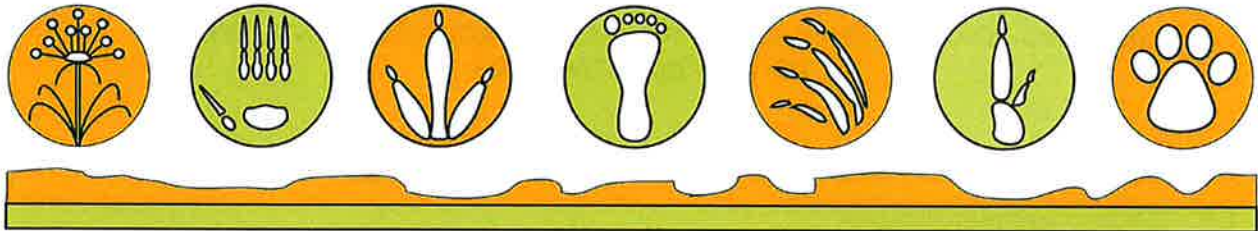


BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

AGENDA

ARLPARRA LOCAL AUTHORITY MEETING

WEDNESDAY, 7 MARCH 2018

The Arlparra Local Authority will be held in Arlparra on Wednesday, 7 March 2018 at 1:30pm.

Steven Moore
Chief Executive Officer

AGENDA

ITEM	SUBJECT	PAGE NO
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MEETING TO COMMENCE WITH PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

1 OPENING AND ATTENDANCE

- 1.1 Elected Member Present
- 1.2 Staff Members Present
- 1.3 Apologies and Leave of Absence
- 1.4 Absent without Apology
- 1.5 Disclosure of Interest

2 CONFIRMATION OF PREVIOUS MINUTES

- 2.1 Confirmation of Previous Minutes 4

3 ACTION ITEMS FROM PREVIOUS MEETING

- 3.1 Action List From 8 February Meeting 2018 12
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- 3.4 Local Authority Membership 17

4 AREA MANAGERS REPORT

- 4.1 February LA Report Arlparra 20

5 LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

6 CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

- 6.1 Director of Operations Report 22

7 BRC'S REPSONSE TO LA ISSUES RAISED

Nil

8 SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

9 LASTEST FINANCIAL QUARTERLY REPORT

Nil

10 REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

11 THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

Nil

12 THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

13	THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR	
	<i>Nil</i>	
14	BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA	
	<i>Nil</i>	
15	OTHER BUSINESS	
15.1	Arlparra Local Authority Finance Report	22
15.2	Latest Financial Quarterly Report	24
15.3	Consultation and Feedback - Ministerial Guideline 8 Regional Councils and Local Authorities	26
15.4	Revised Local Authorities Establishment Policy	32
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15.7	Next Meeting Date	40
16	VISITOR PRESENTATIONS	
	<i>Nil</i>	
17	CLOSE OF MEETING	



CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 2.1
TITLE Confirmation of Previous Minutes
REFERENCE 228965
AUTHOR Mark Parsons, Operations Director

RECOMMENDATION

That the Authority

- a) Receive and note the report
- b) Confirm the minutes of the Local Authority meeting on the 8 November 2017

SUMMARY:

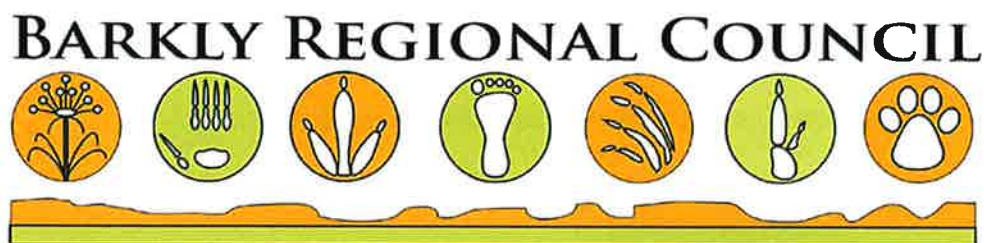
BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 Arlaparra Local Authority 2017-11-08 (2).pdf



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We need to be realistic, transparent and accountable.

MINUTES

ARLPARRA LOCAL AUTHORITY MEETING WEDNESDAY, 8 NOVEMBER 2017

The Arlparra Local Authority was held in Arlparra on Wednesday, 8 November 2017 at 11:00am.

**Steven Moore
Chief Executive Officer**

Meeting commenced at 11:23 am with Mayor Steven Edgington as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

- Mayor Steven Edgington
- Cr. Jack Clubb
- Joyce Jones
- Ruby Morton
- Lucy Kunoith
- Esau Nelson
- Denis Kunoith

1.2 Staff Members Present

- Ashoor Khan – Governance
- Michael Gravener – Area Manager (CEO Urapuntja Aboriginal Corporation)
- Jill Kleiner – Department of Housing and Community Development
- David Curtis – Department of Housing and Community Development

1.3 Apologies

- Susan Chalmers
- Leonard Kunoith
- Steve Moore – CEO
- Harold Nelson

1.4 Absent Without Apologies

1.5 Disclosure Of Interest – Councillors And Staff

Michael Gravener noted that he was attending the meeting in his capacity as the Area Manager of BRC at Arlparra. He also disclosed the fact that he is the also the CEO of Urapuntja Aboriginal Corporation.

There were no declarations of interest at this Arlparra Local Authority meeting.

Mark Shields was also present as a Community Observer.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 ARLPARRA LOCAL AUTHORITY MINUTES - 4 MAY 2017

MOTION

That the Authority

- a) Receive and note the report
- b) Confirm the minutes of the Local Authority Meeting on the 4 May 2017

Moved: Cr. Jack Clubb

Seconded: No Seconder

Note: No other Local Authority member was present at the earlier meeting. Michael Gravener was present in his capacity as CEO of Urupuntja Aboriginal Corporation and noted that the minutes presented were an accurate record.

3. ACTION ITEMS FROM PREVIOUS MEETING**3.1 APPOINTMENT OF CHAIR AND DEPUTY CHAIR****MOTION****That the Authority**

Nominated and appointed Joyce Jones to the Chairperson position for the Arlparra Local Authority for a period of twelve months.

Moved: Local Authority Member Denis Kuno

Seconded: Local Authority Member Esau Nelson

CARRIED UNAN.

Resolved 1/17

MOTION

Nominated and appointed Esau Nelson to the Deputy Chairperson position for the Arlparra Local Authority for a period of twelve months.

Moved: Local Authority Member Denis Kuno

Seconded: Local Authority Member Ruby Morton

CARRIED UNAN.

Resolved 2/17

3.2 ACTION ITEMS FROM PREVIOUS MEETINGS AND THERE STATUS**MOTION****That the Authority**

- a) Receive and note actions from previous Local Authority Meeting.
- b) Remove actions that have been completed from the action list including housing item completed by Local Authority and referred to Urupuntja Aboriginal Corporation.

Moved: Cr. Jack Clubb

Seconded: Local Authority Member Lucy Kuno

CARRIED UNAN.

Resolved 3/17

MOTION**That The Authority**

Remove the action item relating to the school sports voucher scheme as it has already been completed and will assist softball.

Moved: Local Authority Member Denis Kunoth

Seconded: Local Authority Member Ruby Morton CARRIED UNAN.

Resolved 4/17

MOTION**That the Authority**

Recommend to CEO and write to NT Police regarding Emergency Services and develop an Emergency plan for Utopian homelands.

Moved: Local Authority Member Ruby Morton

Seconded: Local Authority Member Denis Kunoth CARRIED UNAN.

Resolved 5/17

Cr. Jack Clubb left the meeting at 12:45pm

Cr. Jack Clubb returned to the meeting at 12:46pm

MOTION**That the Authority**

Recommend to the CEO that the Arlparra LA cancel the purchase of Brush Cutters for homeland.

Moved: Local Authority Member Ruby Morton

Seconded: Deputy Chairperson Esau Nelson CARRIED UNAN.

Resolved 6/17

Chair adjourned the meeting for lunch at 12:58PM

Chair reconvened the meeting at 1:32PM

3.3 PROPOSED MAJOR CAPITAL PROJECTS**MOTION****That the Authority**

- a) Defer recommendation to Council with respect nomination of three to five major projects until next meeting.

Moved: Deputy Chairperson Esau Nelson

Seconded: Local Authority Member Lucy Kunoth CARRIED UNAN.

Resolved 7/17

4. AREA MANAGERS REPORT

4.1 CEO UPDATE**MOTION**

That the Authority

- a) Receive and note update from CEO.

Moved: Local Authority Member Denis Kunoth

Seconded: Local Authority Member Lucy Kunoth

CARRIED UNAN.

Resolved 8/17

4.2 AREA MANAGER UPDATE**MOTION**

That the Authority

- a) Receive and note report from area manager in particular the items noted below for discussion

Moved: Local Authority Member Ruby Morton

Seconded: Cr. Jack Clubb

CARRIED UNAN.

Resolved 9/17

5. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

6. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

Nil

7. BRC'S REPSONSE TO LA ISSUES RAISED

Nil

8. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

9. LASTEST FINANCIAL QUARTERLY REPORT

Nil

10. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

11. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

Nil

12. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN*Nil***13. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR***Nil***14. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA***Nil***15. OTHER BUSINESS****15.1 UPDATE ON LOCAL AUTHORITY FUNDING ALLOCATION****MOTION****That the Authority**

- a) Receive and note the report.
- b) Recommend that CEO investigate ablution block expenditure and report to next meeting.

Moved: Local Authority Member Denis Kunoth**Seconded: Local Authority Member Ruby Morton****CARRIED UNAN.***Resolved 10/17*

Action items: Michael Gravener (CEO UAC) to investigate quotes for carport and other projects suggested by Local Authority members. To be added to the Area Manager's action list.

Joyce Jones left the meeting AT 2:16PM

Joyce Jones returned to the meeting at 2:18PM

Ruby Morton and Lucy Kunoth left the meeting at 2:18PM

Ruby Morton returned to the meeting at 2:20 PM

Lucy Kunoth returned to the meeting at 2:21PM

15.2 ANIMAL MANAGEMENT**MOTION****That the Authority**

- a) Defer the decision to allocate funds to Animal Management until the next meeting.

Moved: Cr. Jack Clubb**Seconded: Local Authority Member Morton CARRIED UNAN.***Resolved 11/17*

15.3 MEETING SCHEDULE**MOTION****That the Authority**

- a) Meet at 11:00AM on the first Tuesday of every month.

Moved :Local Authority Member Denis Kunoth

Seconded: Deputy Chairperson Esau Nelson CARRIED UNAN.

Resolved 12/17

15.4 LOCAL AUTHORITY ESTABLISHMENT POLICY AND CODE OF CONDUCT**MOTION****That the Authority**

- a) Receive and note the Local Authority Establishment Policy
- b) Receive and note the Code of Conduct

Moved: Local Authority Member Denis Kunoth

Seconded: Local Authority Member Lucy Kunoth CARRIED UNAN.

Resolved 13/17

16. VISITOR PRESENTATIONS

Nil

17. CLOSE OF MEETING

The Chair thanked everyone for their attendance and the meeting was terminated at 2:43PM
PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Arlparra Local
Authority Meeting HELD ON Wednesday, 8 November 2017 AND CONFIRMED Tuesday,
5 December 2017.

Joyce Jones
Chairperson

Michael Gravener
Area Manager

ACTION ITEMS FROM PREVIOUS MEETING

ITEM NUMBER 3.1
TITLE Action List From 8 February Meeting 2018
REFERENCE 228791
AUTHOR Mark Parsons, Operations Director

RECOMMENDATION

That the Authority

- a) Receive and note the action list
- b) Note all actions complete since last meeting

SUMMARY:

Action list updated after the 8 November Local Authority meeting held in Arlparra

1. Quotes for cost of installing lights at the oval – Completed by another Gov Dept.
2. Night patrol office next to basketball court - Pending
3. Fencing for occupied housing at the homelands - Pending
4. Male and Female toilets to be installed at the oval – In Progress
5. Tyre changing shed and equipment – Pending
6. Sport & Rec for use during wet and cultural events – In Progress
7. Emergency Services – Recommendation made by LA
8. LA funding allocation - Pending

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 Arlparra action item list.pdf



ARLPARRA LOCAL AUTHORITY ACTION LIST

Updated as of 8 Nov 2017
meeting

MEETING DATE	TASK / PROJECT	ACTIONS TO BE TAKEN	BUDGET SOURCE	ACTION LEADER	COMPLETED/STATUS
16/6/2015	Research costs for installing Lighting at the oval	Get quotes Comments were made at the 8/11/17 meeting that portable lights were used during the recent football carnival.	LA	BRC infrastructure	Project will cost more than the LA budget and is not sustainable as no funds to pay for electricity costs. Chief Minister Giles has undertaken to provide Lights COMPLETED BY ANOTHER GOVERNMENT DEPT. Area Manager to liaise with CEO about possible options.
18/11/14	Night Patrol office	Request support from LA members for BRC to write to CLC and ask permission to put a Night Patrol office on land next to Basketball court. (Lot 18) If permission is given, BRC can search for funding.		Mr Graham Gust, DoI	Dept of Infrastructure will investigate land clearance on Lot 18 an report back to the Local Authority. PENDING Area Manager to contact Merridie and investigate. Will report back to the next meeting.
April 2016	Fencing of occupied housing at the Homelands	Investigate feasibility and scope of fencing of occupied housing at the Homelands. BRC will liaise with Dept Local Govt and Communities regarding work on Homelands.	Unknown	Dir. Infrastructure	Feasibility assessment will be added to scope of investigations being undertaken in Arlparra by BRC staff. PENDING -- need clearances from CLC
April 2017	Male/female toilets at oval for sports weekends and community events - \$82,490.00	Awaiting Council approval. Comments were made at the 8/11/17 meeting that toilets were a big issue during the recent football carnival.			In progress Area Manager to report back at the next meeting in December



ARLIPARRA LOCAL AUTHORITY ACTION LIST

Updated as of 8 Nov 2017
meeting

April 2017	Tyre changing shed and equipment - \$2,000.00	Awaiting Council approval To be set up at shop			Pending CEO/Area Manager to report back at the next meeting in December
April 2017	Sport & Rec for use of facility during wet and cultural events - \$1,000.00	Awaiting Council approval			In progress Area Manager will talk to Andy to find out more
November 2017	Emergency Services	Emergency Management Plan for Utopian Homelands			Recommendation from LA that CEO write to NT Police regarding an Emergency Management Plan for Utopian Homelands.
November 2017	Local Authority Funding Allocation	Quotes for carport outside UAC offices and other projects			Area Manager to investigate quotes and report back on progress at the next meeting in March. - Pending



ACTION ITEMS FROM PREVIOUS MEETING

ITEM NUMBER	3.2
TITLE	Appointment of Chair and Deputy Chair
REFERENCE	222517
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION

That the Authority

- a) Confirm the appointment of Joyce Jones to the position of Chair of the Arlparra Local Authority for a period of twelve months; and
- b) Defer the appointment of Deputy Chair of the Arlparra Local Authority until membership issues have been finalised.

SUMMARY:

Due to issues relating to membership and composition of the Arlparra Local Authority raised after the Provisional meeting held on 8th November 2017, it may be in the best interests of members to confirm the appointment of the Chair nominated at the last meeting and defer the nomination of a Deputy Chair until further notice.

BACKGROUND

Section 64(1)(a) of the *NT Local Government Act* states that the Chair of a meeting of a Local Authority is a member appointed by the Local Authority.

Section 64(1)(c) of the *NT Local Government Act* provides for members present at a meeting to appoint an alternate Chair in the event that the Chair is not present or no one currently holds the position.

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:



ACTION ITEMS FROM PREVIOUS MEETING

ITEM NUMBER	3.3
TITLE	Proposed major capital projects
REFERENCE	222518
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION

That the Authority

- a) Defer the recommendation of 3 to 5 major projects to Council until nominations for the two remaining appointed positions have been formally approved.

SUMMARY:

Council is requesting that the Local Authority identify three to five major projects be identified to allow council to seek appropriate funding and resources to complete these projects over the next five years.

The projects could be anything from new sports fields, new public buildings, new roads, new parks or playgrounds, public toilet and showers or other public spaces. You can pick anything that is for the benefit of the whole community. Items for individual people or families cannot be selected.

You council is eager to work with you to improve your community, you are the councils community representatives and are the best people to seek advice from. You may wish to discuss this with other community members before making a decision, if this is the case you can defer the decision the next Local Authority Meeting.

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

ACTION ITEMS FROM PREVIOUS MEETING

ITEM NUMBER	3.4
TITLE	Local Authority Membership
REFERENCE	222402
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION**That the Local Authority**

- a) Receive and note the report
- b) Ensure nominations for the two remaining appointed member positions are returned to the Area Manager – Arlparra

SUMMARY:

In light of recent circumstances, there may be changes to the composition of the Arlparra Local Authority.

BACKGROUND

Due to email connectivity problems and other complexities in communities, there were administrative issues around the nomination process and subsequent ratification of some Arlparra Local Authority Members that were appointed by Council. Following advice from the Department of Housing and Community Development, the Local Authority Meeting held on 8 November 2017 was declared a provisional meeting.

Leonard Kunoth, as opposed to Leonard Clubb, should have been recorded as the correct name for appointment to the Arlparra Local Authority;

On Wednesday 15 November 2017, Council received the resignation of Harold Nelson in writing, dated 14 November 2017. Furthermore, recent advice from the Department of Housing and Community Development indicates that nominations received from both Esau Nelson and Lucy Kunoth for the Arlparra Local Authority were invalid. These circumstances have complicated the membership of the Arlparra Local Authority. Council has been in contact with representatives of the Department of Housing and Community Development to ensure these administrative issues can be rectified in accordance with the NT Local Government Act and Ministerial Guideline 8.

Nominations have been called for the two remaining positions on the Arlparra Local Authority for a minimum period of 28 days. These nominations will need to be forwarded to the Area Manager in Arlparra. Once all nominations have been received, the selection panel will make recommendations to Council. The appointments will need to be approved by Council.

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES


NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:

- 1 Resignation letter from Harold Nelson.pdf

 <p>URAPIJIA ABORIGINAL CORPORATION ICN : 127 ABN: 90789369670</p>	<p>PMB 127 Arlparra Via Alice Springs NT 0872 Phone: 08 8956 9099 Mobile: 0408115352 Email: admin@urapijia.com.au</p>
--	--

14th November 2017

Michael.Gravener@barkly.nt.gov.au

Dear Barkly Regional Council

I Harold Nelson, of the Arlparra Homeland, wish to resign from the Arlparra Local Authority immediately.

Yours Sincerely

H. NELSON

Harold Nelson

AREA MANAGERS REPORT

ITEM NUMBER	4.1
TITLE	February LA Report Arlparra
REFERENCE	229004
AUTHOR	Michael Gravener, Area Manager - Arlparra

RECOMMENDATION

That the Authority accept this Local Authority Report dated the 26th February 2018

SUMMARY:

This report is a summary of BRC business and activities within the Arlparra Homeland.

BACKGROUND

Administration

Staff meeting occurs every Monday at 10am, where possible, with Barkly Regional Council and Urupuntja Aboriginal Corporation staff. Weekly movements and activities are discussed including WH&S Issues. Working together is the way forward.

Nominations for remaining LA members is complete.

Position for administrator will be pursued in the coming weeks.

Aged Care

- Food and cleaning services continue throughout the Homelands for Aged Care and NDIS clients.
- Vehicle acquisitions and repairs continue to improved service delivery.
- New staff member, with a car license has been a welcome addition and enables a more effective staff and clientele outcome.

Essential Services

- Power continues to be highly consistent even with the pressures of extra use due to the very hot season.
- Airstrip is being maintained well with weed eradication continuing,
- Equipment is running well.

Municipal Services.

- Current staff are under-performing with inconsistent attendance and poor work performance. One staff member will be terminated of his employment due to abandonment.
- Inconsistent rubbish runs are being managed by the ESO currently.
- Recruitment for new staff and management of those staff is currently being explored.
- Urupuntja Aboriginal Corporation (UAC) will strictly monitor the depot as decided by their board on Friday the 23rd of February. This will have no effect on BRC operations, but it is an attempt to keep the facilities safe for all employees and avoid theft of equipment.

Night Patrol

No service due to lack of staff
Vehicle returned to Tennant Creek.

Sport and Recreation

- Services ceased for a couple of weeks due to Ceremony Business throughout the Homelands particularly in Arlparra.
- A softball program and training activity is currently underway with enthusiastic attendance.
- Drop in services are continuing with the welcome addition of a pool table. This service is well attended and vital to after school activities for young people within the Homelands.

ISSUE/OPTIONS/CONSEQUENCES

- Awaiting repair of Aged Care Vehicle in Tennant Creek and the acquisition of new vehicle in the near future.
- Municipal Services waiting for hand back of landcruiser ute for municipal use from Aged Care.
- Arlparra water supplies are currently unmonitored officially at present which could present serious issues in the future. Need to ascertain who is responsibility for water quality and reliability in Arlparra and other Homelands for the long term future.

CONSULTATION & TIMING

Nil

ATTACHMENTS:

There are no attachments for this report.

CEO REPORT ON CURRENT BRC SERVICES IN LA AREA



ITEM NUMBER 6.1
TITLE Director of Operations Report
REFERENCE 229118
AUTHOR Mark Parsons, Operations Director

RECOMMENDATION

That the Authority

- a) Receive and note verbal presentation from Director of Operations.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

There are no attachments for this report.



OTHER BUSINESS

ITEM NUMBER 15.1
TITLE Arlparra Local Authority Finance Report
REFERENCE 229140
AUTHOR Mark Parsons, Operations Director

RECOMMENDATION

That the Authority

- a) Receive and note the report

SUMMARY:

Below is a summary of Arlparra Local Authority funds.

BACKGROUND

Members should consider that money can only be allocated to items for Community benefit and not for the benefit of individuals.

We have attached a copy of the current financial position for members' information.

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 Arlparra Finance Report.pdf

VISION: The Barkly is strong and vibrant. Share that values and respects its cultural diversity

Local Authority Allocation
Project: 405 **Arlparra**

	Budget	Income and Expenditures				Total
		2014-2015	2015-2016	2016-2017	2017-2018	
INCOME						
Operating						
Grants Received	233,481.00	77,827.00	77,827.00	77,827.00		233,481.00
INCOME TOTAL	233,481.00	77,827.00	77,827.00	77,827.00	0.00	233,481.00
EXPENDITURE						
Approved Minutes						
Expenditure Date						
LA Funding Expended						
Aug-15 Toilet Rental	14,420.00	14,420.00				14,420.00
Apr-16 Grandstand and Park	20,784.45	20,784.45				20,784.45
EXPENDITURE TOTAL	35,204.45	35,204.45				35,204.45
Balance of funds to be committed	198,276.55	42,622.55	77,827.00	77,827.00	0.00	\$198,276.55



OTHER BUSINESS

ITEM NUMBER	15.2
TITLE	Latest Financial Quarterly Report
REFERENCE	222592
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION

- a) That the Local Authority receive and note the report

SUMMARY:

Below is a summary of Local Authority funding to be committed

BACKGROUND

Prior to the end of the financial year the Local Authority committed \$111,487 to projects that were not able to be endorsed by council, as the items requested were outside of the Local Authority guidelines.

To ensure the money was spent for community benefit, Council chose to commit \$111,487 to the construction of an ablution block on the condition that this item was returned to the Local Authority for consideration.

The Local Authority can do one of the following things:

1. Agree to spend the money on an ablution block for Arlparra, or
2. Recommend to Council to spend the money on other projects.

Members should consider that money can only be allocated to items for Community benefit and not for the benefit of individuals.

We have attached a copy of the current financial position for members' information.

ISSUE/OPTIONS/CONSEQUENCES

Subject to recommendations from the Local Authority

CONSULTATION & TIMING

Local Authority members to consult with relevant community members

ATTACHMENTS:

- 1 Arlparra Financial Report.pdf

Local Authority Allocation

Project: 405

Page 25

**OTHER BUSINESS**

ITEM NUMBER	15.3
TITLE	Consultation and Feedback - Ministerial Guideline 8 Regional Councils and Local Authorities
REFERENCE	222411
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION**That Council**

- a) Receive and note the report;
- b) Provide comments and feedback to the CEO prior to the Local Authority Meeting to be held in April 2018.

SUMMARY:

The Department of Housing and Community Development ("the Department") is conducting a review of Ministerial Guideline 8 and seeks feedback from interested stakeholders.

BACKGROUND

Under Section 53B of the NT *Local Government Act*, the Minister has the power to establish Local Authorities. Part 5.1A makes references to Ministerial Guidelines with respect to the membership and functions of Local Authorities. The most recent version of Guideline 8 – Regional Councils and Local Authorities has been effective since 29 January 2016 and is currently being reviewed by the Department.

The initial deadline for feedback was 6 December 2017. Council staff contacted the Department about the possibility of an extension to allow comment from Councillors and Local Authority Members in early December 2017. Council staff received written confirmation from the Department that they will accept comments and feedback up until 31 January 2018 at the latest. This will allow Councillors, Local Authority Members and staff to collate valuable input with respect to the revised document (see attached).

Council staff hope to have a draft response prepared for the Council meeting to be held in January 2018. The CEO has set an internal deadline of Thursday 25 January 2018. Councillors and Local Authority members are advised to provide their final comments and feedback prior to this date.

ORGANISATIONAL RISK ASSESSMENT

As per information provided in Background section.

BUDGET IMPLICATION

Subject to final version of Guideline 8, with respect to Local Authority Member and Councillor Allowances.

ISSUE/OPTIONS/CONSEQUENCES

As per information provided in Background section.

CONSULTATION & TIMING

Final comments and feedback must be sent or emailed to the CEO by Thursday 25 January 2018.

ATTACHMENTS:

- 1 DRAFT - NEW GUIDELINE 8 (November 2017).docx

GUIDELINE 8:

Regional Councils and Local Authorities

These guidelines are made by the Minister under Parts 5.1A and 19.10 of the *Local Government Act*.

1. Title

- 1.1. These Guidelines are called "*Guideline 8: Regional Councils and Local Authorities*".

2. Commencement

- 2.1. These guidelines commence on the date they are signed by the Minister.

3. Revocation of previous guidelines

- 3.1. The version of Guideline 8 that applies on any date is the latest version made at the time.
3.2. This version is current from the date the Minister signs it. Previous versions do not apply from the date the Minister signs this version.

4. Definitions

In these guidelines:

appointed member means a member appointed by the council. It does not include elected members who are on the local authority.

non-appointed member means a member of the council who represents a ward that covers the local authority's area and the mayor / president.

provisional meeting means, at the time and place set for a local authority meeting when a quorum has not been established, a majority of appointed members.

Note: A provisional meeting is able to make recommendations to council pursuant to clause 11.

5. Where local authorities are to be established and maintained

- 5.1. A council must have a local authority at places listed at the end of these guidelines.
5.2. A council must determine the area for each local authority. For example, a council may determine that the area for a local authority includes a neighbouring community.

6. Publicly available information

- 6.1. A council must have an up-to-date list of its local authorities, the names of the members, meeting dates, agendas and minutes available on the council's website.

7. Number of members

- 7.1. A council must make a resolution about the number of appointed members that a local authority has. There must be at least 6 appointed members and a maximum of 14 members (including all non-appointed members), unless the Minister has approved a different maximum number of members for a particular local authority.

Note: Different Local Authorities may have different numbers of members.

8. Resignation and Nomination

- 8.1. Resignation by a local authority member must be in writing.

- 8.2. When a position becomes vacant in a local authority, the CEO must call for nominations.

9. Local authority policy

A council must have a policy regarding:

- 9.1. Calling for nominations as soon as practicable after a vacancy arises and allowing at least 14 days for nominations to be received.
- 9.2. How the call for nominations is to be advertised and promoted so that residents of the area know about it, know who to give a nomination to and when nominations close.
- 9.3. Consideration of the nominations received, which must be an agenda item at the first ordinary council meeting after nominations have closed.
- 9.4. How, and in what circumstances, appointment of a local authority member may be revoked.

Note: The policy could require, for example, that the council must give consideration to revoking an appointment where a member is absent, without permission of the local authority, from two consecutive meetings of the local authority.

10. No proxies

- 10.1. A member of a local authority is not allowed to have a proxy (substitute) during a meeting.

11. Provisional meeting where quorum not present

- 11.1. In the event that a quorum is not attained for a local authority meeting, but the majority of appointed members are present, the members that are in attendance may hold a provisional meeting.
- 11.2. During a provisional meeting, all agenda items may be discussed and minutes must be kept.
- 11.3. Members at the provisional meeting may, by majority vote, make recommendations to the regional council, including local authority projects, provided any such recommendation is specifically qualified as being a recommendation of a provisional meeting, rather than a local authority.
- 11.4. A provisional meeting can approve the minutes of a provisional meeting but may not approve the minutes of a local authority meeting. A local authority may approve minutes of a provisional meeting or a local authority meeting.
- 11.5. A provisional meeting does not have the powers or functions that a council may have delegated to a local authority.

12. Local authority meetings

- 12.1. The CEO must ensure a minimum of four meetings for each local authority are held in each financial year.

Note: Either a local authority meeting or a provisional meeting can be counted in reaching the minimum total of four. For example, three provisional meetings and one local authority meeting would make up the required minimum number of four.

- 12.2. The agenda must be prepared in consultation with the Chair of the local authority and include, at least:
- items requested by members;
 - reports on other service delivery issues in the local authority area;
 - any responses by the council to matters raised at a previous local authority meeting; and
 - a written report from the council CEO, after the council meeting that considered local authority projects, informing what project(s) has been included in the final council budget or the reason why a project(s) has not been included.
- 12.3. Each financial year a local authority agenda must include a review of:
- the council's annual report for the previous financial year;
 - the council's proposed regional plan for the next financial year;
 - the council's budget for proposed projects for the local authority area for the next financial year;
 - any relevant community plan of the council or local authority.

13. Council consideration of minutes

- 13.1. A council must consider any action items raised by each local authority meeting or provisional meeting and recorded in the meeting's minutes at the next ordinary council meeting after the local authority meeting or provisional meeting. The minutes from local authority meetings or provisional meetings (these will normally be unconfirmed minutes) must form part of the agenda papers for the next ordinary council meeting.
- 13.2. The council's response to any matters raised at a local authority meeting must be recorded in the minutes of the council meeting.

14. Local authority member allowances

- 14.1. Elected members and council staff must not receive an allowance for attending local authority meetings or provisional meetings.
- 14.2. Appointed members are entitled to an allowance for each local authority meeting or provisional meeting they attend:
 - Chair, if eligible, 143 revenue units
 - other eligible members, 107 revenue units

Note: The value of a revenue unit is on the website of the Department of Treasury and Finance.

15. Council budgets and financial reports

- 15.1. A council must give serious consideration to projects identified by local authorities when developing the council budget.
- 15.2. The budget of a council must include a separate budget for each local authority area.
- 15.3. At each local authority meeting, the council is to submit a current financial report of actual results against the latest approved budget for the local authority area.

16. Council annual report

- 16.1. The annual report of a council must include information which assesses performance in relation to service delivery and planned projects in each of its local authority areas.

SCHEDULE:

Where local authorities are to be established and maintained.

Barkly Regional Council:

Ali Curung
Aluprrurulam
Ampilatwatja
Arlparra
Elliott
Tennant Creek
Wutunugurra (Epenarra)

Central Desert Regional Council:

Anmatjere (Nturiya, Pmara Jutunta, Wilora, Ti Tree)
Atitjere
Engawala
Lajamanu
Laramba
Nyirripi
Willowra
Yuelamu
Yuendumu

East Arnhem Regional Council:

Angurugu
Galiwin'ku
Gapuwiyak
Gunyangara
Milingimbi
Milyakburra
Ramingining
Umbakumba
Yirrkala

MacDonnell Regional Council:

Amoonguna
Areyonga
Finke (Apatula)
Haasts Bluff (Ikuntji)
Hermannsburg (Ntaria)
Imanpa
Kaltukatjara (Docker River)
Kintore (Walungurru)
Mt Liebig (Amundurrngu)
Papunya
Santa Teresa (Ltyentye Apurte)
Titjikala
Wallace Rockhole

Roper Gulf Regional Council:

Barunga
Beswick (Wugularr)
Borrooloola
Bulman
Jilkminggan
Manyallaluk (Eva Valley)
Mataranka
Minyerri (Hodgson Downs)
Ngukurr
Numbulwar

Tiwi Islands Regional Council:

Milikapiti
Pirlangimpi
Wurrumiyanga (Nguu)

Victoria Daly Regional Council:

Amanbidji
Bulla
Naiyu (Daly River)
Kalkaringi/Dagaragu
Pine Creek
Timber Creek
Pigeon Hole/Yarralin

West Arnhem Regional Council:

Gunbalanya (Oenpelli)
Maningrida
Minjilang
Waruwi

West Daly Regional Council:

Palumpa (Nganmarriyanga)
Peppimenarti
Wadeye

MINISTERIAL APPROVAL

I, Gerald Francis McCarthy, Minister for Housing and Community Development, hereby make these guidelines under Parts 5.1A and 19.10 of the Local Government Act.

.....

Date:

OTHER BUSINESS

ITEM NUMBER	15.4
TITLE	Revised Local Authorities Establishment Policy
REFERENCE	222153
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION

That the Local Authority

- a) Receive and note the revised Local Authority Establishment Policy.

SUMMARY:

The most recent version of the Barkly Regional Council Local Authorities Establishment Policy has been updated by Council. The main points to note are:

- "Each Local Authority will have a maximum of seven (7) appointed members"
- "Council will give consideration to revoking the appointment of an appointed member where an appointed member is absent from **two** consecutive meetings of that Authority."

BACKGROUND

The Local Authorities Establishment Policy ("the Policy") provides strategic direction and support for Council with respect to the effective establishment of Local Authorities in the Barkly Region. Following input from both the Mayor and Councillors, some changes to the Policy have been requested with regards to the Number of Appointed Members and Vacancies.

The earlier version of the Policy was adopted on 14 September 2017. It currently states "That as a general principle each Local Authority will have a maximum of seven (7) appointed members with the Selection Panel empowered to recommend increasing this number to fourteen (14) if considered necessary to provide effective representation." The policy also stated that "Council will give consideration to revoking the appointment of an 'ordinary' member where a member is absent from three consecutive meetings of that Authority.

The following changes to the Policy were made at the most recent Council meeting held on Thursday 23rd November 2017. The relevant sections will read as follows:

Number of Appointed Members

- That as a general principle each Local Authority will have a maximum seven (7) appointed members.

Vacancies

- An appointed membership position becomes vacant when an appointed member resigns in writing or the appointment is revoked by the Council. Council will give consideration to revoking the appointment of an appointed member where an appointed member is absent from **two** consecutive meetings of that Authority.

The table in the Risk Management section was also removed.

The Department of Housing and Community Development is undertaking consultations with respect to the drafting of Ministerial Guideline 8. Please note that further changes to the Policy may be required, subject to the outcome and content of any new policy issued by the Minister and the Department.

ATTACHMENTS:

- 1 Local Authorities Establishment Policy - Adopted 23 November 2017.pdf

POLICY



TITLE:	Local Authorities Establishment Policy		
DIVISION:	Corporate		
ADOPTED BY:	Barkly Regional Council		
DATE OF ADOPTION:	23 November 2017	DATE OF REVIEW:	September 2021
MOTION NUMBER:	OC 187/17		
POLICY NUMBER:	CP000019		
AUTHORISED:	Barkly Regional Council		

THIS POLICY APPLIES TO:

All employees of the Barkly Regional Council and its Elected Members.

SUMMARY

The aim of all policy is for Councillors to provide strategic input into the effective operational framework of the organisation under S.11 of the Local Government Act. This Policy sets out arrangements for the establishment of Local Authorities. The policy includes definition of the area of each Authority, the nomination and appointment of Members, their term of office and the selection process.

OBJECTIVES

To facilitate the establishment of Local Authorities

BACKGROUND

The Local Government Act and relevant Ministerial Guidelines require the Council to establish and maintain local authorities with effect from 1 July 2014. To achieve this the Council needs to have in place a policy which sets out how local authorities are to be established.

POLICY

Establishing the Area of Each Local Authority

That the area for each local authority be defined as the community/township in which the local authority is based and other areas occupied by those Council residents who identify with that community/township for accessing services or for cultural reasons.

Number of Appointed Members

That as a general principle each Local Authority will have a maximum of seven (7) appointed members.

For the appointment of appointed members of the initial Authorities, subsequent Authorities and casual vacancies the following procedures will apply:

- The CEO will call for nominations which must be advertised and promoted by appropriate means to ensure that residents of the relevant area are aware of it.

POLICY



- A period of twenty-eight (28) days' notice must be given for nominations to be received.
- Persons ordinarily resident in the Local Authority area who are over the age of eighteen are eligible to be nominated.
- Nominations are to be made on a form approved by the CEO.
- Nominations are to be made by two people over the age of eighteen (18) who are ordinarily resident in the area of that Local Authority.
- The nomination form must include a signed statement by the person being nominated indicating that he or she consents to the nomination and is eligible to be appointed.
- Nominations are to be returnable to an Officer of the Council nominated by the CEO who is working in the area of the Local Authority (the Receiving Officer).
- On receipt of a valid nomination the Receiving Officer shall immediately transmit an electronic copy to the CEO.
- A person who has been nominated may withdraw his or her nomination at any time by notice in writing to the Receiving Officer who will then advise the CEO.
- As soon as practicable after the close of nominations, the CEO shall call a meeting of the Selection Panel for the purpose of considering the nominations received and making recommendations to Council for consideration at the first ordinary Council meeting after the close of nominations.

The Selection Process

A Selection Panel will be appointed for each Local Authority comprising: The CEO as Chairperson; Two Councillors from the Ward in which the authority is located; The Mayor or Mayor's nominee; and, a nominee of the CEO.

The Selection Panel will consider nominations and make recommendations to the first ordinary meeting of the Council to be held after the close of nominations.

Selection Panels need not physically meet – business can be conducted using electronic or other means at the Chair's discretion.

Term of Appointment

Appointments to the Local Authorities are for a term of two (2) years

Vacancies

An appointed membership position becomes vacant when an appointed member resigns in writing or the appointment is revoked by the Council. Council will give consideration to revoking the appointment of an appointed member where an appointed member is absent from two consecutive meetings of that Authority.

Appointments of the selection panels

- That (maximum of two positions) be appointed to the Selection Panel for the Ali Curung Local Authority
- That (maximum of two positions) be appointed to the Selection Panel for the Arlparra Local Authority
- That the Ward Councillor and a nominee of the Ward Councillor (maximum of two positions) be appointed to the Selection Panel for the Alpurrurulam Local Authority
- That (maximum of two positions) be appointed to the Selection Panel for the Ampilatwatja Local Authority

POLICY



- That (maximum of two positions) be appointed to the Selection Panel for the Elliott Local Authority
- That (maximum of two positions) be appointed to the Selection Panel for the Tennant Creek Local Authority
- That (maximum of two positions) be appointed to the Selection Panel for the Wutunugurra Local Authority

RISK MANAGEMENT

In the implementation of the Barkly Regional Council policy development, all Elected Members, employees, Local Authority Members, Council Committee Members, communities and stakeholders are encouraged to communicate any risks they perceive to the Chief Executive Officer.

REFERENCES

Local Authorities Operations Policy

LEGISLATION & STANDARDS

Local Government Act (NT) – Section 48 – 53F
Guidelines 8

LINKS

https://legislation.nt.gov.au/LegislationPortal/Acts/By-Title#header_act_acc_L

RESPONSIBILITY & DELEGATION

CEO

EVALUATION AND REVIEW

Policy reviewed prior to each periodic election. Review date 30 June 2021

**OTHER BUSINESS**

ITEM NUMBER	15.5
TITLE	Graffiti Policy
REFERENCE	222152
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION

That the Local Authority

- a) Receive and note the report.

SUMMARY:

This report addresses the requirement to create and adopt a Graffiti Removal Management Plan in conjunction with the Graffiti Policy.

BACKGROUND

Several significant graffiti hotspots have been identified in the Barkly Region.

Council recently purchased a Graffiti removing chemical (*Strip Ease*) that is under trial in our Infrastructure department. Early indications are very positive with most graffiti being removed. Council has also received expert advice on special hardware using steam that will complement the removal process – this plant will be purchased before the end of November.

Council staff will conduct a graffiti removal schedule which will eventually be integrated into a Graffiti Removal Management Plan. This document will identify the hotspots, the extent of the graffiti and a schedule for removal.

Graffiti spotting can be initiated and reported by staff members working on a street sweeper and garbage truck. Members of the community will be encouraged (on Council's website) to spot and report the presence of graffiti in the community.

ORGANISATIONAL RISK ASSESSMENT

The risks identified are minimal and relative to the chemical composition of *Strip Ease*. It is compulsory that crew wear appropriate PPE (personal protective equipment) of gloves and face mask, when working with *Strip Ease*. Safety instructions for the use of this chemical are found in the MSDS (material safety data sheet) for *Strip Ease*.

BUDGET IMPLICATION

Cost to hardware estimated at \$7,000; cost of chemicals \$12.50 per litre; cost of labour – plan to use Work Camp/CDEP under Council supervision.

ATTACHMENTS:

- 1 graffiti removal.pdf

[MENU](#)[SEARCH](#)

Services

[Trades & Services Directory](#)[Graffiti Removal and Prevention](#)[Waste Management](#)[Rates](#)[Fees and Charges](#)[Disability Permit Form](#)[Facility Hire](#)[Purkiss Reserve](#)

GRAFFITI REMOVAL AND PREVENTION

Graffiti on Council Property

Council has a standard practice to remove graffiti off council-owned property within 24 hours of being reported. This includes council buildings, parks, playgrounds, fences, signs, roads and footpaths.



Council also removes graffiti from fences that face council-owned property such as parks, reserves and laneways. Private fences facing on to footpaths are the responsibility of the resident/business.

Council regularly checks its property and structures for general maintenance and to remove any graffiti. A more rapid removal response reduces the likelihood of its recurrence.

Instances of graffiti on council-owned property can be reported to the Council on [8962 0000](tel:89620000) or by emailing reception@barkly.nt.gov.au.

Graffiti on Private Property

Graffiti removal on private property is the responsibility of the property owner and should be reported to them directly. If uncertain, please contact the council.

Council may be able to assist in providing advice on graffiti removal and prevention to residents/businesses.

Tips to removing graffiti:

- Removing graffiti is usually not a difficult task, particularly if the damage has been done recently. Act early and you can achieve good results.

- Remove graffiti with a brush or scourer and soapy water or try rubbing with Turps or Meths.
- Paint over graffiti, it's quick, cheap and simple. Keep a supply of the matching paint to quickly reapply if graffiti reappears.
- If the above do not work, chemical measures may be necessary.

Graffiti prevention

The following strategies can help to prevent graffiti:

- **Vegetation:** Shrubs and bushy plants near buildings help restrict access to walls or views into buildings.
- **Lighting:** A well-lit area may deter vandalism.
- **Paints and coatings:** Always keep extra paint of the same colour as your walls, fences and other painted surfaces.
- **Graffiti resistant surfaces:** Try to avoid plain, smooth surfaces or fences.
- **Securing your property:** Secure items such as benches, barbecues and wheelie bins so they can't be used to gain access to walls or rooftops.

The best way to manage graffiti vandalism in our community is for residents and business owners to remove graffiti immediately after it appears on their property.

Home address

41 Peko Road
Tennant Creek
NT 0860

Postal address

PO Box 821
Tennant Creek
NT 0861

Contact us

Phone: [08 8962 0000](tel:0889620000)
Fax: 08 8962 1801
Email: reception@barkly.nt.gov.au

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OTHER BUSINESS

ITEM NUMBER 15.6
TITLE Animal Management
REFERENCE 222522
AUTHOR Mark Parsons, Operations Director

RECOMMENDATION

That the Authority

- a) Recommend to Council that \$15,000 of funds allocated to the Arlparra Local Authority be used for Animal Management activities as described below.

OR

- b) Decline the request to allocate Arlparra Local Authority funds toward Animal Management.

SUMMARY:

Animal Management seeks \$15,000 to primarily assist with BRC and Canberra Mob who have been active in Utopia for the past 5 years.

BACKGROUND

An active de-sexing program reduces animal numbers and generally leads to animal health improvements and reduces the number of dogs roaming the streets.

Currently there are limited sources of funding available and Council is actively seeking alternate and ongoing funding sources to assist in the animal management programs.

ISSUE/OPTIONS/CONSEQUENCES

Lack of funding will impact on animal numbers and general health of the community.

CONSULTATION & TIMING

ATTACHMENTS:



OTHER BUSINESS

ITEM NUMBER 15.7
TITLE Next Meeting Date
REFERENCE 229188
AUTHOR Mark Parsons, Operations Director

RECOMMENDATION

That the Authority

- a) Receive and note the report
- b) Confirm the date of the next Arlparra Local Authority meeting be held on the first Wednesday of every month

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

There are no attachments for this report.