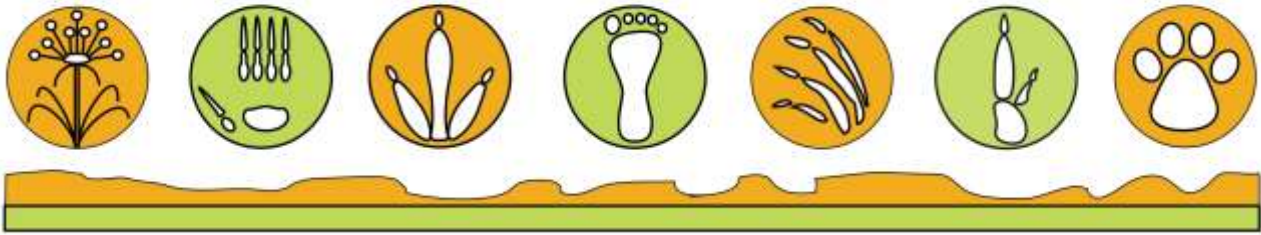


BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

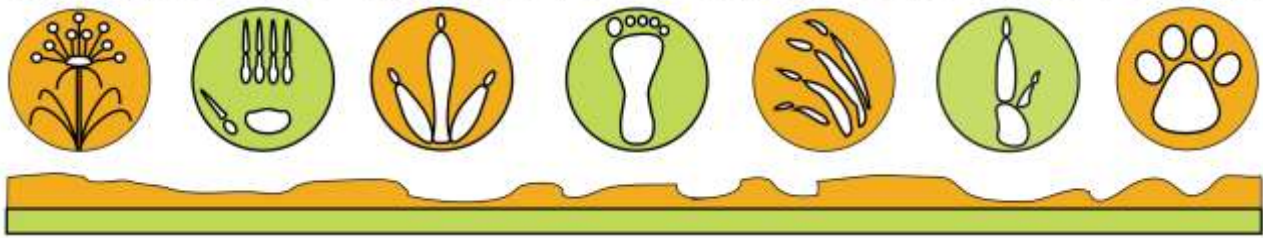
AGENDA ORDINARY COUNCIL MEETING

THURSDAY, 28 JUNE 2018

Barkly Regional Council's Ordinary Council Meeting will be held in Council Chambers on Thursday, 28 June 2018 at 8:30am.

Steven Moore
Chief Executive Officer

BARKLY REGIONAL COUNCIL



COUNCIL PRAYER

Our Lord Jesus Christ, we trust you will guide and bless this meeting of the Barkly Regional Council. We pray that you will ensure that all discussions and decisions made today are just and fair as they will affect all people within the Barkly Region. We also pray for your guidance to ensure that all our dealings are appropriate to all those whom we represent and will reflect an equitable and honest approach to the issues to be discussed today.

Amen

AGENDA

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1.2	Staff Members Present	
1.3	Apologies and Leave of Absence	
1.4	Absent Without Apology	
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	<i>The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.</i>	
18	DECISION TO MOVE INTO CONFIDENTIAL SESSION	
18.1	Rates Waiver	
	<i>The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.</i>	
18.2	Confidential Chief Executive Officer update	
	<i>The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.</i>	
18.3	Request for Support from Council	
	<i>The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.</i>	
18.4	Youthlinks Funding	
	<i>The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person.</i>	
18.5	Local Authorities Operations Policy - Review	

The report will be dealt with under Section 65(2) (cii) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information subject to an obligation of confidentiality at law, or in equity.

- 18.6 BRC Tender Number BRC-001-18 for sealed road repairs at Alpururulam Community

The report will be dealt with under Section 65(2) (ci) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to cause commercial prejudice to, or confer an unfair commercial advantage on any person (While Downer NT were the only tenderers for the road repairs at Alpururulam, no decision has yet been finalised as to the options Council would take.).

- 18.7 Elected Member Allowances Policy - Review

The report will be dealt with under Section 65(2) (cii) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information subject to an obligation of confidentiality at law, or in equity.

- 18.8 Request for Tender Exemption

The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.

- 18.9 Community Grants Applications

The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.

- 18.10 Venture Housing

The report will be dealt with under Section 65(2) (ciii) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity.

- 18.11 Request for Land

The report will be dealt with under Section 65(2) (cii) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law; AND information subject to an obligation of confidentiality at law, or in equity.

19 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER	2.1
TITLE	Confirmation of previous minutes
REFERENCE	246289
AUTHOR	Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the report
- b) Confirm the minutes from meeting held 31 May 2018 as a true and accurate report.

SUMMARY:

BACKGROUND

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 [!\[\]\(54a282d3ed55c9b1ac66d6fb81d5de2b_img.jpg\) Ordinary Council Meeting Minutes 2018-05-31.docx](#)



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We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

ORDINARY COUNCIL MEETING

THURSDAY, 31 MAY 2018

The Ordinary Council Meeting of the Barkly Regional Council was held in on Thursday, 31 May 2018 at 8:30am.

Steven Moore
Chief Executive Officer

Meeting commenced at 08:42 am with Mayor Edgington as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Mayor Steve Edgington
Cr. Noel Hayes – Deputy Mayor
Cr. Kris Civitarese
Cr. Ronald Plummer
Cr. Ray Aylett
Cr. Lucy Jackson
Cr. Hal Ruger
Cr. Jack Clubb
Cr. Jeffery McLaughlin
Cr. Jennifer Mahoney – Teleconference
Cr. Ricky Holmes
Cr. Sid Vashist

1.2 Staff Members Present

Steve Moore – CEO
Mark Parsons – Director Operations
Elai Semisi – Director Infrastructure
Gary Pemberton – Finance Manager
Stephen Dawkins – Director Community Services
Neil Jones – Human Resources Manager
Manu Pillai – Quality & Governance Officer (Minute Taker)
Makhaim Brandon – Administration Officer (Minute Taker)

1.3 Apologies

Cr. Jane Evans

1.4 Absent Without Apologies

Nil

1.5 Disclosure Of Interest – Councillors And Staff

- Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
 - Institute of Managers and Leaders - Associate Fellow
 - Australian Institute of Company Directors - Member
 - Law Society Northern Territory - Associate Member
 - Tennant Creek Regional Consumer Advisory Group
 - AFLNT Barkly Advisory Committee - Member
 - Tennant Creek Economic Development Committee – Member
 - Rotary – Member
 - Bizspeak Pty Ltd– Director
 - Battery Hill - Member
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek and District Show Society – Vice President
 - The Returned and Service League of Australia, Tennant Creek Sub-Branch – Vice President
 - Development Consent Authority – Barkly Region Member/Delegate

- Chamber of Commerce Northern Territory – Tennant Creek Committee Member
 - Rotary – Paul Harris Fellow Awarded
 - T & J Contractors – Senior Manager
 - Barkly Art - Board Member
- Cr. Raymond E. Aylett – Affiliations, Clubs, Organisations and Memberships
 - Sporties Club, Tennant Creek – Member
- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Secretary/Public Officer
 - Barkly Electorate Officer /Member for Barkly
 - Battery Hill – Member
 - Barkly Art – Board Member
- Cr. Noel Hayes – Affiliations, Clubs, Organisations and Memberships
 - Anyinginyi Health Aboriginal Corporation, Tennant Creek – Board Member
 - Centre for Appropriate Technology, Alice Springs – Board Member
 - Housing Reference Group – Member
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Memorial Club - President
 - Tennant Creek Children's Christmas Tree – President
 - Territory Generation – Employee
- Cr. Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
 - Barkly Regional Arts - Member
 - Tennant Creek Playgroup - Member
 - Tennant Creek Cricket Association – Member
 - Nundahraga Entertainment – Sound sub-contractor
- Cr. Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
 - Pururutu Aboriginal Corporation – Board Member
 - Patta Aboriginal Corporation – Board Member
 - Papulu Apparr-Kari Aboriginal Corporation – Member
- Cr. Jane Evans - Affiliations, Clubs, Organisations and Memberships
 - BP Elliott
- Steve Moore - Affiliations, Clubs, Organisations and Memberships
 - Battery Hill – Director

There were no declarations of interest at this Ordinary Council Meeting.

Cr. Hal Ruger joined the meeting at 8:55 AM

4.1 DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

MOTION

That Council

- a) Receive the presentation from Len Griffiths

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved OC 65/18

MOTION

Morning break at 10:20 AM

RESOLVED**Moved: Cr. Kris Civitarese****Seconded: Cr. Sid Vashist****MOTION**

Reopen the Ordinary Council Meeting at 10:40 AM

RESOLVED**Moved: Cr. Jeffrey McLaughlin****Seconded: Cr. Ray Aylett**

Visitors joined the meeting

8.1 DOB IN A DUMPER LOGO COMPETITION**MOTION****That Council**

- a) Receive and note the report
- b) Congratulate the winners of the three categories, Community, Primary School and High School at a morning tea

RESOLVED**Moved: Cr. Kris Civitarese****Seconded: Cr. Ricky Holmes****CARRIED UNAN.***Resolved OC 66/18***MOTION**

Break for morning tea

RESOLVED**Moved: Cr. Jeffrey McLaughlin****Seconded: Cr. Ray Aylett****CARRIED UNAN.***Resolved OC 67/18***MOTION**

Reopen Ordinary Council Meeting

RESOLVED**Moved: Cr. Ronald Plummer****Seconded: Cr. Ricky Holmes****CARRIED UNAN.***Resolved OC 68/18***2. CONFIRMATION OF PREVIOUS MINUTES****2.1 CONFIRMATION OF MINUTES HELD 19 APRIL 2018****MOTION****That Council**

- a) Receive and note the minutes from the Ordinary council meeting held 19 April as a true and accurate report.

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Sid Vashist

CARRIED UNAN.

Resolved OC 69/18

3. ACTIONS FROM PREVIOUS MINUTES

3.1 ACTION LIST FROM MEETING HELD 19 APRIL 2018

MOTION**That Council**

- a) Receive and note the action list from meeting held 19 April 2018
b) Note all actions completed since last council meeting.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 70/18

4. ADDRESSING THE MEETING

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

6. PETITIONS AND DEPUTATIONS

Nil

7. MAYOR'S REPORT

7.1 DRAFT BARKLY REGIONAL COUNCIL REGIONAL PLAN & BUDGET 2018-2019

MOTION**That Council**

- a) Adopt the Draft 2018-19 Regional Council Plan for public exhibition and comment in accordance with the *Local Government Act*.
b) Confirm that formal adoption of the 2018-19 Regional Council Plan following consideration of comments received during the exhibition period is scheduled for the Ordinary Meeting of Council to be conducted on Thursday, 28 June 2018.
c) Hold a public presentation on 12th June at 5:30 pm at the Council Chambers

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Deputy Mayor Noel Hayes

CARRIED UNAN.

Resolved OC 71/18

7.2 DRAFT DECLARATION OF RATES AND CHARGES FOR 2018-2019**MOTION**

That Council

- a) Adopt the Draft 2018-19 Declaration of Rates and Charges for public exhibition and comment in accordance with the *Local Government Act*.

RESOLVED

Moved: Cr. Ronald Plummer

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved OC 72/18

7.3 DRAFT SCHEDULE OF FEES AND CHARGES 2018-2019**MOTION**

That Council

- a) Adopt the Draft Schedule of Fees and Charges 2018-2019 for public exhibition and comment in accordance with the *Local Government Act*.

RESOLVED

Moved: Cr. Hal Ruger

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 73/18

7.4 MAYORS REPORT**MOTION**

That Council

- a) Receive and note the report from Mayor Edgington

RESOLVED

Moved: Cr. Sid Vashist

Seconded: Deputy Mayor Noel Hayes

CARRIED UNAN.

Resolved OC 74/18

MOTION

Break for lunch at 1:00 PM

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Kris Civitarese

Cr Ronald Plummer left the meeting, the time being 1:00 PM

MOTION

Reopen the Ordinary Council Meeting after lunch at 1:45 PM

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Jeffrey McLaughlin

Cr Ray Aylett left the meeting, the time being 2:15 PM

Cr Ray Aylett returned to the meeting, the time being 2:30 PM

7.5 DRAFT 2018-2019 BARKLY REGIONAL COUNCIL BUDGET

MOTION

That Council

- (a) Adopt the Draft 2018-2019 Barkly Regional Council Budget for inclusion in the Draft 2018-19 Regional Council Plan for public exhibition and comment in accordance with the *Local Government Act*.

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Jack Clubb

CARRIED UNAN.

Resolved OC 75/18

7.6 2018-2019 BUDGET REGIONAL COUNCIL EXPENDITURE BY LOCAL AUTHORITY AREA

MOTION

That Council

- (a) Receive and note the report.

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Sid Vashist

CARRIED UNAN.

Resolved OC 76/18

8. CHIEF EXECUTIVE OFFICER REPORTS

8.2 CHIEF EXECUTIVE OFFICER UPDATE - MAY 2018

MOTION

That Council

- a) Receive and note the report

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Sid Vashist

CARRIED UNAN.

Resolved OC 77/18

8.3 HUMAN RESOURCES REPORT

MOTION

That Council

- a) Receive and note this report

RESOLVED

Moved: Deputy Mayor Noel Hayes

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 78/18

8.4 TERRITORY DAY 2018

MOTION

That Council

- a) Receive and note the report

RESOLVED

Moved: Cr. Lucy Jackson

Seconded: Kris Civitarese

CARRIED UNAN.

Resolved OC 79/18

9. CORPORATE SERVICES DIRECTORATE REPORTS

9.1 FINANCE REPORT - 30 APRIL 2018

MOTION

That Council

- a) Receive and note the Finance Report for the ten months ended 30 April 2018.

RESOLVED

Moved: Cr. Sid Vashist

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved OC 80/18

10. INFRASTRUCTURE DIRECTORATE REPORTS

10.1 INFRASTRUCTURE DIRECTORATE REPORT FOR APRIL/MAY 2018

MOTION

- a) **That Council** receive and note the report of activities within the Infrastructure Directorate.
- b) Revise and re-advertise the expression of interest for kerbside recycling

RESOLVED

Moved: Cr. Sid Vashist

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved OC 81/18

Cr Ronald Plummer returned to the meeting, the time being 03:15 PM

11. COMMUNITY SERVICES DIRECTORATE**11.1 UPDATE ON ACTIVITIES COMMUNITY SERVICES DIRECTORATE****MOTION**

That Council

- a) Receive and note the report

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Deputy Mayor Noel Hayes

CARRIED UNAN.

Resolved OC 82/18

11.2 UPDATE ON YOUTHLINKS FUNDING**MOTION**

That Council

- a) Receive and note the report
- b) Write to Territory Families expressing our concerns about the School Holiday Program, term of youthlinks funding and lack of funding to maximize the use of the program

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved OC 83/18

Cr Hal Ruger left the meeting, the time being 03:20 PM

Cr Hal Ruger returned to the meeting, the time being 03:35 PM

MOTION

Break for afternoon tea at 4:00 PM

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Kris Civitarese

Cr Ronald Plummer left the meeting, the time being 1:00 PM

MOTION

Reopen the Ordinary Council Meeting after afternoon tea at 4:15 PM

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Jeffrey McLaughlin

12. LOCAL AUTHORITY REPORTS**12.1 CALL FOR ELLIOTT LOCAL AUTHORITY NOMINATIONS****MOTION****That Council**

- a) Receive Resignation of Raymond Dixon from the Elliott Local Authority
- b) Call for Nominations for the Elliott Local Authority

RESOLVED**Moved: Cr. Ray Aylett****Seconded: Cr. Ronald Plummer****CARRIED UNAN.***Resolved OC 84/18***12.2 LOCAL AUTHORITY REPORTS FOR MAY 2018****MOTION****That Council**

- a) Receive and note the Ali Curung Local authority meeting minutes from meeting held 10.05.2018
- b) Receive and note the Ampilatwatja Local authority meeting minutes from meeting held 09.05.2018
- c) Receive and note the Arlparra Local authority meeting minutes from meeting held 09.05.2018
- d) Receive and note the Elliott Local authority meeting minutes from meeting held 03.05.2018
- e) Call for nominations for the Elliott Local Authority
- f) Receive and note the Tennant Creek Local authority meeting minutes from meeting held 08.05.2018
- g) Recommend to council the equipment that should be installed at the Hilda Street park with the pre- allocated LA funding of \$60,000
 - Water Bubbler
 - Shade above seating & BBQ (the size of the shelter will need to be revisited due to the easements that run through the property)
 - Bench seating along footpath
 - Exercise equipment along footpath
 - Signage for exercise equipment

RESOLVED**Moved: Cr. Jeffrey McLaughlin****Seconded: Cr. Hal Ruger****CARRIED UNAN.***Resolved OC 85/18***13. COMMITTEE REPORTS****S.1 AUDIT COMMITTEE - TERMS OF REFERENCE****MOTION****That Council**

- (a) Receive and note the verbal report;

RESOLVED**Moved: Cr. Ronald Plummer**

Seconded: Cr. Hal Ruger <i>Resolved OC 86/18</i>	CARRIED UNAN.
--	----------------------

14. NOTICES OF MOTION

Nil

15. RESCISSION MOTIONS

Nil

16. GENERAL BUSINESS

16.1 PURKISS RESERVE NOMINATION

MOTION

That Council

- a) Call for nominations for one new member of the Purkiss reserve Committee

RESOLVED

Moved: Cr. Ronald Plummer

Seconded: Cr. Hal Ruger

CARRIED UNAN.

Resolved OC 87/18

16.2 POLICIES TO BE APPROVED

MOTION

That Council

- a) Receive and note the report's
- b) Approve the Low Aromatic Fuel Policy

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Sid Vashist

CARRIED UNAN.

Resolved OC 88/18

16.3 OPERATIONS DIRECTOR REPORT

MOTION

That Council,

- a) Receive and note the report

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 89/18

16.4 ALLYWAY COMMENTS

MOTION

That Council

- a) Receive and note the report

- b) Develop and disseminate a survey to seek views of residents about laneways
- c) Inform the complainants about the status of this matter

RESOLVED**Moved:** Cr. Jack Clubb**Seconded:** Cr. Hal Ruger**CARRIED UNAN.***Resolved OC 90/18***16.5 CR. VASHIST MEETING WITH HON. MARK RYAN****MOTION****That Council**

- a) Receive and note report from Cr. Vashist

RESOLVED**Moved:** Cr. Ronald Plummer**Seconded:** Cr. Hal Ruger**CARRIED UNAN.***Resolved OC 91/18*

Cr Kris Civitarese left the meeting, the time being 04:46 PM

Cr Kris Civitarese returned to the meeting, the time being 04:50 PM

16.6 YOUTH COUNCIL**MOTION****That Council**

- a) Receive and note the report from Cr. Vashist

RESOLVED**Moved:** Cr. Ronald Plummer**Seconded:** Cr. Hal Ruger**CARRIED UNAN.***Resolved OC 92/18***16.7 ALCOHOL RESTRICTIONS****MOTION****That Council**

- a) Discuss the current Alcohol restrictions in Tennant creek

RESOLVED**Moved:** Deputy Mayor Noel Hayes**Seconded:** Cr. Ronald Plummer**CARRIED UNAN.***Resolved OC 93/18***16.9 ORGANISATIONAL CHART****MOTION****That Council**

- a) Receive and note the report

RESOLVED

Moved: Cr. Kris Civitarese
 Seconded: Cr. Ronald Plummer
 Resolved OC 94/18

CARRIED UNAN.

17. CORRESPONDENCE

17.1 CORRESPONDENCE

MOTION

That Council

- a) Receive and note the Correspondence
- b) Dep Mayor Noel Hayes attend the SNAICC forum for aboriginal out of care in Alice Springs
- c) Mayor Edgington will be representing Council at Tennant Creek Alcohol Reference Group

RESOLVED

Moved: Cr. Jeffrey McLaughlin
 Seconded: Cr. Kris Civitarese
 Resolved OC 95/18

CARRIED UNAN.

18. DECISION TO MOVE INTO CLOSED SESSION

RESOLVED

Moved: Deputy Mayor Noel Hayes
 Seconded: Cr. Ray Aylett

RECOMMENDATION:

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

19. RESUMPTION OF MEETING

RECOMMENDATION:

That Council move back into open session at 6:50 PM

RESOLVED

Moved: Cr. Kris Civitarese
 Seconded: Cr. Ray Aylett

16.8 NT TOBACCO COMMITTEE NOMINATIONS

MOTION

That Council

- a) Receive and note the report
- b) Nominate Councillor's for the NT Tobacco Committee. Three nominations received

are – Cr. Sid Vashist, Cr. Kris Civitarese, Cr. Ray Aylett

RESOLVED

Moved: Cr. Ronald Plummer

Seconded: Cr. Hal Ruger

CARRIED UNAN.

Resolved OC 96/18

20. CLOSE OF MEETING

The meeting terminated at 7:30 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Ordinary Council Meeting HELD ON Thursday, 31 May 2018 AND CONFIRMED Thursday, 28 June 2018.

Steve Edgington
Mayor

Steve Moore
Chief Executive Officer

ACTIONS FROM PREVIOUS MINUTES

ITEM NUMBER 3.1
TITLE Action Items
REFERENCE 246288
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the action list from meeting held 31.05.2018
- b) Note all completed action since the last meeting

SUMMARY:

Item 1. Meeting held – ongoing
Item 2. Meeting requested
Item 3. Cr. McLaughlin to update
Item 4. In progress
Item 5.& 11 Survey developed
Item 6. Ongoing
Item 7. Gary to update
Item 8. Not done
Item 9. Complete
Item 10. Complete
Item 12. Complete
Item 13. Complete

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING


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ATTACHMENTS:

1  Ordinary Council Meeting - Action list - 30.05.2018.pdf

	ORDINARY COUNCIL ACTION LIST Meeting of the 30 May 2018	Updated 30 May 2018
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Meeting Date	Timeframe	Subject	Resolution	Action Officer	Action/Task	Completed Status
1. Ordinary Council Meeting 19 April 2018		Tara Play group	CEO to meet with PMC in regards to accommodating the Tara play group	CEO		
2. Ordinary Council Meeting 19 April 2018		Ampilatwatja briefing Community blueprints	CEO to request a briefing from the department in regards to the Ampilatwatja process CEO to meet with DCM and PMC in regards to community blueprints for Ampilatwatja	CEO		
3. Ordinary Council Meeting December 08 2016		Past Meeting Action List - 20 October 2016	Director of Infrastructure to complete a report that establishes the wording, size, cost and available funds for erecting three signs at the Council entrance boundaries Resolved OC 273/16	Director Infrastructure	Complete a report that establishes the wording, size, cost and available funds for erecting three signs at the Council entrance boundaries	Ongoing. Designs were an issue. A good sign writer will work on them and the Work Camp are willing to put them up. Mayor would like this to be done before the next meeting. 25.01.2018 Stephen Dawkins, Jeff McLaughlin, Ronald Plummer and Ray Aylett to draft designs and bring them back to the next council meeting. Signs to include language names. 23.02.2018 Southern sign design is complete. 22.03.2018 Ongoing 19.04.2018 Received photo and has been forwarded on to the designer.
4. Ordinary Council Meeting 27 April 2017		13.7 AUDIT COMMITTEE	MOTION That Council a) Receive and note the report b) The Audit Committee recommend to Council that the Enterprise Bargaining Agreement be updated and signed by all parties by 31 December 2017 c) A Council wide review of all staff positions be undertaken to ensure that the levels staff are being paid match the roles and responsibilities outlined in the relevant job description and that the job description reflects the actual duties being undertaken and to be completed no later than 30 June 2018 Resolved OC 72/17 CARRIED UNANIMOUSLY	HR Manager	EBA updated by 31 December 2017 Review all staff positions by 30 June 2018	In progress 22.03.2018 Ongoing
5. Ordinary Council Meeting 19 April 2018		Lane Ways	Seek public feedback in regards to Lane Way Closure	CEO		
6. Ordinary Council		Policies and Procedures	All policies are to be Standardised. Add to all policies Legislation Standards, Related policies, Responsibility and delegation and Evaluation and review	Manu		19.04.2018 ongoing

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: left;">  <p>BARKLY REGIONAL COUNCIL</p> </div> <div style="text-align: center;"> <p>ORDINARY COUNCIL ACTION LIST <i>Meeting of the 30 May 2018</i></p> </div> <div style="text-align: right;"> <p><i>Updated 30 May 2018</i></p> </div> </div>							
	Meeting 22 March 2018						
7	Ordinary Council Meeting 22 March 2018		Policy Circulation	Circulate to the Councillor, councillors insurance policy	Gary P		19.04.2018 ongoing
8	Ordinary Council Meeting 30 May 2018		BRADAAG	Write to BRADAAG on building a new treatment and rehabilitation facility	CEO		
9	Ordinary Council Meeting 30 May 2018		YouthLinks Funding	Write to Territory Families expressing concerns about School Holiday Program	Stephen Dawkins		Complete
10	Ordinary Council Meeting 30 May 2018		Donations and Sponsorship Policy	Update Donations and Sponsorship Policy with the changes recommended	Manu		
11	Ordinary Council Meeting 30 May 2018		Survey on Laneways	Develop and disseminate a survey to seek views of residents on laneways	Ktima		
12	Ordinary Council Meeting 30 May 2018		Compliance of Barkly Regional Plan	Send an email to the Mayor in regards to compliance of Regional Plan with the legislations	Manu		Complete
13	Ordinary Council Meeting 30 May 2018		Alcohol Restrictions	Write to the liquor commission on alcohol restrictions	CEO		Complete

MAYOR'S REPORT

ITEM NUMBER	7.1
TITLE	Draft Barkly Regional Council Regional Plan & Budget 2018-2019
REFERENCE	248158
AUTHOR	Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) **Consider Draft 2018-19 Regional Council Plan after public exhibition for 21 days in accordance with the Local Government Act.**
- b) **Confirm the formal adoption of the 2018-19 Regional Council Plan following consideration of comments received during the exhibition period after the Ordinary Meeting of Council on Thursday, 31 May 2018.**

SUMMARY:

The Draft 2018/19 Regional Council Plan was advertised for a period of 21 days in Council website, social media and newspaper inviting comments from public. A copy of the same was also made available for inspection at the Council's public office. The plan was also a matter of discussion for Local Authority meetings during this period. Council then considered the submissions and made appropriate revisions before finalising the draft plan.

A copy of the Regional Plan is attached with all changes made tracked so Councillors can easily identify the changes.

BACKGROUND

At the Ordinary Council meeting held on 23 February 2018 the Council endorsed the Budget Policy CP000002, which established the operational framework and process for preparation of the 2018/19 Regional Council Plan.

During the lead up to the Regional Plan process, council officers conducted community planning consultation with community members across the region during the Local Authority meetings. The Local Authority members identified the community priorities which will determine the Regional Council priorities for 2018/2019.

On 22 February a strategic planning meeting was held where the Councilors were invited to contribute issues and priority projects for inclusion into the 2018/2013 Strategic Plan. These items have been compiled and, in consultation with the relevant staff within the Council, a draft Regional Council Plan has been developed by council officers that aim to incorporate the priorities of the Councilors and communities.

On 31st May, the draft regional plan was discussed at the Council meeting and a copy of the same made available for public review for 21 days from 1st of June 2018. The plan also went for discussion at the Local Authority meetings during this period and a community consultation forum was called in Tennant Creek on 12th June 2018.

The key components of the Regional Council Plan are as follows:

- The Service Delivery Plan which outlines each service delivered by the Council as well as the current and future service delivery activities.

- The Annual Corporate Plan which addresses the projects and activities to be undertaken in 2018/19.
- The Annual Budget for 2018/19.
- Rating Policy for 2018/19
- Schedule of Fees and Charges for 2018/19.
- Maximum Allowances for Elected and Appointed Members.
- Community Plans

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

Refer to Budget Analysis 2018-2019 paper.

Refer to Declaration of Rates and Charges 2018-2019 paper.

Refer to Schedule of Fees and Charges 2018-2019 paper.

ISSUE/OPTIONS/CONSEQUENCES

Options

The Council may direct the staff to make changes to the Regional Council Plan as required. The Council must adopt the Regional Council Plan and budget on or before 31 July 2017 in accordance with the Local Government Act. If the Council is not satisfied with the contents of the Regional Council Plan and budget, it can seek an extension to this time with the Minister for Local Government.

Relevant Legislation

Section 24 of the Local Government Act deals with the annual review of the Regional Council Plan. Revisions must be adopted between 1 April and 31 July each year and a copy forwarded to the Department of Local Government and Community Services. Section 128 of the Local Government Act states that the Council must adopt a budget on or before 31 July of each financial year.

CONSULTATION & TIMING

The Draft 2018/19 Regional Council Plan is required to be advertised for public inspection with comments invited for at least a period of 21 days.

The Draft Barkly Regional Council Regional Plan & Budget 2018-19 will be made accessible on the Council's website and available at Council's offices on Friday, 1 June 2018 and will be open for public consultation for a period of 21 days. The availability of the document for public consultation will be advertised in the Tennant Creek Times Friday 1 June 2018.

ATTACHMENTS:

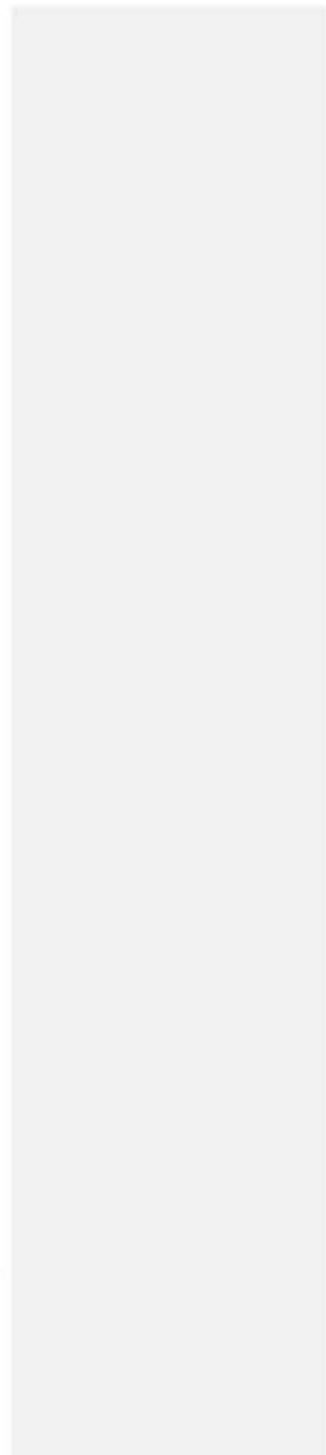
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BARKLY REGIONAL COUNCIL REGIONAL PLAN 2018-19

N.B. Design of the front cover will look like the Annual Report 2016-17 with different pics. Inside cover, back cover and inside back will be the same as Annual Report



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Fees and Charges Schedule

Message from the Mayor

It is my pleasure to present the Barkly Regional Council's Regional Plan and Budget 2018-2019.

As I prepare this message I reflect on the hectic but rewarding schedule for myself as Mayor and the team of 12 councillors since the August 2017 elections and subsequent swearing-in ceremony.

Council has approached the preparation of the Regional Plan with an emphasis on delivering services that each community and the region as a whole needs, and then defining the service levels to be delivered.

This process has involved input from the various Local Authorities, submissions from individuals and organisations as well as suggestions from Elected Members and staff. Council has also conducted planning workshops and special budget meetings to review and refine the Regional Plan.

Adopting such a logical and practical approach has meant that Council has settled on a Plan and Budget that reflects the expectations of each community and ensures that they do get what they asked for. This can be anything from upgrades to sports facilities and football ovals to landfill and waste improvements.

Delivering core municipal services to an acceptable standard continues to be a priority. Another priority is strengthening the role of Local Authorities (LAs) in all seven communities and for Council to work with LA members as a team with our communication with them clear.

As Council Mayor I am learning a lot from travelling out to each community and attending LA meetings. The importance of voices at a local level being heard cannot be stressed enough with changes to Council's Local Authority Policy introduced to encourage community ownership and a grass-roots local decision making approach.

Members of LAs in each community now meet monthly, as opposed to four times a year, and seven members from each community have been appointed. This was initiated to ensure the timely exchange of information as Council works closely alongside each LA to achieve goals and projects identified as part of a five-year infrastructure plan to improve services and facilities for the benefit of all residents and visitors.

Long-term, strong and sound financial management is also essential and Council has adopted measures to achieve this. It is committed to ensuring that all rates, fees and charges levied, along with government funds, from both a Territory and Federal level, are all relevant to Council responsibilities and sufficient to cover the costs of service delivery.

The Barkly region is a vast area with a dispersed and diverse population. It is a region which creates not only unique challenges but opportunities, and Council is committed to ensuring the Barkly is a better place to live, work, visit and invest in.

On behalf of elected members, I acknowledge the commitment of Council staff and all their hard work, and extend my gratitude to the CEO Steve Moore for his support in leading the team across the region. We share a common aspiration to serve the community as a responsive, efficient and respectful Council.

I invite you to review the Regional Plan 2018-2019 and the service delivery and budgetary plans it contains to be sure you know what to expect from the Council during the upcoming financial year.

Steven Edgington, Mayor Barkly Regional Council

Chief Executive Officer's Report [insert pic]

As we look forward to the 2018-2019 financial year, Council continues to operate in a tight fiscal environment. Rates and charges income makes up approximately 10% of our annual revenue and provides important income for Council to improve service delivery to the Towns and Communities across the Barkly.

Council also relies heavily on grants from the Australian and Northern Territory governments to deliver core Council services across the Barkly Region, which covers approximately 323,000 km².

The role of Local Authorities has been expanded to provide information to Council on Community Priorities. With Local Authorities now scheduled to meet monthly, our aim is to increase the flow of information between council and communities, allowing Council to speed up the decision making process and reduce the time it takes to deliver outcomes for the benefit of all residents.

During the current year, Council has committed a great deal of time developing longer-term plans. This has included the development and implementation of a five-year Strategic Plan (2019-2023), a five-year Infrastructure Plan (2019-2023), a workforce plan and asset management plans. With this strategic work now completed the upcoming financial year will see Council implement the plans and deliver improved, value-for-money facilities across the Barkly region.

To deliver larger infrastructure projects additional grant funding will be required to achieve the desired outcome. While Council will work hard to gain the funding required, other, smaller projects will be funded by Council and the Local Authorities to improve community assets.

One large infrastructure project that will be completed during the coming year will be the \$5m upgrade of Purkiss Reserve in Tennant Creek. This is a major project funded by the Northern Territory Government to improve sporting facilities for residents and visitors to the region.

A significant capital budget for the new financial year will see us continue to purchase much needed plant and equipment and continue with our fleet replacement program. Our aim is to give our staff the tools they need to work faster, smarter and safer.

A new Council was elected in August 2017 and elected members have already been highly engaged and actively embedded in their respective communities. I look forward to continue working with our Mayor and the elected members to deliver on our vision of making Tennant Creek and the Barkly region the preferred location to live, work, visit and invest in.

With a strong, visionary Council, engaged and proactive Local Authorities, sound financial management and committed, dedicated staff, Barkly Regional Council is ready to face the new financial year and deliver on the contents of this Regional Plan.

Steve Moore, Chief Executive Officer

About Us [insert pic]

Who We Are (Sub heading)

Barkly Regional Council is a regional council, providing infrastructure, services and programs to individuals, couples, families, children's groups, schools, businesses and agencies across the Barkly. This region has a resident population of 7,530 (Australian Bureau of Statistics 2016).

Where We Are

Situated between Alice Springs and Katherine with the town of Tennant Creek at its heart, the Barkly region covers 323,514 square km. Roughly the same size as New Zealand, the region consists largely of open grass plains and some of the world's largest cattle stations. Its boundaries extend eastwards from Tennant Creek [570.1km] to the community of Alpururulam near the Queensland border. It runs as far south as Barrow Creek (206km south of Tennant Creek), 487.2km north of Tennant Creek to Newcastle Waters (282.4km north of Tennant Creek) and westwards into the Tanami Desert.

Who We Serve

Barkly Regional Council serves the townships of Tennant Creek and Elliott as well as the communities of Ali Curung, Ampilatwatja, Arlparra, Alpururulam, Elliott and Wutunugurra (Epenarra). In addition to these communities, there are approximately eight minor communities, the largest of which include Tara and Mungkarta, 70 family outstations, 49 pastoral stations, mining operations and commercial properties.

Our Indigenous Culture

Indigenous people and their culture are an important part of the Barkly region. At Barkly Regional Council we recognise and respect the traditional owners of communities and the fact that Indigenous culture is the oldest continuing culture in the world. Approximately 70 per cent of the people who live in the Barkly are Indigenous with 16 language groups. English is frequently a third or even fourth language. Indigenous people have had their own forms of governance for tens of thousands of years and it is in this cross-cultural atmosphere and spirit of trust that Council works with traditional owners and community residents. Having strong and effective Indigenous representatives on the Council also provides an opportunity to discuss and develop effective two-way communication and engagement as well as develop strong governance principles and practices. Council is also one of the largest employers of Indigenous staff in the region.

Governance [insert pic]

Administration and Regulatory Framework

The Council is bound by the Local Government Act and Regulations as well as other Northern Territory and Federal legislation. As such, compliance with a range of statutory obligations is essential. That is, the normal day-to-day operations of the Council and internal systems and procedures must be adequate to efficiently record and manage these compliance matters.

History

In October 2006 the Northern Territory Government (NTG) announced the reform of local government areas. The intention of the reform was to improve and expand the delivery of services to towns and communities across the Northern Territory by establishing 11 new super shires.

On 1 July 2008 the Barkly Shire Council was formed; becoming the second largest Local Government area in Australia at 323,514km², after East Pilbara shire in Western Australia at 380,000km².

Following a review of Local Government, the NTG announced that amongst other changes the name "Shire Council" would be changed to "Regional Council" in the eight large Northern Territory Shires. Council agreed to introduce this change on the 1st January 2014, marking the start of a new era for the Barkly Regional Council.

The NTG also flagged increasing the responsibility of Local Authorities, formerly known as Local Boards, in representing local communities and towns. These changes were embraced and reflect a growing sophistication and acknowledgment of the developing regional responsibility of the Barkly Regional Council.

Elected Members

The Barkly Regional Council is governed by a Mayor and a Deputy Mayor, who is nominated every 12 months, and 11 other councillors. These elected members represent four (4) wards:

Alyawarr Ward (4 elected members)

Patta Ward (6 elected members, including Mayor)

Kuwarrangu (2 elected members)

Alpururulam (1 elected member)

Council holds Ordinary Council Meetings every month at Council Chambers in Tennant Creek with Special Council Meetings called as required. All council meetings are open to the public, unless confidential business is being considered. We encourage attendance by residents of our townships, our communities and other members of the public. Agendas and minutes are available on the Barkly Regional Council website <https://barkly.nt.gov.au>

Governance [insert pics]

Council Committees

Council holds regular committee meetings with staff and elected members present. The following councillors have been appointed to the following committees:

- Audit and Risk Committee: Mayor Steven Edgington, Cr. Kris Civitarese, Cr. Sid Vashist, Cr. Ronald Plummer and Cr. Jeffrey McLaughlin;
- Purkiss Reserve Consultative Committee: Cr. Kris Civitarese and Cr. Ronald Plummer;
- Cultural Competency Advisory Committee: Mayor Steve Edgington, Deputy Mayor Noel Hayes, Cr. Ronald Plummer, Cr. Jack Clubb, Cr. Ricky Holmes, Cr. Lucy Jackson and Cr. Jennifer Mahoney ;
- Animal Management Working Group: Cr. Ray Aylett and Cr. Ronald Plummer;
- Local Tourism Advisory Committee: Cr. Jeffrey McLaughlin;
- Development Consent Authority Committee: Mayor Steve Edgington and Cr. Hal Ruger; and
- Friends of the Cemetery Committee: Cr. Hal Ruger, Cr. Sid Vashist and Cr. Ronald Plummer.

Council Working Groups

- Animal Management Working Group: Cr. Ray Aylett and Cr. Ronald Plummer;
- Friends of the Cemetery Committee: Cr. Hal Ruger, Cr. Sid Vashist and Cr. Ronald Plummer.

External Committees

- Animal Welfare Advisory Committee: Cr. Ray Aylett (Alternate);
- National Local Government Drug And Alcohol Advisory Committee: Mayor Steve Edgington;
- NT Place Names Committee: Cr. Ronald Plummer
- Development Consent Authority Committee: Mayor Steve Edgington and Cr. Hal Ruger; and Cr. Sid Vashist (Alternate)
- NT Water Safety Committee: Cr. Jeffrey McLaughlin

Local Authorities

Local Authorities Local Authorities are established under the Local Government Act and have the following functions under that Act:

- (a) To involve local communities more closely in issues related to local government
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region
- (d) To take the views of local communities back to the regional council and act as advocates on their behalf
- (e) To contribute to the development of the relevant regional plan

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- (f) To make recommendations to the council in relation to the council's budget, and to review expenditures by the council, in relation to the part of the council's area within which the local authority performs its functions
- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make

- To involve local communities more closely in issues related to local government
- To ensure that local communities are given an opportunity to express their opinions on questions affecting local government
- To allow local communities a voice in the formulation of policies for the locality, as well as policies for the area and the region
- To take the views of local communities back to council and act as advocates on their behalf
- To develop a Local Authority Plan for their community and contribute to the Regional Plan.

Council approves the nominations for each Local Authority at a Council Meeting. As vacancies arise, potential members nominate themselves for the Local Authority and a Chairperson of each Local Authority is chosen from their memberships. All meetings are attended by the Mayor and Ward Councillors when available, and senior Barkly Regional Council staff. Agendas and minutes are available on the BRC website, <https://www.barkly.nt.gov.au>

Council Elected Members - to be updated by designer

Mayor Steven Edgington [Patta Ward]


Steven.Edgington@barkly.nt.gov.au Steven.Edgington@barkly.nt.gov.au

PATTA WARD	ALYAWARR WARD	KUWARRANGU WARD
		
Cr. Kris Civitarese Kris.Civitarese@barkly.nt.gov.au	Cr. Noel Hayes (Deputy Mayor) Noel.Hayes@barkly.nt.gov.au Noel.Hayes@barkly.nt.gov.au	Cr. Ray Aylett Ray.Aylett@barkly.nt.gov.au Ray.Aylett@barkly.nt.gov.au
		
Cr. Jeffrey McLaughlin Jeffrey.McLaughlin@barkly.nt.gov.au	Cr. Jack Clubb Jack.Clubb@barkly.nt.gov.au	Cr. Jane Evans Jane.Evans@barkly.nt.gov.au Jane.Evans@barkly.nt.gov.au
		
Cr. Ronald Plummer Ronald.Plummer@barkly.nt.gov.au	Cr. Ricky Holmes Ricky.Holmes@barkly.nt.gov.au	
ALPURRURULAM WARD		
		
Cr. Hal Ruger Hal.Ruger@barkly.nt.gov.au Hal.Ruger@barkly.nt.gov.au	Cr. Lucy Jackson Lucy.Jackson@barkly.nt.gov.au Lucy.Jackson@barkly.nt.gov.au	Cr. Jennifer Mahoney Jennifer.Mahoney@barkly.nt.gov.au Jennifer.Mahoney@barkly.nt.gov.au

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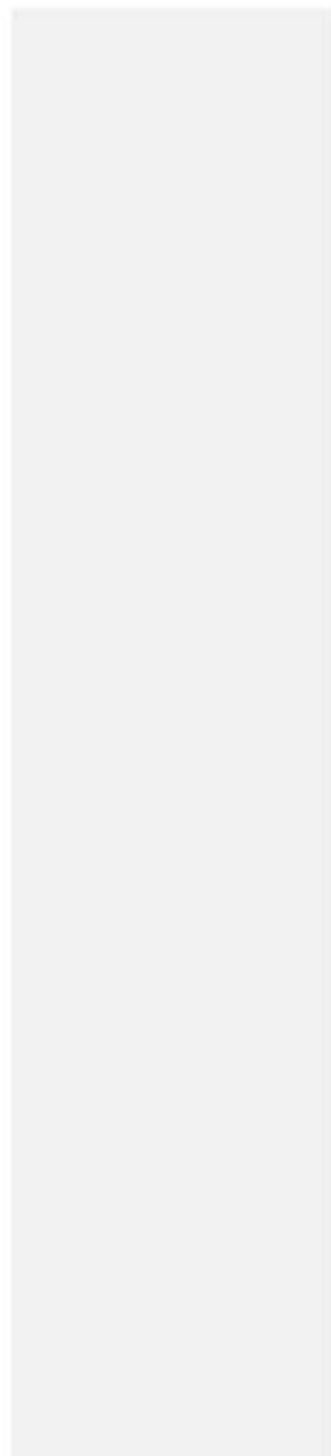
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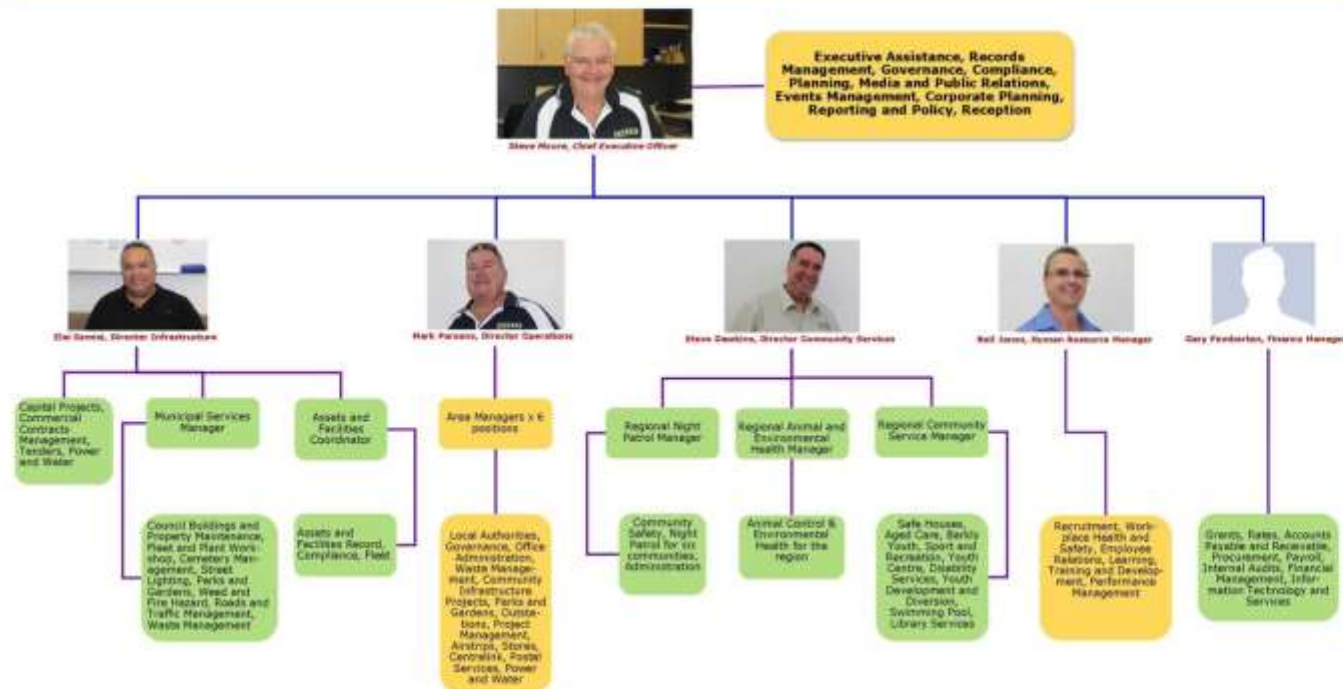


Cr. Sid Vashist
Sid.Vashist@barkly.nt.gov.au

DRAFT



Barkly Regional Council Organisational Chart



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Page 11 of 65

Our Vision [insert pics]

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

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Core Business

From local government funding we provide essential and municipal services in the towns, communities and homelands across the Barkly region.

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From the funding of the Australian and Northern Territory governments we provide contracted agency services to our residents.

Income from property owners and ratepayers and service charges from the provision of services supports both local government and agency services.

Core Competence

Through our work in the regional communities, we have developed a strong understanding of how to best serve the needs of those communities.

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Barkly Regional Council contributes to our region by valuing all of its members and providing services to individuals, families and communities in ways that respect their dignity and culture and fulfil their needs for community services that provide safer communities. We provide a stable platform for workforce development and program delivery across our region.

Core Values

Our values inform how we work and are reflected in our staff and services. Our values are founded in the service standards, and are lived out through our interactions with each other:

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- We believe that all people in all communities are equal in dignity and have equal rights
- Our staff is committed to working with people and communities in ways that value them, that are non-discriminatory, and that promote social justice
- We are committed to the common good. Our staff work with people to ensure that they have access to the resources and services they need to effectively participate in the community
- Our staff value the contributions of clients and communities, and foster local community driven services

Insert Pics

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Monitoring Council Performance

Community

Community members are encouraged to attend Local Authority meetings to observe their deliberations and decisions, including projects. They can also speak directly to Council Area Managers, their Local Authority members and ward councillors for feedback and updates.

Local Authorities

Council reports regularly to Local Authorities on progress against their plans and decisions and any other projects or area of concern identified by the Local Authorities.

Councillors

Barkly Regional Council staff regularly report to Elected Members on progress through the objectives, also known as Key Performance Indicators (KPIs), outlined under the hierarchy of plans (see next page), budget performance and other strategies identified by Council. Councillors are responsible for monitoring the Council's spending and progress to ensure that identified outcomes are achieved.

Directorates

Directors are responsible for the monitoring, reporting and implementation of their operational or infrastructure plans. These plans help ensure the achievement of objectives/KPIs, leading to positive outcomes for the community and the Barkly region. A great deal of the work of Barkly Regional Council is funded from external agencies, such as grants and funding agreements with governments at the Federal and Territory level. Funding agreements impose on Council detailed performance targets and reporting regimes to monitor outcomes.

Council Staff

Each Council staff member is responsible for ensuring their work aligns with the infrastructure, strategic and regional plans.

NT Government and General Public

Council documents, including agendas, policies, financial reports, confirmed minutes, annual reports and media releases, are available on the Council website <https://www.barkly.nt.gov.au>. Barkly Regional Council has a principle of transparency wherever possible to ensure that our stakeholders, community residents and other members of the public are aware of Council operations and key governance measures. Council conducts community feedback questionnaires on a range of issues on its provision of services.

The Barkly Regional Council's Regional Plan and Annual Report must be presented to the Minister responsible for Local Government annually to ensure compliance with our governing legislation.

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Regional Strategy and Service Delivery (insert pic)

Strategic Plan 2018-2023

Our Strategic Plan outlines the overarching goals, objectives and actions set by Barkly Regional Council for the next five years. Council's Strategic Plan has set seven goals, listing objectives to aid in achieving these goals and has established actions and timeframes that need to be achieved towards completing the overall strategy. The Actions/Key Performance Indicators (KPIs) will be monitored throughout the life of the five-year plan, and will also be reviewed annually to measure progress in achieving the goals and to make any updates to reflect the changing environment Council operates in.

Regional Plan 2018-2019

The Regional Plan 2018-19 describes the vision, values and core competence of the Council to identify and meet the needs of its towns, communities and residents in the upcoming financial year. Two major infrastructure projects (see page 29) have been identified as a priority. There will also be an emphasis on delivering services that residents of the two townships of Tennant Creek, and Elliott and the five communities of Arlparra, Ali Curung, Ampilatwatja, Alpururulam and Wutunugurra are seeking and then defining the service levels, projects and programs to be delivered. Projects completed in the 2018-2019 financial year assist with council planning for the next five years. Plans will be reviewed regularly to ensure they accurately reflect the changing needs of the wider community and Council.

Local Authority Plans

Our Local Authority Plans cover the goals and priorities for individual communities within the Barkly region. Each of these plans has been developed in consultation with residents and Local Authority members of each individual community. Projects highlighted by the Local Authorities of each community then feed into a five-year Infrastructure Plan to set out priorities, objectives and timelines.

Infrastructure Plan 2018-2023

The Infrastructure Plan outlines a list of major, infrastructure-related projects identified for the Barkly region over the next five years 2018-2023. Projects are initiated either through feedback from Local Authority meetings, Council selection or through asset renewal with the plan clearly outlining Council's future needs around infrastructure and equipment. Major projects are those which cost more than \$250,000. Barkly Regional Council has limited discretionary funds and relies on grants from both the Commonwealth and Northern Territory governments to meet the costs of projects.

Asset Management Plan

The Asset Management Plan provides the details and condition of the Council's current assets, valued around \$57m. The plan defines the level of service to be provided and how the service is to be provided. This plan includes the effective and efficient management of Council assets for transport infrastructure,

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building and facilities, parks and gardens, streetlights and a range of vehicles. It also identifies and outlines the cost to upgrade and replace infrastructure and equipment as they reach the end of their useful lives.

Our Goals

1. Become the employer of choice in the Barkly
2. Have a strong, culturally appropriate and respectful relationship with all residents, government agencies and stakeholders within the Barkly region
3. Improve community infrastructure across the Barkly region
4. Provide services, facilities and programs to address social inequality and advance the region
5. Develop the Barkly for the benefit of residents and visitors
6. Provide leadership through best practice in governance and financial management
7. Protect and promote the environment, resources and natural heritage of the Barkly

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Five-year Strategic Plan: 2018-2023

GOAL 1. Become the employer of choice in the Barkly			
Objectives	Key Performance Indicators	Target Date	Complete
1.1 Reduce staff turnover by 10 per cent per annum for full and permanent part-time employees	Action 1. Introduce two (2) new staff engagement initiatives each year: 1. Length of service awards and; 2. At least one staff function per community per year	Annually	
	Action 2: Document robust and timely recruitment procedures to ensure consistent recruitment standards	December 2018	
	Action 3: Recruit only those people suitable for the position		Ongoing
	Action 4: Conduct annual staff surveys	Annually	
	Action 5: Conduct bi-annual staff performance appraisals	Bi-annually	
1.2 Develop a workforce plan	Action 1: Develop individual training and development plans to align with strategy	June 2019	
	Action 2: Bi-annual staff performance appraisals	Bi-annually	
	Action 3. Identify current gaps between current staffing and workforce needs	June 2018	
	Action 4: Creating employee career paths	December 2018	
1.3 Improve staff engagement and morale	Action 1. Introduce two (2) new staff engagement initiatives each year: 1. Length of service awards and; 2. At least one staff function per community per year	Annually	
	Action 2. Publicly acknowledge staff who perform well above expectation		Ongoing
	Action 3. Implement an employee of the	February 2019	

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	month program		
	Action 4. Quarterly staff briefings incorporating morning tea or lunch		Ongoing
1.4 Increase the number of staff recruited from within the Barkly region	Action 1. Forward plan to recruit school leavers from Barkly High Schools at the end of the school year	December annually	
	Action 2. Maximise the use of CDP and identify CDP workers suitable for permanent or part time employment		Ongoing
	Action 3. Advertise staff vacancies on local notice boards	June 2018	
	Action 4. Implement an annual open day for the general public	March 2019	
1.5 Maintain a vacancy rate below 5%	Action 1. Regularly review staff performance and provide honest feedback.	Bi-annually	
	Action 2. Streamline and document the recruitment process	December 2018	
	Action 3. Accurately track contract completion date		Ongoing
	Action 4. Identify the areas of high turnover and develop a mitigation strategy		Ongoing

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GOAL 2. Have a strong, culturally appropriate and respectful relationship with all residents, government agencies and stakeholders within the Barkly region			
Objectives	Key Performance Indicators/Actions	Target Date	Complete
2.1 Ensure effective engagement with Local Authorities	Action 1. Ensure Local Authorities meet as scheduled.	Monthly meeting	Ongoing
	Action 2. Rigorously enforce the LA attendance policy		Ongoing
	Action 3. Hold a minimum of one public forum in each community annually	Annually	
	Action 4. Conduct resident satisfaction surveys annually in each community	August annually	
2.2 Obtain regular feedback from residents, government agencies and stakeholders	Action 1. Conduct satisfaction surveys at least once per year	August annually	
	Action 2. Hold a minimum of one public forum per community each year	Annually	
	Action 3. Hold regular meeting with government agencies and external stakeholders		Ongoing
2.3 Ensure staff are trained and able to communicate appropriately in a cross-cultural environment	Action 1. Develop individual training and development plans for each employee	March 2019	
	Action 2. Recruit only those people suitable for the position		Ongoing
	Action 3. Introduce a program for Councillors & LA's to brief new staff on the area and cultural history	March 2019	
	Action 4. Develop a community and culture induction booklet	March 2019	
2.4 Develop an internal and external communication strategy	Action 1. Quarterly staff briefings incorporating morning tea or lunch		Ongoing

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	Action 2. Increase the use of social media platforms by 1 per year		Ongoing
	Action 3. Develop a program to keep council notice boards current and relevant	June 2018	
	Action 4. Monthly email updates to staff	May 2018	

GOAL 3. Improve community infrastructure across the Barkly region			
Objectives	Key Performance Indicators	Target Date	Complete
3.1 Effectively maintain existing infrastructure of a high standard including: roads, footpaths, lighting in public spaces and council properties, council properties including council owned houses, public parks and gardens, landfills, plant and equipment	Action 1. Develop a workforce plan to ensure we have sufficient staff to maintain current infrastructure	June 2018	
	Action 2. Engage local contractors when work loads are above staffing numbers		Ongoing
	Action 3. Develop and implement a robust reporting system for members of the public to report faults/damage.	May 2018	
	Action 4. Develop and implement an audit system to identify faulty/damaged property.	May 2018	
3.2 Develop a five-year infrastructure plan	Action 1. Identify new infrastructure projects that need to be completed	Bi-annually	
	Action 2. Identify maintenance needs of existing infrastructure		Ongoing
	Action 3. Budget to meet infrastructure requirements within the budgeting framework	Annually	
3.3 Develop a mechanism to obtain feedback from the community on infrastructure needs	Action 1. Conduct at least one public forum per year in each community	Annually	
	Action 2. Ensure LA's are meeting as scheduled and infrastructure planning reviewed twice yearly by LA		Ongoing
	Action 3. Conduct at least one survey in each community each year.	July annually	
3.4 Ensure effective planning to care for new and existing infrastructure	Action 1. Develop a workforce plan	June	
	Action 2. Annual maintenance budgets to be	Annually	

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	sufficient to cover maintenance needs		
	Action 3. Develop asset management plan and review annually	July 2018	
	Action 4. Develop and implement maintenance plan as part of the asset management plan	July 2018	

GOAL 4. Provide services, facilities and programs to advance the region			
Objectives	Key Performance Indicators	Target Date	Complete
4.1 Provide employment opportunities for Barkly residents.	Action 1. Forward plan to recruit school leavers from Barkly High Schools at the end of the school year	December annually	
	Action 2. Develop individual training and development plans	March 2019	
	Action 3. Introduce apprenticeships and traineeships to grow our own staff	April 2018	
	Action 4. Identify new funded programs that fit within councils strategic objectives to increase employment opportunities		Ongoing
4.2 Advocate on behalf of all residents in the Barkly	Action 1. Participate in local, Territory and National forums to promote the needs of Barkly Residents		Ongoing
	Action 2. Increase positive media coverage of the Barkly		Ongoing
	Action 3. Work with Government, industry and funding bodies for greater investment in the Barkly		Ongoing
4.3 Create and maintain a positive living environment for our communities	Action 1. Keep public spaces clean, tidy and well presented (grass, graffiti and light		Ongoing
	Action 2. Improve Municipal service delivery	September 2018	Ongoing
	Action 3. Participate in the annual tidy towns competition	April 2019	
4.4 Develop a five-year infrastructure plan	Action 1. List of new infrastructure required in each community	Annually	
	Action 2. A plan for maintaining current infrastructure	June 2018	Ongoing

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4.5 Increase the number of funded programs. Council operates across the Barkly	Action 1. Identify new funded programs that fit within Council's strategic objectives		Ongoing
	Action 2. Implement a grants working group to better support the Grants Officer	May 2018	

GOAL 5. Supporting and promoting the Barkly for the benefit of residents and visitors

Objectives	Key Performance Indicators	Target Date	Complete
5.1 Attract new investment into the Barkly	Action 1. Lobby Territory and Federal governments to invest in the Barkly		Ongoing
	Action 2. Actively participate in the Regional Economic Development Committee (REDC)		Ongoing
	Action 3. Identify new business opportunities through public consultation		Ongoing
	Action 4. Engage with government and business to identify new business opportunities		Ongoing
5.2 Gain additional government spending in the Barkly region	Action 1. Lobby Territory and Federal Governments to invest in the Barkly		Ongoing
	Action 2. Lobby Territory and Federal Governments to effectively support the Barkly region through filling current funding gaps		Ongoing
	Action 3. Promote the needs of the Barkly to the wider community (Media)		Ongoing
5.3 Increase tourism in the Barkly region	Action 1. Develop a Tourism Master Plan	June 2018	
	Action 2. Promote the Barkly as a destination through Council's social media sites	June 2018	
	Action 3. Support and promote community events		Ongoing
	Action 4. Provide an annual budget to support community events	Annually	
5.4 Have partnerships with organisations based	Action 1. Establish partnerships with organisations that promote the Barkly		Ongoing

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in the Barkly	Action 2. Establish partnerships to make greater use of council assets		Ongoing
	Action 3. Partner with local business and the REDC to identify new business opportunities for the region		Ongoing

GOAL 6. Be the leading council by maintaining best practice in governance and financial management			
Objectives	Key Performance Indicators	Target Date	Complete
6.1 100% compliance with the Local Government Act.	Action 1. Undertake internal compliance reviews and periodic audits in all locations to ensure compliance with internal policies and LG legislation	July 2018	Ongoing
	Action 2. Implement a risk management strategy and policy (Audit and Risk Committee to oversee)	July 2019	
	Action 3. Conduct an annual review of the finance manual	Annually	Ongoing
6.2 Zero incidents of fraud and no Audit qualifications	Action 1. Review all policies and procedures to ensure robust, best practice policies and procedures are in place	December 2018	
	Action 2. Continuous improvement of policies and procedures ensuring relevance and identifying where additional policies are required.		Ongoing
	Action 3. Develop an internal audit framework with appropriate annual audit plan	June 2019	
6.3 Elected members are fully aware of their role and responsibilities	Action 1. Conduct annual governance, meeting procedures and financial awareness training with Elected Members	Annually	Ongoing
	Action 2. Ensure Elected Members are aware of changes in Government applicable legislation		Ongoing
	Action 3. Develop a Local Authorities handbook and training program for LA members	August 2019	
6.4 Implement an integrated planning framework that provides financial stability	Action 1. Complete annual and five year cash flows and review quarterly	July 2018	Ongoing
	Action 2. Complete accurate annual budgets and review twice yearly	May annually	Ongoing

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	Action 3. Implement and monitor annual community plans	Annually	Ongoing
	Action 4. Review strategic planning processes to better integrate community plans	Annually	Ongoing
	Action 5. Move from five year to ten year forward planning <ul style="list-style-type: none"> Financial planning Asset management plans Infrastructure planning Strategic planning Workforce plans 	December 2019	
6.5 Provide sound financial management to protect Council while delivering the maximum services to residents and visitors in the Barkly region.	Action 1. Complete accurate annual operating, cash flow and capital budgets and review twice yearly	Annually	Ongoing
	Action 2. Ensure all grant funding is expended in line and on budget with funding agreements		Ongoing
	Action 3. Liaise with external stakeholders to promote council's interest and share services where possible to maximise return on financial investment		Ongoing
	Action 4. Improve financial management reporting to facilitate accurate budget management	December 2018	Ongoing

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GOAL 7. Protect and promote the environment, resources and natural heritage of the Barkly region			
Objectives	Actions: Key Performance Indicators	Target Date	Complete
7.1 Stop illegal dumping in the Barkly	Action 1. Fully develop and implement a public awareness campaign	September 2018	Ongoing
	Action 2. Work with stakeholders to catch and prosecute illegal dumpers		Ongoing
	Action 3. Review annual dump fees	May Annually	
	Action 4. Regularly monitor illegal dump sites to catch offenders		Ongoing
7.2 Have environmentally sound waste management practices	Action 1. Review all Barkly landfill sites	August 2018	
	Action 2. Develop a recycling program for Tennant Creek, Elliott and major communities	2020	
7.3 Use the natural resources of the Barkly for the benefit of residents and visitors in the region	Action 1. Support appropriate, environmentally friendly mining development proposals within the Barkly		Ongoing
	Action 2. Promote the region's natural beauty and cultural heritage		Ongoing
	Action 3. Develop the Tourism NT Master Plan for the Barkly	July 2018	
7.4 Protect the natural beauty and cultural heritage in the Barkly	Action 1. Promote responsible, environmentally friendly mining in the Barkly		Ongoing

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	Action 2. Develop waste management plans	August 2018	
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Regional Plan 2018-2019

For 2018-2019, the following priorities have been set. Barkly Regional Council's aim is to achieve each of these objectives (KPIs) during the year.

GOAL 1 : Become the employer of choice in the Barkly			
Objectives	Actions/ Key Performance Indicators	How	Target Date
1.1 Reduce staff turnover by 10% per department	Action 1. Introduce two new staff initiatives	Initiatives introduced	December 2018 and June 2019
	Action 2. Conduct bi-annual staff reviews	Bi-annual reviews set	December 2018 and June 2019
	Action 3. Introduce individual training programs	Training programs set	December 2018
	Action 4. Implement the new Enterprise Bargaining Agreement (EBA)	EBA implemented	November 2018
1.2 Develop a workforce plan	Action 1. Workforce plan to be completed	Number of internal consultations	December 2018
1.3 Improve staff engagement and morale	Action 1. Introduce two new staff initiatives to improve staff engagement	Two new staff initiatives introduced	September 2018 and February 2019
	Action 2. Implement an employee of the month program	Program implemented	September 2018

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GOAL 2 : Have a strong, culturally appropriate & respectful relationship with all residents, Government agencies and stakeholders within the Barkly			
Objectives	Actions/ Key Performance Indicators	How/Measures	Target Date
2.1 Ensure effective engagement with Local Authorities	Action 1. Ensure all Local Authorities meet at least eight times in the year	Target achieved – 8 meetings	Throughout year
	Action 2. Ensure all Local Authority recommendations are presented to the next council meeting.	Target achieved – 8 meetings	Throughout year
2.2 Obtain regular feedback from residents, government agencies and stakeholders	Action 1. Hold at least one public forum in each town and community.	Number of external consultations and which communities	Throughout year
	Action 2. Maintain current regular meeting schedule with Government agencies and stakeholders	Number of external consultations	Throughout year
	Action 3. Conduct at least one resident satisfaction survey	Survey Monkey results and data findings	Throughout year
2.3 Develop an internal and external communication strategy	Action 1. Conduct quarterly staff briefings	Briefings x 4 annually	Throughout year
	Action 2. Email updates to staff	Monthly	Monthly
	Action 3. Increase the use of social media platforms	Council FB and Website	Daily, weekly, monthly

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GOAL 3 : Improve community infrastructure within the Barkly			
Objectives	Actions/ Key Performance Indicators	How/Measures	Target Date
3.1 Effectively maintain existing infrastructure	Action 1. Develop and implement footpath and road maintenance program	Budget spent	Ongoing
	Action 2. Complete land fill masterplans for each community	Plans completed	September 2018
	Action 3. Complete minor infrastructure work for five public parks	Works completed	April 2019
3.2 Identify new infrastructure projects	Action 1. Obtain funding and commence works on two major infrastructure projects	Funding received	March 2019
	Action 2. Complete one minor infrastructure project in each town and community	Projects completed	June 2019

GOAL 4 : Provide services, facilities and programs to advance the region			
Objectives	Actions/ Key Performance Indicators	How/Measures	Target Date
4.1 Identify new funded programs that fit within Council's strategic objectives to increase employment opportunities	Action 21 . Increase the number of NDIS clients by 10%	Target achieved	June 2019
	Action 23 . Gain funding to complete two major infrastructure projects	Target achieved	June 2019
	Action 34 . Identify two (2) new programs that fit within Council's scope and apply for contracts	Target achieved	June 2019
4.2 Advocate on behalf of all residents of the Barkly	Action 1. Maintain regular media coverage on council activities.	Council FB, Website and email newsletters	Daily, weekly and monthly
	Action 2. Regularly lobby government and private industry to invest in the Barkly	Target achieved	Ongoing
4.3 Create and maintain a positive living environment for our communities	Action 1. Keep public spaces clean and well presented	Target achieved	Ongoing
	Action 2. Participate in the 2019 Tidy Towns Awards Program	Council takes part	April 2019

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GOAL 5 : Supporting and promoting the Barkly for the benefit of residents and visitors			
Objectives	Actions/ Key Performance Indicators	How/Measures	Target Date
5.1 Gain additional government spending in the Barkly	Action 1. Complete the Barkly Tourism Masterplan to maximise investment in tourism	Eoi accepted and Masterplan completed	September 2018
	Action 2. Participate in the Regional Economic Development Committee and any other forums that promote investing in the Barkly	Number of meetings attended	Ongoing
5.2 Attract new investment into the Barkly	Action 1. Participate in regional forums to promote the Barkly region	Number of forums attended	Ongoing
	Action 2. Participate in the cross border commission with Mt Isa to increase cross border trade.	3 meetings per year to be held	Annually
	Action 3. Support local businesses by buying locally when possible so money remains in the Barkly	Percentage spent with Barkly businesses	Annually
	Action 4. Actively encourage new industries to move to the Barkly Region		Ongoing
5.3 Increase tourism in the Barkly	Action 1. Complete the Barkly Tourism master plan	Masterplan completed	September 2018
	Action 2. Support the NTG Turbo Charging Tourism initiative to insure the best use of government funds to promote the Barkly	Successful allocation of \$5.5m	October 2018

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GOAL 6 : Be the leading council through maintaining best practice in governance and financial management

Objectives	Actions/ Key Performance Indicators	How/Measures	Target Date
6.1 100% compliance with the Local Government Act	Action 1. Review all policies and procedures to ensure robust, best practice policies and procedures	Target achieved	Ongoing
	Action 2. Source funding to provide appropriate Governance training to all Local Authority members	Training delivered	April 2018
6.2 Provide sound financial management	Action 1. Achieve the annual budget	Target achieved	June 2019
	Action 2. Ensure council purchases represent value for money	100% compliance with procurement policy	Ongoing
6.3 Implement an integrated planning framework that provides financial stability	Action 1. Complete a five-year cash flow forecast	Cash flow development and bi-annual reviews	Annually
	Action 2. Complete two budget reviews	Completion of 2 projects	Annually
	Action 3. Achieve the annual budget	Budget achieved	June annually
	Action 4. Expend the available capital budget	Capital budget expended	June annually

GOAL 7: Protect and promote the environment, resources and natural heritage of the Barkly

Objectives	Actions/ Key Performance Indicators	How/Measures	Target Date
7.1 Work with stakeholders to catch and prosecute illegal dumpers	Action 1. Complete rollout of the 'Dob in a Dumper' campaign	10% increase in reports of dumping	June 2019
	Action 2. Reduce illegal dumping through enforcement protocols	10% reduction in recorded dumping and recording the number of warning and fines issued	Annually
	Action 3. Promote the use of local landfill sites	Reduction in illegal dumping	Ongoing
	Action 3. Lead and coordinate by monthly stakeholder meetings to reduce illegal dumping and increase removal of illegally	Reduction in illegally dumped rubbish	ongoing

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	dumped rubbish		
7.2 Develop a recycling program for the region	Action 1. Complete EOI for kerbside recycling	Reduction in recyclables going into landfill	December 2018
	Action 2. Remove car bodies from at least three communities/towns	Cars collected	November 2018
7.3 Develop waste management plans	Action 1. Complete landfill Masterplans and seek funding to improve deficiencies	Plans completed	August 2018

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Service Delivery Priorities

The Barkly Regional Council area covers approximately 323,000km² and we are often required to move personnel and equipment across this vast region to deliver services. This tyranny of distance presents many unique challenges to Council and we have developed long-term strategic planning to help alleviate some of these challenges.

Our aim for 2018-19 is to improve service delivery through some key initiatives. These are:

- Purchase additional heavy machinery that will be based in communities to reduce the need to transport equipment between communities
- Train community Municipal staff to operate the new equipment
- Through the recent appointment of a Director of Operations provide better support to staff in remote communities
- Appoint a supervisor to the Tennant Creek Landfill site to provide improved service to residents and commercial users
- Improve the appearance and reduce the amount of manpower required to keep public parks and sporting fields grassed through the increased use of reticulation.
- Improve road maintenance through the use of local contractors and formation of a Council road crew
- Introduce an on-going program ~~in-to~~ improve footpaths in Tennant Creek and Elliott

Council staffing numbers will remain reasonably static; subject to program grant funding remaining steady. Some positions will be changed or upgraded to provide recognition of the skill level of some Council staff. This will also assist to achieve a greater level of customer service and accountability throughout Council.

Human Resources

The HR Department has identified a number of initiatives that they will focus on in 2018 – 2019 to provide improved staff engagement throughout Barkly Regional Council. These projects are:

- Review and update the existing Enterprising Bargaining Agreement (EBA) and implement the agreed document.
- Improve our recruitment process to ensure that we are compliant and vacant positions are filled with minimal delay.
- Implement an Employee Performance Appraisal process. This process will utilise the updating of Position Descriptions.
- Create and implement an employee training matrix for all Council positions to ensure that training will benefit both the Council and the employee.
- Informing our employee of Human Resources practices by creating a three monthly electronic newsletter.
- Develop a Workforce Management Plan to understand more about the workforce and create a positive work culture.

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Community Services Directorate

Our Community Service Directorate is responsible for the delivery of funded programs including Aged Care, NDIS, Sports and Recreation (Barkly Youth), Youth Links Centre (Tennant Creek), Libraries (Tennant Creek and Elliott), Safe Houses, Night Patrol, Tennant Creek Swimming Pool, and Animal Management and Environmental Health. The recruitment and retention of staff is an ongoing issue and has a direct impact on the delivery of services in remote communities. Working with multiple funding sources is also a challenge, especially as Council relies on almost 100% on external funding to provide services.

For the coming year the Directorate will focus on:

- Continuing to deliver high-quality services in Aged Care and Sport and Recreation to each community we are funded to operate in
- Expand the range of non-traditional activities provided as part of our Sport and Recreation program such as music, creative arts and cultural activities on each community
- Undertake training in the prevention of violence against women to all BRC staff and elected members
- Work with the NO MORE campaign to coordinate activities within the Barkly region
- Undertake a stock take of all resources held by Tennant Creek and Elliot libraries
- Work with the National Disability Insurance Agency (NDIA) to ensure Council is seen as the "provider of choice" for all National Disability Insurance Scheme (NDIS) clients within the Barkly
- Undertake an audit of all Sport and Recreation equipment and develop an asset replacement program for equipment
- Actively seek external funds to demolish and rebuild the Sports Centre at Ali Curung
- Actively seek external funds for the redevelopment of the Youth Links complex in Tennant Creek
- Work with NDIA to increase NDIS client numbers on all communities
- Increase client participation in respite activities delivered as part of our Aged Care services
- Develop and undertake a strategic promotion plan to increase revenue at the Tennant Creek swimming pool
- Actively seek external funds to install solar heating and solar pool covers at the Tennant Creek swimming pool
- Ensure all staff undertake professional development activities as appropriate to their job role
- Provide a range of cultural activities as part of the Youth Links After Hours Youth Service in Tennant Creek

Council says NO MORE

Barkly Regional Council has partnered with T&J (NT), CatholicCare NT and AFL Barkly to support the NO MORE family violence campaign in Tennant Creek and the Barkly region.

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NO MORE signage was installed in Purkiss Reserve in May 2018 with Council proposing to incorporate a Domestic Violence Action Plan (DVAP) throughout the organisation and erect signs in several other communities throughout the Barkly.

Council has also developed and implemented a Domestic and family violence Action Plan along with a Policy Framework that will be rolled out to all staff.

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Infrastructure Directorate [insert pics]

Our Infrastructure Directorate is responsible for maintaining and upgrading Council assets (parks, gardens, and cemetery management, mechanical fleet and vehicle management, car parks, storm water drains, civic buildings maintenance and repairs), roads, equipment and machinery across the Barkly region. Other core services include garbage collection and disposal, waste landfill management and the maintenance and repairs of sporting facilities – swimming pool, water parks, and football ovals with their change rooms, stands and ablution blocks.

The Directorate also manages our Municipal team in Tennant Creek as well as the delivery of numerous diverse projects across the region. All this work is provided in accordance with safe work methods and in compliance with the relevant legislative authorities of NT Work Safe and NT EPA.

For the coming year the Infrastructure Directorate will focus on:

- Implementing our asset management plan
- Continuing our fleet replacement program
- Implementing our five-year infrastructure plan, including the upgrade of recreational facilities at Lake Mary Ann, footpath construction program, revamping the existing Kargaru oval, improve transport networks (bike paths and lighting), introduce smart city lighting (vandal proof LEDss), continuation of the refurbishment of Tennant Creek Cemetery
- Tendering for two major projects from the above list for the coming financial year
- Infrastructure upgrades in each community
- Purkiss Reserve upgrade (see story on following page)

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Major Infrastructure Project

Purkiss Reserve Upgrade (insert pic)

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Barkly Regional Council has received \$5 million from the Northern Territory Government to upgrade Purkiss Reserve, an important public space in Tennant Creek.

The multi-million dollar funds, which were part of an election promise in 2017 by the Northern Territory Labor Government, were approved in May 2018.

Funded by the NTG's Department of Tourism and Culture with a recoverable works agreement between Council and the Department of Infrastructure, Planning and Logistics (DIPL), work is scheduled to start on the upgrade in the new financial year.

Mayor Steve Edgington said Purkiss Reserve, which is approximately 9.6ha, contains the swimming pool, ovals and many sporting facilities.

"It provides cultural, sporting, entertainment and facilities for healthy lifestyles of all ages," he said. "This gives rise to community health, happiness and safety and drives key value and amenity for the town.

"It is the only space of this kind where people can access open green space to walk and exercise. It also brings great visual relief to town which is placed in what can be a harsh environment."

The Mayor welcomed the funding injection for the upgrade of such a critical amenities site in Tennant Creek.

"We also need to recognise the hard work of members of the Purkiss Reserve Consultative Committee, both past and present, and councillors from the previous council and staff," he said.

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"They have all contributed to the development of Purkiss Reserve, and we would not be where we are today without their determination and foresight."

Purkiss Reserve, which is approximately 9.6ha, contains the swimming pool, ovals and many sporting facilities.

It provides cultural, sporting, entertainment and facilities for healthy lifestyles of all ages. It also brings great visual relief to Tennant Creek, which is placed in what can be a harsh environment.

Members of the Purkiss Reserve Consultative Committee, both past and present, and councillors from the previous council and staff have all contributed to the development of Purkiss Reserve.

In 2016 Council and the Purkiss Reserve Consultative Committee engaged Bennett Design Architect and Elton Consulting to deliver a Master Plan for Purkiss Reserve.

A spokesperson from Elton Consulting said Council should be congratulated on their initiative to consult with the community and deliver more value to this important public asset.

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Remote Community Operations [insert pictures]

Our Operations Directorate is responsible for delivering Municipal and essential services to the remote communities of Ali Curung, Alpuururulam, Ampilatwatja, Arlparra, Wutunugurra and the town of Elliott. The Directorate also liaises with the Area Managers for each of the communities.

During the coming financial year 2018-19, the Operations Directorate will focus on:

- Supporting Area Managers to ensure there is a clear understanding of Council's expectations.
- Ensure all communities have sufficient equipment that is in safe working order to carry out essential works and repairs.
- Ensure the right staff members are hired to carry out works.
- Ensure these staff members have the appropriate training to carry out their work.
- Working with the Director of Infrastructure and the Tennant Creek Municipal Depot Manager to where necessary, set a roster for machinery allocation to each community on a regular basis.
- Work with the infrastructure team and Area Managers to establish a maintenance roster for community vehicles.
- Work with Local Authority to ensure meetings take place as scheduled.
- Work with Area Managers to ensure Local Authorities are effectively supported and guided to make effective decisions to support the community.
- Provide effective governance support to Area Managers and Local Authorities.
- Improve communication between communities, management and Barkly Regional Council.

INSERT PICTURES

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Council Community Services Chart

	Tennant Creek	Elliott	Alli Curung	Alpururulam	Ampilatwatja	Ariparra	Wutunugurra	Tara	Canteen Creek
Municipal Services									
Cemetery	✓	✓	✓	✓	✓	✓	✓		
Community Roads	✓	✓	✓	✓	✓	✓	✓		
Grass, Parks & Sportsground Maintenance	✓	✓	✓	✓	✓	✓			
Housing Homeland	*	✓	✓		✓				
Library	✓	✓							
Waste Collection, Management & Landfill	✓	✓	✓	✓	✓	✓	✓		
Swimming Pool	✓								
Water Parks		✓	✓						
Council Infrastructure	✓	✓	✓	✓	✓	✓	✓		
Car Parks	✓								
Storm Water Drains	✓	✓							
Community Services									
Animal Management Program	✓	✓	✓	✓	✓	✓	✓		
Aged Care	*	✓	✓	✓	✓	✓	✓		
Night Patrol	*	✓	✓	✓	✓	✓	✓	✓	✓
Play Group	*							*	
Youth Sport and Recreation	✓	✓	✓	✓	✓	✓			
Safe House	*	✓	✓						
NDIS	*	✓	✓	✓	✓	✓	✓		
Commercial Functions									
Airstrip Maintenance	*	✓	✓	✓	✓	✓	✓		
Centrelink	*	✓	✓	✓	✓	✓	✓		
Essential Services	*	✓	✓	✓	✓	✓	✓		
Post Office Agency	*		✓	✓	✓	✓			
Street Lights	✓	✓	✓	✓	✓	✓	✓		
Street Sweeping	✓	✓							

Key = * Other agencies providing services

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Community Profiles and Local Authority Projects

Ali Curung: INSERT PIC

Ward: Alyawarr

Population: 494 (Australian Census 2016)

Location: 151.5km, south of Tennant Creek

Road conditions: Sealed

Languages: Warlpiri, Warumungu, Kaytetye and Alyawarr

Local Authority Members

Chair: Cr Noel Hayes

Deputy Chair: Edith Hanlon

Appointed Members: Cysila Rose, Derek Walker, Sammy Ladd, Jerry Rice, Peter Corbett, Andrew Tsavaris

Elected Members: Cr. Noel Hayes, Cr Lucy Jackson, Cr Jack Clubb, Cr Ricky Holmes

Ex-Officio: Mayor Steve Edgington

History:

Ali Curung is a Kalditch (Kaytetye) word meaning country of the dogs, dog area, or dog dreaming with two important dog dreaming sites within close proximity (6km) of the community. Totemic ancestors, including the ancestral dogs which travelled near Ali Curung, are believed to have created the landscape in their travels. Ali Curung has adopted the dog as its official emblem to signify the importance of the ceremonial story. Due to their relationship to the ancestral stories and sacred sites in the area, all dogs are regarded as extremely important.

During the late 1950s, small groups of people were collected from around the region and relocated to Warrabri Settlement. These included Kaytetye people from Barrow Creek, Warlpiri people from Bullocky Creek areas and Alyawarra people from Murray Downs and Hatches Creek. Over 1,200 people populated Ali Curung in its early days. Warrabri was established in 1956 under its original name of 'Warrabri Settlement'. The community changed its name to Ali Curung in 1978.

Community Priorities 2018-2023

Project	Priority Level	Strategic Goals
New Sport and Recreation Hall	High	3.2, 3.3, 3.4, 5.1, 5.2
Roof over Basketball Court	High	3.1, 3.2, 3.3, 3.4
Cemetery Upgrade – fencing, shade & water	Medium	3.1, 3.2, 3.3, 3.4
Airstrip Sealed	Medium	3.1, 3.2, 3.3, 3.4, 5.1, 5.2
Softball Field Lights	Low	3.1, 3.2, 3.3, 3.4
Lights for Basketball Court and fencing cemetery (Murray Downs)	Low	3.1, 3.2, 3.3, 3.4

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Alpurrurulam: INSERT PIC

Ward: Alpurrurulam

Population: 420 (Australian Census 2016)

Location: 576.2km, east of Tennant Creek and 17km from the Northern Territory-Queensland border

Road conditions: Sealed and unsealed. During the wet season all road access to the community is cut off

Languages: Alyawarr

Local Authority Members

Chair: Cameron Long

Deputy Chair: Clarence Campbell

Appointed Members: Doreen Kelly, Meredith Morton, Valerie Campbell, Garry Kopps, Gordon Long

Elected Members: Cr. Jennifer Mahoney

Ex-Officio: Mayor Steve Edgington

History:

Pastoralists called Alpurrurulam, which lies on an important source of water in dry country, Lake Nash, but its Aboriginal name is *Ilperrelhelame*. In the time of the Dreaming, great beings passed through that country: *antypere*, the flying fox, *nyemale*, the grass rat, who partly formed the river, and *kwerrenye*, the green snake. Compared to other groups in the Barkly Tablelands contact with white people came relatively late. Until about 1920, the Alyawarr continued to live traditionally in relative peace, hunting emu and kangaroo and foraging over their country and enjoying a rich ceremonial life.

Alpurrurulam was formed out of a discord between Lake Nash Station and the Aboriginal population living on the nearby Georgina River. At the time many of the community members worked at Lake Nash Station but in the early 1980s there were plans to move the community to Bathurst Downs. For the locals this was "poison country", no good to live on and posed a risk during wet season. In 1982 the community wrote to the then Chief Minister of the Northern Territory Government requesting a parcel of land to call their own near Lake Nash Station. After many legal battles, 10 square km area was excised from the pastoral lease and given back to the community in 1983. Alpurrurulam Land Aboriginal Corporation (ALAC) was then formed to be the land owner (a board of Community Elders) for the land.

Community Priorities 2018-2023

Project	Priority Level	Strategic Goals
Road repairs and maintenance within community, including resealing of road to airstrip	High	3.1, 3.2, 3.3, 3.4
Creation of a new dump site	Medium	3.1, 3.2, 3.3, 3.4, 5.1, 5.2, 7.1, 7.2
Safe House	Low	3.2, 3.3, 3.4, 5.1, 5.2
Men's Shed	Low	3.2, 3.3, 3.4, 5.1, 5.2
Upgrade two public toilets	High	3.1, 3.3, 3.4

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Ampilatwatja: INSERT PIC

Ward: Alyawarr

Population: 418 (Australian Census 2016)

Location: 307km south-east of Tennant Creek

Road conditions: 100km sealed and 220km dirt

Languages: Alyawarr

Local Authority Members

Chair: Donald Simpson

Deputy Chair: Teresa McKeeman

Appointed Members: Leslie Morton, Jeannie Beasley, Ada Beasley, Anita Bailey, Peter Morton

Elected Members: Cr Jack Clubb, Cr Lucy Jackson, Cr Noel Hayes, Cr Ricky Holmes

Ex-Officio: Mayor Steve Edgington

History

Ampilatwatja is in the heart of Alyawarr country on the Sandover Highway. The Alyawarr people have always lived there and would travel between soaks (water sources) in the hot weather. The people of this region also have close ties to the people who live at Alpururulam, and in the days of early European settlement (1877-1910) they would walk to Alpururulam to collect rations of food and tobacco. In the 1990s, with the return of Utopia Station to traditional ownership, the Alyawarr people of Ampilatwatja made a claim for their traditional homelands, gaining small excisions from the local pastoral lease to continue their life on the land.

Art is an important expression of the Alyawarr people's connection with the land. Local artists are said to "exude a complex and progressive approach to depicting the traditional knowledge of dreaming and country through the translation of water holes and soakages, bush medicines and bush tuckers, mountains, sand hills and ant hills". Their art works retain the heritage and feature the cultural history and values of Alyawarr lore.

Community Priorities 2018-2023

Project	Priority Level	Strategic Goals
Ablution Block – WC & Shower	High	3.1, 3.2, 3.3, 3.4
Close in Basketball Court	High	3.1, 3.2, 3.3, 3.4
Fencing and shade at Cemetery	Medium	3.1, 3.2, 3.3, 3.4
Bigger workshop	Medium	3.1, 3.2, 3.3, 3.4
Shade area at Anugapar	Low	3.1, 3.2, 3.3, 3.4

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Arlparra: INSERT PIC

Ward: Alyawarr

Population: 483 (Australian Census – 2016)

Location: 234 km south-east of Tennant Creek

Roads: Unsealed. During the wet season - December to March - the roads, the connecting Sandover highway and the river are often impassable. Around 20km of the road is sealed bitumen from Arlparra north to Urapuntja Health Centre and the airstrip.

Languages: Alyawarr and Anmatyerre

Local Authority Members:

Chair: Joycie Jones

Deputy Chair: Esau Nelson

Appointed Members: Susan Chalmers, Dennis Kunoth, Ruby Morton, Lucy Kunoth, Mark Sheals, Susanlina Nelson

Elected Members: Cr. Jack Clubb, Cr. Noel Hayes, Cr. Lucy Jackson, Cr. Ricky Holmes

Ex-Officio: Mayor Steve Edgington

History:

Named by German settlers in the early 1920s, Utopia was a pastoral lease owned by the Chalmers family. Aboriginal people originally lived close to the main homestead area now known as Three Bores Homeland. The property was sold and became alienated Crown land held on behalf of Aboriginal people. After a lengthy land claim hearing, this land legally became known as the Angarapa Aboriginal Land Trust under the Aboriginal Land Rights (NT) Act 1976. Aboriginal families then moved back to their more traditional areas. The Utopia homelands are now one of the more established homelands in the NT, comprising of 16 dispersed communities. These communities are separated by rough, corrugated dirt roads and in some cases by the dry and sandy river bed of the Sandover River. The most central community is Arlparra, on the eastern perimeter of the Western Desert adjacent to the traditional land of the Eastern Anmatyerre and Alyawarr people.

Community Priorities 2018-2023

Project	Priority Level	Strategic Goals
Consultation with the community is yet to be completed		

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Elliott:

Ward: Kuwarrangu

Population: 302 (Australian Census 2016)

Location: 250km north of Tennant Creek

Road conditions: Sealed

Languages: Mudburra, Jingili, Wombaya and Warumungu

Local Authority Members

Chair: Christopher Neade

Deputy Chair: Jodie Nish

Appointed Members: Raymond Dixon (resigned May 2018), Mona Rennie, Loureena Ulamari (Newcastle Waters), Bob Bagnall, Gordon Jackson

Elected Members: Cr. Ray Aylett and Cr. Jane Evans

Ex-Officio: Mayor Steve Edgington

History:

The traditional name for the township of Elliott is Kulumindini. It is the country of the Jingili desert people with the Wambaya people to the east and south-east; the Yangman and Mangarrayi to the north; the Mudburra and Gurindji to the west and the Warlpiri, Warlmanpa and Warramungu to the south and south-west. These people all had traditional associations with the Jingili and ceremonial ties to the watered areas around Elliott. The lands around Elliott lie across the important Dreaming tracks of the Emu and the Star (Baribari dreaming). The spirit ancestors travelled through country on their way to the southern parts of the Northern Territory. The rocks found in this area are amongst the oldest in central Australia, some over 1900 million years old.

Elliott is the Barkly region's second largest town and sits on the edge of Newcastle Waters Station. Named after Army Captain Reginald Douglas Elliott (MBE), it began life at the site of Number 8 bore as an Australian Army Camp during World War II (1942). A war memorial statue stands on the site of the camp, next to the bore used to supply water to troops. Its population is largely Aboriginal, who live in two outstations at either end of the town – Gurungu (North Camp) and Wilyuku (South Camp).

Community Priorities 2018-2023

Project	Priority Level	Strategic Goals
Football Field (2018-2019)	High	3.2, 3.3, 3.4, 5.1, 5.2
Speed Signage & Pedestrian Crossing (School & Hotel)	High	3.2, 3.3, 3.4, 5.1, 5.2
Community Pool or extended Water Park	Medium	3.1, 3.2, 3.3, 3.4, 5.1, 5.2
Shade Structures by Memorial	Medium	3.1, 3.2, 3.3, 3.4, 5.1, 5.2
Access Roads & Footpaths	Medium	3.2, 3.2, 3.3, 3.4, 5.2
Redevelop Golf Course & Other Sporting Facilities	Low	3.2, 3.3, 3.4, 5.1, 5.2, 7.3
Staff housing/units	Low	1.4, 3.2, 3.2, 3.3, 3.4, 5.2

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Tennant Creek: INSERT PIC

Ward: Patta

Population: 2,991 (Australian Census – 2016)

Location: 508.3km north of Alice Springs, 988.8km south of Darwin

Road conditions: Sealed

Languages: Warumungu, Warlpiri, Walmanpa, Alyawarr, Kaytetye, Wambaya and Jingili

Local Authority Members

Chair: Karan Hayward

Deputy Chair: Josephine Bethel

Appointed Members: Kathy Burns, Ray Wallis, Greg Liebelt, Wayne Green, Tony Civitarese

Elected Members: Cr. Hal Ruger, Cr. Sid Vashist, Cr. Ronald Plummer, Cr. Kris Civitarese, Cr. Jeffrey McLaughlin

Ex-Officio: Mayor Steve Edgington

History:

Tennant Creek is a remote Northern Territory town shaped by Aboriginal culture, gold mining and pastoralism. It includes the smaller communities of Kargaru, Tingkarli, Wuppa, Marla Marla, Village Camp, Munji-Marla and Mulga camp. The surrounding area is called the Barkly Tablelands, a region characterised by wide grassy plains, endless blue sky and massive cattle stations. The traditional owners of the area surrounding Tennant Creek are Warumungu living on Patta land. Local Aboriginal lore says the town grew up around the home of the spiky tailed goanna, a powerful Wirnkarra or ancestral being. The rocks are situated in the Nyinkka Nyunyu Art & Culture Centre next to the Stuart Highway which passes through the middle of town.

European history in this area began in 1860 when explorer John McDouall Stuart passed this way on his unsuccessful first attempt to cross the continent from south to north. He named a creek to the north of town after John Tennant, a financier of the expedition and a pastoralist from Port Lincoln, South Australia. Tennant Creek was also the site of Australia's last gold rush during the 1930s, and at that time was the third-largest gold producer in the country. The town was located 12 km south of the watercourse as the Overland Telegraph Station had been allocated on an 11 km reserve.

Community Priorities 2018-2023

Project	Priority Level	Strategic Goals
Bike/walking path with lighting	High	3.2, 3.3, 3.4, 5.1, 5.2
Cemetery Upgrade	High	3.2, 3.3, 3.4, 5.1, 5.2
Footpaths with Lighting	Medium	3.2, 3.3, 3.4, 5.1, 5.2
Lake Mary Ann Upgrade	Low	3.1, 3.2, 3.3, 3.4, 5.1, 5.2
Anzac Hill		

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Wutunugurra: INSERT PIC

Ward: Alyawarr

Population: 154 (Australian Census 2016)

Location: 205.8km south-east of Tennant Creek on the north-eastern edge of the Davenport Ranges

Roads: Around 87km of sealed road and 118.8km of unsealed. Access to the community is variable, depending on weather conditions.

Languages: Alyawarr, some Warlpiri, some Kaytetye

History:

It is the artists that best capture the spirit of small, remote Aboriginal communities like Wutunugurra. Located on the north-eastern edge of the Davenport Ranges and the eastern side of the Frew River, Wutunugurra is set in an arid landscape that is criss-crossed with watercourses, rocky hills, barren outcrops and valleys. When the land receives significant rain it transforms into a vibrant escarpment, set against the hues of trees, rocks and hills. At these times the waterholes connect and spill across the country. Wutunugurra itself was named after a large waterhole next to Epenarra homestead, about 2km away. Their dreaming is Rain Dreaming.

Like many other communities in the Barkly region and the Northern Territory non-Aboriginal settlement began with the building of the Overland Telegraph line in 1872. By the 1950s the Warumungu and Alyawarr people had been forced on to the poorest land and the traditional owners were not allowed to live on their own country. The community of Wutunugurra was excised (99ha) from Epenarra Pastoral Lease in the early 1980s. The Clough family then enabled a small portion of Epenarra Station to be returned to the traditional custodians as a community living area (CLA); a form of de facto land rights.

Local Authority Members

Chair: Owen Torres

Deputy Chair: Geraldine Beasley

Appointed Members: Rochelle Bonney, Lennie Beasley, Mark Peterson, Julie Peterson, Tommy Peterson

Elected Members: Cr Noel Hayes, Cr Lucy Jackson, Cr Ricky Holmes, Cr. Jack Clubb

Ex-Officio: Mayor Steve Edgington

Community Priorities 2018-2023

Project	Priority Level	Strategic Goals
Work on Cemetery, Fences, Signs & Shade	High	3.1, 3.2, 3.3, 3.4, 5.1, 5.2
Upgrade Water Tank	Medium	3.1, 3.2, 3.3, 3.4, 5.1, 5.2

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Financial Planning

Budget Summary 2018-19

The budget for 2018-19 has been completed on a consultative basis and aims to address the needs of the residents of, and visitors to, the Barkly region in conjunction with the grant funded programs under the Barkly Regional Council's direction and control.

The 2018-19 Budget has been prepared using an approach whereby Council:

- Analysed community service requirements and grant funding arrangements;
- Determined the resources needed to fulfil those requirements including staffing levels;
- Estimated the relevant costs associated with those resources;
- Established the highest level of community service provision possible, within the operational constraints of Council's available resources; and
- Prepared a budget to efficiently and effectively achieve this level of service provision.

During the 2018-19 financial year, Barkly Regional Council is expected to receive total operating revenues of \$23.27 million. Of this revenue, 71% is expected to be sourced from grants, 15% from general rates and kerbside collection charges, 8% from Government contracts and agency services, 5% from general services and user charges, and the remaining 1% from other sources. In addition, Council will be looking to source and additional \$3.65 million in capital grant revenues in order to facilitate two major capital infrastructure projects in the Barkly.

Council budgets to levy \$3.56 million in rates revenue, increasing general rates and kerbside waste levy charges by 1.1%. Additional detail is provided within the "Rates" section of the Regional Plan.

An analysis of Council's income streams highlights the reliance of the Barkly region on funding from other levels of government and the limited ability to raise revenue through its own source income such as rates and user charges. This is of concern as the council loses its autonomy to make community based decisions when funding is based at the Territory or Commonwealth government level.

In expenditure terms, the five largest service delivery program areas for the Council are: Night Patrol, Youth Services, Community & Aged Care Services, Municipal & Area Management Services, and Council Services General. The largest component of operating expenditure is wages, salaries and related employee costs, a total of \$14.89 million or 59.9% of total operating costs. This is budgeted to fund 192 full-time equivalent positions across the Barkly region. This makes Council one of the largest employers in the region, and also one of the largest employers of Indigenous people in the Barkly Regional Council area.

The increase in costs of employing staff within the remote locations of the Northern Territory is an ongoing issue Council continues to deal with. This increase is not considered fully by funding agencies when determining grant allocations, often hampering the council's ability to provide quality services to the community.

Additionally, Council has budgeted \$7.02 million for capital expenditure; \$4.56 million of this expenditure is contingent upon Council obtaining sufficient grant support to fund at least 80% of the anticipated project

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costs. The majority of this budget will be used in the construction of footpaths and an exercise corridor in Tennant Creek and the construction of a purpose-built sports and recreation hall in Ali Curung. Other large capital upgrades are planned to enhance administration, animal management, information technology, and security & safety services for the region. Funds have been committed to the renewal of footpaths in Elliott and Tennant Creek, and the air-conditioning of the Tennant Creek Civic Hall. There are ten vehicles due for replacement as per Council's Vehicle replacement program.

The 2018-19 Council budget projects a \$1.6 million operating deficit after covering for depreciation of \$3.04 million. Council is aiming to fund 47% of its depreciation, funding capital renewals, replacements, and new infrastructure from depreciation, grant contributions and existing cash reserves.

Budget Assumptions:

- All current services will continue to be provided by Council;
- There are no adverse changes in government policies impacting Barkly Regional Council;
- Depreciation expenses are not able to be covered from operational income;
- Use of depreciation, grant revenues, and cash reserves to fund capital expenditure;
- Any unaccounted operational surpluses will be transferred to asset replacement reserves at the year end;
- All operational and capital grant funding is fully expended;
- Council has no direct control over grants and agency income for future years.

Long-Term Financial Plan 2019-2023

The detailed long-term financial plan is contained on pages 56-59.

The target of Council is to move to a consistent small surplus on average over the long term, whereby depreciation is fully funded so as to replace assets when they complete their useful life. Major additional assumptions included within the long-term financial plan include:

- Continuing reduction in corporate overheads over the next four years;
- Consistent investment into replacement of council assets in accordance with Council's Asset Management plans;
- 2% annual increase in CPI effecting costs and grant revenues; and
- 2% annual rate increase.

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BUDGET 2018-2019**BUDGETED STATEMENT OF COMPREHENSIVE INCOME****for the year ended 30 June 2019**

	Actual 2017 \$'000	Forecast 2018 \$'000	Budget 2019 \$'000
INCOME			
Rates	3,416	3,518	3,558
Statutory charges	3	93	84
User charges	1,317	1,062	1,168
Grants, subsidies and contributions	17,974	16,039	16,492
Investment income	104	114	104
Contract Services/Reimbursements	1,440	1,550	1,835
Other income	610	34	29
Total Income	24,864	22,410	23,270
EXPENSES			
Employee costs	13,289	13,098	14,894
Materials, contracts & other expenses	8,736	7,604	6,918
Depreciation, amortisation & impairment	3,003	2,707	3,037
Finance costs	14	14	14
Total Expenses	25,042	23,423	24,863
OPERATING SURPLUS / (DEFICIT)	(178)	(1,013)	(1,593)
Net gain (loss) on disposal or revaluation of assets	(76)	158	-
Amounts Received Specifically for new or upgraded assets	-	1,897	3,651
NET SURPLUS / (DEFICIT) transferred to Equity Statement	(254)	1,042	2,058
Other Comprehensive Income			
Gain on revaluation of infrastructure, property, plant & equipment	(5,438)	-	-
Impairment expense offset to asset revaluation reserve	(944)	-	-
Total Other Comprehensive Income	-	-	-
TOTAL COMPREHENSIVE INCOME	(6,636)	1,042	2,058

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BUDGETED BALANCE SHEET as at 30 June 2019

	Actual 2017 \$'000	Forecast 2018 \$'000	Budget 2019 \$'000
ASSETS			
Current Assets			
Cash and cash equivalents	10,166	11,584	9,959
Trade & other receivables	1,053	1,334	1,208
Inventories	42	52	37
Total Current Assets	11,261	12,970	11,204
Non-current Assets			
Infrastructure, Property, Plant & Equipment	30,181	28,685	32,672
Total Non-current Assets	30,181	28,685	32,672
Total Assets	41,442	41,655	43,876
LIABILITIES			
Current Liabilities			
Trade & Other Payables	1,397	341	380
Provisions	748	974	1,098
Total Current Liabilities	2,145	1,315	1,478
Non-Current Liabilities			
Provisions	279	279	279
Total Current Liabilities	279	279	279
Total Liabilities	2,424	1,594	1,757
NET ASSETS	39,018	40,061	42,119
EQUITY			
Accumulated (Deficit)/Surplus Current Year	(254)	1,042	2,058
Accumulated Surplus	15,484	15,230	16,272
Asset Revaluation Reserves	23,789	23,789	23,789
TOTAL EQUITY	39,018	40,061	42,119

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BUDGETED CASH FLOW STATEMENT**for the year ended 30 June 2019**

	Actual 2017 \$'000	Forecast 2018 \$'000	Budget 2019 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Rates - general & other	3,454	3,601	3,691
Fees & other charges	1,291	1,756	1,344
Investment receipts	87	62	104
Grants utilised for operating purposes	18,305	16,510	16,537
Other operating receipts	2,618	1,675	2,194
<u>Payments</u>			
Employee Costs	(13,167)	(12,648)	(14,770)
Contractual services & materials	(8,454)	(8,213)	(7,338)
Finance payments	(321)	(14)	(14)
Net Cash provided by (or used in) Operating Activities	3,813	2,279	2,729
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Sales of replaced assets	36	158	-
Amounts specifically for new or upgraded assets	-	2,026	3,651
<u>Payments</u>			
Expenditure on renewal/replacement of assets	(506)	(3,495)	(7,024)
Net Cash provided by (or used in) Investing Activities	(470)	(1,311)	(3,373)
Net Increase (Decrease) in cash held	3,343	1,418	(1,625)
Cash & cash equivalents at beginning of period	6,823	10,166	11,584
Cash & cash equivalents at end of period	10,166	11,584	9,959

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BUDGETED STATEMENT OF EQUITY

for the year ended 30 June 2019

	Actual 2017 \$'000	Forecast 2018 \$'000	Budget 2019 \$'000
ACCUMULATED SURPLUS			
Balance at the end of the previous reporting period	15,484	15,230	16,272
Net Result for the Year	(254)	1,042	2,058
Transfer from Reserves	-	-	-
Transfer to Reserves	-	-	-
Balance at the end of the period	15,230	16,272	18,330
ASSET REVALUATION RESERVE			
Balance at the end of the previous reporting period	30,171	23,789	23,789
Gain on Revaluation of Property, Plant & Equipment	(5,438)	-	-
Impairment expense offset to asset revaluation reserve	(944)	-	-
Balance at the end of the period	23,789	23,789	23,789
TOTAL EQUITY AT END OF REPORTING PERIOD	39,019	40,061	42,119

BUDGETED UNIFORM PRESENTATION OF FINANCES

for the year ended 30 June 2019

	Actual 2017 \$'000	Forecast 2018 \$'000	Budget 2019 \$'000
Operating Revenue	24,864	22,410	23,270
Less Operating Expenses	(25,042)	(23,423)	(24,863)
Operating Surplus/(Deficit) before Capital Amounts	(178)	(1,013)	(1,593)
Less Net Outlays on Existing Assets			
Capital Expenditure on renewal and replacement of existing assets	(506)	-	-
less Depreciation, Amortisation and Impairment	(3,003)	(2,707)	(3,037)
less Proceeds from the Sale of Replaced Assets	36	158	-
	(3,473)	(2,549)	(3,037)
Less Net Outlays on New and Upgraded Assets			
Capital Expenditure on new and upgraded assets	-	3,495	7,025
less Amounts specifically for new or upgraded assets	-	(2,026)	(4,185)
	-	1,469	2,840
Net Lending/(Borrowing) for financial year	3,295	67	(1,396)

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LONG-TERM FINANCIAL PLAN 2019-2023

LONG TERM FINANCIAL PLAN STATEMENT OF COMPREHENSIVE INCOME 2019 - 2023

	Budget 2019 \$'000	LTFP 2020 \$'000	LTFP 2021 \$'000	LTFP 2022 \$'000	LTFP 2023 \$'000
INCOME					
Rates	3,558	3,629	3,702	3,776	3,852
Statutory charges	84	86	88	90	92
User charges	1,168	1,191	1,215	1,239	1,264
Grants, subsidies and contributions	16,492	16,822	17,158	17,501	17,851
Investment income	104	106	108	110	112
Reimbursements	1,835	1,872	1,909	1,947	1,986
Other income	29	30	31	32	33
Total Income	23,270	23,736	24,211	24,695	25,190
EXPENSES					
Employee costs	14,894	15,192	15,496	15,806	16,122
Materials, contracts & other expenses	6,918	7,056	7,197	7,341	7,488
Depreciation, amortisation & impairment	3,037	3,098	3,160	3,223	3,287
Finance costs	14	14	14	14	14
Total Expenses	24,863	25,360	25,867	26,384	26,911
OPERATING DEFICIT	(1,593)	(1,624)	(1,656)	(1,689)	(1,721)
Amounts Received Specifically for new, replacement or upgraded assets	3,651	2,871	3,360	-	-
NET SURPLUS / (DEFICIT) transferred to Equity Statement	2,058	1,247	1,704	(1,689)	(1,721)
TOTAL COMPREHENSIVE INCOME	2,058	1,247	1,704	(1,689)	(1,721)

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LONG TERM FINANCIAL PLAN STATEMENT OF CHANGES IN EQUITY 2019 - 2023

	Budget	LTFP	LTFP	LTFP	LTFP
	2019	2020	2021	2022	2023
	\$'000	\$'000	\$'000	\$'000	\$'000
Accumulated Surplus					
Balance at end of previous reporting period	16,272	18,330	19,577	21,281	19,592
Net Surplus/(Deficit) for Year	2,058	1,247	1,704	(1,689)	(1,721)
Balance at end of period	18,330	19,577	21,281	19,592	17,871
Asset Revaluation Reserve					
Balance at end of previous reporting period	23,789	23,789	23,789	23,789	23,789
Balance at end of period	23,789	23,789	23,789	23,789	23,789

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LONG TERM FINANCIAL PLAN BALANCE SHEET**2019-2023**

	Budget	LTFP	LTFP	LTFP	LTFP
	2019	2020	2021	2022	2023
	\$'000	\$'000	\$'000	\$'000	\$'000
ASSETS					
Current Assets					
Cash and cash equivalents	9,959	8,654	7,746	7,286	6,858
Trade & other receivables	1,208	1,232	1,257	1,282	1,308
Inventories	37	44	45	45	44
Total Current Assets	11,204	9,930	9,048	8,613	8,210
Non-current Assets					
Infrastructure, Property, Plant & Equipment	32,672	35,223	37,839	36,616	35,329
Total Non-current Assets	32,672	35,223	37,839	36,616	35,329
Total Assets	43,876	45,153	46,887	45,229	43,539
LIABILITIES					
Current Liabilities					
Trade & Other Payables	380	388	396	404	412
Provisions	1,098	1,120	1,142	1,165	1,188
Total Current Liabilities	1,478	1,508	1,538	1,569	1,600
Non-current Liabilities					
Provisions	279	279	279	279	279
Total Non-current Liabilities	279	279	279	279	279
Total Liabilities	1,757	1,787	1,817	1,848	1,879
NET ASSETS	42,119	43,366	45,070	43,381	41,660
EQUITY					
Accumulated Surplus	18,330	19,577	21,281	19,592	17,871
Asset Revaluation Reserves	23,789	23,789	23,789	23,789	23,789
TOTAL EQUITY	42,119	43,366	45,070	43,381	41,660

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LONG-TERM FINANCIAL PLAN CASH FLOW STATEMENT 2019 - 2023

	Budget	LTFP	LTFP	LTFP	LTFP
	2019	2020	2021	2022	2023
	\$'000	\$'000	\$'000	\$'000	\$'000
CASH FLOWS FROM OPERATING ACTIVITIES					
<u>Receipts</u>					
Rates - general & other	3,691	3,629	3,702	3,776	3,852
Fees & other charges	1,344	1,253	1,278	1,304	1,330
Investment receipts	104	106	108	110	112
Grants utilised for operating purposes	16,537	16,822	17,158	17,501	17,851
Other operating receipts	2,194	1,902	1,940	1,979	2,019
<u>Payments</u>					
Employee Costs	(14,770)	(15,170)	(15,474)	(15,783)	(16,099)
Contractual services & materials	(7,338)	(7,055)	(7,190)	(7,333)	(7,479)
Finance payments	(14)	(14)	(14)	(14)	(14)
Net Cash provided by (or used in) Operating Activities	1,748	1,473	1,508	1,540	1,572
CASH FLOWS FROM INVESTING ACTIVITIES					
<u>Receipts</u>					
Amounts specifically for renewal, replacement or upgraded assets	3,651	2,871	3,360	-	-
<u>Payments</u>					
Expenditure on renewal/replacement of assets	(7,024)	(5,649)	(5,776)	(2,000)	(2,000)
Net Cash provided by (or used in) Investing Activities	(3,373)	(2,778)	(2,416)	(2,000)	(2,000)
Net Increase (Decrease) in cash held	(1,625)	(1,305)	(908)	(460)	(428)
Cash & cash equivalents at beginning of period	11,584	9,959	8,654	7,746	7,286
Cash & cash equivalents at end of period	9,959	8,654	7,746	7,286	6,858

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Rating Policy

Rate Revenue

Council's budget for 2018/2019 contains rate revenues from rates and charges of \$3.557M.

Basis of Rates

Under the *NT Local Government Act (Chapter 11)*, land within a local government area is divided into three basic categories:

- General rateable land;
- Conditionally rateable land; and
- Exempt land.

Rates are charged against rateable and conditionally rateable land.

General Rateable Land

Pursuant to Section 148(3) of the *NT Local Government Act*, Council adopts:

1. Differential valuation-based rates for the township of Tennant Creek fixed for different zones.
2. Differential valuation-based rates for the township of Elliot fixed for different classes of allotments.
3. Differential fixed charge for other allotments within the Council area fixed for different classes of allotments.

For allotments in the towns of Tennant Creek and Elliot the general rate is a valuation-based charge where the basis of assessed value is the unimproved capital value (UCV) of the land subject to rates.

For allotments in other parts of the Council area, the general rate is a fixed charge.

Differential Rates Schedule

Allotments in the Town of Tennant Creek	
Multiplier	Zone
0.064477	C (Commercial)
0.087410	CL (Community Living)
0.044036	CP (Community Purpose)
0.133853	GI (General Industry)
0.132185	LI (Light Industrial)
0.025929	MD (Multiple Dwelling)
0.015660	MR (Medium Density Residential)
0.029989	OR (Organised Recreation)
0.013968	RL (Rural Living)
0.059390	SC (Service Commercial)
0.026014	SD (Single Dwelling)
0.069213	TC (Tourist Commercial)
0.006799	UF (Urban Farm Land)

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Allotments in the Town of Elliott	
Multiplier	Description
0.009302	Allotments used principally for commercial or business purposes
0.005392	All other allotments not included above

Allotments in the Town of Newcastle Waters	
Fixed Charge	Description
\$973.59	Allotments used principally for commercial or business purposes
\$215.34	All other allotments not included above

Allotments in Community & surrounding Living Areas of Ali Curung, Alpurrurulam, Ampilatwatja, Imangara & Wutunugurra	
Fixed Charge	Description
\$1,159.62	Allotments used principally for commercial or business purposes
\$978.65	All other allotments not included above

Allotments in Council area (Excluding those comprised in other parts of this schedule)	
Fixed Charge	Description
\$1,159.62	Allotments used principally for commercial or business purposes
\$978.65	All other allotments not included above

Conditionally Rateable Land

Pursuant to Section 142 of the *NT Local Government Act*, Land held under the pastoral lease and land occupied under a mining tenement is rated as approved by the Minister for Local Government and determined by the Northern Territory Government. Conditional rates are the subject of a Gazette Notice. A copy of the Gazette notice is also available on the website

<https://www.barkly.nt.gov.au/uploads/pdfs/G17-24-April-2018.pdf>

Pastoral Leases

Rates are calculated by using the unimproved capital value multiplied by 0.000302. The minimum rate for these properties is \$371.99.

The amount the Council will be able to raise by way of rates is \$103,951.

Active Mining Leases

Assessed Value is as defined at section 149(3) of the *Local Government Act*.

Rates are calculated by multiplying the assessed value by 0.003434. The minimum amount payable shall be \$880.40.

The amount the Council will be able to raise by way of rates is \$2,584.

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The following table shows the number of properties by location within each of rating zones.

Zone	Tennant Creek	Elliott	Newcastle Waters	Ali Curung	Alpurrurulam	Ampilatwatja	Arlparra	Wutunugurra
C - Commercial	72	6						
CL - Community Living	10							
CP - Community Purposes	6							
GI - General Industrial	8							
LI - Light Industrial	74							
MD - Multi Dwelling Residential	164							
MR - Medium Density Residential	1							
OR - Organised Recreation	3							
RL - Rural Living	29							
SC - Service Commercial	9							
SD - Single Dwelling Residential	684							
TC - Tourist Commercial	4							
UF - Urban Farmland	1							
Pastoral	49							
Active Mining	1							
Fixed Charge Residential	16	36	7	88	83	49	5	31
Fixed Charge Commercial	70	-	5	2	1	2	0	1

Waste Management Charges

That, in relation to Council's function of sanitation and waste management, Council, pursuant to Section 157 of the *Local Government Act (2008)*, hereby makes the following charges:-

Council imposes charges in respect of the garbage collection service for Tennant Creek, Elliott, Newcastle Waters, and allotments in the communities and surrounding living areas of Ali Curung, Alpurrurulam, Ampilatwatja, Arlparra and Wutunugurra.

Where a business uses a waste management facility operated by the Regional Council and/or receives waste collection services from the Regional Council, waste charges will apply.

(a) Each allotment in Tennant Creek, Elliott and Newcastle Waters:

Where a waste collection service is provided using a 240 litre capacity receptacle, or where Council is willing and able to provide:

- each weekly kerbside service \$ 329.70 per annum
- each additional weekly kerbside service \$ 365.98 per annum
- each daily kerbside service \$ 1,059.58 per annum

(b) Each allotment in the communities and surrounding living areas of Ali Curung, Alpurrurulam, Ampilatwatja, Arlparra and Wutunugurra:

Where a waste collection service is provided using a 240 litre capacity receptacle, or where Council is willing and able to provide:

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- each weekly kerbside service \$ 949.33 per annum
- each additional weekly kerbside service \$ 475.17 per annum

The amount the Council proposes to raise by way of waste management charges is \$876,669.

Penalty for Late Payment

That, pursuant to Section 162 of the *Local Government Act NT*, Council determines that the relevant interest rate which accrues on overdue rates will be 10 percent per annum.

Rates Concessions

It is acknowledged that some individual ratepayers may experience difficulties adhering to the rating policy. Consideration will be given to granting a rate concession (that is, a reduced or deferred payment) in instances of financial hardship, to correct anomalies in the rating system or where there is some public benefit.

Ratepayers may seek consideration of their rates through application under the **Rates Hardship Policy**. Information is available on the website.

Social and Economic Impacts of Rating Policy

The Council's current income is derived from four basic sources:

- Income from rates and statutory charges;
- Local Government Operational Grants;
- Grants provided by other Agencies to undertake specific funded programs (such as Aged Care); and
- Commercial income which is generated from commercially let contracts.

In determining the rating regime for this year, the Council has considered a number of factors, including:

- The Council's statutory and legislative obligations;
- The service level expectations of the communities, residents and ratepayers;
- The funding environment and the overall reduction in income from grant and own source income.
- The asset management and asset renewal obligations of the Council;
- The Council's priorities with regards to local employment and maintenance of community based employment and training opportunities;
- How current and future rating practices will impact on the Council's financial sustainability,
- How existing services (particularly waste management and animal management) can be funded from existing revenue sources; and
- The impact of the leasing arrangements for Aboriginal owned land on the Council's existing budget.

In determining the rating regime for 2018/2019, the Council has considered its sources of "own source income" as discussed in the "Analysis of Budget".

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Elected Member and Local Authority Allowances

Elected Member Allowances

In accordance with Section 71 of the *Local Government Act NT*, Barkly Regional Council proposes to pay the following elected member allowances in 2018/2019:

Elected Member Allowances			
Allowance	Mayor	Deputy-Mayor	Councillors
Base Allowance	\$73,856.62	\$27,310.21	\$13,283.35
Electoral Allowance	\$19,439.65	\$4,860.80	\$4,860.80
PD Allowance	\$3,690.22	\$3,690.22	\$3,690.22
Maximum Extra Meeting Allowance	-	-	\$8,855.55
Total Claimable	\$96,986.49	\$35,861.23	\$30,689.92

Acting Principal Member Allowance		
Allowance	Amount	The maximum Acting Principal Member Allowance is 90 days per acting Principal Member.
Daily Rate	\$256.96	
Maximum Claimable	\$23,126.40	

The amount budgeted for the Elected Member expenses and allowances (excluding travel costs and accommodation expenses) is \$163,718.

Local Authority Allowances

Local Authority Allowances are established by the Minister for Local Government. The allowances for Local Authorities based on revenue units as follows:

- Chair, if eligible, 143 revenue units
- Other eligible members 107 revenue units.

The Department of Treasury and Finance has established the revenue unit for the period 1 July 2018 - 30 June 2019 at \$1.15 per unit. The amount budgeted for the Local Authority member expenses and allowances (excluding catering, travel and support expenses) is \$120,341.

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Local Authority Allowances		
Allowance	Chairperson	Member
Revenue Units	143	107
Base Allowance per Meeting	\$164.00	\$123.00
Maximum 12 meetings per year	\$1,968.00	\$1,476.00

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Fees and Charges Schedule 2018-2019

	Fees & Charges 2017-2018	Proposed Fees & Charges 2018-19
Rates		
Rates search	\$96.00	\$98.00
Failure to notify change of address – 20 penalty units @ \$153.00	\$3,060.00	\$3,060.00
Animal Control		
Annual Registration – Intact dog	\$262.00	\$267.00
Annual Registration – Desexed dog	\$42.00	\$43.00
Annual Registration – Intact dog Concession	\$210.00	\$214.00
Annual Registration – Desexed Concession	\$36.00	\$37.00
Pound fees – Charge per day	\$84.00	\$84.00
Dog and Cat traps (per day per trap)	\$10.00	Free
Deposit for traps	\$105.00	\$110.00
Replacement registration tag	\$21.00	\$21.00
Animal Control Penalties – Tennant Creek as Per By-Laws Control of Dogs (2016)		
Keeping a dog that is not registered	\$210.00	\$200.00
Dog, when at large, is not under effective control	\$210.00	\$200.00
Dog attacks a person	\$525.00	\$525.00
Dog attacks an animal	\$210.00	\$500.00
Dog menacing person	\$210.00	\$500.00
Dog menacing animal	\$210.00	\$500.00
Enticing a dog to act in manner that may render owner liable to prosecution	\$210.00	\$200.00
Dog chasing vehicles / Bicycles	\$210.00	\$200.00
Abandoning a dog within the municipality	\$210.00	\$210.00
Dogs causing nuisance		\$200.00
Abandoning dogs	\$210	\$500.00
Obstructing pound supervisor in the execution of his/her duties	\$210.00	\$200.00
Sterilisation marks and certificates		\$200.00
Providing false information		\$200.00
Keeping more than 2 dogs unless the premises are licenced	\$210.00	\$210.00
Diseased dogs		\$200.00
Sale of impounded dogs		FREE
Daily in pound fee		\$40 per day
Library		
Interlibrary loans – interstate only POA	POA	POA
Overdue videos, DVD, CD (per day)	\$3.00	\$3.00
Overdue books and spoken word (per day)	\$3.00	\$3.00
Replacement cost – Video, DVD, CD At cost	At Cost	At cost

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	Fees & Charges 2017-2018	Proposed Fees & Charges 2018-19
Library Continued		
Replacement – Books	At Cost	At Cost
Replacement – Spoken Word Audio	At Cost	At Cost
Replacement – Interlibrary Loan Books	At Cost	At Cost
Replacement – Lost or Damaged items	At Cost	At Cost
Internet access – 1 hour (Non-members only)	\$6.00	\$6.00
Internet access – 30 minutes (Non-members only)	\$3.00	\$3.00
Civic Hall Hire		
Hire rate per hour (min 3 hour)	\$60.00	\$60.00
Hire rate per day – (Government & Commercial)	\$579.00	\$590.00
Hire rate per day – (Concession is available to community associations and events on application)	\$287.00	\$292.00
Acoustic operation fee per hour (min 3 hour)	\$35.00	\$36.00
Sound and light operation		POA
Bond (refundable after cleaning inspection)	\$551.00	\$560.00
Cleaning fee per hour (max \$450.00)	\$71.00	\$72.00
Key deposit (Cash only)	\$100.00	\$100.00
Alarm Callout Fee	POA	\$100.00
Cemetery		
GAZETTED CEMETERIES (TENNANT CREEK & ELLIOTT)		
Single Plot	\$900.00	\$900.00
Single Plot – half size grave	\$600.00	\$600.00
Double Plot (first burial)	\$900.00	\$900.00
Double Plot (second burial)	\$900.00	\$900.00
Niche Wall	\$750.00	\$750.00
Reserve Plot	\$900.00	\$900.00
Exhumations	\$2500.00	\$2500.00
Funerals Directors licence – annual	\$120.00	\$120.00
NON-GAZETTED CEMETERIES (ALL OTHER LOCATIONS)		
Preparing gravesite ready for funeral and covering	POA	POA
Waste Disposal – Recyclable		
All Green Waste (any size – no mixed loads)	FREE	FREE
All Cardboard (any size – no mixed loads)	FREE	FREE
All Metal (no mixed loads)	FREE	FREE
Clean fill free (No rubbish, rubble, stone, rocks etc.)	FREE	FREE
Rubbish – Barkly Resident Household Only (proof of residential address required)		
Sedan /Station wagon/Motorcycles	FREE	FREE
Small trailer up to 4'x 6"	FREE	FREE
UTES (up to 1 tonne capacity)	\$20.00	FREE
Standard box trailer (7'x 5')	\$20.00	FREE
Standard box trailer (7'x 5') with gates	\$30.00	FREE
Large trailer (greater than 7'x5')	\$30.00	FREE
Large trailer (greater than 7'x5') with gates	\$60.00	FREE

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	Fees & Charges 2017-2018	Proposed Fees & Charges 2018-19
Commercial Operators and non-residents		
Utes up to 1 tonne	\$20.00	\$20.00
Standard trailer 4x6		\$20.00
Standard trailer 7x5		\$20.00
Truck (up to 4.5 tonne gross tare) light rigid	\$80.00	\$80.00
Truck (between 4.5 tonne and 12 Tonne gross tare) heavy rigid – price per ton of capacity	\$400.00	\$30.00 per tonne capacity
Truck (Greater than 12 Tonne Gross tare) Semi Trailers per trailer	\$1200.00	\$40.00 per tonne capacity
Car bodies (drained)	\$180.00	\$180.00
Car bodies(undrained)	\$280.00	\$280.00
Stove	\$5.00	\$5.00
White goods (fridge, freezer – degreased and doors removed)	\$20.00	\$20.00
Air conditioner (degassed only)	\$20.00	\$20.00
Effluent (dumped by contractors per litre)	\$0.10	\$0.15
E-waste per kg	\$10.00	\$10.00
Oil (Hydrocarbon) disposal (per litre)	\$2.50	\$2.50
Oil (Cooking) (per litre)	\$2.50	\$2.50
Tyre Disposal		
Car / Motor Cycle tyres (Each)	\$15.00	\$20.00
Small truck/4WD tyres (Each)	\$20.00	\$25.00
Large truck / semi trailer tyres (Each)	\$40.00	\$45.00
Plant (tractor, loader, grater etc.) tyres each	\$60.00	\$65.00
Retrieval of Abandoned Vehicles		
Removal of abandoned vehicle	\$285.00	\$285.00
Storage of abandoned vehicle per day	\$15.00	\$15.00
Administration / Advertisement	\$175.00	\$180.00
Plant Hourly s (Rates for private hire include operator)		
FE Loader – includes operator	\$288.00	\$280.00
Grader – rate per hour	\$288.00	\$280.00
Mobilisation of plant – rate per kilometre	\$3.15	\$3.20
Dozer – D4 or D5 – including operator	\$288.00	\$280.00
Backhoe – including operator	\$260.00	\$260.00
10 tonne tipper – including operator	\$260.00	\$260.00
Water truck	\$208.00	\$200.00
Low loader (Prime Mover and trailer)	\$485.00	\$500.00
Compactor	\$260.00	\$260.00
Bus hire per day (8 hours)	\$983.00	\$800.00
Bus Hire – Min 4 hours	\$532.00	\$100.00
Chainsaw / Push mower / Brush Cutter	\$125.00	\$10.00
Tractor per hour	\$173.00	\$160.00
Tractor with attachment – including operator	\$208.00	\$180.00
Sweeper – including operator (Per Hour Charge)	\$260.00	\$280.00
Sewage pump out per hour – Includes travel time return trip to the Depot	\$288.00	\$290.00
Skid Steer loader – including operator per hour	\$219.00	\$180.00

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Fork lift (per hour or part thereof)	\$115.00	\$80.00
	Fees & charges 2017-2018	Proposed Fees & charges 2018-19
Plant Hours Cont. (Rates for private hire include operator)		
Telehandler		\$120.00
Fork lift – Telehandler	\$180.00	\$160.00
Labour Hire per hour	\$102.00	\$105.00
Supplier water from stand pipe (Per KL + \$40.00 opening and closing fee for each use)	\$2.30	\$2.40
Information Act Fees and Charges		
Application Fee non-personal information	\$30.00	\$30.00
Access information (per hour)	\$25.00	\$25.00
Deposit for access to information	\$25.00	\$25.00
Administration		
Binding A4 document	\$17.00	\$20.00
Laminating A4	\$2.00	\$2.00
Laminating A3	\$4.00	\$5.00
By Laws (free on website)	\$29.00	\$30.00
Copy of Minutes (free on website)	\$6.00	\$6.00
Copying Services		
Laminating Business Card Size	\$3.00	\$3.00
A4 B/W	\$0.20	\$0.20
A4 Colour	\$0.50	\$0.50
Faxing Services		
Fax A4 - First Page	\$4.00	\$4.00
Per page thereafter	\$1.00	\$1.00
Fax A4 – Overseas - First Page	\$12.00	\$12.00
Per page thereafter	\$2.00	\$2.00
Free Call - All pages	\$2.00	\$2.00
Receive faxes per page	\$5.00	\$5.00
Public places fee per month		
Billboards on adjoining lands	\$55.00	\$60.00
Advertising on buildings	\$55.00	\$60.00
Signboard in or on a public place	\$66.00	\$70.00
Removal of flammable undergrowth POA		POA
Removal of Rubbish		POA
Swimming Pool		
Adult	\$5.50	\$5.50
Child	\$2.75	\$2.50
Child under the age of 5 (with a paying adult/supervisor)	FREE	FREE
Pensioner	\$3.00	\$3.00
Spectator	FREE	FREE
Carer of a person with disability	FREE	FREE
Early Morning Lap Swimming	\$5.00	\$3.00
Adult 10 Swim Concession cards	\$50.00	\$50.00
Child 10 Swim Concession cards	\$25.00	\$22.00
Pensioner 10 Swim Concession cards	\$27.00	\$27.00
Adult Season Pass (pro rata available)	\$300.00	\$310.00

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	Fees & Charges 2017-2018	Proposed Fees & Charges 2018-19
Swimming Pool Cont.		
Child Season Pass (pro rata available)	\$150.00	\$155.00
Pensioner Season Pass (pro rata available)	\$165.00	\$170.00
Family Season Pass (2 adults, 2 children) (pro rata available)	\$600.00	\$615.00
Family Pass Extra Child	\$46.00	\$48.00
Pool Hire Non-Commercial including 2 x Lifeguards p/h (out of hours)	\$250.00	\$260.00
Pool Hire Non-Commercial including 2 x Lifeguards p/h (facility closed)	\$300.00	\$310.00
Pool Hire Commercial including 2 x Lifeguards p/h (out of hours)	\$350.00	\$360.00
Pool Hire Commercial including 2 Lifeguards p/h (facility closed)	\$450.00	\$460.00
School Swimming Carnival including 2 x Lifeguards p/h (facility closed)	Admission + \$100.00	POA
School Swimming Carnival Extra Lifeguard p/h	\$46.00	\$55.00
Lane Hire per month	\$75.00	\$80.00
Parties/functions (during pool hours)		\$5 per adult
Purkiss Reserve, Peko Park and Lake Mary Ann		
Main Oval and Change Rooms (Community-Non-Profit)	\$200.00	POA – User Agreement
Main Oval and Change Rooms - Corporate	\$400	\$400
Main Oval and Change Rooms (Seasonal Annual)	POA – User agreement	POA – User agreement
Kiosk – Corporate	\$100.00	\$100.00
Kiosk - Seasonal-Annual		POA – User Agreement
Baseball Oval – Corporate for 4 hours	\$50.00	\$50.00
Baseball Oval – Seasonal (annual)		POA – User Agreement
Basketball Court for 4 hours	\$30.00	\$30.00
Basketball Court – Seasonal (Annual)		POA – User Agreement
Tennis Courts for 4 hours	\$30.00	\$30.00
Tennis Courts – Seasonal (Annual)		POA – User Agreement
Youth Links Building	POA – User Agreement	POA – User Agreement
General Area for 4 hours	\$50.00	\$50.00
Peko Park for 4 hours	\$200.00	\$100.00
Peko Park Power	\$20.00 \$100 Key Deposit	\$20.00 \$100 Key Deposit
Lake Mary Ann for 4 hours	\$400.00	\$200.00
Lake Mary Ann Power	\$20.00 \$100 Key Deposit	\$20.00 \$100 Key Deposit
Facility Bond (as per Terms and Conditions of Hire)	\$300.00	\$300.00

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MAYOR'S REPORT

ITEM NUMBER	7.2
TITLE	Mayor's Report - June 2018
REFERENCE	253090
AUTHOR	Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the Mayors Report
- b) Receive and note the verbal report from Mayor

SUMMARY:

Mayor Steve Edgington will deliver a verbal update

BACKGROUND

Mayor's Report

Since our last Council meeting held on Thursday 31 May 2018 I am pleased to advise I have attended the following meetings and events:

1 June 2018	<p>I had a fantastic morning at the Mungkarta Homelands School.</p> <p>It was a privilege to present Certificates of Appreciation to a number students and a cheque for \$250.00 to the school recognising the number of entries submitted for the Barkly Regional Council Dob in a Dumper Logo competition.</p>
1 June 2018	<p>I conducted a ceremony on behalf of the Barkly Regional Council to recognise and celebrate Jennifer Kitching's outstanding achievement of being awarded Citizen of the Year on Australia Day 2018.</p> <p>Jenny was absent from Tennant Creek on Australia Day so we celebrated her outstanding achievements.</p> <p>Thank-you to our Patta Ward Councillor Ronald Plummer for delivering the 'Welcome to Country'.</p>
1 June 2018	<p>I caught up with Tennant Creek Primary School Principal, Katrina Georgiou at the Tennant Creek RSL tonight.</p> <p>I was disappointed to learn that it was Katrina's last day at the Primary School before taking extended leave.</p> <p>Katrina has been an excellent Principal, highly regarded by her staff and has made good progress with students.</p> <p>I thanked her for her service to Tennant Creek.</p>
2 June 2018	<p>I attended Purkiss Reserve to see the Under 15 game between Spitfires and YDU.</p> <p>After the match AFLNT Regional Manager, Wayne Green and I made a special presentation to those players who have maintained or reached 80% attendance at school.</p> <p>Players received a club polo shirt to add to the cap they received</p>

	<p>previously.</p> <p>This initiative is supported by AFL Northern Territory and Papulu Apparr-Kari Aboriginal Corporation through the Remote School Attendance Strategy.</p> <p>Congratulations to all players who have maintained an 80% attendance level at school.</p>
4 June 2018	<p>I attended a meeting with the CEO and the Director of Operations to discuss CDP with Elliot McAdam.</p>
6 June 2018	<p>I attended the Alpururulam Local Authority meeting with Councillor Jenny Mahoney.</p> <p>Some of the key items on the Agenda included:</p> <ul style="list-style-type: none"> - discussion about the Area Manager's report; - the Director of Operations report; - finance report; and - discussion about the DRAFT Regional Plan & Budget 2018/2019. <p>During the meeting there was also discussion about the progress of the tender for upgrading the community roads and Local Authority expenditure on the 'Shiny Shed' which has now been painted and awaiting the new kitchen and toilets.</p> <p>The Local Authority is operating very well and has also expended funds on the purchase of portable toilets for use during community events.</p> <p>Construction of the new morgue is underway after raising concerns about the delay with the Chief Minister in December 2017.</p> <p>While speaking to community members, they are still concerned about the NT Government's decision to withdraw the permanent police presence from Alpururulam and queried why one of the community houses has been boarded up and unable to be occupied for over 12 months.</p>
7 June 2018	<p>I attended the Elliott Local Authority meeting with Councillor Ray Aylett.</p> <p>Some of the key items on the Agenda included:</p> <ul style="list-style-type: none"> - discussion about the Elliott Area Manager's report; - the Director of Operations report; - finance report; and - discussion about the DRAFT Regional Plan & Budget 2018/2019. <p>During the meeting there was also discussion about a number of key projects being delivered by the Local Authority.</p> <p>After the meeting I checked on the progress of the new footpath being constructed by Remote Concrete NT between the Police Station and North Camp, the new playground at North Camp, the upgrade to the Sports & Rec Building delivered by GK Builders, and the preferred site for the new Sports Oval.</p> <p>The Local Authority is operating very well and working in</p>

	partnership with Council to ensure key projects are delivered.
8 June 2018	<p>I visited the Canteen Creek Community which is about 270 kilometres south east of Tennant Creek.</p> <p>The Community is independently managed by the Canteen Creek Owairtilla Association and its Board of Directors.</p> <p>I've been a regular visitor to this community since 1994 and can easily say that this is one of the best managed communities in the region.</p> <p>It was a great opportunity to meet with the CEO Margie Cowie and the Board of Directors to discuss community issues and concerns. Our discussion included:</p> <ul style="list-style-type: none"> - Local Decision Making; - Night Patrol (funded through Council); - Housing; - Health; - Airstrip; - Funding & Infrastructure needs; and - CDP (Community Development Programme). <p>In my view, the Canteen Creek Community provides an excellent opportunity for the NT Government to implement its Local Decision Making policy by empowering the Canteen Creek Owairtilla Association to manage and maintain the community housing.</p> <p>There are also opportunities to improve community infrastructure, particularly the football oval, the softball ground, construct a morgue alongside the new Health Clinic and investigate whether dialysis facilities can be made available in the community.</p> <p>Thank-you to the CEO, the Board of Directors and to Basil Mick for showing me around the community.</p>
12 June 2018	<p>The Barkly Regional Council held a community forum for residents and visitors to present the DRAFT Regional Plan & Budget 2018-2019.</p> <p>Thank-you to Patta Ward Councillors Jeffrey McLaughlin, Sid Vashist, Kris Civitarese and Ronald Plummer for attending the presentation.</p>
12 June 2018	I was advised by the media that the Liquor Commission had finalised its decision for future liquor restrictions in Tennant Creek.
13 June 2018	The CEO and I met with Mr Callum Mathison, the CEO Ingkerreke.
13 June 2018	<p>Orange Sky Australia visited Tennant Creek during the afternoon.</p> <p>Lisa Sprlyan provided an overview of the history and current operations which originated from a dream of two young men, Nic Marchesi and Lucas Patchett to help restore dignity and self respect to people doing it tough in Brisbane.</p> <p>The van which was on its way to Darwin is fitted with a shower, washing machine and clothes dryer to help people who are homeless or at risk of homelessness.</p>

14 June 2018	<p>I attended the Ali Curung Local Authority meeting with Deputy Mayor Noel Hayes and Councillor Lucy Jackson.</p> <p>Some of the key items on the Agenda included:</p> <ul style="list-style-type: none"> - discussion about the Ali Curung Area Manager's report; - the Director of Operations report; - finance report; and - discussion about the DRAFT Regional Plan & Budget 2018/2019. <p>During the meeting there was also updates provided by Police, Education, Night Patrol, Territory Families and the Arlpwe Art & Culture Centre.</p> <p>The Local Authority is operating very well and working in partnership with Council to ensure key projects are delivered.</p>
14 June 2018	<p>The Patta Ward Councillors and I attended a presentation delivered by Mr Will Alston from a company named Minderoo.</p>
14 June 2018	<p>The NT Grants Commission (NTGC) visited Tennant Creek and communities in the Barkly region.</p> <p>Chair David Ritchie provided us all with a good explanation of the broad principals on how the NTGC calculates a Council's financial assistance and local roads grants.</p> <p>The NTGC also visited Ampilatwatja, Elliott, and Ali Curung.</p>
16-21 June 2018	<p>I attended the National General Assembly of Local Government is being held in Canberra between 17 - 20 June 2018 with Councillors Kris Civitarese, Ronald Plummer, Ray Aylett and Finance Manager Gary Pemberton.</p> <p>We travelled on 16 June and travelled back on 21 June 2018.</p> <p>On 18 June we met with the Prime Minister, Minister for Indigenous Affairs Nigel Scullion, Minister for Social Services Dan Tehan, Assistant Minister for Children and Families Dr David Gillespie and Senator Malarndirri McCarthy.</p> <p>During the visit we briefly met with the Minister for Regional Development, Territories and Local Government, Mr John McVeigh and separately with his Chief of Staff.</p> <p>The National General Assembly was attended by Councils from all over Australia and was well worth us attending.</p>

ORGANISATIONAL RISK ASSESSMENT

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BUDGET IMPLICATION

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ISSUE/OPTIONS/CONSEQUENCES

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CONSULTATION & TIMING

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ATTACHMENTS:

There are no attachments for this report.

CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER 8.1
TITLE Correspondence for June
REFERENCE 246960
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the attached correspondence

SUMMARY:

BACKGROUND







ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1  Letter from CEO - Russell.pdf
- 2  Letter from CEO - Ken Davies.pdf
- 3  Liquor Commission Response.pdf
- 4  Correspondence from Chief Executive Officer, Territory Families - Funding for Youth.pdf
- 5  Barkly s 33 Reasons for Variation_120618.pdf
- 6  Correspondence - Funding for Youth Services.pdf

BARKLY REGIONAL COUNCIL

5 June 2018

Russell Goldflam
Acting Deputy Chairperson
Northern Territory Liquor Commission
GPO Box 1154
Darwin NT 0801

Dear Mr Goldflam

It is with some disappointment that I write to you after learning second hand that you released a report on 8 May 2018 detailing your Reasons for Proposed Variation of Liquor Licences in the Barkly region.

On 15 March 2018, the Barkly Regional Council was advised that the Northern Territory Liquor Commission (the Commission) was holding two public meetings in Tennant Creek at 2:30pm and at 5:30pm on 4 April 2018 and was invited to provide a written submission. In particular, we were asked to give our views on whether the current restrictions should be removed, relaxed, retained or made more restrictive and, any other information or insights on reducing the Territory's harmful drinking culture as it is manifested in the Barkly region.

The Barkly Regional Council expected that, as a matter of fairness and courtesy, you would formally advise us of your proposed variation to licences and invite Council and all other affected persons throughout the Barkly region to respond within 28 days following the publication of your Reasons for Proposed Variation.

Our Council is of the view that prior to finalising your decision on whether the current restrictions should be removed, relaxed, retained or made more restrictive you should give further consideration to how Tennant Creek arrived at the situation it now finds itself in and what has (and what has not) been implemented and what is about to be implemented to reduce harm and ill-health to the people of this region.

1. In February 2014, a new Tennant Creek Alcohol Reference Group was established to provide community and industry expertise, advice and input into the development, implementation, monitoring, and review of the 2014-2017 Tennant Creek Alcohol Management Plan (AMP) & Action Plan. The Key Goals of the AMP are (1) Supply Reduction, (2) Demand Reduction, (3) Harm Reduction, and (4) Governance Communication Monitoring and Evaluation.
2. With a change of government in August 2016 responsibility for Alcohol Management Plans was transferred via the Administrative Arrangements Order from the Department of Business to the Department of Health. However, support, including secretariat support, effectively ceased resulting in the AMP effectively sitting on the shelf for some time.

41 Peko Road P.O Box 821, Tennant Creek NT 0861
Tel: (08) 8962 0000 Fax: (08) 8962 1801
ABN: 32 171 281 456

3. During a public consultation in Tennant Creek on 19 July 2017 for the 'Alcohol Policies and Legislation Review' a local stakeholder raised concerns with Mr Trevor Riley about the lack of support being provided by the NT Government for the implementation of the AMP. A Department of Health employee who was present agreed to follow this matter up and find out why support had ceased.
4. On 1 September 2017, the Banned Drinker Register (BDR) was reintroduced. The Department of Health website states that "the register will identify people who are banned from purchasing takeaway alcohol and stop them from buying it" and "it will assist in reducing alcohol-related harm to individuals, families and the community".
5. In October 2017, the Final Report for the 'Alcohol Policies and Legislation Review' was released with a number of recommendations including 1.1.3 that a strong focus be given to addressing social determinants to support alcohol harm and minimisation efforts; 2.12.7 the NT Government reinvigorate the AMP process; and 3.5.2 that the Department of the Chief Minister coordinate more effective collaboration between police, sobering up shelters, community patrols and local government to ensure a coordinated approach to tackling alcohol related problems in the community. Recommendation 2.2.5 states that, "the structure and operations of the Commission reflect the matters discussed in this report". On page 37 of the Final Report it states that:

A key feature of the Director-General of Licensing framework that differs from the former Licensing Commission framework is that the Director-General is not required to hold a public hearing when determining a matter under the Liquor Act.

There has been overwhelming support expressed in the submissions received by the review and in the course of public meetings, for reinstating a Commission decision making framework, particularly one that holds public hearings. A consistent theme was the need for greater transparency and increased community involvement in the decision-making process. While community involvement under the Director-General framework was maintained, deliberation in a public forum was no longer mandated. This apparent lack of transparency has resulted in a lack of confidence in the decision-making process and the consideration of the public interest in liquor matters.

Another major concern with the current framework is the lack of differentiation between the body making the decisions about applications and enforcement on one hand, and the body that directs compliance activity and prosecutes complaints and disciplinary matters on the other. The approach has contributed to repeated expressions of a lack of confidence in the decision-making process. Concerns were also raised about the independence of the position of the Director-General.

In our opinion the framework must change to provide transparency and restore confidence. It is our recommendation that the decision-making

framework revert to a tiered approach similar to that which was in place under the former Licensing Commission regime.

The restored regime should strive to improve transparency through open hearings and better communication with the community it serves.

6. On 29 November 2017, the Barkly Regional Council wrote to the Chief Minister alerting him to a substantial increase in crime rates for the period 1 September 2016 to 31 August 2017 when compared to the previous year. The Chief Minister was asked to take urgent action to ensure crime prevention / crime reduction strategies were developed and implemented. The Chief Minister was also asked, "with a Banned Drinkers Register in place and escalating crime rates (across all reporting categories), why does your government have police officers positioned outside licensed premises for significant period of time?". At that time alcohol related assaults were up by 16.7%, domestic violence related assault up 40.4% and sexual assault up 112%. Clearly, the NT Government's policy of having police standing outside bottle-shops everyday was failing at that point in time and perhaps in hindsight police resources may have been better directed towards reducing the secondary supply of alcohol and a more 'intelligence-led approach to policing'.
7. On Friday 2 February 2018, the Tennant & District Times reported that the Tennant Creek RSL had just been broken into and, as a result, 10 cartons of beer and 30 bottles of spirits were stolen. It is unknown whether there were any other licensed premises broken into around this period and what, if any, impact the consumption of this alcohol had in Tennant Creek over the coming days / weeks.
8. On Thursday 15 February 2018, the Northern Territory Police Force announced that it had commenced Operation Haven in Alice Springs. In its media release, Commander Kris Evans stated, "extra resources, including specialists from the Domestic and Personal Violence Command, are being deployed to Alice Springs as part of the operation" and that "Operation Haven will have a significant focus on alcohol supply and the responsible service of alcohol. The community will see more police at take away liquor outlets and licensed premises, as well as more mobile CCTV cameras." One of the additional mobile CCTV cameras was in fact the only mobile CCTV camera normally based in Tennant Creek. It is believed that the CCTV camera was moved from Tennant Creek to Alice Springs before 15 February 2018 however it is unknown if any police officers were re-located from Tennant Creek to Alice Springs in the lead up to or upon the commencement of Operation Haven.
9. On Thursday 15 February 2018, our Council wrote to the Chief Minister to try and establish why police had left the community of Alpururulam the week before the Local Authority meeting (that was held on 14 February 2018)

and believed to have gone to Alice Springs. Part of the letter written to the Chief Minister states:

I am advised it is common knowledge that people across the region, including Tennant Creek use the Sandover Highway to travel to Queensland to purchase alcohol due to the Banned Drinker Register and Police being positioned outside licenced premises in the Northern Territory.

10. It is alleged that a two-year old girl was sexually assaulted in Tennant Creek on 15 February 2018. It was widely reported in the media that police did not publicly report the incident, and it only became known to the general public on Tuesday 20 February 2018.
11. On Friday 16 February 2018, it was reported by the ABC that Tennant Creek police received almost twice as many call-outs as usual during a 12-hour period overnight and believe alcohol was a major factor behind the spike. Officers attended 58 incidents in the town between 3:00pm on Thursday and 6:00am on Friday with officers on the evening shift required to stay on longer to cover the night shift. Territory Duty Superintendent Rob Burgoyne said:

It was unusual for the town, which has a population of 3,000.

In a 24-hour period, we get about 1,000 jobs [in Darwin], so that gives you some idea of how busy it was for them.

It seems that the main problem has been one of the local communities coming into town and causing a bit of trouble.
12. At 6:02pm on 20 February 2018, our Council finally received a letter from the Chief Minister responding to our letter of 29 November 2018 requesting urgent action to ensure that crime prevention / crime reduction strategies were developed and implemented. We were advised that late last year the Northern Territory Police Force launched Operation Rodin in Tennant Creek to focus on violent crime reduction and that this Operation was expanded to include property crime and youth engagement. Further, we were advised that the police staffing numbers were in accordance with the Commissioner's establishment and were appropriate for the provision of policing services to the Tennant Creek and the Barkly area. There was no mention in the letter that the permanent police presence at Alpuururulam had been withdrawn, no mention that only CCTV mobile camera in Tennant Creek had been removed and taken to Alice Springs, and no mention whether or not any police officers had re-located from Tennant Creek to Alice Springs to assist with Operation Haven.
13. On 21 February 2018, the alleged sexual assault of the two-year old girl was reported widely in the national media and received national coverage for a number of days thereafter.

14. On 22 February 2018, our Council met with the Acting Chief Minister, Ms Nicole Manison to discuss concerns about the alleged sexual assault of a two-year old, the lack of response to our letter of 29 November 2017 to the Chief Minister and the fact that the only CCTV camera in Tennant Creek used to prevent, detect and apprehend offenders had been transferred to Alice Springs.
15. On 23 February 2018, it was reported in the media that the Commissioner of Police, Mr Reece Kershaw said that officers dealt with about 150 child sex offences per year against children under the age of 16. He did not say how many of those were specific to Tennant Creek.
16. On 24 February 2018, the CCTV camera was returned to Tennant Creek.
17. On 27 February 2018, the Director-General of Licensing exercised her emergency power under section 48A of the Liquor Act and varied the conditions of liquor licences in Tennant Creek. It was noted in the decision that as a result of the recent local and national media coverage of the alleged sexual assault of the two-year old child in Tennant Creek, significant concerns were raised about the supply of alcohol in Tennant Creek. Part of her reasons for varying the liquor licences included a substantial increase in alcohol related offences between 1 February and 21 February 2018 when compared to the same three-week period the previous year. Relevant to this was comments made by Ms Karen Haywood who has lived in Tennant Creek for over 30 years advising that she is aware of a massive sly grog trade occurring in the town and was concerned that secondary supply of alcohol would increase if significant restrictions or banning of takeaway alcohol was put in place.
18. On 2 March 2018, our Council met with the Chief Minister, the Member for Barkly, the Deputy Chief Minister, senior Police and public officials from the Department of the Chief Minister and the Department of the Prime Minister and Cabinet. Council raised concerns about the reduction in government services in Tennant Creek, the withdrawal of police from Alpururulam, the lack of senior staff with the authority to make decisions in Tennant Creek and concerns that the Alcohol Management Plan was not being supported in Tennant Creek. Of great concern to our Council was the fact that the Chief Minister and the Member for Barkly stated that the NT Government is not responsible for the Alcohol Management Plan in Tennant Creek.
19. On 15 March 2018, the Barkly Regional Council was advised that the Northern Territory Liquor Commission (the Commission) was holding two public meetings in Tennant Creek at 2:30pm and at 5:30pm on 4 April 2018 and was invited to provide a written submission.

20. On 4 April 2018, representatives from our Council attended both the 2:30pm and 5:30pm public meetings in Tennant Creek.
21. On 9 April 2018, our Council provided a written submission to the Liquor Commission.
22. On 8 May 2018, the Minister for Health, Ms Natasha Fyles wrote to our Council advising that the Department of Health is continuing to provide secretariat support to the Tennant Creek Alcohol Reference Group which has now commenced expanding its membership and is in the process of reviewing the existing Alcohol Management Plan.
23. On Friday 11 May 2018, our Council was provided with a copy of letter from the Attorney-General Minister for Justice, Ms Natasha Fyles to you providing an update with the latest information regarding the Government's forthcoming expansion of the Point-of-Sale regime in Tennant Creek, additional police resources, increased capacity within the Territory Families Tennant Creek Office, a Senior Compliance Officer and three Public Housing Safety Officers etc.
24. Since the above letter was sent to you, our Council has also been advised that the NT Government will also be re-instating the ECO2 (Regional Executive Director) position within the Department of the Chief Minister which was downgraded to a lower level back in September 2017.
25. On 12 May 2018, the NT News published a report indicating the Chief Minister had admitted that he and his government failed to act soon enough to protect the two-year old girl who was allegedly raped in Tennant Creek. We also note that, according to the Childrens Commissioner's report, the girl's family came into contact with police more than 150 times and 52 child protection notifications were received about the family from 2002, 13 of which were substantiated.
26. Just before 5:00pm on Monday 4 June 2018, Mr Greg Marlow was interviewed on ABC Radio Alice Springs about the Proposed Variation of Liquor Licences and he indicated that the Minister for Health, Ms Natasha Fyles has only recently become aware that Tennant Creek has an Alcohol Management Plan – it just hasn't been fully implemented.

One of the significant concerns for our Council is your statement included in the introduction of your Reasons. You stated that as at 31 December 2016 the estimated per capita consumption of the drinking-age (persons over the age of 15 years) residential population in Tennant Creek was 24.5 litres of pure alcohol per year, more than twice the Northern Territory average of 11.9 litres and two and a half times the national average of 9.7 litres. You then concluded that:

With a drinking age-residential population of 2,342 persons according to the 2016 Census, this corresponds to a 24 can carton of full strength beer per person per week. If the recent upward trend has continued, the town now drinks the equivalent of more than 60,000 cans of Victoria Bitter every week.

Council accepts that you are required to apply the public interest and community impact test and notes that you considered to be of primary importance the "harm or ill-health caused to people, or a group of people, by the consumption of liquor is to be minimised". Council also notes, as the decision maker, you are required to consider "the harm that might be caused (whether to the community as a whole or a group within the community) due to the excessive or inappropriate consumption of liquor".

From review of the introductory statements you have made our Council is of the opinion that other information has not been considered when determining the amount of alcohol being consumed by the residential population of Tennant Creek. For example, at a recent meeting in Tennant Creek on 23 May 2018, Mr Gerry McCarthy MLA stated that on "any one day an extra 500-1000 people may be in town" from surrounding communities. As you know, Tennant Creek is the major service and supply centre for the Barkly region which has an overall population (of persons over the age of 15 years) consisting of 4,918 persons and, for the year ending June 2016, 135,000 overnight visitors to the Barkly region. For the year ending June 2017, there were 161,000 overnight visitors.

A conservative estimate shows that there may be, on average up to 441 visitors overnighting in Tennant Creek each day and up to 1,000 people from surrounding communities visiting the town. Therefore, it is entirely plausible that on any given day there may in fact be a population (of persons over the age of 15 years) of around 3,780 people in Tennant Creek.

It is with some interest that on page 4 of your Reasons that you mention "in Tennant Creek alcohol related assaults increased by 24.6% between 2016 and 2017. It is our Council's view that it is more than likely that Police were positioned outside bottle shops in Tennant Creek during this period yet alcohol related assaults still increased. On the other hand, at page 14 you have concluded that, had the full lock down POSIs been maintained during the trial of restricted conditions, it is likely that alcohol related harm would have been clearly and substantially reduced, and to a significantly greater degree than has now been observed".

Our Council also notes the following on page 12-13 of your Reasons that the Commission has been informed that after the current restricted conditions came into effect:

- Demand for Women's Refuge services decreased by 60% against the same period for 2017;
- Domestic, family and sexual violence presentations to the Tennant Creek Hospital Emergency Department reduced from 37 in January 2018, before the restricted conditions commenced, to 12 in March 2018;
- School attendance has gone up, students have been less hungry, and conduct and

- performance has improved, with reportable serious behavioural issues on Mondays declining from 18 to 5;
- The number of young people staying out on the street at night has declined, and more young people are engaging with Night Patrol services;
 - The Watch House is less busy, the town is "quiet", public areas are free of heavily intoxicated people at night, children have ceased attending the police station to request food, more families are shopping for groceries on weekends, and there is noticeably less litter; and
 - St Johns Ambulance callouts for alcohol-related assaults have dropped substantially since the restricted conditions commenced.

Of further concern to our Council is your decision not to conduct a public hearing as you doubt that the Liquor Commission has the power to do so. The Commission's lack of power to hold a hearing is clearly contrary to Recommendation 2.2.5 of the Final Report for the 'Alcohol Policies and Legislation Review' released in October 2017. Given this situation it is our view that it would be harsh, unfair and unreasonable to change the status quo by imposing further restrictions without the power to hold a hearing which was what the Riley Review recommended.

In summary, our Council is of the view that the alleged sexual assault of the two-year old child in February 2018 was a significant factor leading to the current liquor restrictions yet we now know that harm to the child was clearly foreseeable and that the government failed the child by leaving her in the house after repeated concerns were raised. This alleged crime could have been prevented and should never have happened if government had intervened and taken action at the appropriate time.

When we consider the overall reduction in government services and resources in Tennant Creek over a long period of time, the withdrawal of police from Alpurrurulam (a known route for the secondary supply of alcohol) in February, the relocation of the CCTV camera from Tennant Creek to Alice Springs in February, a possibility that police resources from Tennant Creek may have been in Alice Springs in February for the commencement of Operation Haven, a significant amount of alcohol stolen from the RSL in early February, anecdotal evidence that the BDR has failed, knowledge of a massive sly grog trade occurring in the town, a spike in offences in February due to one of the local communities coming into town, critical police resources positioned outside bottle shops rather than focusing on the secondary supply of alcohol and escalating crime rates, may all have contributed to a significant period of crime.

Your proposed liquor restrictions appear to single out Tennant Creek and the Barkly region rather than a blanket approach to the whole of the Territory. It remains questionable why Tennant Creek is being treated differently to Darwin, Alice Springs and Katherine when there are about 150 child sex offences per year against children under the age of 16 and a similar number of alcohol related offences being committed across the Northern Territory.

Overall, there are many people in Tennant Creek who are of the view, similar to what is stated in your Reasons that the current restrictions are working, government has now injected significant additional resources into our town, reinvigorated the Alcohol Management Plan, outlined a plan to have licensing inspectors outside bottle shops

and will shortly have public housing safety officers in place to help reduce alcohol related harm to the community.

With implementation of the recommendations from the Riley Review underway combined with additional government resources and the implementation of the Tennant Creek Alcohol Management Plan we are confident that there is now a comprehensive, coordinated and sustained approach to reducing alcohol related harm in this region.

Our Council believes our written submission to you on 9 April 2018 is still relevant and reflects the needs for this region. With some minor changes to the current restrictions, such as, new or extended trading hours, we recommend that the Liquor Commission maintain the restrictions originally imposed by the Director-General of Licensing and implement a comprehensive evaluation process for review in 12 months and be monitored by the Tennant Creek Alcohol Reference Group.

It is clear that the shocking alleged rape of a two-year-old girl in Tennant Creek in February that has sparked the Liquor Commission to propose further restrictions being imposed across the Barkly region is far too high a price for residents, business people, workers and licensees to pay for government inaction.

Yours faithfully



Steve Moore
Chief Executive Officer
Barkly Regional Council

CC: Mr Michael Gunner, Chief Minister



5 June 2018

Chief Executive Officer
Territory Families
PO Box 37037
Winnellie
N.T. 0820

Dear Ken,

Re: Funding for youth services in Tennant Creek.

At a recent meeting Council discussed in depth the funding proposed by your department to provide much needed services for young people in Tennant Creek. This is an area of major concern for Council and the wider community, this issue needs significant funding and a coordinated approach between all levels of government and the not for profit sector to provide adequate services for our youth.

We have been advised by your department that Barkly Regional Council will receive funding of \$350,000 per annum for two years to run the Youthlinks after hours youth service. This amount will allow us to provide a service 5 days per week with the hours of operation being 4pm to 8pm Tuesday to Saturday. There is no possibility within the proposed funding to extend these hours due to cost to effectively staff and operate the Centre. Budgeted staffing levels (to fit within the funding available) do not allow for an increase in demand for the service nor meet the needs of older youth who need a more specialised service.

Based on our financial calculations we estimate to provide an adequate level of service, meet current unmet demand and include extended hours during school holiday periods, we would require an amount of \$415,000 per annum. The proposed funding from your department is well short of this amount and we seek your support in addressing this funding shortfall.

Our current funding agreement is for two years when Government has made a commitment to fund programs for five years, allowing providers to lock staff in for longer periods and seek funding to upgrade facilities for use over a longer period. Providing a five year funding agreement for Youthlinks would allow Council to seek Commonwealth funding to upgrade the Youthlinks facility.

At a public meeting in February all youth providers were advised by your department that an additional \$100,000 for youth services would be put out for a competitive process. Three weeks ago we received notification of this funding and were advised this was to be allocated for "school holiday" programs in two funding rounds. The first, for the July school holidays was for an amount of \$25,000 and the remaining \$75,000 for the rest of the school holidays. The timelines for the first round were unrealistic with providers having to undertake a planning process and develop a program in 2 weeks to meet the June 1 deadline.

41 Peko Road P.O Box 821, Tennant Creek NT 0861
Tel: (08) 8962 0000 Fax: (08) 8962 1801
ABN: 32 171 281 456

This process is unacceptable, has unrealistic timelines and does not allow a systematic and coordinated process that will best meet the needs of young people in Tennant Creek. In addition the funding for the school holiday program would not be paid until mid July, thus excluding small operators that cannot fund programs up front.

Council is very concerned that school holiday funding is directed at the older age group, with nothing for younger primary aged children. It is this age group that has significant needs and requires structured programs, especially during school holiday periods. A lack of a program will see children walking the streets, bored, hungry and engaged in inappropriate antisocial activities that will impact the whole community.

I urge you to consider the issues raised in this letter and address the major funding shortfalls in youth services. Critical gaps need to be narrowed to provide much needed services for young people, this is essential to assist in improving the welfare of youth in Tennant Creek.

Yours faithfully,



Steve Moore
Chief Executive Officer
Barkly Regional Council

CC: Minister Dale Wakefield

Northern Territory
LIQUOR COMMISSION

Reference no. 2018/079

Mr Steve Moore
Chief Executive Officer
Barkly Regional Council
PO Box 821
TENNANT CREEK NT 0861

Dear Mr Moore

RE: PROPOSED VARIATION OF LIQUOR LICENCE CONDITIONS – BARKLY REGION

I acknowledge receipt of your letter dated 5 June 2018 concerning the above.

Your advice and comments will be useful to the Liquor Commission in establishing its final position in the matter.

Yours sincerely



Russell Goldflam
Acting Deputy Chairperson
6 June 2018

Northern Territory Liquor Commission
NAB House, Level 3, 71 Smith Street, Darwin NT 0800
GPO Box 1154, Darwin NT 0801
(08) 8999 1800 Liquor.Commission@nt.gov.au



Mr Steve Moore
Chief Executive Officer
Barkly Regional Council
PO Box 821
TENNANT CREEK NT 0861

Dear Mr Moore

Steve,

RE: FUNDING FOR YOUTH SERVICES IN TENNANT CREEK

Thank you for your letter received on 5 June 2018 regarding Territory Families proposed funding for services for young people in Tennant Creek, and broader funding concerns expressed by Barkly Regional Council and the wider community for youth services including the need for a coordinated approach.

I congratulate Barkly Regional Council for their dedication to strengthening the YouthLinx after-hours service and I note that this was acknowledged by your community who recommended ongoing funding for the centre. I confirm the Northern Territory Government commitment to five year funding agreements is being applied to Barkly Regional Council YouthLinx after-hours service and I understand that the new agreement is being negotiated to commence 1 July 2018.

I am also pleased to confirm that I have approved an additional \$65,000 towards the annual funding amount, bringing the total funding offer to for this agreement with Barkly Regional Council to \$415,000 per annum, inclusive of Consumer Price Index (CPI). Your organisation's equal remuneration order (ERO) adjustment will be determined annually and you will need to submit a statement of claim for your ERO by mid-January next year.

I was pleased to hear that longer term funding for YouthLinx will assist Barkly Regional Council seek further support for improving youth facilities and ensure that the extensive development you have commenced for Purkiss Reserve has broad benefits for the whole community.

Improved coordination between all levels of Government and the community underpins the opportunity for us to best utilise community strengths and resources and collaborate to facilitate better outcomes for our young people. Territory Families is supporting opportunities for improved local decision making to establish effective local planning, coordination and to assist assessing funding options for programs the local community value. Senior Officers from Territory Families are visiting Tennant Creek this week and will be meeting with you to discuss how we can continue to work together.

To support and underpin youth service delivery in Tennant Creek, Territory Families has recruited a Youth Programs Coordinator to work across the Government and non-government sector to support collaborative activity and coordinated programming. This position will support the development of a Youth Action Plan for Tennant Creek, a plan that can build on the service mapping already commenced by Barkly Regional Council and will address service gaps and opportunities to seek complementary support from others including the Australian Government towards services for all young people.

Child Abuse Reporting Hotline: 1800 700 250
Complaints Hotline: 1800 750 167

TERRITORY FAMILIES

Chief Executive Officer
Level 7 Darwin Plaza
41 Smith Street Mall
DARWIN NT 0800

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PO Box 37037
WINNELLIE NT 0820

T 08 8999 2749
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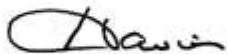
Our Ref: 61-FC18-2-208
Your Ref:

www.nt.gov.au

For further information regarding youth services in Tennant Creek please contact our new local Regional Youth Programs Coordinator, Ms Diane Mayers via email at diane.mayers@nt.gov.au.

On behalf of Territory Families I acknowledge the work Barkly Regional Council has been doing in youth services and we look forward to extending our partnership with you over the next five years.

Yours sincerely



Ken Davies
Chief Executive Officer

22 June 2018

Steve, I will be in Tennant Creek
on the 28th and 29th of June.
I will work to see if I can
set up a time to meet with you.
Just to touch base.
Regards, Ken.

Northern Territory

LIQUOR COMMISSION

DECISION NOTICE

MATTER: VARIATION OF THE CONDITIONS OF LICENCES

LICENSEES

LICENCE NUMBERS

Aileron Roadhouse	81204578/FLL
Banka Banka Station	80817000
Barkly Homestead	81203263
Bluestone Motor Inn	80201870
Devils Marbles Hotel	81202869
Eldorado Motor Inn	80202797
Elliott Hotel	80104969
Goldfields Hotel	80102583/FLL
Headframe Bottle Shop	81002243
Outback Caravan Park	81117302
Renner Springs Desert Hotel/Motel	81202669
Sporties Club Inc	81402780
Tennant Creek Golf Club	81402752
Tennant Creek Hotel	80102044
Tennant Creek Memorial Club Inc	81402774
Tennant Creek Police Social Club	81403239
The Elliott Store	80902117
Threeways Roadhouse	81202764
United Wycliffe Well	80802878

LEGISLATION: Section 33, *Liquor Act*.

COMMISSION MEMBERS: Goldflam, Douglas, McFarland

INTRODUCTION

1. On 8 May 2018, in accordance with s 33(2) of the *Liquor Act* ("the Act"), the Northern Territory Liquor Commission ("the Commission") issued written notice comprising proposed variations of licence conditions together with reasons for the proposed variations ("the notice of proposed conditions"), to the above-mentioned licensees ("the licensees"), and invited them to submit a response to the proposed variations within 28 days.
2. Section 33(3) of the Act provides:

The Commission may, having considered any response of the licensee, vary the conditions of the licence as proposed in the notice or in another way the Commission considers appropriate.
3. The Commission received responses from the following licensees:
 - Aileron Roadhouse
 - Devils Marbles Hotel
 - Threeways Roadhouse
 - Barkly Homestead
 - Goldfields Hotel Motel
 - Tennant Creek Hotel
 - Tennant Creek Memorial Club Inc
4. The Commission has now considered the responses of the licensees.
5. Since 8 May 2018, the Commission has also received submissions and information from the Northern Territory Director-General of Licensing, Northern Territory Police, the Northern Territory Attorney-General and Minister for Justice, the Barkly Regional Council, the Northern Territory Chief Minister, and several private individuals ("the additional responses").
6. The Act does not expressly either require or forbid the Commission from considering material from sources other than the licensees at this stage of its

inquiry. In the Commission's view, it is permitted to do so. The Commission has considered whether, if it has regard to the additional responses received, there is a prospect that findings or determinations that adversely affect the licensees would be made. The Commission has concluded that consideration of the additional responses would not give rise to findings or determinations that adversely affect the licensees, and that in the circumstances of this own initiative inquiry, it is appropriate to consider the additional responses. Accordingly, the Commission has considered the additional responses.

7. Having considered the licensees' responses and the additional responses, the Commission has determined to vary the conditions of the licences in the way the Commission considers appropriate, having regard to the applicable statutory provisions as summarised at paragraphs 19 to 23 of the notice of proposed conditions.

SUMMARY OF DECISION

8. For the reasons that follow, the Commission has determined to continue, with minor modifications, the conditions currently in force in accordance with the Determination of the Northern Territory Attorney-General and Minister for Justice made pursuant to s 33AA of the Act on 13 March 2018 ("the current conditions"). In particular, the Commission has determined:

- 8.1. *not* to impose the conditions set out at paragraphs 53 and 54 of the notice of proposed conditions;
- 8.2. to impose the conditions set out at paragraphs 50, 51, 52, 55, 57, 58 and 59 of the notice of proposed conditions;
- 8.3. to vary the Aileron Roadhouse licence so as to permit its licensee to sell takeaway liquor on Sundays;

- 8.4. to vary the Devils Marbles Hotel licence so as to limit the sale of liquor to local residents, in accordance with existing voluntary arrangements; and
- 8.5. to further review licence conditions after six months.

REASONS

9. The Commission has determined to retain the current restrictions (with minor modifications) for three reasons. Firstly, having received further information regarding the incidence of alcohol-harm in Tennant Creek since the current conditions were imposed on 28 February 2018, the Commission is now satisfied that the current conditions have been effective in reducing alcohol-related harm. Secondly, the Commission is reassured that the current conditions will continue to be effective, having regard to commitments it has received from the relevant authorities regarding the implementation of complementary alcohol harm-reduction measures in Tennant Creek. Thirdly, it appears that there is widespread (although not unanimous) community and stakeholder acceptance of the current conditions.

THE CONDITIONS HAVE BEEN EFFECTIVE

10. At paragraph 30 of the notice of proposed conditions, the Commission referred to data from NT Police recording that following the imposition of the current conditions, there was an immediate and substantial decrease in "assault offences", "alcohol related assault offences" and "domestic violence and alcohol related assault offences". However, in the absence of substantial baseline or comparative data, the Commission concluded that it was "unable to find that [the NT Police] data clearly or reliably establishes that harm has decreased in association with the trial of restricted conditions".

11. Since then, NT Police have provided the Commission with further data that now satisfy the Commission that harm has indeed decreased in association with the current conditions. The further data strongly indicates that the observed decrease referred to above is not attributable to seasonal variations: in the month of March for each of the previous three years, offending in each of these categories increased in Tennant Creek. Furthermore, the observed decrease is in contrast to Alice Springs and the Northern Territory as a whole, where offending in each of these categories also increased in March 2018.
12. NT Police have informed the Commission that the increase in “active policing” offences (ie public order offences) in Tennant Creek in March 2018 noted by the Commission at paragraph 30 of the notice of proposed conditions is likely a result of increased proactive police presence in the area, and not indicative of an increase in anti-social behaviour. The Commission accepts this explanation.
13. At paragraph 29 of the notice of proposed conditions, the Commission referred to a range of matters reported to it indicative of a decrease in alcohol-related harm associated with the current conditions. The Commission has not received any further information to the contrary.

THE CONDITIONS WILL CONTINUE TO BE EFFECTIVE

14. At paragraphs 30 and 31 of the notice of proposed conditions, the Commission expressed concern that although NT Police data strongly indicated that regular Point of Sale Interventions (POSIs) at Tennant Creek takeaway liquor outlets had been highly effective in reducing alcohol-related harm in the past, POSIs had been discontinued when the current restrictions commenced. The Commission has now been informed that “full lock-down” POSIs were reinstated in April 2018, and

will be maintained until they are replaced by the NT Police Auxiliary Liquor Inspector program (PALI), which will commence in August 2018:

Tennant Creek Police will continue to maintain their presence at takeaway outlets as part of the POSI transition plan. It is intended that the adopted approach will maximise the benefits of the current and proposed restrictions, support the POSI strategy as a whole and reassure the Liquor Commission of the ongoing police commitment.¹

15. The Commission considers that the commitment to maintain full lock-down POSIs/PALIs is a substantial measure which in itself obviates the need to implement the proposed conditions.

16. In addition, the Commission notes advice from the Attorney-General and Minister for Justice regarding a number of ancillary measures which it is anticipated will directly or indirectly reduce alcohol-related harm in Tennant Creek, namely:

- Eleven additional police to the area, including Substance Abuse Intelligence
- The re-establishment of Mobile CCTV cameras in the area;
- The extension of Operation Haven to Tennant Creek
- The establishment of five new positions within the Territory Families Tennant Creek Office
- The provision of two Senior Compliance Officers from Licensing NT to service Tennant Creek, with one permanently based in Tennant Creek
- Two additional Maternal and Child Health Nurses
- One additional Child and Youth Mental Health Worker

¹ Letter from Deputy Commissioner Operations Kate Vanderlaan APM (NT Police), 16 May 2018

- Two additional Alcohol and Other Drugs Nurses
- Three new Public Housing Safety Officers

17. The Commission considers that these measures (assuming they are all implemented) further reduce the need to implement the proposed conditions.

THE CURRENT CONDITIONS ENJOY COMMUNITY SUPPORT

18. The Commission has previously found that there is no consensus in Tennant Creek regarding alcohol restrictions.²

19. The Barkly Regional Council has recommended that the current restrictions be maintained “with some minor changes”, and makes the following submission:

Overall, there are many people in Tennant Creek who are of the view, similar to what is stated in your Reasons that the current restrictions are working, government has now injected significant additional resources into our town, reinvigorated the Alcohol Management Plan, outlined a plan to have licensing inspectors outside bottle shops and will shortly have public housing safety officers in place to help reduce alcohol related harm to the community.³

20. Similarly, in its submission dated 2 June 2018, the Tennant Creek Memorial Club states:

After seeking responses from our members (which are attached), the general consensus has been that the community is happy with the current restrictions in place.

21. The Northern Territory Chief Minister wrote to the Commission on 7 June 2018, stating:

² Notice of proposed conditions, paragraph 38

³ Letter from Steve Moore, Chief Executive Officer, Barkly Regional Council, 5 June 2018

I am advised that [the current conditions] have general community support. Community support is crucial to liquor restrictions working.

22. The Commission accepts that the views of the community are of relevance,⁴ and is, on the basis of the responses referred to above, satisfied that there is now significant community support to continue the current conditions.
23. Notwithstanding the significant level of community support for maintaining the current conditions, the Commission has also considered whether they are required at all. Having regard to the offence data supplied by NT Police, and the detailed history provided by the Barkly Regional Council of events in Tennant Creek in the months leading up to the imposition of the current conditions, the Commission respectfully considers that the Director-General's exercise of her emergency powers under s 48A of the Act on 27 February 2018 and 6 March 2018 was proper and appropriate, as was the Attorney-General and Minister for Justice's exercise of her powers under s33A of the Act on 13 March 2018 to determine licence conditions on the basis that they were urgently needed for the wellbeing of the affected communities. The Commission has previously noted with concern the dangerously harmful levels of alcohol consumption in Tennant Creek.⁵
24. Having regard to these matters, as well as the objects of the Act and the application of the public interest and community impact test, the Commission is comfortably satisfied that conditions as restrictive as those currently in force should continue to apply in Tennant Creek for the time being.

⁴ See Notice of proposed conditions, paragraph 37

⁵ Notice of proposed conditions, paragraphs 1 to 3

A SIX MONTH REVIEW

25. In its notice of proposed conditions, the Commission foreshadowed a further s 33 inquiry into takeaway trading in Tennant Creek and the Barkly in 12 months.⁶ Having now decided not to impose the more restrictive conditions then proposed, in large part in reliance on the commitments made by NT Police and the NT Government to implement the complementary measures outlined at paragraphs 14 and 16 above, the Commission considers that it should review the licence conditions again in 6 months. The Commission looks forward at that time to confirmation by the relevant agencies that the complementary measures have been implemented in accordance with the commitments that have been made.
26. The Commission also looks forward at that time to receiving evidence that the improvements observed since 28 February 2018 in relation to alcohol-related harm in Tennant Creek have been consolidated and sustained. If on the other hand the evidence indicates that alcohol-related harm has again increased, the Commission will give consideration to imposing further restrictions on the supply of alcohol in the Barkly.

WHY SINGLE OUT THE BARKLY?

27. A common theme of both the licensees' responses and the additional responses received by the Commission to the notice of proposed conditions is that people in the Barkly have been unfairly singled out for "punishment" by the Commission. An associated concern expressed is that imposing restrictions on the Barkly will merely shift harmful drinkers to other localities.

⁶ Notice of proposed conditions, paragraph 47

28. The Commission rejects the assertion that it is singling out the Barkly. This s 33 inquiry is a response to calls for action that originated in the Tennant Creek community. The Barkly Regional Council wrote in urgent terms to the Chief Minister alerting him to increasing rates of crime on 29 November 2017.⁷ In February 2018, following a series of disturbing incidents in Tennant Creek, there were several widely reported town meetings at which residents called for action to be taken to address alcohol-related harm. At that time, the Mayor of Tennant Creek issued this compelling plea:

These crimes combined with escalating property related crime, increased alcohol related assaults and high rates of domestic violence related assault require a whole of government response, community participation and families accepting some of the responsibility for where we are at. Alcohol is clearly one of the major causal factors contributing to crime. Our Council is extremely concerned and is seeking any ideas to change and help towards finding a solution to the current situation... Tennant Creek seems to be the forgotten town at the moment, I call upon the Government to start allocating some resources to Tennant Creek to start working with the community.⁸

29. The Commission also rejects the assertion that it is punishing people in the Barkly. The Commission acknowledges that the current conditions have caused

⁷ Letter from Steve Moore, Chief Executive Officer, Barkly Regional Council, 5 June 2018

⁸ Megan Palin, Crime in the Outback: 'This town has a problem with sexual assault on children', news.com.au, 23 February 2018, accessed at <https://www.news.com.au/national/crime-in-the-outback-this-town-has-a-problem-with-sexual-assault-on-children/news-story/434c70e5263ae2c0c9df5f289162d4f2>

inconvenience and irritation to some drinkers, and a loss of profits to licensees. Those costs must, however, be weighed against the substantial benefits that have been observed. On the information provided to the Commission, it is satisfied that the benefits to the community of the current conditions outweigh the costs.

30. There is however force in the submissions that the Northern Territory's alcohol problems are not confined to the Barkly, that imposing restrictions in the Barkly may move the problem rather than solve it, and that the Commission should not confine its attention to the Barkly. This s 33 inquiry is the first such matter undertaken by the Commission since its establishment on 28 February 2018, when the *Liquor Commission Act* (NT) came into force. The Commission anticipates that it will not be the last such matter. The Commission has received representations from the Alice Springs community that restricted conditions similar to those now in force in Tennant Creek should also be imposed in Alice Springs. The Commission will in due course give serious consideration to those representations.

PROCEDURAL ISSUES

31. Another common theme of the responses received was concern that the Commission has not conducted a public hearing, and that submissions received by the Commission have not been made available for scrutiny by other stakeholders and the community.
32. The Commission acknowledges these concerns, which it considers are well-founded. The Commission recommends that the Department of the Attorney-General and Justice consider amending the Act to give the Commission discretion to proceed by way of a public hearing when conducting a s 33 inquiry.

BARKLY LICENSEES OUTSIDE TENNANT CREEK

33. As stated in the notice of proposed conditions, the Commission considers that conditions should be calibrated to “remove any incentive to drinkers to drive to another location in the Barkly region where the conditions are less restrictive”.⁹

34. In its response to the Commission’s notice of proposed conditions, the Aileron Roadhouse licensee submits that “the removal of Sunday takeaway trade is more harmful for the community as the trial has shown that this variation to my licence has caused many of the Aileron customers to go to Alice Springs.”

35. The Commission accepts this submission, and has determined to permit this licensee to trade on Sundays. In reaching this decision, the Commission has had regard to these facts and circumstances:

- The Aileron Roadhouse licence restricts the sale of takeaway liquor to six cans of beer per person per day;
- since the commencement of the current restrictions there has been a lot more movement of persons seeking alcohol driving to Alice Springs;¹⁰
- Aileron is approximately 135 km north of Alice Springs and 370 km south of Tennant Creek;
- licensees at Ti Tree (200 km north of Alice Springs) and Barrow Creek (300 km north of Alice Springs) are not permitted to sell takeaway liquor;
- the next licensed takeaway outlet “up the track” is United Wycliffe Well (375 km north of Alice Springs, 130 km south of Tennant Creek); and
- takeaway liquor can currently be purchased on Sundays in Alice Springs.

⁹ Notice of proposed conditions, paragraph 56

¹⁰ Greg Dick (Nominee, Aileron Roadhouse), Submission, 4 June 2018

36. In the notice of proposed conditions, the Commission stated:
- the proposed limits will align the daily amount of takeaway liquor that can be purchased at roadhouses with the daily amount that can be purchased from licensed premises in Tennant Creek... the proposed restrictions substantially replicate, complement and support local limits on the supply of takeaway liquor to residents of remote communities, such as the long-standing agreement between the Devils Marbles Hotel not to sell more than six cans of full-strength beer to members of the Alekerenge community.¹¹
37. Although it has now decided for the reasons set out above not to implement a “six-can” takeaway limit in Tennant Creek, the Commission remains concerned not to undermine existing arrangements and conditions regulating the supply of takeaway liquor by Barkly licensees outside Tennant Creek. Existing licence conditions to that effect will be maintained.¹² In relation to the Devils Marbles Hotel, the existing informal arrangement referred to above will be incorporated into the licence conditions, in terms similar to those that currently apply to the nearby licensed premises at Wycliffe Well.

TAKEAWAY CONDITIONS

38. From 13 June 2018, the following conditions will apply to the licences operated by the licensees:
- A. takeaway liquor will only be available for sale Monday through to Saturday between 4 pm and 7 pm (subject to the exception in paragraph 39 below);

¹¹ Notice of proposed conditions, paragraph 56

¹² This applies to the following licences: Aileron Roadhouse, Bootu Creek Wet Mess Canteen, Banka Banka Station, Barkly Homestead, Elliott Hotel, Elliott Store and United Wycliffe Well

- B. takeaway sales on Sunday is prohibited (subject to the exception in paragraph 40 below); and
- C. sale of the following products will be limited to no more than one of the following per person per day:
- i. 30 cans or stubbies of mid-strength or light beer; or
 - ii. 24 cans or stubbies of full strength beer; or
 - iii. 12 cans or bottles of Ready to Drink mixes; or
 - iv. One two litre cask of wine; or
 - v. One bottle of fortified wine; or
 - vi. One bottle of green ginger wine; or
 - vii. Two x 750 ml bottles of wine; or
 - viii. One 750 ml bottle of spirits.

The sale of port, wine in a glass container larger than 1 litre and beer in bottles of 750ml (subject to the special condition at paragraph 43B below) or more remains prohibited.

39. The sale of takeaway liquor will be permitted by licensees operating premises outside Tennant Creek from Monday through to Saturday between the hours of 12 noon and 7 pm.

40. The sale of takeaway liquor will be permitted by the Aileron Roadhouse on Sundays for the same hours as the sale of takeaway liquor is permitted in Alice Springs on Sundays.

41. The Devils Marbles Hotel licence will include the following additional condition:

TAKEAWAY RESTRICTION

Liquor sold for consumption away from the premises to purchasers who produce identification indicating that they are residents of Alekerenge/Ali Curung or a "Community" is restricted to:

Twelve (12) 375ml bottles or cans of light beer per person per day; or

Eight (8) 375 ml bottles or cans of mid strength beer per person per day; or

Six (6) 375 ml bottles or cans of full strength beer per person per day; or

Six (6) 375 ml bottles or cans of RTDs (with alcohol content not greater than 5%) per person per day

42. Notwithstanding anything contained in the conditions set out at paragraph 38 above, where a licence contains an existing condition which is more restrictive than the conditions set out therein, the existing condition prevails.

43. The Commission determines that bona fide lodgers of licenced premises be permitted to purchase between noon and 11 pm:

- A. Liquor not subject to the restrictions referred to at paragraph 38 above, for consumption by the lodger or invited guests of the lodger during the lodging period in the room, caravan site or camping site occupied by the lodger.
- B. Darwin Stubby Souvenir packs, provided they are sold at room temperature and in the presentation box provided, for consumption away from the premises.

44. "Lodger" means a person staying in accommodation provided by the licensee and includes a properly established caravan park or camping area maintained by the licensee at or near his premises. To establish their bona fides for the purpose of purchasing liquor pursuant to these special conditions, lodgers must produce personal identification plus proof that they have paid for their accommodation.
45. The Commission determines that people placing bush orders, being bona fide orders from bush communities, cattle stations or work camps remote from Tennant Creek, be permitted to purchase up to seven "days worth" of liquor as set out in paragraph 38 above. To establish their bona fides for the purpose of purchasing liquor pursuant to this special condition, orders must be placed on accounts and received by telephone or email at least one day in advance. All documentation must be retained for each order and made available to an Inspector of Licensed Premises on request.

NOTICE OF RIGHTS

46. Section 120ZA of the Act provides that a reviewable decision is a Commission decision that is specified in the Schedule to the Act. A decision to vary licence conditions pursuant to section 33 of the Act is specified in the Schedule and is a reviewable decision.

47. Section 120ZC of the Act provides that a person affected by this decision may seek a review before the Northern Territory Civil and Administrative Tribunal. Any application for review of this decision must be lodged within 28 days of the date of this decision.

A handwritten signature in blue ink, appearing to read 'R. Goldflam', with a long horizontal flourish extending to the right.

Russell Goldflam

Acting Deputy Chairperson

Northern Territory Liquor Commission

12 June 2018



Mr Steve Moore
 Chief Executive Officer
 Barkly Regional Council
 PO Box 821
 TENNANT CREEK NT 0861

Dear Mr ~~Moore~~ *Steve,*

RE: FUNDING FOR YOUTH SERVICES IN TENNANT CREEK

Thank you for your letter received on 5 June 2018 regarding Territory Families proposed funding for services for young people in Tennant Creek, and broader funding concerns expressed by Barkly Regional Council and the wider community for youth services including the need for a coordinated approach.

I congratulate Barkly Regional Council for their dedication to strengthening the YouthLinx after-hours service and I note that this was acknowledged by your community who recommended ongoing funding for the centre. I confirm the Northern Territory Government commitment to five year funding agreements is being applied to Barkly Regional Council YouthLinx after-hours service and I understand that the new agreement is being negotiated to commence 1 July 2018.

I am also pleased to confirm that I have approved an additional \$65,000 towards the annual funding amount, bringing the total funding offer to for this agreement with Barkly Regional Council to \$415,000 per annum, inclusive of Consumer Price Index (CPI). Your organisation's equal remuneration order (ERO) adjustment will be determined annually and you will need to submit a statement of claim for your ERO by mid-January next year.

I was pleased to hear that longer term funding for YouthLinx will assist Barkly Regional Council seek further support for improving youth facilities and ensure that the extensive development you have commenced for Purkiss Reserve has broad benefits for the whole community.

Improved coordination between all levels of Government and the community underpins the opportunity for us to best utilise community strengths and resources and collaborate to facilitate better outcomes for our young people. Territory Families is supporting opportunities for improved local decision making to establish effective local planning, coordination and to assist assessing funding options for programs the local community value. Senior Officers from Territory Families are visiting Tennant Creek this week and will be meeting with you to discuss how we can continue to work together.

To support and underpin youth service delivery in Tennant Creek, Territory Families has recruited a Youth Programs Coordinator to work across the Government and non-government sector to support collaborative activity and coordinated programming. This position will support the development of a Youth Action Plan for Tennant Creek, a plan that can build on the service mapping already commenced by Barkly Regional Council and will address service gaps and opportunities to seek complementary support from others including the Australian Government towards services for all young people.

Child Abuse Reporting Hotline: 1800 700 250
 Complaints Hotline: 1800 750 167

TERRITORY FAMILIES

Chief Executive Officer
 Level 7 Darwin Plaza
 41 Smith Street Mall
 DARWIN NT 0800

Postal Address
 PO Box 37037
 WINNELLIE NT 0820

T 08 8999 2749
 F 08 8999 2833
 E ken.davies@nt.gov.au

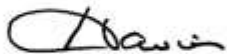
Our Ref: 61:FC18:2-208
Your Ref:

www.nt.gov.au

For further information regarding youth services in Tennant Creek please contact our new local Regional Youth Programs Coordinator, Ms Diane Mayers via email at diane.mayers@nt.gov.au.

On behalf of Territory Families I acknowledge the work Barkly Regional Council has been doing in youth services and we look forward to extending our partnership with you over the next five years.

Yours sincerely



Ken Davies
Chief Executive Officer

22 June 2018

Steve, I will be in Tennant Creek
on the 28th and 29th of June.
I will work to see if I can
set up a time to meet with you.
Just to touch base.
Regards, Ken.

CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER	8.2
TITLE	Cheif Executive Officer June update
REFERENCE	247885
AUTHOR	Steve Moore, Chief Executive Officer

RECOMMENDATION**That Council**

- a) Receive and note the report

SUMMARY:

This month we have focused on seeking public feedback on the 2018-2019 Regional Plan and budget. A small amount of feedback has been received and has been outlined in the Regional plan papers. A public forum was held during the month with only minimal interest from the general public. A big thanks to those residents that make the time to attend.

During the month we have worked to complete as many funded projects as possible. The pressure has been on to ensure funding is spent on time and in line with funding agreements. This year's performance looks to be a big improvement over our performance in recent years.

The cemetery fencing is finally complete and our Infrastructure department has commenced planning to complete the project. The friends of the Cemetery will be meeting with Elai and myself prior to the Council meeting to discuss plans for the upgrade. I will provide an updated briefing to the Council during the meeting.

The Elliott sports and recreation hall upgrade is now complete, the only job remaining is to install the eco loo. This work is planned to take place when the town clock is hoisted into position as we will be using that crane to load and unload the eco loo.

Local Decision Making is gaining momentum and we are working with NTG with the view of becoming a trial site. A workshop is planned for early July and we have been approached to host the event. The workshop is planned to be held in Council chambers in the first week of July, the date is yet to be confirmed.

TRC tourism has commenced work on the Barkly tourism master plan, work is scheduled to be completed in late August. We are also participating in the Turbocharging Tourism planning, this will see \$5.5m invested in and around Tennant Creek to encourage Tourists to stay a little longer.

The Purkiss Reserve upgrade is starting to progress with the steering committee to meet with the Purkiss Reserve committee on Tuesday the 3rd of July. DIPL are currently preparing documentation to hire a design consultant and also release an early contract to replace the old fencing. Both will be done with consultation with Council committees.

Our Director of Community Services has now finished up with Council and has departed Tennant Creek. We are currently recruiting to fill the position. In the interim I will be required to assist Directorate staff. Stephen Dawkins was a valued member of the management team and will be missed.

New kerbside wheelie bins have been ordered for Tennant Creek, these will take approximately 8 weeks to be delivered. Council will then own the bins and have much greater control around kerbside rubbish pickup. We will be offering to take the old bins away

if residents do not want them.

The Elliott oval has gone out to tender and we hope to have a recommendation for the July Council Meeting. This project should be completed well ahead of the funding deadline.

The Tennant Creek show is being held on Friday the 13th of July. Patta ward Councillors usually man the Council booth for the day. At last years show the booth was very busy with constituents lining up to talk to Councillors. Many NT and Federal Politicians also attend the event so it's a great opportunity to network with people. Ktima will be developing a roster of Councillors for the day so please let me know your availability.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

There are no attachments for this report.

CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER 8.3
TITLE Policies to be approved
REFERENCE 247954
AUTHOR Manu Pillai, Governance Officer

RECOMMENDATION

That Council

- a) Receive and note the reports
- b) Approve the Donations, Sponsorships and Scholarships Policy
- c) Approve the Records Management Policy

SUMMARY:

Find attached two updated policies to be approved.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

- 1 [1](#) Donations Sponsorship and Scholarship Policy - CP000033.pdf
- 2 [2](#) CP000029 - Records Management Policy.pdf

POLICY



TITLE:	Donations, Scholarships and Sponsorship Policy		
DIVISION:			
ADOPTED BY:	Barkly Regional Council		
DATE OF ADOPTION:		DATE OF REVIEW:	
MOTION NUMBER:			
POLICY NUMBER:	CP000033		
AUTHORISED:	Barkly Regional Council		

THIS POLICY APPLIES TO:

All employees of the Barkly Regional Council and Elected Members

PREAMBLE

The aim of all policy is for Councillors to provide strategic input into the effective operational framework of the organisation under S.11 of the Local Government Act

DEFINITIONS

Term	Definition
Donation	Where Council provides financial or in-kind support to a community organisation carrying out a project, activity, or purchase of material goods. Acquittal of funds is not required. Council is recognised for its contribution.
Sponsorship	Where Council provides financial or in-kind support to a community activity or event, and where Council is widely identified as a sponsor of the event as per details in the Agreed Conditions of Funding. Acquittal of funds is not required.
Scholarship	Where Council provides financial support for education or an educational activity.

SUMMARY

This Policy sets out the principles and procedures for donations, sponsorship or scholarship of a program, service, event or project and procedures for the Council activities. The policy does not apply to government grants or government sponsored activities or the Council's own *Community Grants Program*.

POLICY



OBJECTIVES

This Policy aims to provide clear definitions, guidelines and procedures for donations, sponsorships and scholarships, to ensure an accessible, open and transparent process in assessing proposals for the Council.

BACKGROUND

Barkly Regional Council may enter into donations, sponsorship or scholarship arrangements with organisations or individuals to support new or existing programs, services, facilities or events which contribute to the quality of life for the community and may accept external sponsorship for the Council's own programs.

In addition to these, the Council has a *Community Grants Program* aimed at assisting community organisations with the development of activities and services to benefit a broad cross-section of the community. *Community Grants are not covered by this Policy.*

POLICY STATEMENT

Council will make donations and provide sponsorship to community events and projects based on one or more of the following eligibility criteria:

1. the applicant must be a non-profit or unfunded organisation or group
2. the applicant must show community support for the proposal
3. the applicant must show how the funds will be used in the council region
4. the proposal must promote the development of the council
5. the proposal must directly benefit the community within the council region
6. the proposal must be able to help the organisation or group to generate additional funds.

Individual applications for scholarships should satisfy the following criteria:

7. Applicant must be a resident of Barkly region
8. Applicant must be an Australian Citizen or holder of an Australian Permanent Resident Visa
9. Applicant must be undertaking study or be enrolled in an accredited tertiary educational institution or training provider delivering qualifications adhering to the Australian Quality Training Framework.
10. Applicant must be enrolled full time or part time for the duration of the Scholarship.
11. If successful, a Scholarship Agreement will be developed with each applicant and include scholarship value, scholarship duration, ongoing eligibility and other obligations and conditions.
12. A scholarship may be terminated if the recipient ceases to meet the eligibility criteria, withdraws from his/her course or if the recipient breaches any conditions of the Scholarship Agreement.

Donations, Sponsorship or Scholarship arrangements will only be considered when there is alignment with objectives outlined in the Regional Plan and benefits to the Council/community are demonstrable.

POLICY



Key criteria:

Requests for Donations, Sponsorship or Scholarship can be made at any time and must be directed in writing to the Chief Executive Officer.

Applicants should provide programming or activities that directly benefit the Barkly Region.

Council may enter into Donations, Sponsorship or Scholarship arrangements to provide support to outside organisations.

The public image, products and services of the organisation submitting proposal must be consistent with the goals and values of the Council. Organisations involved in politics or where there is potential for conflict with Council's policies and responsibilities to the community, will not be eligible for Donations or Sponsorship.

All proposals should be able to demonstrate a valid contribution to outcomes for the Barkly Regional Council's community.

Donations, Sponsorship or Scholarship of organisations or individuals may be:

- On an on-going basis (subject to annual review)
- As seeding over a defined period of time
- A 'one-off'

This form of support is different to that provided for under the Council's Community Grants Program.

Any Donations, Sponsorship or Scholarship proposal should address the following:

- A statement of the objectives and detailed description of the activity
- Capacity to deliver long term benefits to the community
- Demonstrated ability to achieve timeframes and budgets outlined in the proposal
- The organisation's capacity for administering the project or activity
- The activity's viability in terms of support from any other relevant organisations
- How Council's support will be acknowledged and publicised
- The names of other sponsors, proposed or confirmed, to be involved with the event or activity

The Council does not generally sponsor conferences, seminars, functions, record attempts or fundraisers unless they are directly related to the corporate objectives or local government. Individuals can be considered for scholarships.

The Council has an expectation that it will receive a return on its participation through demonstrated benefits including but not limited to:

- Appropriate branding and profile raising opportunities
- Ability to leverage Donations, Sponsorship or Scholarship through media or advertising
- Ability to leverage support through attendance or staging of display or complementary event where appropriate

POLICY



Conditions

Recipients of Council Donations, Sponsorship or Scholarship will be required to:

- Enter into a written agreement clearly identifying the commitment made by both parties;
- Submit a tax invoice to Council
- Submit a completed project report and a financial acquittal within three months of the project's completion.

Donations, Sponsorship or Scholarship funding must only be used for the purpose stated in the agreement.

DONATIONS OR SPONSORSHIP FOR A COUNCIL ACTIVITY

The Council may accept Donations or Sponsorship for a Council program activity or event where this is considered appropriate.

- Sponsorship agreements must be in writing and specify the obligations and responsibilities of the parties.
- The Council will recognise sponsors in a number of ways. The extent of such recognition will be specified in the sponsorship agreement.
- Sponsorship agreements must not compromise the integrity or expected service delivery levels of the Council activity;
- The Council will not allow a sponsor to determine the content of any program or activity;
- If equipment is donated, the costs associated with maintenance, running and insurance must form part of the sponsorship arrangement;
- Any donations of equipment, materials and labour will be treated in accordance with Council's asset management policies.

It is important that any donations or sponsorship arrangement involving Council activities should:

- Be unambiguous and clearly understood by all parties
- Avoid any real or perceived conflict of interest
- Avoid real or implied preferential endorsement of a commercial product
- Provide suitable acknowledgment of the sponsor
- Ensure there is no conflict of interest arising as a result of the sponsorship
- Ensure that individual employees are not permitted to receive any substantial benefit from association with sponsors
- Not be used to provide routine Council services

Forms of recognition may include, but not be limited to:

Appropriate signage, media releases, inclusion of sponsor's name and logo in Council publications and advertisements, merchandising of goods at selected points of sale, display in the foyer of Council facilities for an activity of the sponsor when not required for the Council's own use.

POLICY



Risk Assessment

Where a report is prepared for Council consideration a risk assessment must be included.

This should include:

- An analysis of each component of an offered sponsorship showing the relevance of the offering and perceived benefit to the Council
- Detail of the any expected degree of endorsement of the sponsor or sponsor's products
- Potential conflicts of interest
- The ability of the Council to provide adequate resources and facilities to meet the terms of the proposed agreement

Use of Council Logo

Permission to use the Council logo and relevant artwork is to be obtained from Council's Communications Officer. The Council logo will be used in association with any displays/promotions associated with the sponsorship.

LEGISLATION, TERMINOLOGY AND REFERENCES

Part 2.3 of the Local Government Act establishes the role, functions and objectives of Councils and provides the basis for Barkly Regional Council's active role in community, cultural and social development.

RELATED POLICIES

Gifts and Benefits Policy

Asset Management Policy

IMPLEMENTATION AND DELEGATION

The Chief Executive Officer will be responsible for implementation of the Policy.

EVALUATION AND REVIEW

This Policy is to be reviewed every four (4) years, and may be reviewed at other times at the discretion of Chief Executive Officer.

POLICY



TITLE:	Records Management Policy		
DIVISON:			
ADOPTED BY:	Barkly Regional Council		
DATE OF ADOPTION:		DATE OF REVIEW:	
MOTION NUMBER:			
POLICY NUMBER:	CP000029		
AUTHORISED:	Barkly Regional Council		

THIS POLICY APPLIES TO:

All employees of the Barkly Regional Council and Elected Members

PREAMBLE

The aim of all policy is for Councillors to provide strategic input into the effective operational framework of the organisation under S.11 of the Local Government Act

SUMMARY

To provide a Records Management Framework for the creation and management of complete and accurate records of the business of Barkly Regional Council.

OBJECTIVES

The objective of this policy is to outline responsibilities and obligations for all staff in respect to records of the Council under the variety of relevant legislation not limited to but including, Information Act, Local Government Act, Local government Administration Regulations, the Northern Territory Records Management Standards for Public Sector Organisations, the Commonwealth Fair Work Act 2009 and Fair Work Regulations.

BACKGROUND

Barkly Regional Council is committed to good governance and the achievement of compliance of all relevant legislation. The Council affirms that the promotion and practice of good recordkeeping is a key focus for meeting these outcomes.

The Council is required by the Information Act to ensure that complete and accurate records of the business of the Council are created and managed for as long as required to support business, accountability and legislative requirements until their authorised disposal under approved records disposal schedules.

These records provide evidence of the Council's functions and activities and form part of the public record. Through its commitment to effective recordkeeping policy, the Council acknowledges its recordkeeping responsibilities and accountability to government, clients and the local community.

This policy applies to all staff of the Council and to records of all business activities performed by or on behalf of the Council regardless of the media in which they are created or captured. All practices, systems and procedures pertaining to recordkeeping are to be consistent with this policy.

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POLICY



RECORDS MANAGEMENT STANDARDS - NT

- **Governance** (including identification of records) - Records must be created within a managed framework
- **Capture** - Records must be captured into the corporate records management system
- **Discovery** - Records must be findable and accessible for as long as they are required
- **Security** - Records must be secure
- **Disposal** - Records must be disposed of systematically and accountably

POLICY STATEMENT

The Council will maintain an approved electronic records management system for the management of all records. The following principles will apply:

1. Records Management Plans, strategies and activities are supported by policies, systems and practices to suit the business, legal and public accountabilities, operational requirements and technical and intellectual capabilities of the Council.
2. Records security and access controls must be in place to minimise risks to the confidentiality, integrity, reliability and availability of council records.
3. Records of Council are identified, classified, and registered into the approved electronic recordkeeping system, business system with compliant records management functionality, or a business system that interfaces with the approved records management system.
4. Records are not disposed of without an authorised records disposal schedule and authorised approval.
5. Records of legislative, audit or historical significance are preserved in a way that ensures they remain readable and accessible for future reference.
6. All Council staff are trained in best recordkeeping practices and procedures appropriate to their position.

DELEGATION

Chief Executive Officer

The Chief Executive Officer of the Barkly Regional Council has a duty to ensure that the organisation complies with Part 9 - Records and Archives Management, within the Information Act. The CEO is to ensure that the Policy is communicated and implemented at all levels in the organisation.

Management

Managers are responsible for: Supporting the application of records management policies throughout Council. Ensuring that appropriate staff are designated to assist with the implementation of Records Management procedures. Ensuring that staff are supported in terms of training and development in adhering to Records Management policy and procedures. Including Records Management

POLICY



Records Officer

Records Officer is responsible for all aspects of records management, including the design, implementation and maintenance of records systems and their operations, and for training users on records management and records systems operations as they affect individual practices.

Individual Employees

All records, in whatever form, created by employees of the department are the property of the department. Individual employees are therefore responsible for ensuring that: They adhere to this policy and make accurate and reliable records of their actions and decisions as representatives of the department and that these records are enclosed within the approved recordkeeping system.

LEGISLATION, TERMINOLOGY AND REFERENCES

The Council is required to comply with the recordkeeping mandated within the following legislation and standards:

- Information Act
- Local Government Act
- Local Government (Administration) Regulations
- NT Records Management Standards for Public Sector Organisations
- Fair Work Act
- Fair Work Regulations
- All relevant legislation under which the Council has responsibilities

ENFORCEMENT

Penalties under the Information Act – Part 9 and 10 will be enforced if an employee does not comply with the conditions stipulated within this policy and its associated procedure. Penalties range from 100 to 400 penalty units. Offences which contravene the Information Act are: Mishandling records False or misleading statements Concealing or disposing of Council information or prevent access and correction Breach of Confidentiality

EVALUATION AND REVIEW

This Policy is to be reviewed every 2 years, or as required by legislative changes.

LINKS

http://www.nt.gov.au/dcis/docs/records_policy_standards/records_management_standards.pdf
<https://legislation.nt.gov.au/legislation/information-act>
<https://legislation.nt.gov.au/legislation/local-government-administration-regulations>

RELATED POLICIES

CP000050 – Document Control Policy

APPENDIX

Document Retention Schedule

POLICY



RECORD RETENTION SCHEDULE

The Record Retention Schedule is organized as follows:

Section Topics

ACCOUNTING AND FINANCE.....	4
CONTRACTS.....	5
CORPORATE RECORDS	5
CORRESPONDENCE AND INTERNAL MEMORANDA.....	5
ELECTRONIC DOCUMENTS.....	6
CEMETERY RECORDS.....	7
GRANT RECORDS.....	7
MISCELLANEOUS	8
PROGRAM AND SERVICE RECORDS.....	8
PERSONNEL RECORDS.....	8
SPONSOR PROJECT RECORDS	9
PROPERTY RECORDS	9
TAX RECORDS.....	9

ACCOUNTING AND FINANCE

Record Type	Retention Period
Accounts Payable ledgers and schedules	7 years
Accounts Receivable ledgers and schedules	7 years
Annual Audit Reports and Financial Statements	Permanent
Annual Audit Records, including work papers and other documents that relate to the audit	7 years after completion of audit
Annual Plans and Budgets	7 years
Bank Statements and Cancelled Checks	7 years
Employee Expense Reports	7 years
General Ledgers	7 years
Interim Financial Statements	7 years
Notes Receivable ledgers and schedules	7 years
Investment Records	7 years after sale of investment
Credit card records (documents showing customer credit card number)	Destroy immediately

POLICY



Credit card record retention and destruction

A credit card may be used to pay for the Barkly Regional Council products and services such as rates. All records showing customer credit card number must be destroyed immediately by staffs who collect it.

It is determined that information on a document, which contains credit card information, is necessary to be destroyed instantly without having a trace to recover sensitive customer information in the document.

CONTRACTS

Record Type	Retention Period
Contracts and Related Correspondence (including any proposal that resulted in the contract and all other supportive documentation)	7 years after expiration or termination

CORPORATE RECORDS

Record Type	Retention Period
Corporate Records (minute books, signed minutes of the Board and all committees, corporate seals, articles of incorporation, bylaws, annual corporate reports)	Permanent
Licenses and Permits	Permanent

CORRESPONDENCE AND INTERNAL MEMORANDA

General Principle: Most correspondence and internal memoranda should be retained for the same period as the document they pertain to or support. For instance, a letter pertaining to a particular contract would be retained as long as the contract (7 years after expiration). It is recommended that records that support a particular project be kept with the project and take on the retention time of that particular project file.

Correspondence or memoranda that do not pertain to documents having a prescribed retention period should generally be discarded sooner. These may be divided into two general categories:

1. Those pertaining to routine matters and having no significant, lasting consequences should be discarded *within two years*. Some examples include:
 - a. Routine letters and notes that require no acknowledgment or follow-up, such as notes of appreciation, congratulations, letters of transmittal, and plans for meetings.
 - b. Form letters that require no follow-up.
 - c. Letters of general inquiry and replies that complete a cycle of correspondence.
 - d. Letters or complaints requesting specific action that have no further value after changes are made or action taken (such as name or address change).
 - e. Other letters of inconsequential subject matter or that definitely close correspondence to which no further reference will be necessary.
 - f. Chronological correspondence files.

POLICY



Please note that copies of interoffice correspondence and documents where a copy will be in the originating department file should be read and destroyed, unless that information provides reference to or direction to other documents and must be kept for project traceability.

2. Those pertaining to non-routine matters or having significant lasting consequences should generally be retained permanently.

ELECTRONIC DOCUMENTS

1. Electronic Mail: Not all email needs to be retained, depending on the subject matter.

- All e-mail—from internal or external sources—is to be deleted after seven years.
- Staff will strive to keep all but an insignificant minority of their e-mail related to business issues.
- Barkly Regional Council will archive e-mail for twelve months after the staff has deleted it, after which time the e-mail will be deleted after seven years.
- All Barkly Regional Council business-related email should be downloaded to a service centre or user directory on the server.
- Staff will take care not to send confidential/proprietary Barkly Regional Council information to outside sources.
- Staff with more than 1GB in their e-mail account will be unable to send or receive messages until the size of their account is reduced. Staff will be notified by IT Department as their account size approaches 1GB.
- Any e-mail staff deems vital to the performance of their job should be copied to the staff's P: drive folder, and printed and stored in the employee's workspace.

2. Electronic Documents: including Microsoft Office Suite and PDF files. Retention also depends on the subject matter.

- **PDF documents** – The length of time that a PDF file should be retained should be based upon the content of the file and the category under the various sections of this policy. The maximum period that a PDF file should be retained is 6 years. PDF files the employee deems vital to the performance of his or her job should be printed and stored in the employee's workspace.

3. Web Page Files: Internet Cookies

- All workstations: Internet Explorer should be scheduled to delete Internet cookies once per month.
- Barkly Regional Council does not automatically delete electronic files beyond the dates specified in this Policy. It is the responsibility of all staff to adhere to the guidelines specified in this policy.
- Each day Barkly Regional Council will run a tape backup copy of all electronic files (including email) on Barkly Regional Council's servers, as specified in the Barkly Regional Council Disaster Recovery Plan. This backup tape is a safeguard to retrieve lost information within a one-year retrieval period should documents on the network experience problems. The tape backup copy is considered a safeguard for the record retention system of Barkly Regional Council, but is not considered an

POLICY



official repository of Barkly Regional Council records. In certain cases a document will be maintained in both paper and electronic form. In such cases the official document will be the electronic document.

CEMETERY RECORDS

Cemetery Records comply with and are governed by this policy and retention schedule including.

Persons cremated or buried documentation	Permanent
History	Permanent
Original Purchase/Sale/Lease Agreement	Permanent
Property Insurance Policies	Permanent

GRANT RECORDS

Record Type	Retention Period
Original grant proposal	7 years after completion of grant period
Grant agreement and subsequent modifications, if applicable	7 years after completion of grant period
All requested IRS/grantee correspondence including determination letters and —no change in exempt status letters	7 years after completion of grant period
Final grantee reports, both financial and narrative	7 years after completion of grant period
All evidence of returned grant funds	7 years after completion of grant period
All pertinent formal correspondence including opinion letters of counsel	7 years after completion of grant period
Report assessment forms	7 years after completion of grant period
Documentation relating to grantee evidence of invoices and matching or challenge grants that would support grantee compliance with the grant agreement	7 years after completion of grant period
Pre-grant inquiry forms and other documentation for expenditure responsibility grants	7 years after completion of grant period
Grantee work product produced with the grant funds	7 years after completion of grant period

POLICY



MISCELLANEOUS

Record Type	Retention Period
Consultant's Reports	2 years
Material of Historical Value (including pictures, publications)	Permanent
Policy and Procedures Manuals – Original	Current version with revision history
Policy and Procedures Manuals - Copies	Retain current version only
Annual Reports	Permanent
Original Purchase/Sale/Lease Agreement	Permanent
Property Insurance Policies	Permanent

PROGRAM AND SERVICE RECORDS

Record Type	Retention Period
Barkly Regional Council convening's	Permanent (1 copy only)
Research & Publications	Permanent (1 copy only)

PERSONNEL RECORDS

Record Type	Retention Period
Pay and Hours of Work Records	7 years
EEO- 1 /EEO-2 - Employer Information Reports	7 years
Employee Earnings Records	Separation + 7 years
Employee Handbooks	1 copy kept permanently
Work Injury Reports	1 copy kept permanently
Employee Medical Records	Separation + 7 years
Employee Personal Records (including individual attendance records, application forms, job or status change records, performance evaluations, termination papers, withholding information, training and qualification records)	7 years after separation
Employment Contracts – Individual	7 years after separation
Employment Records - Correspondence with Employment Agencies and Advertisements for Job Openings	3 years from date of hiring decision
Employment Records - All Non-Hired Applicants (including all applications and resumes - whether solicited or unsolicited, results of post-offer, pre-employment physicals, results of background investigations, if any, related correspondence)	2-4 years (4 years if file contains any correspondence which might be construed as an offer)
Job Descriptions	7 years after superseded
Forms I-9	7 years

POLICY



SPONSOR PROJECT RECORDS

Record Type	Retention Period
Sponsorship agreements	Permanent

PROPERTY RECORDS

Record Type	Retention Period
Correspondence, Property Deeds, Assessments, Licenses, Rights of Way	Permanent
Original Purchase/Sale/Lease Agreement	Permanent
Property Insurance Policies	Permanent

TAX RECORDS

General Principle: Barkly Regional Council must keep books of account or records as are sufficient to establish amount of gross income, deductions, credits, or other matters required to be shown in any such return. These documents and records shall be kept for as long as the contents thereof may become material in the administration of federal, state, and local income, franchise, and property tax laws.

Record Type	Retention Period
Tax-Exemption Documents and Related Correspondence	Permanent
IRS Rulings	Permanent
Excise Tax Records	7 years
Payroll Tax Records	7 years
Tax Bills, Receipts, Statements	7 years
Tax Returns - Income, Franchise, Property	Permanent
Tax Workpaper Packages - Originals	7 years
Sales/Use Tax Records	7 years
Annual Information Returns - Federal and State	Permanent
IRS or other Government Audit Records	Permanent

CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER	8.4
TITLE	Human Resources Report
REFERENCE	247969
AUTHOR	Neil Jones, Human Resources Manager

RECOMMENDATION

That Council receives and note this report

SUMMARY:

Enterprise Bargaining Agreement

The bargaining process on the proposed EBA commenced Monday 4th June 2018. The Section 2.1 document – Notice of Employee Representational Rights was successfully delivered to all Barkly Regional Council employees.

The next stage of the bargaining process is to ask employees to nominate their representative for the good faith bargaining meetings. I have currently received approximately 40 per cent of the nomination forms. Once I have received a majority of the nomination forms, I will schedule dates for the first good faith bargaining meetings.

At present, the one of the first meetings will be a Alpururulam on Wednesday 4th July 2018

Procedure Review

Recruitment Process:

After reviewing the recruitment process, the HR team has managed to streamline the average recruitment process to reduce the process down to six weeks.

It also has been identified that there are some communication procedures that can be improved. This will assist in all outcomes within the recruitment procedure.

Recruitment (as of 18th June 2018)

- Community Coordinator - Wutungurra
Advertising is closed, Interviews scheduled 21st and 22nd June 2018.
- Director of Community Services
Advertising is closes 1st July 2018
- Regional NDIS Support Coordinator
Advertising is closes 1st July 2018

- **Mechanic**
Advertising Closes 1st July 2018

- **Youth Sport & Rec Team Leader – Elliott**
Advertising Closes 1st July 2018

- **Community Care Worker – Ali Curung (Internal advertisement)**
Advertising Closed – Interviews scheduled 22nd June 2018

Learning & Development

1. Workforce Development/Management Plan

Commenced work on Training Matrix based on new org chart to identify mandatory and recommended training requirements by position. Template for Municipal staff near completion.

2. Core Skills (LLN) Program

Current program funded until 30 June 2018.

CEO to meet with Mark Stoyles (DPMC) re funding options – awaiting outcome.

3. Mechanic Apprenticeship

Meeting with Thomas Leader, Laurie Hicks (Supervisor), AAANT officer and myself held last week (14/06). Laurie and Thomas both positive about apprenticeship. Thomas is performing well and will attend first training block in July (Casuarina).

4. Fire Safety training

Met with BushfiresNT to discuss fire safety/fire break training for BRC staff on Ali Curung, Ampilatwatja and Wutunugurra.

Training expected to commence after July 2018.

5. Suicide Story

Night Patrol staff to attend in Tennant Creek (funding assistance from DTBI).

6. Junior Accounts Clerks

Career pathways and training options discussion with Delaicee Hansen and Asinate Bradbury. Both to start study in July.

7. IT Training

Grant and Garry have commenced CIII and CIV courses through CDU and online provider, respectively. Both seem to be going well, and meeting all deadlines this far.

BACKGROUND

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

There are no attachments for this report.

CORPORATE SERVICES DIRECTORATE REPORTS



ITEM NUMBER	9.1
TITLE	Finance Report - 31 May 2018
REFERENCE	253051
AUTHOR	Gary Pemberton, Finance Manager

RECOMMENDATION

That Council

- a) Receive and note the Finance Report for the ten months ended 31 May 2018.

SUMMARY:

Section 18 of the *NT Local Government Accounting Regulations* requires that

18 Financial reports to council

- (1) The CEO must, in each month, lay before a meeting of the council a report, in a form approved by the council, setting out:
 - (a) the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; and
 - (b) the forecast income and expenditure for the whole of the financial year.
- (2) The report must include:
 - (a) details of all cash and investments held by the council (including money held in trust); and
 - (b) a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and
 - (c) other information required by the council.

BACKGROUND

For the year to 31 May 2018, Council operations are performing ahead of budget expectation. Expenditure year to date is \$275K less than budget, with cost savings in wages of \$971K, from unfilled budgeted positions, depreciations savings of \$0.2 million, and an unbudgeted gain on disposal of motor vehicles of \$134 thousand.

Grant revenues are \$6.331Mill more than budget with the receipt additional capital grant funding for Purkiss Reserve \$5.0 million, Elliott Sports Oval \$500K, Aged Care Capital funding \$471K, NDRRA Road Funding \$500K, Elliott Library Capital Funding \$100K increasing Funding levels and the cessation of the School Nutrition Program, \$623 thousand decreasing funding, being the major contributor to this variance. Council has reported an actual net surplus of \$6.451 million which is \$7.314 million in excess of budget.

There are no major issues identified at a Balance Sheet level.

Council continues to maintain strong cash reserves with total cash holdings of \$16.7 Million at 31 May.

Collection rates for rates debtors improved over the month with a further \$59.5 thousand decrease in outstanding rates balances for May.

Four external debtors owe Council amounts totaling \$13,104 at 60 days past due.

Council has expended \$2,269,650 on capital additions (including \$1,290,936 of funded capital) to 31 May 2018. An itemized listing has been provided detailing the location, usage and budget utilized for each capital item. The remaining capital budget is now fully committed for the remainder of the year.

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

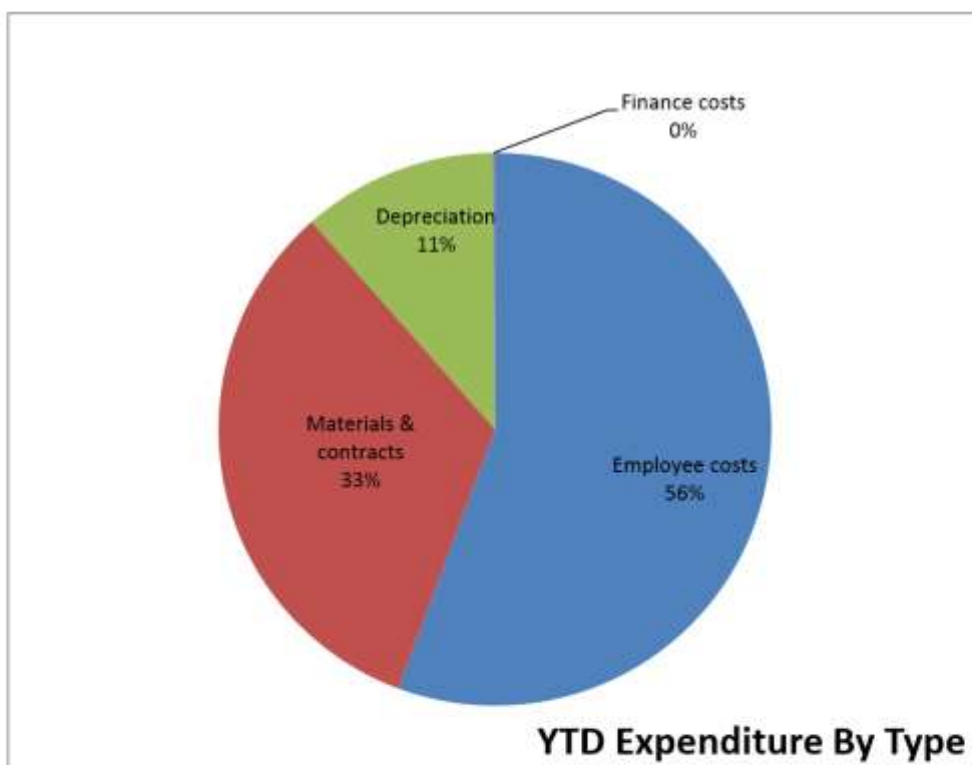
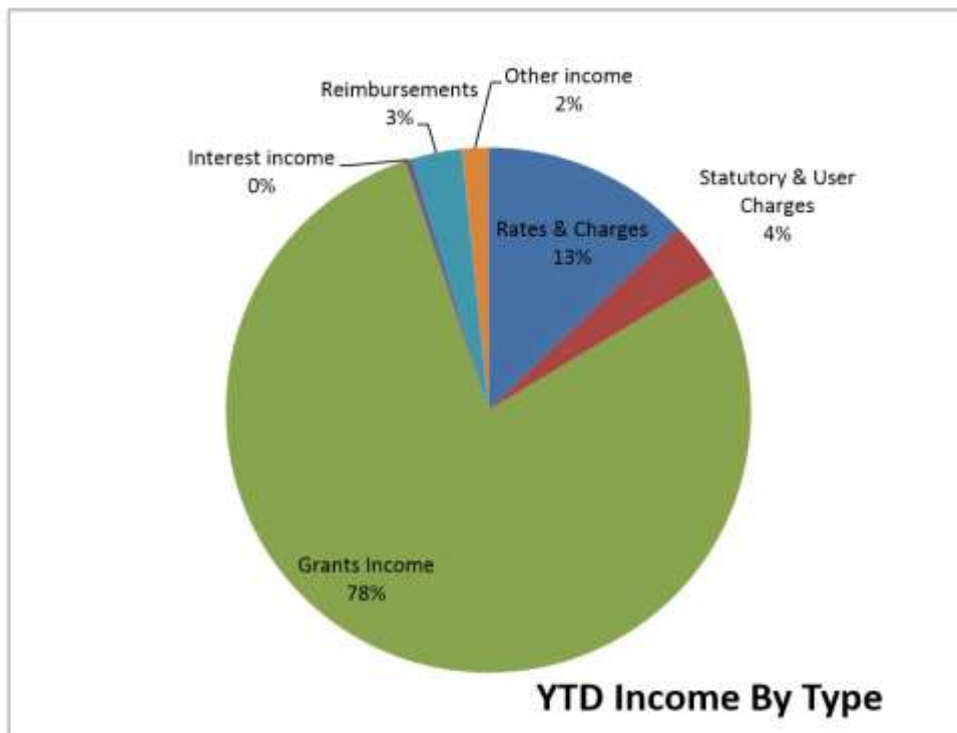
ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [!\[\]\(cf531ed27e91483460120fcc057b3901_img.jpg\)](#) Finance Report - May 2018

BARKLY REGIONAL COUNCIL					
STATEMENT OF COMPREHENSIVE INCOME					
for the eleven months ended 31 May 2018					
	ACTUAL 2018 \$'000	BUDGET 2018 \$'000	Variance		ANNUAL BUDGET \$'000
			\$'000	% age	
INCOME					
Rates	3,612	3,522	90	2.56%	3,522
Statutory charges	13	3	10	333.33%	3
User charges	979	862	117	13.57%	1,843
Grants, subsidies and contributions	22,042	15,711	6,331	40.30%	16,889
Investment income	99	10	89	890.00%	10
Reimbursements	881	631	250	39.62%	761
Other income	456	438	18	4.11%	60
Total Income	28,082	21,177	6,905		23,088
EXPENSES					
Employee costs	12,119	13,090	(971)	-7.42%	13,730
Materials, contracts & other expenses	7,139	6,245	894	14.32%	7,736
Depreciation, amortisation & impairment	2,482	2,705	(223)	-8.24%	2,950
Finance costs	25	-	25		-
Total Expenses	21,765	22,040	(275)		24,416
OPERATING SURPLUS / (DEFICIT)	6,317	(863)	7,180		(1,328)
Net gain (loss) on disposal or revaluation of assets	134	-	134		-
NET SURPLUS / (DEFICIT)	6,451	(863)	7,314		(1,328)
Transferred to Equity Statement					
TOTAL COMPREHENSIVE INCOME	6,451	(863)	7,314		(1,328)
Capital Expenditure					
- Grant Funded	1,290,936				566,322
- Council Budgeted Capital	978,714				1,285,000
	2,269,650				1,851,322



BARKLY REGIONAL COUNCIL		
BALANCE SHEET		
as at 31 May 2018		
	ACTUAL 2018 \$'000	ACTUAL 2017 \$'000
ASSETS		
Current Assets		
Cash and cash equivalents	16,699	10,166
Trade & other receivables	588	1,053
Inventories	77	42
Total Current Assets	17,364	11,261
Non-current Assets		
Infrastructure, Property, Plant & Equipment	29,970	30,181
Other Non-current Assets	-	-
Total Non-Current Assets	29,970	30,181
Total Assets	47,334	41,442
LIABILITIES		
Current Liabilities		
Trade & Other Payables	543	1,396
Provisions	1,042	748
Total Current Liabilities	1,585	2,144
Non-current Liabilities		
Provisions	279	279
Total Non-Current Liabilities	279	279
Total Liabilities	1,864	2,423
NET ASSETS	45,470	39,019
EQUITY		
Accumulated Surplus	21,682	15,231
Asset Revaluation Reserves	23,788	23,788
TOTAL EQUITY	45,470	39,019

BARKLY REGIONAL COUNCIL				
STATEMENT OF CHANGES IN EQUITY				
for the eleven months ended 31 May 2018				
Here list each individual change and the component of equity				
		Accumulated Surplus	Asset Revaluation Reserve	TOTAL EQUITY
		\$'000	\$'000	\$'000
2018	Notes			
Balance at end of previous reporting period		15,231	23,788	39,019
Net Surplus / (Deficit) for Year		6,451		6,451
Other Comprehensive Income				
Amounts which will not be reclassified subsequently to operating result				
Changes in revaluation surplus - infrastructure, property, plant & equipment		-	-	-
Impairment (expense) / recoupment offset to asset revaluation reserve				-
Balance at end of period		21,682	23,788	45,470
2016				
Balance at end of previous reporting period		15,484	23,788	39,272
Net Surplus / (Deficit) for Year		(253)		(253)
Balance at end of period		15,231	23,788	39,019

BARKLY REGIONAL COUNCIL FINANCE REPORT TO COUNCIL

CASH FLOW STATEMENT for the eleven months ended 31 May 2018

	Actual \$'000	Budget \$'000	Variance \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<u>Receipts</u>			
Rates - general & other	3,418	3,368	50
Fees & other charges	1,349	1,692	(343)
Investment receipts	106	8	98
Grants utilised for operating purposes	24,226	14,389	9,837
Other operating receipts	757	135	622
<u>Payments</u>			
Employee Costs	(11,871)	(11,091)	(780)
Contractual services & materials	(8,501)	(8,676)	175
Other operating payments	(777)	-	(777)
Finance payments	(25)	-	(25)
Net Cash provided by (or used in) Operating Activities	8,682	(175)	8,857
CASH FLOWS FROM INVESTING ACTIVITIES			
<u>Receipts</u>			
Sale of replaced assets	121	-	121
<u>Payments</u>			
Expenditure on new/upgraded assets	(2,270)	(1,388)	(882)
Net Cash provided by (or used in) Investing Activities	(2,149)	(1,388)	(761)
Net Increase (Decrease) in cash held	6,533	(1,563)	8,096
Cash & cash equivalents at beginning of period	10,166	10,166	-
Net cash assets transferred on restructure	-	-	-
Cash & cash equivalents at end of period	16,699	8,603	8,096

CASH AND INVESTMENTS HELD BY COUNCIL

CASH & EQUIVALENT ASSETS		
Cash on Hand and at Bank	11,665	
Short Term Deposits & Bills, etc.	5,034	
	16,699	
Cash on Hand and at Bank		
- ANZ Operating Account	9,532,935	
- Westpac Operating Account	2,131,062	
- Cash Floats	1,320	
	11,665,317	
Investments		
- ANZ Term Deposit	2,000,000	Matures: 31-05-2018
- Westpac Term Deposit	3,033,515	Matures: 27-05-2018
	5,033,515	

BARKLY REGIONAL COUNCIL					
FINANCE REPORT TO COUNCIL					
for the eleven months ended 31 May 2018					
STATEMENT OF DEBTS OWED TO COUNCIL					
		Instal Two	Not Yet Due Instal Three	Instal Four	Overdue
RATES - GENERAL & OTHER	794,227				
May	794,227		-	404,584	389,643 49.06%
April	853,771	-	-	452,359	401,412 47.02%
		Current	30 Days Past Due	60 Days Past Due	90 Days Past Due
TRADE & OTHER RECEIVABLES	182,926				
May	182,926	142,591 77.95%	22,207 12.14%	7,820 4.27%	10,308 5.63%
April	175,779	156,314 88.93%	1,905 1.08%	4,662 2.65%	12,898 7.34%
SIGNIFICANT DEBTORS OVER 60 DAYS +					
Debtor Number	Amount	Comment			
00019	\$ 4,272.33	Numerous attempts to recover funds,			
00213	\$ 4,021.24	Recoverable. Debt Agreement in place			
00175	\$ 2,410.00	Recoverable. Debt Agreement in place			
00063	\$ 2,400.00	Recoverable.			
	\$ 13,103.57				

BARKLY REGIONAL COUNCIL					
FINANCE REPORT TO COUNCIL					
for the eleven months ended 31 May 2018					
STATEMENT OF DETAILED CAPITAL EXPENDITURES					
Asset	Cost	Commitments	Location	Program	Funding Source
Ranger XL 4WD Dual Cab 3.2L Manual	43,472.61		Tennant Creek	Pool Vehicle	Council 2017-2018 Capital Expenditure Budget
Hyundai Tucson Active Petrol Auto	24,966.40		Tennant Creek	Pool Vehicle	Council 2017-2018 Capital Expenditure Budget
Ranger XL 4WD Dual Cab 3.2L Automatic	45,373.09		Tennant Creek	Mayor	Council 2017-2018 Capital Expenditure Budget
Ranger XL 4WD Dual Cab 3.2L Automatic	43,500.50		Tennant Creek	CEO	Council 2017-2018 Capital Expenditure Budget
CAT Compactor	10,331.82		Tennant Creek	Dump	Council 2017-2018 Capital Expenditure Budget
Canon - IRADVC 5560 i Photocopier	7,727.00		Tennant Creek	Area Manager	Council 2017-2018 Capital Expenditure Budget
Canon - IRADVC 3520 i Photocopier	5,384.00		Elliott	Area Manager	Council 2017-2018 Capital Expenditure Budget
Canon - IRADVC 5550 i Photocopier	9,977.00		Tennant Creek	Administration	Council 2017-2018 Capital Expenditure Budget
Ranger XL 4WD Dual Cab 3.2L Manual	41,968.30		Elliott	Area Manager	Council 2017-2018 Capital Expenditure Budget
Ranger XL 4WD Dual Cab 3.2L Manual	41,968.30		Ali Curung	Area Manager	Council 2017-2018 Capital Expenditure Budget
Ranger XL 4WD Dual Cab 3.2L Manual	41,968.30		Amplatwatja	Area Manager	Council 2017-2018 Capital Expenditure Budget
Ranger XL 4WD Dual Cab 3.2L Manual	41,968.30		Alpurnulami	Area Manager	Council 2017-2018 Capital Expenditure Budget
Ranger XL 4WD Dual Cab 3.2L Manual	45,625.73		Tennant Creek	Pool Vehicle	Council 2017-2018 Capital Expenditure Budget
Ranger XL 4WD Super Cab 3.2L Manual	43,375.65		Tennant Creek	Animal Management	Council 2017-2018 Capital Expenditure Budget
Supply & Instal Airconditioners	12,095.60		Amplatwatja	Aged Care	Council 2017-2018 Capital Expenditure Budget
Vandalproof Light Installation - Davidson	7,680.00		Tennant Creek	Parks & Gardens	Council 2017-2018 Capital Expenditure Budget
JCB S&D 3CX Elite T4 Backhoe	170,000.00		Ali Curung	Municipal Services	Council 2017-2018 Capital Expenditure Budget
JCB S&D 3CX Elite T4 Backhoe	170,000.00		Alpurnulami	Municipal Services	Council 2017-2018 Capital Expenditure Budget
Kubota F3690SN Outfront Mower	29,081.82		Ali Curung	Municipal Services	Council 2017-2018 Capital Expenditure Budget
Hino 817 Long Crew Truck	58,271.80		Amplatwatja	Municipal Services	Council 2017-2018 Capital Expenditure Budget
Animal Trailer	7,000.00		Tennant Creek	Animal Management	Council 2017-2018 Capital Expenditure Budget
Oven Replacement	8,189.00		Arpama	Aged Care	Catering Revenues - CDP Lunch Preparation
Supply & Instal Security Screens	8,266.36		Tennant Creek	Staff Housing	Council 2017-2018 Capital Expenditure Budget
Supply & Instal Security Screens	18,509.09		Amplatwatja	Aged Care	Council 2017-2018 Capital Expenditure Budget
MF445 4C 60hp cab tractor	58,809.09		Tennant Creek	Municipal Services	Council 2017-2018 Capital Expenditure Budget
AUSROAD HD TRUCK	169,850.00		Tennant Creek	Municipal Services	2016/2017 Infrastructure Grant
Caterpillar 226D Skid Steer Loader	103,922.00		Tennant Creek	Municipal Services	2016/2017 Infrastructure Grant
Kitchen Renovation - Safe House	18,181.82		Ali Curung	Community Care	Dept. of Health - Alcohol Actions Initiative
Kubota Tractor	49,640.00		Ali Curung	Municipal Services	Ali Curung Local Authority Funding
1,200 L fire fighting trailer	14,080.00		Ali Curung	Municipal Services	Ali Curung Local Authority Funding
Town Clock (50% Deposit)	18,180.00		Tennant Creek	Parks & Gardens	Tennant Creek Local Authority Funding
Childrens Playground (50% Deposit)	32,025.37		Elliott	Community Care	Dept. of Health - Alcohol Actions Initiative
Childrens Playground (50% Deposit)	19,221.00		Ali Curung	Community Care	Dept. of Health - Alcohol Actions Initiative
Mens Shed	38,818.18		Elliott	Community Care	Dept. of Health - Alcohol Actions Initiative
Imulja Elevated Watertank	68,827.27		Amplatwatja	HMS/MES	Special Purpose Grant
Aluminium tiered seats Lot 90 Main St	7,350.00		Epenarra	Parks & Gardens	Epenarra Local Authority Funding
4 metre 4 Tier Stands with Backrests (8)	24,184.00		Epenarra	Parks & Gardens	Epenarra Local Authority Funding
Fire Services Upgrade	220,324.55		Tennant Creek	Council Buildings	Special Purpose Grant
Sport & Recreation Building Upgrade	201,285.78		Elliott	Sport & Rec.	Special Purpose Grant
Elliott Sports Oval	7,600.00		Elliott	Sport & Rec.	Special Purpose Grant
Watertank	24,045.45		Amplatwatja	HMS/MES	Special Purpose Grant
Imulja Bore Pump Replacement	10,280.87		Amplatwatja	HMS/MES	Special Purpose Grant
2018 Ranger 4x4 PU XL double 3.2L diesel	44,194.11		Tennant Creek	Animal Management	Special Purpose Grant
Toyota Hiace Bus LWB + Wheel Chair Lift & Step	119,107.11		Alpurnulami	Community Care	Special Purpose Grant
WIP Footings - Ecoole	8,327.27		Elliott	Parks & Gardens	Elliott Local Authority Funding
Shiny Shed Upgrade	70,514.69		Alpurnulami	Sport & Rec.	Alpurnulami Local Authority Funding
	2,289,660.23				

INFRASTRUCTURE DIRECTORATE REPORTS

ITEM NUMBER	10.1
TITLE	Infrastructure Report for May/June 2018
REFERENCE	248080
AUTHOR	Elai Semisi, Director Infrastructure

RECOMMENDATION

That Council

- A) receive and note the report

SUMMARY:

This report addresses significant activities within the Infrastructure directorate between the months of May and June 2018.

BACKGROUND

PROJECTS UPDATE

1. Kargaru Oval development works – Staunton St, Tennant Creek:
 - Earthworks completed – awaiting plumbing contractor to commence
 - Seeding to be undertaken after sprinkler system is commissioned – circa 1st week July
2. TC Cemetery extension
 - Perimeter fencing completed
 - Awaiting site meeting with 'Friends of the Cemetery' on final layout of extension cemetery
3. Fire Alarm Upgrade by Ronin Security – Peko Rd Council Buildings including library, civic hall and administration offices.
 - Awaiting electrical contractor upgrade of Library switchboard for alarm connection to 'live' side of circuit in compliance with Australian Standards
 - NT FAST hook-up and commissioning contingent on electrical upgrade
4. Elliott:
 - Sport & Rec refurbishment by GK – awaiting practical completion tour and payment of 50% retention sum \$10,999.22
 - Ecoloo – awaiting confirmation of Outback Crane Hire scheduled to bring-in TC Clock tower before transporting Ecoloo to Elliott.
 - Elliott library upgrade – 2 x quotations received by GK and Harvey Development

PROCUREMENT

Published Public Tenders: (BRC website and local TC Times)

- BRC Tender 001-18 R2R road repairs at Alpururulam – only 1 tender received – currently seeking advice from LGANT – **refer to confidential**.
- BRC Tender 002-18 for new Elliott football oval – Design & Construct tender closes 6th July 2018

Public Tenders in progress:

- BRC Tender 003-18 for NDRRA (national disaster relief and recovery arrangements) for Indaringinya road re-construction in Utopia – expected date of publishing end of June 2018

Tender bids:

- DIPL tender (select) for airstrip maintenance (T17 – 2706 - 36 months) submitted 6th June 2018 (closed 8th June 2018)
- Power & Water Essential Services tender for Elliott closes 1st week July 2018.

MUNICIPAL/FLEET

- The 2 x new JCB backhoes (bound for Ali Curung and Alpururulam) are now registered and backhoe for AC transported 21/6.
- Total of 127 car wrecks crushed and baled at TC Landfill 5th June by SIMS Metal - expected revenue circa \$4,000.00; wrecks at Ali Curung and Elliott scheduled in next SIMS run.
- New CAT Skid Steer Loader (Bobcat) and Massey Ferguson tractor for TC depot registered
- Waste Management Strategic Plan draft report on Alpururulam completed – remaining draft reports to be submitted circa 26-29th June

DEVELOPMENT & PLANNING

Consent for driveways / kerb cross overs / storm water drainage given for following developments:

- Lot 46, 18 McRae St, Elliott – 2 x transportable living quarters for Anyinginyi (see attachment)
- Lot 453, cnr. Of Wilson St and Schmidt St, TC – New Anyinginyi Corporate Office (see attachment)

- Lot 456, 23 Leichardt St, TC – new concreted car parking area and kerb cross over for 2 x duplex dwellings
- Refer to DIPL flowchart for development approval process by Consent Authority

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

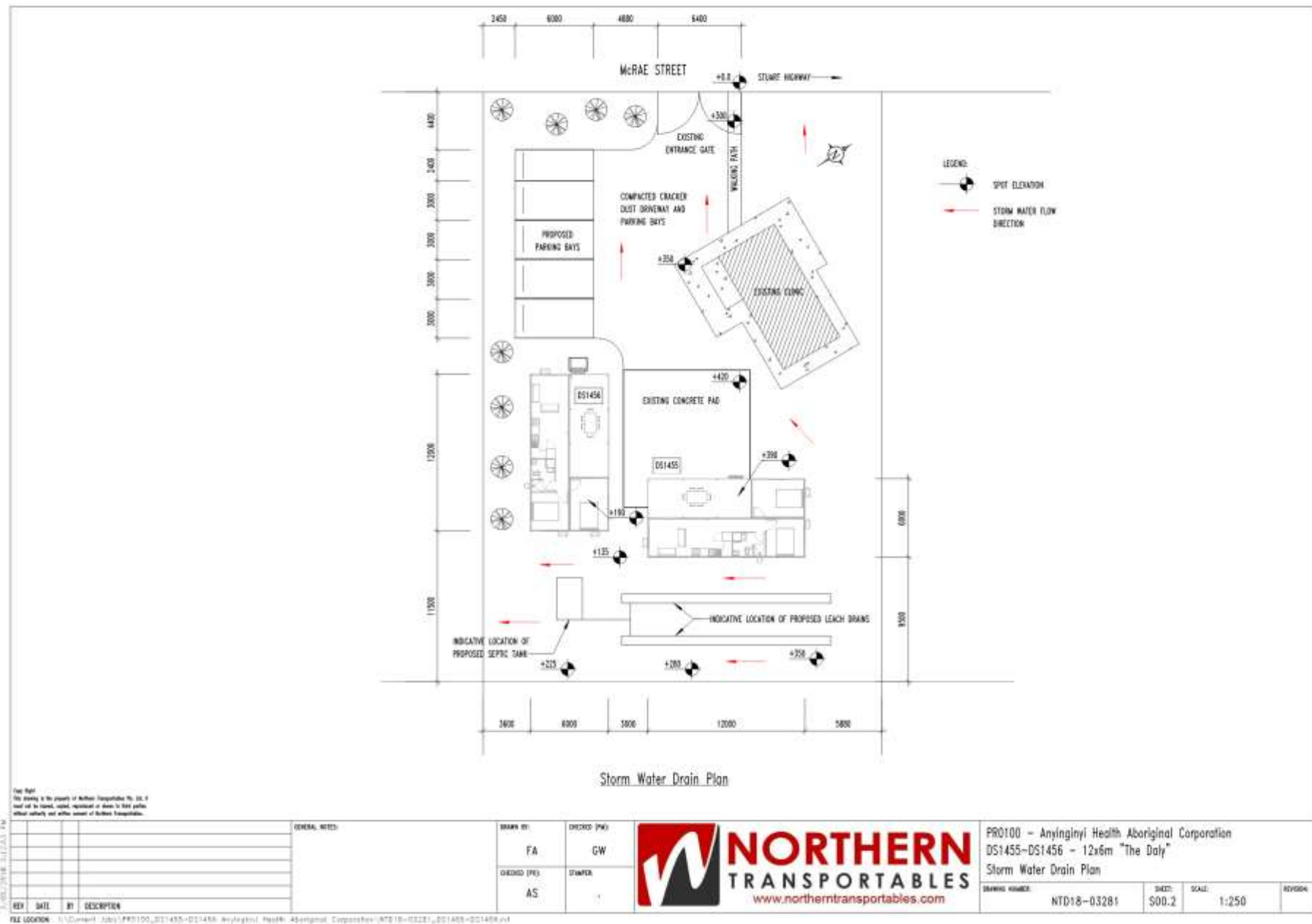
CONSULTATION & TIMING

NIL

ATTACHMENTS:

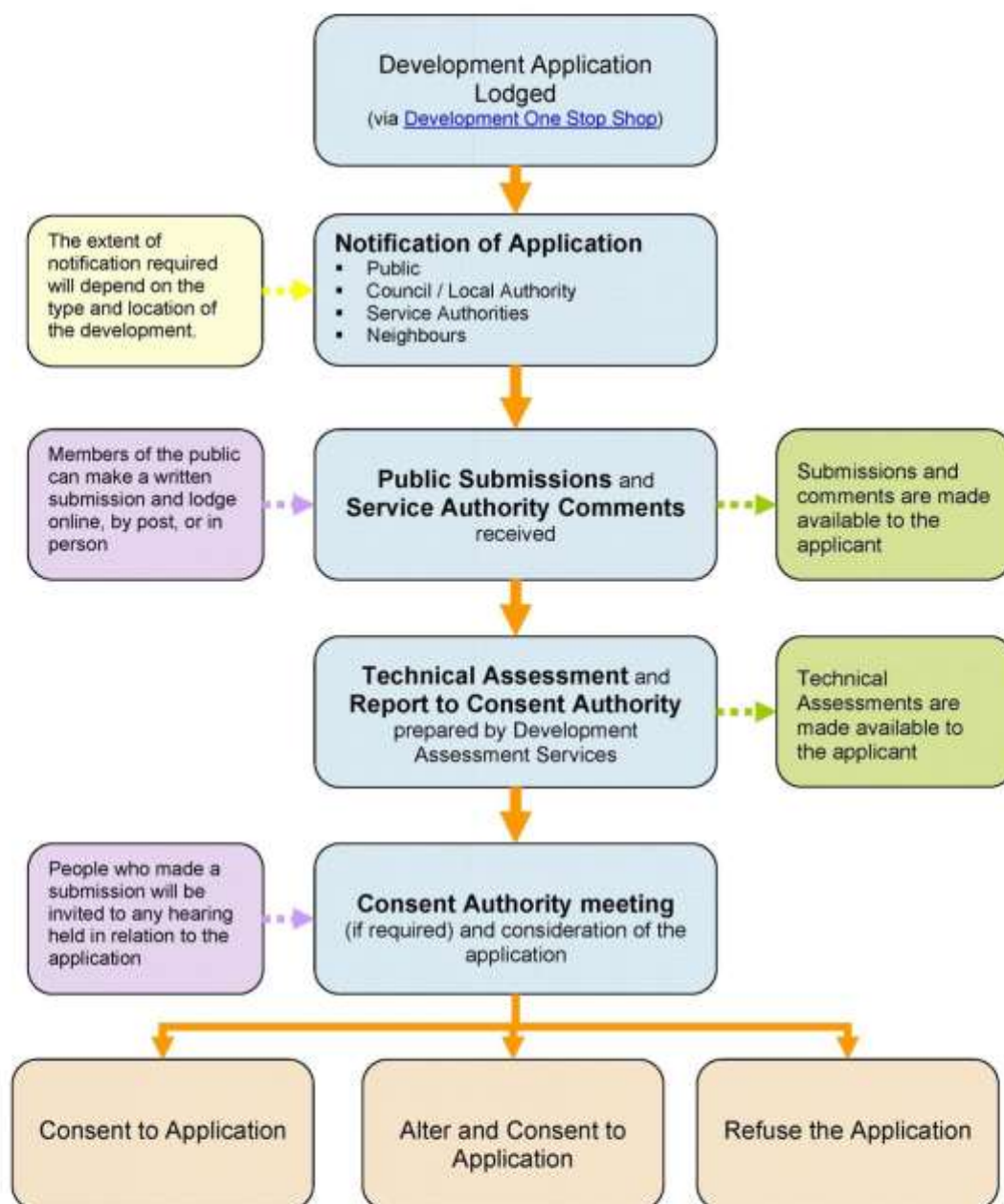
- 1 [↓](#) New Anyinginyi Corporate office complex_TC.pdf
- 2 [↓](#) Storm Water plan_Elliott.pdf
- 3 [↓](#) development-application-flowchart.pdf





DEPARTMENT OF
INFRASTRUCTURE, PLANNING AND LOGISTICS

Development Application Flowchart



Note: An application may be deferred at any stage if further information is considered necessary to enable proper assessment of the proposal

Updated 14 August 2017



COMMUNITY SERVICES DIRECTORATE



ITEM NUMBER	11.1
TITLE	Specifying Allowable Dog Numbers in Residential Premises
REFERENCE	247587
AUTHOR	Stephen Dawkins, Director Community Services

RECOMMENDATION

That Council

- a) Resolve that the maximum numbers of dogs on an unlicensed premises be 2 dogs
- b) All premises where 3 or more dogs are kept are required to be licensed as per the Tennant Creek (Control of Dogs) By Law
- c) Council resolves that after seven (7) days in the pound, abandoned animals become the property of Council and can be disposed of in a manner deemed appropriate by the authorized officer.
- d) That this resolution take effect on and from July 1 2018

SUMMARY:

Adoption of this recommendation will give clarity to Authorised Officers in relation to the number of dogs allowed in premises and allow actions to be taken to address nuisance and welfare related issues.

BACKGROUND

In May 2016, the Tennant Creek (Control of Dogs) By Laws came into effect, which provided the legislative framework for the management of dogs within Tennant Creek.

Currently the By Laws are silent on the number of dogs allowed on unlicensed premises.

However *Section 23 (2)* of the Bylaw refers to the fact that Council may by resolution, determine the number of dogs, or the number of dogs of a class of a dog or classes of dogs, which may be kept on premises without the premises being licensed.

Research of archived Council resolutions has revealed that a resolution was never made in relation to specific dog numbers.

It should be noted that Council has the power to reject an application to license a premises on the grounds of welfare, safety, nuisance, health and public amenity grounds.

If this resolution is adopted Council offices will not be undertaking a blitz on all premises where there are more than 2 dogs but will use the resolution where issues are brought to our attention in relation to animal welfare, health, safety, noise or public amenity grounds.

Current by-laws are also silent as to the length of time animals will be kept in the pound prior to being sent for adoption or, when necessary destroyed.

Division 3 – Pound states:

(2) The manager of the pound shall not destroy a dog impounded in the pound before the expiration of the number of days or hours determined by the Council by resolution, intern was there a resolution made by Council to provide governance over the time a dog is to be left in the pound?

Council is requested to pass a motion that after seven (7) days in the pound abandoned animals become the property of Council and can be disposed of in a manner deemed appropriate by the authorized officer.

ORGANISATIONAL RISK ASSESSMENT

N/A

BUDGET IMPLICATION

There will be minor costs involved in publicizing this resolution and the need for premises to be registered.

ISSUE/OPTIONS/CONSEQUENCES

Once this resolution is adopted officers will undertake publicity to make the community aware of the need to apply for registration if more than 2 dogs are to be kept on premises.

CONSULTATION & TIMING

To commence 1 July 2018

ATTACHMENTS:

There are no attachments for this report.

COMMUNITY SERVICES DIRECTORATE

ITEM NUMBER	11.2
TITLE	Update on Community Services Directorate
REFERENCE	247806
AUTHOR	Stephen Dawkins, Director Community Services

RECOMMENDATION

That Council

- a) Receive and note the report

SUMMARY:

This report gives a brief update on activities in the Community Services Directorate

BACKGROUND

This report gives Council a brief update of major activities in the Community Services Directorate

General

- This month has been fairly stable in relation to staff. The new Animal and Environmental Health manager has started and has already made some positive moves to progress this area
- Current staff vacancies are: sport and rec team leader (Elliott), NDIS coordinator Tenant Creek,

Sport and Recreation

- 2 teams each from Elliott and Ali Curung attended the Barunga festival and did well in the basketball with some very competitive games

Aged Care

- It is a busy period with data reporting due and staff are concentrating on meeting the required reporting deadlines

Animal Management

- As a separate agenda report Council will receive a report on resolving the number of dogs allowable on premises.
- 2 visits to Ali Curung have now been held with a significant number of dogs desexed and health checks undertaken

As this will be my last report as Director of Community Services I would like to thank Council and staff for the opportunity to have a great and challenging experience. The last 2 years has been full of variety and the ongoing challenges the NT has to offer. As you would have gathered I am passionate about the work I do and making a difference for the people in our community. I hope you continue to share my passion.

ORGANISATIONAL RISK ASSESSMENT

N/A

BUDGET IMPLICATION

All programs operating within budget

ISSUE/OPTIONS/CONSEQUENCES

N/A

CONSULTATION & TIMING

N/A

ATTACHMENTS:

There are no attachments for this report.

LOCAL AUTHORITY REPORTS

ITEM NUMBER	12.1
TITLE	Local Authority Reports for June 2018
REFERENCE	248163
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION

That Council

- a) Receive and note the Tennant Creek Local Authority meeting minutes held 05.06.2018
- b) Receive and note the Wutunugurra Local Authority meeting minutes held 13.06.2018
- c) Receive and note the Alpurrurulam Local Authority meeting minutes held 06.06.2018
- d) Receive and note the Elliott Local Authority meeting minutes held 07.06.2018
- e) Receive and note the Ali Curung Creek Local Authority meeting minutes held 14.06.2018
- f) Receive and note the Ampilatwatja Local Authority meeting minutes held 20.06.2018
- g) Approve Tennant Creek Local Authority additional expenditure on the Hilda Street Park Development of \$9000

SUMMARY:

Following recommendations were made during the meetings:

Tennant Creek Local Authority Meeting – 5th May 2018

- Item 17.1 Hilda Street Park Development
Allocate \$9000 to Hilda Street Park development
- Item 17.2 Shade Proposal
The Local Authority to commit \$64000 for the construction of community shade and facilities as outlined in the proposal

Wutunugurra Local Authority Meeting – 5th June 2018
Nil

Alpurrurulam Local Authority Meeting – 6th June 2018
Nil

Elliott Local Authority Meeting – 7th June 2018
Nil

Ali Curung Creek Local Authority Meeting – 14th June 2018
Nil

Ampilatwatja Local Authority Meeting – 20th June 2018
Nil

BACKGROUND

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 [!\[\]\(9a53fe79a03d38d8322f7a2c5a875b36_img.jpg\)](#) Tennant Creek LA Meeting Minutes - 05-06-2018 (1).pdf
- 2 [!\[\]\(01f19d40f03100aa8a158c4891453b0d_img.jpg\)](#) Wutunugurra Local Authority - Unconfirmed Minutes - 13.06.2018.pdf
- 3 [!\[\]\(e08cd99387e13601e6c12f535030ab90_img.jpg\)](#) Alpururulam Local Authority 2018-06-06.pdf
- 4 [!\[\]\(e3c5fe615c12e7c56b62fb195faeae4a_img.jpg\)](#) Elliott Local Authority - Unconfirmed Minutes - 07.06.2018.pdf
- 5 [!\[\]\(6aec4d00b96dc4cf314c28b4f6a2f794_img.jpg\)](#) Ali Curung Local Authority - Unconfirmed Minutes 14.06.2018.pdf
- 6 [!\[\]\(db4fca45ba492d982942ae181ae25056_img.jpg\)](#) Ampilatwatja Local Authority - Unconfirmed Minutes - 20.06.2018.pdf



OUR VISION

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The Way We Will Work

We will make it happen!

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We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

TENNANT CREEK LOCAL AUTHORITY

TUESDAY, 5 JUNE 2018

The Tennant Creek Local Authority was held in Council Chambers on Tuesday, 5 June 2018 at 4:30pm.

Steven Moore
Chief Executive Officer

Meeting commenced at 4:30 pm with Karan Hayward as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Cr. Kris Civitarese
Cr. Jeffrey McLaughlin
Cr. Sid Vashist
Wayne Green
Josephine Bethel
Ray Wallis
Kathy Burns
Greg Liebelt

1.2 Staff And Visitors Present

Steve Moore (Chief Executive Officer)
Gary Pemberton (Finance Manager)
Manu Pillai (Quality & Governance Officer)
Jillian Kleiner (NT Government)

1.3 Apologies To Be Accepted

Mayor Steve Edgington
Tony Civitarese

1.4 Absent Without Apologies

Cr. Ronald Plummer

1.5 Disclosure Of Interest

- Cr. Sid Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Secretary/Public Officer
 - Barkly Electorate Officer /Member for Barkly
 - Battery Hill – Member
 - Tennant Creek Primary School Committee – Invited member
 - Tennant Creek High School Committee – Invited Member
 - Barkly Regional Arts - Member
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek and District Show Society – Vice President
 - The Returned and Service League of Australia, Tennant Creek Sub-Branch – Vice President
 - Development Consent Authority – Barkly Region Member/Delegate
 - Chamber of Commerce Northern Territory – Tennant Creek Committee Member
 - T & J Contractors – Senior Manager

- Cr. Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
 - Barkly Regional Arts - Member
 - Tennant Creek Playgroup - Member
 - Tennant Creek Cricket Association – Member
 - Nundahraga Entertainment – Sound sub-contractor
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Memorial Club - President
 - Tennant Creek Children's Christmas Tree – President
 - Territory Generation – Employee
- Wayne Green - Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association
 - Tennant Creek Athletics Club
 - AFL Northern Territory
 - Tennant Creek Primary School Council
 - Tennant Creek High School Council
 - Purkiss Reserve Consultative Committee
- Ray Wallis - Affiliations, Clubs, Organisations and Memberships
 - AFLNT Barkly Advisory Committee
 - Consumer Advisory Group
- Greg Liebelt - Affiliations, Clubs, Organisations and Memberships
 - ALSPO Tennant Creek Post Office - Manager Director
 - WBC Agri
 - Barkly Freight
 - Tennant Creek Show Society - President
- Karan Hayward - Affiliations, Clubs, Organisations and Memberships
 - Chamber of Commerce Barkly Region – Chair
 - Alcohol Reference Group – Chair

The following declarations of conflict of interest were made at this Tennant Creek Local Authority meeting that they abstained from voting.

Item 17.1 Hilda Street Park Development - Cr. Kris Civitarese

Item 17.2 Shade Proposal - Cr. Kris Civitarese, Cr. Jeffrey McLaughlin, Cr. Sid Vashist, Kathy Burns, Greg Liebelt

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF MINUTES FROM PREVIOUS MEETING

MOTION

That the Authority

- a) Receive and note the report
- b) Confirm the minutes of the meeting held on the 8th of May 2018 as a true and accurate record

RESOLVED

Moved: Cr. Hal Ruger

Seconded: LA Member Josephine Bethel

CARRIED UNAN.

Resolved TCLA 33/18

3. LOCAL AUTHORITY REPORTS

Nil

4. ACTION ITEMS FROM PREVIOUS MEETING

4.1 ACTION ITEMS FROM PREVIOUS MEETING

MOTION

That the Authority

- a) Receive and note the report
- b) Confirm and remove all completed items from the action list.

RESOLVED

Moved: Cr. Hal Ruger

Seconded: LA Member Josephine Bethel

CARRIED UNAN.

Resolved TCLA 34/18

5. AREA MANAGERS REPORT

Nil

6. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

7. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

7.1 CEO UPDATE - JUNE 2018

MOTION

That the Authority

- a) Receive and note the report

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: LA Member Greg Liebelt

CARRIED UNAN.

Resolved TCLA 35/18

8. BRC'S RESPONSE TO LA ISSUES RAISED*Nil***9. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA***Nil***10. FRIENDS OF THE CEMETERY***Nil***11. LATEST FINANCIAL QUARTERLY REPORT****11.1 MAY LOCAL AUTHORITY FINANCE REPORT****MOTION****That the Authority**

- a) Receive and note the report.

RESOLVED**Moved: Cr. Kris Civitarese****Seconded: LA Member Josephine Bethel****CARRIED UNAN.***Resolved TCLA 36/18***12. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR***Nil***13. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS***Nil***14. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN***Nil***15. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR***Nil***16. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA***Nil***17. OTHER BUSINESS****17.1 HILDA STREET PARK PROPOSAL****MOTION****That the Authority**

- a) Receive and note the report
- b) Invite DIPL to talk at the next Local Authority meeting in regards to the development of Hilda Street Park and ask them to look at the information provided for clarification and feedback

RESOLVED

Moved: LA Member Josephine Bethel
Seconded: LA Member Kathy Burns **CARRIED UNAN.**
Resolved TCLA 37/18

17.1 (A) HILDA STREET PARK DEVELOPMENT

MOTION

That the Authority

- a) Allocate \$9000 to Hilda Street Park development

RESOLVED

Moved: LA Member Kathy Burns

Seconded: Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved TCLA 38/18

17.2 SHADE PROPOSAL

MOTION

That the Authority

- a) Receive and note the report
- b) The Local Authority to commit \$64000 for the construction of community shade and facilities as outlined in the proposal

RESOLVED

Moved: LA Member Ray Wallis

Seconded: LA Member Wayne Green

CARRIED UNAN.

Resolved TCLA 39/18

CEO has advised that the proposal may not fall within the scope that LA funds can be spent on

17.3 DRAFT BARKLY REGIONAL COUNCIL REGIONAL PLAN & BUDGET 2018-2019

MOTION

That the Authority:

- a) Receives and notes the report
- b) Provides feedback to Council on the draft 2018-19 Regional Council Plan during the consultation period.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved TCLA 40/18

17.4 NEXT LOCAL AUTHORITY MEETING DATE

MOTION

That the Authority

- a) Confirm the date of the next Tennant Creek Local Authority to be held on the 3rd of July 2018

RESOLVED

Moved: LA Member Josephine Bethel

Seconded: LA Member Ray Wallis

CARRIED UNAN.

Resolved TCLA 41/18

18. VISITOR PRESENTATIONS

Nil

19. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

20. CLOSE OF MEETING

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Tennant Creek Local Authority HELD ON Tuesday, 5 June 2018 AND CONFIRMED Tuesday, 3 July 2018.

Karan Hayward
Chair

Steve Moore
Chief Executive Officer



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We need to be realistic, transparent and accountable.

MINUTES

WUTUNUGURRA LOCAL AUTHORITY MEETING TUESDAY, 5 JUNE 2018

The Wutunugurra Local Authority was held in on Tuesday, 5 June 2018 at 10.30am.

Steven Moore
Chief Executive Officer

Meeting commenced at 11:00am with Owen Torres as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Owen Torres (Chair)

Mark Peterson

Tommy Peterson

Julie Peterson

Rochelle Bonnie

Geraldine Beasley

Cr. Lucy Jackson

1.2 Staff And Visitors Present

Tim Hema

Mark Parsons

Robert Smith

1.3 Apologies To Be Accepted

Nil

1.4 Absent Without Apologies

Lennie Beasley

1.5 Disclosure Of Interest

There were no declarations of interest at this Wutunugurra Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES - 05.04.2018

MOTION

That the Authority

- a) Note and receive the report

RESOLVED

Moved: LA Member Geraldine Beasley

Seconded: LA Member Owen Torres

CARRIED UNAN.

Resolved WLA 12/18

3. ACTION ITEMS FROM PREVIOUS MEETING

3.1 ACTION ITEMS FROM MEETING ON THE 5 OF APRIL

MOTION

That the Authority

- a) Receive and note the report
- b) Note all actions completed to be removed

RESOLVED

Moved: LA Member Rochelle Bonney

Seconded: LA Member Owen Torres

CARRIED UNAN.*Resolved WLA 13/18***4. AREA MANAGERS REPORT****4.1 OPERATIONS DIRECTOR REPORT****MOTION**

That Council,

- a) Receive and note the report

RESOLVED

Moved: LA Member Owen Torres

Seconded: LA Member Mark Peterson

CARRIED UNAN.*Resolved WLA 14/18***5. LOCAL AUTHORITY PROJECTS BREAKDOWN***Nil***6. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA***Nil***7. BRC'S RESPONSE TO LA ISSUES RAISED***Nil***8. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA***Nil***9. LATEST FINANCIAL QUARTERLY REPORT****9.1 MAY LOCAL AUTHORITY FINANCE REPORT****MOTION**

That the Authority

- a) Receive and note the report.

RESOLVED

Moved: LA Member Tommy Peterson

Seconded: LA Member Julie Peterson

CARRIED UNAN.*Resolved WLA 15/18***10. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR***Nil***11. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS**

Nil

12. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

13. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

14. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

15. OTHER BUSINESS

15.1 DRAFT BARKLY REGIONAL COUNCIL REGIONAL PLAN & BUDGET 2018-2019

MOTION

That the Authority:

- a) Receives and notes the report
- b) Provides feedback to Council on the draft 2018-19 Regional Council Plan during the consultation period.

RESOLVED

Moved: LA Member Tommy Peterson

Seconded: LA Member Mark Peterson

CARRIED UNAN.

Resolved WLA 16/18

15.2 NEXT MEETING DATE

MOTION

That the Authority

- a) Confirm the time and date of the next Local Authority meeting held on the 3rd of July 2018

RESOLVED

Moved: LA Member Owen Torres

Seconded: LA Member Julie Peterson

CARRIED UNAN.

Resolved WLA 17/18

16. VISITOR PRESENTATIONS

Nil

17. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

18. CLOSE OF MEETING

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Wutunugurra Local Authority Meeting HELD ON Tuesday, 5 June 2018 AND CONFIRMED Tuesday, 3 July 2018.

Owen Torres
Chairperson

Area Manager



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MINUTES

ALPURRURULAM LOCAL AUTHORITY MEETING WEDNESDAY, 6 JUNE 2018

The Alpururulam Local Authority was held in Alpururulam on Wednesday, 6 June 2018 at 10.00am.

Steven Moore
Chief Executive Officer

Meeting commenced at 10:25am with Cameron Long as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Cameron Long
 Clarence Campbell
 Doreen Kelly
 Garry Koppes (Late arrival 10:45am)
 Valerie Campbell
 Cr. Jennifer Mahoney
 Mayor Steve Edgington

1.2 Staff And Visitors Present

Mark Parsons – Director of Operations
 Troy Koch – Area Manager
 Michelle Heinen – Senior Customer Service Officer (Minute Taker)

1.3 Apologies To Be Accepted

Gordon Long
 Meredith Morton

1.4 Absent Without Apologies

1.5 Disclosure Of Interest

There were no declarations of interest at this Alpururulam Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That the Authority

- a) Receive and note the report
- a) Amend minutes – 1.3 to include Mayor Edgington's Apology which was given
- b) Amend minutes - 15.3 to read 1st Wednesday of every month instead of 2nd Wednesday of every month

RESOLVED

Moved: LA Member C Campbell

Seconded: LA Member C Long

CARRIED UNAN.

Resolved 22/18

3. ACTION ITEMS FROM PREVIOUS MEETING

3.1 ACTION ITEMS FROM THE PREVIOUS MEETING**MOTION****That the Authority**

- a) Receive and note the report
- b) Note all completed actions are removed from the action list

Action Item 1 – LA Member C Campbell declared a conflict of interest as he is a member on the footy team. LA Members agreed to put to Council a recommendation to purchase of Footy Jumpers to the total of \$2940.30 out of the LA funds.

Action Item 3 – Further discussion required in regards to a Key Person in the Community to report any sorry business to when requesting closure of services.

Action Item 4 – Roads to Recovery Tender is almost concluded – Possible visit from Director of Infrastructure to attend next meeting which needs to be confirmed.

New Action Item – Recruitment – It was asked if a LA Member could be available to assist through the recruitment interview process to give advice on local candidates. LA Member C Long offered his services & that if not available one of the other LA Members would assist as long as it doesn't effect their employment with their respective employees.

New Action Item – Cemetery Unmarked Graves – To discuss with Rainbow Gateway in regards to assisting with putting up crosses, Council will talk with the families in regards to having their name or a number so a registry can be created for prosperity. LA Member G Koppes said that some community members are concerned about losing the knowledge when they pass away.

RESOLVED

Moved: LA Member C Campbell

Seconded: LA Member D Kelly

CARRIED UNAN.

Resolved 23/18

4. AREA MANAGERS REPORT**4.1 ALPURRURULAM AREA MANAGER'S REPORT FOR APRIL & MAY****MOTION****That the Authority**

- a) Receive and note the report

RESOLVED

Moved: LA Member V Campbell

Seconded: LA Member D Kelly

CARRIED UNAN.

Resolved 24/18

4.2 OPERATIONS DIRECTOR REPORT	
MOTION	
That Council,	
a) Receive and note the report	
RESOLVED	
Moved: LA Member G Koppes	
Seconded: LA Member D Kelly	
Resolved 25/18	
	CARRIED UNAN.

5. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

6. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

Nil

7. BRC'S RESPONSE TO LA ISSUES RAISED

Nil

8. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

9. LATEST FINANCIAL QUARTERLY REPORT

Nil

10. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

11. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

Nil

12. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

13. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

14. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

15. OTHER BUSINESS**15.1 CONFIRM NEXT MEETING DATE****MOTION****That the Authority**

- a) Confirm the date of the next Local Authority meeting to be held on 4 July 2018 at 11am

RESOLVED**Moved: LA Member D Doreen Kelly****Seconded: LA Member C Clarence Campbell****CARRIED UNAN.***Resolved 26/18***15.2 MAY LOCAL AUTHORITY FINANCE REPORT****MOTION****That the Authority**

- a) Receive and note the report.

RESOLVED**Moved: LA Member V Campbell****Seconded: LA Member C Long****CARRIED UNAN.***Resolved 27/18***15.3 DRAFT BARKLY REGIONAL COUNCIL REGIONAL PLAN & BUDGET 2018-2019****MOTION****That the Authority:**

- a) Receives and notes the report
- b) Provides feedback to Council on the draft 2018-19 Regional Council Plan during the consultation period.

RESOLVED**Moved: Cr. J Mahoney****Seconded: LA Member C Long****CARRIED UNAN.***Resolved 28/18***16. VISITOR PRESENTATIONS***Nil***17. QUESTIONS FROM MEMBERS OF THE PUBLIC***Nil***18. CLOSE OF MEETING**

Declared Close: 11:45am

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Alpurrurulam Local Authority Meeting HELD ON Wednesday, 6 June 2018 AND CONFIRMED Wednesday, 4 July 2018.

Steve Edginton
Mayor

Steven Moore
Chief Executive Officer



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We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

ELLIOTT LOCAL AUTHORITY MEETING

TUESDAY, 12 JUNE 2018

The Elliott Local Authority was held in Council Conference Room on Tuesday, 12 June 2018 at 10:30am.

Steven Moore
Chief Executive Officer

Meeting commenced at 10:40am with Jodie Nish as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Jodie Nish
Mona Rennie
Cr. Ray Aylett
Loureena Ulamari

1.2 Staff And Visitors Present

Mayor Steve Edgington
Mark Parsons
Manu Pillai
Jill Kleiner

1.3 Apologies To Be Accepted

Bob Bagnall
Cr. Jane Evans
Christopher Neade

1.4 Absent Without Apologies

Nil

1.5 Disclosure Of Interest

There were no declarations of interest at this Elliott Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES	
MOTION	
That the Authority	
a) Confirm the minutes of Local Authority meeting held on the 3 May 2018	
RESOLVED	
Moved: Cr. Ray Aylett	
Seconded: LA Member M Rennie	CARRIED UNAN.
<i>Resolved ELA 38/18</i>	

3. ACTION ITEMS FROM PREVIOUS MEETING

3.1 ACTION ITEMS FROM PREVIOUS MEETING UPDATED
MOTION
That the Authority
a) Receive and note the report

b) Note all completed items to be removed

RESOLVED

Moved: LA Member L Ulamari

Seconded: LA Member G Jackson

CARRIED UNAN.

Resolved ELA 39/18

4. AREA MANAGERS REPORT

4.1 OPERATIONS DIRECTOR REPORT

MOTION

That Council,

a) Receive and note the report

RESOLVED

Moved: LA Member M Rennie

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved ELA 40/18

4.2 ELLIOTT APRIL AREA MANAGER'S REPORT

MOTION

That the Authority

a) Receive and note the report

RESOLVED

Moved: LA Member M Rennie

Seconded: LA Member L Ulamari

CARRIED UNAN.

Resolved ELA 41/18

5. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

6. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

Nil

7. BRC'S RESPONSE TO LA ISSUES RAISED

Nil

8. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

9. LATEST FINANCIAL QUARTERLY REPORT

9.1 MAY LOCAL AUTHORITY FINANCE REPORT

MOTION

That the Authority

a) Receive and note the report.

RESOLVED

Moved: LA Member L Ulamari

Seconded: LA Member M Rennie

CARRIED UNAN.

Resolved ELA 42/18

10. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

11. ANY RELEVANT COMMUNITY PLAN OF THE REGIONAL COUNCIL OR LOCAL AUTHORITY

Nil

12. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

Nil

13. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

14. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

15. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

16. OTHER BUSINESS**16.1 CONFIRMATION OF NEXT MEETING DATE 5 JULY 2018****MOTION**

That the Authority

- a) Confirm the date of the next Local Authority meeting to be held on 5 July 2018

RESOLVED

Moved: Cr. Ray Aylett

Seconded: LA Member L Ulamari

CARRIED UNAN.

Resolved ELA 43/18

16.2 DRAFT BARKLY REGIONAL COUNCIL REGIONAL PLAN & BUDGET 2018-2019**MOTION**

That the Authority:

- a) Receives and notes the report
- b) Provides feedback to Council on the draft 2018-19 Regional Council Plan during the consultation period.

RESOLVED

Moved: LA Member L Ulamari

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved ELA 44/18

17. VISITOR PRESENTATIONS

Nil

18. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

19. CLOSE OF MEETING

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Elliott Local Authority Meeting HELD ON Tuesday, 12 June 2018 AND CONFIRMED Thursday, 5 July 2018.

Chairperson

Shelley McDonald
Area Manager



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

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We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

ALI CURUNG LOCAL AUTHORITY MEETING THURSDAY, 14 JUNE 2018

The Ali Curung Local Authority was held in Ali Curung on Thursday, 14 June 2018 at 10:00am.

Steven Moore
Chief Executive Officer

Meeting commenced at 10:40 am with Cr Noel Hayse as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Cr. Noel Hayse
Cr. Lucy Jackson
Derek Walker
Peter Corbett
Edith Hanlon
Cysila Rose
Sammy Ladd
Andrew Tsavaris

1.2 Staff And Visitors Present

Steve Edgington – Mayor
Mark Parsons - BRC
Cyndia Henry-Roberts – Territory Families
Manju Babu – Territory Families
Ian Grieves – Arlpwe Art Centre
Katie Young – Night Patrol BRC
Scott Turner – Store Manager
Alston Nelson – BRC
Bradley Lane – CDEP
Terry James – BRC
Kristan Becker – NT Police
Jonas Johnson – NT Police
Daniel Williams – Barkly Male Health Coordinator
Ben Foran – Acting School Principle

1.3 Apologies To Be Accepted

Jerry Rice

1.4 Absent Without Apologies

Nil

1.5 Disclosure Of Interest

There were no declarations of interest at this Ali Curung Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That the Authority

- a) Receive and note the report
- b) Confirm the minutes of the Ali Curung Local Authority Meeting held on the 10 May 2018 as a true and accurate record.

RESOLVED**Moved:** LA Member Derek Walker**Seconded:** LA Member Cysila Rose**CARRIED UNAN.***Resolved* ACLA 24/18**3. ACTION ITEMS FROM PREVIOUS MEETING**

Area Manager Tim Hema advised still awaiting 2nd and third quotes , anticipating having them in by next LA meeting.

3.1 ALI CURUNG ACTION ITEM LIST**MOTION****That the Authority**

- a) Receive and note the report
- b) Note and remove all completed items from the list.

RESOLVED**Moved:** LA Member Cysila Rose**Seconded:** LA Member Andrew Tsavaris**CARRIED UNAN.***Resolved* ACLA 25/18**4. AREA MANAGERS REPORT**

Area Manager Tim Hema read out his report.

4.1 AREA MANAGERS REPORT**MOTION****That the Authority**

- a) Receive and note the Area managers report for MAY 2018.

RESOLVED**Moved:** LA Member Andrew Tsavaris**Seconded:** LA Member Derek Walker**CARRIED UNAN.***Resolved* ACLA 26/18

Director of Operations Mark Parsons read out his report.

4.2 OPERATIONS DIRECTOR REPORT**MOTION****That Council,**

- a) Receive and note the report

RESOLVED**Moved:** LA Member Andrew Tsavaris**Seconded:** LA Member Peter Corbett**CARRIED UNAN.***Resolved* ACLA 27/18

5. LOCAL AUTHORITY PROJECTS BREAKDOWN*Nil***6. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA***Nil***7. BRC'S RESPONSE TO LA ISSUES RAISED***Nil***8. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA***Nil***9. LATEST FINANCIAL QUARTERLY REPORT***Nil***10. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR***Nil***11. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS***Nil***12. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN***Nil***13. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR***Nil***14. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA***Nil***15. OTHER BUSINESS****15.1 NEXT MEETING DATE****MOTION****That the Authority**

- a) Receive and note the report
- b) Confirm the date of the next Ali Curung Local Authority meeting as the Thursday 19th July 2018.

RESOLVED**Moved: LA Member Andrew Tsavaris****Seconded: LA Member Edith Hanlon****CARRIED UNAN.***Resolved ACLA 28/18*

Director of Operations Mark Parsons read the report.

15.2 MAY LOCAL AUTHORITY FINANCE REPORT**MOTION****That the Authority**

- a) Receive and note the report.

RESOLVED

Moved: LA Member D Derek Walker

Seconded: Cr. Lucy Jackson

CARRIED UNAN.

Resolved ACLA 29/18

Mayor Steve Edgington explained the Regional Plan and Budget.

15.3 DRAFT BARKLY REGIONAL COUNCIL REGIONAL PLAN & BUDGET 2018-2019

MOTION

That the Authority:

- a) Receives and notes the report
- b) Provides feedback to Council on the draft 2018-19 Regional Council Plan during the consultation period.

RESOLVED

Moved: LA Member A Tsavaris

Seconded: Cr. Lucy Jackson

CARRIED UNAN.

Resolved ACLA 30/18

16. VISITOR PRESENTATIONS

Brief discussion requesting permission to run a male health group over 4 days.
Dates still to be confirmed.

16.1 PRESENTATION FROM DANNY WILLIAMS , BARKLY MALE HEALTH COORDINATOR.

MOTION

That the Authority

- a) Receive and note the presentation.

RESOLVED

Moved: LA Member Derek Walker

Seconded: Cr. Lucy Jackson

CARRIED UNAN.

Resolved ACLA 31/18

17. QUESTIONS FROM MEMBERS OF THE PUBLIC

Scott Turner- Shop manager advised that Opal Fuel Bowser is now repaired and operational

18. CLOSE OF MEETING

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Ali Curung Local Authority Meeting HELD ON Thursday, 14 June 2018 AND CONFIRMED Thursday, 12 July 2018.

Noel Hayes

Tim Hema

Chairperson

Area Manager



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We need to be realistic, transparent and accountable.

MINUTES

AMPILATWATJA LOCAL AUTHORITY MEETING

WEDNESDAY, 20 JUNE 2018

The Ampilatwatja Local Authority was held in Ampilatwatja on Wednesday, 20 June 2018 at 10.30am.

Steven Moore
Chief Executive Officer

Meeting commenced at 11:00am with Ricky Holmes as chair.

1. OPENING AND ATTENDANCE

- 1.1 Elected Members Present
 - Donald Simpson
 - Anita Bailey
 - Ada Beasley
 - Teresa McKeeman
 - Cr. Ricky Holmes
- 1.2 Staff And Visitors Present
 - Mark Parsons
 - Tracy Smith
- 1.3 Apologies To Be Accepted
 - Jeannie Beasley
 - Leslie Morton
 - Peter Morton
- 1.4 Absent Without Apologies
- 1.5 Disclosure Of Interest

There were no declarations of interest at this Ampilatwatja Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That the Authority

- a) Receive and note the report
- b) Confirm the minutes of the Ampilatwatja Local Authority Meeting held on the 9 May 2018

Provision Meeting

3. ACTION ITEMS FROM PREVIOUS MEETING

3.1 ACTION ITEMS FROM PREVIOUS MEETING

MOTION

That the Authority

- a) Receive and note the report
- b) Confirm any completed items and remove them from the action list

RESOLVED

Moved: LA Member A Beasley

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved 27/18

4. AREA MANAGERS REPORT

4.1 OPERATIONS DIRECTOR REPORT

MOTION

That Council,

- a) Receive and note the report

RESOLVED

Moved: LA Member D Simpson

Seconded: LA Member A Bailey

CARRIED UNAN.

Resolved 28/18

5. LOCAL AUTHORITY PROJECTS BREAKDOWN

6. REPORTS FROM BARKLY REGIONAL COUNCIL

7. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

8. BRC'S RESPONSE TO LA ISSUES RAISED

9. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

10. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

11. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

Nil

12. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

13. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

14. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

15. OTHER BUSINESS

15.1 MAY LOCAL AUTHORITY FINANCE REPORT

MOTION

That the Authority

- a) Receive and note the report.

RESOLVED

Moved: LA Member D Simpson Seconded: LA Member T McKeeman <i>Resolved 29/18</i>	CARRIED UNAN.
---	----------------------

15.2 DRAFT BARKLY REGIONAL COUNCIL REGIONAL PLAN & BUDGET 2018-2019

MOTION

That the Authority:

- a) Receives and notes the report
- b) Provides feedback to Council on the draft 2018-19 Regional Council Plan during the consultation period.

RESOLVED

Moved: LA Member A Bailey

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved 30/18

15.3 NEXT MEETING DATE

MOTION

That the Authority

- a) Confirm that the next Ampilatwatja Local Authority Meeting will be held on the 13 July 2018

RESOLVED

Moved: LA Member D Simpson

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved 31/18

16. VISITOR PRESENTATIONS

Nil

17. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

18. CLOSE OF MEETING

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Ampilatwatja Local Authority Meeting HELD ON Wednesday, 20 June 2018 AND CONFIRMED Wednesday, 11 July 2018.

Chairperson

Area Manager

COMMITTEE REPORTS

ITEM NUMBER	13.1
TITLE	Committee Reports
REFERENCE	247884
AUTHOR	Manu Pillai, Governance Officer

RECOMMENDATION

That Council

- a) Receive and note the minutes
- b) Adopt any recommendation

SUMMARY:

Following recommendations are made to the Council:

- Cultural Competency Committee recommendations on 30th May 2018
 - Item 5.2 Special Measure Selection Plans
 - Recommend to council to rescind the special measures selection plans
- Audit and Risk Committee on 29th May 2018
 - No recommendations
- Purkiss Reserve Committee recommendations on 15th May 2018
 - No recommendations

BACKGROUND

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ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

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ATTACHMENTS:

- 1 [↓](#) Audit Committee Minutes 2018-05-29 [246658].pdf
- 2 [↓](#) Cultural Competency Minutes - 30.05.2018.pdf
- 3 [↓](#) Purkiss Reserve - Unconfirmed Meeting Minutes - 15.05.2018.pdf



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We need to be realistic, transparent and accountable.

MINUTES

AUDIT AND RISK COMMITTEE MEETING

TUESDAY, 29 MAY 2018

The Audit and Risk Committee Meeting was held in on Tuesday, 29 May 2018 at 14:00pm.

Steve Moore
Chief Executive Officer

Meeting commenced at 2:00 pm with Greg Marlow as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Mayor Steve Edgington
Cr Kris Civitarese
Cr Sid Vashist
Cr Jeffrey McLaughlin

1.2 Staff Members Present

Steve Moore (CEO)
Gary Pemberton (Finance Manager)
Manu Pillai (Quality & Governance Officer)

1.3 Apologies

1.4 Absent Without Apologies

Cr Ronald Plummer

1.5 Disclosure Of Interest – Councillors And Staff

There were no declarations of interest at this Audit Committee Meeting meeting.

2. ACTIONS FROM PREVIOUS MINUTES

Nil

3. CONFIRMATION OF AUDIT COMMITTEE MEETING MINUTES

Nil

4. REGISTER OF MOTIONS

Nil

5. UPDATED AUDIT COMMITTEE WORK PROGRAM REPORTS

Nil

6. OTHER BUSINESS

6.1 DRAFT BARKLY REGIONAL COUNCIL REGIONAL PLAN & BUDGET 2018-2019

MOTION

That the Audit & Risk Committee endorse the recommendation to be made to Council as follows:

That Council

- a) Adopt the Draft 2018-19 Regional Council Plan for public exhibition and comment in accordance with the *Local Government Act*.

- b) Confirm that formal adoption of the 2018-19 Regional Council Plan following consideration of comments received during the exhibition period is scheduled for the Ordinary Meeting of Council to be conducted on Thursday, 28 June 2018.

RESOLVED

Moved: Cr. Sid Vashist

Seconded: Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved AC 8/18

6.2 DRAFT DECLARATION OF RATES AND CHARGES FOR 2018-2019

MOTION

That the Audit & Risk Committee endorse the recommendation to be made to Council as follows:

That Council

- a) Adopt the Draft 2018-19 Declaration of Rates and Charges for public exhibition and comment in accordance with the *Local Government Act*.

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Sid Vashist

CARRIED UNAN.

Resolved AC 9/18

6.3 DRAFT SCHEDULE OF FEES AND CHARGES 2018-2019

MOTION

That the Audit & Risk Committee endorse the recommendation to be made to Council as follows:

That Council

- a) Adopt the Draft Schedule of Fees and Charges 2018-2019 for public exhibition and comment in accordance with the *Local Government Act*.

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Sid Vashist

CARRIED UNAN.

Resolved AC 10/18

6.4 DRAFT 2018-2019 BARKLY REGIONAL COUNCIL BUDGET

MOTION**MOTION**

That the Audit & Risk Committee endorse the recommendation to be made to Council as follows:

That Council

- (a) Adopt the Draft 2018-2019 Barkly Regional Council Budget for inclusion in the Draft 2018-19 Regional Council Plan for public exhibition and comment in

accordance with the *Local Government Act*.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved AC 11/18

7. GENERAL BUSINESS AND MATTERS FOR NOTING REPORTS

Nil

8. DECISION TO MOVE INTO CLOSED SESSION

RECOMMENDATION:

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

8.1 CONFIRMATION OF PREVIOUS MINUTES

The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

MOTION

That Audit Committee

- a) Amend Minutes to remove Apology for Cr. Hal Ruger as he is not on a member of the Audit and Risk Committee.
- b) Receive and note the minutes as adjusted as a true and correct record of the previous Audit Committee Meeting held on the 15 February 2018.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved AC 12/18

9. RESUMPTION OF MEETING

10. CLOSE OF MEETING

The meeting terminated at 4:13 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Audit Committee Meeting HELD ON Tuesday, 29 May 2018 AND CONFIRMED Tuesday, 24 July 2018.

Greg Marlow
Chair

Steve Moore
Chief Executive Officer



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We need to be realistic, transparent and accountable.

MINUTES CULTURAL ADVISORY COMMITTEE MEETING WEDNESDAY, 30 MAY 2018

Barkly Regional Council's Cultural Advisory Committee Meeting was held in on Wednesday, 30 May 2018 at 2:00 PM.

Steven Moore
Chief Executive Officer

Meeting commenced at 3:05 pm with Noel Hayes as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Mayor Steve Edgington
Cr. Jack Clubb
Cr. Lucy Jackson
Cr. Noel Hayes
Cr. Ronald Plummer
Cr. Ricky Holmes
Cr. Jennifer Mahoney - Teleconference

1.2 Staff Members Present

Steve Moore – Chief Executive Officer
Neil Jones – Human resources Manager
Makhaim Brandon – Administration Officer (Minute Taker)

1.3 Apologies

1.4 Absent Without Apologies

1.5 Disclosure Of Interest – Councillors And Staff

There were no declarations of interest at this Cultural Advisory Committee meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That Council

- a) Receive and note the previous minutes from Cultural Advisory Committee meeting held 26 June 2017

RESOLVED

Moved: Councillor Noel Hayes

Seconded: Councillor Ricky Holmes

CARRIED UNAN.

Resolved CAC 5/18

3. ACTIONS FROM PREVIOUS MINUTES

Nil

4. BUSINESS ARISING REPORT

Nil

5. GENERAL BUSINESS

5.1 REVIEW OF THE CROSS CULTURAL ADVISORY COMMITTEE'S TERMS OF REFERENCE

MOTION

That the Committee

- a) Receive and note the report
- b) Review Cross Cultural Advisory Committee's Terms of Reference and present to next meeting

RESOLVED

Moved: Councillor Ronald Plummer

Seconded: Councillor Ricky Holmes

CARRIED UNAN.

Resolved CAC 6/18

5.2 SPECIAL MEASURE SELECTION PLANS

MOTION

That Council

- a) Receive and note the report
- b) Recommend to council to rescind the special measures selection plans

RESOLVED

Moved: Councillor Ronald Plummer

Seconded: Councillor Ricky Holmes

CARRIED UNAN.

Resolved CAC 7/18

6. CLOSE OF MEETING

The meeting terminated at 4:26 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Cultural Advisory Committee Meeting HELD ON Wednesday, 30 May 2018 AND CONFIRMED Wednesday, 27 July 2018.

Noel Hayes
Chair Person

Steve Moore
Chief Executive Officer



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MINUTES PURKISS RESERVE CONSULTATIVE COMMITTEE MEETING TUESDAY, 15 MAY 2018

The Purkiss Reserve Consultative Committee Meeting was held in on Tuesday, 15 May 2018 at 2:30pm.

Steven Moore
Chief Executive Officer

Meeting commenced at 2:36 PM with Wayne Green as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

- Wayne Green (Chair)
- Ray Wallis
- Joanne Rush
- Grant Melzer
- Cr. Kris Civitarese
- Mayor Steven Edgington

1.2 Staff Members Present

- Steve Moore – Chief Executive Officer
- Elai Semisi – Director of Infrastructure
- Caitlin Dunn- EA – Minute Taker

1.3 Apologies

- Michelle Bates
- Emma Rush
- Josephine Bethel
- Cr. Ronald Plummer

1.4 Absent Without Apologies

1.5 Disclosure Of Interest – Councillors And Staff

- Wayne Green – Affiliations Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association
 - AFLNT Employee
- Ray Wallis – Affiliations Clubs, Organisations and Memberships
 - AFLNT Barkly Advisory Committee
 - Consumer Advisory Group
- Cr. Kris M Civitarese – Affiliations, Clubs, organisations and Memberships
 - Tennant Creek Show Society – Member
 - Tennant Creek RSL sub-branch – Member
 - Development Consent Authority – Member
 - Chamber of Commerce northern Territory
 - Local Tourism Advisory Committee – Member
 - T & J Contractors – Senior Manager
- Cr. Ronald Plummer – Affiliations Clubs, Organisations and Memberships
 - Pururutu Aboriginal Corporation – Board Member
 - Patta Aboriginal Corporation – Board Member
 - Papulu Appar-kari Aboriginal Corporation – Member
- Elai Semisi – Nil to declare

- Steve Moore - Affiliations Clubs, Organisations and Memberships
 - Tennant Creek Pistol Club - Member

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MEETING MINUTES

MOTION

That Council

- a) Receive and note the minutes from the 12 October 2017 as a true and accurate record.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Ray Wallis

CARRIED UNAN.

Resolved PRCC 11/18

3. ACTION ITEMS FROM PREVIOUS MEETING

3.1 ACTION ITEM LIST

MOTION

That Committee

- a) Receive and note the Action List
- b) Remove actions 4,5,7 and Second 3 from the action list

RESOLVED

Moved: Joanne Rush

Seconded: Ray Wallis

CARRIED UNAN.

Resolved PRCC 12/18

4. GENERAL BUSINESS AND MATTERS FOR NOTING REPORTS

4.1 UPDATE ON \$5M PURKISS RESERVE GRANT

MOTION

That the

- a) Purkiss Reserve Consultative Committee receive and note the report on \$5m Purkiss Reserve upgrade.

RESOLVED

Moved: Member Ray Wallis

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved PRCC 13/18

5. VISITOR PRESENTATIONS

Nil

6. CLOSE OF MEETING

The meeting terminated at 15:23 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Purkiss Reserve Consultative Committee Meeting HELD ON Tuesday, 15 May 2018 AND CONFIRMED Friday, 20 July 2018.

Wayne Green
Chair

Steve Moore
Chief Executive Officer

GENERAL BUSINESS

ITEM NUMBER 16.1
TITLE Request for Sponsorship of Barkly Beed Diner
REFERENCE 247871
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the report
- b) Authorize the CEO to provide 4x\$50 breakfast vouchers to the Barkly Beef Dinner.

SUMMARY:

See attached request for sponsorship from the Barkly Beef Dinner

BACKGROUND

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [↓](#) Sponsorship of Barkly Beef Dinner.pdf



Dear Stephen Dawkins & Barkly Regional Council,

As event coordinator, I invite you to support The Barkly Beef Dinner in 2018. Your valued sponsorship of the event will contribute to its perennial popularity and ongoing fundraising. We will endeavour to deliver an event as typically successful this year.

The Barkly Beef Dinner will be held on Friday 13th July at the Sporties Club in Tennant Creek, Northern Territory to coincide with the Tennant Creek & District Show and presentation of awards from the cattle section. The event is an evening that brings together people from all locations to celebrate the pastoral industry and to catch up over a three-course meal, drinks and dancing. It also provides an excellent networking opportunity for business representatives from companies that support the industry and this gala occasion.

This year we have live entertainment with Innocent Eve performing, Dan & Ed from TradeMutt as guest speaker and an auction. We would like to auction off a few items including young eligible bachelor and bachelorettes, jewellery, vouchers, accommodation, with all profits from the night being donated to Dolly's Dream Foundation. The tragic suicide of Amy Everett also known as "Dolly" has touched the hearts of the world and this cause which is very important to our families, our industry and to the people of all remote locations; we want to help raise awareness, show support and raise vital funds for suicide awareness.

If you are able to donate to the event by way of 4x \$50 breakfast gift vouchers to the Café at Tennant Creek Pool we can offer a number of options to promote you, your business or your company. We have available Gold, Silver & Bronze Sponsorship packages. Packages can include space for the display of company banners and include logos in event advertising and promotional material, as well as acknowledging the support of your business through announcements made during the evening, on social media and public advertising. The Barkly Beef Dinner is an excellent opportunity to network with the wider pastoral community, with local families, visitors to the region and to publicise your business' services or products.

This is a community event that relies on the generosity and support of local and regional businesses. Without this foundation it would not be possible to hold this event. Do your part in sending out a message of how bullying and suicide impacts each and every one of us. If you would like to discuss sponsorship options further, or if you have any suggestions to contribute to the event, please do not hesitate to contact me. I look forward to hearing from you soon and being able to meet you or your chosen representative at The Barkly Beef Dinner in July.

Yours sincerely,

Danyelle Haigh – Event Co-ordinator

E: barklybeefdinner@outlook.com

P: 0405 001 825

F: <https://m.facebook.com/groups/388232374532154>

Guaranteed to be a fabulous night!



SPONSORSHIP PACKAGES

GOLD SPONSOR

Financial Commitment: \$1000 & above

Company logo printed on all advertising & promotional material including brochures distributed prior to event and our menus for the evening, optimal space for the display of a company banner on the night, acknowledgement of the support of your business through announcements made during the evening, on social media and any public advertising. Repeat advertising throughout the evening with a PDF file of your logo displayed on a big screen projector. 2x VIP free entry pass.

Pledged amount: \$ **Name, Date & Signature:**

SILVER SPONSOR

Financial Commitment: \$500 - \$1000

Company logo printed on our menus for the evening, optimal space for the display of a company banner on the night, acknowledgement of the support of your business through announcements made during the evening, on social media and any public advertising. Repeat advertising throughout the evening with a PDF file of your logo displayed on a big screen projector. 1x VIP free entry pass.

Pledged amount: \$ **Name, Date & Signature:**

BRONZE SPONSOR

Financial Commitment: under \$500

Acknowledgement of the support of your business through announcements made during the evening, on social media and any public advertising. Repeat advertising throughout the evening with a PDF file of your logo displayed on a big screen projector.

Pledged amount: \$ **Name, Date & Signature:**

Guaranteed to be a fabulous night!

GENERAL BUSINESS

ITEM NUMBER 16.2
TITLE Request From Councillor Evans
REFERENCE 247874
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the report

SUMMARY:

Councillor Evans has raised the following issues for discussion at the Council Meeting..

- 1) Lighting in our 2 public parks, the park next to the BP and the park at the Sports & Rec. (LIGHTING)
- 2) \$25k each year has been allocated for footpaths in Elliott. How can we increase this budget and when will the works begin? (FOOTPATHS AND ROADS MAINTENANCE)

BACKGROUND

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER 16.3
TITLE LGANT Call for Nominations
REFERENCE 247888
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the report
- b) Nominate an elected member (s) for the attached positions on the LGANT Executive

SUMMARY:

See attached call for nominations onto the LGANT Executive. Mayor Edgington currently sits on the Executive.

BACKGROUND

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 [1](#) Nomination of Office Bearers.pdf
- 2 [2](#) 2018-06-13 Call for Nominations to the LGANT Executive.pdf

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN TERRITORY



NOMINATION OF OFFICE BEARERS

In accordance with clause 14.8 of the LGANT Constitution, I hereby call for nominations to the nine (9) positions on the LGANT Executive Board (one of which will include the appointed member nomination from the City of Darwin). Election for the remaining eight (8) positions on the LGANT Executive Board will be held on Friday 9 November 2018 at the LGANT Annual General Meeting in Darwin.

Tony Tapsell
Chief Executive Officer
13 June 2018

Nominating Council: _____

The Council resolved at a meeting held on _____ 2018 to
nominate the following elected member(s) to the LGANT Executive:

Name of Elected Member	Executive Member
	President
	Vice President – Shire and Regional
	Vice President – Municipal
	Board Member – Municipal
	Board Member – Shire and Regional
	Board Member – All Councils
	Appointed member – City of Darwin

Signed _____ / / 2018
CEO

Please forward completed nomination form and a short biography on each nominee by
Tuesday 7 August 2018 to:

Elaine McLeod
Executive Assistant to the CEO
Email: elaine.mcleod@lgant.asn.au
Fax: 8941 2665

13 June 2018



Email to: LGANT Executive
Mayors and Presidents
Council CEOs

Elections for the LGANT Executive are to be held on 9 November 2018 at the LGANT Annual General Meeting (AGM) being held at the City of Darwin.

Nominations are called for the eight LGANT Executive positions listed in Table 1 below.

TABLE 1
LGANT Executive Positions and Elections to be held (in descending order)

Position and order of elections	Number of positions available	Councils that can vote
1. President	One (1)	All councils
2. Vice President – Shires and Regionals	One (1)	Shire and regional councils only
3. Vice President – Municipals	One (1)	Municipal councils only
4. Executive Board Members – Shires and Regionals	Two or three (2 or 3)	Shire and regional councils only
5. Executive Board Members – Municipals	One or two (1 or 2)	Municipal councils only
6. Executive Board Member	One	All councils

There is also one appointed member from the City of Darwin which together with those listed in Table 1 above makes up the nine LGANT Executive positions.

Telephone (08) 8944 9688
Fax (08) 8941 2665
Website www.lgant.asn.au

21 Parap Road, Parap, NT, 0820
PO Box 2017, Parap, NT, 0804

Attached is the nomination form for the various positions.

Councils should bear in mind that if they submit more than one nomination for positions on the Executive that:

- only one candidate can be elected per council (this also includes the City of Darwin)
- once a candidate is elected from a council if there are other nominations submitted for further Executive positions then those nominations:
 - will lapse
 - will be withdrawn by having the names of candidates crossed out on ballot papers for remaining elections.

The election of the President has impact on municipal and shire and regional council Board positions (rows 4 & 5 above in Table 1) because:

- the number of positions left to contest for either type of council will depend on the outcome of the election of the President (who can be from either a municipal, shire or regional council)
- the City of Darwin appointed position further reduces the number available for municipal councils to contest.

Currently the Executive has four members from municipal councils and five members from regional and shire councils.

I would be grateful if you could have the matter considered at one of your upcoming council meetings. **Nominations are required to be with me by Tuesday 7 August 2018 along with a short biography so it can be included in the agenda papers for the AGM.** Members nominating are usually asked at the annual general meeting if they wish to say anything in support of their nominations.

The Northern Territory Electoral Commission will again be approached to do the counting of votes for the election.

Under LGANT's governance charter (policy) the President and one of the Vice Presidents become LGANT's representatives on the Australian Local Government Association Board. If the President is from a municipal council the Vice President has to be from a shire or regional council and vice versa.

Further information on this matter is available on the LGANT website which includes the LGANT Constitution – clauses 14-18 are relevant. If you have any other queries please contact me.

Yours sincerely



Tony Tapsell
Chief Executive Officer

GENERAL BUSINESS

ITEM NUMBER	16.4
TITLE	Director of Operations Report
REFERENCE	247964
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION

That Council

- a) Receive and note the report

SUMMARY:

- June has shaped up as a very busy month with plenty of travel around the communities. This month I have travelled to all six of our communities at least once and most of them twice. A lot of these trips have revolved around the LA schedule but some have been for operational matters.
- We have had to recruit for a community coordinator at Wutunugurra again and I hope to have this finalised by the end of June.
- Ali Curung has had a spate of unlawful entries, with the council office and aged care being targeted. We are receiving quotes now to upgrade the security at both these locations.
- Ali Curung has had a new playground installed in the park. The shade sail will be installed in early July to allow time for the posts to set properly. This playground was paid for with funding that was received by Alcohol and other drugs directorate.



- Elliot Sport and Rec has had an upgrade also funded by Alcohol and other drugs directorate.



- At this stage the LA's have made quorum for the four I have attended so far and we look good to make it six from six this month.
- The Community LA's continue to work hard at making sure the meetings are successful. We have been notified of date changes again for next month to ensure the meetings go ahead.
- Throughout the last few months we have had a number of indigenous staff applying for and receiving higher positions in their chosen fields. This is quiet pleasing to see as this is a part of the goals from our Regional Plan.
- I continue to enjoy my position. Driving around the Barkly and working with the staff on Communities.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	16.5
TITLE	Request for Sponsorship
REFERENCE	247979
AUTHOR	Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the attached request for sponsorship

SUMMARY:

The attached letter has been sent to council to request a donation to assist Deakin Kingston to attend an AFL competition in Canberra in August 2018.

Council may wish to consider making a donation in line with the Donation, Sponsorship and Scholarship policy which states:

Individual applications for scholarships should satisfy the following criteria:

1. Applicant must be a resident of Barkly region
2. Applicant must be an Australian Citizen or holder of an Australian Permanent Resident Visa
3. Applicant must be undertaking study or be enrolled in an accredited tertiary educational institution or training provider delivering qualifications adhering to the Australian Quality Training Framework.
4. Applicant must be enrolled full time or part time for the duration of the Scholarship.
5. If successful, a Scholarship Agreement will be developed with each applicant and include scholarship value, scholarship duration, ongoing eligibility and other obligations and conditions.
6. A scholarship may be terminated if the recipient ceases to meet the eligibility criteria, withdraws from his/her course or if the recipient breaches any conditions of the Scholarship Agreement.

Donations, Sponsorship or Scholarship arrangements will only be considered when there is alignment with objectives outlined in the Regional Plan and benefits to the Council/community are demonstrable.

Deakin is the son of a BRC Employee based in Elliott.

BACKGROUND

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [!\[\]\(0aff635c4179ba9e710b00f4b01d3b20_img.jpg\)](#) Sponsorship Letter - Deakin.pdf



School Sport NT 2018 Interstate Sponsorship Letter

School Sport NT
1 Nemarluk Drive, Ludmilla 0820
(Darwin Languages Centre)

P: 8999 5700

E: jane.slater@nt.gov.au

ABN: 88 952 799 624

To whom it may concern,

This is to verify that Deakin Kingston the bearer of this letter has been selected to represent School Sport NT at the 12yrs and under Australian Football Championship to be held in **Canberra** from **August 11th to August 18th, 2018**.

They will be competing against state representative sides from across Australia and in some cases other countries.

School Sport NT will take a Team of 23 students, 1 student umpire and 3 team officials.

The levy for each student to participate in this event is approximately **\$2500.00**

This letter has been written to assist the student in their own personal fundraising activities. They need to initiate their own methods of assistance in raising the levy funds with their parents and team officials' guidance and support.

School Sport NT thanks you for your contribution and support of kids sport. We do recognise it is a 'user pays' system but would be disappointed if an NT representative withdrew through lack of finance.

Once again, thank you. Should you require further information please contact the parent/guardian on the below details.

Parent/Guardian Name: _____ Simon Mullan & Pamela Kingston _____

Phone: M: _____ 0497066017 _____

Julie Grame
Manager
12yrs & Under Australian Football Championship
School Sport NT
Mobile: 0437 326 103
Email: julie.grame@ntschoools.net



GENERAL BUSINESS

ITEM NUMBER	16.6
TITLE	Volunteering NT
REFERENCE	247981
AUTHOR	Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the report
- b) Instruct the CEO to contact Volunteering NT confirming that BRC will host an event in partnership with Volunteering NT on the 15th of November 2018

SUMMARY:

The attached correspondence outlines a request from Volunteering NT for BRC to host a volunteer event to celebrate Volunteers day.

BACKGROUND

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [Letter-MayorEdgington-300518.pdf](#)



31 May 2018

Mayor Steve Edgington
Barkly Regional Council
Tennant Creek NT
steven.edgington@barkly.nt.gov.au

Dear Mayor Edgington

Firstly, we would like to thank you for attending the 'Volunteers in the Territory' reception at the Star of Alice on 22 May, we appreciate your support. I am writing on behalf of Volunteering NT Committee, to seek your support to host an event for both volunteers and local organisations working with volunteers.

On International Volunteer Managers Day (5 November) and International Volunteer Day (5 December) we celebrate our volunteers and volunteer managers for all they contribute to our communities. This year, Volunteering NT would like to celebrate Barkly Region volunteers by inviting the Barkly Regional Council to host an event in partnership with Volunteering NT.

We would like to propose the date Thursday 15 November, approximately 530pm – 7.00pm and are open to suggestions regarding a venue. Volunteering NT would be happy to assist with the guest list by issuing invitations to all local volunteer involving organisations currently on our database; volunteer coordinators and their volunteers.

Should you be interested in partnering with VNT for this event, we would be grateful if your office would respond prior to the end of June 2018. In the meantime however please do not hesitate to contact me should wish to discuss or require further information.

Our NT Committee, staff and volunteers look forward to working with you to celebrate and recognise the work of volunteers throughout the Barkly Region.

Yours sincerely

Rachael Bowker
Executive Manager, Volunteering NT

Volunteering NT

Darwin Office: Charles Darwin Centre, Level 16, 19 Smith Street, NT 0800 T: 08 8963 5624 E: info@volunteeringsa-nt.org.au
Alice Springs: T: 08 8952 9630 E: info@volunteeringsa-nt.org.au
Volunteering NT is a division of Volunteering SA&NT ABN 82 279 275 584

GENERAL BUSINESS

ITEM NUMBER	16.7
TITLE	Ratification of Common seal
REFERENCE	248050
AUTHOR	Manu Pillai, Governance Officer

RECOMMENDATION

That Council

- a) **Ratify the execution of the following documents under the Council's Common seal**
- **Municipal and Essential Services Special Grant Funding Agreement with Department of Housing and Community Development**
 - **Capital Grant Funding Agreement for Elliott Oval upgrade with Department of Tourism and Culture**
 - **Funding and Project Management Agreement Purkiss Reserve upgrade with Department of Tourism and Culture**
 - **Memorandum of Agreement for General VET Activities with Department of Trade, Business and Innovation**
 - **Funding agreement with Department of Trade, Business and Innovation**
 - **Residential Tenancy Agreement with Catholic Care NT**
 - **Agent Service Agreement with Department of Human Services**
 - **Lease and License Agreement with Central Land Council**

SUMMARY:

Local government Act (NT) Section 26(2)(a-b) provides for Council to authorise or ratify the execution of documents under Council's Seal.

BACKGROUND

Government agencies require agreements with Council for the provision of agency services and these arrangements are normally required to be endorsed under Seal of the Council and witnessed by the CEO and one member of the Council.

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

GENERAL BUSINESS

ITEM NUMBER	16.8
TITLE	Dob In a Dumper Updated
REFERENCE	248090
AUTHOR	Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council

- a) Receive and note the report

SUMMARY:

The illegal dumping clean-up has continued in areas around Tennant Creek. The bulk of the clean-up work has been carried out by Barkly Work Camp with Council workers removing larger items such as cars.

To date it is estimated at approximately 100 tonnes of rubbish has been removed from bushland. Our Environmental Health Officer has been monitoring the areas that have been cleaned up and it's disappointing to see small amounts of rubbish continuing to be dumped at sights that have been cleaned up.

To combat new dumping the new 'dob in a dumper signs will be installed on access roads to dump sites. In addition Council will be purchasing portable covert cameras in an attempt to catch people illegally dumping and fine them.

At the time of writing this report the signs were yet to be ordered, this is expected to be completed in the next week or two.

We will also hold another stakeholder meeting to ascertain what the next step should be. While the clean-up is having an impact, we also need to get a public campaign running to encourage people to take their rubbish to the tip instead of the bush. Proposed changes to the land fill fees should assist to encourage people not to illegally dump and for those doing the right thing to 'dob in a dumper'

BACKGROUND

ORGANISATIONAL RISK ASSESSMENT

BUDGET IMPLICATION

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	16.9
TITLE	Accounting Policies and Procedures Manual
REFERENCE	253060
AUTHOR	Gary Pemberton, Finance Manager

RECOMMENDATION

That Council:

- (a) Receive and note the report; and
- (b) Endorse the Accounting Policies and Procedures Manual as attached.

SUMMARY:

Compliance as part of Council's Accounting Policies and Procedures Manual does not comply with all aspects of the Accounting Regulations. The manual as presented has been subject to detailed review and has been brought into compliance with the Act and Regulations and is an accurate reflection of current Council Operational Procedures.

BACKGROUND

The Local Government Accounting Regulations 9(1) requires council to maintain an accounting and policy manual, which must include or incorporate by reference, the following:

- (a) an organisation chart showing the functions of the council, its committees and responsible officers;
- (b) a statement of the duties and responsibilities of the CEO and responsible officers;
- (c) a statement of the principal accounting policies of the council;
- (d) information about the timing and content of financial management reports to the council and the CEO;
- (e) a statement of the procedures the council considers necessary to facilitate the timely preparation of the council's annual financial statement;
- (f) the information necessary to ensure the proper operation of any computer based accounting system in use;
- (g) details of all administrative and accounting procedures, policies and delegations of authority, including:
 - (i) details of internal control procedures;
 - (ii) details of personnel and financial delegations;
 - (iii) a chart of accounts divided into assets, liabilities, income, expenses and council equity accounts; and
 - (iv) procedures relating to the receipt and banking of money, the payment of salaries and wages, the allocation of machinery operating costs to council functions, the purchase of goods and services and the granting of credit to council debtors.

The Accounting Policies and Procedures Manual (the Manual) is therefore written to satisfy the requirements of the Northern Territory Local Government (Accounting) Regulations and to document the Internal Controls adopted by Council to safeguard assets, secure the accuracy and reliability of accounting data and financial reporting.

The Manual covers accounting, financial reporting and financial governance activities of Council.

The manual must be followed by Barkly Regional Council staff in managing the available funds for meeting the objectives of the Barkly Regional Council.

Definitions within this Manual are consistent with Australian Accounting Standards.

The Manual is to be read and implemented in conjunction with Council's other relevant policies, strategies and documents.

It is Council policy:

- To have in place an adequate system of internal controls which promote high level of compliance with Council policies and procedures and to comply with Regulation 10 of the Local Government (Accounting) Regulations.
- To implement and maintain a system of control to assist Council to carry out its activities in an efficient and orderly manner, ensure adherence to policies, safeguard Council's assets and financial sustainability, and secure the accuracy and reliability of its records.

The Manual brings together those policies and procedures that relate to the accounting activities of Barkly Regional Council.

- To maximise the accuracy and reliability of Council records, internal control procedures will support controls which emphasis the following:
- Separation of roles and functions performed by staff
- Review and reconciliation of financial records
- Detecting and correcting irregularities
- Access to, and security of, computer programs
- Access to, and security of, cash, assets and other Council resources
- Sound Budget Management including Council review
- Ensuring adherence to policies and procedures
- Containing the risks faced by Council to an acceptable level
- Prudent Financial Governance

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

Nil Matters

ISSUE/OPTIONS/CONSEQUENCES

Nil Matters

CONSULTATION & TIMING

Nil Matters

ATTACHMENTS:

1 [Accounting Policies and Procedures Manual - V6 - Jan2018.pdf](#)



Accounting Policies and Procedures Manual

Reviewed and Endorsed by Audit Committee
Endorsed by Barkly Regional Council



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1 Background

1.1 Introduction

The Local Government Accounting Regulations 9(1) requires council to maintain an accounting and policy manual, which must include or incorporate by reference, the following:

- (a) an organisation chart showing the functions of the council, its committees and responsible officers;
- (b) a statement of the duties and responsibilities of the CEO and responsible officers;
- (c) a statement of the principal accounting policies of the council;
- (d) information about the timing and content of financial management reports to the council and the CEO;
- (e) a statement of the procedures the council considers necessary to facilitate the timely preparation of the council's annual financial statement;
- (f) the information necessary to ensure the proper operation of any computer based accounting system in use;
- (g) details of all administrative and accounting procedures, policies and delegations of authority, including:
 - (i) details of internal control procedures;
 - (ii) details of personnel and financial delegations;
 - (iii) a chart of accounts divided into assets, liabilities, income, expenses and council equity accounts; and
 - (iv) procedures relating to the receipt and banking of money, the payment of salaries and wages, the allocation of machinery operating costs to council functions, the purchase of goods and services and the granting of credit to council debtors.

The Accounting Policies and Procedures Manual (the Manual) is therefore written to satisfy the requirements of the Northern Territory Local Government (Accounting) Regulations and to document the Internal Controls adopted by Council to safeguard assets, secure the accuracy and reliability of accounting data and financial reporting.

1.2 Scope

The Manual covers accounting, financial reporting and financial governance activities of Council.

The manual must be followed by Barkly Regional Council staff in managing the available funds for meeting the objectives of the Barkly Regional Council.

1.3 Definitions

Definitions within this Manual are consistent with Australian Accounting Standards.

1.4 Legislative and Corporate Requirements

The Manual is to be read and implemented in conjunction with Council's other relevant policies, strategies and documents.

2 Policy Statement

It is Council policy:

- To have in place an adequate system of internal controls which promote high level of compliance with Council policies and procedures and to comply with Regulation 10 of the Local Government (Accounting) Regulations.
- To implement and maintain a system of control to assist Council to carry out its activities in an efficient and orderly manner, ensure adherence to policies, safeguard Council's assets and financial sustainability, and secure the accuracy and reliability of its records.



3 Application of Policy

The Manual brings together those policies and procedures that relate to the accounting activities of Barkly Regional Council.

- To maximise the accuracy and reliability of Council records, internal control procedures will support controls which emphasis the following:
- Separation of roles and functions performed by staff
- Review and reconciliation of financial records
- Detecting and correcting irregularities
- Access to, and security of, computer programs
- Access to, and security of, cash, assets and other Council resources
- Sound Budget Management including Council review
- Ensuring adherence to policies and procedures
- Containing the risks faced by Council to an acceptable level
- Prudent Financial Governance

4 Organisational Structure

4.1 Structure by Business Unit and Directorate

Chief Executive Officer				
<ul style="list-style-type: none"> • Human Resources • Governance • Compliance • Corporate Planning • WH&S 	Director Operations	Director Community Services	Director Infrastructure	Finance
	<ul style="list-style-type: none"> • Area Management • Local Authorities • Outstations • HMS & MES Services 	<ul style="list-style-type: none"> • Family & Community Services • Night Patrol • Sport & Recreation • Youth Services 	<ul style="list-style-type: none"> • Regional Municipal Services • Essential Services • Mechanical Workshops • Assets • Logistics • Projects 	<ul style="list-style-type: none"> • Finance • IT • Staff Housing



4.2 Organisational Chart

Refer to Attachment One

4.3 Functions of the Council

Part 2.3 of the Local Government Act (2008) defines the role and functions of the Council to primarily be:

- to plan for local government services that the people of the Barkly Regional Council will need in the future;
- to make sure that there are services and facilities in the Barkly Regional Council that meet the needs of the people living in the region as well as visitors and tourists;
- to protect the region from dangers of bushfires and other natural hazards by taking actions to stop hazards from happening, and properly managing the dangers when they do happen;
- to manage and develop the Barkly Regional Council facilities and services in a way that keeps to the budget that has been given for the facilities and services;
- to promote the region widely as a good place to set up industries and businesses, as well as a great place to visit as a tourist;
- to set up or help organisations or programs in the Region that will be good for all the people in the region;
- to look after and develop all the resources that the Council has for the good of all the people in the region;
- to carry out other functions given to Barkly Regional Council under the Local Government Act or any other Act.

Barkly Regional Council is responsible for the delivery of a broad and unique range of services to its communities, with different communities within the region having their own different priorities. The Barkly Regional Council is responsible for:

- Delivering Core Services
- Providing Corporate Governance
- Providing Advice and Advocacy
- Ensuring Legislative Compliance
- Facilitating Local Education and Training and
- managing the following resources:
 - Financial Resources
 - Human Resources
 - Physical Resources
 - Information Resources
 - External Resources (Suppliers and Contractors)
 - Partnerships and Relationships

4.4 Council and Committees:

Council

The Barkly Regional Council has 13 elected members to govern the Barkly Regional Council area. The 13 Councillors are elected for a term of 4 years. The Mayor and Deputy Mayor are elected from and by the Council. A network of Local Authorities has been established to enable Council to have a systematic approach to community input on issues that affect a particular community or local region. Memberships of the local authorities are reviewed regularly and reappointments, appointments, and other changes are actioned accordingly.

**Committees**

The members of a Council committee may include people who are not Council members. A Council committee can have a wide range of executive or advisory functions. A Council committee is subject to control and direction by the Council.

Audit Committee

An Audit Committee has been established to monitor compliance by the Council with proper standards of financial management, the regulations and Accounting Standards. The current membership of the Audit Committee includes three Councillors and one independent Member.

Local Authorities

Local authorities are formed to achieve integration and involvement of local communities in the system of Local Government. Local authorities are run in accordance to the provisions of the Local Government Act 2008.

Local authorities established within the boundaries of Barkly Regional Council shall:

- provide advice to the Barkly Regional Council (BRC) on service delivery plans including infrastructure requirements for communities and associated outstations, or local region or wards, and to contribute to the development of Regional (Business) Plans,
- alert and advise BRC on new and emerging issues within the scope of BRC activity,
- advise on specific Council, community and social projects that impact on community or region,
- advise and support the BRC staff in the local implementation of the Regional (Business) Plan, particularly in the area of cross-cultural best practice in governance and service delivery, and
- respond to identified community needs, if appropriate, by participating and organising activities such as community events, youth, community safety, housing advice and community planning and infrastructure development.



4.1 Duties and Responsibilities

Each of the Executive Leadership Team (ELT) Positions are contract positions based on a performance agreement. Each staff position has a position description that is reviewed annually in accordance with relevant human resource measures and industrial relations legislation. A number of staff positions are contract positions based on performance agreements.

Chief Executive Officer (CEO)

The CEO Position is a contract position based on a performance agreement. Operating under the direction of the Council, this position is responsible for:

- Undertaking the Senior Executive Advisory role to the Council on all matters. .
- Ensuring the functions and duties of the position are carried out with compliance to all relevant statutes and accounting standards
- Being an active member of the Executive Leadership Team (ELT) and contribute to implementing the strategic direction of the Local Government.

Major Role and Challenges

- Optimise the Governance services through Compliance, Governance, Human Resource, Information Management and Training
- Managing government relations to ensure alignment of core and commercial interests and strategic directions.
- Manage the balance for competing demands for resources engaged in the delivery of services.
- Ensuring effective governance, integrity, probity, ethical behaviours and standards in core service activities.
- Problem resolution and required to manage resources across a diverse cross cultural environment and spanning area
- Requirement for ongoing visits to each of the service delivery centres are imperative to enable successful delivery of the Council's operations program.

Director of Operations

The Director of Operations contributes as a member of the Executive Leadership Team (ELT) to ensure organisational performance and provide strategic leadership, executive management and development of the Barkly Regional Council's Area Management services, interests, operations and commercial ventures to:

- Optimise effective and effective service delivery;
- Direct and Coordinate the Area Management Services team providing effective support and administration for the directorate's human resources ensuring the safety, development and productivity of staff to ensure best practice in business performance, continuous improvement and compliance of service operations with work, health and safety, environmental, regulatory and legislative requirements;
- Provide strategic management advice and assessment of Area Management service delivery opportunities and proposals to the CEO.

Major Role and Challenges

- Managing government relations to ensure alignment of core and commercial interests and strategic directions.
- Managing of Councils Area Management assets
- Ensuring effective delivery of services
- Manage the balance for competing demands for resources engaged in the delivery of services.
- Problem resolution and required to manage resources across a diverse cross cultural environment and spanning area



- Regular visits to each of the service delivery centres are imperative to enable successful delivery of the directorate's operations program.

Director of Community Services

The Director of Community Services contributes as a member of the Executive Leadership Team (ELT) to ensure organisational performance and provide strategic leadership, executive management and development of the Barkly Regional Council's Manage Council's community service operations and contracts which provide care and protection for local people in identified communities and townships through the Care Services plan, Night Patrol plan, Youth Services plan and Sport & Recreation plan. The role provides the chief advisory role to the Chief Executive Officer on all matters relating to Council's community development programs, resources and personnel. The Director of Community Services is responsible for ensuring that community service operations undertaken are in line with Council's business plan and that the Council is more capable than other existing organisations of providing the service.

Major Role and Challenges

- Highly developed problem solving skills are required to manage resources across a diverse cross cultural environment and spanning an area 324,000 sq km (an area the size of the Ukraine).
- Liaison with Council Area Service Managers is essential as they are the full time community based managers who provide direct supervision to field workers.
- Regular visitation schedules for all service delivery centres.

Director of Infrastructure Services

The Director Infrastructure Services will lead and manage the successful delivery of Municipal Services, infrastructure maintenance and construction projects across the Barkly Region, to ensure safe and healthy communities. The role aims to optimise value and return for the Council in Housing, Workshops and Power and Water through increased cost effectiveness of the Council's operations.

Increase the quality and number of services delivered as a result of cost reductions due to effective and efficient decision-making processes which are accountable, communicative, planned and responsive.

Major Role and Challenges

The Director Infrastructure Services contributes to the organisational performance through strategic leadership and development of:

Commercial Partnerships and Sponsorships

In conjunction with the EMT identify, develop and manage working partnerships that might include;

- Business partnerships and Service Agreements that leverage business development opportunities for both parties
- Develop an integrated and supportive approach to contract management with the Australian and Territory Governments

Development

- Develop a culture across the areas of responsibility that fosters innovation
- Analyse community needs and trends across the areas of responsibility and develop strategies and initiatives to develop sustainable solutions

Strategic Planning

- As a key member of the Executive Leadership Team (ELT), provide input to the Regional's strategic planning processes
- Monitor and manage Regional Priority projects.



Finance Manager

The Finance Manager is the principal accounting officer and is responsible for ensuring that Councils financial obligations under the Local Government Act and regulations are met.

Operating under the direction of the Chief Executive Officer and in accordance with Regional Council corporate plans, policies, relevant legislation and accounting standards this position is responsible for the financial management of the Council and the supervision and successful operation of the finance team.

The role is responsible for the planning and delivery of financial services for the Barkly Regional Council including: rates and property, creditors, debtors, investment, financial management including budgets, annual financial reports and payroll.

Key Responsibilities

Council Budget

Facilitation of Council budget and forward financial modelling development and management.

In conjunction with all Council Departments, draft an annual budget within agreed timelines for ratification by Council.

- Monitor and review budgets as required by relevant legislation/accounting regulations and provide financial reports to Council and funding agencies where required.
- Provide advice to the Director Corporate Governance and Chief Executive Officer on budget matters including recommended strategies to manage spending by departments.
- Assist Council Members to improve Council knowledge of budget and financial matters.
- Develop and maintain a forward financial model/plan in conjunction with the annual budget for the period as required under legislation/accounting regulations or a longer period as required by Council.
- Analyse new project budgets to ensure viability and provide advice to the Director on the financial sustainability of projects.

Council and Organisational Management

To advise and assist the Director on policy and organisational management issues

- Review, develop and recommend policy and procedures.
- Attend and contribute to Council and Committees as required.
- Ensure all regulatory requirements related to the finance section are fulfilled.
- Assist the Chief Executive Officer as required.

Community and Organisational Planning

To contribute to medium and long term planning

- Develop strategic directions for internal financial reporting.
- Develop strategic directions for external transactions/payment systems.
- Develop a Strategic Plan for future rating structures.
- Develop a Strategic Financial Plan to align with Council's strategic planning processes
- Develop and implement investment strategies.
- Develop and implement Operational Service Plans within the Finance Department.



Operational and Financial Management

Council services are delivered in accordance with the Business Plan

- Ensure the finance section's work practices and procedures are appropriate and current.
- Supervise and deliver the Council finance and accounting functions in line with Council Finance Policy and statutory requirements.
- Ensure that a teamwork philosophy is engendered in all operations.
- Provide timely management reports on operations of the section.
- Provide input to Council's Annual Report.
- Oversee completion of Statutory Reports.
- Establish and manage contracts as required to ensure delivery of efficient services.
- Manage loan and investment portfolios.
- Assist the Asset Manager maintain the Assets Register and valuations of all Council property in accordance with accounting standards.
- Liaise with the Department of Local Government, other relevant funding bodies and auditors on all financial matters to ensure all appropriate records and reporting are delivered and the Council finance system is operating effectively and efficiently.

People Management

Actively encourage staff participation and development

- Regular and effective communication is practiced.
- Staff performance is monitored.
- Human Resource policies and procedures are implemented.
- Ensure staff are adequately supervised and have opportunities for development and training.
- Leadership is provided to the section.
- Service and employee responsibilities are clearly identified.

Customer Service

Council provides customer-focused products and services to the community

- A customer-focused Council is promoted.
- All customer issues are responded to in accordance with Council's Customer Service Standards.
- Sound customer relations with internal and external customers, including Councillors, are developed.
- Stakeholders are engaged in the section's activities.
- All customer requests are recorded and attended to.

Risk Management

Assist in the development and implementation of organisational risk management procedures

- Development and maintenance of internal controls within the finance section.
- Ensure that appropriate systems are established and actions taken to implement the Council's Occupational Health and Safety requirements.
- Ensure regular monitoring of Health and Safety performance in the area of responsibility.



- Participate in Occupational Health and Safety activities.

Business Plan

To implement Council's Business Plan in accordance with target dates

- The Business Plan, Budget and Operational Service Plans are actively monitored.
- Monthly status review of Budget and Operational Service Plans.
- Quarterly review and report to ELT.

5 Summary of Significant Accounting Policies

5.1 General Information

The summary of significant accounting policies has been developed in consultation with the Council's External Auditors, the Audit Committee and the Local Government Association of Northern Territory (LGANT).

5.2 Basis of Report Preparation

The Local Government Reporting Entity

Barkly Regional Council is incorporated under the NT Local Government Act as amended and has its principal place of business at 41 Peko Road, Tennant Creek. These financial statements include the consolidated fund and all entities through which Council controls resources to carry on its functions. In the process of reporting on the Council as a single unit, all transactions and balances between activity areas and controlled entities have been eliminated.

Statement of Compliance

Financial reports are prepared in accordance with Australian Accounting Standards and Interpretations, the requirements of the Local Government Act, the Local Government (Accounting) Regulations, and other authoritative pronouncements of the Australian Accounting Standards Board. Accounting policies are selected and applied in a manner which ensures that the resulting financial information satisfies the concepts of relevance and reliability, thereby ensuring that the substance of the underlying transaction or other events is reported. Material accounting policies adopted in the preparation of this financial report are presented below and have been consistently applied unless otherwise stated. A financial report is prepared on an accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets. All amounts are presented in Australian dollars, unless otherwise noted.

Adoption of New and Revised Accounting Standards

The Council has adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to their operations and effective for the current annual reporting period.

Future Australian Accounting Standard Requirements

The AASB issues new and amended Accounting Standards and Interpretations that have mandatory application dates for future reporting periods. The Council has decided against early adoption of these standards.

5.3 Revenue Recognition

Revenue is measured at the fair value of consideration received or receivable. Revenue is measured on major income categories as follows:

Rates

Rates are enforceable debt linked to rateable property that will be recovered when the property is sold, and therefore control normally passes at the time of levying, or where earlier upon receipt of rates paid in advance. The rating period and reporting period for the Council coincide and accordingly, all rates levied for the year are recognised as revenues.



Uncollected rates are recognised as receivables. A provision is recognised when full collection is no longer probable.

Grants, Donations and other Contributions

Grants, donations and other contributions are recognised as revenues when the Council obtains control over, or the right to receive the assets, it is probable that future economic benefits comprising the asset will flow to the Council, and the amount can be reliably measured. Control over granted and contributed assets is normally obtained upon their receipt (or acquittal) and is valued at their fair value at the date of transfer. Grants received on the condition that specified services are delivered, or conditions are fulfilled, are considered reciprocal. Such grants are initially recognised as a liability and revenue is recognised as services are performed or conditions fulfilled. Revenue from nonreciprocal grants is recognised when received.

Interest Revenue

Interest is recognised as it accrues, when it is probable that the future economic benefits will flow to the Council and it can be measured reliably.

5.4 Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with financial institutions, other short term, highly liquid investments that are readily convertible to known amounts of cash and which are subject to insignificant risk of changes in value.

5.5 Financial Instruments

A financial instrument is recognised if the Council becomes a party to the contractual provisions of the instrument. Financial assets are recognised at trade date (less impairment). Financial assets are derecognised if the Council transfers the financial asset to another party without retaining control or substantially all risks and rewards of the asset. Financial liabilities are derecognised if the Council's obligations specified in the contract expire or are discharged or cancelled.

Financial Assets

The Council classifies its financial assets as loans and receivables. The classification depends on the purpose for which the financial instrument was acquired. The Council determines the classification of its financial instruments at initial recognition and re evaluates this designation at each reporting date.

Loans and Receivables

Trade receivables, loans, and other receivables that have fixed or determinable payments that are not quoted in an active market are classified as 'loans and receivables'. Loans and receivables are measured at amortised cost using the effective interest rate method less impairment.

Effective Interest Method

The effective interest method is a method of calculating the amortised cost of a financial asset and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts (including all fees on points paid or received that form an integral part of the effective interest rate, transaction costs and other premiums or discounts) through the expected life of the financial assets, or where appropriate, a shorter period.

Impairment of Financial Assets

Financial assets are reviewed at each Statement of Financial Position date to determine whether there is objective evidence of impairment. A financial asset or group of financial assets is impaired and impairment losses are incurred if there is objective evidence of impairment, resulting from one or more loss events that occurred after initial recognition that indicates that it is probable that the entity will be unable to collect all amounts due. The carrying amount of a financial asset identified as impaired is reduced to its estimated recoverable amount.

Derecognition of Financial Assets

The Council derecognises a financial asset only when the contractual rights to the cash flows from the asset expire, or it transfers the financial asset and substantially all the risks and rewards of ownership



of the asset to another entity. If the Council neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset, the Council recognises its retained interest in the asset and an associated liability for the amounts it may have to pay. If the Council retains substantially all the risk and rewards of ownership of a transferred financial asset, the Council continues to recognise the financial asset and also recognises a collateralised borrowing for the proceeds received.

Financial Liabilities

The Council classifies its financial liabilities as other financial liabilities. This classification pertains to financial liabilities that are not held for trading or not designated as at FVPL (Fair Value through Profit & Loss) upon inception of the liability. The classification depends on the purpose for which the financial liability was incurred. The Council determines the classification of its financial liability at initial recognition and re-evaluates this designation at each reporting date.

Borrowings

Borrowings are initially measured at fair value, net of transaction costs. Borrowings are subsequently measured at amortised cost using the effective interest method, with interest expense recognised on an effective yield basis. The effective interest method is a method of calculating the amortised cost of a financial liability and of allocating interest expense over the relevant period. The effective interest rate is the rate that exactly discounts the estimated future cash payments through the expected life of the financial liability, or where appropriate, a shorter period.

5.6 Inventories

Inventories held in respect of stores have been valued by using the weighted average cost on a continual basis, after adjustment for loss of service potential. Inventories held in respect of business undertakings have been valued at the lower of cost and net realisable value.

5.7 Property, Plant & Equipment

Land under roads

Council has elected not to recognise land under roads acquired prior to 1 July 2008 as an asset in accordance with AASB 1051 Land under Roads. Land under roads acquired after 30 June 2008 has not been recognised as in the opinion of Council it is not possible to reliably attribute a fair value, and further that such value if determined would be immaterial.

Initial Recognition

All assets are initially recognised at cost. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition.

Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. The cost of non-current assets constructed by the Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

All non-current assets purchased or constructed are capitalised as the expenditure is incurred and depreciated as soon as the asset is held "ready for use". Capital works still in progress at balance date are recognised as other non-current assets and transferred to infrastructure, property, plant & equipment when completed ready for use.



Materiality

Assets with an economic life in excess of one year are only capitalised where the cost of acquisition exceeds:

Asset Classification	Materiality
Land Improvements	>\$5,000
Buildings	>\$5,000
Furniture & Office Equipment	>\$5,000
Plant & Equipment	>\$5,000

Subsequent Recognition

Certain asset classes are revalued on a regular basis such that the carrying values are not materially different from fair value. Additions acquired subsequent to a revaluation are recognised at cost until next revaluation of that asset class.

Depreciation of Non-Current Assets

Depreciation is provided on property, plant and equipment, including freehold buildings but excluding land. Depreciation is calculated on a straight line basis so as to write off the net cost or other revalued amount of each asset over its expected useful life to its estimated residual value. The estimated useful lives, residual values and depreciation method are reviewed at the end of each annual reporting period, with the effect of any changes recognised on a prospective basis. Depreciation is provided for on a straight line method using lives which are reviewed each reporting period. In the opinion of Council, depreciation of non-current assets over their useful lives on a straight-line basis, best reflects the consumption of the service potential embodied in those assets. Major depreciation periods for each class of asset are as follows:

Asset Classification	Useful Life
Land Improvements	10 – 25 years
Buildings	20 – 50 years
Furniture & Office Equipment	10 – 20 years
Plant & Equipment	5 – 20 years

Valuation of Land, Buildings and Infrastructure

A formal valuation and verification process has been undertaken for land, buildings and infrastructure and the asset register updated as at 30 June 2017.

Revaluation increments and decrements

Revaluation increments and decrements arising from recognising assets at valuation are offset against one another within the class of assets. Net revaluation increments in the carrying amounts of these assets are recognised directly in the other comprehensive income (asset revaluation reserve), except to the extent that the increment reverses a decrement that was previously recognised as an expense in the net profit or loss in respect of the same class of assets, in which case the increment is recognised as revenue in the net profit or loss. Net revaluation decrements in carrying amounts are recognised as an expense in the net profit or loss, except to the extent that the decrement reverses a previous revaluation increment in respect of the same class of assets credited directly to the other



comprehensive income, in which case the decrement is debited directly to other comprehensive income (asset revaluation reserve).

Impairment

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets carried at fair value whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, are not subject to impairment testing.

Other assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows or value in use).

Where an asset that has been revalued is subsequently impaired, the impairment is first offset against such amount as stands to the credit of that class of assets in Asset Revaluation Reserve, any excess being recognised as an expense.

5.8 Payables

Goods & Services

Creditors are amounts due to external parties for the supply of goods and services and are recognised as liabilities when the goods and services are received. Creditors are normally paid 30 days after the month of invoice. No interest is payable on these amounts.

Payments Received in Advance & Deposits

Amounts received from external parties in advance of service delivery, and deposits held against possible damage to Council assets, are recognised as liabilities until the service is delivered or damage reinstated, or the amount is refunded as the case may be.

5.9 Employee Benefits

Salaries, Wages & Compensated Absences

Liabilities for employees' entitlements to salaries, wages and compensated absences expected to be paid or settled within 12 months of reporting date are accrued at nominal amounts (including payroll based on costs) measured in accordance with AASB 119.

Liabilities for employee benefits not expected to be paid or settled within 12 months are measured as the present value of the estimated future cash outflows (including payroll based on costs) to be made in respect of services provided by employees up to the reporting date. Present values are calculated using government guaranteed securities rates with similar maturity terms.

No accrual is made for sick leave as Council experience indicates that, on average, sick leave taken in each reporting period is less than the entitlement accruing in that period, and this experience is expected to recur in future reporting periods. Council does not make payment for unused sick leave.

Superannuation

Council makes employer superannuation contributions in respect of its employees to the Local Government Superannuation Scheme, or to the employees nominates Superannuation Scheme.

5.10 Borrowings

Borrowings are carried at their principal amounts which represent the present value of future cash flows associated with servicing the debt. Borrowings are classified as current liabilities to the extent that they are payable within 12 months and as non-current liabilities where Council has the right to defer payment beyond 12 months from the reporting date.

5.11 Taxation

The Council is tax exempt under Sec 50-25 of the Income Tax Assessment Act 1997, being a local governing body.



5.12 Goods and Services Tax

In accordance with IAS 12 Accounting for Goods & Services Tax Receivables and Creditors Except in relation to input taxed activities, revenues and operating expenditures exclude GST receivable and Non-current assets and capital expenditures include GST net of any recoupment. Amounts included in the Cash Flow Statement are disclosed on a gross basis.

Revenues, expenses and assets are recognised net of the amounts of goods and service tax (GST), except:

- where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). In these circumstances the GST is recognised as part of the cost of acquisition of the asset, or as part of an item of the expense; or
- for receivables and payables which are recognised inclusive of GST, the net amount recoverable from, or payable to, the taxation authority is included as part of receivables or payables.

5.13 Economic Dependence

During the year the Council received grants from the Northern Territory and Australian Governments and the future operation of the Council is dependent upon continued government funding.

6 Timing and Content of Financial Reports

6.1 Financial Management Reports - Timing

Financial Management Reports are prepared monthly by the Finance Manager or their delegate. No later than ten (10) days after the end of each month, the following tasks are to be completed:

- Reconciliation of control accounts;
- Suspense account check;
- Internal Allocations check;
- Bank reconciliation;
- Variance report checks;
- BAS completed

A report is submitted to Council each month in a form approved by Council setting out the actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month; the forecast income and expenditure for the whole of the financial year; details of all cash and investments held by the council (including money held in trust) in accordance with the requirements specified in the Investment Policy; a statement on the debts owed to the council including the aggregate amount owed under each category with a general indication of the age of the debts; and, any other information required by the Council.

These reports include:

- Statement of Financial Position
- Statement of Comprehensive Income
- Statement of Working Capital
- Cash flow Statement
- Debtors and Rates Debtors Reports

Half yearly budget review to be completed by the final week of the following month for review, presented to the Audit Committee and forwarded to the next Council Meeting.

Annual Financial Statements to be completed for inclusion in the Annual Report, which must be published by 15th November of each year.



6.2 Financial Management Reports – Content

Monthly Financial Management Reports:

- Budget Summary Report - represents actual income and expenditure of the council for the period from the commencement of the financial year up to the end of the previous month and includes quarterly forecast income and expenditure for the whole of the financial year.
- Investments Management Report – provides details of all cash and investments held by the council (including money held in trust)
- Debtor Accounts – a categorised statement of debts owed to council.
- Creditor Accounts – a summary of accounts.

Half Year Review Reports:

- Summary of Budget Revision Proposals
- Income and Expenditure Statements
- Statement of Financial Position
- Statement of Comprehensive Income
- Statement of Working Capital
- Cash Flow Statement
- Debtors and Creditors Reports
- Reports by Activity / Service / Community

6.3 Financial Management Report - Preparation Process

Financial reporting occurs using the following process:

1. Information is compiled to complete Financial Management Report.
2. Report is completed by Finance Team.
3. Report is reviewed by Finance Manager.
4. Report is approved by Chief Executive Officer.
5. Report is included in agenda for Council meeting by Chief Executive Officer.
6. Report is reported to Council.
7. Report is made available to public if applicable.



7 Annual Financial Statement Preparation Procedures

Prior to the 15th November each year the Council is required to report to the Minister for Local Government on its work during the year (Section 199 Local Government Act). This annual report is required to incorporate a copy of the Council's audited financial statement for the year.

To comply with this requirement a financial statement conforming to legislative requirements and relevant Accounting Standards is prepared each year which the CEO certifies as having been properly drawn up, to the best of the CEO's knowledge, information and belief, in accordance with the applicable Accounting Standards, the Act and the Accounting Regulations so as to present fairly the financial position of the council and the results for the relevant financial year; and, as being in accordance with the accounting and other records of the council.

Once audited the financial statement is submitted to a meeting of Council as soon as practicable in sufficient time each year to allow for consideration by Council subsequent transmission to the Minister prior to 15th November each year.

7.1 Tasks Required in Preparation for Audit

The following tasks shall be completed for preparation of the Annual Financial Statements in accordance with applicable Australian Accounting Standards:

1. Accounting system closed 30 June each year.
2. Balance Sheet accounts are reconciled. Major accounts include:
 - Debtor and creditor account reconciliations
 - Rates reconciliation
 - Superannuation control accounts reconciliation
 - Payroll control accounts
 - Bank accounts
 - Credit Card Accounts
3. Asset audit and revaluations completed as necessary.
4. Balance day adjustments are completed (Asset revaluations, suspense accounts are cleared).
5. Bank Reconciliation as 30 June each year is completed.
6. Letters written to third parties to obtain information for statements including investment holders, bank, Government Departments that supply grants/appropriations and Solicitors.
7. Accounts are closed and Trial Balance completed.
8. Review the TechOne End of Year Processing Procedure and ensure all tasks are completed.
9. Prepare draft reports and statements
 - a. Statement's completed and reviewed by Finance Manager.
 - b. Statement's reviewed by Director of Corporate Governance.
 - c. Statement's reviewed and signed by Chief Executive Officer.
10. Review and correct anomalies as required prior to rollover of the closing balances to the opening balances of the new financial year.

7.2 Process for Council regarding Annual Financial Statements

1. The Finance Manager shall prepare draft statements for submission to the Finance and Audit Committee, and for external audit.
2. The Finance and Audit Committee shall review the draft statements to ensure that they present fairly, the affairs of Council. This review will be conducted independent of the external audit. However, it is anticipated that the Finance and Audit Committee will have the benefit of any



information available (informal or otherwise) on particular matters raised by the auditor up until the time of review. Any suggested changes will be provided to the Finance Manager.

3. Following the external audit, the Finance Manager and Auditor shall propose any necessary amendments to the draft statements, which will be referred to the CEO and Directors for consideration.
4. The proposed amendments to the draft statements may be referred to the Finance and Audit Committee for further consideration or the Finance Manager, if satisfied that the proposed amendments are appropriate, complete and date the certificate. The final statements shall be signed off by the Chief Executive Officer and resolved by Council.

7.3 Post Audit Requirements

1. Statements audited by Council Auditor – September/October each year.
2. General Purpose Financial Statement is prepared to include:
 - Auditor's Certificate
 - CEO's Certificate
 - Statement of Comprehensive Income
 - Statement of Financial Position
 - Statement of Working Capital
 - Statement of Changes in Equity
 - Statement of Cashflows
 - Notes to, and forming part of, the Principal Financial Statements including a report of Income and Expenditure by Functions as defined by the Australian Bureau of Statistics (ABS) classifications
3. Copy of Statements provided to CEO, Council, Auditors, LGANT and Department of Local Government – NT Grants Commission.
4. Audited Financial Statements to be included in the Annual Report
5. Advertisement placed in local newspaper.
6. Copy of Statements at all service delivery centres and the registered office
7. Copy of Statements included in Annual Report (placed on internet site for public perusal and download as required).
8. Feedback from public received and questions answered.
9. Format and content reviewed, based on feedback and legislative changes for next financial year.

8. Computer Based Accounting Systems

8.1 Technology One Finance Management Database

Barkly Regional Council uses the **Technology One** Financial Management Database.

The database resides on the CouncilBIZ servers in Darwin. These servers are managed by CouncilBIZ and CouncilBIZ manages the Systems Administration of the Technology One system.

8.2 Security

Security of the general and subsidiary ledgers is implemented at both the hardware and software levels. Initial access to the system is restricted by individual user ID code and password validation. Access to the database is restricted by system access routines.

Access to application programs in the financial and rating systems is restricted by relevant module securities per employee and database access security.



The relevant securities for specific modules are set for employees working in the specific accounting areas of creditors, debtors, payroll, general ledger, receipting and rate accounting. Employees in the above areas have full access to the respective module's programs and can perform enquiry, reporting, data entry, processing and maintenance of financial records.

Employees outside these specific financial and rating areas are restricted to enquiry and reporting access only.

8.3 Systems Administration

Administration of the database is restricted to CouncilBiz, Barkly Regional Council IT department, Finance Manager. System Administration includes:

- Changes to Users and Authorisations
- System setup including ledgers
- System maintenance
- Format of data entry screens
- Ledger imports and uploads
- Changes to all parameters

CouncilBIZ have access to the payroll system whilst contractually obligated to perform payroll preparation.

8.4 Operating Manuals

CouncilBIZ have supplied Operating manuals for the Technology One System and are contractually under obligation to support Council systems.

8.5 System Integrity

System integrity is maintained through the use of audit logs which track all changes to data in specific modules. In addition, a comprehensive system of data backups and system redundancy mean that recovery from either a system failure or potential disaster situation can always be performed.

8.6 System Backup

The entire Authority database is fully backed up overnight. The system is backed up nightly (Monday to Friday) and weekly on an off site server. This process is outsourced to CouncilBIZ under a service contract arrangement.

9 Policies, Procedures and Delegations

All funds through which the Council controls resources to carry on its functions are recorded in the financial statements as defined in Local Government Act, Australian Accounting Standards Board, and the Tax Act.

The financial statements are prepared in accordance with the legislation as following:

- the Northern Territory Local Government Act(2008);
- the Northern Territory Local Government (Administration) Regulations
- the Northern Territory Local Government (Accounting) Regulations
- the Australian Accounting Standards

Related Financial Policies of Barkly Regional Council are as follows:

Borrowing Policy
Debtor Recovery Policy
Delegations Policy
Disposal of Property Policy
Corporate Credit Card Policy



Financial Sustainability and Revenue Policy
 Fraud Protection Policy
 Government Grants and Funding Agreements Policy
 Investment Policy
 Purchasing and Procurement Policy
 Rating Policy
 Rates Concession Policy

Related Human Resource Policies of Barkly Regional Council are as follows:

Human Resources Employee Handbook
Code of Conduct Policy – Staff & Contractors
Equal Employment Opportunity Policy
Privacy Policy
Overtime Policy
Smoke Free Policy
Staff Housing Policy
Work Health and Safety Policy
 Bullying and Harassment Policy
 Employee Discipline Policy
 Recruitment and Selection Policy
 Working with Children Certificate
 Study Leave Policy
 Off-site Workers Policy
 Volunteer Policy
 Visa Policy
 Leave Policy
 Employee Training and Development Policy
 Drug and Alcohol Policy
 Emergency Evacuation Policy

Related Administrative /Operational Policies of Barkly Regional Council are as follows:

Managing External Complaints Policy
 Document Control Policy
 Records Management Policy
 Travel & Accommodation Policy – Council Staff
 Media (inc. Social Media) Policy
 Conflict of Interest Policy

Related Council Member Policies of Barkly Regional Council are as follows:

Caretaker Policy
 Code of Conduct Policy – Members
 Elected Members Allowances Policy
 Gifts and Benefits Policy
 Travel & Accommodation Policy – Elected Members

Related Contracts and Technical Services Policies of Barkly Regional Council are as follows:
 Asset Management Policy

Related Local Authorities of Barkly Regional Council are as follows:

Local Authorities Operations Policy
 Local Authority Establishment Policy



10 Charts of Accounts Structure

The Barkly Regional Council uses Technology One to record of all accounting transactions. The structure of the account numbers is 13 digits as xxx.xx.xxx.xxxxx. The digits will define the location, service, activity and natural account. The natural accounts define the account type being asset, liability, equity, income or expenditure. Each natural account is assigned a natural account type and it is the natural accounts that will form the basis of filtering all data for reporting. The activity and service components will allow further categorisation of the accounts.

For reporting purposes accounts are defined as follows:

Natural Account Type	Category For Statement of Financial Position	Natural Account
Asset	Current Assets	10000 - 19999
	Non-Current Assets	36000 - 37999
Liabilities	Current Liabilities	20000 - 29999
	Non-Current Liabilities	20000 - 29999
Equity	Equity	51000 - 59999
	Suspense	99998 - 99999
Natural Account Type	Category For Income Statement	Natural Account
Income	Rates & Annual Charges	61000 - 62999
	User Charges	63000 - 63999
	Interest Revenue	65000 - 65999
	Grants & Contributions	64000 - 64599
	Other Revenues	66000 - 67999
	Net Profit/Loss on disposal of Assets	68000 - 69999
Expense	Employee Costs	71000 - 72299
	Materials & Contracts	73000 - 73999
	Finance Costs	78000 - 78999
	Depreciation & Amortisation	74000 - 74999
	Other Expenses	91000 - 92999

11 General Financial Transactions

1.1 Accounting/Bookkeeping

Council accounting records will be maintained on a full accrual basis using up to date methods of electronic data processing.

The following accounting records will be maintained:

- (1) Cash – consecutive record of cash receipts and payments
- (2) General Journals
- (3) General Ledger
- (4) Subsidiary Ledgers including Receivable/Payable/Rates/Assets
- (5) Other records necessary to fully document and explain the financial transaction of Council as required to comply with the Local Government Act, 2015 ("the Act"). Refer to Chapter 14, Part 14.1 Annual Reports.



Subsidiary ledgers shall be reconciled with the general ledger at least monthly.

There will be adequate and appropriate supervision of employees with sufficient employee backup to ensure that accounts and ledgers are adequately maintained.

The Finance Manager, Accountant or Snr Finance Officer to sight and review journals, reversal of rates journals and alterations to parameters of the rating system.

Employees working within the accounting function will have the capabilities and training, commensurate with their responsibilities.

1.2 Monies Received

Monies received shall be recorded by an entry for each individual transaction.

The payer shall be issued with a receipt/tax invoice upon request.

The receipt/tax invoice record shall indicate the mode of payment, i.e. cheque, cash, EFTPOS etc.

Cheques received shall, on receipt, be restrictively crossed "not negotiable".

Receipts shall be issued in numerical sequence.

Details of each receipt shall be retained for the period prescribed by the Records Management Standards for Public Sector Organisations in the Northern Territory 2010.

Details of each voided or reversed receipt shall be retained for the period prescribed by the Records Management Standards for Public Sector Organisations in the Northern Territory 2010

Cash floats may be issued to a cashier for use as change for monies received.

Mail will be opened daily by Reception staff. Cheques and cash received through the mail will be forwarded to the Customer Services Officer for receipting and banking. Cheques are to be logged into the cheque register.

1.3 Banking

Monies received by an officer or employee of Council must be paid into a Council bank account.

Monies received by or on behalf of Council must be banked as soon as practicable on or after the day of receipt.

Detailed records of Council's banking activities must be kept.

Banking shall be reconciled with receipts.

Monies received will be delivered to the bank on days determined periodically by the Customer Service Coordinator or the Manager Financial Services.

In the intervening periods between banking, monies received will be deposited in the safe.

During peak rates periods, banking will be carried out on a daily basis to ensure that cash held on the premises is limited.

Cash held on the premises overnight shall remain insured to the value of \$ \$50,000 as per Council's insurance policy.

Cheques over \$25,000 will be banked on the day received where possible.

1.4 Petty Cash

Cash payments may be made out of a petty cash account established by Council for small expense items. Cash advances are not permitted unless authorised by the relevant delegated Officer.

The cash floats for petty cash purposes shall be \$500.00

The petty cash account shall be reconciled monthly.

Approval of dockets is to be authorised in accordance with Council's Delegation Manual.



Petty cash vouchers are subject to Council's Procurement Policy and as such require signature by an Authoriser delegated under that Policy.

Petty cash transactions shall be recorded and supported by petty cash dockets and receipts (or statutory declaration where receipts can not be provided).

The recipient of the petty cash will be required to sign a petty cash docket and provide supporting documentation when claiming.

Receipts presented to support petty cash purchases must quote the suppliers ABN and/or be a tax invoice where appropriate.

An audit of petty cash floats will be undertaken at least annually.

All responsible officers who administer petty cash must ensure they are fully aware of their responsibilities for safeguarding petty cash and have read and understood the Petty Cash Policy and Procedures.

Receipts which do not end in round dollars will need to be rounded when reimbursed via petty cash. The following approach will be taken in such instances:

- (a) Receipts ending in 1 or 2 cents will be rounded down to zero
- (b) Receipts ending in 3 or 4 cents will be round up to 5 cents
- (c) Receipts ending in 6 or 7 cents will be round down to 5 cents
- (d) Receipts ending in 8 or 9 cents will be rounded up

1.5 Bank Accounts

Bank accounts will be operated exclusively for the purpose of conducting Council business.

At least two authorised bank signatories are required to authorise disbursements from bank accounts. Those presently approved:

- (1) Chief Executive Officer
- (2) Director Community Services
- (3) Finance Manager
- (4) Human Resources Manager
- (5) Accountant

All accounts will be in the name of Barkly Regional Council. New accounts can only be opened with the approval of the Chief Executive Officer and Manager Finance.

Bank reconciliation for each bank account operated by Council shall be prepared at least monthly.

Transactional banking is presently carried out through the ANZ Bank. Banking trends and costs will be monitored by the Manager Finance and this relationship will be maintained unless determined otherwise by Council resolution.

1.6 Investments

The Local Government Act, 2015 specifies:

- (1) Council may invest money not immediately required for the purpose of the council (Part 10.2, Section 121, (1))
- (2) The Minister may, after consultation with the treasurer, issue investment guidelines from time to time (Part 10.2, Section 121, (2))
- (3) An investment must be consistent with guidelines in force at the time the investment is made (Part 10.2, Section 121(3))
- (4) Refer to Council's Investment Policy.



1.7 Debtors

Barkly Regional Council provides a range of services which are purchased by varying individuals and organisations. Income is received after the service is provided and a tax invoice is raised. It remains a debt to Council up to the time it is paid or written off (see below).

Staff will complete a Debtor Invoice Request Form (DIRF) immediately an amount becomes due and payable, and forward it to the finance section.

Tax Invoices will be raised upon receipt of a DIRF or Dump Access Fee form signed by staff of Barkly Regional Council and the debtor's driver.

Tax Invoices numbers will be system generated and issued in numerical sequence and meet ATO legislative requirements.

Records shall be maintained for all debtors and transactions relating thereto.

Debtors have 30 days from the date of invoice before the amount is considered "overdue".

Debt Collection

Council has a responsibility to recover monies owing to it in a timely and efficient manner and in accordance with the relevant legislation. Regulation 26 of the NT Local Government Accounting Regulations requires the CEO to:

Ensure that proper records are kept of debts owed to the council. The records are to be kept by computer and must be capable of being arranged according to the category of the debt (distinguishing in particular between debts for, or related to rates and other debts); and according to the age of the debt.

The policy does not specifically apply to the collection of rates related debts but extends to user pay services such as licences and leases on sporting clubs and hall hire, dump fees, clearing of blocks of land, animal control infringements, library fees, plant & equipment hire.

Council will apply prudent debt management practices. Outstanding debtor balances shall be reviewed at least monthly and appropriate action initiated to recover debts. This will include:

- (1) Raising invoices: Invoices must be raised where money is owed. Account details must be recorded correctly and GST applied as appropriate.
- (1) Issuing monthly statements to overdue debtors at end of each month
- (2) Reviewing Aged Debtor reports monthly
- (3) Regular reporting to Council on overdue and outstanding debtors
- (4) Keeping in regular contact with overdue Debtors

Council must ensure that debt is managed in a way which is fair and equitable to the debtor and efficient for both parties. Council acknowledges that a debtor's financial circumstances can change. As a result, if financial difficulties are experienced or are anticipated, a debtor is encouraged to promptly initiate discussions with Council to seek alternative arrangements.

- (1) 30 Days - First Reminder letter
- (2) 60 days - Final Notice requesting payment within 14 days
- (3) 90 days - Debtors that fail to respond to Council will be referred to a commercial agent for further action as considered appropriate

The CEO may enter into arrangements for the payment of outstanding debts over a period of time as long as the objective is to ensure payment in full and there is a reasonable prospect of the debt being repaid. At the CEO's discretion an agreement may provide for an appropriate interest rate to be applied to any outstanding debt.



Should the debtor fail to meet the payment terms without having made contact with Council regarding difficulties, Council will invoke its debt recovery procedures to ensure a fair, equitable and consistent approach to all debt follow up. At all times consideration will be given to the amount overdue and the circumstances of the debtor.

Debt recovery procedure may include

- (1) Referring Aged Debtors to Council's Collection Agency who may issue letters of demand allowing for seven days payment prior to instigation of legal action.
- (2) Initiating legal action which generally will start with a Statement of Liquidated Claim, followed if necessary by a Writ of Execution or a Garnishee Order.

Council may in specific circumstances initiate action under Section 173 of the Local Government Act (Sale of land for non-payment of rates).

Cessation of services:

Where debts have been incurred in relation to the provision of services and these debts are overdue, Council will review whether further services will be provided to the debtor until overdue amounts have been paid

Provision for Doubtful Debts

A provision for doubtful debts will be established for aged debts greater than 150 days, taking into account:

- The size and nature of the debt; and
- The debtor in question

Aged debts less than 150 days may be provided for if the recovery is known to be unlikely.

Outstanding debtor balances shall be reviewed annually towards the end of each financial year to ensure doubtful debts are adequately provided for.

Bad Debts/Write Offs

Debts may be written off by resolution of the Council (either wholly or in part).

Writing off debts may only occur according to Regulation 27 of NT Local Government Accounting Regulations when the CEO has certified in writing the following conditions:

- a. If the debt is for rates – that there is some doubt whether the rates were properly imposed, or are recoverable at law, or it would be impracticable or uneconomical to recover the rates; or
- b. If the debt falls within some other category – that the CEO has made all reasonable efforts to recover the debt and it is not reasonably possible to recover it.

Debt Collection - Rates

Payment by Instalment, if allowed by Council, is to be undertaken on condition that each instalment is paid by the due date. If a ratepayer defaults in payment of an instalment by the due date, all remaining instalments become immediately due and payable. (S 161).

If rates are unpaid on the due date, interest accrues on the total amount of the unpaid rates at the relevant interest rate of 9% per annum per day until paid in full. (S 162)

If rates are unpaid by the due date, the rates become a charge on the land to which they relate (S170)

The methods of debt recovery described in the general section are also available to this section.

After rates have been in arrears for at least 6 months, the council may apply to the appropriate registration authority for registration of an Over-Riding Statutory Charge to be registered over the land to which the charge relates (S171 (1)).



If rates have been in arrears for at least 3 years, and an overriding statutory charge securing liability for the rates has been registered for at least the last 6 months, the council may sell the land (S173) by public auction.

The council must apply the proceeds of the sale of the land as follows: (S176)

- First in the payment of the costs incurred in selling the land under this Division;
- Secondly, in the payment of all liabilities secured on the land (including the liability to the council) in the order of their priority; thirdly, in payment to the owner of the land.

11.8 Purchasing, Quotations and Tenders

(Refer Procurement Policy)

Purchasing Process Summary

The purpose of this summary is to provide an overview of the processes for purchasing, including financial considerations, for a purchase order to be raised. Goods and Services will be obtained by use of an electronic purchasing system or credit card.

Official Council Purchase Orders will be:

- 1) Approved by an officer with authority to incur expenditure on behalf of council (refer Financial Delegation Manual)
- 2) Retained electronically on the system

The employees who hold the positions listed in Financial Delegation Manual have delegated authority to sign purchase orders for the purchase of goods and services on behalf of Council. Before the purchase order is authorised it is to include an estimate of the cost of the goods and services so ordered, and the appropriate general ledger account number for costing purposes. When exercising purchasing delegation the following requirements must be observed in accordance with Section 28 of the Local Government (Accounting) Regulations.

Goods and Services	
Less than \$ 10,000	Authorised person does not require quotes
Between \$10,000 and \$99,999	Authorised person requires a minimum of three written quotes to be signed off by Director and kept on file. The Director shall certify if it is impractical to obtain three written quotations.
Greater than \$100,000	Authorised person is required to call for tenders by public notice.

The Directors of Barkly Regional Council have the responsibility to ensure that this procedure is adhered to. This responsibility shall not be delegated to a subordinate. This procedure must be implemented in conjunction with the following references:

- 1) Northern Territory of Australia Local Government (Accounting) Regulations
- 2) Barkly Regional Council Financial Delegations
- 3) Barkly Regional Council Adopted Budget/Long Term Financial Plan

Ethical Behaviour

Council officers involved in procurement should act in an ethical way

Ethical behaviour encompasses the concepts of honesty, integrity, probity, diligence, fairness, trust, respect and consistency

In pursuit of ethical behaviour, officers will:

- Disclose to the appropriate senior officer any possible conflict of interest in the purchasing activity



- Deal with all suppliers in an honest, fair and even-handed manner
- Respect all in-confidence information received and not use it for persona gain, or to prejudice fair and open competition
- Not accept money, goods, loans, credits, purchasing incentives, services or prejudiced discounts
- Not use Council's name or purchasing power to make purchases other than for Council use

In addition to the above, the following principles will be applied:

- 1) Decentralised purchasing model controlled by Directors and CEO
- 2) Application of Local Government (Accounting) Regulations – Delegation
- 3) Budget comparison – funds availability check
- 4) Council shall adopt a "buy local first" philosophy to ensure that local industry has every opportunity to bid and supply if competitive
- 5) In addition, Council shall consider, as part of any value for money decision, the benefits of purchasing goods and services from local suppliers.
- 6) Administrative procedures to support Council's Purchasing policy should be designed to contribute to cost effectiveness and operational efficiency

Purchase of Property, Goods and Services

Goods and services will be obtained by use of an electronic purchasing system, credit card or purchase card. Official Council Purchase Orders will be:

1. Approved by an Authorised Officer with authority to incur expenditure on behalf of Council
2. Retained electronically on the system

Before the purchase order is authorised it is to include an estimate of the cost of the goods and services so ordered, and the appropriate project costing account number for costing purposes.

Council will periodically review its Purchasing, Quotations and Tenders Policy to ensure that the services provided are delivered in the most efficient, effective and economical manner measured against comparable services being delivered by comparable organisations.

Credit Cards

The Chief Executive Officer, Directors and Authorised Officers maintain Council owned credit cards.

The corporate credit card recipient must comply with the conditions of use and responsibilities as set out in Council's Credit Card Policy. This document details the internal control and reconciliation procedures relating to documents required to support credit card transactions.

Purchase (Fuel) Cards

The fuel card recipient must comply with the conditions of use as set out in the "Use of Council Owned Motor Vehicles and Mobile Equipment" document.

The fuel card must only be used by the nominated Council employee.

Fuel cards must only be used within the Northern Territory unless otherwise authorised by the CEO for work related activities.

Fuel cards are solely for Council use. All fuel transactions must be accompanied by a signed receipt for end of month reconciliation purposes.

Fuel cards are strictly for Barkly Regional Council plant and vehicles only.

Accounts for Payment and Disbursements

All accounts for payment shall be certified by an Authorised Officer as to:



1. The receipt of the goods and services being in accordance with the relevant official purchase order
2. The prices charged being fair and reasonable
3. The calculations and additions being correct
4. The allocation of the payment to the correct ledger account

Authorisation of payments/disbursements will be approved by an Authorised Officer in line with the given delegation.

In certain situation, an invoice can be paid with the following conditions:

- (1) Invoices that align with the purchase order can be paid as long as a staff of BRC can confirm the receipt of goods by signing the invoice.
- (2) Invoice that is less than the amount on the purchase order can be paid as long as the staff of BRC signs the receipt of the invoice as a confirmation of the goods received.
- (3) If the invoice is more than the amount of the purchase order, only the Authorised Officer with delegation can authorise the payment.

A payment on behalf of Council must be made by Electronic Funds Transfer (EFT), Direct Debit or cheque drawn on Council's bank. All disbursements shall be authorised by any two (2) of the following:

Chief Executive Officer
 Director Community Services
 Finance Manager
 Human Resources Manager
 Accountant

Cheques are pre-numbered and issued in numerical sequence.

Unused cheques shall be stored securely by the Accounts Payable Officer.

Documentation regarding disbursements shall be retained according to the relevant standard and archives standard as stated in Information Act Section 136A.

11.9 Contracting Out

Council will provide services to the community in the most effective manner possible using a balanced mix of contractors and Council employed labour, whichever is appropriate. Council will take into account the need for specialist short term skills and equipment needs and balanced against the need to maintain a strong Council employed skills base. This will enable the provision of a range of services and the provision of good community governance, and in accordance with industrial relations requirements.

11.10 Loans/Borrowings

New loans shall be authorised by resolution of Council and requires Ministerial Approval as set in section 123 of Local Government Act.

Items to be funded by new borrowings will be identified in the Corporate Plan and Budget for the year in which the funds are proposed to be borrowed.

Loans raised by Council will be separately accounted for and be identifiable in the accounting records.

A register of loans raised by Council will be maintained by the Finance Manager

A loan servicing and debt reduction schedule will be submitted during consideration of the annual budget or when considering a loan rollover.



For further details refer to Barkly Regional Council Borrowing Policy

11.11 Salaries and Wages

Payroll

Records will be maintained in respect to all employees of Council, as per the Barkly Shire Council Enterprise Agreement, section 13, showing:

1. Hours worked and rate of pay
2. Gross salary or wages
3. Tax and details of all other payments and deductions
4. Sick, annual, long service and other leave available and taken
5. Superannuation deductions
6. Salary Sacrifice/Packaging
7. Date of commencement/termination
8. Classification of Employee

Salaries and wages will be paid on the basis of hours of attendance recorded on an approved time sheet.

Time sheets will be submitted weekly by the employee to their supervisor/manager for authorisation (unless agreed otherwise).

All claims for overtime must be authorised by the relevant manager, prior to payment being processed.

Hours of work will be paid in accordance with Barkly Regional Council's Enterprise Bargaining Agreement.

All annual leave and long service leave must be applied for in writing by employees and authorised by their supervisor prior to commencement of leave.

All Sick/Personal leave must be authorised by the relevant supervisor as soon as practical after the period of absence, and will be paid in accordance with Barkly Regional Council's Enterprise Agreement and the relevant award.

Additional hours resulting in the accrual of time in lieu or payment of overtime must be approved by the relevant Manager/Director prior to undertaking the additional hours.

Unclaimed or unpaid salaries or wages will be held in Council's general operating bank account.

Payroll deductions on behalf of employees will be limited to:

- (1) Taxation liabilities
- (2) Superannuation liabilities
- (3) Union fees
- (4) Child Support Agency
- (5) Registered Banking Institutions
- (6) Social Events, Clubs (eg. Christmas Dinner, X-Lotto Club)
- (7) Council Rates Deductions (where employees are ratepayers in Council area)
- (8) Rent
- (9) RTM Fines
- (10) Centrelink Fines

Payment of Salaries and Allowances

Payment of Salaries and Wages Procedure Records will be maintained in relation to all employees of Council showing:

- Hours worked and rate of pay



- Gross salary or wages
- Tax and details of all other payments and deductions
- Sick, annual, long service and other leave available and taken
- Allocation of time worked on jobs
- Superannuation deductions
- Salary Sacrifice/Packaging

Superannuation

The Barkly Regional Council will make superannuation contributions in accordance with the Superannuation Guarantee Administration Act 1992 and the superannuation Guarantee Charge Act 1992 during the term of the Employee's employment.

At the request of the Employee, the Local Government may from time to time vary the amount of the Employee's contributions towards superannuation by way of salary sacrifice and any variation will result in a lower cash component being paid.

Superannuation contributions will be made into the complying fund of the Employee's choice, with the default fund being Local Super fund.

Fringe Benefit Tax

The Local Government shall pay any liability with respect to fringe benefits tax incurred as a result of the benefits provided in individual Contracts, or the ordinary carrying out of Local Government business by way of functions or travelling.

11.12 Allowances for Councillors

As provisioned by the Local Government Act, a Member of the council shall be entitled to be paid an allowance at the rate fixed by the council for the relevant financial year. The allowances for each financial year shall be fixed as part of the council's budget.

The allowances for Mayors, Deputy Mayors and Councillors are different as they recognise the different roles, contributions and demands between these positions. Elected members are eligible for several types of allowance:

- Base allowance – covers those activities required of an elected member in the performance of his or her role as an elected representative;
- Electoral allowance – to assist elected members with electoral matters;
- Extra meeting allowance and Professional development allowance – payable to elected members to attend appropriate and relevant conferences or training courses.

Councillors shall be personally responsible for paying taxes on their allowances. At the end of every financial year all councillors will get a tax statement of allowance.

Travel Allowance:

A council member is entitled to payment or reimbursement of reasonable expenses for travel and accommodation necessary for attending a meeting of the council, a local Authority or a council committee or for attending to business of the council in accordance with a prior resolution of the council.



Elected members are paid a base allowance and electoral allowance on a monthly basis. The extra meeting allowance and professional development allowance are claimable. The extra meeting allowance is claimable only for those meetings declared by the council as a meeting that attracts extra meeting. When attending courses or conferences for professional development, ordinary elected members can claim for the cost of the training and associated expenses as a professional development allowance.

11.14 Accounting for Council Assets - Property, Plant, Equipment & Infrastructure

Definition of an Asset

"An asset is a resource controlled by the entity as a result of past events and from which future economic benefits are expected to flow to the entity."

Where the future economic benefits are expected to occur over a period spanning more than one financial year, the asset is recognised as a "non-current" asset in Council's balance sheet.

There are three specific elements that define an asset:

Future economic benefits – in the case of public sector entities, future economic benefits (or service potential) are the goods and services to be provided by the asset, whether or not the entity receives a net cash inflow for their provision.

Control by the entity - control means the ability of the entity to benefit from the future economic benefits and/or to restrict the access of others to those benefits.

Occurrence of past event – the asset must be in existence. A contract to purchase an asset does not give rise to an asset, nor does the intent to acquire an asset. The asset must have been purchased, acquired or transferred to the control of the entity prior to the date of the financial report.

Initial Recognition

Assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition, including architects' fees and engineering design fees and all other costs incurred. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by Council includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Capital works still in progress at balance date are recognised as other non-current assets (under Works In Progress) and transferred to the infrastructure, property, plant & equipment register when completed ready for use.

Subsequent Recognition and Revaluation

Certain asset classes are re-valued on a regular basis such that the carrying values are not materially different from fair value. For infrastructure and other asset classes where no active market exists, fair value is determined to be the current replacement cost of an asset less, where applicable, accumulated depreciation calculated on the basis of such cost to reflect the already consumed or expired future economic benefits of the asset.

In line with AASB13, where an active market for sale does exist, the highest and best use valuation will be used. Individual asset assessment of an active market will be undertaken at each revaluation point.

Revaluation increments are allocated in the following order:

- (1) to recoup impairment expense in relation to the asset previously charged to profit and loss
- (2) to recoup a revaluation decrement in relation to the asset previously recognised in profit and loss
- (3) transferred as other comprehensive income to asset revaluation reserve

Revaluation decrements are allocated in the following order:



- (4) Transferred as other comprehensive income from asset revaluation reserve to the extent that the decrement reverses a revaluation increment previously recognised.
- (5) Recognised in profit and loss as an expense.

Revaluation increments of decrements are required to be offset within the same class of assets.

Materiality & Capitalisation Threshold

Expenditure, or other transactions, which result in the creation of future economic benefits which are controlled by Council are to be capitalised when:

- (1) Cost of acquisition exceeds the materiality threshold of \$5,000 as established by Council. No capitalisation threshold is applied to the acquisition of land or interests in land, and;
- (2) The asset possesses a cost that can be measured reliably, and its value, at the time of Council gaining control over the asset, is in excess of \$5,000

Acquisition costs of assets which total less than \$5,000 will be treated as operating expenses.

Assets should have a useful life of greater than one year in order for the expenditure to be capitalised.

Depreciation and Useful Life

Depreciation is defined in AASB 116.6 as the systematic allocation of the depreciable amount of an asset over its useful life.

Council uses straight line depreciation for all its non-current assets on the basis that the economic benefits, being the service provided by the asset, are generally used in a uniform manner throughout the assets useful life.

The straight line depreciation method differs from the concept of condition based depreciation which, in the above example, does not reflect the pattern of consumption of the future economic benefits but rather measures the degradation curve of the underlying asset providing those economic benefits. The use of condition based depreciation may only be considered if the method complies with the provisions of UIG Interpretation 1030 – Depreciation of Long-Lived Physical Assets: Condition Based Depreciation and Related Methods.

In accordance with AASB 116 – Property, Plant & Equipment, depreciation of an asset will begin from the time the asset is available and ready for use. This includes the assets being in its intended location and in a condition to enable the assets to be used in the manner they were intended. In the case of contributed assets, depreciation will begin from the time of handover to Council of those assets.

Other than land, all infrastructure, property, plant and equipment assets recognised are systematically depreciated over the useful life in a manner which reflects the consumption of the service potential embodied in the asset.

Depreciation is recognised on a straight-line basis over the useful life of the asset. Useful life is the period over which an asset is expected to be available for use by the entity. Useful Life periods for each class of asset are shown below.

Asset Classification	Useful Life
Land Improvements	10 – 25 years
Buildings	20 – 50 years
Furniture & Office Equipment	10 – 20 years
Plant & Equipment	5 – 20 years



The useful life of each infrastructure asset has been estimated based on the best information available to Council, but appropriate records covering the entire life cycle of these assets are not available, and extreme care should be used in interpreting financial information based on these estimates. Depreciation of infrastructure assets commences the year following initial capitalisation.

Residual Value

If available, Council will establish an appropriate residual value for an asset. AASB11116.6 defines residual value as being the estimated amount that an entity would currently obtain from disposal of an asset, after deducting the estimated costs of disposal, if the asset were already of the age and in the condition expected at the end of its useful life.

Impairment

AASB136.9 requires that all infrastructure and property, plant & equipment are review annually for impairment.

Assets that have an indefinite useful life are not subject to depreciation and are reviewed annually for impairment. Assets that are subject to depreciation are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount (which is the higher of the present value of future cash outflows expected to be derived from an asset or value in use).

For assets whose future economic benefits are not dependent on the ability to generate cash flows, and where the future economic benefits would be replaced if Council were deprived thereof, the value in use is the depreciated replacement cost. In assessing impairment for these assets, a rebuttable assumption is made that the current replacement cost exceeds the original cost of acquisition.

Disposal

All non-current assets will be de-recognised on disposal or when no future economic benefits are expected from their use or disposal.

When an asset is sold and its selling price varies from the carrying amount in Council's balance sheet, a gain or loss on disposal will be recognised directly to the Income Statement in accordance with AASB 116 – Property, Plant & Equipment.

If an asset is disposed before it has been fully depreciated, the carrying amount represents a loss on disposal and will be expensed.

Where an asset disposed of has been subject to revaluation, the net increment in the asset revaluation reserve relating to the disposed asset will be transferred to Accumulated Surplus. The amount transferred must not exceed the balance of the asset revaluation.

Partial renewal/replacement of an asset is recognised by adding the renewal/replacement cost to the existing asset value. The useful life of the asset will be adjusted, if necessary, at the time of reviewing the useful lives.

Determination of classification of expenditure – Maintenance or Capital

Maintenance costs are deemed to include day to day expenditure incurred in relation to the use of an asset. Maintenance costs are operating expenses which act to retain or restore the utility of an asset.

Capital expenditure may involve the renewal, replacement or enhancement/upgrading of an existing asset, or the acquisition or construction of a new asset. AASB116 provides guidance on recognition of assets.

The following table provides guidance when determining whether expenditure is either capital or material in nature.

	Maintenance	Capital
Fleet & Plant Assets	<ul style="list-style-type: none"> Expenditure <\$5,000 for individual assets or assets 	<ul style="list-style-type: none"> Expenditure >=\$5,000 for individual assets, or assets



	Maintenance	Capital
	that cannot be easily grouped.	that can be easily grouped.
IT & Office Equipment / Furniture	<ul style="list-style-type: none"> Expenditure <\$5,000 for individual hardware/furniture assets or assets that cannot be easily grouped. Annual software licence and maintenance fees and all minor upgrades to core operating systems. 	<ul style="list-style-type: none"> Expenditure >=\$5,000 for individual hardware/furniture assets, or assets that can be easily grouped. Costs associated with the purchase or major upgrades of core operating systems.
Research & Design Costs	<ul style="list-style-type: none"> All costs associated with the appraisal and investigation preceding a formal Council decision to proceed with the project. All feasibility studies. 	<ul style="list-style-type: none"> All design costs incurred after a formal decision from Council to proceed with the project. Subject to the tests of AASB 136 Impairment of assets.
Park Furniture	<ul style="list-style-type: none"> All maintenance to existing park furniture. 	<ul style="list-style-type: none"> All new park furniture. Replacement/renewal of existing park furniture that extends the life of the asset.
Buildings	<ul style="list-style-type: none"> All maintenance of any component of the building. 	<ul style="list-style-type: none"> Any structural addition to the building that extends the life of the asset. Repairs/renewal that extends the life of the asset.
Master Plan/Concept plan	<ul style="list-style-type: none"> High level concept. Not asset specific, i.e. not related to construction specifications. 	<ul style="list-style-type: none"> Asset specific, i.e. relates to construction specifications.
Design and Documentation	<ul style="list-style-type: none"> High level concept. Not asset specific, i.e. not relating to construction specifications. 	<ul style="list-style-type: none"> Asset specific, i.e. relates to construction specifications.
Development plan	<ul style="list-style-type: none"> All costs to be classified as operating expenses. 	
Feasibility Studies	<ul style="list-style-type: none"> High level concept Not asset specific, i.e. not relating to construction specifications. 	<ul style="list-style-type: none"> Asset specific, i.e. relates to construction specifications.



Classifying Operating/Capital Expenditure



Classifying New/Upgraded Assets vs Renewal/Replacement

Capital expenditure for the renewal and replacement of assets must be separately distinguished from capital expenditures for new and upgraded assets.

New assets are additional to Council's previous asset register.

Upgraded assets replace previously existing assets with enhanced capability or functionality, where an option existed for replacement without the enhanced capability or functionality.

Renewal or replacement of an asset occurs where a previously existing asset is replaced. The asset does not give rise to an enhancement of the service capability except where this is incidental and unavoidable.

Collective Assets

Certain assets are made up of collections of many individual items, each of which is individually below any reasonable capitalisation threshold. Examples includes, road signs, library books and garbage bins.

If the total number of items in the collection is static, the initial collection is capitalised. When individual components are replaced, the costs of the replacement are written off an expense. Examples of such Council collections are road signs.

If the total number of items in the collection changes over time, additional items purchased during the year are capitalised and all items in the collection are depreciated based on the average anticipated useful life. Examples of such Council collections are library books and waste bins.

Asset Register

An accurate record will be maintained of all assets including assets acquired for no monetary consideration.

A detailed register of all assets will be maintained by a responsible officer who will annually check fixed assets on hand compared with the fixed asset register. The register shall record individual assets in sufficient detail as to permit their identification and control. The asset register shall be used for the purpose of revaluing and depreciating assets.

11.15 Investments

Investments are valued at cost. Interest revenues are recognised as they accrue. Investments are made in accordance with Section 121 of the NT Local Government Act. The Council shall follow Barkly Regional Council Investment policy for performing investment activities. The Council must approve all investment of Council funds.

11.16 Leases

A distinction is made between finance leases which effectively transfer from the lessor to the lessee substantially all the risks and benefits incidental to ownership of leased non-current assets (finance leases), and operating leases under which the lessor effectively retains substantially all such risks and benefits.

Where a non-current asset is acquired by means of a finance lease, the asset is established at its fair value at the inception of the lease. The liability is established at the same amount. Lease payments are allocated between the principal component and the interest expense. Operating leases are treated as expenses. Operating lease payments are representative of the pattern of benefits derived from the leased assets and accordingly are charged to the operating statement in the periods in which they are incurred. All forms of borrowing are made in accordance with Section 123 of the Local Government Act.



11.17 Internal Invoices (Internal Allocations)

Internal invoices are to be calculated on an ex GST basis. An internal invoice request form is completed and then the allocations are made.

Internal Allocations will involve:

Step 1: Request for work

Step 2: Work approved

Step 3: Work Completed

Step 4: Work verified and allocation approved

Step 5: Internal Invoice Raised and submitted to Finance for processing.

Step 6: Internal allocation made

11.18 Fringe Benefits Tax

Fringe Benefits Tax (FBT) is paid on benefits in place of, or in addition to, salary or wages of employees.

Fringe benefits provided are also required to be reported on employee's annual PAYG payment summaries. As the FBT year is not aligned with the financial year, the benefits reported on payment summaries relate to the preceding FBT year, which runs from 1st April to 31st March.

Council will comply with FBT legislative requirements.

11.19 Goods and Services Tax

The Goods and Services Tax (GST) is a broad-based consumption tax of 10 per cent on most supplies of goods and services consumed in Australia.

Council's ABN is 32 171 281 456.

Barkly Regional Council is a registered organisation for the purposes of GST, therefore GST is payable on goods and services Council sells or supplies to others in the course of business. These supplies are called taxable supplies.

There are other types of supplies where GST does not have to be included in the price. These are called input taxed supplies and GST-free supplies.

Barkly Regional Council will keep a register of Fees and Charges and their relevant GST applicability which is reviewed yearly.

Monthly remittances of GST received and paid will be submitted on Council's Business Activity Statement (BAS). Amounts will be netted off against other tax office liabilities/receivable such as Fuel Tax Credits and Fringe Benefits Tax. The BAS is used by Council to report its GST related obligations and will be submitted by the 21st day of each month.

11.20 Audit

The Audit Committee is responsible for monitoring the performance of Council's Auditor and making recommendations to Council as required regarding the appointment or termination of the Auditor.

11.21 Annual Budget/Annual Regional Plan

Council will adopt an Annual Budget on or before 31 July for the ensuing financial year. The budget will deal with each activity on a separate basis and must comply with the standards and principles prescribed by regulations under the Local Government Act, 2015.



As part of the budget process Council will prepare an "Annual Regional Plan" which will address the activities Council intends to undertake in the ensuing year to achieve its objectives and the key performance indicators that Council will use to assess its performance against its objectives.

The following budget principles will underpin the budget development:

1. Honest & Accountable - with a framework of reporting that is open and transparent
2. Strategic Approach - to the delivery of Council services within Council's strategic priorities
3. Realistic Budgeting - based on best available information at the time of budget preparation
4. Meet Long Term Liabilities - and ensure appropriate funding for infrastructure provisions
5. Affordable Rates - balanced against meeting Council objectives and the community's ability to pay with a focus on reducing the reliance on residential rates where possible
6. Avoid Cost Shifting - from other levels of government
7. New Initiatives - fully costed and evaluated in terms of meeting Council's strategic priorities
8. Asset Sales and Debt - will ensure the operations do not rely on asset sales to fund core services.
9. Financial Control - to minimise Council's exposure to risk
 - i. Through the CEO, the Finance Manager will present to Council, a report that compares budgeted performance to actual performance with explanations for significant budget variances.
 - ii. Council is solely responsible for approving any change to Council's budget.

11.22 Long Term Financial Plan

A Long Term Financial Plan will be developed as part of Council's strategic management planning processes. The plan will provide a long term financial projection for a period of no less than 4 years and will be reviewed at least annually.

The Long Term Financial Plan will align with Council's Strategic Plan and should form the basis for the annual budget each year.

Assumptions used in developing the plan will be reviewed yearly and updated in conjunction with Council's annual budget development process.

The assumptions used in developing the plan should address at a minimum Council's position on debt levels, the management of the community's infrastructure assets, rate revenue increases and specific operational expenditure strategies.

The Long Term Financial Plan should include:

- Statement of the major initiatives council proposes to undertake
- Projections of income and expenditure for each financial year
- Proposal for the repair, maintenance and management of assets



12. Registers

Introduction

In accordance with Council's Record Management Policy, CP000029, 17.07.2014, Code of Conduct Policy, CP000040 20.11.2014 and the Records Management Standards for Public Sector Organisations in the Northern Territory August 2010, all Council Records, financial or otherwise, must be retained and maintained in accordance with the standards set.

The following table contains a list of registers and the responsible officer

Title	Responsible Officer
Financial Delegations Manual	
Contracts Register	
Common Seal Register	
Minutes of Council Meetings	
Register of Council Elections	
Register of Authorised Officers	
Register of Interests	
Asset Register	
Attractive and Portable Items Register	
Council Resolutions Register	
Council Mail Register	
Council Infringement Notice Register	
Council Member Asset Allocation Register	
Council By-Laws Register	
Policy Register	
Complaints Register	

13. Insurance

Identified insurable risks will be covered with a policy of insurance issued by .Jardine Lloyd Thompson Pty Ltd (Broker). The cover will be equivalent of full replacement cost.

The extent of cover, both risk and sum insured, shall be reviewed at least annually.

Cover will include as appropriate:

- Industrial Special Risks
- Marine Hull Commercial Public liability
- Councillors & Officers Liability
- Professional Indemnity



- Motor vehicle
- Workers Compensation
- Personal Accident
- Corporate Travel

14. Audit Committee

Functions of Audit Committee

Ensure Councils compliance with legislation, regulations, guidelines, statutory requirements and policies including internal delegations.

Responsibilities

1. Review and make recommendations in respect to Councils financial performance
2. Review and Monitor Councils compliance with legislation, regulations, guidelines, statutory requirements and policies including internal delegations.
3. Review and make recommendations in respect to Councils annual independent audit report.
4. Review and make recommendations in respect to councils annual independent audit management letter
5. Review council resolutions to ensure they comply with the NT Local Government Act, Regulations, Guidelines

15. Fraud Protection Policy, Controls, and Mitigation

As part of Council's strategy to minimise the potential for fraud, the Council has adopted a Fraud Protection Policy. Council have authorised particular financial functions and tasks to council staff to ensure continuity of day-to-day operational financial tasks. The authorisations are documented in the Financial Delegations Manual. All delegations involving financial authorisation must be approved by way of Council resolution. Fraud Protection Policy and the Employee Disciplinary Policy outline the Council's stance if a breach of policy occurs.

Barkly Regional Council considers fraud to be a serious offence and that all employees have an obligation to ensure strong and effective fraud control. The Barkly Regional Council will endeavour to:

- Reduce losses through fraud by developing and implementing financial and operating asset protection procedures
- Foster a working environment which promotes honesty and integrity
- Be committed to detecting, investigating and prosecuting individual cases of criminal behaviour, including fraud.



Risk Area	Mitigation Strategy
Unauthorised Withdrawals	<p>Cheques require two authorised signatures.</p> <p>Electronic transfers require two authorised digital signatures through the CBA electronic calculator and password</p> <p>Bank reconciliations – the bank accounts are reconciled on a weekly basis.</p>
Misuse of Credit Cards	<p>The use of credit cards is in accordance with authorisation limits in FIN001 The Financial Delegations Manual.</p> <p>Credit Cards are reconciled on a monthly basis.</p> <p>Corporate Credit Card Policy outlines the parameters for use of Corporate Credit Cards</p>
Unauthorised Access to Control System	<p>System integrity checks.</p> <p>Log and access report checks.</p> <p>Passwords change every 28 days and any user that has not changed their password will be automatically locked out.</p>
Unauthorised Purchase Approval	<p>Financial Delegations Manual defines the authorisation levels which are then set in the TechOne Finance System so that Purchase Orders are raised and approved only by those authorised to do so.</p> <p>Purchasing and Payment Policy stipulates that purchase orders must be raised to authorise a supplier to supply goods and services to Barkly Regional Council. The Purchase Order will allow suppliers the knowledge that if a PO is raised then the person making the order has the authority to do so.</p> <p>Unauthorised purchases will not be paid for.</p> <p>Suppliers have been advised of this Policy</p>
Cancellation of Access	<p>Ensure that staff are removed when they are no longer in a position with Financial Authority.</p> <p>A cross check of the person, position, and authorisation code in the TechOne System is performed manually.</p> <p>Ensure that keys are returned when a person is not longer in a position that requires them.</p> <p>Key allocation is recorded in a key register.</p> <p>When an employee changes position the following occurs: Individual to be assigned the position in the HR module as well as re-assignment of the appropriate security and authorisation codes in the TechOne System</p>
Unauthorised Travel Claims	<p>Travel allowance payments are not to be processed without authorisation from the employee's Manager, Director, or CEO/</p> <p>Travel must be for the purpose of Barkly Regional Council business.</p>
Unethical behaviour	<p>Employee and Contractor Code of Conduct</p> <p>Code of Conduct – Elected Members</p>

**15. Review**

The Manual will be reviewed in line with Council's Policy Framework or earlier in the event of major changes to legislation or related policies/procedures or if deemed necessary by the Chief Executive Officer.

16. Access to the Manual

The Policy is available for public inspection on Council's website www.barkly.nt.gov.au

17. Further Information

For further information about the Accounting Policies and Procedures Manual please contact:

Finance Manager
Barkly Regional Council
PO Box 821
Tennant Creek
NT 0861



Barkly Regional Council Organisation Chart – Endorsed 28 June 2018

