

# BARKLY REGIONAL COUNCIL



## OUR VISION

**We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.**

## The Way We Will Work

**We will make it happen!**

**We will be engaged and have regular opportunities to listen.**

**We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.**

**Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.**

**We are a responsible Council.**

**We will be a responsive Council.**

**We want to empower local decision making.**

**We want to ensure that our services are sustainable and that our region has a standard consistent level of services.**

**We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.**

**We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.**

**We need to be realistic, transparent and accountable.**

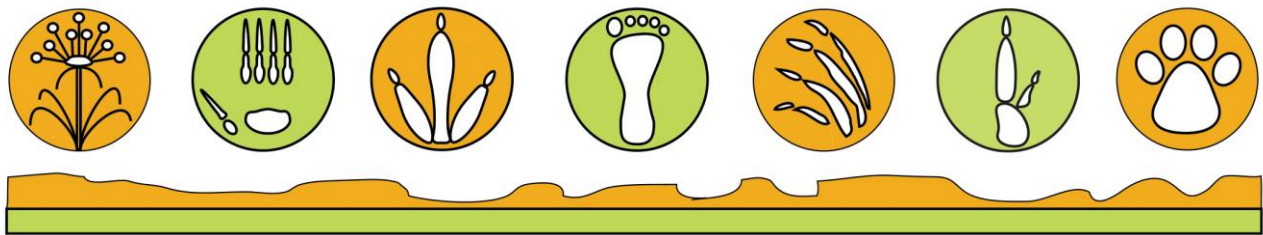
## AGENDA ORDINARY COUNCIL MEETING

**THURSDAY, 24 JUNE 2021**

Barkly Regional Council's Ordinary Council Meeting will be held in Council Chambers on Thursday, 24 June 2021 at 8.30am.

**Steven Moore**  
**Chief Executive Officer**

# BARKLY REGIONAL COUNCIL



## COUNCIL PRAYER

**Our Lord Jesus Christ, we trust you will guide and bless this meeting of the Barkly Regional Council. We pray that you will ensure that all discussions and decisions made today are just and fair as they will affect all people within the Barkly Region. We also pray for your guidance to ensure that all our dealings are appropriate to all those whom we represent and will reflect an equitable and honest approach to the issues to be discussed today.**

**Amen**

## WELCOME TO COUNTRY

**I respectfully acknowledge the traditional owners past and present of this land on which we are meeting, the Warumungu people.**



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# AGENDA

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ITEM	SUBJECT	PAGE NO
	<b>MEETING TO COMMENCE WITH PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL OWNERS</b>	
<b>1</b>	<b>OPENING AND ATTENDANCE</b>	
1.1	Elected Members Present	
1.2	Staff Members Present	
1.3	Apologies and Leave of Absence	
1.4	Absent Without Apology	
1.5	Disclosure of Interest	
1.5.1	Review of Disclosure of Interests Register.	
<b>2</b>	<b>CONFIRMATION OF PREVIOUS MINUTES</b>	
2.1	Confirmation of Previous Minutes.....	6
<b>3</b>	<b>ACTIONS FROM PREVIOUS MINUTES</b>	
3.1	Action Items .....	24
<b>4</b>	<b>ADDRESSING THE MEETING</b>	
4.1	New Act Brief .....	27
<b>5</b>	<b>QUESTIONS FROM MEMBERS OF THE PUBLIC</b>	
	<i>Nil</i>	
<b>6</b>	<b>MAYOR'S REPORT</b>	
6.1	Mayor's Report .....	28
<b>7</b>	<b>CHIEF EXECUTIVE OFFICER REPORTS</b>	
7.1	Ratification of Common Seal .....	30
7.2	Chief Executive Officer Update .....	32
<b>8</b>	<b>CORPORATE SERVICES DIRECTORATE REPORTS</b>	
8.1	Corporate Services Directorate Report .....	34
8.2	Policy Approval .....	41
8.3	Permission to proceed with an application for exemption to go to tender for the LLN educational contract.....	79
8.4	Financial Budget for 2021/2022.....	81
8.5	Regional Plan .....	103
<b>9</b>	<b>INFRASTRUCTURE DIRECTORATE REPORTS</b>	
	<i>Nil</i>	
<b>10</b>	<b>COMMUNITY DEVELOPMENT DIRECTORATE</b>	
10.1	Community Development - May 2021 Report .....	170
<b>11</b>	<b>LOCAL AUTHORITY REPORTS</b>	
11.1	Local Authority Minutes .....	177
<b>12</b>	<b>COMMITTEE REPORTS</b>	
	<i>Nil</i>	

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### 13 NOTICES OF MOTION

*Nil*

### 14 RESCISSION MOTIONS

*Nil*

### 15 OPERATIONS

15.1 Director of Operations Report..... 185

### 16 GENERAL BUSINESS

*Nil*

### 17 CORRESPONDENCE

17.1 Correspondence ..... 187

### 18 DECISION TO MOVE INTO CONFIDENTIAL SESSION

18.1 Confirmation of Previous Confidential Minutes

*The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.*

18.2 Confidential Action List

*The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

18.3 Local Authority Update

*The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.*

18.4 Barkly Regional Council Community Benefit Fund

*The report will be dealt with under Section 65(2) (ciii) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person; AND information subject to an obligation of confidentiality at law, or in equity.*

18.5 Civic Hall Hire Requests

*The report will be dealt with under Section 65(2) (b) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer; AND information subject to an obligation of confidentiality at law, or in equity.*

18.6 Water to Gun Club

*The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.*

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18.7 Request to Barkly council for land usage (NT Police)

*The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.*

18.8 Confidential Correspondance

*The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.*

18.9 Organisational Restructure of the Finance Unit

*The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

18.10 Outstanding Councillor Allowances Overpayments

*The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.*

18.11 Chief Executive Officer Confidential Update

*The report will be dealt with under Section 65(2) (a) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

**19 THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN**

*Nil*

**20 CLOSE OF MEETING**

## **CONFIRMATION OF PREVIOUS MINUTES**

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**ITEM NUMBER** 2.1  
**TITLE** Confirmation of Previous Minutes  
**REFERENCE** 320351  
**AUTHOR** Millicent Nhepera, Governance Officer

### **RECOMMENDATION**

#### **That Council**

- a) Confirm the Minutes from the Ordinary Council Meeting held on 27 May 2021 as a true and accurate record.

### **SUMMARY:**

Council is asked to confirm the minutes from the Ordinary Council Meeting held on 27 May 2021.

### **BACKGROUND**

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### **ORGANISATIONAL RISK ASSESSMENT**

<<Enter Text>>

### **BUDGET IMPLICATION**

<<Enter Text>>

### **ISSUE/OPTIONS/CONSEQUENCES**

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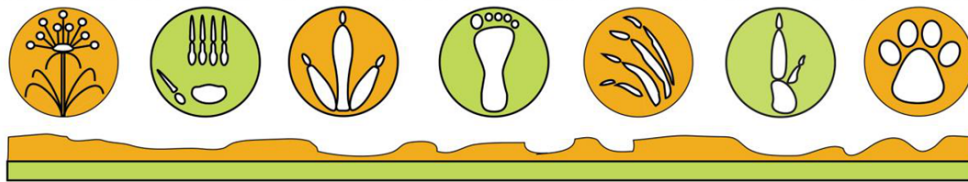
### **CONSULTATION & TIMING**

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### **ATTACHMENTS:**

1 [↓](#) OC\_27052021\_MIN\_769.pdf

# BARKLY REGIONAL COUNCIL



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**We need to be realistic, transparent and accountable.**

## MINUTES ORDINARY COUNCIL MEETING

The meeting of the Ordinary Council Meeting of the Barkly Regional Council was held in Council Chambers on Thursday, 27 May 2021 at 8.30am.

**Steven Moore**  
**Chief Executive Officer**

Meeting commenced at 8:42 am with Jeffrey McLaughlin as Chair.

**1. OPENING AND ATTENDANCE**

**1.1 Elected Members Present**

- Mayor Jeffrey McLaughlin
- Deputy Mayor Ronald Plummer
- Cr. Kris Civitarese
- Cr. Ray Aylett
- Cr. Ricky Holmes
- Cr. Sid Vashist
- Cr. Lucy Jackson
- Cr. Jane Evans
- Cr. Karan Hayward

**1.2 Staff Members Present**

- Steve Moore
- Mark Parsons
- Gary Pemberton
- Santosh Nirula
- Damian Carter
- Vanessa Goodworth
- Makhaim Brandon

**1.3 Apologies**

- Cr. Jennifer Mahoney
- Cr. Hal Ruger
- Cr. Noel Hayes

**1.4 Absent Without Apologies**

- Jack Clubb

**MOTION**

**RESOLVED**

**Moved: Cr. Karan Hayward**

**Seconded: Deputy Mayor Ronald Plummer**

**CARRIED UNAN.**

*Resolved OC 77/21*

**1.5 Disclosure Of Interest – Councillors And Staff – Under Section 74(2) of the Local Government (Administration) Regulations 2008**

- Mayor Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
  - Barkly Regional Arts – Member
  - Tennant Creek Cricket Association – Member



- Nundahraga Entertainment – Sound sub-contractor
  - Christmas Tree Committee – President
  - Tourism Central Australia - Board Member
- Deputy Mayor Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
  - Pururutu Aboriginal Corporation – Board Member
  - Patta Aboriginal Corporation – Board Member
  - Papulu Apparr-Kari Aboriginal Corporation – Member
  - Tennant Creek Mob Aboriginal Corporation
  - Member for Barkly - Employee
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
  - The Returned and Service League of Australia, Tennant Creek Sub-Branch – Member
  - Chamber of Commerce Northern Territory – Tennant Creek Committee Member
  - Rotary – Paul Harris Fellow Awarded
  - T & J Contractors
  - KNC (NT) – Managing Director
  - Senator for the Northern Territory - Employee
- Cr. Raymond E. Aylett – Affiliations, Clubs, Organisations and Memberships
  - Sporties Club, Tennant Creek – Member
- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
  - Barkly Arts – Member
  - Tennant Creek High School - Member
  - Multicultural Association of Central Australia – Member
  - Australia-India Business Council – Member
  - Outback Stores – Employee
- Cr. Noel Hayes – Affiliations, Clubs, Organisations and Memberships
  - Anyinginyi Health Aboriginal Corporation, Tennant Creek – Board Member
  - Centre for Appropriate Technology, Alice Springs – Board Member
  - Housing Reference Group – Member
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
  - Territory Generation – Employee
- Cr. Jane Evans – Affiliations, Clubs, Organisations and Memberships
  - Puma Elliott – Store Manager
- Cr. Karan Hayward – Affiliations, Clubs, Organisations and Memberships
  - Papulu Apparr-Kari Aboriginal Corporation – Chief Executive Officer
  - Mark Gillard Painting – Director
  - Alcohol Reference Group – Chairperson
  - Combined Aboriginal Corporation – Member
- Steve Moore - Affiliations, Clubs, Organisations and Memberships
  - Battery Hill – Director
  - Tennant Creek Pistol Club – Secretary

Cr. Hayward declared a conflict of interest at 8.2.

## 2. CONFIRMATION OF PREVIOUS MINUTES

### 1.1 LGANT

#### MOTION

##### That Council

- a) Receive and note the presentation from Sean Holden (CEO) and Kon Vatskalis (President) of LGANT

#### RESOLVED

Moved: Cr. Sid Vashist

Seconded: Cr. Jane Evans

**CARRIED UNAN.**

Resolved OC 78/21

Cr Kris Civitarese left the meeting, the time being 8:51 AM

Cr Kris Civitarese returned to the meeting, the time being 8:53 AM

### 1.2 2021-2022 SCHEDULE OF FEES AND CHARGES

#### MOTION

##### That Council

- (a) Receive and note the report; and
- (b) Endorse the attached fees and charges for the financial year ending in 2022 for public exhibition and comment
- (c) Declare the following (attached) Schedule Of Fees And Charges for the financial year ending 30 June 2022.

#### RESOLVED

Moved: Cr. Karan Hayward

Seconded: Cr. Ricky Holmes

**CARRIED UNAN.**

Resolved OC 79/21

Page 30 of budget – change year to state 2021 - 2022 as table heading

Publish the draft budget for public consultation

### 1.3 DECLARATION OF 2021-2022 BARKLY REGIONAL COUNCIL RATES AND CHARGES

#### MOTION

##### That Council

- (a) Receive and note the Chief Executive Officer's certification of the assessment records in line with Section 24(1) Local Government (Accounting) Regulations as attached to this report;
- (b) Authorise the advertisement of the 2021-2022 Barkly Regional Council Rates and Charges for public comment.

**Rates**

- I. That Pursuant to Section 227 of the Act, the Council adopts the Unimproved Capital Value as the basis of the assessed value of allotments within the Barkly Regional Council Area ("**the Council Area**").
- II. That Pursuant to Section 237 of the Act Council declares that the amount it intends to raise for general purposes by way of rates is \$2,913,100 by the application of a combination of the following fixed charges and differential valuation-based charges with minimum charges being payable:

**General Rateable Land**

Pursuant to Section 226(c) of the *NT Local Government Act*, Council adopts:

1. Differential valuation-based rates for the township of Tennant Creek fixed for different zones.
2. Differential valuation-based rates for the township of Elliot fixed for different zones.
3. Differential fixed charge for other allotments within the Council area fixed for different zones.

With respect to every allotment of rateable land within that part of the Council Area comprising the towns of Tennant Creek and Elliot the general rate is a valuation-based charge where the basis of assessed value is the unimproved capital value (UCV) of the land subject to rates.

For allotments in other parts of the Council area, the general rate is a fixed charge.

**Differential Rates Schedule**

Allotments in the Town of Tennant Creek	
Multiplier	Zone
2.8392	SD (Single Dwelling)
0.9261	RL (Rural Living)
3.6630	MD (Multiple Dwelling)
9.0941	CL (Community Living)
1.8848	MR (Medium Density Residential)
6.7437	C (Commercial)
7.2390	TC (Tourist Commercial)
6.2118	SC (Service Commercial)
4.6058	CP (Community Purpose)
3.1366	OR (Organised Recreation)
8.8987	LI (Light Industrial)
8.1918	GI (General Industry)
0.7111	UF (Urban Farm Land)
Allotments in the Town of Elliott	
Multiplier	Description
0.9667	Allotments used principally for commercial or business purposes (Zone: CM)
0.5684	All other allotments not included above (All Other Zoning)
Allotments in the Town of Newcastle Waters	
Fixed Charge	Description

\$1,018.29	Allotments used principally for commercial or business purposes (Zone: OC)
\$225.23	All other allotments not included above (All Other Zoning)
<b>Allotments in Community &amp; surrounding Living Areas of Ali Curung, Alpurrurulam, Ampilatwatja, Imangara &amp; Wutunugurra</b>	
<b>Fixed Charge</b>	<b>Description</b>
\$1,212.85	Allotments used principally for commercial or business purposes (Zone: OT)
\$1,023.58	All other allotments not included above (All Other Zoning)
<b>Allotments in Council area (Excluding those comprised in other parts of this schedule)</b>	
<b>Fixed Charge</b>	<b>Description</b>
\$1,212.85	Allotments used principally for commercial or business purposes (Zone: OT)
\$1,023.58	All other allotments not included above (All Other Zoning)
<p>Valuations upon which rates have been determined for the 2021-2022 financial year, are based upon a comprehensive valuation prepared by the Valuer-General under the <i>Valuation of Land Act</i> as at 30 June 2018. This valuation has been incorporated into the rating policy for the budget year ending 30 June 2022.</p> <p><b>Conditionally Rateable Land</b></p> <p>Pursuant to Section 142(2) of the <i>Local Government Act 2008</i>, Land held under the pastoral lease and land occupied under a mining tenement is rated as approved by the Minister for Local Government and determined by the Northern Territory Government. Conditional rates are the subject of a Gazette Notice. A copy of the Gazette notice is also available on the website.</p> <p><b>Pastoral Leases</b></p> <p>Assessed Value is as defined at Section 227(b) of the <i>Local Government Act 2019</i>.</p> <p>Rates are calculated by using the unimproved capital value multiplied by 0.000306. The minimum rate for these properties is \$376.45.</p> <p>The amount the Council will be able to raise by way of rates is \$109,854.</p> <p><b>Active Mining Leases</b></p> <p>Assessed Value is as defined at Section 227(b) of the <i>Local Government Act 2019</i>.</p> <p>Rates are calculated by multiplying the assessed value by 0.003475. The minimum amount payable shall be \$890.96.</p> <p>The amount the Council will be able to raise by way of rates is \$22,453.</p> <p><b>Waste Management Charges</b></p> <p>In relation to Council's function of sanitation and waste management, Council, pursuant to Section 239 of the <i>Local Government Act (2019)</i>, hereby makes the following charges and service fees:-</p> <p>Council imposes charges and service fees in respect of the garbage collection service for Tennant Creek, Elliott, Newcastle Waters, and allotments in the communities and</p>	

surrounding living areas of Ali Curung, Alpururulam, Ampilatwatja, Arlparra and Wutunugurra.

Where a business uses a waste management facility operated by the Regional Council and/or receives waste collection services from the Regional Council, waste charges will apply.

(a) Each allotment in Tennant Creek, Elliott and Newcastle Waters:

Where a waste collection service is provided using a 240 litre capacity receptacle, or where Council is willing and able to provide:

where Council is willing and able to provide:

- each weekly kerbside service
  - Waste Management Charge \$ 397.80 per annum
- each additional weekly kerbside service
  - Waste Management Fee \$ 397.80 per annum
- ~~each daily kerbside service \$ 1,086.49 per annum~~

(b) Each allotment in the communities and surrounding living areas of Ali Curung, Alpururulam, Ampilatwatja, Arlparra and Wutunugurra:

Where a waste collection service is provided using a 240 litre capacity receptacle, or where Council is willing and able to provide:

- each weekly kerbside service
  - Waste Management Charge \$ 1,151.68 per annum
- each additional weekly kerbside service
  - Waste Management Fee \$ 516.47 per annum

The amount the Council proposes to raise by way of waste management charges is \$1,005,601.

#### Penalty for Late Payment

That, pursuant to Section 245 of the **Local Government Act 2019**, Council determines that the relevant interest rate which accrues on overdue rates will be 10 percent per annum.

#### Rates Concessions

It is acknowledged that some individual ratepayers may experience difficulties adhering to the rating policy.

Consideration will be given to granting a rate concession (that is, a reduced or deferred payment) in instances of financial hardship, to correct anomalies in the rating system or where there is some public benefit.

Ratepayers may seek consideration of their rates through application under the **Rates Hardship Policy**.

#### Payment

That the Council determines that the Rates and Charges declared under this declaration are all due and payable in four (4) approximately equal instalments on the following dates:

- 30 September 2021;
- 30 November 2021
- 31 January 2022; and
- 31 March 2021.

Schedule of bin collections

**RESOLVED****Moved: Deputy Mayor Ronald Plummer****Seconded: Cr. Sid Vashist****CARRIED UNAN.***Resolved OC 80/21*

Cr Jeffrey McLaughlin left the meeting, the time being 10:17am

Cr Jeffrey McLaughlin returned to the meeting, the time being 10:20am

**1.1 PUBLIC CONSULTATION: DRAFT BUDGET - 30 JUNE 2022****MOTION****That Council**

- a) **Endorse the Draft 2021-2022 Barkly Regional Council Budget for public exhibition and comment in accordance with the *Local Government Act 2019*.**

**RESOLVED****Moved: Cr. Ray Aylett****Seconded: Cr. Ricky Holmes****CARRIED UNAN.***Resolved OC 81/21*

Cr Hayward - Vigorously promote the new increases in fees and charges so people are aware WHY the increases are happening- 21 days consultation for the budget.

Cr Ronald Plummer left the meeting, the time being 10:26 AM

Cr Ronald Plummer returned to the meeting, the time being 10:33 AM

**1.1 FINANCE REPORT - APRIL 2021****MOTION****That Council**

- a) Receive and note the Finance Report for the ten months ended 30 April 2021.

**RESOLVED****Moved: Cr. Karan Hayward****Seconded: Cr. Ricky Holmes****CARRIED UNAN.***Resolved OC 82/21***MOTION****That Council:**

- a) Move into Confidential session.

**RESOLVED****Moved: Cr. Kris Civitarese**



**Seconded: Cr. Jane Evans**

**CARRIED UNAN.**

*Resolved OC 83/21*

### 18.3 LOCAL AUTHORITY NOMINATIONS

*The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.*

#### MOTION

##### That Council

- a) Receive and note the report.

##### **Tennant Creek – 2 positions available**

- b) Approve the nomination of Zanaya Meyers-Rutherford to the Tennant Creek local authority.
- c) Approve the nomination of Clarissa Burgen to the Tennant Creek local authority.
- d) Move into ordinary.

#### RESOLVED

**Moved: Cr. Kris Civitarese**

**Seconded: Cr. Karan Hayward**

**CARRIED UNAN.**

*Resolved OCCS 84/21*

#### MOTION

##### **Ampilatwatja – 2 positions available**

- e) Approve the nomination of Lester Peterson to the Ampilatwatja local authority.
- f) Approve the nomination of Alwyn Morton to the Ampilatwatja local authority.
- g) Move into ordinary.

#### RESOLVED

**Moved: Cr. Ricky Holmes**

**Seconded: Cr. Kris Civitarese**

**CARRIED UNAN.**

*Resolved OCCS 85/21*

Jeff declared a conflict with Lester Peterson a nominee for Ampilatwatja and did leave the room for the discussion and vote for this item.

### 18.4 RATES WAIVER REQUEST

*The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.*

#### MOTION

##### That Council

- a) Receive and note the report.
- b) Decline the rates concession application from NAAJA
- c) Move into ordinary.

#### RESOLVED

**Moved: Cr. Karan Hayward**

**Seconded: Cr. Sid Vashist**

**CARRIED UNAN.**

Resolved OCCS 86/21

#### 18.5 ILUA FOR WASTE MANAGEMENT FACILITY

*The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.*

#### MOTION

##### That Council

- a) Receive and note the report
- b) Approve the ILUA with the Central Land Council.
- c) Move into ordinary

#### RESOLVED

Moved: Deputy Mayor Ronald Plummer

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved OCCS 87/21

#### 18.6 TENDER ASSESSMENT: BRC 008-21 SUPPLY AND INSTALLATION OF THIRTEEN (13) SHELTERED PICNIC TABLES IN LAKE MARY ANN DAM

*The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.*

#### MOTION

##### That Council

- a) Receive and Note the report
- b) Award the contract of Supply and Installation of Thirteen (13) Sheltered Picnic Tables in Lake Mary Ann Dam to Harvey Developments NT Pty Ltd, 41 Maloney St, Tennant Creek NT 0860 for value of \$135,514.51 (Incl. GST)
- c) Move the item into ordinary council

#### RESOLVED

Moved: Cr. Karan Hayward

Seconded: Cr. Sid Vashist

CARRIED UNAN.

Resolved OCCS 88/21

Cr Civitarese declared a conflict of interest and left the room for the discussion and vote for this entire item.

Where possible the orientation of the shelters will be repositioned to help mitigate wind issues.

#### 18.7 TENDER ASSESSMENT BRC 007-21 BITUMEN RESEAL TENNANT CREEK TOWN STREETS

*The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.*

#### MOTION

**That Council**

- a) Receive and Note the report
- b) Award the contract of Bitumen Reseal of Tennant Creek Town Streets (Phase 2) to F&J Bitumen Services Pty Ltd, 50 Spencely Road, Humpty Doo NT 0836 for value of \$499,897.65 (Incl. GST).
- c) Subject to the 2021/2022 Budget being approved
- d) Move the item into ordinary council

**RESOLVED****Moved: Cr. Kris Civitarese****Seconded: Cr. Karan Hayward****CARRIED UNAN.***Resolved OCCS 89/21*

**ACTION ITEM:** Council requested changes to the language used regarding the “best price” vs. “lowest price”.

Cr Civitarese to mark up correct wording for the tender document

Cr Evans requested that Elliott community gathering area get some of the old seating from Lake Mary Ann.

#### **18.8 UPDATE ON THE IMPLEMENTATION OF THE ORGANISATIONAL AND INTERNAL PROCESS REVIEW**

*The report will be dealt with under Section 65(2) (d) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information subject to an obligation of confidentiality at law, or in equity.*

**MOTION****That Council**

- a) Receive and note the report
- b) Move to Ordinary

**RESOLVED****Moved: Cr. Kris Civitarese****Seconded: Cr. Ricky Holmes****CARRIED UNAN.***Resolved OCCS 90/21***MOTION****That Council:**

- a) Move into ordinary session.

**RESOLVED****Moved: Cr. Kris Civitarese****Seconded: Cr. Karan Hayward****CARRIED UNAN.***Resolved OC 91/21*

#### **2.1 CONFIRMATION OF PREVIOUS MINUTES**

**MOTION**

**That Council**

- a) Confirm the Minutes from the Ordinary Council Meeting held on 29 April 2021 as a true and accurate record.

**RESOLVED**

**Moved:** Cr.Sid Vashist

**Seconded:** Deputy Mayor Ronald Plummer

**CARRIED UNAN.**

*Resolved OC 92/21*

Cr. Civitarese declaration of interests has reverted back and needs to be updated again.

### 3. ACTIONS FROM PREVIOUS MINUTES

#### 3.1 ACTION ITEMS

**MOTION****That Council:**

- a) Receive and note the Action Items

**RESOLVED**

**Moved:** Cr. Ricky Holmes

**Seconded:** Cr.Sid Vashist

**CARRIED UNAN.**

*Resolved OC 93/21*

### 4. ADDRESSING THE MEETING

#### 4.1 CAG

**RECOMMENDATION****That Council**

- a) Receive and note the report.

The CAG failed to attend the meeting.

#### 4.2 JULALIKARI NIGHT PATROL

**RECOMMENDATION****That Council**

- a) Receive and note the report.

Julalikari failed to respond to emails regarding their requested attendance to the meeting

**ACTION ITEM:** CEO to Write to Julalikari CEO about invitations to council meetings as they have failed to respond to numerous emails. Mayor to write a letter to the Julalikari board in regards to their failure to respond.

**5. QUESTIONS FROM MEMBERS OF THE PUBLIC***Nil***6. MAYOR'S REPORT****6.1 MAYOR'S REPORT****MOTION****That Council:**

- a) Receive and note the mayor's report for May 2021.

**RESOLVED****Moved: Deputy Mayor Ronald Plummer****Seconded: Cr. Karan Hayward****CARRIED UNAN.***Resolved OC 94/21*

Mayor spoke about the need for a Zebra crossing between the school and the store at Ampilatwatja with speed bumps either side.

**7. CHIEF EXECUTIVE OFFICER REPORTS****7.1 CARETAKER PERIOD AND ELECTION INFORMATION****MOTION****That Council**

- a) Receive and note the report.

**RESOLVED****Moved: Cr. Ray Aylett****Seconded: Cr. Lucy Jackson****CARRIED UNAN.***Resolved OC 95/21*

Cr Ronald Plummer left the meeting, the time being 01:13 PM

Cr Ronald Plummer returned to the meeting, the time being 01:18 PM

**7.2 CHIEF EXECUTIVE OFFICER UPDATE****MOTION****That Council**

- a) Receive and note the report

**RESOLVED****Moved: Cr. Kris Civitarese****Seconded: Cr. Ray Aylett****CARRIED UNAN.***Resolved OC 96/21*

Cr Sid Vashist left the meeting, the time being 01:16 PM

**8. CORPORATE SERVICES DIRECTORATE REPORTS**

**8.1 POLICY APPROVAL****MOTION****That Council**

- a) Receive and note the report
- b) Adopt the Accountable forms policy (Members and CEO)
- c) Adopt the Accountable forms Policy (Staff)

formatting of 3.1 and 3.2

**RESOLVED**

**Moved:** Deputy Mayor Ronald Plummer

**Seconded:** Cr. Lucy Jackson

**CARRIED UNAN.**

*Resolved OC 97/21*

**8.2 CORPORATE SERVICES DIRECTORATE REPORT****MOTION****That Council**

- a) Receive and note the report

**RESOLVED**

**Moved:** Deputy Mayor Ronald Plummer

**Seconded:** Cr. Karan Hayward

**CARRIED UNAN.**

*Resolved OC 98/21*

Cr Hayward declared a conflict of interest in regards to cross cultural training for staff as the current RTO in the region for cross cultural training. She did not leave the room.

Director of Corporate Services – Damian explained that cross cultural training plans are upcoming and will be included as part of the induction process.

Add Cr Hayward to the mailing list to receive media releases.

**8.3 MYBARKLY PROGRAM UPDATE****MOTION****That Council**

- a) receive and note the report

**RESOLVED**

**Moved:** Cr. Kris Civitarese

**Seconded:** Cr. Ricky Holmes

**CARRIED UNAN.**

*Resolved OC 99/21*

**8.4 BARKLY REGIONAL COUNCIL COMMUNICATIONS STRATEGIC PLAN 2021 -**



2023
<p><b>MOTION</b></p> <p><b>That Council:</b></p> <ul style="list-style-type: none"> <li>a) Receive and note the report</li> <li>b) Adopt the Communication Strategy to provide direction and guidance of Council's communication activities.</li> </ul> <p><b>RESOLVED</b></p> <p><b>Moved:</b> Deputy Mayor Ronald Plummer</p> <p><b>Seconded:</b> Cr. Kris Civitarese <span style="float: right;"><b>CARRIED UNAN.</b></span></p> <p><i>Resolved OC 100/21</i></p>
Track average reach, and amount of posts done with the monthly social media report.

Cr Lucy Jackson left the meeting, the time being 01:46 PM

Cr Lucy Jackson returned to the meeting, the time being 01:52 PM

**9. INFRASTRUCTURE DIRECTORATE REPORTS**

9.1 INFRASTRUCTURE DIRECTORATE REPORT FOR THE MONTH OF MAY 2021
<p><b>MOTION</b></p> <p><b>That Council:</b></p> <ul style="list-style-type: none"> <li>a) Receive and note the report of activities within Infrastructure Directorate</li> </ul> <p><b>RESOLVED</b></p> <p><b>Moved:</b> Deputy Mayor Ronald Plummer</p> <p><b>Seconded:</b> Cr. Ricky Holmes <span style="float: right;"><b>CARRIED UNAN.</b></span></p> <p><i>Resolved OC 101/21</i></p>

**10. COMMUNITY DEVELOPMENT DIRECTORATE**

10.1 COMMUNITY DEVELOPMENT APRIL REPORT
<p><b>MOTION</b></p> <p><b>That Council:</b></p> <ul style="list-style-type: none"> <li>a) Receive and note the Community Development April Report</li> </ul> <p><b>RESOLVED</b></p> <p><b>Moved:</b> Cr. Karan Hayward</p> <p><b>Seconded:</b> Deputy Mayor Ronald Plummer <span style="float: right;"><b>CARRIED UNAN.</b></span></p> <p><i>Resolved OC 102/21</i></p>
Community safety and sport and rec team given thanks from the mayor with their

role in helping run and organise the recent traveling music roadshow as part of the Regional Deal.

## 11. LOCAL AUTHORITY REPORTS

### 11.1 LOCAL AUTHORITY MINUTES

#### MOTION

##### That Council

- a) Receive and note the report;
- b) Receive and note the Ali Curung Local Authority minutes
- c) Endorse the allocation of \$4,481.01 of Ali Curung Local Authority funds for the purchase and installation of Air Compressor and Tire Changer based upon the quotation provided by Alice Bolts being the preferred quotation received.
- d) Receive and note the Alpururulam Local Authority minutes
- e) Endorse the allocation of \$93,904.10 of Alpururulam Local Authority funds for the purchase and installation of a fence around the sport and rec lot based upon the quotation provided by Hardy Fencing being the preferred quotation received.

#### RESOLVED

Moved: Cr. Karan Hayward

Seconded: Cr. Ray Aylett

**CARRIED UNAN.**

Resolved OC 103/21

## 12. COMMITTEE REPORTS

Nil

## 13. NOTICES OF MOTION

Nil

## 14. RESCISSION MOTIONS

Nil

## 15. OPERATIONS

### 15.1 DIRECTOR OF OPERATIONS REPORT

#### MOTION

##### That Council

- A) Receive and Note the Director of Operations Report.

#### RESOLVED

Moved: Cr. Lucy Jackson

Seconded: Cr. Karan Hayward

**CARRIED UNAN.**

Resolved OC 104/21

Thanks given to the area managers by the Mayor and councillors on the great work they have done over the last month.

## 16. GENERAL BUSINESS

Nil

**17. CORRESPONDENCE****17.1 CORRESPONDENCE****MOTION****That Council:**

- a) Receive and Note the Correspondence.

**RESOLVED****Moved: Cr. Kris Civitarese****Seconded: Deputy Mayor Ronald Plummer****CARRIED UNAN.***Resolved OC 105/21***REGIONAL PLAN**

Remove page 8 the duplication of the purkiss reserve

Kris

Ricky

**18. CLOSE OF MEETING****MOTION****That Council:**

- a) Close the meeting.

**RESOLVED****Moved: Cr. Kris Kris Civitarese****Seconded: Cr. Karan Hayward****CARRIED UNAN.***Resolved OC 106/21*

The meeting terminated at 2:04 pm.

This page and the proceeding 16 pages are the minutes of the Ordinary Council Meeting held on Thursday, 27 May 2021 and are unconfirmed .

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Jeffrey McLaughlin  
Council Mayor

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Steve Moore  
Chief Executive Officer

## ACTIONS FROM PREVIOUS MINUTES

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<b>ITEM NUMBER</b>	3.1
<b>TITLE</b>	Action Items
<b>REFERENCE</b>	320352
<b>AUTHOR</b>	Vanessa Goodworth, Executive Assistant to CEO and Mayor

### RECOMMENDATION

#### That Council:

- a) Receive and note the Action Items
- b) Remove the following completed items:

### SUMMARY:

Item 1: Mayor to update  
Item 2: Ongoing  
Item 3: Ongoing  
Item 4: Mark to update  
Item 5: Ongoing  
Item 6: Complete  
Item 7: awaiting answer, variation is due shortly

Item A: Ongoing  
Item B: Ongoing  
Item C: Progressing  
Item D: Ongoing  
Item E: Complete  
Item F: Ongoing – looking for funding

### BACKGROUND

<<Enter Text>>

### ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

### ISSUE/OPTIONS/CONSEQUENCES


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### CONSULTATION & TIMING

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### ATTACHMENTS:

1 [Ordinary Council Meeting Action List.pdf](#)

<div>  <div> <b>ORDINARY COUNCIL ACTION LIST</b>  <b><i>From Meeting – 29 April 2021</i></b> </div> </div>						
No.	Meeting Date	Timeframe	Subject	Action/Task	Action Officer	Status
1.	Ordinary Council Meeting 26 July 2018		Lane Ways	<p>CEO to request that Barkly Work camp clean up the alley ways and paint them white</p> <p>CEO to bring back information on the partnership with the Barkly Work Camp on the scope of the works</p> <p>Talk to the school about painting murals.</p> <p>CEO to look at getting lights in the laneways and permission sought from the neighbours.</p> <p>Mayor to facilitate the painting laneways</p>	CEO	10.12.2020 Ongoing
2.	Ordinary Council Meeting 31 October 2019		Alcohol Management Plan Elliott	CEO to provide a report on the Alcohol Management Plan in Elliott Clarify what alcohol can be purchased outside of Elliott by Elliott residents.	CEO	19.03.2020 Progressing 29.10.2020 Mark to update 29.04.2021 Clarify what alcohol can be bought outside Elliott by Elliott residents.
3.	Ordinary Council Meeting 27 February 2020		Regional Deal	CEO to express to NTG and Federal Government that they need to release the information for service mapping and reforms.	CEO	19.03.2020 Raised at 25 Feb meeting, will be raised again at next meeting
4.	Ordinary Council Meeting 27 February 2020		Rainbow Gateway	CEO to meet with Rainbow Gateway about their progress.	CEO	19.03.2020 Mark to update 19.10.2020 No Update 28.01.2021 No update
5.	Ordinary Council Meeting 28 January 2021		Lake Mary-Anne	CEO to look into putting some sand over the embankment, to create a 45 degree angle, as this is a safety issue.	CEO	
6.	Ordinary Council Meeting 25 March 2021		Julalikari Night Patrol	<p>Invite Julalikari to the next Council meeting.</p> <p>CEO to Write to Julalikari CEO about invitations to council meetings as they have failed to respond to numerous emails. Mayor to write a letter to the Julalikari board in regards to their failure to respond.</p>	CEO	27.05.2021; Julalikari night patrol did not attend the meeting.
7.	Ordinary Council Meeting 29 April 2021		Grants Question	Ask whether the drought funding money that has already allocated to a project can be re-allocated to a different project. .	CEO/FM	

## BARKLY REGIONAL COUNCIL



## ORDINARY COUNCIL ACTION LIST

### From Meeting – 29 April 2021

No.	Meeting Date	Timeframe	Subject	Resolution	Action Officer	Completed Status
A	Ordinary Council Meeting 19 April 2018		Ampilatwatja briefing Community blueprints	CEO to request a briefing from the department in regards to the Ampilatwatja process CEO to meet with DCM and NIAA in regards to community blueprints for Ampilatwatja CEO and Mayor to discuss further and report back to next Council	CEO	12.12.2019 Ongoing
B	Ordinary Council Meeting 22 March 2018		Policies and Procedures	All Policies are to be standardized. Add to all Policies, Legislation Standards, Related Policies, Responsibilities and Delegation and Evaluation and Review		12.12.2019 Ongoing
C	Confidential Council Meeting 2 May 2019		Landfill site	Investigate land acquisition of Landfill site	CEO, Director of Infrastructure	12.12.2019 Ongoing
D	Ordinary Council Meeting 31 October 2019		Youth Justice Facility (Regional Deal Project)	Council to be updated on progress with the Youth Justice Facility:		19.03.2020 Ongoing – no update this meeting
E	Ordinary Council Meeting 20 May 2020		People and Culture	Casual and part-time staff and what Council is doing to convert casual to part-time to staff.	CEO	
F	Ordinary Council Meeting 28 January 2021		Elliott Activities for Youth	CEO to look into activities that can be run in Elliott over the weekend for the youth. CEO to investigate grants to fund the activities. Look into IAS funding.	CEO/Grants	25.03.2021 Investigate grants to that can be used to fund activities. 29.04.2021- move item to long term list.

## **ADDRESSING THE MEETING**

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**ITEM NUMBER** 4.1  
**TITLE** New Act Brief  
**REFERENCE** 320261  
**AUTHOR** Makhaim Brandon, Operations Administration Officer

### **RECOMMENDATION**

#### **That Council**

- a) Receive and note the brief of the Local Government Act.

### **SUMMARY:**

Presentation from the Department of Local Government regarding the new Local Government Act (2019)

(To be confirmed)

### **BACKGROUND**

### **ORGANISATIONAL RISK ASSESSMENT**

### **BUDGET IMPLICATION**

### **ISSUE/OPTIONS/CONSEQUENCES**

### **CONSULTATION & TIMING**

### **ATTACHMENTS:**

There are no attachments for this report.



**MAYOR'S REPORT**

**ITEM NUMBER** 6.1  
**TITLE** Mayor's Report  
**REFERENCE** 319813  
**AUTHOR** Vanessa Goodworth, Executive Assistant to CEO and Mayor

**RECOMMENDATION****That Council:**

- a) Receive and note the mayor's report for June 2021.

**SUMMARY:**

<b>Friday 28<sup>th</sup> May</b>	<b>Attended meeting at Barkly Arts with Kym and Damian in regards to the Desert Harmony Festival and Territory Day</b>
<b>Tuesday 1<sup>st</sup> June</b>	9am meeting with the Northern Territory Watery Safety group. Traveled to Marlinja for SREBA information meeting
<b>Wednesday 2<sup>nd</sup> June</b>	Met with Community members Raymond Dixon, Jane Dixon and Elanore Dixon. Also the meeting was attended by Beetaloo scientists as well as experts in regards to animal, fish and water ology in regards to SREBA. Attended a Youth Crisis meeting in Tennant Creek at 3pm
<b>Tuesday 8<sup>th</sup> June</b>	Meeting with Steven Edgington, Steve Baldwin and Danial Rochford. 7pm dinner at Wok's up with staff and members of Tourism Central Australia
<b>Wednesday 9<sup>th</sup> June</b>	Attended a Tourism Action Group meeting before traveling to Ali Curung to assist with the setting up of the Arts & Culture festival that was organized by the Art Centre
<b>Thursday 10<sup>th</sup> June</b>	Meeting between Steve Moore, Steve Edgington and myself at his office also attended the Tennant Creek Primary School sports day.
<b>Tuesday 15<sup>th</sup> June</b>	9am called into a meeting with the NTWSM group and had a meeting for the Visitor Park Working group at 1pm
<b>Wednesday 16<sup>th</sup> June</b>	Drove to Ampilatwatja and Arlparra with Director of Operations to attend both Local Authorities
<b>Thursday 17<sup>th</sup> June</b>	Travel to Elliott to attend Local Authority meeting with Director of Operations
<b>Friday 18<sup>th</sup> June</b>	Travel to Alice Springs for flight to Canberra for ALGA conference which an update will be given at council meeting on the 24 <sup>th</sup> of June

**BACKGROUND**

&lt;&lt;Enter Text&gt;&gt;

**ORGANISATIONAL RISK ASSESSMENT**

&lt;&lt;Enter Text&gt;&gt;

**BUDGET IMPLICATION**

&lt;&lt;Enter Text&gt;&gt;

**ISSUE/OPTIONS/CONSEQUENCES**

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**CONSULTATION & TIMING**

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**ATTACHMENTS:**

## CHIEF EXECUTIVE OFFICER REPORTS

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ITEM NUMBER	7.1
TITLE	Ratification of Common Seal
REFERENCE	318919
AUTHOR	Renjith Kollakkombil, Records and Compliance Officer

### RECOMMENDATION

#### That Council:

a) Ratify the execution of the following documents under the Council's Common Seal:

1. Deed of Variation to National Aboriginal and Torres Strait Islander Flexible Aged Care Program from 2019 to 2023, between Department of Health and BRC;
2. Project Agreement Variation to Children and Schooling Programme for outside School Hours Care Program till 31 December 2021, between National Australian Indigenous Agency and BRC;
3. Memorandum of Understanding for the shared use of Carpark at Lot 50, 164 Patterson Street, Tennant Creek - Between SDA Properties Pty Ltd as Trustee for SD Anderson Property Trust and BRC;
4. Indigenous Land Use Agreement for Tennant Creek Waste Management Facility between, Central Land Council, Patta Aboriginal Corporation RNTBC and BRC;
5. National Agents and Access Points Program (NAAP) Invitation Pack for the financial year 2021-22 between Services Australia and BRC;
6. Provision of additional Funding Agreement for administration support of the Barkly Backbone Team till 30 June 2022 between, Northern Territory Government, Department of The Chief Minister and Cabinet and BRC;
7. Regional Youth Services Program for BRC Holiday Program, to extend Town Pool hours and the recreational activities in Town Camps from 1 April 2021 to 26 April 2021 between, Department of Territory Families, Housing and Communities and BRC;
8. Short Form Grant Agreement of Community Benefit Fund Major Community Organisation Grant for Tennant Creek Pool Cover till 30 June 2022 between, Northern Territory Government care of Department of Industry, Tourism and Trade and BRC; and
9. Variable Term Funding Agreement Schedule of COVID-19 Domestic Family Violence Responses Tranche 3 for the Safe Houses in Ali Curung and Elliott till 30 June 2022 from 29 June 2021 between, NTG and BRC.

#### SUMMARY:

The *Local Government Act* (NT) provides that Council must authorise or ratify the execution of documents under Council's Seal.

#### BACKGROUND

NIL

#### ORGANISATIONAL RISK ASSESSMENT

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NIL

**BUDGET IMPLICATION**

NIL

**ISSUE/OPTIONS/CONSEQUENCES**

NIL

**CONSULTATION & TIMING**

**ATTACHMENTS:**

## CHIEF EXECUTIVE OFFICER REPORTS

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<b>ITEM NUMBER</b>	7.2
<b>TITLE</b>	Chief Executive Officer Update
<b>REFERENCE</b>	319549
<b>AUTHOR</b>	Steve Moore, Chief Executive Officer

### RECOMMENDATION

#### That Council

- a) Receive and note the report

### SUMMARY:

As the financial year draws to a close we continue to work to finalise a number of projects along with our end of year financial reporting.

Our finance manager departed council during the month and the position has been advertised with the first round interviews being completed last week. James Saunders is the acting Finance Manager while the recruitment process is completed.

Mark & Jodie Parsons may also depart Council shortly after Mark secured a new challenge with a Council in Queensland. Both have worked for council for a number of years in various roles and I am sure you will join with me in thanking them for their service and wishing them well with their future endeavours.

We finally completed a meeting with UAC and the Department of Local Government in Arlparra during the month. This was the first step in working with NTG to support UAC to move to a Local Decision Making model. We'll keep council updated on progress, the process is likely to take quite some time.

Many of our staff have been proactive in getting their COVID vaccinations, we believe each Remote Service Delivery Centre has received and distributed two rounds of vaccinations through the local clinics. Unfortunately many indigenous staff have not taken up the opportunity to get vaccinated. In Tennant Creek it seems that the majority of our office staff have received either one or both doses, though there seems to still be some pockets of concern around vaccinations. Getting vaccinated is vital to protect our staff and our communities.

During the month we received the final batch of policies to comply with the new Act, the new regulations are yet to be received and it is important to note that we are being given a year to be fully compliant. Council should note that at the time for writing we believe we are compliant with all newly received legislation. A representative from the Department will provide a brief to this Council meeting.

I attended the CouncilBiz Board meeting earlier in the month, a new Executive committee was elected which gave me the opportunity to step off the Executive committee. I continue to hold a Board position with CouncilBiz as Council is a shareholder and financial member of the company.

We will be proposing some title changes to the corporate structure during this meeting. With the departure of the Finance Manager we are taking the opportunity to make some changes to the department's structure. The aim of the changes is to better support our staff with financial training and also multi-skill the Finance team.

We continue to be frustrated by the lack of urgency from the DCA, the Youth Centre approvals were delayed until last week. In addition we are still waiting for the approvals to be issued for the cemetery Chapel. These delays are slowing progress on these key new infrastructure building projects.

The Legislative Assembly of the NT is holding an enquiry into local decision making. We'll prepare a submission for the enquiry to make sure Council views are heard. Once the draft submission is prepared we'll submit to Council for approval.

We did receive a brief on the new Local Government Act during the month. Key staff are working hard to ensure we are familiar with the new Act and copies are available for any Councillors who do not already have one. A detailed brief will be provided as part of the new Council induction in September.

Some key dates for Councillors to keep in mind in the coming months:

- New Act comes into effect 1 July 2021
- 31 July Annual Plan and budget due
- 5<sup>th</sup> of August Caretaker period commences
- 28<sup>th</sup> of August Election day
- 13<sup>th</sup> of September election declared and caretaker ends

We also attended the LGA National General assembly earlier in the Week, I am sure the Mayor will have updated Council on the trip and the key findings from the Assembly.

Next month will be the last ordinary council meeting before caretaker period. It would be nice if those Councillors that are able to travel in for the meeting do so to give us a final chance to meet face to face before the election.

## **BACKGROUND**

<<Enter Text>>

## **ORGANISATIONAL RISK ASSESSMENT**

<<Enter Text>>

## **BUDGET IMPLICATION**

<<Enter Text>>

## **ISSUE/OPTIONS/CONSEQUENCES**

<<Enter Text>>

## **CONSULTATION & TIMING**

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## **ATTACHMENTS:**

There are no attachments for this report.

## CORPORATE SERVICES DIRECTORATE REPORTS

<b>ITEM NUMBER</b>	8.1
<b>TITLE</b>	Corporate Services Directorate Report
<b>REFERENCE</b>	320494
<b>AUTHOR</b>	Damian Carter, Director of Corporate Services

### RECOMMENDATION

#### That Council:

- a) Receive and note the report

### SUMMARY:

#### Update from Corporate Services Director

The Corporate Services team has been focusing on ensuring Council's policies and procedures are compliant with the new Local Government Act, as well as dealing with changes in key staff across the unit.

Aside from the work being completed in the Corporate Services space there has been considerable work completed in the Tennant Creek Landfill space. Activities undertaken in this space include:

- Development and submission for an application for an Extractive Mineral permit to extract gravel to use as capping at the Tennant Creek Waste Management Facility.
- Development and submission of the subdivision application for the Tennant Creek Waste Management Facility.
- Completion of Leachate Management Plan, Landfill Closure Management Plan, Environmental Management Plan and Emergency Response Management Plan for the Tennant Creek Waste Management Facility
- Commencement of surveying for establishment of a new roadway to provide access to Tennant Creek Waste Management Facility.

All of these items have been at the request of the NTG in relation to the expansion of the Tennant Creek Waste Management Facility and the remediation of the previous encroachments. So it is positive to being able to see light at the end of the tunnel. Also a big thank you to Justin Hankinson for undertaking Surveying work for Council.

#### People & Culture Environmental Scan

As of the 16 June 2021 the Barkly Regional Council Workforce consists of:

Total Employees	253
Male Employees	152 (60%)
Female Employees	101 (40%)
ATSI Employees	150 (60%)
Non-ATSI Employees	103 (40%)

Full- Time Employees	130 (50%)
Part -Time Employees	51 (19%)
Casual Employees	72 (28%)

#### People & Culture Monthly Review

This year, the People & Culture department will be creating an operational plan to document the People & Culture department's commitment in the education and development of Council's Managers and staff.

The plan will cover a number of functions that the People & Culture department are responsible for, consisting of:

- Employee Recruitment / Selection;
- Employee On-boarding;



- Employee Training & Development;
- Human Resources Functions;
- Workplace Health & Safety;
- Manager mentoring / Coaching;
- Employee Off-boarding;
- Employee Well-being.

The P&C Manager has commenced the review of the Employee On-boarding process, and will be creating the guidelines, checklists, and other forms to provide a professional streamlined process for Council relating to the separation of our employees.

The Off-boarding process has now been finalised and ready to be communicated throughout the organisation via a series of supervisor/management workshops.

### **Internal Processes:**

In conjunction with the People & Culture staff appraisals, the P&C Manager is in the process of reviewing department processes to provide a professional 'customer service' for our new employees. This On-boarding process will educate new employees of the organisations daily operations and forms relating to the organisations Human Resources functions and will feature a culture awareness from a local external stakeholder.

Future plans will consist of a consultation process, to ensure that other departments and programs will offer the same on-boarding service to our new employees, which will relate to their departments.

### **Policy Review**

The People & Culture Manager is currently reviewing and updating the following policies:

- Drugs & Alcohol Policy – First Draft completed, waiting consultation.
- Uniform Policy – First Draft completed, waiting consultation.

Policies which had to be updated for alignment with the incoming LG Act

- Employee Training & Development Policy – Submitted for Council approval
- Employee Promotion – Incorporated in the Recruitment and Selection Policy, Submitted to Council for approval
- Employee Performance Policy – Submitted for Council approval

### **Recruitment (As of 16<sup>th</sup> June 2021)**

- |   |                                      |
|---|--------------------------------------|
| • Finance Manager                           | Interviews scheduled                 |
| • Municipal/Roads Officer                   | Advertising (4 <sup>th</sup> round)  |
| • Lifeguard – Full Time                     | Closed                               |
| • IT Coordinator                            | 2 <sup>nd</sup> Interviews scheduled |
| • Handyman                                  | Advertising (2 <sup>nd</sup> round)  |
| • Community Care Zone Manager x 2           | Interviews scheduled                 |
| • Community Coordinator                     | Advertising                          |
| • Essential Services Officer – Ampilatwatja | Closed                               |

### **Learning and Development**

The following outlines that activities which have occurred in the learning and development space over the past month:

1. Community Care training – Expressions of Interest closed; telephone meetings held with 3 respondents to clarify details in their submissions; tender to be released by early July.

(Application has been lodged for additional funding through NATSIFEC to cover training costs. Other funds are available through the Indigenous Employment Initiative [IEI].)

2. 6 staff (from Ali Curung, Ampilatwatja, Tennant Creek, Wutunugurra) successfully completed bobcat and backhoe training.
3. Backhoe and bobcat training scheduled for Alpururulam in July.

### **Workplace Health & Safety Report**

Summary of Actives for the period 16<sup>th</sup> of May 2021 to 16 June 2021

- Full overarching review of WHS at the Tenant Creek Depot was completed. An initial report has been compiled. The format of report will be reviewed is as to produce as template that be used in all council workplaces
- The May Bi-Monthly inspections of all workplaces continued.
- The process of introducing Safe Work Method Statement into the workplace has continued. As a follow up action an executive library of generic SWMS and Safe Work procedure has been compiled and is now available to all staff
- Development of various tool box talks and development of “safety snippets” continued.
- Monthly tool box talk “Slips Trips and falls” distributed April. As of the 16<sup>th</sup> of June it has been presented to 76 staff
- Monthly tool box talk “why we need to do vehicle checks” distributed June. As of the 16<sup>th</sup> of June it has been presented to 35 staff
- One new Tennant Creek based staff member a full WHS Induction.
- Play Equipment Lake Mary Anne inspected. 1 hazard reports lodged as result, Full follow up and investigation undertaken. Play equipment deemed to meet all relevant Australian Standards and to be safe.
- A review of policies and procedures relation to the Tennant Creek swimming pool has commenced
- The review of chemical storage at the Tennant Creek swimming has resulted in the decision to build new infrastructure for chemical storage at the pool.

**Incident and Hazards Statistics**

Running Totals for Year 2021 ongoing and since last report.

	Incident	Hazards	Incident	Hazards
Rating	Running Total Year 2021		Since Last Report	
Risk Rating Low	16	0	2	0
Risk Rating Medium	28	9	0	0
Risk Rating High	6	4	2	0
Risk Rating Extreme	0	0	0	0

Running Totals for Year 2021, Classification

	Incident Reports	Hazards Reports
Classification		
Injury	5	0
Property	27	10
Misc.	18	3
Total	50	13

Number of Incident and Hazards by Calendar month

Month of 2020	Incident Reports	Hazards Reports
January	21	1

<b>February</b>	<b>4</b>	<b>3</b>
<b>March</b>	<b>6</b>	<b>4</b>
<b>April</b>	<b>8</b>	<b>0</b>
<b>May</b>	<b>7</b>	<b>5</b>
<b>June</b>	<b>0</b>	<b>0</b>

### SUMMARY INCIDENT AND HAZARD REPORT REGISTER 2021

<b>Number of Incident Reports to Date 2021</b>	<b>50</b>
<b>Number of Hazard Reports to Date 2021</b>	<b>13</b>
<b>Number of Reports Involving Police 2021</b>	<b>14</b>

<b>Lost Time Injuries</b>	<b>3</b>
<b>Medical Treatment Required</b>	<b>1</b>
<b>First Aid Treatment Required</b>	<b>2</b>
<b>Reportable to NT Worksafe</b>	<b>0</b>
<b>Worker Compensation Claims Processed</b>	<b>3</b>

### Marketing and Communications Report

It's been a busy period in the Marketing and Communications space with work occurring with Barkly Arts on the organisation of Territory Day and the Desert Harmony Festival, whilst planning occurring for Council's stand at the agricultural show and careers expo at the Tennant Creek High School.




Aside from the regular social media postings, three media releases have been issued in June (to be reported on in July's report) and the facilitation of a successful ABC radio broadcast from Tennant Creek. Over the week, Council pitched a total of 12 stories to the ABC and they featured 10 of these stories so it was a positive result considering their audience reach.

### Update on the Implementation of BRC Communications Strategy:

<b>Key Strategy</b>	<b>Completed</b>	<b>In progress</b>	<b>To be Actioned</b>
<b>Digital Media Strategy</b>	<b>2</b>	<b>6</b>	<b>1</b>
<b>Brand Management</b>	<b>2</b>	<b>3</b>	<b>0</b>
<b>Communication</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Community Education</b>	<b>6</b>	<b>4</b>	<b>3</b>
<b>Staff Communications</b>	<b>2</b>	<b>1</b>	<b>2</b>
<b>Staff Culture</b>	<b>1</b>	<b>0</b>	<b>1</b>
<b>Change the Narrative</b>	<b>0</b>	<b>3</b>	<b>1</b>
<b>Measurement and Evaluation</b>	<b>1</b>	<b>1</b>	<b>1</b>

### Social Media Monthly Report for May:

<i>"Barkly Regional Council" Facebook Account</i>		
Followers (1 <sup>st</sup> May):	1039	+/- 0.07 %
Followers (31 <sup>th</sup> May):	1047	
Top three posts:		

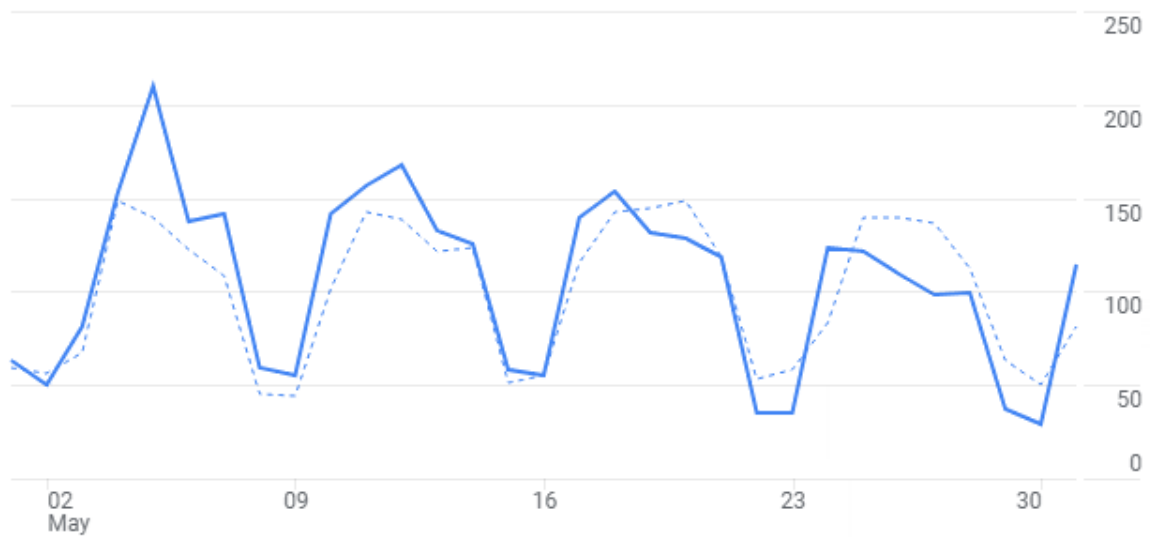
<p><b>1. Mayor Kon Vatskalis (1.057)</b></p> <p><b>Barkly Regional Council</b> Published by Kym Lenoble · 27 May at 15:34 · ...</p> <p>We had a pop in visit from Mayor Kon Vatskalis from City of Darwin. Today he was wearing his president of Local Government Association of the Northern Territory hat. We snapped a pic before he made a dash for it. What a busy man!</p>  <p>See insights <span>Boost post</span></p> <p>8 3 shares</p> <p>Like Comment Share</p> <p>Write a comment... Press Enter to post.</p>	<p><b>2. 2 The basketball courts at Purkiss Reserve (Reach: 1,010)</b></p> <p><b>Barkly Regional Council</b> Published by Fionn Ellwood · 21 May at 10:15 · ...</p> <p>The basketball courts at Purkiss Reserve are looking fresh! Just a start of the upgrades we have in store at Purkiss.</p> 	<p><b>3 The Community Backbone Tour (Reach: 879)</b></p> <p><b>Barkly Regional Council</b> Published by Kym Lenoble · 18 May at 14:39 · ...</p> <p>The Community Backbone Tour with Warren H Williams, Dof's Dream March and more... A girl's club is Golden 2020!</p>  <p>See insights <span>Boost post</span></p> <p>0 comments 3 shares</p> <p>Like Comment Share</p> <p>Write a comment... Press Enter to post.</p>
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### Media Release Monthly Report for May:

Date:	Topic:	Number of individuals media release was sent to:	Number of Readers:	Number of forwards:	Percentage of database that opened:
Nil	Nil	Nil	Nil	Nil	Nil

### BRC Website Monthly Report for May:

Users	Sessions	Bounce Rate	Session Duration
2.8K	3.6K	64.05%	1m 36s
↑3.9%	↑3.8%	↓1.8%	↓4.7%



May 1, 2021 - May 31, 2021 ▼

[AUDIENCE OVERVIEW](#) >

Month	Visits	Page Visits	Avg. Visit Duration	Bounce Rate %	Pages Per Visit
Jan	3,141	8,961	00:01:58	64.20%	2.19
Feb	2,981	8,302	00:01:57	65.41%	2.13
March	3,302	9,665	00:01:56	65.03%	2.23
April	2,695	7,280	00:01:44	64.85%	2.10
May	2,843	3,624	00:01:36	64.05%	2.21

Page	Pageviews	% Pageviews
1. /	1,819	27.86%
2. /council/contact-us	310	4.75%
3. /work-for-the-council/work-with-us	154	2.36%
4. /council-documents/policies	148	2.27%
5. /careers/positions-vacant	147	2.25%
6. /council/executive-staff	125	1.91%
7. /council/elected-members	118	1.81%
8. /council-documents/ordinary-council-meetings	99	1.52%
9. /discover-the-barkly/lifes-a-breeze-in-the-barkly	90	1.38%
10. /search/results?q=	89	1.36%

**BACKGROUND**

N/A

**ORGANISATIONAL RISK ASSESSMENT**

N/A

**BUDGET IMPLICATION**

Nil

**ISSUE/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**ATTACHMENTS:**

There are no attachments for this report.

## **CORPORATE SERVICES DIRECTORATE REPORTS**

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<b>ITEM NUMBER</b>	8.2
<b>TITLE</b>	Policy Approval
<b>REFERENCE</b>	320363
<b>AUTHOR</b>	Millicent Nhepera, Governance Officer

### **RECOMMENDATION**

#### **That Council**

- a) Receive and note the report
- b) Approve the Credit Card policy
- c) Approve the Extra Meeting Allowance Policy
- d) Approve the Recruitment and Selection Policy
- e) Approve the Gifts and Benefits Policy (CEO)
- f) Approve the Gifts and Benefits Policy (Staff)
- g) Approve the Procurement Policy
- h) Approve the Learning and development Policy

### **SUMMARY:**

This is the final batch of the required policies in preparation for the new act.

From next month onwards, policy updates will be done to update all current policies that did not need to be updated for the new act, but need to be updated.

### **BACKGROUND**

#### **ORGANISATIONAL RISK ASSESSMENT**

<<Enter Text>>

#### **BUDGET IMPLICATION**

<<Enter Text>>

#### **ISSUE/OPTIONS/CONSEQUENCES**

<<Enter Text>>

#### **CONSULTATION & TIMING**

<<Enter Text>>

#### **ATTACHMENTS:**

- 1 [Credit Card Policy- CEO and Staff.pdf](#)
- 2 [Extra Meeting Allowance Policy.pdf](#)
- 3 [Recruitment Selection Policy - 2.5.0.pdf](#)
- 4 [Gifts and benefits policy \(CEO\).pdf](#)
- 5 [Gifts and benefits policy \(staff members\).pdf](#)
- 6 [Procurement Policy.pdf](#)
- 7 [Learning Development Policy - 1.0.0.pdf](#)



## POLICY

TITLE:	CREDIT CARD POLICY (CEO AND STAFF)		
DIVISION:	CORPORATE SERVICES		
ADOPTED BY:	COUNCIL		
DATE OF ADOPTION:	JULY 2021	DATE OF REVIEW:	JULY 2026
MOTION NUMBER:			
POLICY NUMBER:			
LEGISLATIVE REFERENCE:	Regulation 6(1)(e) of the Local Government Act 2019		

### PURPOSE:

To ensure effective controls, policies and procedures are in place with respect to the use of corporate credit cards (credit cards) by the Chief Executive Officer (CEO) of the Council and staff.

### 1. PRINCIPLES

Council is committed to sound financial management, public accountability and transparency. Credit cards are a valuable tool for the efficient and effective operation of Council's daily business.

Credit cards should only be used in situations where it is not reasonably possible or cost effective to go through the Council's normal procedures for the ordering of and / or payment for goods or services.

Council will apply best practice in relation to the management, authorisation and use of credit cards.

### 2. DEFINITIONS

For the purposes of this Policy, the following definitions apply:

**Credit Card**- Corporate credit card issued in the name of Barkly Regional Council

**Cardholder**- Barkly Regional Council employee that is holder of a corporate credit card

### 3. APPLICATION OF POLICY

#### 3.1 Issue of credit card

Before a credit card is issued, the recipient must agree to, and sign, the conditions of use at Appendix 1.



Document name

Policy ##### Review

Page 1 of 7

Council will maintain a register of credit cards issued to the CEO and staff members, including details of the approval, the cardholder, the institution, expenditure limits and expiry date.

### 3.2 CEO credit card

- (a) Council will authorise the issue of a credit card to the CEO.
- (b) The credit card is to have no cash advance facilities.
- (c) Council may further limit the purposes for which the credit card may be used.

### 3.3. Staff member credit card(s)

- (a) Credit Cards are only issued to officers that hold the positions with the required authority given to them by the Chief Executive Officer. Those positions are outlined in the Financial Delegation policy.
- (b) To be issued a credit card staff will be provided with a credit card request form from Finance. The form is provided by Barkly Regional Council's banking service provider. Staff may be required to prove their identity with the bank issuing the credit card.
- (c) Council officers issued with credit cards are in a position of trust with regard to the use of public funds. Improper use of that trust may render the cardholder liable to disciplinary action, legal action or criminal prosecution. All cardholders are to acknowledge receipt of the Credit Card Policy in form of a signed agreement.

## **4. CREDIT LIMIT**

- (a) The monthly maximum credit limit for credit cards is set in the financial delegations document. The Chief Executive Officer shall have the authority to determine, within this limit, to vary the credit limits for individual card holders.
- (b) Each card issued will have a single maximum transaction limit and monthly maximum credit limit. Cards will have no cash advance functionality.
- (c) In the case of an emergency situation, in line with the Council's disaster recovery plan, the Chief Executive Officer shall have the authority to raise credit limits for a short period of time above the maximum limit set in the financial delegations policy. Any such instances need to be reported to Council as soon as practical.

## **5. USE OF CREDIT CARD**

- (a) It is the responsibility of the cardholder to ensure that limits are not exceeded.
- (b) Any expenditure using the credit card must comply with legislative requirements, Council's procurement policy, delegations and directions.
- (c) Cardholders are responsible for the safe custody and security of the card and are liable for any misuse and associated costs.
- (d) All credit cards are to be reconciled monthly:
- (e) The CEO's credit card reconciliation is to be reviewed and subsequently approved by the Mayor.



- (f) All other staff credit card reconciliations are to be reviewed and subsequently approved by the relevant Director or CEO in line with delegations.
- (g) The cardholder must ensure that all required documentation specified below is kept in relation to every use of the credit card.
- (h) The cardholder must keep up to date with monthly reconciliations.
- (i) No private expenditure shall be incurred, even if private funds are transferred or repaid immediately, to offset the expenditure. This includes the payment of parking fines or speeding offences even if incurred whilst on Council business.
- (j) Should there be an accidental transgression, the Director of Corporate Services is to be notified immediately and the Council reimbursed. Where inappropriate expenditure occurs, the value of the expenditure shall be recovered from the cardholder.
- (k) Travel Related Transactions:
  - Transactions related to official travel and accommodation must be approved through the normal procurement procedures.
  - Incidental travel expenses covered by travel Allowance are not to be paid for by credit card.
- (l) Transactions by Phone
  - Transactions with corporate credit cards by phone are not encouraged, unless a receipt can be emailed or faxed through immediately.

## 6. CARDHOLDER RESPONSIBILITIES

- (a) Expenditure may only be incurred within the limits of the cardholder's financial delegation
- (b) The cardholder has to ensure that the credit card is maintained in a secure manner and guarded against improper use.
- (c) Cardholders are not to disclose their credit card details (including "PIN") to other corporate members. The number is to be kept strictly confidential to minimise opportunities for fraud.
- (d) All documentation regarding a credit card transaction is to be retained by the cardholder and produced as part of the reconciliation procedure.
- (e) Reconciliation is to be completed within five (5) working days of the date of the credit card statement being issued to the cardholder. The cardholder must follow responsibilities outlined by the card provider.
- (f) Credit cards are to be returned to Accounts Payable on or before the employee's termination date with a full acquittal of expenses.

## 7. REQUIRED SUPPORTING DOCUMENTATION

Supporting documentation must be obtained by the cardholder for every expenditure when using the credit card.



For all transactions, there must be a tax invoice that includes all the details listed in Appendix G:

The standard machine receipt, which does not contain all of these details, is not acceptable, as the tax invoice must contain the criteria in Appendix 2 in order for the Council to reclaim GST.

## 8. SUPPORTING DOCUMENTATION UNAVAILABLE

- (a) If the supporting documentation is for some reason lost or destroyed, a statutory declaration must be completed by the cardholder giving full details of the transaction and explaining why the documentation is not available.
- (b) A statutory declaration form can be found at <https://nt.gov.au/law/processes/statutory-declarations>
- (c) Credit card reconciliations must not be approved without appropriate supporting documentation or an appropriate statutory declaration.
- (d) Where supporting documentation for the CEO's credit card purchase cannot be provided, the Mayor must not approve the monthly credit card reconciliation unless a statutory declaration is attached.
- (e) Where supporting documentation for a staff credit card purchase cannot be provided, CEO or relevant Director must not approve the monthly credit card reconciliation unless a statutory declaration is attached.

## 9. CREDIT CARD RECONCILIATIONS

- (a) Each cardholder will be issued with a monthly credit card statement listing all their purchase transactions for that particular month.
- (b) It is the responsibility of the cardholder to match their supporting documentation to the monthly statement and return all documentation within five days of receiving the statement.
- (c) The reconciliation must include information for each transaction.
- (d) The Mayor approves the reconciliation of the CEO's credit card.
- (e) Repeated failure to meet the required timeframe by the CEO must be brought to the attention of Council, and the Council must consider whether it is appropriate for the CEO to continue being a cardholder.
- (f) Repeated failure to meet the required timeframe by a staff member must be brought to the attention of CEO, and the CEO must consider whether it is appropriate for the staff member to continue being a cardholder.
- (g) Where the CEO's credit card has been inadvertently used for personal use, the Mayor must not approve the monthly credit card reconciliation unless the amount has been repaid to Council and a receipt is attached.
- (h) Where a staff member's credit card has been inadvertently used for personal use, the CEO or relevant Director must not approve the monthly credit card reconciliation unless the amount has been repaid to Council and a receipt is attached.



Document Title

Policy ##### Review

Page 4 of 7



## 10. DISPUTED TRANSACTIONS

- (a) Barkly Regional Council is responsible for paying all accounts on the monthly credit card statement and the bank processes a direct debit from the operational bank account for such.
- (b) It is the Cardholder's responsibility to investigate with the supplier to determine the causes of the discrepancy. Only if this process does not resolve the dispute the cardholder needs to inform Finance, who will initiate a formal dispute process with the bank.
- (c) A formal dispute process will require the cardholder to fill in a dispute form from the bank. A finance staff member will facilitate the process between the staff member and the bank.
- (d) Any amounts in dispute need to be highlighted on the credit card statement and will be debited to a suspense account until resolved.

## 11. CREDIT CARD CANCELLATION AND REPLACEMENT

- (a) If a credit card is lost or stolen, the cardholder must immediately contact the issuing institution to report the loss and cancel the card. The cardholder, the matter must be reported to the Finance Manager.
- (b) Advice of a damaged credit card is to be provided to the Finance Manager who will, if duly authorised by the Chief Executive Officer arrange a replacement.

## 12. RETURN OF CREDIT CARD

- (a) The cardholder is to return the credit card to the Council as soon as the card is no longer required or, if leaving the Council, on or before the last day with Council.
- (b) The CEO is to ensure that all returned credit cards are cancelled, destroyed and that the register is updated.

## 13. FINANCE SERVICES RESPONSIBILITIES

The Finance Manager will ensure that the following responsibilities will be met by Finance Services:

- (a) Arrange issues and cancellations of credit cards. Finance will keep a Register of Corporate Credit Card Holders, detailing card holder name, card number, credit limit and expiry date for all cards. The Register shall be kept up to date and reflect any changes notified to the corporate card supplier.
- (b) Provide cardholders with the policy, and where required any changes to the policy and their responsibilities and obligations as cardholders.
- (c) Process payments of credit cards. This includes ensuring all required documentation is attached and relevant officers have signed the statements.
- (d) Arrange for all cardholders to sign the Corporate Credit Cardholder Agreement with application for the credit card.
- (e) Assist with formal dispute process

## Appendix 1 – Corporate Credit Cardholder Agreement

Cardholder's name:	
Credit limit (monthly): \$	
Transaction amount limit: \$	
<p><b>ACKNOWLEDGEMENT</b></p> <p>I have read the attached policy, acknowledge receipt of the Council Corporate Credit Card (Credit Card) and I agree that I will strictly comply with the policy. In particular I note that:</p> <ol style="list-style-type: none"> <li>1. As the Cardholder I am responsible for all purchases on the Credit Card. I will not use the Credit Card, nor permit it to be used, other than for official Council purposes. I will ensure security of the Credit Card at all times and will not permit the Credit Card to be used by any other person.</li> <li>2. The Credit Card may only be used in situations where it is not reasonably possible to use Council's normal procedures to pay for transactions.</li> <li>3. I will ensure that personal expenditure is not charged to the Credit Card.</li> <li>4. I will be personally liable for expenditure that is not authorised and / or cannot be shown to be related to the business of the Council.</li> <li>5. I will retain all original supporting documentation and ensure that the documentation meets the requirements specified at clause 7 in the attached policy.</li> <li>6. Monthly statements will be reconciled and returned with the required documentation within <i>five days</i> of my receipt of the statement.</li> <li>7. If the Credit Card is lost or stolen, I will immediately take the steps set out at clause 11 in the attached policy.</li> </ol>	
Credit Card number:	Credit Card expiry date:
Signature of Cardholder:	Signature date:



Document Title

Policy ##### Review

Page 6 of 7

## Appendix 2 – Example tax invoice

<b>1 Tax invoice</b>	
<b>2</b> Windows to Fit Pty Ltd ABN: 32 123 456 789 <b>3</b>	15 Burshag Road Festler NSW 2755
<b>4 Date:</b> 1 August 2018	
<b>To:</b> Building Company 254 Burshag Road Festler NSW 2755	
<b>Description of supply</b>	<b>Total</b>
Window frames <b>5</b>	\$825
<b>TOTAL PRICE INCLUDING GST</b>	<b>\$825 <b>6</b> + <b>7</b></b>

1. The invoice is to make clear that GST is applicable to the supply – i.e. that it is a tax invoice;
2. Include the Supplier's name;
3. The Supplier's ABN;
4. The date the invoice was issued;
5. A brief description of the supply purchased, including the quantity (if applicable) and the price;
6. The GST amount payable either shown separately; or
7. If GST is included in the price then the tax invoice is to include a statement to make this clear – e.g. 'total price includes GST'.



Document Title

Policy ##### Review

Page 7 of 7

## POLICY

<b>TITLE:</b>	EXTRA MEETING ALLOWANCE POLICY		
<b>DIVISON:</b>	COUNCIL		
<b>ADOPTED BY:</b>	COUNCIL		
<b>DATE OF ADOPTION:</b>	JULY 2021	<b>DATE OF REVIEW:</b>	JULY 2026
<b>MOTION NUMBER:</b>			
<b>POLICY NUMBER:</b>			
<b>LEGISLATIVE REF:</b>	Regulation 66(6) of the Local Government (General) Regulations 2021		

### PURPOSE:

To establish the types of extra meetings for which an extra meeting allowance is payable, the amount that may be claimed and the timeframe in which a claim may be made.

## 1. SCOPE

Ordinary council members (i.e. other than the Mayor, Deputy Mayor or Acting Mayor) may be paid the extra meeting allowance.

## 2. APPLICATION OF POLICY

### 2.1 Types of extra meetings

The extra meeting allowance may be paid in relation to attendance at the following types of meetings

- special council meetings;
- council committee meetings;
- special meetings of council committees;
- local authority meetings – if the ordinary council member is a member of the local authority;
- council workshops or briefings;
- meetings of external agencies or organisations to which Council has formally appointed an ordinary council member to represent the Council; (including Barkly Regional Deal meetings)
- meetings of the Local Government Association of the Northern Territory where the ordinary council member is a delegate of the Council.



Document name

Policy ##### Review

Page 1 of 7



### 2.2 Extra meeting allowance

One portion of the extra meeting allowance is as detailed in Schedule 2.

The total annual allowance is capped as per the Minister's Guidelines (guideline 2)

Extra meeting allowance is not available if the annual allowance is fully spent.

An ordinary member is able to claim up to three portions of the extra meeting allowance in relation to each extra meeting if all the requirements are satisfied:

- (a) one portion for attending the extra meeting; and
- (b) one portion for substantial travel to the extra meeting; and
- (c) one portion for substantial travel from the extra meeting.

Only one Extra Meeting Allowance can be claimed in respect to each calendar day.

### 2.3 Substantial travel

An ordinary council member may claim a portion of the extra meeting allowance for each instance of substantial travel that was reasonably necessary for the following:

- a) travelling to the extra meeting – if it was at least 4 hours of travel on a different day before the meeting;
- b) travelling from the extra meeting – if it was at least 4 hours of travel on a different day after the meeting.

A member is able to claim either (a) or (b), or both (a) and (b), if the requirements are met.

### 2.4 Attendance requirements

An ordinary council member must have attended at least 75% of the duration of the extra meeting to claim the portion of the extra meeting allowance for attending the extra meeting.

An ordinary member may still make a claim for substantial travel to or from the extra meeting if:

- a) the reason for non-attendance was because the extra meeting was not held; and
- b) there was not sufficient notice that the meeting would not be held prior to travel being undertaken.

### 2.5 Timeframe for making a claim

Claim forms are to be submitted within 21 days of the date the extra meeting on the approved form.

Claims for Extra Meeting allowance should be made on an approved BRC Extra Meeting Allowance Claim form and submitted to the Chief Executive Officer for payment.

The payments will be in arrears of meetings attended and will be made by electronic funds transfer to the member's nominated bank account.

Claims not submitted within three months of the meeting date will be forfeited.



Document name

Policy ##### Review

Page 2 of 7

Elected Members can choose to have some or all of their allowance paid into a superannuation fund.

### 3. RELEVANT LEGISLATION, STANDARDS, POLICIES AND FORMS

Local Government Act (2019) NT

Local Government (General) Regulations 2021

Minister's Guidelines- Guideline 2

Barkly Regional Council Travel Allowance Claim Form

Barkly Regional Council Extra Meeting Allowances Claim Form

Barkly Regional Council Reimbursement Claim Form

Barkly Regional Council Authority to Travel Form

### 4. ATTACHMENTS

#### 4.1 Schedule one

This is a list of Council committees and external committees, detailing:

- a) the meetings that attract an extra meeting allowance;
- b) the meetings that do not attract an extra meeting allowance
- c) meetings who allowance is paid for by an external party

#### 4.2 Schedule two

This is the table showing the approved allowance rates and limits that Council proposed to pay in accordance with Section 106 (1) (b) of the Local Government Act 2019 (NT).

This schedule will be updated annually in each new financial year.

### 5. EVALUATION AND REVIEW

Within six (6) months of a new term of Council.



Document name

Policy #####

Review

## SCHEDULE ONE

### Council Committees paid by Council

Purkiss Reserve Consultative Committee  
Audit and Risk  
Committee Cultural  
Advisory Committee  
Local Authorities

### Council Committees not paid by Council

Procurement Sub-Committee  
HR Sub-Committee  
Friends of the Cemetery Sub-Committee  
Environmental and Sustainability Sub-Committee  
Youth Advisory Council  
Animal Management Working Group  
Domestic and Family Violence Working Group

### External Committees

#### Paid By Council

Animal Welfare Advisory Committee  
Regional Deal Backbone and related Working Groups  
NT Water Safety Committee  
Local Government Safe Cities Network  
Regional Development Australia NT  
Barkly Regional Consumer Advisory Group  
Barkly Work Camp Community Consultative Committee  
Beetaloo Region User Panel for the Geological/Bio-Regional Assessment Program

#### Travel Paid by External Party – Council Pays Extra Meeting Allowance

NT Place Names Committee  
NT Tobacco Control Action Committee

#### Paid Entirely by External Party

Development Consent Authority Committee

#### Unpaid

Tennant Creek Alcohol Reference Group  
Chamber of Commerce NT  
Barkly Regional Accommodation Action Group



Document Title

Policy ##### Review

Page 4 of 7

## SCHEDULE TWO

### Approved Allowance Rates and Limits

Elected Member Allowances			
Allowance	Mayor	Deputy-Mayor	Elected Members
Base Allowance	\$74,742.90	\$27,637.93	\$13,442.75
Electoral Allowance	\$19,672.93	\$4,919.13	\$4,919.13
PD Allowance	\$3,734.50	\$3,734.50	\$3,734.50
Maximum Extra Meeting Allowance	-	-	\$8,961.83
Total Claimable	\$98,150.33	\$36,291.56	\$31,058.21
Acting Principal Member Allowance			
Allowance	Amount	The maximum Acting Principal Member Allowance is 90 days per acting Principal Member.	
Daily Rate	\$260.04		
Maximum Claimable	\$23,403.60		

Extra Meeting Allowance to be paid at the maximum rate of \$232.15.





Document Title

Policy ##### Review

## POLICY

<b>TITLE:</b>	RECRUITMENT AND SELECTION POLICY		
<b>DIVISION:</b>	Corporate Services - People and Culture		
<b>ADOPTED BY:</b>	Barkly Regional Council		
<b>DATE OF ADOPTION:</b>	JULY 2021	<b>DATE OF REVIEW:</b>	JULY 2023
<b>MOTION NUMBER:</b>			
<b>POLICY NUMBER:</b>	HR 01		
<b>AUTHORISED:</b>	Chief Executive Officer		

### PURPOSE:

All employees of the Barkly Regional Council ("Council"), except the Chief Executive Officer

## PURPOSE

The purpose of this policy is to affirm Barkly Regional Council's commitment to ensuring compliant with s104(a) of the *Local Government Act* requirement for a standard approach to be adopted for the recruitment and selection process that is carried out for all vacant positions.

## SUMMARY

Council believes that effective recruitment and selection is critical to maintaining our competitive advantage on our way to being the "Employer of Choice". Council is committed to attracting the best possible candidates for available positions. The recruitment policy endeavours to ensure that the Council is providing a workplace that allows each individual to grow and develop in a diverse and achievement orientated environment, with opportunities for employees to be promoted within the organisation.

These guidelines are developed and implemented according to Equal Employment Opportunity (EEO) guidelines. All appointments are strictly merit based and all recruitment and selection procedures are carried out in such a manner to minimise financial impact on the Barkly Regional Council.

## STATEMENT

All recruitment and selection procedures and decisions will reflect the Council's commitment to being the employer of choice by providing equal opportunities by assessing all potential candidates on the basis of merit according to their skills, knowledge, qualifications and capabilities.



Recruitment and Selection Policy

Policy HR 01 Review July 2023

Page 1 of 6



Council supports the employment of local indigenous people throughout the Barkly Region.

Council endorses internal career pathways for all council employees; and will be acknowledged as a suitable candidate if they meet the position criteria according to their skills, knowledge, qualifications and capabilities.

### SELECTION PANEL

A selection panel shall be set up by the People and Culture department for appointments comprised of a minimum of three (3) members and a maximum of four (4) members who:

- Understand the requirements of the position;
- Have the skills necessary to make an assessment of the candidate;
- Have no conflict of interest, real or apparent, arising from the selection process;
- Understand the principles of Equal Employment Opportunity and the Fair Work Act;

The selection panel will consist of one (1) Panel Chairperson and a minimum of two (2) Panel Members. The panel may consist of (where possible):

- People and Culture Representative;
- Director;
- Area Manager;
- Departmental Manager;
- Representation of Indigenous and Non – Indigenous people;
- Representation of both sexes – male and female;
- Relevant Local Authority member – to culturally advise on candidates applying for community level positions.

In circumstances where three or more panel members cannot be appointed, then at the discretion of the People and Culture Manager the selection panel can be a minimum of two panel members.

### APPLICATIONS

- Unless directed by the People and Culture Manager, no applicant will be considered for employment unless they have submitted a written application that addresses the selection criteria and complies with the Position Description for the position.
- Only the Selection Panel has the authority to except a late application from a candidate, under the following guidelines:
  - o The candidate has contacted the People and Culture department requesting to submit a late application;
  - o The candidate can provide a genuine reason for the late application (e.g. sickness or IT issues submitting the application);
  - o The late application request is less than twenty four hours of the position closure timeframe; and
  - o The short-listing process has not commenced.



Policy HR 01 Review July 2023

Page 2 of 6



- Each Panel Member is required to read the resume and assess the claims in the selection criteria individually before coming together to determine which applicants appear to meet the essential job requirements.
- Each Panel Member shall conduct a systematic assessment of the strengths of the applicant's claims (Short List) against the selection criteria.

## INTERVIEWS

Interviews will only be conducted for candidates that have been short-listed through the assessment process by the Section Panel members.

## REFEREES

No offer of employment will be made before reference checking has been conducted.

- At least two (2) reference checks must be completed, with one (1) preferably from the candidate's current employer. Permission must be sought from the applicant before checking with their current employer.
- If a candidate's referee is a Panel Member, then the candidate is required to nominate another referee for the referee check.
- Barkly Regional Council can ask the candidate to provide additional referees if the nominate referees are uncontactable.

## APPOINTMENTS

All interview documents need to be completed and filled out correctly. The chairperson is responsible for making sure that all completed documents are returned to the People and Culture department within a suitable timeframe for processing. The People and Culture Manager will review and provide approval of the recruitment process.

- All recruitment details are strictly confidential.
- The authority to sign contracts shall be restricted to the Chief Executive Officer and the People and Culture Manager, or their delegate.
- If requested, post selection feedback in the line of transparency shall be offered by the chairperson of the selection panel in liaison with the People and Culture Manager with reference to the assessment against the Position Description, strengths and areas for improvement and gaps identified in comparison with the selected applicant.
- An appointee's electronic and paper personnel file shall be set up and kept for the prescribed period.



## INTERIM APPOINTMENTS

Due to the urgency or difficulties of filling a position:

- To meet operational requirements, the Chief Executive Officer has the authority to appoint a temporary casual without recruitment to provide coverage for staff leave periods of more than one week and less than six weeks.
- The Chief Executive Officer may appoint a temporary person to a Casual, Part-time, or Full-time position within the Council while the recruitment process is being followed.
- This interim appointment will be at the discretion of the Chief Executive Officer and the relevant Director. The People and Culture Manager will provide advice on the appointment process to ensure its compliance.
- Upon making a decision to appoint the temporary person to a position the Chief Executive Officer will base their decision on prior knowledge of the person, their working history, performance, skills, qualifications and capability to perform the position.
- A direct interim appointment will be considered as a fixed term contract
- A new Letter of Offer with a start and end date, will be prepared and formally offered to the temporary person to accept.
- The temporary person is also eligible to apply for the advertised vacant position.

## PROMOTIONS

Barkly Regional Council is committed to ensure the best possible outcomes for its rate payers. Therefore all appointments (excluding interim and seconded appointments) will be based on merit and selected via a recruitment and selection process.

Qualified internal candidates may automatically be given an interview preference on account of their familiarity with the Council's work cultures and expectations. However, they must be comparable or better competitive with their external counterparts in all other parameters to be selected for a position. To avoid perceived favouritism, the selection panel must keep consistent records of their evaluation processes and any marking schemes used to score employees. Employees are not guaranteed the promotion into a vacant position if there is a more suitable candidate that has applied for that vacant position.

Career advancement within the organisation will be facilitated via performance appraisals, learning and development opportunities; and secondment opportunities.

## RIGHT TO REQUEST CASUAL CONVERSION

A regular casual employee who has completed a period of twelve (12) months of a pattern of hours on an ongoing basis which, without significant adjustment, can request in writing and after consultation the right to Casual Conversion.



## RESPONSIBILITIES

### Area Manager / Department Manager

- Ensure that they are familiar with all policies and procedures that relate to recruitment and selection; and that they follow them accordingly;
- Ensure that staffing levels for their department are in accordance to the Council's Organisational Chart, appropriately budgeted for and authorised;
- Complete the relevant internal recruitment forms to identify vacant positions and forward the completed forms to their Director for authorisation and to the Human Resources Department for processing;
- Ensure all roles have current Position Descriptions, which specify role requirements and selection criteria. Position Descriptions for vacancies have been reviewed prior to advertising for recruitment.

### Selection Panel

- Will receive the appropriate Selection Panel training;
- Will declare a conflict of interest where they are related to an applicant, a close personal friend of an applicant or have anything but a professional relationship with the applicant;
- Treat matters relating to applicants and the recruitment and selection process with a high level of confidentiality;
- Agree to the interview questions relating to the advertised position prior to interviews commencing;
- Ensure all the applicant information is assessed against the work related requirements and used by the panel to determine suitability for the role;
- Retain appropriate documentation about the selection process and outcome;
- Ensure that there is no discrimination to the Candidates in relation to EEO requirements.

### People and Culture Department

- A Recruitment and Selection Policy is developed and maintained to support and enhance Barkly Regional Council's objectives and requirements;
- Recruitment and selection guidelines and procedures are developed and maintained;
- All managers are given continuous support and guidance in regards to recruitment and selection issues;
- All recruitment paperwork is kept confidential, and filed in accordance to the relevant Act and Legislation.



**REFERENCES**

Recruitment and Selection procedure  
Right to Casual Conversion Policy  
Equal Employment Opportunity Policy  
National Employment Standards  
NT Local Government Act 2019  
Fair Work Act 2009  
Anti-Discrimination Act  
Racial Discrimination Act 1975  
Sex Discrimination Act 1984  
Disability Discrimination Act 2004  
Age Discrimination Act 2004  
Human Rights and Equal Opportunity Commission Act 1986

**Acknowledgement**

I, \_\_\_\_\_ (*Print full name*) have read and understood the Barkly Regional Council Recruitment and Selection Policy and I agree to abide by this policy which is outlined above.

Employee signature: \_\_\_\_\_ Date signed: \_\_\_\_\_



Recruitment and Selection Policy

Policy HR 01 Review July 2023

Page 6 of 6

## POLICY

<b>TITLE:</b>	GIFTS AND BENEFITS POLICY (CEO)		
<b>DIVISON:</b>	CHIEF EXECTIVE OFFICER		
<b>ADOPTED BY:</b>	COUNCIL		
<b>DATE OF ADOPTION:</b>	JUNE 2021	<b>DATE OF REVIEW:</b>	JUNE 2026
<b>MOTION NUMBER:</b>			
<b>POLICY NUMBER:</b>			
<b>LEGISLATIVE REF:</b>	Regulation 6(1)(g) of the Local Government (General) Regulations 2021		

### PURPOSE:

The purpose of this policy is to set out the requirements for council staff members receiving gifts or benefits and disclosing relevant gifts or benefits.

## 1. DEFINITIONS

**Nominal** value means gifts or benefits totalling less than \$50 from the same donor or an associate of the donor in a financial year.

## 2. PRINCIPLES

1. The CEO must, at all times, discharge official duties, responsibilities and obligations impartially and with integrity in relation to receiving, accepting and disclosing gifts or benefits.
2. Council staff must not solicit or accept gifts and/or benefits above the nominal value of \$50.00
3. The CEO must not accept a gift or benefit from any person or organisation, which may be perceived by a reasonable person to influence the CEO's performance of official duties, responsibilities and obligations.
4. A benefit includes entertainment or hospitality.

## 3. APPLICATION

### 3.1 Relevant gifts or benefits

A relevant gift or benefit is a gift or benefit that exceeds the nominal value and includes:





- (a) a gift or benefit offered to the CEO for the Council; or
- (b) a gift or benefit offered to the CEO for the CEO or another person.

### 3.2 Exemptions from disclosure

The following gifts or benefits are exempted from a council's CEO gifts and benefits policy:

- (a) a gift or benefit given to the CEO in a private capacity for personal use by the CEO or another person – unless the gift or benefit may be perceived by a reasonable person to improperly influence the performance of official duties, responsibilities or obligations;
- (b) a gift or benefit given to the CEO by the Council;
- (c) a protocol gift (gift or benefit that is primarily for diplomatic, ceremonial or symbolic purposes and are not be sold or otherwise transferred, unless in diplomatic, ceremonial or symbolic circumstances) given to the CEO for the Council;
- (d) a gift or benefit given to the CEO for the Council in relation to its status as a body corporate where no single individual is considered to be the recipient of the gift or benefit; or
- (e) food, hospitality or accommodation included in the attendance of meetings, conferences, training courses, functions or other events that have been paid for by the Council, and are directly relevant to the performance of the CEO's official duties, responsibilities or obligations.

### 3.3 Rejecting gifts or benefits

- (a) a gift or benefit given to the CEO in a private capacity for personal use by the CEO or another person – unless the gift or benefit may be perceived by a reasonable person to improperly influence the performance of official duties, responsibilities or obligations;
- (b) a gift or benefit given to the CEO by the Council;
- (c) a protocol gift (gift or benefit that is primarily for diplomatic, ceremonial or symbolic purposes and are not be sold or otherwise transferred, unless in diplomatic, ceremonial or symbolic circumstances) given to the CEO for the Council;
- (d) a gift or benefit given to the CEO for the Council in relation to its status as a body corporate where no single individual is considered to be the recipient of the gift or benefit; or
- (e) food, hospitality or accommodation included in the attendance of meetings, conferences, training courses, functions or other events that have been paid for by the Council and are directly relevant to the performance of the CEO's official duties, responsibilities or obligations.

### 3.4 Disclosure of relevant gifts or benefits

- (a) The CEO must notify the Mayor if the CEO is offered any gift or benefit that is not exempt, including in circumstances where the CEO rejects the gift or benefit.
- (b) The CEO is to notify the Mayor of with the following details:
  - the name of the donor (person or organisation) offering the gift or benefit;



- the date the gift or benefit was offered;
  - a description of the gift or benefit;
  - the value (or estimated value) of the gift or benefit;
  - whether the gift or benefit is for the CEO or another person (including the full name and relationship of the person to the CEO, if applicable);
  - the reason for the gift or benefit;
  - whether the CEO rejected or proposes to accept the gift or benefit; and
  - any other relevant details.
- (c) Where the value of a gift or benefit is estimated, a description of the basis of the estimate should also be included (e.g. website search term or website link to the gift or a similar gift). If it is difficult to accurately estimate the value, this should also be mentioned.
- (d) After notifying the Mayor, the CEO is to record the information in a register for gifts and benefits, including specifying whether the gift was in fact rejected or accepted by the CEO. This register should only relate to gifts and benefits offered to the CEO and be accessible to council members at all times.
- (e) Council must be informed of gifts and benefits that have been offered to the CEO annually, with the Council to receive and note the information contained in the register.

#### 4. RELEVANT LEGISLATION, STANDARDS, POLICIES AND FORMS

Local Government Act NT (2019)

Barkly Regional Council Register of declared gifts and benefits

Local Government (General) Regulations 2021

#### 5. EVALUATION AND REVIEW

Within six (6) months of a new term of Council.

#### Acknowledgement

I, \_\_\_\_\_ (Print full name) have read and understood the Barkly Regional Council Gifts and Benefits Policy I agree to abide by this code which is outlined above.

Employee signature: \_\_\_\_\_ Date signed: \_\_\_\_\_



Document name

Policy ##### Review

Page 3 of 7

## POLICY

<b>TITLE:</b>	GIFTS AND BENEFITS POLICY (COUNCIL STAFF)		
<b>DIVISION:</b>	CORPORATE SERVICES DIRECTORATE		
<b>ADOPTED BY:</b>	COUNCIL		
<b>DATE OF ADOPTION:</b>	JULY 2021	<b>DATE OF REVIEW:</b>	JULY 2026
<b>MOTION NUMBER:</b>			
<b>POLICY NUMBER:</b>			
<b>LEGISLATIVE REF:</b>	Regulation 6(1)(h) of the Local Government (General) Regulations 2021		

### PURPOSE:

The purpose of this policy is to set out the requirements for council staff members receiving gifts or benefits and disclosing relevant gifts or benefits.

## 1. DEFINITIONS

**Nominal** value means gifts or benefits totalling less than \$50 from the same donor or an associate of the donor in a financial year.

## 2. PRINCIPLES

- (a) Council staff must, at all times, discharge official duties, responsibilities and obligations impartially and with integrity in relation to receiving, accepting and disclosing gifts or benefits.
- (b) Council staff must not solicit or accept gifts and/or benefits above the nominal value of \$50.00
- (c) Council staff must not accept a gift or benefit from any person or organisation, which may be perceived by a reasonable person to influence the staff member's performance of official duties, responsibilities and obligations.
- (d) A benefit includes entertainment or hospitality.
- (e) For the purpose of this policy a gifts and benefits also include gift vouchers, credit cards, debit cards with credit on them, prepayments such as phone or internal credit, memberships or entitlements to discounts.

## 3. APPLICATION





### 3.1 Relevant gifts or benefits

A relevant gift or benefit is a gift or benefit that exceeds the nominal value and includes:

- (a) gift or benefit received for the Council and accepted by a staff member; or
- (b) gift or benefit received and accepted by a staff member for the staff member or another person.

### 3.2 Exemptions from disclosure

Then following gifts and benefits are exempt from disclosure:

- (a) a gift or benefit given to a staff member in a private capacity for personal use by the staff member or another person – unless the gift or benefit may be perceived by a reasonable person to improperly influence the performance of official duties, responsibilities or obligations;
- (b) a protocol gift (gift or benefit that is primarily for diplomatic, ceremonial or symbolic purposes and are not be sold or otherwise transferred, unless in diplomatic, ceremonial or symbolic circumstances) given to a staff member for the Council;
- (c) a gift or benefit given to a staff member for the Council in relation to its status as a body corporate where no single individual is considered to be the recipient of the gift or benefit; or
- (d) food, hospitality or accommodation included in the attendance of meetings, conferences, training courses, functions or other events that have been paid for by the Council and are directly relevant to the performance of the staff member's official duties, responsibilities or obligations.

### 3.3 Rejecting gifts or benefits

- (a) If a staff member is offered a gift or benefit that is not exempt, the staff member should reject the gift or benefit by returning it to the donor or refusing it and respectfully explaining to the donor that acceptance of the gift or benefit would breach council policy.
- (b) Any gift or benefit offered to a staff member should be notified to the CEO, as soon as practicable.
- (c) If it is not possible (or highly impractical) to return or refuse a gift or benefit, a staff member must seek the CEO's permission to appropriately deal with the gift or benefit, or
- (d) Staff member may consider accepting and then immediately redirecting the gift. For example, if a staff member received a gift basket containing food that would spoil if not consumed soon, the staff member may redirect the gift basket to a local charity. Such redirection should also be documented.

### 3.4 Disclosure of relevant gifts or benefits



- (a) A staff member must notify the CEO if the staff member is offered any gift or benefit, with the following details:
- the name of the donor (person or organisation) offering the gift or benefit;
  - the date the gift or benefit was offered;
  - a description of the gift or benefit;
  - the value (or estimated value) of the gift or benefit;
  - whether the gift or benefit is for the staff member or another person (including the full name and relationship of the person to the staff member, if applicable);
  - the reason for the gift or benefit;
  - whether the staff member rejected or proposes to accept the gift or benefit; and
  - any other relevant details.
- (b) Where the value of a gift or benefit is estimated, a description of the basis of the estimate should also be included (e.g. website search term or website link to the gift or a similar gift). There may be times where it is difficult to accurately estimate the value. If so, this can also be mentioned.
- (c) After the CEO has been notified, the CEO is to record the information in a register for staff gifts and benefits, including specifying whether the gift was in fact rejected or accepted by the staff member.

#### 4. RELEVANT LEGISLATION, STANDARDS, POLICIES AND FORMS

Local Government Act NT (2019)

Barkly Regional Council Register of declared gifts and benefits

Local Government (General) Regulations 2021

#### 5. EVALUATION AND REVIEW

Within six (6) months of a new term of Council.

#### Acknowledgement

I, \_\_\_\_\_ (Print full name) have read and understood the Barkly Regional Council Gifts and Benefits Policy I agree to abide by this code which is outlined above.

Employee signature: \_\_\_\_\_ Date signed: \_\_\_\_\_



Document name

Policy ##### Review

Page 3 of 7

## POLICY

TITLE:	PROCUREMENT POLICY		
DIVISON:	COUNCIL		
ADOPTED BY:	COUNCIL		
DATE OF ADOPTION:	JULY 2021	DATE OF REVIEW:	JULY 2026
MOTION NUMBER:			
POLICY NUMBER:			
LEGISLATIVE REF:	Regulation 33 of the Local Government (General) Regulations 2021		

### PURPOSE:

To establish Barkly Regional Council's policy in relation to the purchase and procurement of goods and services on behalf of the council and details the process and procedures involved in entering such arrangements

## 1. DEFINITIONS

**Local Supplier** refers to businesses and enterprises that have a significant permanent presence in the Barkly Region.

**Delegation** means approval from the authorised officer, to the appropriate level of authority to incur and approve expenditure of Council funds

**Tender** - an offer in writing to supply goods and/or services, usually submitted in response to a public or selective invitation

**Procurement** is the process of acquisition of goods, services and works. This includes:

- planning and design
- standards determination and specification writing,
- preparation of quotation and tender documentation,
- Selection of suppliers, financing, contract administration, disposals, and other related functions.

This process spans the whole life cycle of the contract.

**Collective Procurement** means a procurement group of two or more entities (a council; a local government subsidiary; LGANT) that propose to obtain supplies may form a group (a procurement group) to act collectively for the purpose of obtaining the supplies



Document name

Policy ##### Review

Page 1 of 7

## 2. PRINCIPLES

Council purchases goods and services from a range of organisations as part of its normal operations and to meet its key objectives.

The Regulations and normal commercial requirements outline a range of minimum standards with which Council must comply with and dictate that competitive prices be sought from a range of suppliers.

All administrative procedures to support Council's Purchasing and Procurement policy should be designed to ensure cost effectiveness and operational efficiency.

Council officers involved in procurement should act in an ethical manner. Ethical behaviour includes acting honestly and with integrity and probity.

They must ensure due diligence, fairness, trust, respect and consistency of procurement is maintained. In pursuit of ethical behaviour, officers will:

- Disclose to the appropriate senior officer any actual or perceived conflict of interest in the purchasing activity;
- Deal with all suppliers in an honest, fair and even-handed manner;
- Respect all in-confidence information received and not use it for personal gain or to prejudice fair and open competition;
- Not accept money, goods, loans, credits, purchasing incentives, services or prejudiced discounts; and
- Not use Council's name or purchasing power to make purchases other than for Council use.

## 3. OBJECTIVES

This policy is underpinned by the following objectives:

- (a) Enhancement of the capabilities of the Barkly Region enterprises and industries through Council's buy local principles and its trade and services directory.
- (b) Support the employment of Aboriginal people by looking favourably at suppliers who prioritise Aboriginal employment. Barkly Regional Council acknowledges the importance of diversity, representation, and the improved social and economic outcomes that result from employment.
- (c) Barkly Regional Council is committed to ethical behaviour and fair dealings in all procurement activities. Council aims to instil confidence in business, industry and the public as to the probity, accountability and efficacy of the procurement policy framework, including demonstrating high standards of ethical conduct.



- (d) Promoting environmental protection and sustainability in procurement activities through harm minimisation and sustainable practices, including a proper emphasis on environmentally sustainable development where possible, and employing a proper balance between economic, social, environmental and cultural considerations.
- (e) Encouraging open and effective competition in Council's procurement process.
- (f) Procurement expenditure that delivers procurement outcomes that are value for money, while meeting the objects of the council to promote the social, economic, environmental and cultural well-being of their local communities.

### 2.1 Buy Local Principles

Council Policy is to support the enhancement of the capabilities of local, Barkly-based businesses and industries, and to ensure that local suppliers have the opportunity to bid for the supply of goods and services.

- (a) Where they are able to supply goods and services, Local suppliers will be favoured in line with Council's pre-set assessment criteria outlined in Council's procurement procedure.
- (b) Should a Barkly-based business not be able to fulfil Council's purchasing needs, other Northern Territory businesses will be favoured in line with Council's pre-set assessment criteria as outlined in Council's procurement procedure.
- (c) The local buy principles apply to all purchases and tenders. Local Business refers to businesses and enterprises that have a significant permanent presence in the Barkly Region.
- (d) Where goods are not available or it is not practical to supply from Barkly-based or Northern Territory-based businesses, goods and services should be sourced from the nearest supply centre offering those goods and services at the lowest landed price.

### 2.2 Trade and Services Directory

Council has developed a Trades and Service Directory. The directory is available on the Council website and via our internal information system.

- (a) Suppliers who have a significant permanent presence and who are listed in the directory are to be considered preferred suppliers, and given the opportunity to quote on all purchases.
- (b) Every listed supplier providing the required goods or services is to be given the opportunity to quote.
- (c) If our local suppliers cannot supply the goods or services required, or the quotes prices are deemed not to be competitive, then other NT-based business can be approached in line with this procurement policy.



Document name

Policy ##### Review

Page 3 of 7



- (d) For Alpururulam and Arlparra, it may not be viable to use local Barkly-based providers for minor purchases or works. In this instance the nearest suppliers can be asked to quote. If prices are not deemed competitive, the local buy policy is to be applied.
- (e) The Trades and Service Directory will be updated regularly to ensure current businesses and contact details are correct.

### 3. APPLICATION OF POLICY

#### 3.1 Purchase of Goods and Services

- (a) Goods and Services will be obtained by use of the relevant Council electronic purchasing system or credit card.
- (b) Official Council purchase orders ('PO') will be approved by an Authorised Officer who has authority to incur expenditure on behalf of Council as delegated in the Schedule of Financial Delegations. Purchase orders will be retained electronically on the system.
- (c) Before the PO is authorised, it is to include an estimate of the cost of the goods and services so ordered and the appropriate general ledger account number for costing purposes.
- (d) Payment for the purchase will be approved by an Authorised Officer in line with the relevant delegation. It is the Authorised Officer's responsibility to ensure Goods and Services have been received, although other staff can receive goods and services on their behalf.
- (e) The CEO and Directors have the responsibility to ensure that this procedure is adhered to. This responsibility shall not be delegated to a subordinate

#### 3.2 Quotations

When exercising a purchasing delegation, the following requirements must be observed in accordance with Section 33 of the Regulations.

##### Purchases with a value of \$10,000 or less:

The Authorised Officer does not require quotes under this policy

##### Purchases with a value between \$10,001 and \$99,999:

- (a) The Authorised Officer is to obtain written quotes from all local businesses who provide that specific product or service.
- (b) The Director must verify the successful quote and certify with reasoning if it is impractical to obtain three written quotations.
- (c) This information is to be kept on file.



Document Title

Policy ##### Review

Page 4 of 7

### 3.3 Public Quotations

#### Purchases with a value between \$100,000 and \$149,999:

- (a) If a council or local government subsidiary proposes to obtain supplies at a cost of more than \$100 000, but not more than \$150 000, the council or local government subsidiary must make a public request for quotations from suppliers by notice.
- (b) The notice must be published in a newspaper circulating in the council's area and by notice on the council's website;

### 3.3 Tenders

#### Purchases with a value in excess of \$150,000:

- (a) Public Tenders are to be called where the value is greater than \$150,000.
- (b) Authorised staff may elect to call for tenders where the value is less than \$150,000.
- (c) Council must not enter into a contract for the provision of supplies to the council at a cost of more than \$100,000, unless it has first called for tenders for that contract.
- (d) Tenders are to be called by public notice published in a newspaper circulating the Council's area.
- (e) The Council (or the CEO) may apply to the Minister for an exemption from the requirement to call for tenders on purchases with a value in excess of \$100,000 in accordance with Regulation 31.

The following process needs to be followed in line with the Local Government (Accounting) Regulations section 35:

- (a) Call for tender with public notice containing statement to the effect that notice of the successful tender will be published on the council's website; and
- (b) Tenders will be advertised in the Tennant & District Times, the council website or other media where considered appropriate.  
Where tenders have an estimated value exceeding \$100,000 tenders will also be advertised in the NT News.

Tenders received may only be opened either:

- (a) in the presence of the council itself or
- (b) by a committee of 3 members of the council's staff delegated by council to open and consider the tenders and report to the council on the tenders.

Council must accept the tender by written notice to the person/company who submitted the successful tender.



Document Title

Policy ##### Review

Council must also give notice of the successful tender in writing to the each of the unsuccessful tenderers.

A notice of the successful tender must by publishing the notice on the council's website, and be kept on the website for three years.

The notice of successful tender on the council's website must include the name of the person/company who submitted the successful tender; and the supplies to be provided; and the tender price.

For tenders over \$100,000 in value, the successful Tenderer, price and nature of supply will be advertised in the Tennant & District Times.

### 3.3.1 Exceptions from Quotation and Tender requirements

In line with Section 37 Local Government (Accounting) Regulations quotations and tenders are not required for the following:

- (a) Provision of supplies consisting of, or related to the purchase of land, including the leasing of land.
- ~~(b) Consultancy or other professional services;~~
- ~~(c) Travel and accommodation;~~
- ~~(d) If the Minister dispenses, in a particular case, with the requirement to call for quotations or tenders;~~
- (e) If the supplies are to be obtained under a contract to which any of the following is a party:
  - The Territory
  - The Commonwealth
  - A State or another Territory
  - Another council or local government subsidiary
- (f) If the supply has been authorised by resolution of the council and notice of the resolution has been published on the council's website, another council, a local government subsidiary or LGANT.

## 4. COLLECTIVE PROCUREMENT

In line with Part 13 Division 2 Local Government (Accounting) Regulations two or more entities (a council; a local government subsidiary; LGANT) may form a group (a procurement group) to act collectively for the purpose of obtaining the supplies.

Before commencing to act as a procurement group, the entities in the group must enter into a written agreement (a collective procurement agreement) setting out the arrangements for the collective procurement by the group.

If a procurement group complies with Division 2 Part 13 Local Government (Accounting) Regulations, a council that is in the group is not required to separately comply with Division



Document Title

Policy ##### Review

Page 6 of 7



1 Part 13 Local Government (Accounting) Regulations.

## 5. RESPONSIBILITY & DELEGATION

The CEO is responsible for the implementation of this policy in relation to purchasing procedures and any decisions in relation to the letting of contracts entered into by council resolution.

The CEO has authority under the Local Government Act to sub-delegate functions and thus the authority to delegate purchasing and procurement decisions.

The CEO is responsible for maintaining a schedule of financial delegations and purchasing authorisations and for establishing financial limitations.

Pursuant to Regulation 35 (5) of the Local Government (General) Regulations, tenders are to be assessed by a panel of three members of council staff.

The panel is convened by the CEO and its functions are to consider the tenders received in response to the council notice, and to report to council about the tenders.

## 6. RELEVANT LEGISLATION, STANDARDS, POLICIES AND FORMS

Local Government Act NT (2019)

Local Government (General) Regulations 2021

Barkly Regional Council Code of Conduct Policy (staff and members)

Delegations Policy and Delegation Register

Conflict of Interest Policy

## 7. EVALUATION AND REVIEW

Within six (6) months of a new term of Council.



Document Title

Policy ##### Review

Page 7 of 7

## POLICY

<b>TITLE:</b>	LEARNING AND DEVELOPMENT POLICY		
<b>DIVISION:</b>	People and Culture		
<b>ADOPTED BY:</b>	Barkly Regional Council		
<b>DATE OF ADOPTION:</b>	July 2021	<b>DATE OF REVIEW:</b>	July 2024
<b>MOTION NUMBER:</b>			
<b>POLICY NUMBER:</b>			
<b>AUTHORISED:</b>	Chief Executive Officer		

### THIS POLICY APPLIES TO:

All employees of the Barkly Regional Council ("Council"), subject to individual contract.

## PURPOSE

The purpose of this policy is to affirm Barkly Regional Council's commitment to being the employer of choice by offering additional training and development for their employees throughout the organisation.

## SUMMARY

Council recognises the importance of training and developing its staff and understands that employees are key to its success as an organisation. Therefore Council encourages its staff to be continually improving their skills and abilities through on the job and off the job training.

Council acknowledges that training and development of staff provides benefits both to its employees in terms of their overall career and prospects for advancement within Council.

## OBJECTIVES

This policy sets out what Council may offer employees through training and development opportunities aimed at promoting the growth of individuals and achieving success for the Council.

This Policy aims to:

- a) Provide clarity on the training opportunities that may be provided to Council employees;
- b) Outline the leave entitlements an employee has in undertaking a Council approved training activity;



- c) Clarify the types of support offered to Council employees whilst undertaking Council approved training activity; and
- d) Clarify employees' rights regarding training opportunities and their leave entitlements whilst undertaken Council approved training.

## OPPORTUNITIES

Council encourages staff to undertake education courses and other learning and development opportunities that improve their ability to contribute to the corporate objectives of Council and improve the staff member's professional development.

Learning and development is an investment by both employee and employer to the development of the employee and the growth of potential job and promotional opportunities for them both within and outside the Council. The formal approval of any learning and development study by any Council employee is outlined in Councils Delegation Manual

Given the Council's geographic location and the nature of training courses on offer, employees who request assistance from Council must be willing to undertake the training or attend the seminar during work hours and in their own time, when required, for travel or course requirements.

## ENTITLEMENTS AND SUPPORT

### Study Leave (Special Leave)

Employees are entitled to weekly paid study leave in accordance with the Barkly Regional Council Enterprise Bargaining Agreement ('EBA'). For employees not covered by the EBA, an agreement must be reached with that employee's direct Manager concerning the amount of study leave entitlements that will be provided.

An employee may utilise other approved leave for any additional time required for study.

Approval authority for when Study Leave is taken shall reside with the employee's immediate manager.

### Use of Council Facilities

An employee may make arrangements with their direct manager to utilise Council equipment for off-duty hours of study or assignments as part of the course being taken.

If available, Council may assist the employee with the provision of a laptop or other resources.

## RESPONSIBILITIES AND EXPECTATIONS

### Managers / Supervisors:

Managers and Supervisors will:

- Discuss with employee's professional training and development as part of the employee appraisal processes;



Learning and Development Policy

Policy

Review July 2024

Page 2 of 4

- Identify individual employee skill and qualification requirements and work with them and/or the Learning and Development Coordinator to implement solutions;
- Manage resources accordingly to allow employees to undertake necessary development;
- Ensure that development outcomes are achieved and that there is an appropriate return on the development investment evident in on the job contribution and performance; and
- Support employees by providing and allocating suitable times to assist in the completion of the employees training and development.

### **Learning and Development Coordinator:**

The learning and Development Coordinator will:

- Liaise with Registered Training Organisations (RTO) to provide identified suitable training for employees;
- Liaise with managers, supervisors, employees regarding training and development of Council employees;
- Collect and record all received licences and qualifications of Council employees; and
- Provide an annual report to Council on the training and development of Council employees.

### **Employees:**

Employees will:

- In consultation with managers/supervisors, apply learnings back to the workplace as contribution to continuous improvement;
- Attend all scheduled training and complete all assigned work by due dates;
- Whilst undertaking training, meet the requirements of the training course, their position and the workplace;
- Present themselves diligently and professionally whilst attending training;
- Take responsibility for their own learning and seek assistance and support as necessary from the training organisation, supervisors and/or Learning and Development Coordinator;
- Inform their manager and/or Learning and Development Coordinator as early as practicable in the event that they are unable to satisfy course requirements; and
- Discuss their ongoing professional training and development with their manager during the appraisal processes;
- Be expected to commit time outside of work hours, and in addition to study leave entitlements, as necessary, to satisfy the requirements of their enrolled courses.

### **Recoupment of Council Expenditures**

When an employee does not complete a training course or does not attend a seminar for which the Council provided funding, the employee may be subject to recoupment actions in order to reimburse the Council for costs incurred.





Managers shall interview employees who do not complete Council-funded training courses or do not attend a seminar no later than 5 work days after requested by Human Resources.

For cases where the reasons for non-completion were beyond the employee's control, recoupment actions against the employee may not be pursued. Reasons include, but are not limited to, the following:

- a) Operational requirements where the employee was required to work during training/seminar hours resulting in the non-completion; or
- b) A Personal or Family emergency and/or illness which required the employee to attend to their family, resulting in that employee not completing the training/seminar.

For cases where the reasons for non-completion were within the employee's control, managers and directors shall recommend recoupment actions against the employee for the Chief Executive Officer's approval. Reasons include, but are not limited to, the following:

- a) The employee self-drops out of the training or does not attend the training or seminar based off actions prompted by the employee; or
- b) The employee fails an end-of-training exam due to lack of employee preparation resulting in non-completion of the training course.

#### REFERENCES

- Employee Appraisal Procedure
- Barkly Regional Council Enterprise Agreement 2018 – 2021
- Barkly Regional Council Workforce Management Plan

#### EVALUATION AND REVIEW

This Policy is to be reviewed every three (3) years or as requested from the Chief Executive Officer or the Human Resources Manager.

#### Acknowledgement

I, \_\_\_\_\_ (Print full name) have read and understood the Barkly Regional Council Recruitment and Selection Policy and I agree to abide by this policy which is outlined above.

Employee signature: \_\_\_\_\_ Date signed: \_\_\_\_\_



Learning and Development Policy

Policy

Review July 2024

Page 4 of 4

**CORPORATE SERVICES DIRECTORATE REPORTS**

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<b>ITEM NUMBER</b>	8.3
<b>TITLE</b>	Permission to proceed with an application for exemption to go to tender for the LLN educational contract
<b>REFERENCE</b>	320495
<b>AUTHOR</b>	Damian Carter, Director of Corporate Services

**RECOMMENDATION****That Council:**

- a) **Receive and note the report**
- b) **Approves Council to apply for exemption from the NTG for tendering the LLN educational contract to the past local contractor**

**SUMMARY:**

In 2020, Council received funding from the NTG to delivery training to Indigenous employees to assist in developing them for leadership roles within Council. This program was an extension of a success literacy and numeracy program and built on these learnt literacy and numeracy skills by teaching Indigenous employees how to complete documents which would be required to be completed by someone in a team leader/supervisor role, such as a staff performance appraisal or WHS incident report. This is an identified on-going need and the training is clearly supported by the NTG by the provision of funds.

At the start of the 2020/21 financial year, Council went to market via a tender process to select an education / training contractor to deliver the training. The successful contractor appointed via the tender process was Central Desert Training who was an Alice Springs Training provider. A year has passed and Central Desert Training has delivered the work to a high standard and we have received positive feedback and strong engagement rates from participants. Council staff were also very happy with the contractor's delivery of the training and the contractor's local knowledge and community awareness.

As such we are keen to not lose the enthusiasm and training momentum already created by the immediate past local contractor and would be wanting to engage the contractor as quickly as possible. Having to go out to market again, would mean some of this enthusiasm and training momentum would be lost.

Additionally, having only tested the market less than 12 months ago, we are of the view that the immediate past local contractor would be the best education and training provider to deliver the training for the next two years. For these reasons, Council is looking to apply for exemption to go out to tender to appoint the past local contractor.

**BACKGROUND**

N/A

**ORGANISATIONAL RISK ASSESSMENT**

Nil

**BUDGET IMPLICATION**

Nil

**ISSUE/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**ATTACHMENTS:**

There are no attachments for this report.

## CORPORATE SERVICES DIRECTORATE REPORTS

<b>ITEM NUMBER</b>	8.4
<b>TITLE</b>	Financial Budget for 2021/2022
<b>REFERENCE</b>	320371
<b>AUTHOR</b>	Gary Pemberton, Finance Manager

### RECOMMENDATION

#### That Council

- a) **Resolve to adopt the 2021-2022 Barkly Regional Council Budget Financial Statements in accordance with Section 203 of the Local Government Act 2019**
- b) **Resolve to include the 2021-2022 Barkly Regional Council Budget Financial Statements in the Regional Plan and Budget 2021-2022 in accordance with Section 203 of the Local Government Act 2019**

### SUMMARY:

The Draft 2021-2022 Regional Council Plan incorporating the Draft 2021-2022 Barkly Regional Council Budget has been advertised for public inspection with comments invited for at least a period of 21 days. Council is now required to consider submissions (if any) and make approve the Regional Council Plan.

Section 201 of the *Local Government Act 2019* states that:

#### Annual budgets

- (1) A council must prepare a budget for each financial year.
- (2) The budget for a particular financial year must:
  - (a) outline:
    - (i) the council's objectives for the relevant financial year; and
    - (ii) the measures the council proposes to take, during the financial year, towards achieving those objectives; and
    - (iii) the indicators the council intends to use as a means of assessing its efficiency in achieving its objectives; and
  - (b) contain the projected statement of income and expenditure for the financial year, differentiating between operating and capital expenditure, and
  - (c) list the council's fees for services and the estimates of revenue from each of those fees; and
  - (d) state the amount to be allocated to the development and maintenance of infrastructure for the financial year; and
  - (e) state the amount the council proposes to raise by way of rates, and set out the rates structure, for the financial year; and
  - (f) include an assessment of the social and economic effects of its rating policies; and
  - (g) state the allowances for members of the council for the financial year and the amount budgeted to cover payment of those allowances; and
  - (h) separately provide for a budget for each local authority established by the council (if any); and
  - (h) include any other information required by any guidelines that the Minister may make or as prescribed by regulation; and
  - (i) be in a form required by any guidelines that the Minister may make or as prescribed by regulation.

Section 202 of the *Local Government Act 2019* states that a council must not budget for a deficit except in accordance with the regulations.



## **BACKGROUND**

### **1. Executive Summary**

Council is projecting an operating deficit of \$3.166 million and total comprehensive income of \$3.140 million after budgeting for \$6.306 million in direct grant funding for capital additions. Council operations are projected to be cash-flow neutral with a \$7 thousand contribution cash reserves. With a net cash contribution of \$2.777 million to investment in capital programs, Council's overall cash reserves are budgeted to reduce by \$2.770 million during the budget year.

It is proposed that \$9.258 million be expended to renew, upgrade or replace aging plant, infrastructure and buildings. Grant funding totaling \$6.306 million has been secured for major projects during the year. Local Authorities have been budgeted to contribute a further \$580,880 to capital projects and Councils' own cash resources \$1.49 million. The remaining capital spend comes from Capital grant funded projects carried forward from the 2020-2021 financial year.

### **2. Budget Assumptions and Methodologies**

At the Ordinary Council meeting held on 23 February 2018 the Council endorsed the Budget Policy CP000002, which established the operational framework and process for preparation of the 2018/19 Regional Council Plan.

The 2021-2022 budget was developed using the following steps:

#### **2.1. Establishment of Council service objectives and acceptable service levels in accordance with Councils Regional Planning framework**

#### **2.2. Finalisation of organisation structure and calculation of total salaries and wages expenditure**

Council's organisation structure was reviewed and confirmed with the Executive, Area Managers and other Budget Holders based on required service levels for the 2021-2022 financial year. Both long service leave and annual leave accruals have been included to ensure full costing of services.

Salaries and wages are budgeted at full employment at 46 weeks work and the accrual of 6 weeks annual leave. This does require vacancies for leave to be covered using current staffing levels.

A 2 percent salary and wage increase at 1 November 2021 is included in the budget, consistent with the 2019 Enterprise Bargaining Agreement ("EBA").

#### **2.3. Determination of grant funds**

With a large number of funding arrangements due for renegotiation, the majority of ongoing funding has been budgeted at current levels with a no increase, unless information has been received to the contrary.

## 2.4. Calculation of service costs and allocation of costs through established cost drivers

Compared to previous years indirect costs (not overheads or administration) will be calculated and allocated to their relevant programs utilising a more robust system of direct allocation and internal charging to establish a baseline for the true cost of Council service provision. The table following details information as to how the costs have been allocated.

Internal Cost Item	Calculation of Cost	Cost Driver for allocation	Weakness
Staff Housing	Utilities, maintenance, rent, depreciation, offsetting staff contributions	Direct allocation of costs to staff actually in staff housing.	Depreciation estimate only. Allocated across all salaries and wages irrelevant of whether staff are actually in staff housing.
Technology	Phone, internet, IT salaries and wages, councilbiz etc, depreciation. Total cost of IT department.	Direct allocation of costs.	Assumptions on who has/should have PC/laptop. Many positions may have a phone only and are allocated no cost.
Motor vehicle	Running costs including fuel, depreciation, mechanics workshop	Direct allocation of costs on an identified vehicle basis. Internal allocation to cost centres on a cost recovery basis.	Communication of change of use of vehicles. Administratively intensive process.
Plant	Running costs including fuel, depreciation, mechanics workshop	Direct allocation of costs on an identified vehicle basis. Internal allocation to cost centres on a cost recovery basis.	Communication of plant utilisation. Administratively intensive process.
Building	Utilities, maintenance, rent, depreciation, waste levy	Direct allocation of costs on an identified building basis. Internal allocation to cost centres on a cost recovery basis.	Administratively intensive process.
Training	Total cost of learning and development department	Salaries and wages	
Grant Admin Fee	Set percentage as per grant agreement, or 15% when not stipulated.	Grant income	Inconsistent across grant agreements.

**2.5. Calculation of remaining costs.**

Overhead areas costs were calculated by providing costs for committed contracts and then determining remaining minor expenditure items based on the current 2021-2022 spend together with implementation of cost savings initiatives across Council operations.

Grant funded program costs were based on remaining grant funds as well as minimum operating and service provision levels.

**2.6. Establishment of a Capital Projects Budget and sources of funding for the Capital Budget****2.7. Determination of a Baseline rates and charges levy.****2.8. Drafting of the Budget so as to comply with the Local Government Act****3. Analysis of Budgeted Financial Statements**

This analysis provides information from a whole of council perspective.

**3.1. Budgeted Statement of Comprehensive Income****3.1.1. Rates**

<b>2021 Projection</b>	<b>Original Budget</b>		<b>Draft Budget</b>
<b>2021</b>	<b>2021</b>		<b>2022</b>
<b>\$'000</b>	<b>\$'000</b>		<b>\$'000</b>
3,799	3,888		<b>3,941</b>

The budget has also applied a **2 percent** increase in general rates and charges.

The budget has also applied a **6 percent** increase on its fixed garbage charge. Council is currently under pressure to improve its landfill sites, however does not have the ability to pay for such improvements without an increase in services charges and fees together with significant funding inputs from higher levels of government.

**3.1.2. User Charges**

<b>2021 Projection</b>	<b>Original Budget</b>		<b>Draft Budget</b>
<b>2021</b>	<b>2021</b>		<b>2022</b>
<b>\$'000</b>	<b>\$'000</b>		<b>\$'000</b>
793	992		887

The actual reduction in landfill fees has been reflected in the budgeted numbers for the coming year.

**3.1.3. Grants, Subsidies and Contributions**

<b>2021 Projection</b>	<b>Original Budget</b>		<b>Draft Budget</b>
<b>2021</b>	<b>2021</b>		<b>2022</b>
<b>\$'000</b>	<b>\$'000</b>		<b>\$'000</b>
20,233	19,045		18,951

The following grants have been included in determining the 2021-2022 budget.

<b>Grant Item</b>	<b>Amount \$</b>
NT Operational Subsidy	4,319,644
FAGS	2,287,826
Night Patrol	2,418,991
Regional Deal	2,255,000
Indigenous Jobs Development Program	968,000
Indigenous Sport and Recreation	919,628
Local Authority Funding	460,880
NTJP (IEI) Wages	1,142,040
Out of School Hours Care	477,028
Active Remote Communities	201,255
Safe Houses	301,754
Public Libraries Funding	187,799
Indigenous Environmental Health Worker	102,130
Homelands Funding	473,200
Workforce Development - LLN	108,000
Commonwealth Home Support Packages	575,273
Flexible Aged Care	926,072
Roads To Recovery	206,960
CAYLUS - Sport & Rec Wages	50,000

**3.1.4. Contract Services/Reimbursements**

<b>2021 Projection</b>	<b>Original Budget</b>		<b>Draft Budget</b>
<b>2021</b>	<b>2021</b>		<b>2022</b>
<b>\$'000</b>	<b>\$'000</b>		<b>\$'000</b>
1,488	1,384		1,384

Council provides contract services regionally in relation to Australia Post, Centrelink, Essential Services, NDIS services and Airstrips Maintenance contracts.

**3.1.5. Employee Costs**

<b>2021 Projection</b>	<b>Original Budget</b>		<b>Draft Budget</b>
<b>2021</b>	<b>2021</b>		<b>2022</b>
<b>\$'000</b>	<b>\$'000</b>		<b>\$'000</b>
15,184	16,031		16,499

Salaries and wages are only included at 46 weeks and accrue 6 weeks annual leave. This does require leave to be covered using current staffing levels. In non-grant funded activities this creates a true saving however within grant funded activities this usually leads to unexpended grants only, which eventually need to be expended or paid back.

**3.1.6. Materials, Contracts and Other Expenses**

<b>2021 Projection</b>	<b>Original Budget</b>		<b>Draft Budget</b>
<b>2021</b>	<b>2021</b>		<b>2022</b>
<b>\$'000</b>	<b>\$'000</b>		<b>\$'000</b>
10,269	8,185		8,949

Materials, contracts and other expenses were determined by

- estimating costs on current committed contracts,
- 2021-2022 forecast spend of major expense items including fuel and utilities
- estimating spending on grant funded operations based upon historical data and contractual commitments in regard to required service levels.

**3.1.7. Depreciation**

<b>2021 Projection</b>	<b>Original Budget</b>		<b>Draft Budget</b>
<b>2021</b>	<b>2021</b>		<b>2022</b>
<b>\$'000</b>	<b>\$'000</b>		<b>\$'000</b>
2,932	3,192		2,922

**3.1.8. Operating Surplus/(Deficit)**

<b>2021 Projection</b>	<b>Original Budget</b>		<b>Draft Budget</b>
<b>2021</b>	<b>2021</b>		<b>2022</b>
<b>\$'000</b>	<b>\$'000</b>		<b>\$'000</b>
(2,033)	(2,050)		(3,166)

The budget is anticipating an operating deficit of \$3.166 million, a \$1.133 million worse position over the previous budget year as a result of increased operating cost projections.

Council has been unable to recoup the full cost of necessary wages and salaries increases from ratepayers. Moving forward as Council moves towards a position of maintaining capital assets at an adequate level, a level of

sustainable operational cost neutrality can be achieved, whereby 100% of depreciation can be funded and a balanced budget presented.

### 3.2. Budgeted Cash Flow Statement

#### 3.2.1. Cash Balance and Movement

The budget anticipates a decrease in Council's cash position of \$2.77 million. This is as a result of the allocation of funding to additional asset renewals and replacement, as council continues to struggle with old plant, vehicles, infrastructure and buildings.

#### 3.2.2. Expenditure on renewal/replacement of assets.

The following allowances have been included within the budget for capital replacement

Capital Item	Amount	Grant Funded
Motor Vehicle Replacement	350,000	No
Plant Replacement	510,000	No
Council Buildings	240,000	No
Footpaths	50,000	No
Landfills	300,000	No
Funded Infrastructure	6,997,136	Yes

### 3.3. Analysis of Budget by Program

#### 3.4.1 Core Council Business

Area	Expenditure (after adjustment for internal charges)	Percentage of Total Expenditure
Corporate Overheads	5,932,791	35%
Community Services	1,248,498	7%
Area Management and Operations	3,513,690	21%
Municipal Services	\$6,120,096	37%
TOTAL	\$16,815,075	100%

Area	Core Funding	Percentage of Total Core Funding
Financial Assistance Grants	\$6,144,284	59%
General Rates and Kerbside Collection	\$3,941,319	38%
Environmental Health Funding	\$102,130	1%
Library Services	\$188,399	2%
TOTAL	\$10,376,132	100%

Area	Expenditure (after adjustment for internal charges)	Percentage of Total Expenditure
Depreciation	\$2,922,746	17%



**3.4.2 Council and Local Authorities**

Expenditure (after adjustment for internal charges)	Percentage of Total Expenditure
\$799,297	2.81%

Council has budgeted to maintain its commitment to community engagement and participation at a Council and Local Authority level. Full participation at monthly Council and Local Authority meetings at the maximum rates allowable under the applicable legislation are provided for.

**3.5. Grant Funded Activities - Community Services**

Grant funded operations have been budgeted for on the basis of the provision of the maximum level of service within the constraints of funding levels available, ensuring that non-core activities are fully revenue neutral and do not represent a financial burden to Council's Core functions.

**3.5.1. Community Care**

Income	Expenses	Internal Charges	Total Expenses & Internal Charges	Surplus/(Deficit)
\$2,090,665	\$1,454,413	\$226,928	\$1,681,341	409,324

**3.5.2. Safe House**

Income	Expenses	Internal Charges	Total Expenses & Internal Charges	Surplus/(Deficit)
\$483,545	\$301,827	\$122,704	\$424,531	59,014

**3.5.3. Youth Services**

Income	Expenses	Internal Charges	Total Expenses & Internal Charges	Surplus/(Deficit)
\$2,122,911	\$1,670,234	\$452,677	\$2,122,911	-

**3.5.4. Night Patrol**

Income	Expenses	Internal Charges	Total Expenses & Internal Charges	Surplus/(Deficit)
\$2,660,213	\$2,245,025	\$415,188	\$2,660,213	-

**3.6 Additional Information**

An analysis of expenditure by Local Authority Area is to be included in the published budget for 2021-2022.

## **ORGANISATIONAL RISK ASSESSMENT**

Nil

## **BUDGET IMPLICATION**

This is the analysis of the Draft 2021-2022 Barkly Regional Council Budget.

## **ISSUE/OPTIONS/CONSEQUENCES**

### Options

The Council may direct the staff to make changes to the Regional Council Plan as required.

The Council must adopt the Regional Council Plan and budget on or before 30 June 2021 in accordance with the *Local Government Act 2019*. If the Council is not satisfied with the contents of the Regional Council Plan and budget, it can seek an extension to this time with the Minister for Local Government.

### Relevant Legislation

Section 203 of the *Local Government Act 2019* states that the Council must adopt a budget on or before 30 June of each financial year.

## **CONSULTATION & TIMING**

The Draft 2021-2022 Barkly Regional Council Regional Plan & Budget will be made accessible on the Council's website and available at Council's offices on Friday, 28 May 2021 and will be open for public consultation for a period of 21 days. The availability of the document for public consultation will be advertised in the Tennant Creek Times on Friday 28 May 2021.

## **ATTACHMENTS:**

1 [!\[\]\(f1c5da15572e3e09d343161be98f508d\_img.jpg\)](#) Draft Budget Paper 2022

## BARKLY REGIONAL COUNCIL

**BUDGET STATEMENT OF COMPREHENSIVE INCOME**  
 for the year ended 30 June 2022

	Notes	Budget Draft 2022 \$'000	Budget Original 2021 \$'000	Final Projection 2021 \$'000
<b>INCOME</b>				
Rates	2	3,941	3,888	3,799
Statutory charges	2	12	11	11
User charges	2	887	992	793
Grants, subsidies and contributions	2	18,951	19,045	20,233
Investment income	2	38	38	38
Reimbursements	2	1,384	1,384	1,488
Other income	2	9	9	7
<b>Total Income</b>		<b>25,222</b>	<b>25,367</b>	<b>26,369</b>
<b>EXPENSES</b>				
Employee costs	3	16,499	16,031	15,184
Materials, contracts & other expenses	3	8,949	8,185	10,269
Depreciation, amortisation & impairment	3	2,922	3,192	2,932
Finance costs	3	18	9	17
<b>Total Expenses</b>		<b>28,388</b>	<b>27,417</b>	<b>28,402</b>
<b>OPERATING SURPLUS / (DEFICIT)</b>		<b>(3,166)</b>	<b>(2,050)</b>	<b>(2,033)</b>
Net (gain)/loss on disposal of assets	4	-	-	-
Amounts received specifically for new or upgraded assets	2	6,306	4,259	4,733
<b>NET SURPLUS/(DEFICIT)</b>		<b>3,140</b>	<b>2,209</b>	<b>2,700</b>
Transferred to Equity Statement				
<b>TOTAL COMPREHENSIVE INCOME</b>		<b>3,140</b>	<b>2,209</b>	<b>2,700</b>

This Statement is to be read in conjunction with the attached Notes.

BARKLY REGIONAL COUNCIL				
BUDGET STATEMENT OF CHANGES IN EQUITY				
for the year ended 30 June 2022				
	Accumulated Surplus	Asset Revaluation Reserve	Other Reserves	TOTAL EQUITY
	\$'000	\$'000	\$'000	\$'000
<b>2022 - Budget</b>	Notes			
Balance at end of previous reporting period	21,723	23,789	4,063	49,575
<b>Net (Deficit) for Year</b>	3,140	-		3,140
<b>Other Comprehensive Income</b>				
<i>Amounts which will be reclassified subsequently to operating result</i>				
Transfers between reserves	(158)		158	-
<b>Balance at end of period</b>	<u>24,705</u>	<u>23,789</u>	<u>4,221</u>	<u>52,715</u>
<b>2021 - Final Projection</b>				
Balance at end of previous reporting period	15,663	23,789	7,423	46,875
Restated opening balance	<u>15,663</u>	<u>23,789</u>	<u>7,423</u>	<u>46,875</u>
<b>Net Surplus for Year</b>	2,700	-		2,700
<b>Other Comprehensive Income</b>				
<i>Amounts which will not be reclassified subsequently to operating result</i>				
Transfers between reserves	<u>3,360</u>		(3,360)	-
<b>Balance at end of period</b>	<u>21,723</u>	<u>23,789</u>	<u>4,063</u>	<u>49,575</u>
<b>2021 - Original Budget</b>				
Balance at end of previous reporting period	19,746	23,789	5,527	49,062
Restated opening balance	<u>19,746</u>	<u>23,789</u>	<u>5,527</u>	<u>49,062</u>
<b>Net Surplus for Year</b>	2,209	-		2,209
<b>Other Comprehensive Income</b>				
<i>Amounts which will not be reclassified subsequently to operating result</i>				
Transfers between reserves	<u>3,853</u>		(3,853)	-
<b>Balance at end of period</b>	<u>25,808</u>	<u>23,789</u>	<u>1,674</u>	<u>51,271</u>

## BARKLY REGIONAL COUNCIL

## BUDGET BALANCE SHEET

as at 30 June 2022

	Notes	Budget Draft 2022 \$'000	Budget Original 2021 \$'000	Final Projection 2021 \$'000
<b>ASSETS</b>				
<b>Current Assets</b>				
Cash and cash equivalents	5	3,734	4,504	6,504
Trade & other receivables	5	670	1,306	900
Inventories	5	25	49	25
<b>Total Current Assets</b>		<b>4,429</b>	<b>5,859</b>	<b>7,429</b>
<b>Non-current Assets</b>				
Infrastructure, Property, Plant & Equipment	7	21,733	21,419	24,830
Other Non-current Assets	6	29,363	26,500	20,105
<b>Total Non-current Assets</b>		<b>51,096</b>	<b>47,919</b>	<b>44,935</b>
<b>Total Assets</b>		<b>55,525</b>	<b>53,778</b>	<b>52,364</b>
<b>LIABILITIES</b>				
<b>Current Liabilities</b>				
Trade & Other Payables	8	1,038	544	1,054
Provisions	8	1,371	1,698	1,354
<b>Total Current Liabilities</b>		<b>2,409</b>	<b>2,242</b>	<b>2,408</b>
<b>Non-current Liabilities</b>				
Provisions	8	401	265	381
<b>Total Non-current Liabilities</b>		<b>401</b>	<b>265</b>	<b>381</b>
<b>Total Liabilities</b>		<b>2,810</b>	<b>2,507</b>	<b>2,789</b>
<b>NET ASSETS</b>		<b>52,715</b>	<b>51,271</b>	<b>49,575</b>
<b>EQUITY</b>				
Accumulated Surplus		24,705	25,808	21,723
Asset Revaluation Reserves	9	23,789	23,789	23,789
Other Reserves	9	4,221	1,674	4,063
<b>TOTAL EQUITY</b>		<b>52,715</b>	<b>51,271</b>	<b>49,575</b>

This Statement is to be read in conjunction with the attached Notes.

**BARKLY REGIONAL COUNCIL**  
**BUDGET CASH FLOW STATEMENT**  
for the year ended 30 June 2022

	Budget Draft 2022 \$'000	Budget Original 2021 \$'000	Final Projection 2021 \$'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>	Notes		
<u>Receipts</u>			
Rates - general & other	4,163	3,878	4,116
Fees & other charges	1,019	1,302	1,117
Investment receipts	38	92	38
Grants utilised for operating purposes	20,227	16,358	21,646
Other operating receipts	3,013	2,050	4,361
<u>Payments</u>			
Employee Costs	(16,462)	(13,133)	(15,161)
Contractual services & materials	(9,559)	(6,902)	(10,881)
Other operating payments	(2,396)	(1,354)	(4,058)
Finance payments	(36)	(30)	(17)
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>7</b>	<b>2,261</b>	<b>1,161</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
<u>Receipts</u>			
Amounts specifically for new or upgraded assets	6,306	3,049	4,733
Sale of replaced assets	175	-	-
<u>Payments</u>			
Expenditure on renewal/replacement of assets	(9,258)	(8,598)	(10,758)
<b>Net Cash provided by (or used in) Investing Activities</b>	<b>(2,777)</b>	<b>(5,549)</b>	<b>(6,025)</b>
<b>Net Increase (Decrease) in cash held</b>	<b>(2,770)</b>	<b>(3,288)</b>	<b>(4,864)</b>
Cash & cash equivalents at beginning of period	6,504	11,221	11,368
<b>Cash &amp; cash equivalents at end of period</b>	<b>3,734</b>	<b>7,933</b>	<b>6,504</b>

This Statement is to be read in conjunction with the attached Notes

Table 1. Whole of Council Annual and Long-term Financial Plan Budgets

INCOME AND EXPENSE STATEMENT	LONG-TERM PLAN			
	Annual Budget	Financial Year 2022-2023 \$	Financial Year 2023-2024 \$	Financial Year 2024-2025 \$
<b>OPERATING INCOME</b>				
Rates	3,941	4,020	4,100	4,182
Statutory Charges	12	15	15	16
User Fees and Charges	887	750	765	780
Operating Grants and Subsidies	18,951	18,952	19,331	19,718
Interest / Investment Income	38	38	38	39
Other Income	1,393	1,447	1,476	1,505
<b>TOTAL INCOME</b>	<b>25,222</b>	<b>25,222</b>	<b>25,726</b>	<b>26,240</b>
<b>OPERATING EXPENSES</b>				
Employee Expenses	16,499	16,348	16,675	17,008
Materials and Contracts	8,185	7,597	6,993	6,377
Elected Member Allowances	332	480	480	480
Elected Member Expenses	245	163	163	163
Council Committee & LA Allowances	175	113	113	113
Council Committee & LA Expenses	12	12	12	12
Depreciation, Amortisation and Impairment	2,922	2,967	3,026	3,087
Other Expenses	18	18	18	18
<b>TOTAL EXPENSES</b>	<b>28,388</b>	<b>27,698</b>	<b>27,480</b>	<b>27,258</b>
<b>BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>(3,166)</b>	<b>(2,476)</b>	<b>(1,755)</b>	<b>(1,018)</b>
Capital Grants Income	6,306	-	-	-
<b>BUDGETED SURPLUS / DEFICIT</b>	<b>3,140</b>	<b>(2,476)</b>	<b>(1,755)</b>	<b>(1,018)</b>
Capital Expenses	9,258	1,961	1,961	461
Add Back Non-Cash Expenses	(2,922)	(2,967)	(3,026)	(3,087)
<b>NET BUDGETED SURPLUS / DEFICIT</b>	<b>(3,196)</b>	<b>(1,470)</b>	<b>(689)</b>	<b>1,608</b>
Prior Year Carry Forward Tied Funding	4,063	4,221	2,662	1,162
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>4,063</b>	<b>4,221</b>	<b>2,662</b>	<b>1,162</b>
<b>NET BUDGETED OPERATING POSITION</b>	<b>867</b>	<b>2,751</b>	<b>1,973</b>	<b>2,770</b>



Table 2. Capital Expenditure and Funding Budget

CAPITAL EXPENDITURE	Current Financial Year Budget \$	Financial Year 2022- 2023 \$	Financial Year 2023- 2024 \$	Financial Year 2024- 2025 \$	Financial Year 2025-2026 \$
Land and Buildings	1,031,000	-	-	-	-
Infrastructure (including roads, footpaths, park furniture)	6,656,136	-	-	-	-
Plant and Machinery	1,109,625	-	-	-	-
Fleet	375	-	-	-	-
Other Assets (including furniture and office equipment)	460,880	1,960,880	1,960,880	460,880	460,880
<b>TOTAL CAPITAL EXPENDITURE*</b>	<b>9,258,016</b>	<b>1,960,880</b>	<b>1,960,880</b>	<b>460,880</b>	<b>460,880</b>
<b>Total capital expenditure funded by:</b>					
Operating Income (amount allocated to fund capital items)	1,615,000	460,880	460,880	460,880	460,880
Capital Grants	7,643,016	1,500,000	1,500,000	-	-
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>	<b>9,258,016</b>	<b>1,960,880</b>	<b>1,960,880</b>	<b>460,880</b>	<b>460,880</b>

Table 3. Pinned Major Capital Works Budget – Projects / Items over \$150,000

Asset Class	By Capital Project/Item*	Actual accumulated expenditure at the end of the prior financial year \$	Current financial year budget \$	Outer Financial Year 1 \$	Outer Financial Year 2 \$	Outer Financial Year 3 \$	> Outer Financial Year 3 \$	Total capital project estimated cost	Expected project completion date
Infrastructure	Rubbish Dump Rehabilitation							0	
Infrastructure	Road Reseal							0	
Land and Buildings	Construction of new community staff quarters							0	
Plant and Machinery	Caterpillar grader with flat blade							0	
Plant and Machinery	Kerbside collection truck renewal							0	
	TOTAL	0	0	0	0	0	0	0	

\*Items listed are examples only.

**Table 4. Budget for Each Local Authority Area**

This report only applies to regional local government councils.

INCOME AND EXPENSE STATEMENT FOR THE YEAR ENDING 30 JUNE 20XX	Regional Office Budget*	Tennant Creek \$	Elliott \$	Ali Curung \$	Ampilatwatja \$	Alpururulam \$	Wutunugurra \$	Arparra \$
<b>OPERATING INCOME</b>								
Rates	3,941	-	-	-	-	-	-	-
Statutory Charges	12	-	-	-	-	-	-	-
User Fees and Charges	4	468	77	86	74	98	7	73
Operating Grants and Subsidies	12,680	1,258	1,188	992	1,172	654	203	804
Interest / Investment Income	38	-	-	-	-	-	-	-
Reimbursements	-	91	279	406	253	181	-	174
Other Income	4	-	-	1	3	-	-	-
<b>TOTAL INCOME</b>	<b>16,679.00</b>	<b>1,817.00</b>	<b>1,544.00</b>	<b>1,485.00</b>	<b>1,502.00</b>	<b>933.00</b>	<b>210.00</b>	<b>1,051.00</b>
<b>OPERATING EXPENSES</b>								
Employee Expenses	6,237	2,773	1,731	1,742	756	1,981	635	644
Materials and Contracts	3,634	2,128	778	535	407	333	135	235
Elected Member Allowances	-	204	37	-	18	55	-	18
Elected Member Expenses	161	1	23	21	27	4	-	8
Council Committee & LA Allowances	-	25	29	24	20	71	-	6
Council Committee & LA Expenses	-	-	2	2	2	2	2	2
Depreciation, Amortisation and Impairment*	1,045	271	355	350	249	390	155	107
Finance Expenses*	9	3	4	2	-	-	-	-
Other Expenses	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>11,086</b>	<b>5,405</b>	<b>2,959</b>	<b>2,676</b>	<b>1,479</b>	<b>2,836</b>	<b>927</b>	<b>1,020</b>
<b>BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>5,593</b>	<b>(3,588)</b>	<b>(1,415)</b>	<b>(1,191)</b>	<b>23</b>	<b>(1,903)</b>	<b>(717)</b>	<b>31</b>
Capital Grants Income	-	4,138	-	2,068	100	-	-	-
<b>BUDGETED SURPLUS / DEFICIT</b>	<b>5,593</b>	<b>550</b>	<b>(1,415)</b>	<b>877</b>	<b>123</b>	<b>(1,903)</b>	<b>(717)</b>	<b>31</b>

**Table 5. Capital Expenditure Budget for Each Local Authority Area**

By class of infrastructure, property, plant and equipment and only applies to regional local government councils.

FOR THE YEAR ENDING 30 JUNE 20XX	Regional Office Budget*	Tennant Creek \$	Elliott \$	Ali Curung \$	Amplatwatja \$	Alpururulam \$	Wutunugurra \$	Arparra \$
Land and Buildings	-	255,000	-	-	-	-	-	-
Infrastructure (including roads, footpaths, park furniture)	-	4,288,379	100,000	2,267,757	-	-	-	-
Plant and Machinery	-	565,000	-	-	170,000	-	-	-
Fleet	-	375,000	-	-	-	-	-	-
Other Assets (including furniture and office equipment)	-	100,000	51,150	83,980	67,210	68,120	26,440	63,980
Leased Land and Buildings	-	-	-	-	600,000	-	176,000	-
<b>TOTAL CAPITAL EXPENSES*</b>	<b>0</b>	<b>5,583,379</b>	<b>151,150</b>	<b>2,351,737</b>	<b>837,210</b>	<b>68,120</b>	<b>202,440</b>	<b>63,980</b>

**Table 6. Budget Assumptions**

At the Ordinary Council meeting held on 23 February 2018 the Council endorsed the Budget Policy CP000002, which established the operational framework and process for preparation of the 2018/19 Regional Council Plan.

The 2021-2022 budget was developed using the following steps:

**Establishment of Council service objectives and acceptable service levels in accordance with Councils Regional Planning framework**

**Finalisation of organisation structure and calculation of total salaries and wages expenditure**

Council's organisation structure was reviewed and confirmed with the Executive, Area Managers and other Budget Holders based on required service levels for the 2021-2022 financial year. Both long service leave and annual leave accruals have been included to ensure full costing of services.

Salaries and wages are budgeted at full employment at 46 weeks work and the accrual of 6 weeks annual leave. This does require vacancies for leave to be covered using current staffing levels.

A 2 percent salary and wage increase at 1 November 2021 is included in the budget, consistent with the 2019 Enterprise Bargaining Agreement ("EBA").

**Determination of grant funds**

With a large number of funding arrangements due for renegotiation, the majority of ongoing funding has been budgeted at current levels with a no increase, unless information has been received to the contrary.

**Calculation of service costs and allocation of costs through established cost drivers**

Compared to previous years indirect costs (not overheads or administration) will be calculated and allocated to their relevant programs utilising a more robust system of direct allocation and internal charging to establish a baseline for the true cost of Council service provision. The table following details information as to how the costs have been allocated.

Internal Cost Item	Calculation of Cost	Cost Driver for allocation	Weakness
Staff Housing	Utilities, maintenance, rent, depreciation, offsetting staff contributions	Direct allocation of costs to staff actually in staff housing.	Depreciation estimate only. Allocated across all salaries and wages irrelevant of whether staff are actually in staff housing.
Technology	Phone, internet, IT salaries and wages, councilbiz etc, depreciation. Total cost of IT department.	Direct allocation of costs.	Assumptions on who has/should have PC/laptop. Many positions may have a phone only and are allocated no cost.
Motor vehicle	Running costs including fuel, depreciation, mechanics workshop	Direct allocation of costs on an	Communication of change of use of vehicles.



Internal Cost Item	Calculation of Cost	Cost Driver for allocation	Weakness
		identified vehicle basis. Internal allocation to cost centres on a cost recovery basis.	Administratively intensive process.
Plant	Running costs including fuel, depreciation, mechanics workshop	Direct allocation of costs on an identified vehicle basis. Internal allocation to cost centres on a cost recovery basis.	Communication of plant utilisation. Administratively intensive process.
Building	Utilities, maintenance, rent, depreciation, waste levy	Direct allocation of costs on an identified building basis. Internal allocation to cost centres on a cost recovery basis.	Administratively intensive process.
Training	Total cost of learning and development department	Salaries and wages	
Grant Admin Fee	Set percentage as per grant agreement, or 15% when not stipulated.	Grant income	Inconsistent across grant agreements.

#### **Calculation of remaining costs.**

Overhead areas costs were calculated by providing costs for committed contracts and then determining remaining minor expenditure items based on the current 2021-2022 spend together with implementation of cost savings initiatives across Council operations.

Grant funded program costs were based on remaining grant funds as well as minimum operating and service provision levels.

#### **Establishment of a Capital Projects Budget and sources of funding for the Capital Budget**

#### **Determination of a Baseline rates and charges levy.**

#### **Drafting of the Budget so as to comply with the Local Government Act**

**Table 7. Budget Initiatives**

These are any new major projects, plans and decisions that are included in the budget, which the council plans to undertake during the year

*For Executive Comment*



## **CORPORATE SERVICES DIRECTORATE REPORTS**

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<b>ITEM NUMBER</b>	8.5
<b>TITLE</b>	Regional Plan
<b>REFERENCE</b>	320372
<b>AUTHOR</b>	Fionn Ellwood, Senior Administration Officer

### **RECOMMENDATION**

#### **That Council**


- a) Receive and note the report
- b) Approve the Regional Plan for 2021-2022

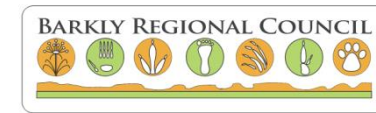
### **SUMMARY:**

This Regional Plan Draft has been updated to reflect the feedback received to date. No significant feedback was received apart from formatting, reference corrections and the addition of a section on our Youth Council.

We recommend that the 2021/2022 Regional Plan now be approved.

### **ATTACHMENTS:**

- 1  BRC\_RegionalPlan2021-2022\_CouncilEMAIL.pdf



BARKLY REGIONAL COUNCIL

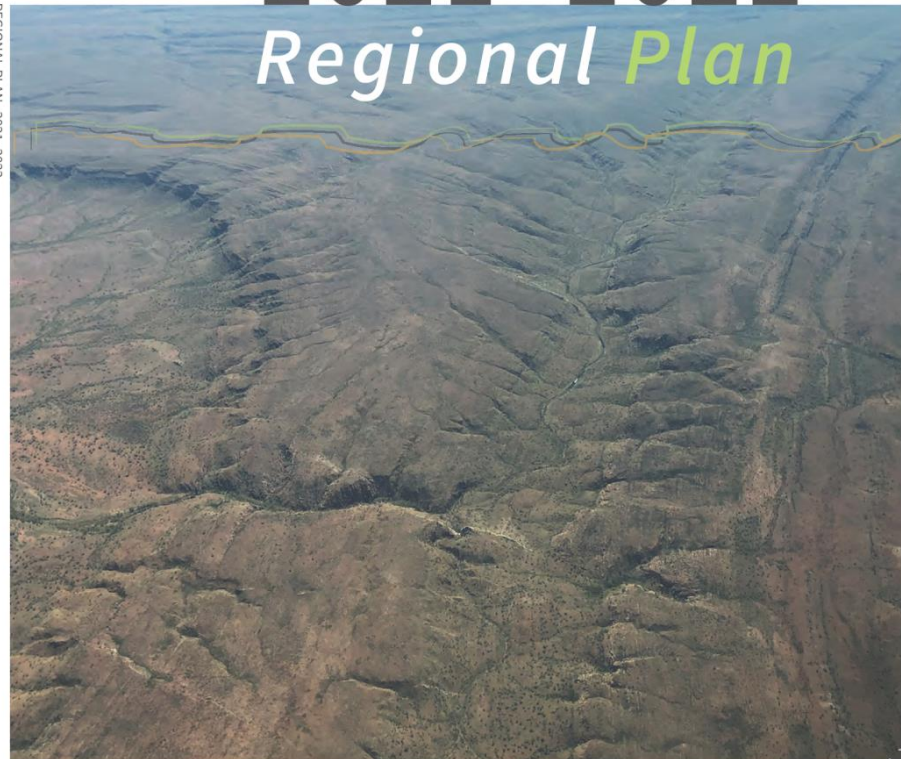
# 2021-2022 Regional Plan



[www.barkly.nt.gov.au](http://www.barkly.nt.gov.au)

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REGIONAL PLAN 2021-2022



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We acknowledge the Traditional Owners of Warumungu, Jingili, Bularnu, Alyawarre, Kaytej Country on which Barkly Regional Council live and work, and recognise their continuing connection to land, waters and culture. We pay our respects to the ancestors and Elders of these lands, past, present and emerging.

May we continue to work together to deliver sustainable outcomes through a process based on mutual respect and understanding.

WARNING: Aboriginal and Torres Strait Islander Peoples are warned that the following Plan may contain images and names of deceased persons.

Cover Photo Credits: Front Cover - Barkly Regional Council Operations Directorate;  
Back Cover - Fionn Ellwood, Senior Administration Officer  
Report design and compilation - Fionn Ellwood

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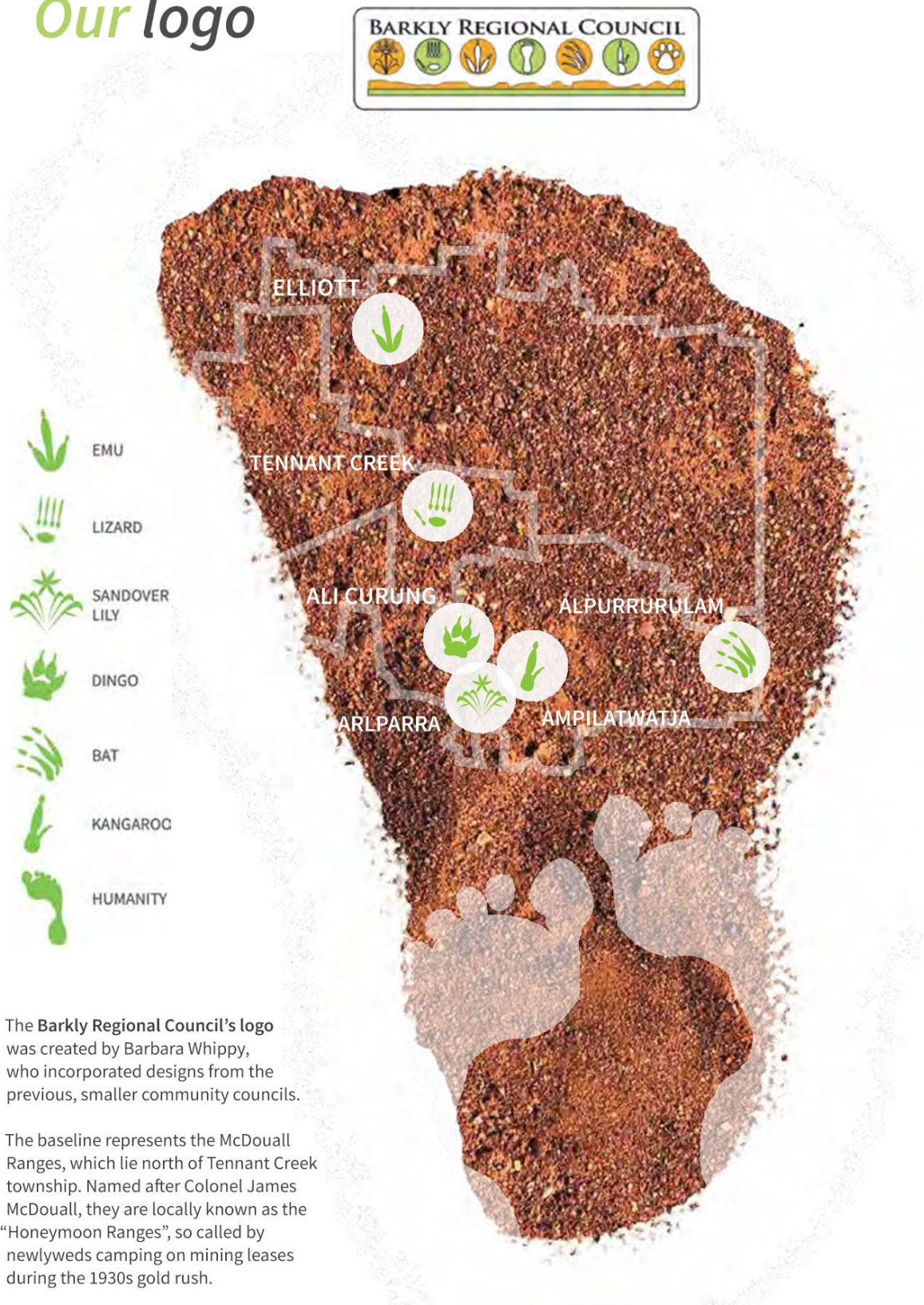
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## Our logo



# Contents

Message from the Mayor	4
Chief Executive Officer's Report	5
About Us	6
Governance	7
Barkly Regional Council Elected Members	10
Barkly Regional Council Organisation Structure	11
<i>Our Vision</i>	12
Monitoring Council Performance	13
Regional Strategy and Service Delivery	14
Barkly Regional Deal	15
<i>Our Goals</i>	17
Regional Plan: 2021–2022	18
<i>Service Delivery Priorities</i>	25
Corporate Services Directorate	26
Community Development Directorate	27
Operations Directorate	29
Infrastructure Directorate	30
Major Infrastructure Projects	31
<i>Youth Council</i>	31
<i>Opportunities and Challenges</i>	32
Council Community Services Chart	33
Community Profiles and Local Authority Projects	34
Ali Curung	34
Alpururulam	35
Ampilatwatja	36
Arlparra	37
Elliott	38
Tennant Creek	39
Wutunugurra	40
<i>Financial Planning</i>	41
Long-term Financial Plan 2021–2026	42
Budget 2021–2022	43
Rating Policy	53
Elected Member and Local Authority Allowances	58
Council Fees and Charges 2021–2022	59







## Message from the Mayor



It is my pleasure to present Barkly Regional Council's Regional Plan and Budget for the 2021–2022 financial year.

The Regional Plan shows Council's intentions and goals for the coming financial year. It is put together with input from Local Authorities, Elected Members and staff within Council. Adopting a logical and practical approach has meant that Council has settled on a Plan and Budget that reflects the expectations of each community and ensures an equitable amount of funding for services and infrastructure.

As the third term of Barkly Regional Council comes to an end, I am pleased to be able to hand Council onto the new Council, knowing it is in a good financial and operational position. We have also set a challenging but achievable set of priorities for the year which will enhance the work completed to date, while also completing many projects.

The Local Government Election will take place in August 2021. This means that we will have to disband all Council Local Authorities, Committees and Sub-committees and re-establish them post-election, as well as swear in the newly elected Mayor and Councillors.

With the Electoral Commission allowing Regional Councils to operate remote polling stations, our remote communities will receive ample time to vote in this year's election. This not only benefits our remote residents it also benefits Council, as the Local Government Election is paid for by Council, so the more work done by our staff, the lower the cost to ratepayers.

The 2021–2022 financial year will be busy, as Council are commencing and completing a range of projects from our Five Year Infrastructure Plan, as well as the continued implementation of the Barkly Regional Deal 28 initiatives. Council has now completed 22 projects from the Five Year Infrastructure Plan with a further 17 projects having commenced. It is our goal to continue to deliver projects listed in the Five Year Infrastructure Plan and complete more of these projects in the coming years.

A number of our major infrastructure projects will be completed in the 2021–22 financial year. A new chapel in the Tennant Creek cemetery, two new youth centres – one in Ali Curung and one in Tennant Creek – the Purkiss Reserve upgrade and an ablution block for Elliott oval, just to name a few.

On behalf of Elected Members I would like to thank Council staff for their efforts and acknowledge their commitment to their work. I would also like to extend my appreciation to the Chief Executive Officer, Steve Moore, for his support in leading the Barkly Regional Council team across the Region. We share a common goal to serve the community as a responsive, efficient, accountable and respectful Council.

**Jeffrey McLaughlin**  
Mayor



# Chief Executive Officer's Report



As we enter the new financial year we find Council in a good position, following several years of steady improvement. Our top priority will be to complete a number of long term projects prior to the end of the Council term in August 2021.

Our focus for the first quarter will be successfully completing the Local Government Election, the Electoral Commission has agreed to allow Regional Councils to operate remote polling stations. This will see polling booths open for longer in remote communities, giving more residents the opportunity to vote. The election is carried out at Council's cost — the more we can do ourselves, the lower the cost to rate payers.

The capital budget for the new year is \$1.43 million, with a further \$1.5 million in funds carried forward as part of our financial commitment to projects in our Remote Communities under the Regional Deal. The priority for capital funds continues to be plant and machinery replacement along with priority infrastructure upgrades on Council assets.

Our Five Year Infrastructure Plan is a key component in prioritising works to be completed. With the Infrastructure Plan now implemented and projects underway, our focus will shift during the year to look for opportunities to secure additional funding to complete more projects.

The Building Better Regions Fund grant is a component of the Barkly Regional Deal that Council is leading. The BBRF projects include the construction of the two new Youth Centres, one in Tennant Creek and one in Ali Curung, a bicycle path in Tennant Creek and a new skate park in Alpuururulam. Construction of all four projects is scheduled to be completed in the 2021–2022 financial year. These projects will represent the first completed major construction projects that are part of the Regional Deal, and are a credit to Council and our hard working staff.

Another Regional Deal initiative is the Futures Fund for residents living outside of Tennant Creek. Council has contributed \$3 million to the fund to

be spent in our Remote Service Delivery Centres. With the first four projects approved, we expect to complete construction during the first half of the year. The projects are: Elliott football oval change rooms, Ampilatwatja sports and recreation upgrade, Wutungurra BMX pump track construction and the Arlparra sports and recreation upgrade.

The previous two financial years saw planning continue for the Purkiss Reserve Upgrade in Tennant Creek. This \$9 million major project is funded by the Northern Territory Government to improve sporting facilities for residents and visitors in the region. After many delays in the design phase, some construction has commenced, with the project now expected to be completed in the 2021–2022 financial year.

We recognise there will be significant challenges ahead with Council continuing to operate in a tight fiscal environment. With COVID19 still lingering, operations are likely to be impacted well into the new financial year.

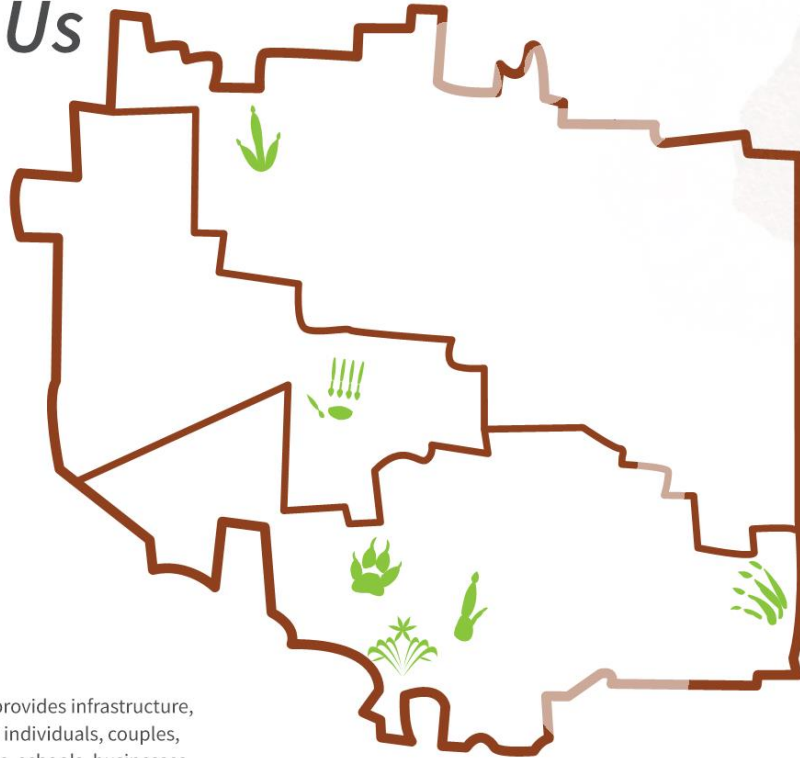
With rates, fees and charges all frozen during the 2020–2021 financial year, Council expects a modest 2% increase in charges for the coming year. Rates, fees and charges make up approximately 15% of our annual income and we continue to reinvest this money into community assets and programs that support our rate payers.

Our Councillors and Mayor continue to be active in the community and work hard to support Council staff. I look forward to continue working with our Mayor and Elected Members to deliver on our vision of making the Barkly Region the preferred location to live, work, visit and invest in. With a strong, visionary Council, engaged and proactive Local Authorities, sound financial management and committed, dedicated staff, Barkly Regional Council is ready to face the new financial year and deliver on the contents of this Regional Plan.

**Steve Moore**

*Chief Executive Officer*

## About Us



### WHO WE ARE

Barkly Regional Council provides infrastructure, services and programs to individuals, couples, families, children's groups, schools, businesses and agencies across the Barkly. This Region has a resident population of 8,563 (Australian Bureau of Statistics 2016).

### WHERE WE ARE

Situated between Alice Springs and Katherine with the town of Tennant Creek at its heart, the Barkly Region covers 323,514 square km. The Region consists largely of open grass plains and some of the world's largest cattle stations. Its boundaries extend eastwards from Tennant Creek (570.1km) to the community of Alpururulam near the Queensland border. It runs as far south as Barrow Creek (206 km south of Tennant Creek), 287.2 km north of Tennant Creek to Newcastle Waters and westwards into the Tanami Desert.

### WHO WE SERVE

Barkly Regional Council serves the townships of Tennant Creek and Elliott as well as the communities of Ali Curung, Ampilatwatja, Arlparra, Alpururulam, Elliott and Wutunugurra (Epenarra). In addition to these communities, there are approximately eight minor communities, the largest of which include Tara and Mungkarta, 70 family outstations, 49 pastoral stations, mining operations and commercial properties.

### OUR ABORIGINAL CULTURE

Aboriginal people and their culture are an important part of the Barkly Region. At Barkly Regional Council we recognise and respect the traditional owners of communities and the fact that Australian Aboriginal culture is the oldest continuing culture in the world. Approximately 70 per cent of the people who live in the Barkly are Aboriginal, with 16 language groups, Warumungu, Warlpiri, Alyawarr, Kayetye, Warlmanpa, Wakaya, Mudburra, Wambaya, Jingili, Kudanji, Ngarrga, Binbinga, Garrawa, Yanyuwa, Waanyi and Mara. English is frequently a third or even fourth language.

Australian Aboriginal people have had their own forms of governance for tens of thousands of years and it is in this cross-cultural atmosphere and spirit of trust that Council works with traditional owners and community residents. Having strong and effective Aboriginal representatives on the Council also provides an opportunity to discuss and develop effective two-way communication and engagement, as well as develop strong governance principles and practices. Council is also one of the largest employers of Aboriginal employees in the Region.

# Governance



## ADMINISTRATION AND REGULATORY FRAMEWORK

The Council is bound by the Local Government Act and Regulations, as well as other Northern Territory and Federal legislation. Council therefore has to comply with a range of statutory obligations in its operations. All internal systems, procedures and methods of operation must be adequate to efficiently manage and record these compliance matters.

## HISTORY

In October 2006 the Northern Territory Government (NTG) announced the reform of local government areas. The intention of the reform was to improve and expand the delivery of services to towns and communities across the Northern Territory by establishing 11 new super shires. On 1 July 2008 the Barkly Shire Council was formed; becoming the second largest Local Government area in Australia at 323,514 square kilometres, after East Pilbara shire in Western Australia at 380,000 square kilometres.

Following a review of Local Government, the NTG announced that amongst other changes the name “Shire Council” would be changed to “Regional Council” in the eight large Northern Territory Shires. Council agreed to introduce this change on the 1st January 2014, marking the start of a new era for the Barkly Regional Council. The NTG also flagged increasing the responsibility of Local Authorities, formerly known as Local Boards, in representing local communities and towns. These changes were embraced and reflect a growing sophistication and acknowledgment of the developing regional responsibility of the Barkly Regional Council.

## ELECTORAL REVIEW

Barkly Regional Council is required to complete an electoral review during the council term and 12 months before the next general election, in accordance with section 23(2) of the *Local Government Act 2008 (Act)*. The mandatory review is to assess whether the present constitutional arrangements provide the best electoral representation for the local government area of the council.

With new legislation commencing in July 2021, councils were given the option to consider providing a short report that briefly addresses the matters outline in regulations 63(2) and (3) of the *Local Government (Electoral) Regulations 2008*.

The short report was completed on the 8th of July 2020. All matters relevant to the region’s electoral representation arrangements under the *Local Government Act 2008* were duly considered. No significant changes were noted since the last Electoral Review completed in 2015. The current arrangements still provide effective representation of the council area. No changes to the constitutional arrangements for council representation were proposed.



# Governance

## ELECTED MEMBERS

The Barkly Regional Council is governed by an elected Mayor and a Deputy Mayor, who are nominated every 12 months, and 11 Councillors. These elected members represent four (4) wards:

**Alyawarr Ward** (4 elected members)

**Patta Ward** (5 elected members, plus Mayor, currently from the Patta Ward)

**Alpururulam** (1 elected member)

**Kuwarrangu** (2 elected members)

The Local Government Act, Part 4.3, Section 42(3), allows for Regional or Shire Councils to have at the election of Council, the title of Mayor or President. On 14 September 2017, the Council resolved to change the principle member's title from President to Mayor.

## COUNCIL COMMITTEES

Council holds Ordinary Council Meetings every month at Council Chambers in Tennant Creek with Special Council Meetings called as required. All council meetings are open to the public, unless confidential business is being considered.

We encourage attendance by residents of our townships, our communities and other members of the public. Agendas and minutes are available on the Barkly Regional Council website <https://barkly.nt.gov.au> for free.

- **People and Culture Sub-Committee:**  
Mayor Jeffrey McLaughlin, Cr Sid Vashist, Cr Kris Civitarese, and Cr Ray Aylett
- **Procurement Sub-Committee:**  
Cr Kris Civitarese, Deputy Mayor Ronald Plummer and Cr Sid Vashist
- **Purkiss Reserve Consultative Sub-Committee:**  
Mayor Jeffrey McLaughlin, Deputy Mayor Ronald Plummer and Cr Sid Vashist

- **Cultural Competency Sub-Committee:**  
Mayor Jeffrey McLaughlin, Deputy Mayor Ronald Plummer, Cr Karan Hayward, Cr Lucy Jackson, Cr Noel Hayes, Cr Ricky Holmes and Cr Jennifer Mahoney

- **Audit and Risk Sub-Committee:**  
Mayor Jeffrey McLaughlin, Deputy Mayor Ronald Plummer, Cr Kris Civitarese and Cr Sid Vashist

## COUNCIL WORKING GROUPS

- **Family and Domestic Violence:** Mayor Jeffrey McLaughlin

## EXTERNAL COMMITTEES

- **Northern Territory (NT) Place Names Committee:**  
Deputy Mayor Ronald Plummer
- **Development Consent Authority Committee:**  
Cr Kris Civitarese, Cr Sid Vashist, Cr Hal Ruger (Alternate)
- **NT Water Safety Committee:**  
Mayor Jeffrey McLaughlin
- **NT Tobacco Committee:** Cr Kris Civitarese
- **Chamber of Commerce:** Cr Kris Civitarese
- **Beetaloo User Panel:** Mayor Jeffrey McLaughlin
- **Tourism Central Australia Board:**  
Mayor Jeffrey McLaughlin
- **Music NT Board:** Mayor Jeffrey McLaughlin



Alpururulam airstrip

## LOCAL AUTHORITIES

Local Authorities are established under the Local Government Act and have the following functions under that Act:

- (a) To involve local communities more closely in issues related to local government;
- (b) To ensure that local communities are given an opportunity to express their opinions on questions affecting local government;
- (c) To allow local communities a voice in the formulation of policies for the locality as well as policies for the area and the region;
- (d) To take the views of local communities back to the regional council and act as advocates on their behalf;
- (e) To contribute to the development of the relevant regional plan;
- (f) To make recommendations to the council in relation to the council's budget, and to review expenditures by the council, in relation to the part of the council's area within which the local authority performs its functions; and

- (g) To perform other functions assigned to the local authority by the Minister, in accordance with any guidelines that the Minister may make.

Council approves the nominations for each Local Authority at a Council Meeting. As vacancies arise, potential members nominate themselves for the Local Authority and a Chairperson of each Local Authority is chosen from their memberships.

All meetings are attended by the Mayor and Ward Councillors when available, and senior Barkly Regional Council staff. Agendas and minutes are available on the BRC website: <https://www.barkly.nt.gov.au>

# Barkly Regional Council Elected Members



Mayor Jeffrey McLaughlin  
(Patta Ward)

## PATTA WARD



Councillor Kris Civitarese



Councillor Karan Hayward



Deputy Mayor  
Ronald Plummer



Councillor Hal Ruger



Councillor Sid Vashist

## ALYAWARR WARD



Councillor Jack Clubb



Councillor Ricky Holmes



Councillor Lucy Jackson



Councillor Noel Hayes

## KUWARRANGU WARD



Councillor Ray Aylett



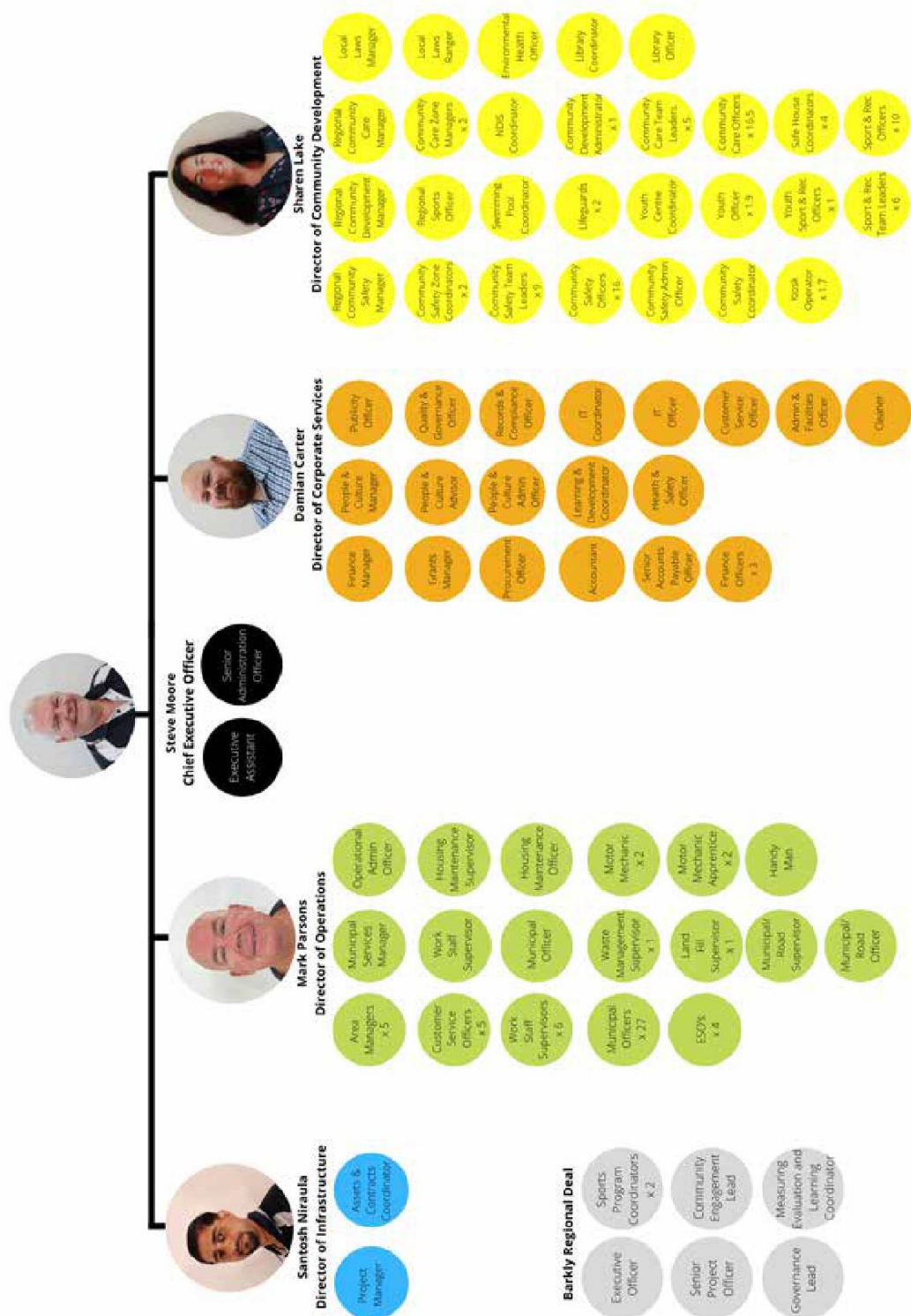
Councillor Jane Evans

## ALPURRURULAM WARD



Councillor Jennifer Mahoney

# Barkly Regional Council Organisation Structure





## Our Vision

**We strive to be a responsive, progressive, sustainable Council which respects, listens and empowers the people to be strong.**



Senator Sam McMahon, Deputy Prime Minister Michael McCormack and Mayor Jeffrey McLaughlin

### CORE BUSINESS

From local government funding we provide essential and municipal services in the towns, communities and homelands across the Barkly Region.

From the funding of the Federal and Northern Territory Governments we provide contracted agency services to our residents.

Income from property owners and ratepayers and service charges from the provision of services supports both local government and agency services.

### CORE COMPETENCE

Through our work in regional communities, we have developed a strong understanding of how to best serve the needs of those communities.

Barkly Regional Council contributes to our region by valuing all of its members and providing services to individuals, families and communities in ways that respect their dignity and culture and fulfil their needs for community services that provide safer communities. We provide a stable platform for workforce development and program delivery across our region.

### CORE VALUES

Our values inform how we work and are reflected in our employees and services. Our values are founded in the service standards, and are lived out through our interactions with each other:

- We believe that all people in all communities are equal in dignity and have equal rights
- Our employees are committed to working with people and communities in ways that value them, that are non-discriminatory, and that promote social justice
- We are committed to the common good. Our employees work with people to ensure that they have access to the resources and services they need to effectively participate in the community
- Our employees value the contributions of clients and communities, and foster local community driven services
- The Council has developed a *Reflect Reconciliation Action Plan*, endorsed by Reconciliation Australia, which will be used to create greater understanding of how we can best deliver services and support to all communities of the Barkly.

# Monitoring Council Performance



## COUNCIL ADMINISTRATIVE FRAMEWORK

There are no pending changes in the administrative and/or regulatory framework in which the plan relates. The new Local Government Act will come into effect on the 1st of July 2021.

## COMMUNITY

Community members are encouraged to attend Local Authority meetings to observe their deliberations and decisions, including projects. They can also speak directly to Council Area Managers, their Local Authority members and ward Councillors for feedback and updates.

## LOCAL AUTHORITIES

Council reports regularly to Local Authorities on progress against their plans and decisions and any other projects or areas of concern identified by the Local Authorities.

## COUNCILLORS

Barkly Regional Council employees regularly report to Elected Members on progress through the objectives, also known as Key Performance Indicators (KPIs), outlined under the Regional Strategy and Service Delivery, budget performance and other strategies identified by Council. Councillors are responsible for monitoring the Council's spending and progress to ensure that identified outcomes are achieved.

## DIRECTORATES

Directors are responsible for the monitoring, reporting and implementation of their operational or infrastructure plans. These plans help ensure the achievement of objectives/KPIs, leading to positive outcomes for the community and the Barkly Region. A great deal of the work of Barkly Regional Council is funded from external agencies, such as grants and funding agreements with governments at a Federal and Territory level. Funding agreements impose on Council detailed performance targets and reporting regimes to monitor outcomes.

## COUNCIL STAFF

Each Council team member is responsible for ensuring their work aligns with the infrastructure, strategic and regional plans.

## NT GOVERNMENT AND GENERAL PUBLIC

Council documents, including agendas, policies, financial reports, confirmed minutes, annual reports and media releases, are available on the Council website <https://www.barkly.nt.gov.au>.

Barkly Regional Council has a principle of transparency wherever possible to ensure that our stakeholders, community residents and other members of the public are aware of Council operations and key governance measures. Council conducts community feedback questionnaires on a range of issues on its provision of services.

The Barkly Regional Council's Regional Plan and Annual Report must be presented to the Minister responsible for Local Government annually to ensure compliance with our governing legislation.

# Regional Strategy and Service Delivery

## STRATEGIC PLAN

### 2021–2026

The Barkly Regional Council Five Year Strategic Plan consists of seven overarching goals for the entire organisation. Within each of the seven goals, there are key objectives that help identify how Council will achieve these goals throughout the five-year period. It includes performance indicators to ensure Council has the ability to adequately monitor the progress and track how successful the objectives are. There are target dates to ensure that Council will have a timeline for each of the objectives and their respective goals.

## REGIONAL PLAN 2021–2022

This Regional Plan 2021–2022 describes the vision, values and core competencies of Council. The plan identifies the needs of the towns and communities in the Barkly and how Council will meet those needs in the upcoming financial year. The major infrastructure projects to commence this financial year are the Purkiss Reserve upgrade, the cycle path in Tennant Creek and the new Youth Centres in Ali Curung and Tennant Creek. In addition to these major projects, this Regional Plan also outlines the priority projects for all communities in the Barkly Region.

## LOCAL AUTHORITY INDIVIDUAL COMMUNITY PLANS

Our Local Authority Individual Community Plans cover the goals and priorities for individual communities within the Barkly Region. Each of these plans have been developed in consultation with residents and Local Authority members of each community. Projects highlighted by Local Authorities of each community then feed into the Five Year Infrastructure Plan to set out priorities, objectives and timelines to ensure all Local Authorities are working towards getting what they want for their communities.

## INFRASTRUCTURE PLAN

### 2021–2026

The Five Year Infrastructure Plan consists of major infrastructure projects identified for the Barkly Region, initiated either through Local Authority feedback, Councillors feedback or identified through our asset management plan for renewal or upgrading. A Major project is considered to be a project that costs more than \$250,000. With limited discretionary funds, Council relies heavily on grant funding from both the Federal and Northern Territory Governments to meet the costs of projects. The infrastructure plan is key to ensuring that as many projects are completed as possible. Tracking projects is performed through listing needs of towns and communities, either new infrastructure developments or upgrades.

## ASSET MANAGEMENT PLAN

The Asset Management Plan provides details of Council's current assets, valued at approximately \$52 million, and their current condition. The plan defines the level of service and how the service is to be provided. This plan includes the effective and efficient management of Council assets for transport infrastructure, buildings and facilities, parks and gardens, streetlights and a range of vehicles. It also identifies and outlines the cost to upgrade and replace infrastructure and equipment as they reach the end of their life expectancy.

## WORKFORCE MANAGEMENT PLAN

Barkly Regional Council has now adopted the Workforce Management Plan, which provides a benchmark for the organisation regarding Council's workforce. In conjunction with the Workforce Management Plan, the People & Culture department are currently creating Management workshops for employee Inductions and probations, to provide the appropriate training to ensure that Council retains their staff. Another project that has commenced which was included in the Workforce Management Plan, is the employee Recognition Program. This annual event is celebrated with a morning tea and an award ceremony to show recognition to our long term employees.



# Barkly Regional Deal



Landscape of Epenarra, Susie Peterson, 2018

Barkly Backbone Offices, Shop 1/163 Paterson Street, Tennant Creek

The Barkly Regional Deal (the Deal) is a 10 year, \$78.4 million investment in the Barkly region of the Northern Territory. Driven by community-identified priorities, the Deal is a commitment by the Australian and Northern Territory Governments and the Barkly Regional Council to work collaboratively with Barkly communities to support the economic, social and cultural future of the region.

The deal is governed by the Interim Governance Table which consists of Traditional Owners and representatives from the 16 language groups

across the Barkly Region, Aboriginal organisations, youth, business leaders and the non-government sector as well as representatives from the three levels of government. The Governance Table is the overarching governance body that will lead the development and implementation of the Barkly Regional Deal to boost economic development, improve social conditions and reinforce the region's strong Aboriginal culture and history over the next 10 years.

These 28 initiatives are outlined below.



## Economic Development \$37.97 million

Regional Workforce Strategy  
Youth Infrastructure  
Barkly Business Hub  
Youth Justice Facility  
New Housing Builds  
Justice Infrastructure Investments  
Upgrade Alpuururulam Airstrip  
Economic Growth Strategy  
Maximising Aboriginal Employment  
Barkly Mining and Energy Services Offer  
Weather Radar  
Improvements to the Delivery of the Community Development Program (CDP)



## Social Development \$31.75 million

Tennant Creek Visitor Park  
Government Investment and Service  
Crisis Youth Support – Safe Places and Accommodation  
Trauma Informed Care  
Multi-purpose Accommodation Facility  
Student Boarding Facility  
Social and Affordable Housing Private–Public Partnership  
Community Sports  
Aged Care Services in the Barkly Region  
Childcare Places



## Culture and Place-making \$8.65 million

Barkly Local Community Projects Fund  
Local Community Governance  
Community Meditation  
Arts Centre in Elliott – Feasibility Study  
Update Council Website about Australian Aboriginal History  
Marketing and Promotion



## WORKING GROUPS

Through the Barkly Regional Deal, a new approach to collaborating with the community has been established. Steering Committees and Working Groups provide an interface where community stakeholders can provide recommendations to government partners about certain aspects of the 28 initiatives.

There are currently four active working groups:

- **Regional Workforce Strategy Working Group**  
The Working Group will provide accurate and timely advice and recommendations on key regional workforce and Aboriginal employment initiatives. The Working Group will take into consideration the Barkly Jobs Profile and key infrastructure plans.
- **Economic Growth and Support Working Group**  
This working group's initial focus is the Barkly Business Hub and Economic Growth Strategy. They also provide reports and recommendations on other key economic drivers within the region, including making a submission to the Territory Economic Reconstruction Commission and discussions with key stakeholders and potential investors for the Barkly region.
- **Crisis Youth Support Working Group**  
The aim is to increase the level and type of youth support in the region through the creation of a children and young people's safe space and refuge. This working group discusses needs, challenges, priorities and opportunities for children and young people within the Barkly region.

- **Visitor Park Working Group**  
This working group plays an active role in providing recommendations to the government around the location, design and service model of the future Tennant Creek Visitor Park.

The Youth Justice Facility Working Group has now completed its role and this initiative is progressing forward with a smaller design group for the final stages of development.

There will be two new groups forming over the coming months:

- **Service System Reform (Steering Committee)**  
This aims to strengthen the collaboration, coordination and accountability of government funded and delivered services in the Barkly region.
- **Measuring Change (Working Group)**  
The role of this group will be to measure if the Barkly Regional Deal is being implemented as planned and achieving its intended outcomes.

There are currently Council representatives and/or employees participating in the majority of these groups:

**Visitor Park Working Group:** Mark Parsons, Mayor Jeffrey McLaughlin

**Regional Workforce Strategy Working Group:** Damien Carter

**Crisis Youth Support Working Group:** Sharen Lake, Mayor Jeffrey McLaughlin

**Measuring Change Working Group:** Sharen Lake



## **Our Goals**

- 1. Become the Employer of Choice in the Barkly Region**
- 2. Have a strong, culturally appropriate and respectful relationship with all residents, government agencies and stakeholders within the Barkly Region**
- 3. Improve community infrastructure across the Barkly Region**
- 4. Provide services, facilities and programs to address social inequality and advance the region**
- 5. Develop the Barkly for the benefit of residents and visitors**
- 6. Provide leadership through best practice in governance and financial management**
- 7. Protect and promote the environment, resources and natural heritage of the Barkly**

# Regional Plan: 2021–2022

DONE

DATE

DUE

## 1. Become the Employer of Choice in the Barkly Region

### **OBJECTIVE 1.1: Reduce staff turnover of full time and permanent part time employees**

ACTION 1:	Continue staff engagement initiatives each year Length of service awards At least one staff function per community per year Bi-annual staff get together for each locality	Annually
ACTION 2:	Recruit only those people suitable for the position	Annually
ACTION 3:	Conduct annual staff surveys	Annually
ACTION 4:	Conduct bi-annual staff performance appraisals	Bi-Annually
ACTION 5:	Continue to convert casual staff to permanent	
	Introduce 2 new staff engagement initiatives each year Document robust and timely recruitment procedures to ensure consistent recruitment standards Recruit only those people suitable for the position	

### **OBJECTIVE 1.2: Maintain a workforce plan incorporating: • Training and Development Plans**

ACTION 1:	Develop individual training and development plans to align with strategy	June 2022
ACTION 2:	Bi-annual staff performance appraisals to incorporate employee career paths	Bi-Annually
ACTION 3:	Identify current gaps between current staffing and workforce needs	
ACTION 4:	Review Workforce Management Plan	Annually
	Develop a workforce plan	

### **OBJECTIVE 1.3: Improve staff engagement and morale**

ACTION 1:	Continue staff engagement initiatives each year Length of service awards At least one staff function per community per year Bi-annual staff get together for each locality	Annually
ACTION 2:	Organisation wide acknowledgment of staff who perform well above expectation	
ACTION 3:	Quarterly staff briefings incorporating morning tea or lunch	
ACTION 4:	Conduct exit interviews for resigning staff	
ACTION 5:	Conduct annual staff survey	Annually
	Introduce 2 new staff engagement initiatives each year	

### **OBJECTIVE 1.4: Increase the number of staff recruited from within the Barkly Region**

ACTION 1:	Forward plan to recruit school leavers from Barkly High Schools at the end of the school year	Dec. Annually
ACTION 2:	Maximise the use of CDP* and identify CDP workers suitable for permanent or part time employment	
ACTION 3:	Advertise staff vacancies locally through electronic media i.e. social media, website, Talent Propeller and newspaper	
ACTION 4:	Use Tennant Creek Show Day and Careers Day to promote Council to the public	
	Forward Plan to recruit school leavers from Barkly High Schools at the end of the school year	

### **OBJECTIVE 1.5: Maintain a vacancy rate below 5%**

ACTION 1:	Regularly review staff performance and provide honest feedback	Bi-Annually
ACTION 2:	Streamline and document the recruitment process	June 2022
ACTION 3:	Identify the areas of high turnover and develop a mitigation strategy	
ACTION 4:	Maximise the use of recruitment software	
	Regularly review staff performance and provide honest feedback	

\*Community Development Program



## 2. Have a strong, culturally appropriate and respectful relationship with all residents, government agencies and stakeholders within the Barkly Region

DONE

DATE  
DUE

### **OBJECTIVE 2.1: Ensure effective engagement with Local Authorities**

- ACTION 1: Ensure Local Authorities (LA) meet as scheduled  
 ACTION 2: Rigorously enforce LA attendance policy  
 ACTION 3: Hold minimum of one public forum in each community  
 ACTION 4: Conduct resident satisfaction surveys in each community
- Annually  
Annually

Ensure Local Authorities meet as scheduled  
 Hold minimum of one public forum in each community annually

### **OBJECTIVE 2.2: Obtain regular feedback from residents, government agencies and stakeholders**

- ACTION 1: Conduct satisfaction surveys once per year  
 ACTION 2: Hold minimum of one public forum per community  
 ACTION 3: Hold regular meetings with government agencies and external stakeholders
- Annually  
Annually

Hold minimum of one public forum per community each year  
 Hold regular meetings with government agencies and external stakeholders

### **OBJECTIVE 2.3: Ensure staff are trained and able to communicate appropriately in a cross cultural environment**

- ACTION 1: Recruit only those people suitable for the position  
 ACTION 2: Maintain a program for Councillors and LA's to brief new staff on the area and cultural history  
 ACTION 3: Make wider use of the community and culture induction booklet  
 ACTION 4: New identified staff to attend and participate in cross-cultural training

Recruit only those people suitable for the position  
 Introduce a program for Councilor's and LA's to brief new staff on the area and cultural history  
 Develop a community and culture induction handbook

### **OBJECTIVE 2.4: Develop an internal and external communication strategy**

- ACTION 1: Quarterly staff briefings incorporating morning tea or lunch  
 ACTION 2: Continue the use of social media platforms  
 ACTION 3: Keep Council's website current and relevant  
 ACTION 4: Conduct exit interviews for resigning staff  
 ACTION 5: Conduct annual staff survey
- Quarterly  
Sept. 2021  
Annually

Quarterly staff briefings incorporating morning tea or lunch  
 Increase the use of social media platforms  
 Monthly email updates to staff

### **OBJECTIVE 2.5: Maintain a vacancy rate below 5%**

- ACTION 1: Regularly review staff performance and provide honest feedback  
 ACTION 2: Streamline and document the recruitment process  
 ACTION 3: Identify the areas of high turnover and develop a mitigation strategy  
 ACTION 4: Maximise the use of recruitment software  
 ACTION 5: Monthly email updates to staff
- Bi-Annually  
June 2022  
Monthly

### 3. Improve community infrastructure across the Barkly Region

DONE

DATE

DUE

#### **OBJECTIVE 3.1: Effectively maintain existing infrastructure to a high standard, including:**

- Roads • Footpaths • Lighting in public spaces and council properties • Council properties including council owned housing • Public parks and gardens • Landfills
- Plant and Equipment

ACTION 1: Maintain a workforce plan to ensure we have sufficient staff to maintain current infrastructure

ACTION 2: Maintain a robust reporting system for members of the public to report faults/damage

ACTION 3: Develop and maintain a ticketing system to identify faulty/damaged property

Sept. 2021

Develop a workforce plan to ensure we have sufficient staff to maintain current infrastructure

Develop and implement a robust reporting system for members of the public to report faults/damaged property

#### **OBJECTIVE 3.2: Maintain a five year infrastructure plan**

ACTION 1: Complete commenced infrastructure projects in a timely manner:

June 2022

- Two new Youth Centres – Ali Curung, Tennant Creek
- Bike path in Tennant Creek
- Priority 1 Road Resealing – Tennant Creek
- Construct Cemetery Chapel – Tennant Creek
- Complete Lake Mary Ann Playground upgrade – Tennant Creek
- Complete Skate Park – Alpururulam
- Construct Basketball Court – Alpururulam
- Construct Ablution Block – Ampilatwatja
- Complete Sports and Recreation Centre Refurbishment – Ampilatwatja
- Construct Football Oval Change rooms – Elliott
- Construct BMX Track - Wutunugurra

ACTION 2: Identify priority maintenance needs of existing infrastructure

ACTION 3: Budget to meet infrastructure requirements within the budgeting framework

Annually

Develop a five year infrastructure plan

#### **OBJECTIVE 3.3: Develop a mechanism to obtain feedback from the community on infrastructure needs**

ACTION 1: Conduct at least one public forum per year in each community

Annually

ACTION 2: Ensure LA's are meeting as scheduled and infrastructure planning reviewed twice yearly by LA

Bi-Annually

ACTION 3: Conduct one survey in each community each year

Annually

Conduct at least one public forum per year in each community

Ensure LA's are meeting as scheduled and infrastructure planning reviewed twice yearly by LA

Conduct at least one survey in each community each year

#### **OBJECTIVE 3.4: Ensure effective planning to care for new and existing infrastructure**

ACTION 1: Maintain a workforce plan

ACTION 2: Annual maintenance budgets to be sufficient to cover basic maintenance needs

Annually

ACTION 3: Maintain asset management plan and review annually

Annually

ACTION 4: Update asset management plan and review annually

Annually

ACTION 5: Complete and execute annual planned maintenance plan

Annually

Develop a workforce plan

#### 4. Provide services, facilities and programs to address social inequality and advance the region

DONE

DATE  
DUE

##### **OBJECTIVE 4.1: Provide employment opportunities for Barkly Residents**

- ACTION 1: Forward plan to recruit school leavers from Barkly High Schools at the end of the school year
- ACTION 2: Develop individual training and development plans
- ACTION 3: Continue apprenticeships and traineeships to programs
- ACTION 4: Identify new funded programs that fit within Council's strategic objectives to increase employment opportunities

Dec. Annually

Forward Plan to recruit school leavers from Barkly High Schools at the end of the school year  
Continue apprenticeships and traineeships to grow our own staff

##### **OBJECTIVE 4.2: Advocate on behalf of all residents in the Barkly**

- ACTION 1: Participate in local, Territory and National forums to promote the needs of Barkly Residents
- ACTION 2: Maintain positive media coverage of the Barkly
- ACTION 3: Work with Government, industry and funding bodies for greater investment in the Barkly

##### **OBJECTIVE 4.3: Create and maintain a positive living environment for our communities**

- ACTION 1: Keep public spaces clean, tidy and well presented
- ACTION 2: Deliver efficient and effective Municipal services
- ACTION 3: Participate in the annual tidy towns competition

Annually

Keep public spaces clean, tidy and well presented  
Improve municipal service delivery  
Participate in Tidy Towns competition

##### **OBJECTIVE 4.4: Maintain a five year infrastructure plan**

- ACTION 1: Grow the five year infrastructure plan to a 10 year plan
- ACTION 2: Effectively maintain new infrastructure required in each community
- ACTION 3: Effectively maintain current infrastructure

Develop a five year infrastructure plan

##### **OBJECTIVE 4.5: Increase the number of funded programs Council operates across the Barkly**

- ACTION 1: Identify new funded programs that fit within Council's strategic objectives



Backhoe delivered in Elliott



Barkly Highway



Elliott Oval

## 5. Develop the Barkly for the benefit of residents and visitors

DONE

DATE

DUE

### **OBJECTIVE 5.1: Attract new investment into the Barkly**

- ACTION 1: Lobby Territory and Federal Governments to invest in the Barkly  
 ACTION 2: Actively participate in the Barkly Regional Deal Economic Development Working Group  
 ACTION 3: Identify new business opportunities through public consultation  
 ACTION 4: Engage with Government and business to identify new business opportunities

### **OBJECTIVE 5.2: Gain additional government spending in the Barkly Region**

- ACTION 1: Participate in local, Territory and National forums to promote the needs of Barkly Residents  
 ACTION 2: Maintain positive media coverage of the Barkly  
 ACTION 3: Work with Government, industry and funding bodies for greater investment in the Barkly

### **OBJECTIVE 5.3: Increase tourism in the Barkly Region**

- ACTION 1: Promote and Support the regular updating of the Tourism Master Plan  
 ACTION 2: Participate in the Barkly Tourism Action Group  
 ACTION 3: Promote the Barkly as a destination through Council's social media sites  
 ACTION 4: Support and promote community events  
 ACTION 5: Provide an annual budget to support community events

Develop a Tourism Master Plan

Annually

### **OBJECTIVE 5.4: Have partnerships with organisations based in the Barkly**

- ACTION 1: Work with Tourism Central Australia and Tourism NT to promote the Barkly  
 ACTION 2: Maintain partnerships to make greater use of Council assets  
 ACTION 3: Partner with local business and Barkly Regional Deal Economic Development Working Group to identify new business opportunities for the Region

Establish partnerships to make greater use of Council assets



Tingkarli / Lake Mary Ann Dam



Sunset over Tennant Creek



## 6. Provide leadership through best practice in governance and financial management

DONE

DATE  
DUE

### **OBJECTIVE 6.1: 100% compliance with the Local Government Act**

- ACTION 1: Conduct annual reviews and periodic audits to ensure compliance with internal policies and Local Government legislation
- ACTION 2: Maintain the risk management strategy and policy via the Audit and Risk Committee
- ACTION 3: Conduct an annual review of the finance policies

Annually  
Annually  
Annually

Implement a risk management strategy and policy (Audit and Risk committee to Oversee)

### **OBJECTIVE 6.2: Zero incidents of fraud and no audit qualifications**

- ACTION 1: Maintain all policies and procedures to ensure robust, best practice policies and procedures are in place
- ACTION 2: Continuous improvement of policies/procedures to ensuring relevance and identifying where additional policies are required
- ACTION 3: Maintain an independent chair to the Audit and Risk Committee to ensure best practice and financial controls are in place

### **OBJECTIVE 6.3: Elected members are fully aware of their role and their responsibilities**

- ACTION 1: Conduct annual governance, meeting procedures and financial awareness training with Elected Members
- ACTION 2: Following the Local Government Election in August 2021:
- Induct new Councillors
  - Deliver governance training to new Councillors
  - Call for new nominations for Local Authorities
  - Call for new nominations for Council Committees and Sub-Committees
  - Training of new Local Authority members
- ACTION 3: Ensure Elected Members are aware of changes in applicable Government legislation including changes to the Act
- ACTION 4: Maintain Local Authorities handbook and training program for Local Authority members

Annually  
Dec. 2021

Develop a Local Authorities handbook and training program for LA members

### **OBJECTIVE 6.4: Implement integrated planning framework that provides financial stability**

- ACTION 1: Complete an annual and five year cash flows and review
- ACTION 2: Complete accurate annual budgets and review twice yearly
- ACTION 3: Provide support to the Barkly Regional Deal Backbone Team to assist with development of Community Plans
- ACTION 4: Move from five year to ten year forward planning
- Financial Planning · Asset Management Plans · Infrastructure Planning
  - Strategic Planning · Workforce Plans

Bi-Annually  
Bi-Annually

Dec. 2022

Complete accurate annual budgets and review twice yearly

### **OBJECTIVE 6.5: Provide sound financial management to protect Council while delivering the maximum services to residents and visitors in the Barkly region**

- ACTION 1: Complete accurate operating, cash flow and capital budgets and review twice yearly
- ACTION 2: Ensure all grant funding is expended in line and on budget and acquitted on time with funding agreements
- ACTION 3: Liaise with external stakeholders to promote Council's interest and share services where possible to maximise return on financial investment
- ACTION 4: Monitor financial management reporting to facilitate accurate budget management

Bi-Annually

Ensure all grant funding is expended in line and on budget with funding agreements  
Improve financial management reporting to facilitate accurate budget management

## 7. Protect and promote the environment, resources and natural heritage of the Barkly

DONE

DATE

DUE

### **OBJECTIVE 7.1: Reduce illegal dumping in the Barkly**

- ACTION 1: Reduce illegal dumping on Council land with rigorous enforcement  
 ACTION 2: Work with stakeholders and the NTEPA\* to catch and prosecute illegal dumpers  
 ACTION 3: Review dump fees annually  
 ACTION 4: Regularly monitor illegal dump site to catch offenders  
 ACTION 5: Maintain and promote Snap, Send, Solve app

Annually

Fully develop and implement a public awareness campaign  
 Work with stakeholders to catch and prosecute illegal dumpers  
 Review annual dump fees

### **OBJECTIVE 7.2: Improve waste management practices**

- ACTION 1: Participate in local, Territory and National forums to promote the needs of Barkly Residents  
 ACTION 2: Expand Tennant Creek landfill  
 ACTION 3: Work with Government, industry and funding bodies for greater investment in the Barkly

Quarterly  
 Dec. 2022

Review all Barkly Land fill sites

### **OBJECTIVE 7.3: Use the natural resources of the Barkly for the benefit of residents and visitors in the Barkly**

- ACTION 1: Support appropriate, environmentally friendly mining development proposals within the Barkly  
 ACTION 2: Promote the regions natural beauty and cultural heritage  
 ACTION 3: Promote and support regular updates of the Tourism NT Master Plan for the Barkly  
 ACTION 4: Actively support renewable energy opportunities for the Barkly  
 ACTION 5: Commence program to introduce solar power for Council assets  
 ACTION 6: Lobby Power and Water Corporation for more solar assets on communities

Annually

Develop waste management plans

\*Northern Territory Environmental Protection Authority



Sunrise – Elliott

## Service Delivery Priorities



Davenport Ranges

The Barkly Regional Council area spans approximately 323,000 square kilometres, making it the largest area in the Northern Territory to deliver services within. We are often required to move personnel and equipment across this vast region to deliver services promptly and effectively. Delivering services to an area of this magnitude presents many unique challenges to Council, to combat that, we have developed long-term strategic planning initiatives to help alleviate some of these challenges.

Our aim for 2021–2022 is to improve service delivery through some key initiatives. These are:

- Continued purchase of additional equipment based in communities to reduce the need to transport equipment between communities;
- Train community Municipal staff to operate the new equipment;
- Complete major capital works such as the Purkiss Reserve upgrade and Building Better Regions Fund projects (new youth centres in Tennant Creek and Ali Curung, a bike path in Tennant Creek and skate park in Alpururulam);
- Continue the on-going program to improve footpaths in Tennant Creek and Elliott;
- Continue work on Regional Deal and support the Regional Deal Governance Table;
- Continue the implementation of the recommendations in the external review of Organisational Structure and Internal Processes; and
- Complete the capital expenditure program for the year.

Council staffing numbers will remain reasonably static following the addition of three new positions last year, program grant funding is expected to remain steady for the year. Some positions will be changed or upgraded to provide recognition of the skill level of some Council staff. This will also assist to achieve a greater level of customer service and accountability throughout Council.



## CORPORATE SERVICES

The Corporate Services Directorate delivers activities that combine or consolidate enterprise-wide needed support services, provided based on specialized knowledge, best practices, and technology to serve internal customers.

The Directorate is responsible for the following departments and positions:

- People and Culture
- Finance
- Grants Management
- Procurement
- Public Relations and Communication
- Events Management
- Hygiene Services
- Quality & Compliance
- Records Management
- Governance
- IT
- Fleet
- Administration

During the coming year the Corporate Services Directorate will deliver enterprise-wide support services to Council. In addition, the Directorate will provide direct support to the CEO to ensure this annual plan is achieved. The priorities for the year will be to:

- Oversee the annual capital expenditure budget;
- Ensure compliance to the new Local Government Act which will come into effect in July 2021;
- Support Council's ongoing commitment to the Barkly Regional Deal;
- Continue the implementation of the recommendations in the external review of Organisational Structure and Internal Processes;
- Empowering our Team Leaders, Program Managers and Area Managers by providing the training, mentoring and support regarding Human Resources practices;
- Identifying and providing mandatory training to ensure that employees are competent within their role;
- The creation of an employee well-being program to improve performance and job satisfaction;
- The education of our employees regarding the aspects of Workplace Health and Safety; and
- The implementation and monitoring of Workplace Health and Safety policies and procedures to reduce/mitigate injuries throughout Council.



Apprentice of the Year Award; (L-R) Councillor Karan Hayward, Mayor Jeffrey McLaughlin, Deputy Mayor Ronald Plummer, Matthew Ruger (Award recipient), Councillor Sid Vashist

## COMMUNITY DEVELOPMENT

The Community Development Directorate is responsible for the delivery of services throughout the Barkly Region with a community health, wellbeing and safety focus. These programs include Tennant Creek Swimming Pool, Community Safety, Aged Care, National Disability Insurance Scheme (NDIS), Safe Houses, Local Laws Rangers, Animal Management, Environmental Health, Libraries, Youthlinx Centre, Regional Sports Initiatives and Youth, Sports and Recreation programs that also provide outside school hours care.

Community Development programs are 100% reliant on external funding. We will continue to work with funding bodies to guarantee funding provision meets the service delivery needs, and continue to seek funding arrangements that offer optimum conditions for each programs aims.

During the 2021–22 period, there will be an increased focus on restoration of program delivery due to the COVID19 interruptions, which diminished staffing throughout the region and had a direct impact on service delivery. We are committed to being an employer of choice, building staff capabilities and providing a safe and vibrant workplace through ongoing training and development opportunities, scheduled staff recalls and strong leadership.

For the coming year the Directorate will focus on:

- Improving efficiencies in recruitment by supporting part time employment opportunities, rather than casual employment where possible, and proactive recruitment to ensure that all communities within the portfolio are adequately staffed;
- Development of a service delivery model for the newly built Youth Facility in Tennant Creek (YouthLinx), ensuring the program model and requirements are in line with community needs and seek additional funding to support this model;
- Review the Barkly Regional Council's Youth Plan, which is aimed at improving a range of wellbeing outcomes for children through access to afterhours activities, and vacation care programs with increased targeted programs, such as music, multimedia, cultural activities and arts; and
- Maximise use of the newly upgraded Purkiss Reserve Facility, Elliott Football Oval and Ampilatwatja Basketball Court, by the reinvigoration of sports and recreation activities, introduction of new sports;



Youthlinx sports activities





Tennis at Tara community – Collaboration between Barkly Regional Council, NT Police and Tennis Australia

- Undertake quality reviews of Barkly Regional Council Aged Care service delivery and program's compliance with the eight standards set out in the national Aged Care Quality Standards;
- Increase service delivery of Aged Care and NDIS Programs through streamlining funding to meet the needs of each community, this includes working with funding bodies to vary deliverables against needs analysis;
- Development of Community Safety Plans throughout the region, led and developed by community collaboration; and
- Undertake program service delivery surveys and community safety surveys throughout the region.

As with all service delivery, we work with many challenges including staff recruitment and retention, lack of fit for purpose infrastructure and resource, the vastness of geographical area and high costs of service delivery. By ensuring staff are well supported, programs delivered with continuous improvements and working with funding bodies to address funding shortfalls and social inequity, we strive to deliver culturally appropriate services and programs.



Youthlinx – Tingkarli / Lake Mary Ann Dam

## OPERATIONS

Our Operations Directorate is responsible for delivering municipal and essential services to the remote communities of Ali Curung, Alpururulam, Ampilatwatja, Arlparra, Wutunugurra and the towns of Tennant Creek and Elliott. The Directorate also liaises with the Area Managers for each of the communities.

During the coming financial year 2021–2022, the Operations Directorate will focus on:

- Supporting Area Managers to ensure there is a clear understanding of Council's expectations for service delivery;
- Facilitate capital expenditure lists to ensure that all communities continue to receive required infrastructure;
- Work with Local Authorities to assign projects to the five Year Infrastructure Plans;
- Ensure the right staff members are hired to carry out works;
- Ensure these staff members have the appropriate training to carry out their work;
- Working with the Tennant Creek Municipal Depot Manager to set rosters for machinery allocation to each community on a regular basis;



Murray Downs road flooding

Bat and bird management, Elliott

- Work with the infrastructure team and Area Managers to establish a maintenance roster for community vehicles;
- Instil a Workplace Health and Safety mentality through all communities to reduce workplace accidents;
- Work with Local Authority to ensure meetings take place as scheduled;
- Work with Area Managers to ensure Local Authorities are effectively supported and guided to make effective decisions to support the community;
- Provide effective governance support to Area Managers and Local Authorities and improve communication between communities, management and Barkly Regional Council;
- Assist all directorates on communities to have open discussions to facilitate communication networks;
- To facilitate the communication between the Regional Deal Backbone Team and the remote communities and towns;
- Coordinate the request for expenditure of the Community project funds between the Local Authorities and the Regional Deal Backbone Team;
- Support the Infrastructure team with the many projects underway on the Communities.



## INFRASTRUCTURE

At Barkly Regional Council the Infrastructure Directorate is responsible for maintaining and upgrading Council assets which include parks, gardens, cemeteries, car parks, storm water drains, buildings, halls, sport and recreational facilities, street lights, waste landfills (upgrades only) and roads.

The Infrastructure Directorate is comprised of a Director, Project Manager and Assets and Contracts Coordinator. The team has progressed well in developing a system of identification for Council Assets and their maintenance. The department developed and started using an IT ticketing system for lodgement of maintenance requests. Four (4) major infrastructure projects have been completed in 2020–2021 — Alpururulam Landfill fencing, Ampilatwatja roads, resealing and shoulder compaction, Tennant Creek Roads resealing and Lake Mary Ann Dam Playground. Fourteen (14) major infrastructure projects have been awarded and started in Barkly Regional Council communities and are expected to be completed by the end of the financial year 2021–2022.

During the coming year the Infrastructure Directorate will focus on:

- Leading the Building Better Regions Fund (BBRF) construction projects including the construction of two Youth Centres, a bike path and a skate park;
- Complete our Drought funding projects (up to \$1 million stimulus funds for community projects);
- Complete Major infrastructure projects from other funding programs; i.e. Capital Project Fund from Barkly Regional Deal, Road to Recovery (R2R) Funding, Priority Infrastructure Fund (PIF), Special Community Assistance and Local Employment (SCALE) fund;
- Liaise with Department of Infrastructure Planning and Logistics (DIPL) around the progression of the Purkiss Reserve project; and
- Work with the Procurement committee to make Council procurement more efficient and effective.



Tingkarli / Lake Mary Ann Dam Playground



Youth Centre Signage, Peko Road

## BUILDING BETTER REGIONS FUND

Four major projects, including Tennant Creek Youth Centre and Ali Curung Youth Centre, a bicycle path through Tennant Creek and a new skate park in Alpururulam have already been started as \$7.6 million Building Better Regions Fund grant has been secured as part of the Regional Deal. These important infrastructures will assist us in achieving our goal to improve infrastructures within the Region.

## Major Infrastructure Projects

### PURKISS RESERVE UPGRADE

Barkly Regional Council has received \$9 million from the Northern Territory Government (NTG) to upgrade Purkiss Reserve, an important public space in Tennant Creek. Purkiss Reserve, which is approximately 9.6 hectares, contains the swimming pool, ovals and many sporting facilities.

Funded by the NTG's Department of Industry, Tourism and Trade with a recoverable works agreement between Council and the Department of Infrastructure, Planning and Logistics (DIPL), work has commenced on this project which has suffered delays during the previous year.

It provides cultural, sporting, entertainment and facilities for healthy lifestyles of all ages. It also brings great visual relief to Tennant Creek, which is located in a sparse and desert-like environment.

Members of the Purkiss Reserve Consultative Committee, both past and present, and Councillors from the previous council and staff have all contributed to the development of Purkiss Reserve.

The redevelopment is scheduled to be completed this year and will result in a fantastic new facility for the Region. A new Youth Centre will also be constructed on the Reserve as part of the Building Better Region Fund projects.



Purkiss Reserve Plan – Bennett Design

### YOUTH ADVISORY COUNCIL

To ensure that current concerns, ideas, and future planning for the youth of the Barkly communities is addressed and progressed, the Barkly Regional Council Youth Council has been meeting regularly in Tennant Creek. Discussions include community infrastructure projects, designs for the Tennant Creek Youth Centre and improvements to facilities and Council services that can better serve the youth populations, and communities in general. CEO reports, budgets and key Council documents such as the Regional Plan and Annual Report are also included for input, and to foster future leaders with experience in Council operations.



Artwork - Tennant Creek High School



# Opportunities and Challenges



## CHALLENGES

As is the case with most Local Government Councils in the Northern Territory, the Barkly Regional Council faces financial, remote and cultural challenges in performing its roles and functions. These challenges can be broken down into three key areas, these are:

- Human Resource: Being a remote location, Council traditionally has issues trying to recruit and retain suitably qualified staff
- Financial: Council has some unique financial challenges with higher service delivery and project costs due to being in remote Australia, whilst having lower income streams compared to other Australian Local Government Areas
- Geographical: Council delivers services to an area larger than the size of the state of Victoria which provides difficulties in coordinating activities across a large and dispersed geographical area.

## OPPORTUNITIES

There are opportunities to work closer with local agencies and to continue to strengthen regional cooperation between the Barkly Regional Council and other Central Australian Councils. Barkly Regional Council actively participates in the Central Australian ROC (Regional Organisations of Council) and works closely with the Northern Territory and Federal Governments through the Regional Deal and other key initiatives.

Council strives to build and maintain exceptional relationships with key stakeholders including Community Development Providers, Government Departments and all Non Government Organisations and other community based organisations.

Mining exploration has been showing some positive results for the Region and the construction of a gas pipeline from Tennant Creek to Mount Isa is now complete. The Region has attracted new interest from vegetable growers, as well as the future plans for Hydraulic Fracturing in the Northern Territory. Being in the centre of the Northern Territory means Tennant Creek is located where the roadways from the East Coast of Australia placing it in strategic location from a logistics sense. This is recognised by the development study into the establishment of a multi-modal facility and rail terminal at Tennant Creek, currently being undertaken. The Barkly has one of the highest solar irradiance resources on the planet. Meaning the energy sector is starting to look to the Barkly to produce clean, renewable energy via solar farms. The flagship of these projects is Sun Cable's plans to build the world's largest solar farm in the Barkly which will eventually provide 20% of Singapore's energy needs by 2027. Council continues to actively campaign for new investment into the Barkly to create jobs and generate economic growth within our Region.

Barkly Regional Council is a member of the Local Government Association of the Northern Territory (LGANT), which is made up of five municipal, three shire, nine regional councils and one association. As the peak organisation for local government in the Northern Territory, LGANT provides a broad-based research and policy development service for members in response to local, territory and national issues including changes proposed for legislation.

The Council receives services from CouncilBiz, the local government subsidiary established under the Local Government Act to facilitate the efficient provision of administration, information technology and financial services to nine (9) Councils in the Northern Territory. Our aim is to make better use of this service in the coming year.

# Council Community Services Chart

## Municipal Services



\* Other Agencies providing services

# Community Profiles and Local Authority Projects

## Ali Curung

### Fast facts

Ward:	Alyawarr
Population:	494 (Australian Census 2016)
Location:	173.2 km south of Tennant Creek
Road Conditions:	Sealed
Languages:	Warlpiri, Warumungu, Kaytetye and Alyawarr



### Local Authority Members

Chair:	Cr Noel Hayes
Deputy Chair:	Derek Walker
Appointed Members:	Jerry Rice, Peter Corbett, Andrew Tsavaris, Ned Kelly, Cynthia Smith, Martin Spratt
Elected Members:	Cr Noel Hayes, Cr Lucy Jackson, Cr Jack Clubb and Cr Ricky Holmes
Ex-Officio:	Mayor Jeffrey McLaughlin

### Highlights 2018-2023

PROJECT	STATUS
Provide light on basketball court	COMPLETED
Construction of roof over basketball court	COMPLETED
Construction of shed (bough shed)	COMPLETED
Provide light on soft ball field	COMPLETED
Construction of new sports and recreation hall	COMMENCED
Upgrade lights to LED lighting as per dark spot audit	COMMENCED



# Alpururulam



## Fast facts

Ward:	Alpururulam
Population:	420 (Australian Census 2016)
Location:	570.1 km east of Tennant Creek and 17 km from the NT/QLD boarder
Road Conditions:	Sealed and unsealed During the Wet Season all road access to the community is cut off
Languages:	Alyawarr

## Local Authority Members

Chair:	David Riley
Deputy Chair:	John Mahoney
Appointed Members:	Laney Tracker, Charlie Larkin, Pamela Corbett, Benjamin Olschewsky, Michael Teague
Elected Members:	Cr Jennifer Mahoney
Ex-Officio:	Mayor Jeffrey McLaughlin

## Highlights 2018-2023

PROJECT	STATUS
Fence the new landfill	COMPLETED
Portaloo x 2 – mens and womens plus trailers	COMPLETED
Road repair and maintenance of roads including resealing	COMPLETED
New basketball court	COMMENCED
Move existing skatepark and upgrade facility	COMMENCED



# Ampilatwatja



## Fast facts

Ward:	Alyawarr
Population:	418 (Australian Census 2016)
Location:	314 km south-east of Tennant Creek
Road Conditions:	100 kms Sealed and 220 kms dirt
Languages:	Alyawarr

## Local Authority Members

Chair:	Vacant
Deputy Chair:	Jeffrey Nelson
Appointed Members:	Leslie Morton, Lulu Teece, Anita Bailey, Rosalene Rusty, Lester Peterson, Alwyn Morton
Elected Members:	Cr Jack Clubb, Cr Lucy Jackson, Cr Noel Hayes, Cr Ricky Holmes
Ex-Officio:	Mayor Jeffrey McLaughlin

## Highlights 2018-2023

PROJECT	STATUS
Resealing and shoulder compaction of all internal roads	COMPLETED
Construction of ablution block – WC and shower	COMMENCED
Sports and Recreation Centre upgrade (basketball enclosure)	COMMENCED





# Arlparra

## Fast facts

Ward: Alyawarr  
 Population: 483 (Australian Census 2016)  
 Location: 381.8 km south-east of Tennant Creek  
 Road Conditions: Unsealed



During the Wet Season — December to March — the roads connecting the Sandover Highway and the river are often impassable. Around 20 km of the road is sealed bitumen from Arlparra north to Urupuntja Health Centre and the airstrip.

Languages: Alyawarr and Anmatyerre

## Local Authority Members

Chair: Allarica Palmer  
 Deputy Chair: Shirley Kunoth  
 Appointed Members: Andrew Rea, Dennis Kunoth, Clayton Daniels, Ley Fitzpatrick  
 Elected Members: Cr Jack Clubb, Cr Noel Hayes, Cr Lucy Jackson, Cr Ricky Holmes  
 Ex-Officio: Mayor Jeffrey McLaughlin

## Highlights 2018-2023

PROJECT	STATUS
Refurbishment of basketball court and Sport and Recreation building	COMMENCED



# Elliott



## Fast facts

Ward:	Kuarrangu
Population:	302 (Australian Census 2016)
Location:	253.6 km north of Tennant Creek
Road Conditions:	Sealed
Languages:	Mudburra, Jingili, Wombaya and Warumungu

## Local Authority Members

Chair:	Bob Bagnall
Deputy Chair:	Jodi Nish
Appointed Members:	Jason Mullan, Christopher Neade, Kevin Gaskin, Lennie Barton
Elected Members:	Cr Ray Aylett and Cr Jane Evans
Ex-Officio:	Mayor Jeffrey McLaughlin

## Highlights 2018-2023

PROJECT	STATUS
Shade over the water park	COMPLETED
Construction of footpath	COMPLETED
Renovation of two staff housing	COMMENCED
Construction of shade over memorial structure	COMPLETED
Ablution block with toilets at the new oval for events	COMMENCED



Shade over memorial structure – Elliott

# Tennant Creek



## Fast facts

Ward:	Patta
Population:	2995 – including Town Camps (Australian Census 2016)
Location:	508.6 km north of Alice Springs, 88.8 km south of Darwin
Road Conditions:	Sealed
Languages:	Warumungu, Warlpiri, Walmanpa, Alyawarr, Kaytetye, Wambaya and Jingili

## Local Authority Members

Chair:	Karan Hayward
Deputy Chair:	Greg Liebelt
Appointed Members:	Josephine Bethel, Ray Wallis, Linda Renfrey, Kara Blakenspoor and Ronalda Walker
Elected Members:	Cr Hal Ruger, Cr Sid Vashist, Cr Ronald Plummer, Cr Kris Civitarese, Cr Jeffrey McLaughlin, Cr Karan Hayward
Ex-Officio:	Mayor Jeffrey McLaughlin

## Highlights 2018-2023

PROJECT	STATUS
Install new external lighting at Council office and Civic Hall	COMPLETED
Council office security fencing	COMPLETED
Air conditioning of Civic Hall	COMPLETED
Extension and construction of fence around cemetery	COMPLETED
Construction of Staunton oval – fencing, field upgrade, line post	COMPLETED
Swimming pool solar water heater	COMPLETED
Youthlinx – specific purpose buildings	COMMENCED
New play equipment at Tingkarli / Lake Mary Ann	COMPLETED
Construction of bike path with lighting	COMMENCED
Road upgrade	COMMENCED
Cemetery chapel	COMMENCED
Upgrade existing street light with energy efficient light and vandal resistant. Addition of extra light to dark spots	COMMENCED

# Wutunugurra

## Fast facts

Ward:	Alyawarr
Population:	154 (Australian Census 2016)
Location:	209.8 km south-east of Tennant Creek on the north-eastern edge of the Davenport Ranges
Road Conditions:	Around 87 km of sealed road and 118.8 km of unsealed Access to the community is variable, depending on weather conditions
Languages:	Alyawarr, Warlpiri, Kaytetye

## Local Authority Members

Chair:	Shirley Beasley
Deputy Chair:	Rochelle Bonney
Appointed Members:	Ada Beasley, Mark Peterson, Julie Peterson, Geraldine Beasley, Kay Beasley
Elected Members:	Cr Noel Hayes, Cr Lucy Jackson, Cr Ricky Holmes and Cr Jack Clubb
Ex-Officio:	Mayor Jeffrey McLaughlin

## Highlights 2018-2023

PROJECT	STATUS
Construction of roof over basketball court	COMPLETED
Provide light on basketball court	COMPLETED
Establishment of water tank at cemetery (5000 L elevated polyethylene water tank with rail and fittings)	COMPLETED
Upgrade depot shed (did not upgrade – moved to new shed)	COMPLETED
Construct a BMX track	COMMENCED
Wutunugurra Womens Art Centre	COMMENCED

# Financial Planning

## BUDGET SUMMARY 2021–2022

The budget for 2021–2022 has been completed on a consultative basis and aims to address the needs of the residents of, and visitors to the Barkly region in conjunction with the grant funded programs under the Barkly Regional Council's direction and control.

The 2021–2022 budget has been prepared using an approach whereby, Council:

- analysed community service requirements and grant funding arrangements;
- determined the resources needed to fulfil those requirements including staffing levels;
- estimated the relevant costs associated with those resources;
- established the highest level of community service provision possible, within the operational constraints of Council's available resources; and
- prepared a budget to efficiently and effectively achieve this level of service provision.

During the 2021–2022 financial year, Barkly Regional Council is expected to receive total operating revenues of \$25.22 million. Of this revenue, 75% is expected to be sourced from grants, 16% from general rates and kerbside collection charges and fees, 4% from Government contracts and agency services, 4% from general services and user charges, and the remaining 1% from other sources. In addition, Council will be looking to source and additional \$6.31 million in capital grant revenues in order to facilitate four major capital infrastructure projects in the Barkly.

Council budgets to levy \$3.94 million in rates revenue. The Rates Declaration 2021–2022 reflects a 2% of Council Rates And Charges, and a 6 percent increase in kerbside collection charges and fees. Additional detail is provided within the "Rates" section of the Regional Plan.

An analysis of Council's income streams highlights the reliance of the Barkly region on funding from other levels of government and the limited ability to raise revenue through own source income such as rates and user charges. This is of concern as the council loses its autonomy to make community based decisions when funding is based at the territory or commonwealth government level.

In expenditure terms, the five largest service delivery program areas for the Council are: Night Patrol, Youth Services, Community & Aged Care Services, Municipal & Area Management Services, and Council Services General. The largest component of operating expenditure is wages, salaries and related employee costs, a total of \$16.5 million or 58.1% of total operating costs. This is budgeted to fund 204 full-time equivalent positions across the Barkly region. This makes Council one of the largest employers in the region, and also one of the largest employers of Indigenous people in the Barkly Regional Council area.

The increase in costs of employing staff within the remote locations of the Northern Territory is an ongoing issue the council continues to deal with. This increase is not considered fully by funding agencies when determining grant allocations, often hampering the council's ability to provide quality services to the community.

Additionally, the Council has budgeted \$9.26 million for capital expenditure. The majority of this budget will be used in the construction of footpaths and an exercise corridor in Tennant Creek, construction of specific purpose youth services building in Tennant Creek, Sport and Recreation facilities upgrades at Ampilatwatja and Arlparra, Local Authority expenditure totalling \$481 thousand, the construction of a purpose-built sports and recreation hall in Ali Curung, and a commitment to the Regional Development Fund under the Regional Deal. Other large capital upgrades are planned to enhance administration, animal management, information technology, and security and safety services for the region.



Funds have been committed to the renewal of footpaths in Elliott and Tennant Creek. There are ten vehicles and heavy plant due for replacement as per Council's Vehicle replacement program.

The 2021–2022 Council budget projects a \$3.17 million operating deficit after covering for depreciation of \$2.92 million.

## BUDGET ASSUMPTIONS

- All current services will continue to be provided by the Council;
- There are no adverse changes in government policies impacting the Regional Council;
- Depreciation expenses are not able to be covered from operational income;
- Use of depreciation, grant revenues, and cash reserves to fund capital expenditure;
- Any unaccounted operational surpluses will be transferred to asset replacement reserves at the year-end;
- All operational and capital grant funding is fully expended;
- Council has no direct control over grants and agency income for future years.

## LONG TERM FINANCIAL PLAN

The detailed long term financial plan is contained within Table 1.

The target of the council is to move to a consistent small surplus on average over the long term, where by depreciation is fully funded so as to replace assets when they complete their useful life. Major additional assumptions included within the long term financial plan include:

- Continuing reduction in corporate overheads over the next four years;
- Consistent investment into replacement of council assets in accordance with Council's Asset Management plans;
- 2.0% annual increase in CPI effecting costs and grant revenues; and
- 2.0% annual rate increase.

## INFRASTRUCTURE DEVELOPMENT AND MAINTENANCE

The following table provides a summary of the budgeted infrastructure development and repairs and maintenance costs for each class of asset.

### 2021–2022

Asset Class	Renewals/Replacement	Maintenance	Total
Buildings	5,523,688	900,093	6,423,781
Infrastructure	2,163,448	1,020,146	3,183,594
Plant & Equipment	1,110,000	739,329	1,849,329
Other Fixed Assets	460,880	-	460,880

# Budget 2021–2022

## BARKLY REGIONAL COUNCIL

BUDGET STATEMENT OF CHANGES IN EQUITY  
for the year ended 30 June 2022

	Accumulated Surplus	Asset Revaluati on Reserve	Other Reserves	TOTAL EQUITY
	\$'000	\$'000	\$'000	\$'000
<b>2022 - Budget</b>				
Balance at end of previous reporting period	21,723	23,789	4,063	49,575
<b>Net (Deficit) for Year</b>	3,140			3,140
<b>Other Comprehensive Income</b>				
<i>Amounts which will be reclassified subsequently to operating result</i>				
Transfers between reserves	(158)		158	
<b>Balance at end of period</b>	<b>24,705</b>	<b>23,78</b>	<b>4,221</b>	<b>52,715</b>
<b>2021 - Final Projection</b>				
Balance at end of previous reporting period	15,663	23,789	7,423	46,875
	15,663	23,789	7,423	46,875
Restated opening balance	2,700			2,700
<b>Net Surplus for Year</b>				
<b>Other Comprehensive Income</b>				
<i>Amounts which will not be reclassified subsequently to operating result</i>				
Transfers between reserves	3,36		{3,360}	
<b>Balance at end of period</b>	<b>21,72</b>	<b>23,789</b>	<b>4,063</b>	<b>49,575</b>
<b>2021 - Original Budget</b>				
Balance at end of previous reporting period	19,746	23,789	5,527	49,062
	19,746	23,789	5,527	49,062
Restated opening balance	2,209			2,209
<b>Net Surplus for Year</b>				
<b>Other Comprehensive Income</b>				
<i>Amounts which will not be reclassified subsequently to operating result</i>				
Transfers between reserves	3,853		{3,853}	
<b>Balance at end of period</b>	<b>25,808</b>	<b>23,78</b>	<b>1,674</b>	<b>51,271</b>

## BARKLY REGIONAL COUNCIL

BUDGET STATEMENT OF COMPREHENSIVE INCOME  
for the year ended 30 June 2022

		<b>Budget Draft 2022</b>	<b>Budget Original 2021</b>	<b>Final Projection 2021</b>
	Notes	\$'000	\$'000	\$'000
<b>INCOME</b>				
Rates	2	3,941	3,888	3,799
Statutory charges	2	12	11	11
User charges	2	887	992	793
Grants, subsidies and contributions	2	18,951	19,045	20,233
Investment income	2	38	38	38
Reimbursements	2	1,384	1,384	1,488
Other income	2	<u>9</u>	<u>9</u>	<u>7</u>
Total Income		<u>25,222</u>	<u>25,367</u>	<u>26,369</u>
<b>EXPENSES</b>				
Employee costs	3	16,499	16,031	15,184
Materials, contracts & other expenses	3	8,949	8,185	10,269
Depreciation, amortisation & impairment	3	2,922	3,192	2,932
Finance costs	3	<u>18</u>	<u>9</u>	<u>17</u>
Total Expenses		<u>28,388</u>	<u>27,417</u>	<u>28,402</u>
OPERATING SURPLUS / (DEFICIT)		(3,166)	(2,050)	(2,033)
Net (gain)/loss on disposal of assets	4			
Amounts received specifically for new or upgraded assets	2	6,306	4,259	4,733
NET SURPLUS/(DEFICIT)		<u>3,140</u>	<u>2,209</u>	<u>2,700</u>
Transferred to Equity Statement				
TOTAL COMPREHENSIVE INCOME		<u>3,140</u>	<u>2,209</u>	<u>2,700</u>

This Statement is to be read in conjunction with the  
attached Notes.

## BARKLY REGIONAL COUNCIL

BUDGET BALANCE SHEET  
as at 30 June 2022

	Notes	Budget Draft 2022 \$'000	Budget Original 2021 \$'000	Final Projectio 2021 \$'000
<b>ASSETS</b>				
Current Assets				
Cash and cash	5	3,734	4,504	6,504
Trade & other receivables	5	670	1,306	900
Inventories	5	25	49	25
Total Current Assets		<u>4,429</u>	<u>5,859</u>	<u>7,429</u>
<b>Non-current Assets</b>				
Infrastructure Property Plant & Equipment	7	21,733	21,419	24,830
Other Non-current Assets	6	29,363	26,500	20,105
Total Non-current		<u>51,096</u>	<u>47,919</u>	<u>44,935</u>
<b>Total Assets</b>		<u>55,525</u>	<u>53,778</u>	<u>52,364</u>
<b>LIABILITIES</b>				
Current Liabilities				
Trade & Other Payables	8	1,038	544	1,054
Provisions	8	1,371	1,698	1,354
Total Current		<u>2,409</u>	<u>2,242</u>	<u>2,408</u>
Non-current Liabilities				
Provisions	8	<u>401</u>	<u>265</u>	<u>381</u>
Total Non-current		<u>401</u>	<u>265</u>	<u>381</u>
Total Liabilities		<u>2,810</u>	<u>2,507</u>	<u>2,789</u>
<b>NET ASSETS</b>		<u>52,715</u>	<u>51,271</u>	<u>49,575</u>
<b>EQUITY</b>				
Accumulated Surplus		24,705	25,808	21,723
Asset Revaluation Reserves	9	23,789	23,789	23,789
Other Reserves	9	4,221	1,674	4,063
<b>TOTAL EQUITY</b>		<u>52,715</u>	<u>51,271</u>	<u>49,575</u>

This Statement is to be read in conjunction with the attached Notes.

## BARKLY REGIONAL COUNCIL

## BUDGET CASH FLOW STATEMENT

for the year ended 30 June 2022

	Budget Draft 2022 \$'000	Budget Original 2021 \$'000	Final Projection 2021 \$'000
CASH FLOWS FROM OPERATING ACTIVITIES			
<b>Receipts</b>			
Rates - general & other	4,163	3,878	4,116
Fees & other charges	1,019	1,302	1,117
Investment receipts	38	92	38
Grants utilised for operating purposes	20,227	16,358	21,646
Other operating receipts	3,013	2,050	4,361
<b>Payments</b>			
Employee Costs	(16,462)	(13,133)	(15,161)
Contractual services & materials	(9,559)	(6,902)	(10,881)
Other operating payments	(2,396)	(1,354)	(4,058)
Finance payments	(36)	(30)	(17)
Net Cash provided by (or used in)			
Operating Activities	7	2,261	1,161
CASH FLOWS FROM INVESTING ACTIVITIES			
<b>Receipts</b>			
Amounts specifically for new or upgraded assets	6,306	3,049	4,733
Sale of replaced assets	175	-	-
<b>Payments</b>			
Expenditure on renewal/replacement of assets	(9,258)	(8,598)	(10,758)
Net Cash provided by (or used in)			
Investing Activities	(2,777)	(5,549)	(6,025)
Net Increase (Decrease) in cash held	(2,770)	(3,288)	(4,864)
Cash & cash equivalents at beginning of period	6,504	11,221	11,368
Cash & cash equivalents at end of period	3,734	7,933	6,504

This Statement is to be read in conjunction with the attached Notes



Table 1. Whole of Council Annual and Long-term Financial Plan Budgets

INCOME AND EXPENSE STATEMENT	LONG-TERM PLAN			
	Annual Budget	Financial Year 2022-2023 \$	Financial Year 2023-2024 \$	Financial Year 2024-2025 \$
<b>OPERATING INCOME</b>				
Rates	3,941	4,020	4,100	4,182
Statutory Charges	12	15	15	16
User Fees and Charges	887	750	765	780
Operating Grants and Subsidies	18,951	18,952	19,331	19,718
Interest / Investment Income	38	38	38	39
Other Income	1,393	1,447	1,476	1,505
<b>TOTAL INCOME</b>	<b>25,222</b>	<b>25,222</b>	<b>25,726</b>	<b>26,240</b>
<b>OPERATING EXPENSES</b>				
Employee Expenses	16,499	16,348	16,675	17,008
Materials and Contracts	8,185	7,597	6,993	6,377
Elected Member Allowances	332	480	480	480
Elected Member Expenses	245	163	163	163
Council Committee & LA Allowances	175	113	113	113
Council Committee & LA Expenses	12	12	12	12
Depreciation, Amortisation and Impairment	2,922	2,967	3,026	3,087
Other Expenses	18	18	18	18
<b>TOTAL EXPENSES</b>	<b>28,388</b>	<b>27,698</b>	<b>27,480</b>	<b>27,258</b>
<b>BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>(3,166)</b>	<b>(2,476)</b>	<b>(1,755)</b>	<b>(1,018)</b>
Capital Grants Income	6,306	-	-	-
<b>BUDGETED SURPLUS / DEFICIT</b>	<b>3,140</b>	<b>(2,476)</b>	<b>(1,755)</b>	<b>(1,018)</b>
Capital Expenses	9,258	1,961	1,961	461
Add Back Non-Cash Expenses	(2,922)	(2,967)	(3,026)	(3,087)
<b>NET BUDGETED SURPLUS / DEFICIT</b>	<b>(3,196)</b>	<b>(1,470)</b>	<b>(689)</b>	<b>1,608</b>
Prior Year Carry Forward Tied Funding	4,063	4,221	2,662	1,162
<b>TOTAL ADDITIONAL INFLOWS</b>	<b>4,063</b>	<b>4,221</b>	<b>2,662</b>	<b>1,162</b>
<b>NET BUDGETED OPERATING POSITION</b>	<b>867</b>	<b>2,751</b>	<b>1,973</b>	<b>2,770</b>

Table 2. Capital Expenditure and Funding Budget

CAPITAL EXPENDITURE	Current Financial Year Budget \$	Financial Year 2022- 2023 \$	Financial Year 2023- 2024 \$	Financial Year 2024- 2025 \$	Financial Year 2025-2026 \$
Land and Buildings	1,031,000	-	-	-	-
Infrastructure (including roads, footpaths, park furniture)	6,656,136	-	-	-	-
Plant and Machinery	1,109,625	-	-	-	-
Fleet	375	-	-	-	-
Other Assets (including furniture and office equipment)	460,880	1,960,880	1,960,880	460,880	460,880
<b>TOTAL CAPITAL EXPENDITURE*</b>	<b>9,258,016</b>	<b>1,960,880</b>	<b>1,960,880</b>	<b>460,880</b>	<b>460,880</b>
<b>Total capital expenditure funded by:</b>					
Operating Income (amount allocated to fund capital items)	1,615,000	460,880	460,880	460,880	460,880
Capital Grants	7,643,016	1,500,000	1,500,000	-	-
<b>TOTAL CAPITAL EXPENDITURE FUNDING</b>	<b>9,258,016</b>	<b>1,960,880</b>	<b>1,960,880</b>	<b>460,880</b>	<b>460,880</b>

Table 3. Planned Major Capital Works Budget – Projects / Items over \$150,000

Asset Class	By Capital Project/Item *	Actual accumulated expenditure at the end of the prior financial year \$	Current financial year budget \$	Outer Financial Year 1 \$	Outer Financial Year 2 \$	Outer Financial Year 3 \$	> Outer Financial Year 3 \$	Total capital project estimated cost	Expected project completion date
Infrastructure								0	
Infrastructure								0	
Land and Buildings								0	
Plant and Machinery								0	
Plant and Machinery								0	
<b>TOTAL</b>		0	0	0	0	0	0	0	

\*Items listed are examples only.

**Table 4. Budget for Each Local Authority Area**

This report only applies to regional local government councils.

INCOME AND EXPENSE STATEMENT FOR THE YEAR ENDING 30 JUNE 20XX	Regional Office Budget*	Tennant Creek \$	Elliott \$	Ali Curung \$	Ampilatwatja \$	Alpururulam \$	Wutunugurra \$	Arlparra \$
<b>OPERATING INCOME</b>								
Rates	3,941	-	-	-	-	-	-	-
Statutory Charges	12	-	-	-	-	-	-	-
User Fees and Charges	4	468	77	86	74	98	7	73
Operating Grants and Subsidies	12,680	1,258	1,188	992	1,172	654	203	804
Interest / Investment Income	38	-	-	-	-	-	-	-
Reimbursements	-	91	279	406	253	181	-	174
Other Income	4	-	-	1	3	-	-	-
<b>TOTAL INCOME</b>	<b>16,679.00</b>	<b>1,817.00</b>	<b>1,544.00</b>	<b>1,485.00</b>	<b>1,502.00</b>	<b>933.00</b>	<b>210.00</b>	<b>1,051.00</b>
<b>OPERATING EXPENSES</b>								
Employee Expenses	6,237	2,773	1,731	1,742	756	1,981	635	644
Materials and Contracts	3,634	2,128	778	535	407	333	135	235
Elected Member Allowances	-	204	37	-	18	55	-	18
Elected Member Expenses	161	1	23	21	27	4	-	8
Council Committee & LA Allowances	-	25	29	24	20	71	-	6
Council Committee & LA Expenses	-	-	2	2	2	2	2	2
Depreciation, Amortisation and Impairment*	1,045	271	355	350	249	390	155	107
Finance Expenses*	9	3	4	2	-	-	-	-
Other Expenses	-	-	-	-	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>11,086</b>	<b>5,405</b>	<b>2,959</b>	<b>2,676</b>	<b>1,479</b>	<b>2,836</b>	<b>927</b>	<b>1,020</b>
<b>BUDGETED OPERATING SURPLUS / DEFICIT</b>	<b>5,593</b>	<b>(3,588)</b>	<b>(1,415)</b>	<b>(1,191)</b>	<b>23</b>	<b>(1,903)</b>	<b>(717)</b>	<b>31</b>
Capital Grants Income	-	4,138	-	2,068	100	-	-	-
<b>BUDGETED SURPLUS / DEFICIT</b>	<b>5,593</b>	<b>550</b>	<b>(1,415)</b>	<b>877</b>	<b>123</b>	<b>(1,903)</b>	<b>(717)</b>	<b>31</b>

**Table 5. Capital Expenditure Budget for Each Local Authority Area**

By class of infrastructure, property, plant and equipment and only applies to regional local government councils.

FOR THE YEAR ENDING 30 JUNE 20XX	Regional Office Budget*	Tennant Creek \$	Elliott \$	Ali Curung \$	Amplatwatja \$	Alpururulam \$	Wutunugurra \$	Arlparra \$
Land and Buildings	-	255,000	-	-	-	-	-	-
Infrastructure (including roads, footpaths, park furniture)	-	4,288,379	100,000	2,267,757	-	-	-	-
Plant and Machinery	-	565,000	-	-	170,000	-	-	-
Fleet	-	375,000	-	-	-	-	-	-
Other Assets (including furniture and office equipment)	-	100,000	51,150	83,980	67,210	68,120	26,440	63,980
Leased Land and Buildings	-	-	-	-	600,000	-	176,000	-
<b>TOTAL CAPITAL EXPENSES*</b>	<b>0</b>	<b>5,583,379</b>	<b>151,150</b>	<b>2,351,737</b>	<b>837,210</b>	<b>68,120</b>	<b>202,440</b>	<b>63,980</b>

## Table 6. Budget Assumptions

At the Ordinary Council meeting held on 23 February 2018 the Council endorsed the Budget Policy CP000002, which established the operational framework and process for preparation of the 2018/19 Regional Council Plan.

The 2021-2022 budget was developed using the following steps:

Establishment of Council service objectives and acceptable service levels in accordance with Councils Regional Planning framework

Finalisation of organisation structure and calculation of total salaries and wages expenditure

Council's organisation structure was reviewed and confirmed with the Executive, Area Managers and other Budget Holders based on required service levels for the 2021-2022 financial year. Both long service leave and annual leave accruals have been included to ensure full costing of services.

Salaries and wages are budgeted at full employment at 46 weeks work and the accrual of 6 weeks annual leave. This does require vacancies for leave to be covered using current staffing levels.

A 2 percent salary and wage increase at 1 November 2021 is included in the budget, consistent with the 2019 Enterprise Bargaining Agreement ("EBA").

Determination of grant funds

With a large number of funding arrangements due for renegotiation, the majority of ongoing funding has been budgeted at current levels with a no increase, unless information has been received to the contrary.

Calculation of service costs and allocation of costs through established cost drivers

Compared to previous years indirect costs (not overheads or administration) will be calculated and allocated to their relevant programs utilising a more robust system of direct allocation and internal charging to establish a baseline for the true cost of Council service provision. The table following details information as to how the costs have been allocated.

Internal Cost Item	Calculation of Cost	Cost Driver for allocation	Weakness
Staff Housing	Utilities, maintenance, rent, depreciation, offsetting staff contributions	Direct allocation of costs to staff actually in staff housing.	Depreciation estimate only. Allocated across all salaries and wages irrelevant of whether staff are actually in staff housing.
Technology	Phone, internet, IT salaries and wages, councilbiz etc, depreciation. Total cost of IT department.	Direct allocation of costs.	Assumptions on who has/should have PC/laptop. Many positions may have a phone only and are allocated no cost.
Motor vehicle	Running costs including fuel, depreciation, mechanics workshop	Direct allocation of costs on an identified vehicle basis.	Communication of change of use of vehicles. Administratively intensive process.
		Internal allocation to cost centres on a cost recovery basis.	
Plant	Running costs including fuel, depreciation, mechanics workshop	Direct allocation of costs on an identified vehicle basis. Internal allocation to cost centres on a cost recovery basis.	Communication of plant utilisation. Administratively intensive process.
Building	Utilities, maintenance, rent, depreciation, waste levy	Direct allocation of costs on an identified building basis. Internal allocation to cost centres on a cost recovery basis.	Administratively intensive process.
Training	Total cost of learning and development department	Salaries and wages	
Grant Admin Fee	Set percentage as per grant agreement, or 15% when not stipulated.	Grant income	Inconsistent across grant agreements.



## Table 7. Budget Initiatives

The 2021-2022 budget will deliver a conservative number of new initiatives to Council. With only a small capital budget for the year, we have had to be cautious with our new capital items. Council will continue to update our vehicle fleet with seven new 4wd vehicles budgeted for the new year.

Council has also committed \$640,000 to landfill activities including a new, modern rubbish truck. We will also continue to upgrade our landfill sited throughout the year.

The largest initiative in the new year is to complete eight significant construction projects within the Region. This represents a total investment over two years of approximately \$9m including the Building Better Regions Grant projects. In addition to these projects one new project should commence in the new year, being the construction of a bike path along the main drain in Tennant Creek.

Council will continue to look for funding to complete additional projects from our five year infrastructure plan.

# Rating Policy

## RATES

I. That Pursuant to Section 149 of the *Local Government Act 2008* (Act), the Council adopts the Unimproved Capital Value as the basis of the assessed value of allotments within the Barkly Regional Council Area ("the Council Area").

II. That Pursuant to Section 155 of the Act Council declares that the amount it intends to raise for general purposes by way of rates is \$2,913,100 by the application of a combination of the following fixed charges and differential valuation-based charges with minimum charges being payable:

### General Rateable Land

Pursuant to Section 148(1) of the NT *Local Government Act 2008*, Council adopts:

1. Differential valuation-based rates for the township of Tennant Creek fixed for different zones.
2. Differential valuation-based rates for the township of Elliott fixed for different zones.
3. Differential fixed charge for other allotments within the Council area fixed for different zones.

With respect to every allotment of rateable land within that part of the Council Area comprising the towns of Tennant Creek and Elliot the general rate is a valuation-based charge where the basis of assessed value is the unimproved capital value (UCV) of the land subject to rates.

For allotments in other parts of the Council area, the general rate is a fixed charge.

## Differential Rates Schedule

Allotments in the Town of Tennant Creek	
Multiplier	Zone
2.8392	SD (Single Dwelling)
0.9261	RL (Rural Living)
3.6630	MD (Multiple Dwelling)
9.0941	CL (Community Living)
1.8848	MR (Medium Density Residential)
6.7437	C (Commercial)
7.2390	TC (Tourist Commercial)
6.2118	SC (Service Commercial)
4.6058	CP (Community Purpose)
3.1366	OR (Organised Recreation)
8.8987	LI (Light Industrial)
8.1918	GI (General Industry)
0.7111	UF (Urban Farm Land)

Allotments in the Town of Elliott	
Multiplier	Description
0.9667	Allotments used principally for commercial or business purposes (Zone: CM)
0.5684	All other allotments not included above (All Other Zoning)

Allotments in the Town of Newcastle Waters	
Fixed Charge	Description
\$1,018.29	Allotments used principally for commercial or business purposes (Zone: OC)
\$225.23	All other allotments not included above (All Other Zoning)

Allotments in Community & surrounding Living Areas of Ali Curung, Alpururulam, Ampilatwatja, Imangara & Wutunugurra	
Fixed Charge	Description
\$1,212.85	Allotments used principally for commercial or business purposes (Zone: OT)
\$1,023.58	All other allotments not included above (All Other Zoning)

Allotments in Council area (Excluding those comprised in other parts of this schedule)	
Fixed Charge	Description



\$1,212.85	Allotments used principally for commercial or business purposes (Zone: OT)
\$1,023.58	All other allotments not included above (All Other Zoning)

Valuations upon which rates have been determined for the 2021-2022 financial year, are based upon a comprehensive valuation prepared by the Valuer-General under the *Valuation of Land Act* as at 30 June 2018. This valuation has been incorporated into the rating policy for the budget year ending 30 June 2022.

#### Conditionally Rateable Land

Pursuant to Section 142(2) of the *Local Government Act 2008*, Land held under the pastoral lease and land occupied under a mining tenement is rated as approved by the Minister for Local Government and determined by the Northern Territory Government. Conditional rates are the subject of a Gazette Notice. A copy of the Gazette notice is also available on the Council website.

#### Pastoral Leases

Assessed Value is as defined at Section 149 of the *Local Government Act 2008*.

Rates are calculated by using the unimproved capital value multiplied by 0.000306. The minimum rate for these properties is \$376.45.

The amount the Council will be able to raise by way of rates is \$109,854.

#### Active Mining Leases

Assessed Value is as defined at Section 149 of the *Local Government Act 2008*.

Rates are calculated by multiplying the assessed value by 0.003475. The minimum amount payable shall be \$890.96.

The amount the Council will be able to raise by way of rates is \$22,453.

#### Waste Management Charges

In relation to Council's function of sanitation and waste management, Council, pursuant to Section 157 of the *Local Government Act 2008*, hereby makes the following charges and service fees:-

Council imposes charges and service fees in respect of the garbage collection service for Tennant Creek, Elliott, Newcastle Waters, and allotments in the communities and surrounding living areas of Ali Curung, Alpurrurulam, Ampilatwatja, Arlparra and Wutunugurra.

Where a business uses a waste management facility operated by the Regional Council and/or receives waste collection services from the Regional Council, waste charges will apply.

(a) Each allotment in Tennant Creek, Elliott and Newcastle Waters:

Where a waste collection service is provided using a 240 litre capacity receptacle, or where Council is willing and able to provide:

where Council is willing and able to provide:

- each weekly kerbside service
  - Waste Management Charge \$ 397.80 per annum
- each additional weekly kerbside service
  - Waste Management Fee \$ 397.80 per annum

- (b) Each allotment in the communities and surrounding living areas of Ali Curung, Alpururulam, Ampilatwatja, Arlparra and Wutunugurra:

Where a waste collection service is provided using a 240 litre capacity receptacle, or where Council is willing and able to provide:

- each weekly kerbside service
  - Waste Management Charge \$ 1,151.68 per annum
- each additional weekly kerbside service
  - Waste Management Fee \$ 516.47 per annum

The amount the Council proposes to raise by way of waste management charges is \$1,005,601.

#### Penalty for Late Payment

That, pursuant to Section 162 of the *Local Government Act 2008*, Council determines that the relevant interest rate which accrues on overdue rates will be 10 percent per annum.

#### Rates Concessions

It is acknowledged that some individual ratepayers may experience difficulties adhering to the rating policy.

Consideration will be given to granting a rate concession (that is, a reduced or deferred payment) in instances of financial hardship, to correct anomalies in the rating system or where there is some public benefit.

Ratepayers may seek consideration of their rates through application under the **Rates Hardship Policy**.

#### Payment

That the Council determines that the Rates and Charges declared under this declaration are all due and payable in four (4) approximately equal instalments on the following dates:

- 30 September 2021;
- 30 November 2021
- 31 January 2022; and
- 31 March 2021.



## SOCIAL AND ECONOMIC IMPACTS OF RATING POLICY

The Council's current income is derived from four basic sources:

- Income from rates and statutory charges
- Local Government Operational Grants
- Grants provided by other Agencies to undertake specific funded programs (such as Aged Care)
- Commercial income which is generated from commercially let contracts.

In determining the rating regime for this year, the Council has considered a number of factors, including:

- The Council's statutory and legislative obligations
- The service level expectations of the communities, residents and ratepayers
- The funding environment and the overall reduction in income from grant and own source income
- The asset management and asset renewal obligations of the Council
- The Council's priorities with regards to local employment and maintenance of community based employment and training opportunities
- How current and future rating practices will impact on the Council's financial sustainability
- How existing services (particularly waste management and animal management) can be funded from existing revenue sources
- The impact of the leasing arrangements for Aboriginal owned land on the Council's existing budget.

In determining the rating regime for 2021–2022, the Council has considered its source of “own source income” as discussed in the “Analysis of Budget”.

## Elected Member and Local Authority Allowances

### Elected Member Allowances

In accordance with Section 353 of the *Local Government Act 2019*, Barkly Regional Council proposes to pay the following elected member allowances in 2021/2022:

Elected Member Allowances			
Allowance	Mayor	Deputy-Mayor	Councillors
Base Allowance	\$75,116.61	\$27,776.12	\$13,509.96
Electoral Allowance	\$19,771.29	\$4,943.73	\$4,943.73
PD Allowance	\$3,753.17	\$3,753.17	\$3,753.17
Maximum Extra Meeting Allowance	-	-	\$9,006.64
Total Claimable	\$98,641.07	\$36,473.02	\$31,213.50

Acting Principal Member Allowance		
Allowance	Amount	The maximum Acting Principal Member Allowance is 90 days per acting Principal Member.
Daily Rate	\$261.34	
Maximum Claimable	\$23,520.60	

The amount budgeted for the Elected Member expenses and allowances (excluding travel costs and accommodation expenses) is \$445,883.

### Local Authority Allowances

Local Authority Allowances are established by the Minister for Local Government. The allowances for Local Authorities based on revenue units as follows:

- Chair, if eligible, 143 revenue units
- Other eligible members 107 revenue units.

The Department of Treasury and Finance has established the revenue unit for the period 1 July 2020 - 30 June 2021 at \$1.24 per unit.

Local Authority Allowances		
Allowance	Chairperson	Member
Revenue Units	143	107
Base Allowance per Meeting	\$177.00	\$132.00
Maximum 12 meetings per year	\$2,124.00	\$1,584.00

The amount budgeted for the Local Authority member expenses and allowances (excluding catering, travel and support expenses) is \$112,978.

Council Schedule of Fees and Charges	Fees & Charges 2020-2021	Fees & Charges 2021-2022
<b>Rates</b>		
Rates search	\$99.00	\$99.00
Failure to notify change of address – 20 penalty units @ \$153.00	\$3,060.00	\$3,060.00
<b>Animal Control</b>		
Annual Registration – Intact dog	\$270.00	<b>\$280.00</b>
Annual Registration – Desexed dog	\$44.00	<b>\$45.00</b>
Annual Registration – Intact dog *Concession	\$215.00	<b>\$220.00</b>
Annual Registration – Desexed * Concession	\$38.00	\$38.00
Pound fees – Charge per day	\$30.00	\$30.00
Dog and Cat traps (per day per trap)	Free	Free
Deposit for traps	\$110.00	\$110.00
Replacement registration tag	\$21.00	\$22.00
<b>Animal Control Penalties – Tennant Creek as per By-Laws Control of Dogs (2016)</b>		
Keeping a dog that is not registered	\$200.00	\$200.00
Dog, when at large, is not under effective control	\$200.00	\$200.00
Dog attacks a person	\$500.00	\$500.00
Dog attacks an animal	\$500.00	\$500.00
Dog menacing person	\$500.00	\$500.00
Dog menacing animal	\$500.00	\$500.00
Enticing a dog act in manner that may render owner liable to prosecution	\$200.00	\$200.00
Dog chasing vehicles / Bicycles	\$200.00	\$200.00
Abandoning a dog within the municipality		
Dogs causing nuisance	\$200.00	\$200.00
Abandoning dogs	\$500.00	\$500.00
Obstructing pound supervisor in the execution of his/her duties	\$200.00	\$200.00
Sterilization marks and certificates	\$200.00	\$200.00
Providing false information	\$200.00	\$200.00
Keeping more than 2 dogs unless the premises are licenced		
Diseased dogs	\$200.00	\$200.00
Snake removal – during work hours		\$120.00
Snake Removal – call out		\$270.00
<b>Civic Hall Hire</b>		
Hire rate per hour ( min 3 hour)	\$60.00	\$65.00
Hire rate per day (Government & Commercial)	\$590.00	\$600.00
Hire rate per day (Concession)*	\$292.00	\$300.00
Acoustic operation fee per hour (min 3 hour)	POA	POA
Bond (refundable after cleaning inspection)	\$560.00	\$560.00
Cleaning fee per hour ( max \$450.00)	\$75.00	\$75.00
Key deposit	\$100.00	\$100.00
Alarm Callout Fee	\$110.00	\$110.00
*The concession is available to Community associations and events on application		

<b>Council Schedule of Fees and Charges</b>	<b>Fees &amp; Charges 2020-2021</b>	<b>Fees &amp; Charges 2021-2022</b>
<b>Library</b>		
Interlibrary loans – interstate only POA	POA	POA
Overdue - Video, DVD, CD ( per day)	\$3.00	\$0.20
Overdue - Books and spoken word ( per day)	\$3.00	\$0.20
Replacement cost – Video, DVD, CD	At Cost	At Cost
Replacement cost – Books	At Cost	At Cost
Replacement cost – Spoken Word	At Cost	At Cost
Replacement cost – Interlibrary loan books	At Cost	At Cost
Replacement cost – Lost or damaged items	At Cost	At Cost
Internet access – 1 hour ( Non-members only)	\$6.00	\$7.00
Internet access – 30 minutes ( Non-members only)	\$3.00	\$4.00
<b>Cemetery</b>		
<b>GAZETTED CEMETERIES ( Currently Tennant Creek, Elliott)</b>		
Single Plot	\$900.00	\$900.00
Single Plot – half size grave	\$600.00	\$600.00
Double Plot (first burial)	\$900.00	\$900.00
Double Plot ( second burial)	\$900.00	\$900.00
Niche Wall	\$750.00	\$750.00
Reserve Plot	\$900.00	\$900.00
Exhumations	\$2,500.00	\$2,500.00
Funerals Directors licence – annual	\$120.00	\$120.00
<b>NON GAZETTED CEMETERIES ( Currently All Other Locations)</b>		
Preparing gravesite, site ready for funeral and covering	POA	\$150.00
<b>Waste Disposal – Recyclables</b>		
All Green Waste ( any size – not mixed loads)	Free	Free
All Cardboard (any size – not mixed loads)	Free	Free
All Metal (not mixed loads)	Free	Free
Clean fill (clean with no rubbish, rubble, stone, rocks etc.)	Free	Free
<b>Household Rubbish – Residential Only Barkly residents (proof of residency required)</b>		
Sedan /Station wagon/Motorcycles	Free	Free
Small trailer up to 4'x 6''	Free	Free
UTES ( up to 1 tonne capacity)	Free	Free
Standard box trailer (7'x 5')	Free	Free
Standard box trailer (7'x 5') with gates	Free	Free
Large trailer ( greater than 7'x5')	Free	Free
Large trailer ( greater than 7'x5') with gates	Free	Free
<b>Commercial Waste &amp; Non Residents</b>		
Utes & cars up to 1 tonne	\$20.00	\$20.00
Standard trailer 4x6	\$20.00	\$20.00
Standard trailer 7x5	\$20.00	\$20.00
Truck ( up to 4.5 tonne gross tare) light rigid	\$80.00	\$80.00
Truck ( between 4.5 tonne and 12 Tonne gross tare) heavy rigid – price per ton of capacity *	\$132.00 per cubic metre	\$132.00 per cubic metre
Truck ( Greater than 12 Tonne Gross tare) Semi Trailers per trailer *	\$132.00 per cubic metre	POA – based on waste
• Or by commercial arrangement.		

Council Schedule of Fees and Charges	Fees & Charges 2020-2021	Fees & Charges 2021-2022
Car bodies (drained)	\$180.00	\$180.00
Car bodies(undrained)	\$280.00	\$280.00
Stove	\$5.00	\$5.00
White goods (fridge, freezer – degassed and doors removed)	\$20.00	\$20.00
Air conditioner (degassed only)	\$20.00	\$20.00
Effluent (dumped by contractors per litre)	\$0.10	\$0.10
E-waste per kg	\$10.00	\$10.00
Oil ( Hydrocarbon) disposal (per litre)	\$2.50	\$2.50
Oil (Cooking) (per litre)	\$2.50	\$2.50
<b>Tyre Disposal</b>		
Car / Motor Cycle tyres ( Each)	\$20.00	\$20.00
Small truck/4WD tyres (Each)	\$20.00	\$20.00
Large truck / semi trailer tyres ( Each)	\$45.00	\$45.00
Plant ( tractor, loader, grater etc.) tyres each	\$65.00	\$65.00
<b>Retrieval of abandoned items</b>		
Removal of abandoned vehicle	\$290.00	\$290.00
Storage of abandoned vehicle per day	\$15.00	\$15.00
Administration / Advertisement	\$180.00	\$180.00
<b>Plant hours rates – All rates for private hire include operator</b>		
FE Loader – includes operator	\$280.00	\$280.00
Grader – rate per hour	\$280.00	\$280.00
Mobilisation of plant – rate per kilometre	\$3.20	\$3.20
Dozer – D4 or D5 – including operator	\$280.00	\$280.00
Backhoe – including operator	\$260.00	\$260.00
10 tonne tipper – including operator	\$260.00	\$260.00
Water truck	\$200.00	\$200.00
Low loader ( Prime Mover and trailer)	\$500.00	\$500.00
Compactor	\$260.00	\$260.00
Bus hire per day (8 hours)	\$800.00	\$800.00
Bus Hire – Per Hour - Min 4 hours including driver	\$100.00	\$100.00
Chainsaw / Push mower / Brush Cutter	\$10.00	\$10.00
Tractor per hour - including	\$160.00	\$160.00
Tractor with attachment – including operator	\$180.00	\$180.00
Sweeper – including operator	\$280.00	\$280.00
Sewage pump out per hour – including operator	\$290.00	\$290.00
Septic pump out per hour – Is charged from the time the truck leaves the depot arrives at job and empties the tank and returns to the depot, this way travel time is included in the price of the job.		
Skid Steer loader – including operator per hour	\$180.00	\$180.00
Fork lift ( per hour or part there of)	\$80.00	\$100.00
Tele-handler	\$150.00	\$150.00
Fork lift	\$150.00	\$150.00
Labour hire per hour (office hours)	\$110.00	\$110.00
Supplier water from stand pipe ( Per KL + \$40.00 opening closing fee for each use)	\$2.50	\$2.50



<b>Council Schedule of Fees and Charges</b>	<b>Fees &amp; Charges 2020-2021</b>	<b>Fees &amp; Charges 2021-2022</b>
<b>Information Act Fees and Charges</b>		
Application fee non – personal information	\$30.00	\$30.00
Access information ( per hour)	\$25.00	\$25.00
Deposit for access to information	\$25.00	\$25.00
<b>Administration</b>		
Binding A4 document	\$20.00	\$20.00
Laminating A4	\$2.00	\$2.00
Laminating A3	\$5.00	\$5.00
By Laws (free on website)	\$30.00	\$30.00
Copy of Minutes (free on website)	\$6.00	\$6.00
<b>Copying Services</b>		
Laminating business card size	\$3.00	\$3.00
A4 B/W	\$0.20	\$0.20
A4 Colour	\$0.50	\$0.50
<b>Faxing Services</b>		
Fax per A4 page first page	\$4.00	\$4.00
Per page thereafter	\$1.00	\$1.00
Fax per A4 page first page overseas	\$12.00	\$12.00
Per page thereafter	\$2.00	\$2.00
Free call all pages	\$2.00	\$2.00
To receive faxes per page	\$5.00	\$5.00
<b>Public places fee per month</b>		
Billboards on adjoining lands	\$60.00	\$60.00
Advertising on buildings	\$60.00	\$60.00
Signboard in or on a public place	\$70.00	\$70.00
Removal of flammable undergrowth POA	POA	POA
Removal of Rubbish	POA	POA
<b>Swimming Pool</b>		
Adult	\$5.50	\$6.00
Child	\$2.50	\$3.00
Child under the age of 5 (with a paying adult/supervisor)	Free	Free
Pensioner	\$3.00	\$3.50
Spectator	Free	Free
Carer of a person with disability	Free	Free
Adult 10 Swim Concession cards	\$50.00	\$55.00
Child 10 swim concession cards	\$22.00	\$23.00
Pensioner 10 swim Concession cards	\$27.00	\$28.00
Adult season pass (pro rata available)	\$310.00	\$320.00
Child season pass (pro rata available)	\$155.00	\$160.00
Pensioner season pass (pro rata available)	\$170.00	\$170.00
Family pass per season - 2 adults and 2 children (pro rata available)	\$620.00	\$620.00
Family Pass Extra Child	\$50.00	\$50.00
Pool Hire Non-Commercial incl 2 x Lifeguards p/h (out of hours)	POA	POA
Pool Hire Non-Commercial incl 2 Lifeguards p/h ( facility closed)	POA	POA

<b>Schedule of Council Fees and Charges</b>	<b>Fees &amp; Charges 2020-2021</b>	<b>Fees &amp; Charges 2021-2022</b>
Pool Hire Commercial incl 2 x Lifeguards p/h (out of hours)	\$380.00	\$390.00
Pool Hire Commercial incl 2 Lifeguards p/h ( facility closed)	\$480.00	\$490.00
School Swimming Carnival incl 2 x Lifeguards p/h (facility closed)	POA	POA
School Swimming Carnival extra Lifeguard p/h	\$60.00	\$60.00
Parties/functions during pool hours Adult per person	POA	POA
Lane Hire – 4 hour block where no lifeguard required (out of hours only). Including admission for primary person	\$20.00 + admission per person	\$20.00 + admission per person
TC Swimming Club	POA	POA
<b>Purkiss Reserve &amp; Public Parks</b>		
	<b>Corporate per day</b>	<b>Corporate per day</b>
Main Oval & Change Rooms (Purkiss Reserve)	\$400.00	\$400.00
Kiosk	100.00	100.00
Baseball Oval	\$50.00	\$50.00
Basketball Court	\$30.00	\$30.00
Tennis Court	\$30.00	\$30.00
General area – Purkiss Reserve	\$50.00	\$50.00
Peko Park	\$100.00	\$100.00
Power	\$20.00 - \$100 key deposit	\$20.00 - \$100 key deposit
Lake Mary Ann	\$200.00	\$200.00
Power	\$20.00 - \$100 key deposit	\$20.00 - \$100 key deposit
There is a \$300 facility bond payable per hire (as per terms & conditions of hire)		
*Concessional rates are available to Community Associations, Not-For-Profits and non-profit events on application.		
<b>Waste Management Services</b>		
Replacement of a Lost or Damaged Council Bin will incur a service fee of \$245.00.		



## COMMUNITY DEVELOPMENT DIRECTORATE

<b>ITEM NUMBER</b>	10.1
<b>TITLE</b>	Community Development - May 2021 Report
<b>REFERENCE</b>	320490
<b>AUTHOR</b>	Sharen Lake, Director of Community Development

### RECOMMENDATION

**That Council**

- a) **note and receive the Community Development May Report**

### SUMMARY:

## BACKGROUND COMMUNITY DEVELOPMENT – May 2021 Report

### COMMUNITY SAFETY PROGRAM

The Community Safety Team provided support to the Barkly Regional Deal's Roadshow with the Team holding community engagement events and providing BBQs at Ali Curung, Ampilatwatja, Wutunugurra and Elliott. Staff from the Barkly Regional Deal were able to speak with Community Members about potential projects whilst our Mayor and Warren H Williams provided live music each night.

It was great to see so many Staff and Stakeholders coming together during the Roadshow, with Community Members, Police, Clinic & School Staff attending and Sports & Rec, Community Safety, Municipal teams, Area Managers, Barkly Regional Deal Staff, the Mayor and our Director all getting together to set up events and cook for the Community.

Staff and management attended the Employee Wellbeing workshop conducted in May at Ali Curung, Elliott and Tennant Creek and feedback on the Program was positive.

There were no major events or incidents reported involving the Community Safety teams. Community Safety surveys continue to be introduced, with some delays due to our Coordinator filling in at Ali Curung and Elliott Safe Houses throughout the month.

The Department continues to follow up regularly on our Business Case which was submitted to NIAA to allow for the rollover of unexpended funds, we will be meeting with NIAA next month and hope to have favourable feedback to continue to move the Community Safety Program forward.

Recruiting continues to be a challenge, however Elliott now has a 2nd patrol and Ali Curung vacancies will be filled within the coming weeks. Vacancies have been filled at Ampilatwatja and Staff are being recruited at Wutunugurra.

Only Arlparra remains with unfilled positions and currently no Staff.

### LOCAL LAW RANGERS (includes Environmental Health)

3 feral cats (Feral Cats trapped at Skipper St – 1 mother, 2 kittens)  
3 impounds  
1 currently fostered  
3 adoptions



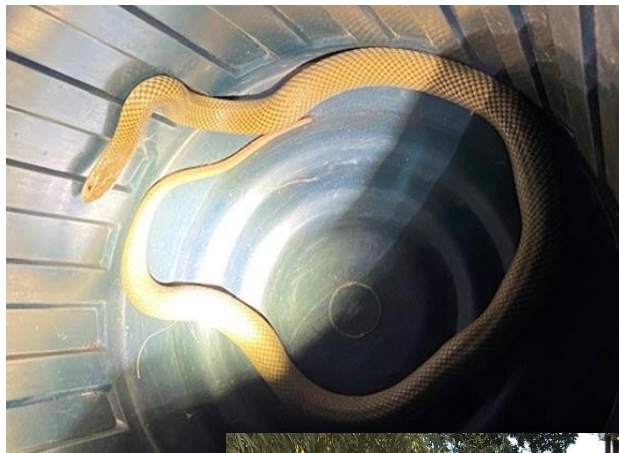
18 and 19 May, staff attended their Snake Handling Refresher Course in Alice Springs, this is very fitting considering the number of snake call out we have had in the past weeks (5).

Utilisation of skilled staff and supporting resources saw our Regional Community Safety Coordinator who previously worked for the Alice Springs Town Council, Animal Management completed ivermectin treatments on 35 dogs while at Tara Community with the BRD Roadshow.

Staff assist Entomology team conduct testing throughout town and bush. Complaint received (snap, send, solve) about mosquitoes hanging around Lake Mary-Ann Dam. Upon observation they were identified as native midges, they do not bite and are a native species found around water bodies.

Staff attended a statewide Ehrlichiosis Canis workshop which we attended via Zoom

Notes - We have had to change our approach since we have had numerous cases of Ehrlichiosis come from the town and identified at our pound.





## YOUTHLINX

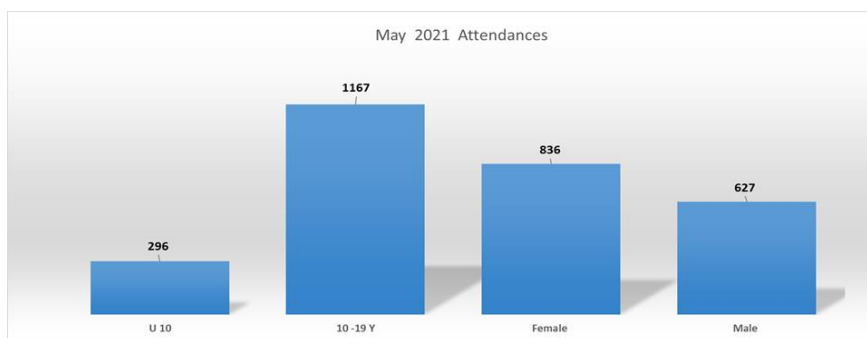
Participant numbers for this month were 1463 compared to 2232 for last month (school holiday program)

The Tennant Creek Basketball Court resurfacing is now finished, our youths are back to enjoying sports on the court again 3- basketball, soccer, and a game called 'pole game' (youths kick a football or two across the length of the basketball court.

We have introduced two discos in to our weekly program because of their popularity and more face painting, many of our casuals are becoming expert face artists! So we are utilising our strengths.

Youth Centre Coordinator is already working on the July school holiday's program. This will be kept in DRAFT form until school holiday program funding is confirmed from NTG.

This month, Youthlinx closed for 1 day on Friday 21 May 2021 due to the passing of a senior Elder in our community.



## REMOTE SPORTS AND RECREATION

Contract Manager visited from Alice Springs and discussed current programs and sporting events being organised by us for the region.

Donations of winter clothes and underwear are being distributed around the region. Donated soccer boots from a Sydney Soccer Club have been passed on to JMF for their upcoming competitions.

Ali Curung –Hip Hop NT visited for the last week of the month.

Epenarra - Wellbeing Workshops for 2 days, very well received by community members and request more activities such as these that benefit health and wellbeing.

Arparra- Gymnastics NT visited YSR for one week

Ampilatwatja- Last week of locum support from CAYLUS, Gymnastics NT visited for a week

The Ali Curung Sport and Rec team had to take personal leave in May, the RM and Support Officer covered 9 nights of the 3 weeks, and Hip Hop NT had clinics for the last week.

Elliott YSR was closed five times for May - staff attendance was an issue for this period, and there was one break-in.

Alpururulam closed for most of May due to Team Leader taking leave from community, however there is works currently being undertaken at Youth facility which has worked out well.

New staff attended 4WD training Mental Health First Aid attended by Ampilatwatja staff.

### AGED CARE & NDIS REGIONAL COMMUNITY CARE MANAGER REPORT

All Team Leaders, 3 Community Care Officers and the NDIS Coordinator attended a 3 day Short Course (Working with Older People and People with Disability in Remote and Indigenous Communities) presented by the Centre for Remote Health (Flinders University) in Tennant Creek. All attendees now have a greater knowledge of assessment and care planning, NDIS and dementia in Indigenous communities. They all also learnt how to administer the Kimberley Indigenous Cognitive Assessment to assess for cognitive deficits in elderly Indigenous people. This will assist in identifying clients who have cognitive deficits and referring them to the Memory Service for evaluation.

New advice from the DOH on COVID procedures to be implemented at our Centres. New procedures include adding travel information to our Visitor's registers, health and temp checks for staff, and questionnaire for clients for home visits, COVID and Flu Vacc. Register for staff. Stockpile PPE.

Decrease in numbers due to NDIS referring our participants to other agencies. A meeting held with NDIS Office in Alice Springs which saw clients being returned to BRC. Excellent work by our Regional Community Care Manager and NDIS Coordinator in managing this situation effectively and efficiently.

Great work by our NDIS Coordinator, we have for the first time, been able to utilise participant funds in Alpururulam to contract an LLN specialist to deliver literacy classes to two participants who have identified this need as a goal.

Increase in dollars due to recovery of \$13500 in unclaimed funds from between November 2020 and April 2021

Increase of \$2500 due to increase in service provision

#### Summary of Consumer Numbers compared with previous month (TM = This Month, PM = Previous Month)

FLEXI Consumers	ALI	AMP	ARL	ALP	ELL	TOTAL
Number Current month (TM)	5	5	7	3	4	24
Number Previous month (PM)	5	5	7	3	4	24

CHSP Consumers	ALI	AMP	ARL	ALP	ELL	TOTAL
Number Current month (TM)	7	10	8	3	3	31
Number Previous month (PM)	7	10	8	3	3	31

NDIS Participants	ALI	AMP	ARL	ALP	ELL	TOTAL
Number Current month (TM)	2	4	5	8	4	23
Number Previous month (PM)	4	8	7	10	4	33

**LIBRARY SERVICES**

Tennant Creek April 2021	
Adults:	287
Children:	50
Computer users:	28 / 26 hrs
Wi-Fi users:	10 / 14 hrs
Total patronage:	337
Daily Average:	13
Item Circulation:	363
New Items:	11
New Members:	6

Meeting held with Neighbourhood Watch NT regarding setting up in the library for half a day to help people navigate an online home security assessment. They have requested the use of our libraries computers/Wi-Fi for about 4 hours, with a date to be decided.

Supplies for the upcoming June/July school holidays have been ordered and received. The library will run a craft activity two times a week (Tuesday/Thursday) over the three week holiday.

Recruitment continues to be underway (re advertised) at Elliott for a new Library Officer.

**SAFE HOUSE - ELLIOTT AND ALI CURUNG**

Elliott Clients – May 2021	
Adults:	42
Children:	9
Total Client Base:	51

Ali Curung Clients - May 2021	
Adults:	7
Children:	6
Total Client Base:	13

The Elliott and Ali Curung Safe Houses invited all Women to a Meet & Greet on the 10 & 11 May, with both Shirley Blundell – Manager of Contracts Territory Families of Housing & Communities, also Sally Barker Regional Coordinator DFSV DCM Tennant Creek. Conducting discussions around community needs and how the safe houses can better support local woman.

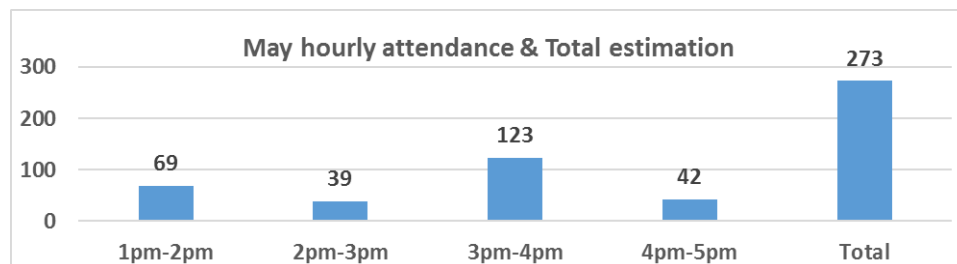
Most of the discussion was mainly around the concerns the local women had for the need for some 'Support' for the Men of Elliott, as well as the need for a Dry-out Centre. While neither of these concerns aren't directly 'aimed' toward the Elliott Safe House, these issues or concerns have great effect on the Elliott and Ali Curung Safe Houses and Clients.

**TENNANT CREEK SWIMMING POOL**

This month, number of attendance have decreased due to the cold weather. When the solar didn't work for 2 weeks the temperature was between 14 and 18 degrees. When the solar came back on it increased from 20 to 24. This also depends on nature of the weather such as sunny, raining, cloudy etc.

Tennant Creek Swimming Pool Aquatic Safety Assessment Report was received on 17<sup>th</sup> May 2021. Floss Roberts from Royal Lifesaving NT, who we commissioned to undertake the audit, emailed the Pool Audit through to Pool Coordinator and Director, which indicated work required around Health and Safety Systems, Technical Operations and other areas such as updating of First Aid procedures. Supervision processors for Baby, Leisure, Main Pool and Water Feature were 100% which was very good.

The Pool Coordinator will continue to work on this assessment throughout these quieter months to improve our safety compliance.



### **Barkly Sports Initiative**

The Sport program Coordinators have had two meetings with the advisory group to further discuss the issues around incorporation. There has been a number of issues regarding the process and information that we have received from NT Licensing and passed on to the advisory group. Further, some issues with the commitment by members. There has been a lack of input and attendance, and a poor uptake from Tennant Creek Community members to actively participate, which the SPC will address in the coming meetings.

Sport Australia staff had the opportunity to visit Tennant Creek between the 10 – 14 May. It was great to finally meet in person and have discussions around our delivery of the sports initiative and for Sports Australia to actual experience what life is like in the Barkly region, after spending a night at Ampilatwatja Community and attending the Barkly Regional Deal “Steakholder” Meetings which had Warren H Williams, our Mayor performing and many community members attending.

#### Netball

Delivery of a junior netball program from 3-5pm for 4 weeks commenced. The stars program, has engaged from both primary and secondary schools along with Anyinginyi after school program.

#### Tennis Courts

The SPC have looked at the surface of the current tennis courts with the health and safety officer. One court has been approved as safe and available to use. The lighting around the tennis courts are being looked at and fixed.

#### Volleyball set up (Pool)

The SPC have looked into setting up a grassed volleyball court in the pool area for a number of months. This is finally gaining some traction with equipment being ordered. This will provided another activity to TC and use of the pool facilities.

#### Yoga

The SPC have been working with someone in Tennant Creek to work support them in providing yoga for community. Meetings have occurred regarding the logistics, venue and times and now it seems to be gaining traction.

Efforts have purposely been targeted at developing sports that people can do in their own time and do not have to be delivered by the SPC such as Tennis, Volleyball and Yoga. This helps to provide a wider range of sporting/leisure opportunities to community. As well as the Purkiss Reserve being so heavily booked out by AFL and teams until September.

**ORGANISATIONAL RISK ASSESSMENT**

&lt;&lt;Enter Text&gt;&gt;

**BUDGET IMPLICATION**

&lt;&lt;Enter Text&gt;&gt;

**ISSUE/OPTIONS/CONSEQUENCES**

&lt;&lt;Enter Text&gt;&gt;

**CONSULTATION & TIMING**

&lt;&lt;Enter Text&gt;&gt;

**ATTACHMENTS:**

There are no attachments for this report.



## LOCAL AUTHORITY REPORTS

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**ITEM NUMBER** 11.1  
**TITLE** Local Authority Minutes  
**REFERENCE** 320353  
**AUTHOR** Makhaim Brandon, Administration Officer

### RECOMMENDATION

#### That Council

- a) Receive and note the report;
- b) Receive and note the minutes from the Tennant Creek Local Authority June meeting.
- c) Note the security issue of items missing from graves at the Tennant Creek cemetery.
- d) Recommend that the LA members advise people who have had items stolen from the cemetery to report the matter to police.

### SUMMARY:

### BACKGROUND

### ORGANISATIONAL RISK ASSESSMENT

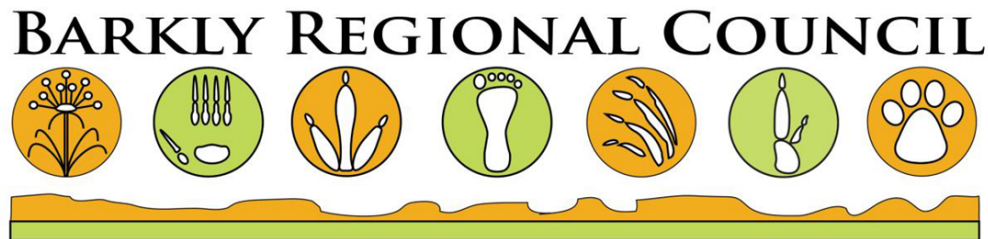
### BUDGET IMPLICATION

### ISSUE/OPTIONS/CONSEQUENCES

### CONSULTATION & TIMING

### ATTACHMENTS:

1 [↓](#) TCLA June Meeting.pdf



### OUR VISION

**We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.**

### The Way We Will Work

**We will make it happen!**

**We will be engaged and have regular opportunities to listen.**

**We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.**

**Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.**

**We are a responsible Council.**

**We will be a responsive Council.**

**We want to empower local decision making.**

**We want to ensure that our services are sustainable and that our region has a standard consistent level of services.**

**We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.**

**We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.**

**We need to be realistic, transparent and accountable.**

## MINUTES TENNANT CREEK LOCAL AUTHORITY

The Tennant Creek Local Authority of the Barkly Regional Council was held in Council Chambers, 41 Peko Road, Tennant Creek on Tuesday, 8 June 2021 at .

**Steven Moore**  
**Chief Executive Officer**

- 1 -

Meeting commenced at 1634 with Linda Renfrey as chair.

**1. OPENING AND ATTENDANCE**

1.1 Members Present

Mayor Jeff McLaughlin  
Cr. Karan Hayward  
Linda Renfrey  
Kara Blankenspoor  
Ray Wallis  
Michael Burton  
Clarissa Burgen  
Zanaya Mayers  
Lachlan Dunemann

1.2 Staff And Visitors Present

Damian Carter  
Millicent Nhepera

1.3 Apologies To Be Accepted

1.4 Absent Without Apologies

1.5 Disclosure Of Interest

- Mayor Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
  - Barkly Regional Arts – Member
  - Tennant Creek Cricket Association – Member
  - Nundahraga Entertainment – Sound sub-contractor
  - Christmas Tree Committee – President
  - Tourism Central Australia - Board Member
- Cr. Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
  - Pururutu Aboriginal Corporation – Board Member
  - Patta Aboriginal Corporation – Board Member
  - Papulu Apparr-Kari Aboriginal Corporation – Member
  - Tennant Creek Mob Aboriginal Corporation
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
  - Tennant Creek and District Show Society – Vice President
  - The Returned and Service League of Australia, Tennant Creek Sub-Branch
  - Development Consent Authority – Barkly Region Member/Delegate
  - Chamber of Commerce Northern Territory – Tennant Creek Committee Member
  - Rotary – Paul Harris Fellow Awarded
  - T & J Contractors
  - Barkly Art - Board Member

- KNC (NT) – Managing Director
- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
  - Barkly Arts – Member
  - Tennant Creek High School - Member
  - Multicultural Association of Central Australia – Member
  - Australia-India Business Council – Member
  - Outback Stores – Employee
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
  - Territory Generation – Employee
- Steve Moore – Affiliations, Clubs, Organisations and Memberships
  - Battery Hill – Director
- Karan Hayward – Affiliations, Clubs, Organisations and Memberships
  - Papulu Apparr-Kari Aboriginal Corporation – Chief Executive Officer
  - Mark Gillard Painting – Director
  - Alcohol Reference Group – Chairperson
  - Combined Aboriginal Corporation – Member
- Ray Wallis – Affiliations, Clubs, Organisations and Memberships
  - AFLNT Barkly Advisory Committee
  - Consumer Advisory Group
  - Purkiss Reserve Consultative Committee – Member
  - Barkly Regional Accommodation Action Group – Member
  - Tennant Creek Transport
- Linda Renfrey – Affiliations, Clubs, Organisations and Memberships
  - Jacal Tint and Automotive – Owner and Operator
  - Tennant Creek Aboriginal Mob - Director

There were no declarations of interest at this Tennant Creek Local Authority meeting.

## 2. CONFIRMATION OF PREVIOUS MINUTES

### 2.1 CONFIRMATION OF PREVIOUS MINUTES

#### MOTION

#### That the Authority

- a) Confirm the minutes from the meeting held 13<sup>th</sup> April 2021 as a true and accurate record.

#### RESOLVED

Moved: LA Member Ray Wallis

Seconded: Local Authority Member Michael Burton

CARRIED UNAN.

*Resolved TCLA 21/21*

Amend to state the visitors who came to the last meeting.

### 3. ACTIONS FROM PREVIOUS MINUTES

#### 3.1 ACTION ITEMS ARISING FROM PREVIOUS MEETINGS

##### MOTION

That the Authority

- a) Receive and note the actions items.

##### RESOLVED

Moved: Local Authority Member Lachlan Duneman

Seconded: LA Member Ray Wallis

**CARRIED UNAN.**

*Resolved TCLA 22/21*

Cr. Hayward noted a security issue with things that a missing off graves. Suggestion to refer to the police to patrol the area.

ACTION ITEM: Refer the security issue to council as a matter that needs attention.

Note the dead trees at Hilda street park.

Update on the bus shelter: Ray will do the costings and provide them at the next meeting.

### 4. CHIEF EXECUTIVE OFFICER REPORTS

#### 4.1 CEO'S REPORT

##### MOTION

That the Authority

- a) Receive and note the report

##### RESOLVED

Moved: Local Authority Member Michael Burton

Seconded: Local Authority Member Lachlan Duneman

**CARRIED UNAN.**

*Resolved TCLA 23/21*

ACTION ITEM: Send calendar invite to LA members for end of month meeting with stakeholders.

### 5. FINANCE

#### 5.1 FINANCE REPORT - JUNE 2021

##### MOTION

That the Authority

- a) Receive and note the report.



**RESOLVED****Moved: Local Authority Member Zanaya Mayers****Seconded: Local Authority Member Michael Burton****CARRIED UNAN.***Resolved TCLA 24/21***6. GENERAL BUSINESS****6.1 BRC REGIONAL PLAN****MOTION****That the Authority**

- a) Receive and note the report;
- b) Provide feedback on the draft Regional Plan, if any.

**RESOLVED****Moved: Local Authority Member Michael Burton****Seconded: LA Member Ray Wallis****CARRIED UNAN.***Resolved TCLA 25/21***6.2 BARKLY VET COSTINGS****MOTION****That the Authority**

- a) Receive and note the report.

**RESOLVED****Moved: Local Authority Member Lachlan Duneman****Seconded: Local Authority Member Michael Burton****CARRIED UNAN.***Resolved TCLA 26/21*

Action item: find out from the operations team if the municipal team has the capacity to build the veranda.

ACTION ITEM: request further quotes for the civil works and also include drawings of what will be done.

ACTION ITEM: find out what the maintenance costs for the x-ray machine will be.

**6.3 NOTICE BOARDS****MOTION****That the Authority**

- a) Receive and note the report.
- b) Decline the request to pay for noticeboards to be placed in the IGA.

**RESOLVED****Moved: LA Member Ray Wallis****Seconded: Local Authority Member Michael Burton****CARRIED UNAN.***Resolved TCLA 27/21*

After careful consideration, the Local Authority decided that it is not within the LA's best interest to allocate funds to the notice board. The LA decided that funds are better spent in other areas of the community.

**7. CORRESPONDENCE**

*Nil*

**8. OTHER MATTERS FOR NOTING**

*Nil*

**9. REPORTS FROM BARKLY REGIONAL COUNCIL**

**9.1 MAY COUNCIL MEETING REPORT**

**MOTION**

**That the Authority**

- a) Receive and note the report

**RESOLVED**

**Moved: Local Authority Member Michael Burton**

**Seconded: LA Member Ray Wallis**

**CARRIED UNAN.**

*Resolved TCLA 28/21*

Add community development report and infrastructure report to the next meeting.

**10. OTHER BUSINESS**

Sharen Lake to disseminate information about a community meeting regarding what can be done about the ticks issue in the Barkly.

**11. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN**

*Nil*

**12. VISITOR PRESENTATIONS**

*Nil*

**13. CLOSE OF MEETING at 1803**

THIS PAGE AND THE PRECEEDING 6 PAGES ARE THE MINUTES OF THE Tennant Creek Local Authority HELD ON Tuesday, 8 June 2021 AND CONFIRMED Tuesday, 13 July 2021.

\_\_\_\_\_  
Linda Renfrey  
Chair

\_\_\_\_\_  
Steve Moore  
Chief Executive Officer



## OPERATIONS

<b>ITEM NUMBER</b>	15.1
<b>TITLE</b>	Director of Operations Report
<b>REFERENCE</b>	320109
<b>AUTHOR</b>	Mark Parsons, Operations Director

## RECOMMENDATION

### That Council

#### A) Receive and note the Operations Directors Report

### SUMMARY:

#### June Operations Directors Report

This month has the majority of the Local Authorities taking place on the third week of the month. Because of this at the writing of my report, I have attended only one Local Authority. This was Wutunugurra and I am happy to say that we got a provisional quorum at this meeting. This was a good outcome as this LA had failed to meet for the previous two months. We had good discussion at this meeting and it was good to see the LA members excited about the upcoming refurbishment to the old Art Centre. I also met with the contractors to go over the new BMX track build that the Local Authority has had on the Infrastructure Plan for a number of years.

On the 9<sup>th</sup> of June the Art centre at Ali Curung ran a Dance Festival, it is the first time the Festival has been held since 2018, so good work to the crew at Ali Curung for their efforts. Unfortunately, there has been ongoing unrest in Ali Curung since the festivals end. This seems to be based around people wanting to play music all night and well into the morning.

All other Communities continue to function well throughout the month. I would like to give thanks to Bob Baldry for another good stint in the Acting Area Manager role at Alpururulam while Troy has been on leave. Also a thank you to Donna Eddie at Wutunugurra for stepping into the Acting role when we had a sudden resignation from our Community Coordinator.

I hope everyone has had a chance to see the great work our roads crew have completed at Lake Maryanne. They have patched and filled all the potholes in the turn bay and also in the car park. This is great work and saves Council a lot of money, as we would normally get contractors to do this work.

As most of you would know I will be finishing my role with Council this month. I would like to take this chance to thank Council for its support over the last eight years. It has been a great period of my life and I will miss the Barkly dearly, in saying that it is time to move on and I hope to catch up with you all again in the future.

## BACKGROUND

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## ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

## BUDGET IMPLICATION

<<Enter Text>>

**ISSUE/OPTIONS/CONSEQUENCES**

<<Enter Text>>

**CONSULTATION & TIMING**

<<Enter Text>>

**ATTACHMENTS:**

There are no attachments for this report.



## **CORRESPONDENCE**

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**ITEM NUMBER** 17.1  
**TITLE** Correspondence  
**REFERENCE** 320265  
**AUTHOR** Vanessa Goodworth, Executive Assistant to CEO and Mayor

### **RECOMMENDATION**

**That Council:**

- a) Receive and Note the Correspondence.

### **SUMMARY:**

### **BACKGROUND**

### **ORGANISATIONAL RISK ASSESSMENT BUDGET IMPLICATION**

### **ISSUE/OPTIONS/CONSEQUENCES**

### **CONSULTATION & TIMING**

### **ATTACHMENTS:**

- 1 [1](#) Letter of Support - Barkly Regional Arts - ILA Program.pdf
- 2 [2](#) Letter of Support - Travel Exemption Letter - Lai Szu Lum.pdf
- 3 [3](#) Response Letter Re Purkiss Football Oval - Jack Green.pdf
- 4 [4](#) Response Letter Re Tennant Creek Animal Control - Kirra Carse.pdf
- 5 [5](#) Response Letter Re Tennant Creek BMX Park - Nick Horwood.pdf
- 6 [6](#) Response Letter Re Tennant Creek Cemetery Improvements - Ibe Bathern.pdf
- 7 [7](#) Response Letter Re Tennant Creek Recycling - Leanza Hingston.pdf
- 8 [8](#) Response Re Tennant Creek Library - Xiaonan Wang.pdf
- 9 [9](#) BC\_TennantCreekRadar\_mclaughlin\_210521.pdf



4 June 2021

Office of the Arts  
GPO Box 594  
Canberra ACT 2601

To Whom It May Concern,

**RE: Letter in Support of Barkly Regional Arts Indigenous Languages and Arts (ILA) Program**

This letter confirms our support of Barkly Regional Arts in their application for multi-year funding for their Winanjjikari Music Media programs in Tennant Creek and throughout the Barkly Region.

Their programs across the region and in digital form are delivered to and engage with Indigenous and non-Indigenous people and are an important factor in recording and preserving indigenous languages and culture.

Sincerely,

Steve Moore  
Chief Executive Officer  
Barkly Regional Council

Barkly Regional Council  
41 Peko Road  
Tennant Creek NT 0860

PO Box 821  
Tennant Creek NT 0861

T: 08 8962 0000  
E: [reception@barkly.nt.gov.au](mailto:reception@barkly.nt.gov.au)  
[www.barkly.nt.gov.au](http://www.barkly.nt.gov.au)



08 June 2021

108 Paterson Street  
Tennant Creek  
Northern Territory 0860

To Whom It May Concern,

**RE: Exemption to Travel into Australia**

Please take this letter as confirmation of Barkly Regional Council's support of a travel exemption being granted to Ching Wen Chen.

Mr. Lai Szu Lum is currently employed at a local restaurant in Tennant Creek and has worked and lived in town since July 2019. Towards the end of 2019, his defacto partner Miss Ching Wen Chen traveled overseas and has since been stranded due to COVID travel restrictions.

The separation of Mr. Lai and Miss Chen for more than a year has caused strain on their mental wellbeing and has forced Mr. Lai to consider leaving Australia to join Miss Chen. Tennant Creek already experiences great difficulty attracting and retaining skilled workers, our remote location and perceived social problems can make staff recruitment extremely difficult.

Mr. Lai's place of employment, Woks Up is one of few long standing restaurants in Tennant Creek, apart from the employment they provide, the restaurant is a social hub for the community and one of only a few places we can go for a sit down meal. Keeping this business operating is vitally important to our small town's social fabric.

Mr. Lai is currently in Australia under a Temporary skill shortage visa and is subject to renewal mid-year 2022.

Should you require any additional information please contact me at your convenience.

Sincerely,

Steve Moore  
Chief Executive Officer  
Barkly Regional Council  
[Steve.moore@barkly.nt.gov.au](mailto:Steve.moore@barkly.nt.gov.au)  
Ph: 08-8962 0020

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4 June 2021

Jack Green  
Tennant Creek High school  
Po Box 546  
Tennant Creek, NT, 0860

Dear Mr Green, *Jack.*

**RE: Purkiss Reserve Football Oval**

Thank you for taking the time to write to me regarding the Tennant Creek Purkiss Reserve Football Oval. I am writing to you today in response to your letter in regards to your request.

Council appreciates the time you have taken to submit your feedback in regards Tennant Creek Purkiss Reserve Football Oval maintenance.

The current schedule in which the Barkly Regional Council municipal staff are able to cut the grass at the football oval is fortnightly, this has recently changed from weekly due to reduction in growth rate due to the cooler weather.

Council staff work hard to maintain this schedule, though it can change due to equipment breakdowns or lack of staff. The oval is only one small part of Council's grass cutting program and all areas need to be adequately maintained.

If you have more suggestions, concerns or ideas do not hesitate to contact me at your convenience

Sincerely,

Jeffrey McLaughlin  
Mayor  
Barkly Regional Council  
Ph: 08 8962 0000  
E: Jeffrey.McLaughlin@barkly.nt.gov.au

Barkly Regional Council  
41 Peko Road  
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www.barkly.nt.gov.au



4 June 2021

Kirra Carse  
Tennant Creek High school  
Po Box 546  
Tennant Creek, NT, 0860

Dear Miss Carse, *Kirra*

**RE: Tennant Creek Animal Control**

Thank you for taking the time to write to me regarding our Tennant Creek Animal Control program. I am writing to you today in response to the concerns you have raised in your letter regarding Tennant Creek Animal Control operating practices.

Council appreciates the time you have taken to submit your suggestion in regards Tennant Creek Animal Control.

Current policy with animals is that Council's By-law's rangers pick up unaccompanied animals or any animals that are deemed at large or risk to the public, these animals are then kept in the pound for a minimum of 5 days in which time we try to find its owner. If dogs are not registered this can be a difficult task.

We have several outlets in which we use to advertise to the public the image of the animal and other distinct markings, if after 5 days no owner is found the dog is then eligible for adoption. It is important to note that Council is not an Animal welfare organisation but rather an enforcement agency, if the owner can't be found and no one wants to adopt the animal we are placed in a difficult position.

Council rarely euthanasia's animals, though it does happen, this generally involves dangerous or sick animals. We also have an ongoing agreement with Alice Springs animal shelter in which the local laws rangers will take any animals our pound cannot accommodate so they can be adopted. Unfortunately, from time to time abandoned animals are put down, the best way to overcome this is promote responsible animal ownership. If people look after their dogs, keep them in their yard or on a lead, register them and keep them treated for pests the issue of putting down dogs would disappear.

If you have more suggestions, concerns or ideas do not hesitate to contact me at your convenience

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[www.barkly.nt.gov.au](http://www.barkly.nt.gov.au)





Sincerely,



Jeffrey McLaughlin  
Mayor  
Barkly Regional Council  
Ph: 08 8962 0000  
E: Jeffrey.McLaughlin@barkly.nt.gov.au

Barkly Regional Council  
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www.barkly.nt.gov.au



4 June 2021

Nick Horwood  
Tennant Creek High school  
Po Box 546  
Tennant Creek, NT, 0860

Dear Mr Horwood,

*Nick***RE: Tennant Creek BMX Park**

Thank you for taking the time to write to me regarding the Tennant Creek BMX Park. I am writing to you today in response to your letter in regards to your questions on the Tennant Creek BMX Park.


Council appreciates the time you have taken to contact us in regards Tennant Creek BMX Park.

The BMX track is currently under the management of the Barkly BMX club, they are responsible for the opening and closing times of the park. The BMX track is still under construction and Council is not involved in either the construction or operation of the park.

Council is happy to forward your correspondence on to Mrs Ruth Hillier of the Barkly BMX club for consideration.

If you have more suggestions, concerns or ideas do not hesitate to contact me at your convenience

Sincerely,



Jeffrey McLaughlin  
Mayor  
Barkly Regional Council  
Ph: 08 8962 0000  
E: Jeffrey.McLaughlin@barkly.nt.gov.au

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www.barkly.nt.gov.au



4 June 2021

Ibe Bathern  
Tennant Creek High school  
Po Box 546  
Tennant Creek, NT, 0860

Dear Miss Bathern,

**RE: Tennant Creek Cemetery Improvements**

Thank you for taking the time to write to me regarding beautification of the Tennant Creek cemetery. I am writing to you today in response to your letter in regards to the Barkly Regional Council fixing up and improving the Tennant Creek cemetery.

Council appreciates the time you have taken to submit your thoughts on the beautification of the Tennant Creek cemetery.

There is currently a project established to improve the facilities at the cemetery, this includes new plants and grass sections, a new chapel and new toilets. The construction project is expected to be completed by the end of July 2021. This represents a \$500,000 investment from Council to improve the facilities at the cemetery.

As for greenery and shading at the cemetery, council has recently completed a project in conjunction with the TC MOB to plant native trees and shrubs. This is in addition to the works to improve headstones on gravesites that the MOB has been working on for some time.

If you have more suggestions, concerns or ideas do not hesitate to contact me at your convenience

Sincerely,

Jeffrey McLaughlin  
Mayor  
Barkly Regional Council  
Ph: 08 8962 0000  
E: Jeffrey.McLaughlin@barkly.nt.gov.au

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4 June 2021

Leanza Hingston  
Tennant Creek High school  
Po Box 546  
Tennant Creek, NT, 0860

Dear Miss Hingston, *Leanza*.

**RE: Tennant Creek Recycling**

Thank you for taking the time to write to me regarding recycling in Tennant Creek. I am writing to you today in response to your letter and share your concerns.

Council appreciates the time you have taken to submit your suggestion in regards to recycling in Tennant Creek.

Council has in the past looked into the possibility of a recycling initiative in the region and currently lacks the land at the landfill site to construct a recycling facility. We also lack the financial ability to employ skilled workers that could operate such a facility. We are hoping to change this and are currently looking into a recycling program in the Barkly region.

This has been an ongoing objective of council and was one of the first issues they chose to work on. Council has a desire to make Tennant Creek a recycling & processing hub and make use of the rail line that is currently built.

We encourage all residents to recycle all they can, Council does currently recycle steel and some specific items such as car batteries, pressure vessels and oil. We are also aiming to introduce a small recycling program at Council buildings, this will reduce the amount of waste we are putting into landfill. Should this trial be successful we'll aim to expand the program in the future.

Council is eager to work with commercial operators and the general public to reduce the amount of rubbish going into landfill and we encourage you to help by being sure to recycle where you can.

If you have more suggestions, concerns or ideas do not hesitate to contact me at your convenience

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Sincerely,



Jeffrey McLaughlin  
Mayor  
Barkly Regional Council  
Ph: 08 8962 0000  
E: Jeffrey.McLaughlin@barkly.nt.gov.au

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4 June 2021

Xiaonan Wang  
Tennant Creek High school  
Po Box 546  
Tennant Creek, NT, 0860

Dear Xiaonan,

**RE: Tennant Creek Library**

Thank you for taking the time to write to me regarding the Tennant Creek Library. I am writing to you today in response to your letter in regards to the concerns you have raised with our Tennant Creek Library.

Council appreciates the time you have taken to submit your suggestion in regards to the Library.

The current size of the library is based on visitor numbers over a period of time, the current library size is appropriate for the traffic it receives. If in the future the number of visitors to the library increases, council would take that into consideration when looking to increase the facility size.

We will consider the options of reformatting the seating and lighting to improve the experience for visitors to the library as it has been quite some time since the fittings have been upgraded. We will also raise the matter on new book stock with our hard working librarian.

Council will forward your correspondence to the Library Coordinator Kylie Rose who I am sure will give due consideration to your letter.

If you have more suggestions, concerns or ideas do not hesitate to contact me at your convenience

Sincerely,

Jeffrey McLaughlin  
Mayor  
Barkly Regional Council  
Ph: 08 8962 0000  
E: Jeffrey.McLaughlin@barkly.nt.gov.au

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**Australian Government**  
**Bureau of Meteorology**

Melbourne Office  
Bureau of Meteorology  
GPO Box 1289 Melbourne VIC 3001 Australia

In reply please quote

TC 260421

21 May 2021

Mr Jeffrey McLaughlin  
Mayor, Barkly Regional Council  
PO Box 821  
Tennant Creek NT 0861  
[jeffrey.mclaughlin@barkly.nt.gov.au](mailto:jeffrey.mclaughlin@barkly.nt.gov.au)

Dear Mr McLaughlin

The Bureau of Meteorology is committed to providing an outstanding service to the Australian community. As part of this commitment, we are pleased, as part of the Barkly Regional Deal, to be delivering a dual-Polarised Doppler radar for Tennant Creek and surrounding areas, jointly funded by the Australian and Northern Territory Governments.

Dual-polarised Doppler radars are one of the best tools for helping communities see rainfall and wind conditions in real-time, across large areas. They also collect information that feeds into Bureau models and forecasts to deliver rainfall and flood warnings, estimates of accumulated rainfall and stored soil moisture, hail location and strength of wind changes.

Following the meeting you attended with Bureau representative Andrew Collins on 15 January, I want to provide you with some further information about the project. I also wish to extend the offer of a regular briefing on the installation of the Tennant Creek radar from now until its data appears on the Bureau's website.

The Bureau has finalised the contract with the Northern Territory Government that will enable us to order the radar from our supplier and secure an appropriate site. We anticipate the radar will be operational, barring unforeseen delays, in December 2022. We will keep you regularly informed about progress and any timeline changes.

As you are aware, work to identify a potential radar site has started. This process involves several technical and practical considerations. For example, radar locations need to be located slightly away from the communities they cover, as they otherwise can't detect rainfall directly overhead. They also need the surrounding skyline to be clear of obstructions to prevent potential interference with the radar signal, as well as year-round site access. The Bureau also needs to consider access to power and communications at the site, together with the need for a lengthy lease. Once we have completed work to identify an appropriate site, and signed the lease, we will be able to announce the radar location, likely in the coming months.

We are monitoring the impact of COVID-19 on global logistics, and on the ability of our technical experts to travel between states. Should there be a significant impact on the Tennant Creek Radar project, we are committed to keeping you and the community informed.

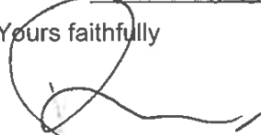
**Bureau of Meteorology**

700 Collins Street Docklands VIC 3008 | Tel: (03) 9669 4000 | Fax: (03) 9669 4669 | [www.bom.gov.au](http://www.bom.gov.au) | ABN 92 637 533 532

Given the high level of interest in the radar in the Barkly Region, I would like to offer you or your office an update on progress every quarter. A representative from the Bureau will be in touch to arrange a convenient time.

If you have questions of the Bureau, please feel free to contact me directly on 0409 798 374 or by email at [Bryan.Hodge@bom.gov.au](mailto:Bryan.Hodge@bom.gov.au).

Yours faithfully



Bryan Hodge  
General Manager, Observing Systems Operations