BARKLY REGIONAL COUNCIL

OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!
We will be engaged and have regular opportunities to listen.
We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.
Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.
We are a responsible Council.
We will be a responsive Council.
We want to empower local decision making.
We want to ensure that our services are sustainable and that our region has a standard consistent level of services.
We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.
We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.
We need to be realistic, transparent and accountable.

AGENDA
ELLIOTT LOCAL AUTHORITY MEETING

THURSDAY, 6 DECEMBER 2018

Barkly Regional Council's Elliott Local Authority will be held in Council Conference Room on Thursday, 6 December 2018 at 10:30am.

Steven Moore
Chief Executive Officer

AGENDA

ITEM	SUBJECT	PAGE NO

MEETING TO COMMENCE WITH ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

1 OPENING & ATTENDANCE

1.1 Authority Members Present
1.2 Staff and Visitors Present
1.3 Apologies To Be Accepted
1.4 Absent Without Apologies
1.5 Resignations
1.6 Disclosure of Interests

2 CONFIRMATION OF PREVIOUS MINUTES

2.1 Confirmation of Previous Minutes 4

3 ACTION ITEMS FROM PREVIOUS MEETING

3.1 Action Items from Previous Minutes 11

4 AREA MANAGERS REPORT

4.1 Area Managers Report 15

5 LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

6 CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

6.1 Ceo Report for Elliott 33

7 BRC'S RESPONSE TO LA ISSUES RAISED

Nil

8 SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

9 LATEST FINANCIAL QUARTERLY REPORT

9.1 Monthly Finance Report 35

10 REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

11 ANY RELEVANT COMMUNITY PLAN OF THE REGIONAL COUNCIL OR LOCAL AUTHORITY

Nil

12 THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

Nil

13 THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

14 THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

15 BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

16 OTHER BUSINESS

16.1 Refurbishment of the Elliott Tennis Courts 37
16.2 Anzac Shade Sale Decion on Quotes 39
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16.4 Confirmation of Next Meeting Date 45
16.5 Tidy Towns Australia Presentation 46

17 VISITOR PRESENTATIONS

17.1 Local Authority Roles and Responsabilities 65

18 QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

19 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 2.1
TITLE Confirmation of Previous Minutes
REFERENCE 261774
AUTHOR Shelley McDonald, Area Manager - Elliott

RECOMMENDATION

That the Authority

a) Confirm the minutes of the meeting held on the 1 of November as a true and accurate record.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1⇩ Elliott Minutes 1.11.2018.pdf

BARKLY REGIONAL COUNCIL

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We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.
We need to be realistic, transparent and accountable.

MINUTES

ELLIOTT LOCAL AUTHORITY MEETING

THURSDAY, 1 NOVEMBER 2018

The Elliott Local Authority of the Barkly Regional Council was held in Council Conference Room on Thursday, 1 November 2018 at 10:30am.

Steven Moore
Chief Executive Officer

Meeting commenced at 10.32am with Christopher Neade as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Christopher Neade - Chairperson
Bob Bagnall
Mona Rennie
Jane Evans
Kevin Gaskin

1.2 Staff And Visitors Present

Shelley McDonald – Area Manager BRC
Dianne Jones –Health Manager BRC
Kiriana Thackeray – Library/Safe House Team Leader BRC
Moira Skinner – Director of Community Services BRC
Lee Kirschner – Regional Community Service Manager BRC
Joe Carter – Barkly Regional Manager DHCD
Brian McClurg – Project Manager DHCD
Derek Zhu – Property contract Manager DHCD
Kevin Gaskin – Principal Elliott School
Heather Wilson – Community Member Traditional Owner
Blossom Buckland- Remote Alcohol & Other Drugs Worker Elliott

1.3 Apologies To Be Accepted

Gordon Jackson
Jody Nish – Deputy Chairperson
Ray Aylett
Jason Thackeray

1.4 Absent Without Apologies

NIL

1.5 Disclosure Of Interest

NIL

There were no declarations of interest at this Elliott Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That the Authority

a) Confirm the minutes of the meeting held on the 11th of November as a true and accurate record.

RESOLVED
Moved: LA Member M Rennie
Seconded: Chairperson C Neade **CARRIED UNAN.**
Resolved ELA 1/18

3. ACTION ITEMS FROM PREVIOUS MEETING

3.1 ACTION ITEMS FROM PREVIOUS MINUTES

MOTION

That the Authority

a) Receive and note the report.

b) Confirm all completed items and remove them from the action list.

13a. 10.45am Kiriana Thackeray Library/Safe House Team Leader was asked to Leave the Meeting by Moira Skinner to speak on the Safe House, Kiriana returned to the meeting at 11.09am

13b. Moira Skinner to write a letter to Youth Outreach in Tennant Creek to ask them what services they provide to Elliott if any.

17. LA members asked if the Anzac Memorial Shade Sail project could be placed on the Action list with a time frame of completion.

18. LA members asked that the new Football Oval construction be put on the Action List to get an upgrade each meeting of the progress.

19 LA Members asked that the Barkly Regional Council House at 17 Buchanan street be put on the Action list with a monthly update and also a completion date.

20 LA Members asked for the Park across the road from the Council office concerning lighting be put on the Action List with a time frame.

21 LA members asked for the Library upgrade be put on the Action List

RESOLVED
Moved: LA Member B Bagnall

Seconded: LA Member M Rennie **CARRIED UNAN.**

Resolved ELA 2/18

3.2 QUOTE FOR PLAQUE

MOTION

That the Authority

a) Receive and note the report.

b) Approve the quote and action the purchase of the plaque.

RESOLVED
Moved: Cr. J Evans

Seconded: LA Member B Bagnall **CARRIED UNAN.**

Resolved ELA 3/18

4. AREA MANAGERS REPORT

4.1 AREA MANAGERS REPORT

MOTION

That the Authority
a) Receive and note the report.

RESOLVED
Moved: **Chairperson C Neade**
Seconded: **LA Member M Rennie**
CARRIED UNAN.
Resolved ELA 4/18

4.2 CEO REPORT ELLIOTT

MOTION

That Council
a) Receive and note the Report

RESOLVED
Moved: **Cr. J Evans**
Seconded: **LA Member B Bagnall**
CARRIED UNAN.
Resolved ELA 5/18

5. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

6. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

Nil

7. BRC'S RESPONSE TO LA ISSUES RAISED

Nil

8. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

9. LATEST FINANCIAL QUARTERLY REPORT

9.1 LATEST FIANNCIAL QUARTERLY REPORT

MOTION

That the Authority
a) Receive & note the report

RESOLVED
Moved: **LA Member M Rennie**
Seconded: **LA Member B Bagnall**
CARRIED UNAN.
Resolved ELA 6/18

10. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

11. ANY RELEVANT COMMUNITY PLAN OF THE REGIONAL COUNCIL OR LOCAL AUTHORITY

Nil

12. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

Nil

13. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

14. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

15. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

16. OTHER BUSINESS

16.1 CONFIRMATION OF NEXT MEETING DATE

MOTION

That the Authority

a) Confirm the next Elliot LA meeting to be held on the 6th of December.

RESOLVED
Moved: LA Member M Rennie

Seconded: Cr. J Evans **CARRIED UNAN.**

Resolved ELA 7/18

17. VISITOR PRESENTATIONS

17.1 DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

MOTION

That the Authority

Receive the update from Brian McClurg and Joe Carter concerning Town Camp Infrastructure.

a) Brian McClurg gave an overview of the new Housing Program, answering many questions from the LA members as well as other visitors, he said that the Tender will go out in the next couple of weeks for approx.. 4 weeks and then the upgrades can start, he also stated that he was going to put a rush on House 26 and 30 North camp to get them done first so they could be available for temporary housing.

RESOLVED
Moved: Cr. J Evans

Seconded: LA Member M Rennie **CARRIED UNAN.**

Resolved ELA 8/18

18. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

19. CLOSE OF MEETING 12.22pm

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Elliott Local Authority Meeting HELD ON Thursday, 1 November 2018 AND CONFIRMED Thursday, 6 December 2018.

_____ _____

Chair

Shelley McDonald
Area Manager

ACTION ITEMS FROM PREVIOUS MEETING

ITEM NUMBER 3.1
TITLE Action Items from Previous Minutes
REFERENCE 261768
AUTHOR Shelley McDonald, Area Manager - Elliott

RECOMMENDATION

That the Authority

a) Receive and note the report.
b) Confirm all completed items and remove them from the action list.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1⇩ Elliott November action list.pdf

BARKLY REGIONAL COUNCIL

ELLIOTT LOCAL AUTHORITY ACTION LIST

Updated 06 December 2018

ITEM NUMBER	MEETING DATE	TASK / PROJECT	ACTIONS TO BE TAKEN	BUDGET SOURCE	ACTION LEADER	COMPLETED/STATUS
1	25 August 2014	**Cemetery Beautification**	Graves to be marked and documented / burial register updated.	BRC/CDP	AM	A further update will be given at next meeting, in 2019 this project will be reviewed at this time.
2	9 May 2017	**Request a bigger sign to be placed for the Library**	Seek Approval and funding to erect a bigger Library Sign	BRC	AM Librarian	This Sign is ready to be installed.
3	06 June 2017	**House 8 Lewis Street**	That BRC actions repairs to House 8/16 Lewis Street – Demountable Buildings were suggested during the meeting.		BRC	Barkly Regional Council have made the decision to demolish this building, once all the asbestos is removed.
4	3 April 2018	**Town Sign**	A/M to order town signs	Operational	AM	This sign is ready to be installed
5	3 April 2018	**Airstrip Shelter**	CDP to give a starting date on erecting airstrip shelter by next meeting	CDP	AM	Will start build early next year?
6	05 July 2018	**Footpath Extension**	Barkly Regional Council to Investigate Extending the Footpath from the corner of McRae street to the Corner of Bray street and the repair or replacement of the footpath from Bray street to Buchanan street.		BRC	Area Manager to draft a letter for the Mayor to approve.
7	05 July 2018	**Jimmy Rennie Reserve**	BRC to do costing on the Golf Course, Tennis Courts and Mini Golf Course to seek funding to upgrade the area.		BRC	Quote received from 1 contractor, LA to decide if LA budget to pay for this.
8	05 July 2018	**Main Park Upgrade**	LA funding the Main Park Upgrade, installing a toilet Block and BBQ with Shelter.	LA Funds	BRC	Awaiting Building permit before Contractors can complete works.
9	05 July 2018	**Waterpark**	BRC to obtain quotes to install a shade structure, seating with shelter and Landscape the Area as part of the Water Park upgrade		Area Manager	Quotes Obtained, BRC to seek appropriate Grant to complete works. This Project will go on the

BARKLY REGIONAL COUNCIL

ELLIOTT LOCAL AUTHORITY ACTION LIST

Updated 06 December 2018

10	02 August 2018	**Town Camp Fencing**	BRC to write a letter to the department seeking funds to repair town camp fences.		BRC	Letter has not been written due to Area Manager being on Leave will report at next meeting.
11	02 August 2018	**North Camp Basket Ball Courts**	Apply for funds to upgrade the Basket Ball Courts in North Camp, to repair the lighting, fencing and surface, Adjustable backboards, Grandstands and toilets were added to the list of things the LA would like built.	Community Benefit Funds	AM	Quotes are to be sort and project to be placed on 5 year infrastructure plan.
12	11 October 2018	**Sobering up shelter**	LA has asked for someone to look into the possibility of a sobering up shelter to be built in Elliott.			Ongoing.
13	1 November 2018	**Anzac Memorial Shade Sail**	LA members have asked for a Shade structure to be put up at the Anzac Memorial		BRC	Quotes have been obtained and LA to decide if the project will be paid out of LA funds or wait on the 5 year infrastructure Plan.
14	1 November 2018	**Football Oval**	Construction of new football over time frame and update	Grant Funding	BRC	Mark Parsons to give a verbal update
15	1 November 2018	**17 Buchanan street House**	Update and time frame of works completed	Operational	BRC	This Project will start in the new year, no finish date at this time.
16	1 November 2018	**6 Brown Street**	Update on lights and completion date	Operational	AM	Purchase Order has been done and Lights have been ordered, awaiting update on installation time frame.
17	1 November	**Library Upgrade**	Update and completion date	Grant Funding	AM	Project completed final inspection to be done Thursday 6th December

AREA MANAGERS REPORT

ITEM NUMBER 4.1
TITLE Area Managers Report
REFERENCE 261769
AUTHOR Shelley McDonald, Area Manager - Elliott

RECOMMENDATION

That the Authority

a) Receive and note the reports.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1⇩ Elliott Area Managers Report - November 2018.pdf
2⇩ Elliott Community Library and Safe House Report November.pdf
3⇩ Elliott Sport _ Rec Report November 2018.pdf
4⇩ Aged Care November 2018.pdf

BARKLY REGIONAL COUNCIL

AREA MANAGER REPORT – ELLIOTT

Month – November 2018

GENERAL:

- Local Authority Meeting
- Jody Nish Attended the workshop on Local Decisions Making in Tennant Creek on behalf of the Elliott Local Authority
- We have two participants on Community work, one has done his hours with the Municipal team and the other is doing her hours at the main office and the Library.

HIGHLIGHTS:

- The Sport & Recreation building upgrades – Everything is now complete, except the removal of the evaporative units on the roof, just awaiting Barkly Plumbing to arrive and do this job then the project is complete.
- The Library Building upgrades have started, The Toilets have been refurbished, the ceiling has been lowered and at time of this report, we are just waiting for the screens on the windows to be replaced.

ISSUES:

- The Area Manager Vehicle was broken into this month at Shelley's house; they perpetrators smashed the passenger side window, and stole power cards and cash in an envelope from the console.
- Staff housing - 8 Lewis Street Barkly Regional Council have decided that this house will have to be demolished once the asbestos fibro sheeting is removed; a quote has been obtained for the removal of the asbestos, Barkly Regional Council will seek to find funding to be able to demolish this house.
- House 26 and 30-North Camp – these two houses will be renovated with the $5m upgrades ear marked for the camp housing next year.
- Dozer has been fixed we are just waiting for the truck to be available to return it to Elliott.
- The insurance company has written off the Aged Care Ute that was stolen from the Depot yard in April, BRC have provided another Ute to Elliott and the Aged Care has the AM old vehicle.
- Fibro Cement sheeting has been illegally dumped at the Elliott Landfill we do not know who has dumped it at the Landfill, as it was placed in the bay over a weekend, this will be removed in a safe and timely manner.

BARKLY REGIONAL COUNCIL

ADMINISTRATION	All running well, Admin staff are completing all tasks and are doing a terrific job 100 hrs
CENTRELINK	All running well, 38 hrs
DEPOT	Municipal staff are installing a new sprinkler system to the rest of the Park area, then the whole park will be lawn, all other regular jobs are being done weekly 15 hrs
ESSENTIAL SERVICES	All Duties have been completed this month ESO staff are preparing for the handover of the contract to Power Projects from Katherine. 20 hrs
SPORT & REC	All running well, See attached report from the Team leader. 15 hrs
AGED CARE	All running well, See attached report from the Team leader. 10 hrs
NIGHT PATROL	The Night Patrol is not running at the moment due to having no staff 2 hrs
HOMELANDS	Housing Team working well, the usual repairs on door replacing, leaking taps and electrical issues etc 30hrs
SAFE HOUSE	All running well, See attached report from the Team leader 4 hrs
WATERPARK	The Waterpark has had a complete service and is now running well Area Manager doing training with new staff to ensure it is all running smoothly and testing is done correctly 15 hrs
LIBRARY	Running really well, See attached report for the Team Leader 4 hrs
PLAY GROUP	Nil

OTHER:

- I would like to thank everyone who stepped up while I was away sick, the Elliott office ran smoothly thanks to staff and visiting acting Area Managers, I am very thankful that we have such great staff in Elliott, and would like to thank all staff for their support while I was sick.
- ESO contract will handover to Power Projects on Monday the 3 December 2018, ESO staff are preparing for the handover of the contract.

BARKLY REGIONAL COUNCIL

Elliott Community Library

November 2018 Report

Library Statistics

November 2018	
Adults:	44
Children:	58
Internet use:	25
Total patronage:	102
Daily Average:	10.74
Item Circulation:	16

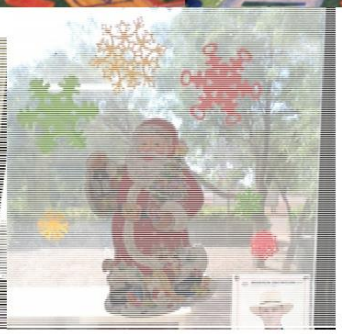
Activities

1. Elliott School visits Elliott Library start from October 22nd.
2. Kiriana on leave from November 7th -16th.
3. Becca on leave from November 5th -7th.
4. Due to the renovation, library closed from November 1st-23rd. Renovations have partly concluded, as of Tuesday 20th.
    - Waiting on electrician to install lights and fans in the main library area and install new light switch in the women's toilet.
    - Women's toilet: small hole repaired on the basin
    - Unisex toilet: install of toilet roll holder
    - Main library area: crim mesh installed over the Perspex window of the entry door
5. Becca trained in the Tennant Creek Library from November 13th-16th.
6. Patrons have donated 7 books and library received 2 new books from Northern Territory Library.
7. Becca worked in the Elliott Council Office from November 8th -12th, we decorated the office for Christmas.

AT A GLANCE

TASK	DESCRIPTION	TIME FRAME	NOTES
Adult Literacy	Course In draft	January 2019	
FaFT (5 children)	Class cancelled due to staffing issues		
Pre School (5 children)	Yoga, story time, art and craft Halloween theme	On going	
Transition to year 1 (8 children)	Yoga, story time, art and craft Halloween theme	On going	
Year 2&3 (12children)	Yoga, story time, art and craft Halloween theme	On going	
Year 4&5 (10 children)	Yoga, story time, art and craft Halloween theme	On going	
Year 6-9 (12 children)	Scavenger hunt	On going	
School of Languages and Cultures, The University of Queensland	7 copies of their new publish books -"Jingulu and Mudburra Plants and Animals" and "Marlangayi-Freshwater Mussels" which they researched in Elliott.	On going	
Kids Club	Daily craft sessions	On going	
Clinic- Blossom Buckland	No sessions recorded this month	On going	
Roger Wine (Centre Desert Training)	No sessions recorded this month	January 2019	

Elliott School classes



Christmas Decorations

Library upgrade clean up

Library Wish list

1. Elliott Library stamp for books.
2. Price for printing and laminating.
3. Security Cameras.
4. Secure fence around perimeter of the library.

Safe House

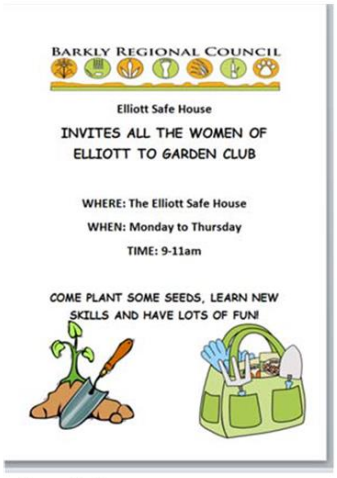
1. Kiriana on leave from November 7th -16th
2. Safe House has received a large donation of recipe books from Karen's Kitchen Tennant Creek
3. Tuesday 13 November- Damage to the safe house outside tap. Intruders also damaged the front garden and ornaments. PROMIS number: 8796567
4. Safe House computer has stopped working. This happened when Kiriana was on leave. Area manager had alerted IT to this. Kiriana is using the computer at the main council office in the mornings to check emails and write reports.

Smashed backyard tap

AT A GLANCE

PROJECT NAME	DESCRIPTION	TIME FRAME	NOTES
Fundraising	Donation sales Christmas Raffle	On going Drawn 14/12/18	**Fundraising Total: $344.00**
Craft mornings	Posters have be put around town about craft mornings at the Safe House	Monday to Thursday from 9-11am	
Garden Club	Seeds have been sown, Garden Club has been promoted throughout town	On going	
FaFT Group	Safe House will be hosting a Christmas party Tuesday 4th December. Planning has started for this	Tuesday 4th December	
Women's group (Yarning group Long Reach)	Long Reach visits every first Friday	Every 2nd and 3rd Friday of the month, from 10-	

		12pm	
Women's group	Pamper craft and morning tea. This will be with other organisations, TC women's refuge, SARC-TC hospital and FaFT Elliott) great opportunity for other organisations to come present to the women, have craft sessions and then a light morning tea	1st Friday of every month 10-12pm	
Safe House Brochure	Still in draft. Will include services, important contact names and numbers	Printed: January 2019	



Posters promoting Crafts and Garden club

Safe House Wish list

1. Repairs to the external panels of the Safe House vehicle
2. Secure fence around perimeter of the Safe House
3. **New computer**

ELLIOTT
SPORT & RECREATION
REPORT
NOVEMBER 2018

Infrastructure	Equipment Needed
Lighting for carpark area that can be turned on and off as needed. Grass around waterpark Kulumindi written on the building	-printer (with photocopier and scanner) -office drawers/filing cabinet (lockable) -bigger desk -new troopie – aircon vents not working, seats ripped

Positives & Highlights	Negatives
Elliott mens cricket team played in the Ross Williams Shield Cricket competition in Tennant Creek. Disco	

Upcoming events

-Basketball competition in Tennant Creek on 1st December
-School holiday program starting 17th December

BARKLY REGIONAL COUNCIL

NIGHT PATROL
LOCAL AUTHORITY REPORT

COMMUNITY: Elliott

Date: 06/12/2018

Graduation photo of night patrol officer in the Barkly region

Elliott Staff Members

Team Leader: Vacant

Night Patrol Officer: Kaylene Johnson

Night Patrol Officer: Justin Morton

Night Patrol Officer: Kenny Philomac

BARKLY REGIONAL COUNCIL

NIGHT PATROL
LOCAL AUTHORITY REPORT

Hours of Operation: Monday to Friday 6pm – 11pm

Brief:

It was a great achievement to see the night patrol officers graduate on the 15th November 2018 each receiving their Certificate 111 in Night Patrol Operations.

Elliott had 2 past staff member's graduates they were both

Josiah Nugget

Bonita Farrell.

Night patrol management are very proud of their night patrol team past and present.

Elliott has been unique in employing and maintain staff members, sourcing out potential staff members and trying to encourage local community members to step up and help be part of the solutions in Elliott.

Since the last LA meeting Zone Manager has been working closely with Adam Hodgkiss (CDEP) in finding participants whom are deemed job ready.j

Elliott continues to be a little tough with all the amount of break and enters that are happening and it has been reported (verbally) that they are kids now seen sitting with family members in or near the drinking area in the last few months.

The Elliott night patrol has walked through the tough times again.

BARKLY REGIONAL COUNCIL

NIGHT PATROL
LOCAL AUTHORITY REPORT

The new team of night patrol will be learning/focusing on the process of completing of incident reports and have also been requested in reporting on continuing issues within the community.

The new staff members of night patrol team have also been directed to complete incident reports when they are moving around the community.

The Tennant Creek office has received reports and we are continuing to support the night patrol staff to getter stronger and feeling a lot more comfortable in reporting issues which is happening on community.

We are also coming up to the Christmas festive season…. We will still maintain operations of night patrol on your community with smaller number of staff on the ground during this time.

The management of night patrol would like to request the local Authority members to support/encourage your family to seeking to find a team Leader for the Night Patrol Team.

The management of night patrol would also like to thank the community members and the Local Authority members for the continuing support in maintaining the wellbeing and safety of the night patrol team.

If community have concerns in the community: they can also call the Tennant Creek office on 89620002 which is the night patrol base during office hours Monday to Friday. Night Patrol can also be contacted at night patrol office number 8964 1533 during the times of operational hours. Night Patrol can support people earlier by talking to them rather then waiting till family starts fighting.

BARKLY REGIONAL COUNCIL

NIGHT PATROL
LOCAL AUTHORITY REPORT

Guiding Principles for Night Patrol

- Deliver culturally appropriate assistance to Indigenous people at risk of either causing harm or being harmed, including children out after dark, intoxicated people, substance abusers, young people, victims of violence and the homeless
- Recognise that all individuals have the right to be safe in the community
- Recognise that the whole community, not solely the Community Night Patrol, has a responsibility to work towards the prevention of anti-social, destructive and illegal behaviours
- Promote the Project and enhance access to social, health and community service through partnerships and relationships with other service providers
- Be ware of and responsive to the community safety needs and priorities of the communities

Staffing:

We have 3 staff members currently employed.

1 x local lady

2 male staff are from other communities that have offered to work in Elliott during the build up to Christmas. We welcome the support from the staff members as we continue working with CDEP hoping to have job ready participants in the near future re: recruiting.

BARKLY REGIONAL COUNCIL

NIGHT PATROL
LOCAL AUTHORITY REPORT

Office:

Nothing to report….

Vehicle:

The night Patrol vehicle is on community and can be contacted on channel 40 while moving around the community.

Training:

The night patrol team will continue to attend training with Central Desert Training…..

Certificate III in Operations in night patrol training will recommence March 2019 of next year for ongoing and new staff members.

Graduation….

Bonita and Josiah – Both past Night Patrol Officers was also invited to attend the graduation ceremony in Tennant Creek but due to personal reasons they was unable to attend.

The night Patrol management would like to acknowledge Bonita Farrell and Josiah Nugget for their effects, overall commitments to their families and for completing their certificates while working in such an important working role for their community.

Well done Bonita and Josiah …. on being recognized for this award…….

Zone Manager: George Peckham

Contact details:

Office: 89620002 Mobile: 0417249226

CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

ITEM NUMBER 6.1
TITLE Ceo Report for Elliott
REFERENCE 261930
AUTHOR Mark Parsons, Operations Director

RECOMMENDATION

That Council

a) Receive and Note the Report

SUMMARY:

- Three Local Authority meetings took place this month, these were Elliot, Alpurrurulam and Wutunugurra. Ali Curung and Ampiliwatja were called off due to sorry business and Arlparra are still waiting on receiving applications to join the Local Authority, there is currently only two active members.

- We are still advertising for Local Authority Members at Arlparra as we are down to only two people on the LA. This LA has not functioned for a long period of time, we are still trying to work with our representative on the ground to improve the situation.

- All Local Authorities were represented at a decision making workshop in Tennant Creek this month. This is an NTG initiative that we assisted to coordinate. All the Local Authority members that attended gave good feedback about Local Decision Making and we hope this will have positive effects on the Communities. I will be involved in follow up talks around this with the LA's in December.

- Ali Curung has seen unrest again this month with fighting breaking out. I have been coordinating with our Area Manager to ensure all our staff are safe. We had some of our staff come into to Tennant Creek with their children as a precaution. A big thank you to Tim Hema, our AM as he said he would stay to ensure the safety of our local staff and infrastructure on community, he also ensured essential services continued to be delivered, including power.

- I am working in with the Mediation team from the Community Justice centre in Darwin to organise mediation training for Ali Curung. I have advised them of the situation in the Community and we will work with them, MP&C and NTG to organise a suitable date for the training to resume.

- The last two Months have been very disruptive on the Communities with a lot of sorry business and other factors affecting a lot of our core services. The Area Managers and I are still in contact on a daily basis to ensure that the communications between Tennant Creek and the surrounding Barkly Communities are kept open at all times. Through this we can minimise the effect it has on our Council services.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION
<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

LATEST FINANCIAL QUARTERLY REPORT

ITEM NUMBER 9.1
TITLE Monthly Finance Report
REFERENCE 261770
AUTHOR Gary Pemberton, Finance Manager

RECOMMENDATION

That the Authority
a) Receive and note the report.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:
1⇩ Monthly Finance Report.pdf

Barkly Regional Council
Local Authority Allocation
Project: 405 Elliott

			Budget	Income and Expenditures			
				2016-2017	2017-2018	2018-2019	Total
INCOME							
LA Grants Received							
	Grants Received		192,380.18	$ 49,454.00	$ 51,150.00		$ 192,380.18
	INCOME TOTAL		**192,380.18**	**$ 49,454.00**	**$ 51,150.00**	**$ -**	**$ 192,380.18**
Approved Minutes		**Expenditure Date**					
EXPENDITURE							
LA Funding Expended							
Aug-15	Hart Sport	**Oct-15**	4,450.91				$ 4,450.91
Aug-15	Water Park	**Jun-16**	87,500.00	$ 174.73			$ 87,500.00
Feb-17	Anzac Day	**Apr-17**	1,000.00	$ 1,000.00			$ 1,000.00
Feb-18	Anzac Day	**Mar-18**	1,000.00		$ 1,000.00		$ 1,000.00
Apr-18	Elliott Entrance Signs	**Apr-18**	7,245.45		$ 7,245.45		$ 7,245.45
May-17	Elliott Main Park Refurb (BBQ, Public Toilet)	**Jul-18**		$ 29,318.19			$ 29,318.19
LA Funding Committed							
May-17	Elliott Main Park Refurb (BBQ, Public Toilet)	**Refer Above**	49,279.27	$ 18,961.08	$ 1,000.00		$ 19,961.08
Jul-18	Bessie Bathern Plaque (Uncosted)						
	EXPENDITURE TOTAL		**150,475.63**	**$ 49,454.00**	**$ 9,245.45**		**$ 150,475.63**
			41,904.55	**$ -**	**$ 41,904.55**	**$ -**	**$ 41,904.55**

Balance of funds to b We Certify, in accordance with the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be

Attachment 1

OTHER BUSINESS

ITEM NUMBER	16.1
TITLE	Refurbishment of the Elliott Tennis Courts
REFERENCE	261949
AUTHOR	Shelley McDonald, Area Manager - Elliott

RECOMMENDATION

That the Authority

a) Reject the quote and ask Barkly Regional Council to seek a grant.

SUMMARY:

A quote has been obtained to refurbish the Elliott Tennis Courts, LA has asked for this to go on the 5 year infrastructure plan.

BACKGROUND

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

1⇩ Quote Tennis Courts.pdf

Triple P Contracting Pty Ltd

C/- Post Office,
ELLIOTT NT 0862

Lot 113, Stuart Highway, ELLIOTT NT

A.B.N. 93 164 643 645

A.C.N. 164 643 645

Quote

Invoice No.: 00000518

Date: 17/10/2018

Bill To:	Ship To:
Barkly Regional Council C/ Post Office Elliott NT 0862 Australia	Barkly Regional Council C/ Post Office Elliott NT 0862 Australia

DESCRIPTION	AMOUNT	CODE
Repair and replace Tennis Courts at Elliott		
Truck Hire	$1,100.00	GST
Tractor Hire	$440.00	GST
Labour	$792.00	GST
Supply of synthetic tennis turf, tennis posts and nets	$56,381.00	GST

Your Order No:

Customer ABN: 32 171 281 456

Terms: Net 30th after EOM

Comment:

Code	Rate	GST	Sale Amount
GST	10%	$5,337.55	$53,375.45

Freight:	$0.00 GST
GST:	$5,337.55
Total Inc GST:	$58,713.00
Amount Applied:	$0.00
Balance Due:	**$58,713.00**

Account Name: **TRIPLE P CONTACTING P/L**
BSB: **065-901**
Account No.: **1099 5857**

Remittance advice can be emailed to 'triplepcontracting@mail.com'

Page 1 of 1

OTHER BUSINESS

ITEM NUMBER	16.2
TITLE	Anzac Shade Sale Decion on Quotes
REFERENCE	261953
AUTHOR	Shelley McDonald, Area Manager - Elliott

RECOMMENDATION

That the Authority

a) Decline the quote and recommend Barkly Regional Council seek a grant.

SUMMARY:

To Install Shade Sails over the Anzac site to provide shade for tourists, community and for the Anzac memorial day. This will be added to the 5 year infrastructure list.

BACKGROUND

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

1 Quote Anzac Shade Cloth RC.pdf
2 Quote Anzac Shade Cloth HD.pdf
3 Anzac Shade Cloth Design.pdf

Recreational Concepts Australia

Monday, 29/10/2018

Barkly Regional Council
Shelley McDonald
Reference #6378

RE: Quote for Shade x 5 for Elliot

Hi Shelley

Thank you for the opportunity to quote the above.

I have priced up the following to be installed at Elliot

5 off 6m x 6m x3m N4 W50 Shade Structures
With
Ptfe thread and galvanized posts and rafters

Consisting of
2 off 6m x 6m x 3m 12 post co joined structures
1 off 6m x 6m x 3m 4 post structure

Shade colour TBA
Monotec 370 Shade cloth Australian made
HD retaining wire and fasteners
300mm anti vandal discs to all posts.

Total cost supplied and installed $47,300 plus GST

If we can be of further help or you wish to make further changes, please do not hesitate to call on the below numbers.

Keith S Anderson
Managing Director

Recreational Concepts Australia

PO Box 320 •Salisbury South DC SA • 5106 • ABN 68 130 324 551 • P: 1300 668 090 • info@rcaust.com.au • www.rcaust.com.au

Recreational Concepts Australia

Quote Terms and Conditions

1. This quote is strictly valid for 60 days from the date on this document.
2. While due care is taken by installers in excavation, it should be noted that all costs of locating &/or repairing underground services, will be the responsibility of the client.
3. Installation will be approx. 6 weeks from placement of order.
4. Rates and prices exclude GST.
5. Our quote is based on the works being conducted during normal working hours 7:30am to 3:00pm Monday thru Friday. Work outside these hours may be done by arrangement only and will result in variations for shift allowances and lighting etc.
6. Clear and unrestricted access to the worksite to be provided at all times.
7. Toilet facilities to be made available to Recreational Concepts Australia at no charge.
8. Parking to be provided on site at no cost to Recreational Concepts Australia.
9. We have assumed single phase power supplied free of charge within 25m of our work location.
10. Payment terms are 50% deposit with balance paid on practical completion
11. This quote is subject to Recreational Concepts Australia general terms and conditions of sale
12. Our lump sum price covers all works in the Scope of Works and assumes we will be awarded all items covered.
13. Additions or deductions to the scope of works exceeding +/- 10% will not be done as a pro-rata adjustment to the contract sum and will require separate negotiation and agreement on a variation value.
14. By placing an order with Recreational Concepts Australia you are agreeing to comply with the terms and conditions stated on this quotation.

Recreational Concepts Australia

PO Box 320 •Salisbury South DC SA • 5106 • ABN 68 130 324 551 • P: 1300 668 090 • info@rcaust.com.au • www.rcaust.com.au

ABN 33 142 861 612
*Harvey **Developments** NT Pty Ltd*
PO Box 4465 Alice Springs NT 0871
(p) 08 8952 4497 (m) 0422 145391 or 0457 769300
(e) harveydevelopments@bigpond.com

A.B.N 33 142 861 612
Harvey Developments NT PTY LTD Trading as
HD Carpentry and Construction
PO Box 1426 Tennant Creek NT 0860
Phone: 0422 145 391
Email: harveydevelopments@bigpond.com

Quote

Invoice No.: 00889554

Date: 7/06/2018

Bill To:

Barkly Regional Council
Post Office NT
Elliott NT 0862
Australia

Ship To:

Barkly Regional Council
Post Office NT
Elliott NT 0862
Australia

DESCRIPTION	EX AMOUNT	CODE
ATT: Shelley McDonald. Supply and Install shade structures as per the attached Sketch.	$86,572.73	GST

Customer ABN: 32 171 281 456

Terms: Net 7

Comment:

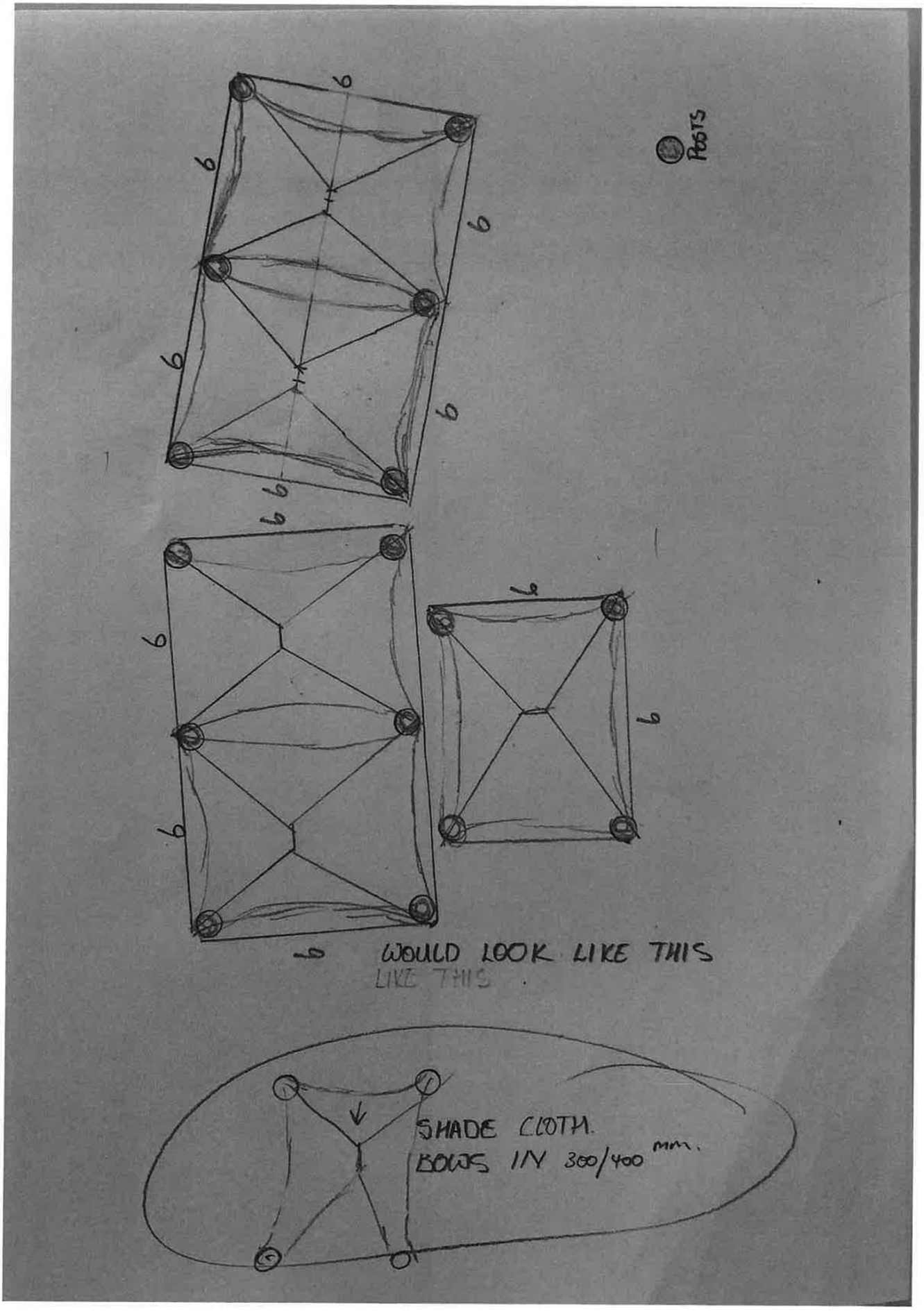
Code	Rate	GST	Sale Amount
GST	10%	$8,657.27	$86,572.73

Freight:	$0.00 GST
GST:	$8,657.27
Total Inc GST:	$95,230.00
Amount Applied:	$0.00
Balance Due:	**$95,230.00**

PAYMENT METHOD – DIRECT DEPOSIT OR EFT
ACCOUNT NAME: HARVEY DEVELOPMENTS (NT) PTY LTD
BSB: 065900
ACCOUNT NUMBER: 10534666

This Invoice is made under the Construction Contracts (Security of Payments) ACT N.T. 2004.

Page 1 of 1


POSTS
6
WOULD LOOK LIKE THIS
LIKE THIS
SHADE CLOTH.
BOWS 1/Y 300/400 mm.

OTHER BUSINESS

ITEM NUMBER 16.3
TITLE Call for Nominations
REFERENCE 262227
AUTHOR Shelley McDonald, Area Manager - Elliott

RECOMMENDATION

That the Authority

a) Recommend to council to open nominations for the vacant position on the Elliott LA

SUMMARY:

A vacant Position is still available replacing LA member Loureena Ulamari

BACKGROUND

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:
There are no attachments for this report.

OTHER BUSINESS

ITEM NUMBER	16.4
TITLE	Confirmation of Next Meeting Date
REFERENCE	262239
AUTHOR	Shelley McDonald, Area Manager - Elliott

RECOMMENDATION

That the Authority

a) Confirm the next Elliot LA meeting to be held on the 3rd of January 2019.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

LA OTHER BUSINESS

ITEM NUMBER 16.5
TITLE Tidy Towns Australia Presentation
REFERENCE 262241
AUTHOR Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

a) Receive and note the report.
b) Vote on whether or not to commence the tidy towns program

SUMMARY:

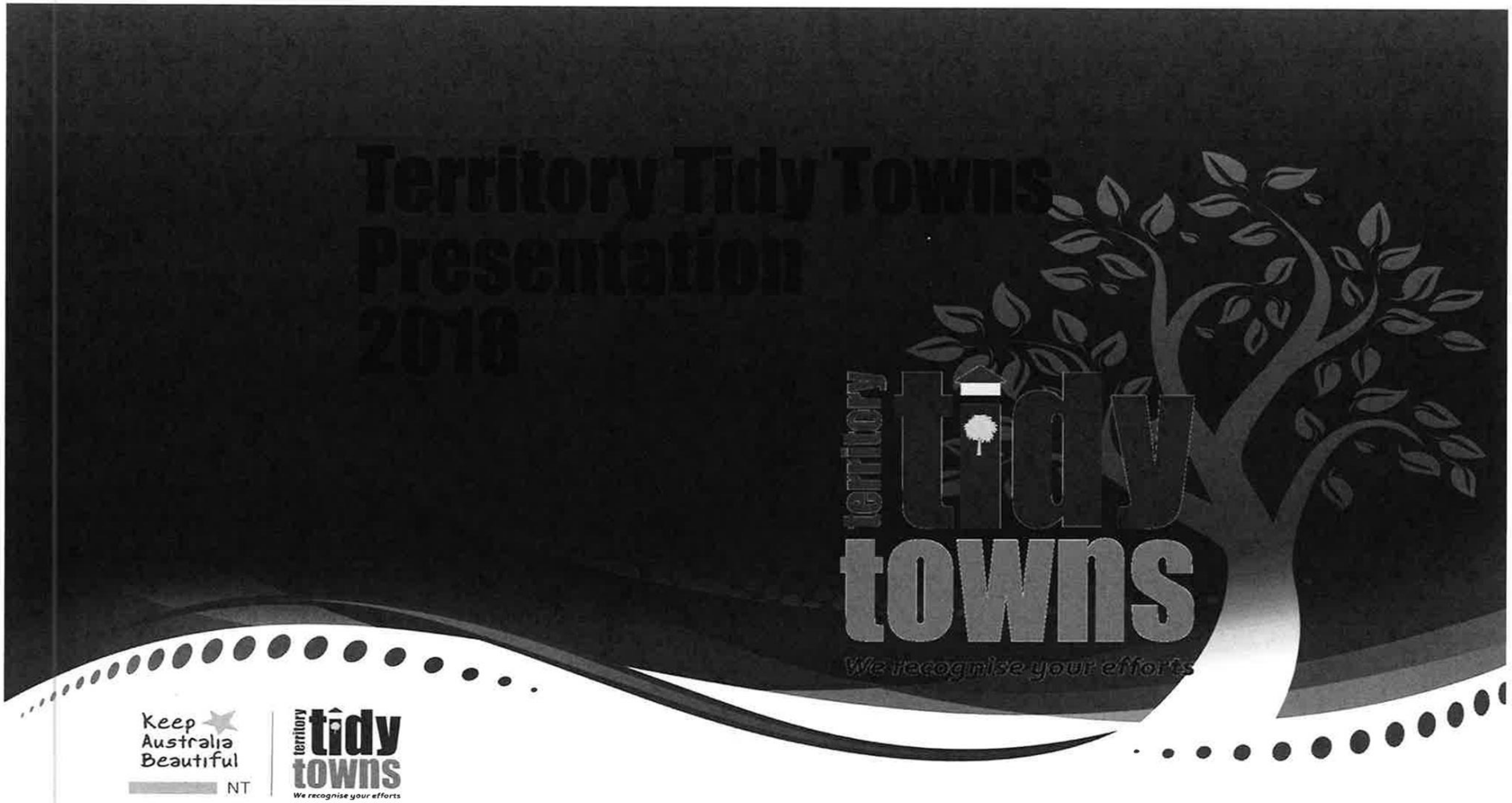
BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1⇩ Tidy Towns Powerpoint.pdf


Territory Tidy Towns
Presentation
2018
territory
tidy
towns
We recognise your efforts
Keep
Australia
Beautiful
NT
territory
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We recognise your efforts

Keep
Australia
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We recognise your efforts
Keep
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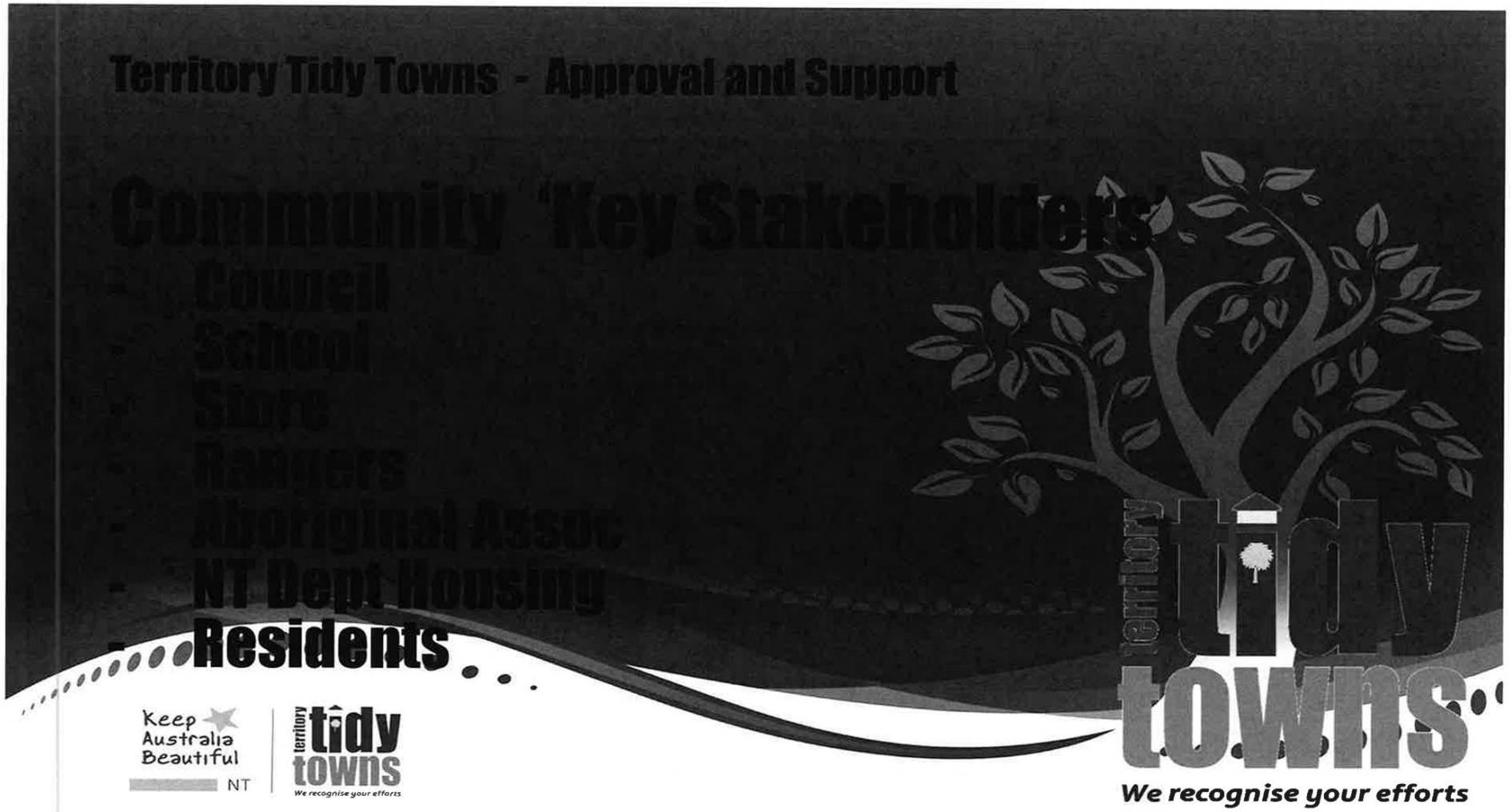
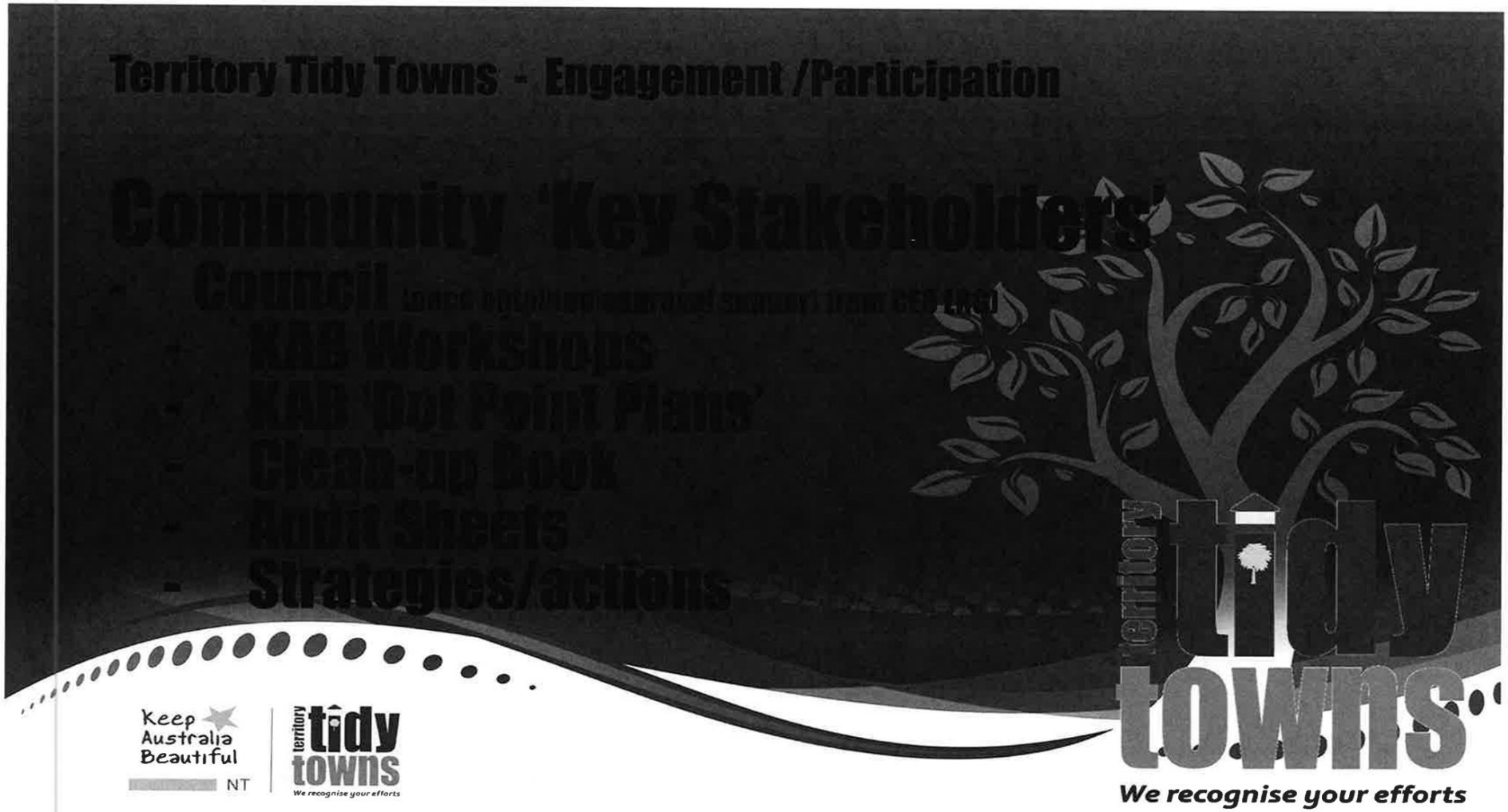
towns
We recognise your efforts

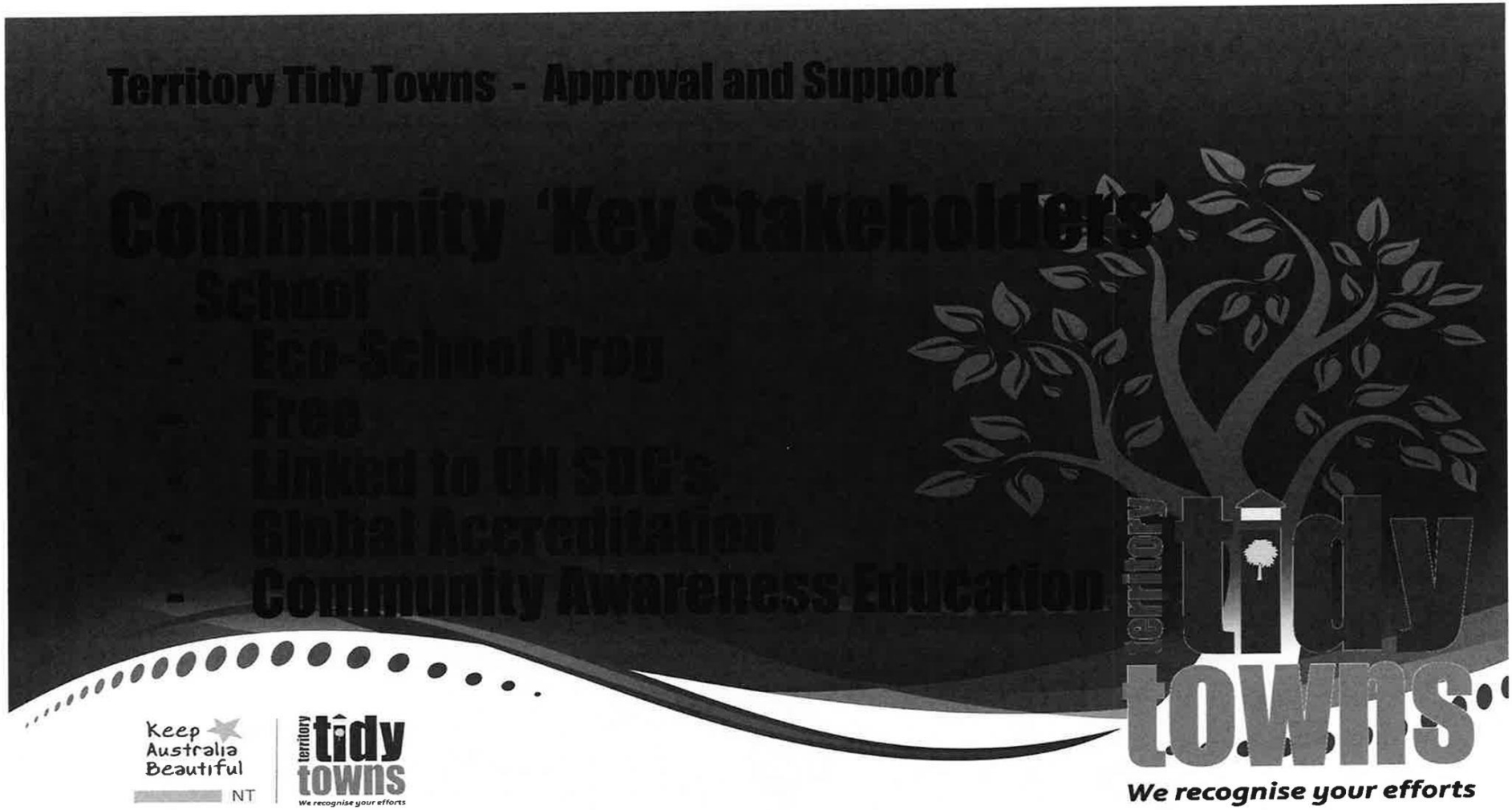
Territory Tidy Towns
Presentation
2018
QUALITY OF LIFE
Keep Australia Beautiful NT
tidy towns
territory
We recognise your efforts
TIDY TOWNS
territory
We recognise your efforts

Territory Tidy Towns
Community
- Commitment
Territory TIDY TOWNS
We recognise your efforts
Keep Australia Beautiful NT
territory tidy towns
We recognise your efforts


Territory Tidy Towns - Approval and Support
Community 'Key Stakeholders'
- Council
- School
- Store
- Rangers
- Aboriginal Assoc
- NT Dept Housing
- Residents
Keep Australia Beautiful NT
territory tidy towns
We recognise your efforts
territory tidy towns
We recognise your efforts

Community Societal Values
Territory Tidy Towns
We recognise your efforts
Keep Australia Beautiful NT
tidy towns
Territory
We recognise your efforts


Territory Tidy Towns - Engagement /Participation
Community 'Key Stakeholders'
- Council
- KAB Workshops
- KAB 'Dot Point Plans'
- Clean-up Book
- Audit Sheets
- Strategies/actions
Keep Australia Beautiful NT
territory tidy towns
We recognise your efforts
territory tidy towns
We recognise your efforts


Territory Tidy Towns - Approval and Support
Community 'Key Stakeholders'
- School
- Eco-School Prog
- Free
- Linked to UN SDG's
- Global Accreditation
- Community Awareness Education
territory tidy towns
We recognise your efforts
Keep Australia Beautiful
NT
territory tidy towns
We recognise your efforts

Territory Tidy Towns - Approval and Support
Territory Tidy Towns
We recognise your efforts
Keep Australia Beautiful NT
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Territory Tidy Towns - Approval and Support
Territory Tidy Towns
We recognise your efforts
Keep Australia Beautiful NT
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territory

Territory Tidy Towns - Approval and Support
Territory TIDY TOWNS
We recognise your efforts
Keep Australia Beautiful NT
tidy towns Territory
We recognise your efforts

Territory Tidy Towns - Approval and Support
Territory
Tidy
Towns
We recognise your efforts
Keep Australia Beautiful NT
territory tidy towns
We recognise your efforts

Territory Tidy Towns
Annual Forum
territory tidy towns
We recognise your efforts
Keep Australia Beautiful NT
territory tidy towns
We recognise your efforts

Territory Tidy Towns
Annual Awards Dinner Event
2018
Keep Australia Beautiful NT
territory tidy towns
We recognise your efforts

Keep Australia Beautiful

Monthly Litter Index Rating NT

COMMUNITY:_____

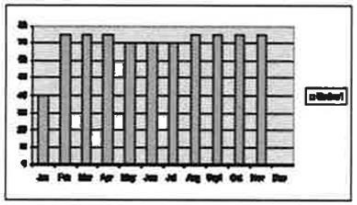
DATE:_____

RATING LEVEL:

FROM (CSC): _____

To:__Fax 8981 9719 or photo text to mb 0407 186 461

Keep Australia Beautiful Council NT



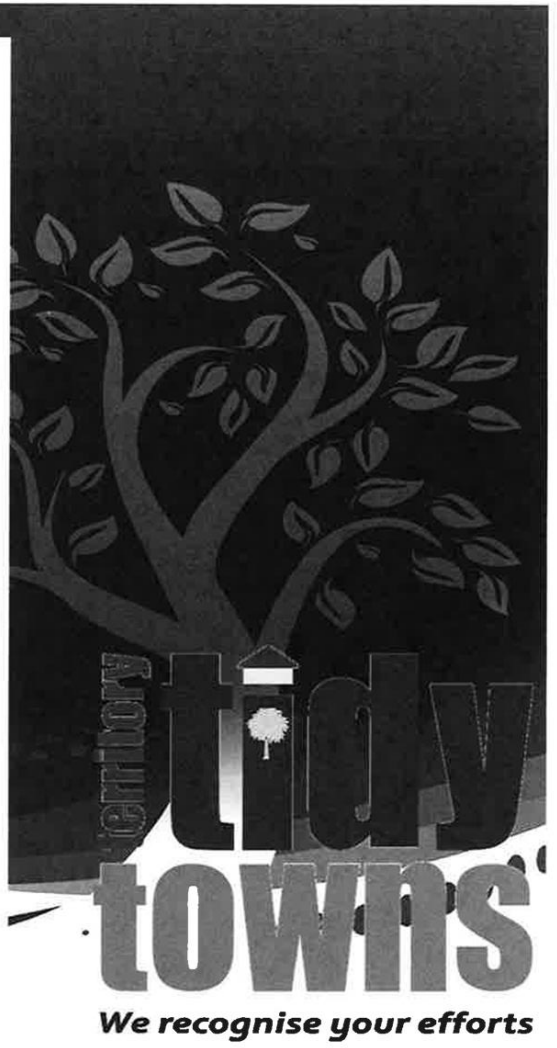
Example graph

ACTIONS/COMMENTS:___

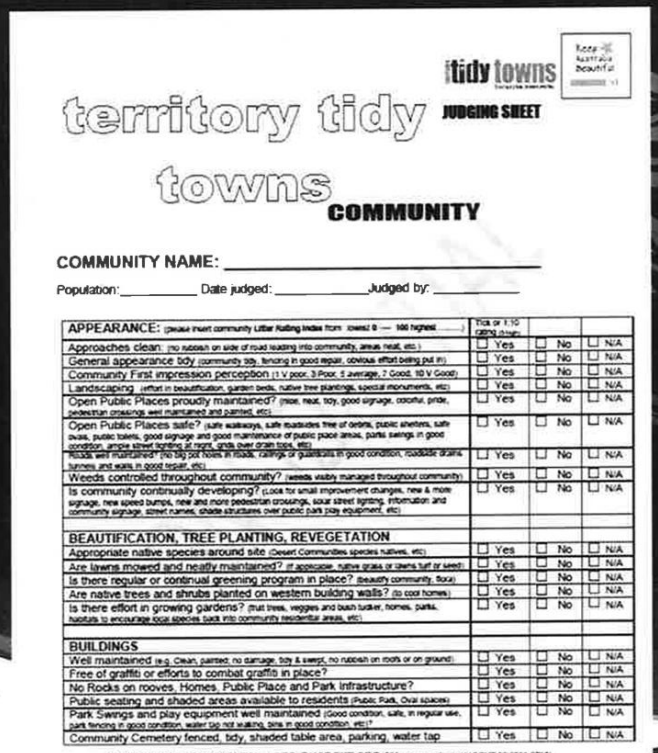
ISSUES:_____

CSC Signature: _____

Litter Rating	Index (Rating Criteria)
0 -25 *(very poor, uncontrolled litter)* ⇒ No Litter Reduction in place ⇒ Very noticeable amounts of rubbish and litter on the ground everywhere ⇒ No Community 'Key Stakeholder' Clean-ups collaborated planned or conducted ⇒ No or very poor bin infrastructure, services, awareness or education in place ⇒ Poor/ No Community Commitment	25 – 50 *(not too bad, working on it)* ⇒ Litter Reduction commenced ⇒ Some litter on ground mainly in 'hot spots' ⇒ Regular Community Clean-ups conducted with 'Key Stakeholders' ⇒ Community commitment at low level (residents do not bin all rubbish) ⇒ Bin infrastructure and services in place, no to little litter awareness or education in place for community and students
50 – 75 *(getting better, cleaner, tidier, commenced resource recovery)* ⇒ Litter Control commenced ⇒ Small amount of litter on ground only every now and again in 'Hot Spots' ⇒ Regular Community Clean-up planned and conducted with good level of support ⇒ Bin infrastructure, services, awareness and education commenced and in place ⇒ Community committed, commenced waste separation resource recovery programs	75-100 *(excellent, clean tidy & recycling)* ⇒ Litter Rating Index consistently high ⇒ Hardly any to No litter on ground ⇒ Waste Management Plans in use ⇒ Waste separation in place. ⇒ Council no longer spending hours picking up ground rubbish (residents bin waste) ⇒ Beautification programs implemented ⇒ Highly motivated proud Community



Territory Tidy Towns



tidy towns

territory tidy towns **JUDGING SHEET**

COMMUNITY

COMMUNITY NAME: _____

Population:_____ Date judged: _____Judged by: _____

APPEARANCE: (please insert community Litter Rating Index from lowest 0 — 100 highest _____)	Tick or X to rating (circle)		
Approaches clean: (no rubbish on side of road leading into community, areas neat, etc.)	☐ Yes	☐ No	☐ N/A
General appearance tidy (community tidy, fencing in good repair, obvious effort being put in)	☐ Yes	☐ No	☐ N/A
Community First impression perception (1 V poor, 3 Poor, 5 average, 7 Good, 10 V Good)	☐ Yes	☐ No	☐ N/A
Landscaping (effort in beautification, garden beds, native tree plantings, special monuments, etc)	☐ Yes	☐ No	☐ N/A
Open Public Places proudly maintained? (nice, neat, tidy, good signage, colorful, pride, pedestrian crossings well maintained and painted, etc)	☐ Yes	☐ No	☐ N/A
Open Public Places safe? (safe walkways, safe roadsides free of debris, public shelters, safe swiss, public toilets, good signage and good maintenance of public place areas, parks swings in good condition, ample street lighting at night, grids over drain tops, etc)	☐ Yes	☐ No	☐ N/A
Roads well maintained? (no big pot holes in roads, railings or guardrails in good condition, roadside drains, tunnels, and walls in good repair, etc)	☐ Yes	☐ No	☐ N/A
Weeds controlled throughout community? (weeds visibly managed throughout community)	☐ Yes	☐ No	☐ N/A
Is community continually developing? (Look for small improvement changes, new & more signage, new speed bumps, new and more pedestrian crossings, solar street lighting, information and community signage, street names, shade structures over public park play equipment, etc)	☐ Yes	☐ No	☐ N/A
BEAUTIFICATION, TREE PLANTING, REVEGETATION			
Appropriate native species around site (Desert Communities species natives, etc)	☐ Yes	☐ No	☐ N/A
Are lawns mowed and neatly maintained? (if applicable, native grass or buffalo turf or seed)	☐ Yes	☐ No	☐ N/A
Is there regular or continual greening program in place? (beautify community, flora)	☐ Yes	☐ No	☐ N/A
Are native trees and shrubs planted on western building walls? (to cool homes)	☐ Yes	☐ No	☐ N/A
Is there effort in growing gardens? (fruit trees, veggies and bush tucker, homes, parks, nurseries to encourage local species back into community residential areas, etc)	☐ Yes	☐ No	☐ N/A
BUILDINGS			
Well maintained (e.g. Clean, painted, no damage, tidy & swept, no rubbish on roofs or on ground)	☐ Yes	☐ No	☐ N/A
Free of graffiti or efforts to combat graffiti in place?	☐ Yes	☐ No	☐ N/A
No Rocks on rooves, Homes, Public Place and Park infrastructure?	☐ Yes	☐ No	☐ N/A
Public seating and shaded areas available to residents (Public Park, Oval spaces)	☐ Yes	☐ No	☐ N/A
Park Swings and play equipment well maintained (Good condition, safe, in regular use, park fencing in good condition, water tap not walking, bins in good condition, etc)?	☐ Yes	☐ No	☐ N/A
Community Cemetery fenced, tidy, shaded table area, parking, water tap	☐ Yes	☐ No	☐ N/A

SCAN COMPLETED FORM TO - CEO@KABCNT.ORG.AU (or return fax to KABCNT 08 8981 9710)

Keep Australia Beautiful Council Northern Territory ABN 38 891 783 234

ceo@kabcnt.org.au Ph 08 8981 5535 Mb 0407 186 481 www.kabcnt.org.au

Keep Australia Beautiful NT

territory tidy towns

We recognise your efforts

territory tidy towns

We recognise your efforts

Territory tidy towns
We recognise your efforts
Territory Tidy Towns
Keep Australia Beautiful NT
tidy towns
Territory
We recognise your efforts

VISITOR PRESENTATIONS

ITEM NUMBER	17.1
TITLE	Local Authority Roles and Responsabilities
REFERENCE	261929
AUTHOR	Makhaim Brandon, Administration Officer

RECOMMENDATION

That the Authority

a) Receive and note the presentation.

SUMMARY:

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS: