 NOV 2016

E-MAILED  
11/11/16

## GENERAL BUSINESS

---

<b>ITEM NUMBER</b>	16.3
<b>TITLE</b>	Correspondence
<b>REFERENCE</b>	191056
<b>AUTHOR</b>	Chris Wright, Acting Chief Executive Officer

## RECOMMENDATION

### That Council

- a) Receive and note the inward correspondence as appended to this report:
  - Email: David Cooper - CDP Letter to Minister Scullion
  - Letter: David Cooper - Minister Scullion Letter
- b) Receive and note the outward correspondence as appended to this report:
  - Letter: BRC - Endorsement letter

## SUMMARY:

The attached correspondence (a) has been received and is for the information of Elected Members.

The attached correspondence (b) has been sent out and is for the information of Elected Members.

## BACKGROUND

The attached correspondence (a) has been received and is for the information of elected members.

Email – David Cooper, RE: CDP Letter to Minister Scullion

Mr. David Cooper explained the reasons & objectives of the letter addressed to Minister Scullion and requested an endorsement letter from the Barkly regional Council.

Letter – David Cooper, RE: Minister Scullion Letter

Mr. David Cooper is expressing his concerns and issues by addressing a letter to Minister Scullion proposing a collaborative process for review and improvement to the Community Development Programme.

The attached correspondence (b) has been sent out and is for the information of Elected Members.

Letter – Barkly Regional Council, RE: Endorsement letter

For elected members' information, the endorsement letter has been sent out and is for the information of Elected Members.

## ISSUE/OPTIONS/CONSEQUENCES

Nil

## CONSULTATION & TIMING

Nil

## ATTACHMENTS:

- 1 Email David Cooper CDP.pdf
- 2 Minister Scullion letter re CDP 16 Nov 2016 v2.pdf
- 3 Endorsement letter - David Cooper.Barb Shaw.pdf



The Hon. Nigel Scullion  
Minister for Indigenous Affairs  
Parliament House  
Canberra  
ACT 2600

Date xx 2016

DRAFT

Dear Minister

We are writing to express our shared concern about the effect that the Community Development Programme is having on its participants, their families and communities and ask you to commit to a collaborative process for review and improvement of the program.

For decades Indigenous people have fought for just treatment under Australian law, including the right to earn fair wages for work. Now, under the Community Development Programme (CDP), participants – the vast majority of whom are Indigenous – are required to work for up to 25 hours per week and up to 46 weeks per year in return for income support. These requirements are substantially more onerous than those that apply to predominantly non-Indigenous people elsewhere. Under jobactive, for example, Work for the Dole may only be required after one year of assistance, and then for fewer hours each week, for only six months of the year. Both providers and jobseekers have flexibility to select a form of mutual obligation activity that meets individual needs and improves employment prospects. Within the CDP, Work for the Dole has become an end in itself, requiring substantial investment in administration and diverting resources from other activities. As a result, thousands of CDP participants are locked into work at a rate well below award rates, with little or no prospect of earning additional income or leaving income support.

We understand, and share, your interest in improving economic and social outcomes across remote Australia. However we believe that, in order for these efforts to succeed, Indigenous community members and organisations must have substantial control over policy design and delivery. Under the Community Development Programme we have seen that control decline. Work for the Dole requirements have been set centrally and, other than in exceptional circumstances, every region's activities must be run five days per week, five hours per day regardless of local circumstances. The only influence that community members can hope to have is over what types of activities are run – but, even then, the options are limited by local resources and the need to ensure that people earning substantially less than the award are not being required to work in jobs that should be properly paid. In addition, under the CDP funding model, contracted organisations no longer have the opportunity to tailor engagement strategies to local communities or to particular individuals. Instead, they must move immediately to punitive measures or face penalties themselves.

The impact of the combined application of onerous Work for the Dole requirements and the removal of local authority over engagement strategies is felt across remote communities. More than four times as many penalties were applied to participants in the first year of CDP than in the year before. Despite having only one twentieth of the caseload, CDP now accounts for more penalties than the whole of the jobactive system. As you know, the communities and families that are affected by these financial penalties are already amongst the poorest in the country. Penalties are having an impact on families' ability to put food on the table, to pay rent, and the pressure on those with stable incomes is mounting. Protections in the social security system for the most vulnerable are failing because of lack of

appropriate assessment, lack of access to DHS services, and the inability of providers to use their own discretion to allow absences.

There is no easy solution to the challenge of improving economic and social opportunity in remote communities, however the CDP in its current form is doing substantial harm to communities without generating enough opportunity. We believe it needs fundamental reform. Until this occurs we believe that it is not appropriate to proceed with legislative change that would remove people in remote communities from the rights and obligations that apply to other citizens.

In the short term, we ask that you:

- Reduce the current Work for the Dole requirements applied to CDP participants to a level more closely aligned to requirements elsewhere;
- provide local flexibility in the arrangement of days and hours of participation and associated supervision and administrative arrangements; and
- Revise CDP contractual arrangements to allow providers to determine when to recommend breaches based on community and individual circumstances without penalty.

In addition, we ask that you commit to an inclusive collaborative process to redesign the CDP with a view to:

- Establishing a program framework that would give local communities greater control over the design and implementation of employment services in their own location;
- Providing positive rewards for engagement, rather than relying on punitive measures;
- Focussing attention and resources on long term economic and social development goals.

This collaborative process must be built on a foundation of transparency and trust. This includes sharing of information about the costs and benefits of this and alternative schemes. We ask that you work with our representatives to develop a collaborative process that reflects the principles articulated by the Prime Minister in his Closing the Gap speech to Parliament – a process that enables things to be done with Indigenous peoples, not to or for us.

We look forward to working with you to redesign CDP to ensure better outcomes for Indigenous people living in remote areas. The Aboriginal Peak Organisations NT (APO NT) is convening a meeting in the week beginning 12 December 2016 to discuss our next steps in relation to the CDP. It would be greatly appreciated if you could provide your response to the proposals and concerns outlined in this letter - in particular our request for a genuinely collaborative design process - by that date. Please contact Mr David Ross, Director of the Central Land Council, at [david.ross@clc.org.au](mailto:david.ross@clc.org.au) or (08) 89516202 should you wish to discuss further.

Yours sincerely

David Ross  
Director, Central Land Council  
On behalf of the Aboriginal Peak Organisations NT

ADD names of others wanting to sign on

The Hon. Nigel Scullion  
Minister for Indigenous Affairs  
Parliament House  
Canberra  
ACT 2600

Date xx 2016

DRAFT

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- Providing positive rewards for engagement, rather than relying on punitive measures;
- Focussing attention and resources on long term economic and social development goals.

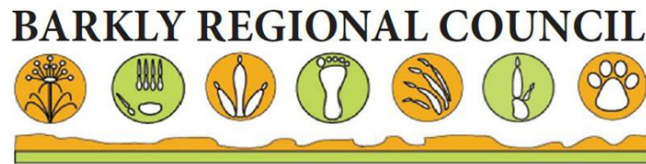
This collaborative process must be built on a foundation of transparency and trust. This includes sharing of information about the costs and benefits of this and alternative schemes. We ask that you work with our representatives to develop a collaborative process that reflects the principles articulated by the Prime Minister in his Closing the Gap speech to Parliament – a process that enables things to be done with Indigenous peoples, not to or for us.

We look forward to working with you to redesign CDP to ensure better outcomes for Indigenous people living in remote areas. The Aboriginal Peak Organisations NT (APO NT) is convening a meeting in the week beginning 12 December 2016 to discuss our next steps in relation to the CDP. It would be greatly appreciated if you could provide your response to the proposals and concerns outlined in this letter - in particular our request for a genuinely collaborative design process - by that date. Please contact Mr David Ross, Director of the Central Land Council, at [david.ross@clc.org.au](mailto:david.ross@clc.org.au) or (08) 89516202 should you wish to discuss further.

Yours sincerely

David Ross  
Director, Central Land Council  
On behalf of the Aboriginal Peak Organisations NT

ADD names of others wanting to sign on



David Cooper  
Manager Research Advocacy Policy  
Aboriginal Medical Services Alliance of the Northern Territory (AMSANT)  
Moonta House  
43 Mitchell St  
Darwin  
NT 0800

18 November 2016

Dear David,

Indigenous people and their culture are an important part of the Barkly region. The Barkly Regional Council recognises and respects the traditional owners of communities in the region.

The Barkly Regional Council has considered the concerns and issues raised in addressing a letter to Minister Scullion in proposing a collaborative process for review and improvement to the Community Development Programme.

The Barkly Regional Council is in agreement with recommendations and endorses the letter to inform the Minister the current CDP scheme is unworkable and needs to be urgently reformed.

Barkly Regional Council looks forward to feedback on the outcome of the process & the Minister's decision and or agreement to redesign the Community Development Programme.

Yours sincerely,

Barbara Shaw  
President of Barkly Regional Council

41 Peko Road P.O Box 821, Tennant Creek NT 0861  
Tel: (08) 8962 0000 Fax: (08) 8962 1801  
ABN: 32 171 281 456

## **GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	16.4
<b>TITLE</b>	Cr Ayletts Report on the Akolades 3rd National Indigenous Economic Development Forum
<b>REFERENCE</b>	190495
<b>AUTHOR</b>	Chris Wright, Acting Chief Executive Officer

### **RECOMMENDATION**

#### **That Council**

- a) Receive and Note Cr Aylett's Report

### **SUMMARY:**

Cr Aylett travelled to Darwin on the 19 – 21 October 2016, to attend the 3<sup>rd</sup> National Indigenous Economic Development Forum.

Attached is his report.

### **BACKGROUND**

Nil

### **ISSUE/OPTIONS/CONSEQUENCES**

Nil

### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

- 1 Cr Ayletts report.pdf



**AKOLADE'S 3<sup>RD</sup> NATIONAL INDIGENOUS ECONOMIC DEVELOPMENT FORUM****19-21 OCTOBER 2016****DARWIN****FIRST DAY**

Kirsti McQueen, Assistant Secretary, Community and Economic Division, Economic Development Branch, Department of the Prime Minister and Cabinet.

- Spoke about exploring indigenous economic development and government targets for indigenous business. Government is promising \$90 million for indigenous programs.

Leeanne Caton, Executive Director, Office of Aboriginal Affairs, NT

- Said it costs the government \$75,000 each per year for people on Centrelink. The main focus was creating jobs in the bush for school leavers. \$4 million has been promised for remote contracting policy for jobs in the bush and \$18 million over three years to support this program.

Andrew Cowan, Deputy Chief Executive Officer, Department of Business, NT

- Talked about growing Indigenous employment and business outcomes in the bush with education and employment programs.

John Japp, Chief Executive Officer, East Arnhem Shire Council

Barry Bonthuys, Director Commercial and Agency Services, East Arnhem Shire Council

- Spoke about the implications of the Northern Australian Strategy on Indigenous employment.

Arihia Bennett, Chief Executive Officer, Te Runanga o Ngai Tahu, New Zealand

- Spoke about the 1940 Treaty and the 18 subtitled councils that the people gained over the last year and the effect on tourism, farming, fishing, building, health, schools, music and songs.

Laurie Perry, Chief Executive Officer, Wonnarua Nation Aboriginal Corporation.

- Spoke about the establishment and maintenance of relationships. He was very interesting and he told us about how they achieved their goals. They negotiated with the mines that wanted to put a road through their land. They did their negotiation themselves, without the Land Councils, and both sides got what they wanted. They put the proposal to the Government and they agreed. The mines are still providing money for projects that they are doing in the area.

Daniel Gschwind, Chief Executive Officer, Queensland Tourism and Industry Council

- Talked about forming practical partnerships to create opportunities for indigenous people in tourism and about creating employment and business opportunities for Aboriginal people.

Curtis Roman, Head of School – Indigenous Knowledge and Public Policy, Charles Darwin University

Don Anderson, Principal, Djarragun College

Laura Egan, Chief Executive Officer, Enterprise Learning Project

Chris Harvey, Chief Executive Officer and Principal, Nyangatjatjara College

John Papalitsas, CSC, Lieutenant Colonel, Commanding Officer, The North West Mobile Force

- There was a lot of positive comments that came out of these discussions examining how education and training can be used to support Indigenous Australians into the workforce identifying key challenges in today's education and training environment. The first three speakers were very good but I was very impressed with John Papalitsas from North West Mobile Force.

Carley Scott, Chief Executive Officer, Developing East Arnhem

- Spoke about developing East Arnhem and how indigenous businesses impact on the Australian economy. There is about \$113 million comes back into the economy from Indigenous businesses.

Duncan Murray, Chief Executive Officer, Cape York Partnership

Dion Creek, Board Member, Cape York Partnership

- Talked about building successful Indigenous businesses. (There were some very good points that came out of this.)

Laura Egan, Chief Executive Officer, Enterprise Learning Project

Margaret Duncan, Director, Enterprise Learning Project

- Explored and identified business ideas for getting businesses off the ground and making them grow.

Faysal Fassi, Senior Manager, Enterprises, Indigenous Business Australia

- Talked about helping Indigenous businesses sustain and grow through support programs.

## **SECOND DAY**

C.T. (Manny) Jules, Chief Commissioner, First Nations Tax Commission, Canada

- Spoke about making Indigenous businesses part of the National Business Climate challenges to benefit long term. He spoke of the amount of taxes they pay on their land and how much the government puts back into their communities is nowhere near the amount of tax paid on their land.

John Papalitsas, CSC, Lieutenant Colonel, Commanding Officer, the North West Mobile Force

- Told the forum how they can recruit Indigenous people off the street and they haven't got Grade 10 education they can bring them up to that if they intend to stay in the North West Mobile Force.

Hans Bokelund, Chief Executive Officer, Goldfields Land and Sea Council.

- Spoke about understanding what Land Rights and Native Title means for businesses identifying challenges and opportunities with Indigenous land and planning the future.

Laurie Perry, Chief Executive Officer, Wonnarua Nation Aboriginal Corporation

- Spoke about engaging Indigenous communities to gain economic development and identifying challenges and barriers for communities to sustain economic development.

Don Anderson, Djarragun College

- Spoke of how to overcome literacy and numeracy difficulties and how targets undermine outcomes, and answered the questions – “Why you don’t need literacy or numeracy – really?” and “What precedes the certificated training”.

Curtis Roman, Head of School – Indigenous Knowledge and Public Policy, Charles Darwin University.

- Spoke of strategies to support and engage Indigenous Australians through education and to encourage them through to university.

Chris Harvey, Chief Executive Officer and Principal, Nyangatjatjara College

- He spoke of encouraging students through education into employment and the importance of role models gaining positive outcomes through community engagement.

James Montgomery, Chief Executive Officer, AFL SportsReady

Traci McCormick, Acting Executive Manager, Aboriginal and Torres Strait Islander Programs, AFL SportsReady.

- Spoke of giving Indigenous Australians the tools to thrive in the workplace and tourism. They have projects in Cunnamulla, Birdsville, Harvey Bay and Kuranda.

Melissa Hardham, Support and Wellbeing Manager, BAMA Services

Nigel Roy, General Manager, NRL NT

James Montgomery, Chief Executive Officer, AFL SportsReady

Sean Armstead, Group Manager Indigenous Programs, Crown Melbourne

Camille Lew Fatt, Principal Adviser, Office of the Commissioner for Public Employment, NT

- They spoke about jobs in the hospitality industry, education, training and sports.

Camille Lew Fatt, Principal Adviser, Office of the Commissioner for Public Employment, NT

- Spoke about thinking outside the square and implementing successful mentorship and school to work programs achieving career progression goals.

Alicia Gleeson, Executive General Manager Human Resources, Crown Melbourne

Sean Armstead, Group Manager Indigenous Programs, Crown Melbourne

- Spoke about understanding how cultural differences can be addressed in the workplace.

### **DAY 3**

C.T. (Manny) Jules, Chief Commissioner, First Nations Tax Commission, Canada

Workshop

- How to build strong business partnerships and Indigenous enterprise is the key to increasing employment and strengthening the Indigenous economy supporting Indigenous businesses. This has a huge impact on indigenous employment, health and communities, seeing the employers are more likely to hire other Indigenous Australians exploring business opportunities between mainstream companies and Indigenous organisations.

### **MY COMMENTS**

- This was a very good workshop and I think everybody who attended got something out of it to take back to their communities/homes. I met some very interesting people and talked about many Indigenous areas and overall I think it was a great success. I hope I can attend more conferences/workshops like that.

COUNCILLOR RAY AYLETT

## **GENERAL BUSINESS**

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**ITEM NUMBER** 16.5  
**TITLE** Invitation for Expression of Interest for a new Tennant Creek LA Member & Nomination of Chair

**REFERENCE** 191308

**AUTHOR** Chris Wright, Acting Chief Executive Officer

### **RECOMMENDATION**

#### **That Council**

- a) Move to invite expression of interest for a new Tennant Creek LA Member
- b) Endorse the nomination of Sid Vashist as the new Chair of the Tennant Creek LA

### **SUMMARY:**

- a) Tennant Creek LA has a seat available for a new LA member
- b) Sid Vashist has been nominated as the new Tennant Creek LA Chair

### **BACKGROUND**

Nil

### **ISSUE/OPTIONS/CONSEQUENCES**

Nil

### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

There are no attachments for this report.



## **GENERAL BUSINESS**

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<b>ITEM NUMBER</b>	16.6
<b>TITLE</b>	Staff Housing Policy
<b>REFERENCE</b>	191864
<b>AUTHOR</b>	Chris Wright, Acting Chief Executive Officer

### **RECOMMENDATION**

#### **That Council**

- a) Receive and note this report
- b) Adopt HR00001 – Staff Housing Policy appended to this report

### **SUMMARY:**

The aid of this policy is for Councillors to provide strategic input into the effective operational framework of the organisation under S.11 of the Local Government Act.

### **BACKGROUND**

The intent of the policy is to provide transparency for all employees residing in Council housing in relation to types of housing, responsibilities, payment of utilities and rent, inspections, cleanliness and maintenance.

The draft Staff Housing Policy was discussed at an Executive Team meeting on 9 September 2016 and to employees who either live in Council Owned Housing, Council Leased Housing, Council Leased – Share Accommodation Housing or Community Based Housing for their review, consultation and comment on 12 September 2016.

65% of affected employees asked to review the draft policy for consultation provided comment. The majority of those providing comment praised the policy for its thoroughness and comprehensive nature. One employee asked about maintenance issues to which a section was added to the policy to speak to maintenance issues.

### **ORGANISATIONAL RISK ASSESSMENT**

Establishes a risk management process surrounding the obligations of tenants and minimises Council's risk of litigation by providing clear guidelines to both tenant and landlord.

### **BUDGET IMPLICATION**

Nil

### **ISSUE/OPTIONS/CONSEQUENCES**

Nil

### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

- 1 CP000043 - Policy - Housing - 24.11.16.pdf

## POLICY



<b>TITLE:</b>	Staff Housing Policy		
<b>DIVISION:</b>	Human Resources		
<b>ADOPTED BY:</b>	Barkly Regional Council		
<b>DATE OF ADOPTION:</b>		<b>DATE OF REVIEW:</b>	
<b>MOTION NUMBER:</b>			
<b>POLICY NUMBER:</b>	HR00001		
<b>AUTHORISED:</b>	Chief Executive Officer		

### THIS POLICY APPLIES TO:

All employees occupying a Council house and employees involved in the management of Council housing.

### SUMMARY

To support the effective and efficient delivery of public services to people within the Barkly region, the Barkly Regional Council provides housing to facilitate the attraction and retention of Council staff.

### OBJECTIVES

The objective of this Policy is to provide a transparent and consistent approach to the occupation and management of residential properties controlled by the Council. While consistency is the aim, it is acknowledged that the availability and standard of housing for staff varies according to the age of the house, the various locations and that Council is severely limited in its ability to procure new and additional housing and to upgrade existing housing.

### BACKGROUND

The purpose of the Staff Housing Policy is to provide a transparency for all employees residing in Council housing in relation to types of housing, responsibilities, payment of utilities and rent, inspections, cleanliness and maintenance,

### POLICY

#### Provision of Housing and Availability

Accommodation assistance may be provided at the Council's discretion as a result of one of the following:

- Remote incentive
- Attraction incentive to meet operational requirements

If accommodation is provided it may be included as part of the salary package or offered on a full or partial cost recovery basis.

## POLICY



Employees are not required to accept an offer of accommodation. If an offer is made and accepted, the agreement forms part of the contracted conditions of employment. If an offer is made and rejected, the Council will not reserve other accommodation options in the event an employee subsequently seeks accommodation.

Housing will only be supplied to full time employees who are on active duty or an arrangement approved by the organisation. Employees recruited into a community-based role who already reside in that community are not eligible for staff housing. Housing is not provided for Elected Members.

### Council Housing

There are four categories of housing within the Council. They are:

- Council Owned Housing
  - Council owned houses located in Tennant Creek supplied as part of a contract.
- Council Leased Housing
  - Housing leased by Council to meet its employee pool requirements with full or partial cost recovery sought from employees.
- Council Leased – Share Accommodation Housing
  - Housing leased by Council to meet its employee pool requirements with full or partial cost recovery sought from employees who have entered into a shared leasing arrangement with Council.
  - Shared accommodation may be offered to employees seeking accommodation without partners/families. Where employees are sharing accommodation on a permanent basis with other employees, costs will be allocated on a proportional basis.
- Community Based Housing
  - Council owned housing is normally provided for staff relocating to remote communities where available. This is usually reserved for management and hard to fill positions to ensure consistent delivery of local government services.
  - Where there are housing shortages, the following hierarchy of house allocation may be used subject to variation by the Chief Executive Officer:
    - Priority 1: Area Managers
    - Priority 2: Essential Service Officer
    - Priority 3: Municipal Works Supervisor
    - Priority 4: Agency Coordinators
    - Priority 5: All other eligible staff.
  - At the Chief Executive Officer's discretion, Council owned community based housing may be leased to another agency where the Chief Executive Officer considers this to be in the best interest of the community.

### Responsibilities

The Barkly Regional Council Housing Officer is responsible for:

- Ensuring that houses available for employees are at a liveable and safe standard.
- Endeavouring to provide the best quality housing available for staff within the resourcing constraints available.
- Ensuring that any necessary maintenance attributable to normal wear and tear, and not misuse by the occupant, is carried out expeditiously.
- Ensuring that a Residential Sub Tenancy Agreement is completed between the Council and Employee to document the address of the house being sub-let and the amount of rent to be paid by the employee.

## POLICY



The employee/tenant shall be responsible for:

- Using housing for residential purposes only.
- Employees/tenants renting Council houses cannot sublet.
- Promptly give written notice of any damages done to the property during the tenancy period.
- Ensuring that the accommodation and those areas used by the occupant are kept in a clean, safe and tidy state during the period of occupation.
- Ensuring that the accommodation is left in a clean, safe and tidy state at the end of its use.
- Undertaking the general maintenance of the grounds, i.e. lawns and gardens, as per normal tenancy arrangements unless otherwise stated and in compliance with any relevant legislation and by-law.
- Meet utility charges in accordance with this policy.

### Utilities

- Electricity
  - Unless written into the employee's contract, the employee is responsible for all electricity costs of the property.
  - If the property does not have a metered power box requiring the purchase of power cards, the employee is responsible for transferring the electricity into their name.
  - Employees residing in Council Leased Shared Accommodation Housing shall be responsible for equal portions of the electricity expense
- Telecommunications
  - Unless written into the employee contracts, all telecommunication, i.e. phone and internet, is the responsibility of the employee.
- Gas
  - Council shall be responsible for all gas accounts in all categories of housing as identified in this policy. Employees requiring gas replenishment shall advise either the Housing Officer or the Area Manager for their action.
- Water
  - Council shall be responsible for all water accounts in all categories of housing as identified in this policy.
  - Employees residing in either Council Leased or Council Leased – Shared Accommodation housing may have restricted annual water usage as prescribed in the tenancy agreement between Council and landlord. Employees exceeding their annual water usage shall be responsible for excess costs.

### Rent

Unless housing is written into an employee's contract, an employee residing in Council Leased Housing or Council Leased – Share Accommodation Housing will be required to pay rent. Rent payments shall not exceed the amount of rent Council pays to the owner. Rent payments shall be made as a pre-tax (salary sacrificed) payroll deduction.

Employees residing in Council Leased – Share Accommodation Housing shall pay a proportional rent payment.

Agreed rent payment deductions shall be recorded on the Residential Sub-Tenancy Agreement and a Payroll Deduction Form.

## POLICY



### Inspections

Upon moving into a Council house, the employee shall be given a housing condition statement and an equipment/inventory list. The employee must complete this initial inspection and return the signed statement and list to either the Housing Officer or Area Manager.

A property manager or landlord may require an inspection of Council-leased housing. Upon notification from a property manager or landlord, either the Housing Officer or the Area Manager will advise the employee that a periodic inspection has been scheduled. The employee is responsible for ensuring that the house is inspection-ready. The employee may take time off work to attend the housing inspection. If the employee does not elect to attend the housing inspection, the property manager or landlord may enter the house to complete the periodic inspection.

An inspection of Council-owned housing shall be performed by the Housing Officer or Area Manager with the employee receiving, at a minimum, one week's notice. Inspections shall not occur if the employee is on leave or away from their community. No less than 6 months and no more than 12 months shall elapse between periodic inspections. If the employee does not desire to attend the periodic inspection, the Housing Officer or Area Manager shall find another employee, preferably a manager, to accompany them on the periodic inspection.

If the Housing Officer or Area Manager notes discrepancies where the house fails an inspection, a follow-up inspection shall be scheduled to occur between 5 and 10 calendar days following the failed inspection provided the employee will not be on leave or away from their community. If the house fails the follow-up inspection, disciplinary action may be taken against the employee and an additional follow-up inspection will be scheduled.

The Housing Officer, Area Manager, or the employee's manager is required to perform a final housing inspection one work day prior to the house being vacated. If discrepancies are noted on either the condition of the house or missing inventory, the employee shall be allowed to make any corrective actions to resolve the discrepancies and a follow-up inspection will be performed before the employee vacates the house. Any discrepancies not corrected by the employee shall be costed and recouped out of the employee's final pay.

If through any inspection it is discovered that the house has been damaged by the actions of the employee, Council may serve notice to the employee to repair, clean and make safe and/or tidy the accommodation within a defined period. If the employee elects to not make repairs, Council shall undertake the repairs with all costs, to include labour, being charged to the employee in one of the following ways:

- Payroll deduction.
- Recoupment out of the employee's final pay.
- Invoiced to the employee, or former employee as applicable, to repay Council for repairs.

### Cleanliness

All employees residing in Council housing either owned or leased, shall keep the house clean, neat and tidy. At a minimum, this includes the following:

- House free of dust
- Rubbish disposed in collections bins
- Floors swept, vacuumed and mopped
- Bathrooms, to include toilet, basin and shower/bath clean



## POLICY



- Refrigerators, stoves, ovens and washing machines clean
- Dishes, utensils and cookware clean
- Lawn mowed

### Maintenance

For all housing categories with the exception of Council-owned houses, requests for maintenance should go through either the Housing Officer or the Area Manager to coordinate service. The Housing Officer or Area Manager will liaise with property managers and/or service providers to schedule requested works. For Council-owned houses, maintenance requests go through the local Council Depot/Workshop or Facilities Coordinator for action.

After hour emergency maintenance requirements can be acted upon by the employee making necessary contact with a service provider. If possible, the employee should see if they can be invoiced for the necessary works with the invoice being turned into the Housing Officer or Area Manager for processing. If the employee has to pay out-of-pocket for after hour emergency maintenance, the employee may file for reimbursement.

### RISK MANAGEMENT

The Barkly Regional Council when developing policies and procedures is aware that there may be risks that Barkly Regional Council employees, Elected Members, communities and stakeholders may be exposed to in its management and review of policies and procedures. In the implementation of the Barkly Regional Council policy development, all Elected Members, employees, communities and stakeholders are encouraged to communicate any risks they perceive to the Chief Executive Officer.

### TERMINOLOGY & DEFINITIONS

Nil

### REFERENCES

Nil

### LEGISLATION & STANDARDS

Local Government Act  
Northern Territory Residential Tenancies Act 2010

### LINKS

Nil

### RESPONSIBILITY & DELEGATION

The Chief Executive Officer has delegated authority to implement this policy and to make decisions inconsistent with the policy if, in the Chief Executive Officer's opinion, this is appropriate to meet the Council's operational requirements.

### EVALUATION AND REVIEW

This Policy is to be reviewed every two (2) years, and may be reviewed at other times at the discretion of Chief Executive Officer.

Review date 24 November 2018



## **GENERAL BUSINESS**

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**ITEM NUMBER** 16.7  
**TITLE** 2017 Meeting Schedule  
**REFERENCE** 192006  
**AUTHOR** Chris Wright, Acting Chief Executive Officer

### **RECOMMENDATION**

#### **That Council**

- a) Receive and note the 2017 meeting schedule
- b) Endorse the provisional 2017 meeting schedule

### **SUMMARY:**

Please see the attachment of the 2017 meeting schedule for the LA meetings and the Committee Meetings. This schedule is being amended to implement dates for the Local Government Election and related legislative requirements.

### **BACKGROUND**

Nil

### **ORGANISATIONAL RISK ASSESSMENT**

Nil

### **BUDGET IMPLICATION**

Nil

### **ISSUE/OPTIONS/CONSEQUENCES**

Nil

### **CONSULTATION & TIMING**

Nil

### **ATTACHMENTS:**

1 meeting schedule.pdf

Version 2

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
<b>Dec 2016</b>	26	27	28	29	30	31	1
<b>Jan 2017</b>	2 PUBLIC HOLIDAY	3	4	5	6 CEO & PRESIDENT	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25 EXEC DRAFT READY	26 PUBLIC HOLIDAY	27 FINANCE & OPS	28	29
	30 EXEC MEET	31	1 WUTUNU GURRA LA 11H00	2 DRAFT READY PURKISS RESERVE	3	4	5
<b>Feb 2017</b>	6 CEO & PRESIDENT MEET	7 ALI CURUNG LA 10H30	8	9 1H00 ALPURRURULA M LA	10	11	12
	13 FINAL VERSION ELLIOTT LA 10H30	14 PRINT	15 PRINT	16 PRINT	17 TO EM & WEBSITE	18	19
	20 CAG MEETING	21 AUDIT MEETING	22	23 COUNCIL MEETING	24 CEO & PRESIDENT	25	26
	27 TENNANT CK LA 5H00	28	1	2	3	4	5
	6	7	8 AMPILAWA TJA LA 2H00	9 ARLPARRA LA 12H00	10	11	12
<b>Mar 2017</b>	13	14	15	16	17	18	19
	20	21	22	23 EXEC DRAFT READY PURKISS RESERVE	24	25	26
	27	28	29 DRAFT READ WUTUNU GURRA LA 11H00	30 FINANCE & OPS	31 PRESIDENT & CEO MEET	1	2
	3 EXEC MEET	4 ALI CURUNG LA 10H30	5	6 ALPURRURULA M LA 1H00	7 FINAL VERSION	8	9
<b>Apr 2017</b>	10 PRINT	11 PRINT	12 PRINT	13 TO EM & WEBSITE	14	15	16
	17 ELLIOTT LA 10H30	18	19 AMPILAWA TJA LA 2H00	20 ARLPARRA LA 12H00	21 PUBLIC HOLIDAY	22 PUBLIC HOLIDAY	23
	24 PUBLIC HOLIDAY	25 CAG MEETING	26 AUDIT MEETING	27 BRIEFING	28 COUNCIL MEETING	29	30
	24 TENNANT CK LA 5H00	25 PUBLIC HOLIDAY	26	27	28	29	30

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
May 2017	1 PUBLIC HOLIDAY	2	3	4	5	6	7
	8	9	10	11	12 CEO & PRESIDENT	13	14
	15	16	17	18 PURKISS RESERVE	19	20	21
	22	23	24 WUTUNU GURRA LA 11H00	25 FINANCE & OPS	26	27	28
	29	30 ALI CURUNG LA 10H30	31	1 EXEC DRAFT READY ALPURRURULA M LA 1H00	2	3	4
Jun 2017	5 EXEC MEET ELLIOTT LA 10H30	6	7	8 DRAFT READY	9 PRESIDENT & CEO MEET	10	11
	12 PUBLIC HOLIDAY	13	14	15	16	17	18
	19 FINAL VERSION	20 PRINT	21 PRINT	22 PRINT	23 TO EM & WEBSITE	24	25
	26 CAG MEETING	27 AUDIT MEETING	28 BRIEFING	29 COUNCIL MEETING	30	1	2
Jul 2017	3 TENNANT CK LA 5H00	4	5	6	7	8	9
	10	11	12 AMPILAWA TJA LA 2H00	13 ARLPARRA LA 12H00	14 PUBLIC HOLIDAY	15	16
	17	18	19	20 PURKISS RESERVE	21	22	23
	24	25	26 WUTUNU GURRA LA 11H00	27 FINANCE & OPS	28	29	30
	31	1 ALI CURUNG LA 10H30	2	3 EXEC DRAFT READY ALPURRURULA M LA 1H00	4	5	6
Aug 2017	7 EXEC MEET PUBLIC HOLIDAY	8	9 AMPILAWA TJA LA 2H00	10 DRAFT READY ARLPARRA LA 12H00	11	12	13
	14 PRESIDENT & CEO MEET ELLIOTT LA 10H30	15	16	17	18	19	20
	21 FINAL VERSION	22 PRINT	23 PRINT	24 PRINT	25 TO EM & WEBSITE	26	27
	28 CAG MEETING	29 AUDIT MEETING	30 BRIEFING	31 COUNCIL MEETING	1	2	3

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Sep 2017	4 TENNANT CK LA 5H00	5	6	7	8 CEO & PRESIDENT	9	10
	11	12	13 AMPILAWA TJA LA 2H00	14 ARLPARRA LA 12H00	15	16	17
	18	19	20	21 PURKISS RESERVE	22	23	24
	25	26	27 WUTUNU GURRA LA 11H00	28 EXEC DRAFT READY	29 FINANCE & OPS	30	1
Oct 2017	2 EXEC MEET	3 ALI CURUNG LA 10H30	4	5 DRAFT READY ALPURRURULA M LA 1H00	6	7	8
	9 PRESIDENT & CEO MEET ELLIOTT LA 10H30	10	11	12	13	14	15
	16 FINAL VERSION	17 PRINT	18 PRINT	19 PRINT	20 TO EM & WEBSITE	21	22
	23 CAG MEETING	24 AUDIT MEETING	25 BRIEFING	26 COUNCIL MEETING	27 CEO & PRESIDENT	28	29
	30 TENNANT CK LA 5H00	31	1	2	3	4	5
Nov 2017	6	7 ALI CURUNG LA 10H30	8	9 EXEC DRAFT READY	10	11	12
	13	14	15 WUTUNU GURRA LA 11H00	16 DRAFT READY PURKISS RESERVE	17	18	19
	20 PRESIDENT & CEO MEET ELLIOTT LA 10H30	21	22	23 ALPURRURULA M LA 1H00	24 FINANCE & OPS	25	26
	27 FINAL VERSION TENNANT CK LA 5H00	28 PRINT	29 PRINT	30 PRINT	1 TO EM & WEBSITE	2	3
			AMPILAWA TJA LA 2H00	ARLPARRA LA 12H00			
Dec 2017	4 CAG MEETING	5 AUDIT MEETING	6 BRIEFING	7 COUNCIL MEETING	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25 PUBLIC HOLIDAY	26 PUBLIC HOLIDAY	27	28	29	30	31