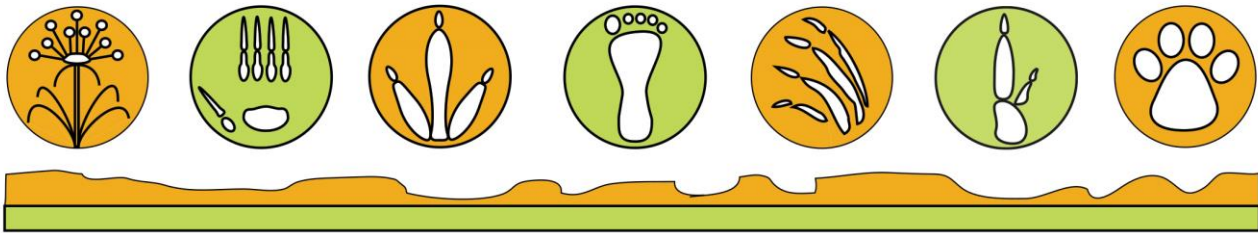


BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

AGENDA ORDINARY COUNCIL MEETING

THURSDAY, 30 MAY 2019

Barkly Regional Council's Ordinary Council Meeting will be held in Council Chambers on Thursday, 30 May 2019 at 08:30 am.

Steven Moore
Chief Executive Officer

BARKLY REGIONAL COUNCIL



COUNCIL PRAYER

Our Lord Jesus Christ, we trust you will guide and bless this meeting of the Barkly Regional Council. We pray that you will ensure that all discussions and decisions made today are just and fair as they will affect all people within the Barkly Region. We also pray for your guidance to ensure that all our dealings are appropriate to all those whom we represent and will reflect an equitable and honest approach to the issues to be discussed today.

Amen

WELCOME TO COUNTRY

I respectfully acknowledge the traditional owners past and present of this land on which we are meeting, the Warumungu people.

AGENDA

ITEM	SUBJECT	PAGE NO
	MEETING TO COMMENCE WITH PRAYER AND ACKNOWLEDGEMENT OF TRADITIONAL OWNERS	
1	OPENING AND ATTENDANCE	
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1.2	Staff Members Present	
1.3	Apologies and Leave of Absence	
1.4	Absent Without Apology	
1.5	Disclosure of Interest	
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	<i>Nil</i>	

14 RESCISSION MOTIONS

Nil

15 GENERAL BUSINESS

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15.2	Policy Review	96

16 CORRESPONDENCE

16.1	Correspondence for May 2019	107
16.2	Proposed Revision of Procurement General Instruction	112

17 DECISION TO MOVE INTO CONFIDENTIAL SESSION

- 17.1 Confirmation of previous Confidential Council Minutes
The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.
- 17.2 Confidential Action list
The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.
- 17.3 Review of Confidential Motions
The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.
- 17.4 Review Contract between Barkly Regional Council and Urapuntja Aboriginal Corporation
The report will be dealt with under Section 65(2) (e) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information provided to the council on condition that it be kept confidential.
- 17.5 Youth Council Nomination
The report will be dealt with under Section 65(2) (b) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information about the personal circumstances of a resident or ratepayer.

18 THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

19 CLOSE OF MEETING

CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 2.1
TITLE Confirmation of Previous Minutes
REFERENCE 274241
AUTHOR Andrew Scoffern, Governance Officer

RECOMMENDATION

That Council:

- a) Confirm the Minutes from Council Meeting held 2 May 2019 as a true and accurate record.

SUMMARY:

Confirm the minutes from the Ordinary Council Meeting held in Council Chambers on 2 May 2019 as a true and accurate record.

BACKGROUND

NIL

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

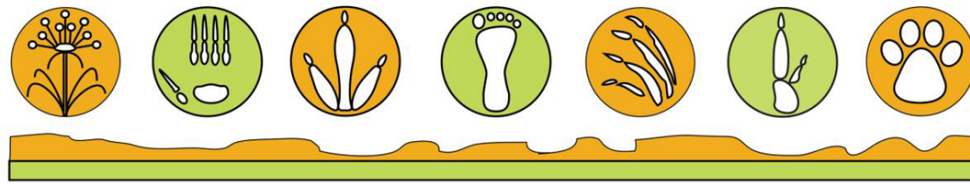
CONSULTATION & TIMING

NIL

ATTACHMENTS:

1 [↓](#) OC_02052019_MIN_522.pdf

BARKLY REGIONAL COUNCIL



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We need to be realistic, transparent and accountable.

MINUTES

ORDINARY COUNCIL MEETING

THURSDAY, 2 MAY 2019

The Ordinary Council Meeting of the Barkly Regional Council was held in Council Chambers on Thursday, 2 May 2019 at 8:30 am.

Steven Moore
Chief Executive Officer

Ordinary Council Meeting commenced at 8:36am with Mayor Steve Edgington as Chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Mayor Steve Edgington
Deputy Mayor Kris Civitarese
Cr. Noel Hayes
Cr. Ronald Plummer
Cr. Ray Aylett
Cr. Hal Ruger – left at 12:18pm
Cr. Jeffery McLaughlin
Cr. Ricky Holmes
Cr. Lucy Jackson (via videoconference)
Cr. Jennifer Mahoney (via phone) – arrived at 8:56am
Cr. Jane Evans

1.2 Staff Members Present

Steve Moore – Chief Executive Officer
Gary Pemberton – Finance Manager
Robert Smith – Acting Director of Operations
Andrew Scoffern – Governance and Quality Officer
Jenna Walker – Executive Administration Officer

1.3 Apologies

Cr. Sid Vashist

1.4 Absent Without Apologies

Cr. Jack Clubb

Cr Clubb Absent without Apology for two consecutive meetings. The Area Manager to request reasons for these absences to give Cr Clubb opportunity to respond.

1.5 Disclosure Of Interest – Councillors And Staff

- Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
 - Institute of Managers and Leaders - Associate Fellow
 - Australian Institute of Company Directors - Member
 - Law Society Northern Territory - Associate Member
 - Tennant Creek Regional Consumer Advisory Group
 - AFLNT Barkly Advisory Committee - Member
 - Tennant Creek Economic Development Committee – Member
 - Rotary – Member
 - Bizspeak Pty Ltd– Director
 - Battery Hill – Member
 - Alcohol Reference Group - Committee Member
 - Regional Development Australia - Chair
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek and District Show Society – Vice President

- The Returned and Service League of Australia, Tennant Creek Sub-Branch – Vice President
 - Development Consent Authority – Barkly Region Member/Delegate
 - Chamber of Commerce Northern Territory – Tennant Creek Committee Member
 - Rotary – Paul Harris Fellow Awarded
 - T & J Contractors – Senior Manager
 - Barkly Art - Board Member
- Cr. Raymond E. Aylett – Affiliations, Clubs, Organisations and Memberships
 - Sporties Club, Tennant Creek – Member
- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Member
 - Barkly Electorate Officer /Member for Barkly
 - Battery Hill – Member
 - Barkly Arts – Member
 - Tennant Creek High School - Member
 - Tennant Creek Primary School – Member
 - Christmas Tree Committee - Member
 - Multicultural Association of Central Australia – Member
 - Australia-India Business Council - Member
- Cr. Noel Hayes – Affiliations, Clubs, Organisations and Memberships
 - Anyinginyi Health Aboriginal Corporation, Tennant Creek – Board Member
 - Centre for Appropriate Technology, Alice Springs – Board Member
 - Housing Reference Group – Member
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
 - Territory Generation – Employee
- Cr. Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
 - Barkly Regional Arts - Member
 - Tennant Creek Cricket Association – Member
 - Nundahraga Entertainment – Sound sub-contractor
 - Christmas Tree Committee – Member
 - First Persons Disability Network
 - Tennant Creek Primary School – Teacher
 - Tennant Creek Secondary School - Teacher
- Cr. Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
 - Pururutu Aboriginal Corporation – Board Member
 - Patta Aboriginal Corporation – Board Member
 - Papulu Apparr-Kari Aboriginal Corporation – Member
 - Tennant Creek Mob Aboriginal Corporation
- Cr. Jane Evans - Affiliations, Clubs, Organisations and Memberships
 - Puma Elliott
- Steve Moore - Affiliations, Clubs, Organisations and Memberships
 - Battery Hill – Director

Cr McLaughlin noted his interests in the Tennant Creek Primary School and Tennant Creek High School and Deputy Mayor Civitarese noted his interest in KNC Pty Ltd. The Disclosures of Interest were updated accordingly.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That Council:

- a) Confirm the Minutes from Council Meeting held 28 March 2019 as a true and accurate record with below changes noted.

RESOLVED

Moved: Deputy Mayor Kris Civitarese

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 85/19

On page 13 of the previous Minutes, Deputy Mayor Civitares noted it should read McLaughlin as 'alternate', not replacement nominee for item 8.3 HR Report.

3. ACTIONS FROM PREVIOUS MINUTES

3.1 ACTION LIST

MOTION

That Council:

- a) Receive and note the action list; and
- b) Note all actions completed and removed items 13, 14, 16, 17, 18, 21, 22, 24, 25 and 26 from the action list.

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 86/19

Item 3: Discussions were had regarding the 'Welcome to the Barkly region' sign just after Barrow Creek. Concerns were around the size and location of the signage. Jurisdictional boundaries were an issue.

Item 6: CEO to chase up progress from the High School.

Item 8: The Item is in essence complete but further clarity will be sought and more information will be presented to Council at the May 30 Meeting.

Item 10: Acting Director of Operations Robert Smith confirmed that the audit of the dark spots in the communities has progressed

Item 15: Still issues regarding lack of funding on progressive the essential services on the road

Item 19: To remain on the Action List until actually completed, CEO to write to DIPL.

Item 20: Ongoing, audit completed up until December 2018

3.2 JUNO BRIEFING**MOTION****That Council:**

- a) Receive and note the update to Juno; and
- b) Request the CEO to provide a report at the next Council meeting and to provide feedback to Brian Coleman and Georgina Bracken regarding their concerns raised during this meeting.

RESOLVED**Moved: Deputy Mayor Kris Civitarese****Seconded: Cr. Jane Evans****CARRIED UNAN.***Resolved OC 87/19*

Add Juno to the Action List as a standing item

CEO to draft a more complete report to be drafted by the next Council meeting

Cr Ruger noted the former Barkly Shire Council's intention was to purchase the largest portion of freehold land in Tennant Creek. Owned by private organisation, funded by Council

CEO to source further information regarding Juno. CEO to ask Department of Education about concerns brought forth by members of the public regarding their usage of the Juno site

Concerns were raised about the issues around members of the public sourcing the Juno program when it is a Council asset. Council will obtain Brian Coleman's receipts regarding Juno and identify the applicability of his support and consider compensation if necessary

Mayor to circulate issues raised to all Councillors and relevant staff

4. ADDRESSING THE MEETING**4.1 TERRITORY FAMILIES PRESENTATION****RECOMMENDATION****That Council:**

- a) Receive and note the presentation by Territory Families.

*Did not present.***4.2 INDEPENDENT COMMISSION AGAINST CORRUPTION PRESENTATION****RECOMMENDATION****That Council:**

- a) Receive and note the presentation from the Independent Commission Against Corruption (ICAC).

Did not present.

4.3 PRESENTATION FROM LIA FINOCCHIARO	
MOTION	
That Council:	
a) Note the presentation from Lia Finocchiaro.	
RESOLVED	
Moved: Cr. Ray Aylett	
Seconded: Cr. Hal Ruger	
<i>Resolved OC 88/19</i>	
CARRIED UNAN.	
Comments were made regarding the lack of transparency and quantifiable and statistical evidence for the distribution of money across the region.	
Concerns were raised about the recidivism and reduction of youth crime in the region. Similar questions were raised about the lack of policing across the region, particularly in Alpururulam which has been unmanned for at least a year.	

Cr Jeffrey McLaughlin left the meeting, the time being 10:07 AM
 Cr Ray Aylett left the meeting, the time being 10:12 AM
 Cr Jeffrey McLaughlin returned to the meeting, the time being 10:14 AM
 Cr Ray Aylett returned to the meeting, the time being 10:14 AM

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

6. PETITIONS AND DEPUTATIONS

Nil

7. MAYOR'S REPORT

7.1 MAYOR'S REPORT	
MOTION	
That Council:	
a) Receive and note the Mayor's verbal update.	
RESOLVED	
Moved: Cr. Ray Aylett	
Seconded: Deputy Mayor Kris Civitarese	
<i>Resolved OC 89/19</i>	
CARRIED UNAN.	
The Mayor expressed the desire to showcase the awards and certificates that Council or Councillors have received on behalf of their association with Council. This would provide a more positive visual display of Council to the general public and visitors to Council.	
Standing Item on Agenda progress on the Regional Deal. Council to be kept regularly updated and informed. Add a new item in the Agenda template 'Barkly	

Regional Deal Update/Progress’.

Mayor expressed his satisfaction of the ANZAC Day commemorations and congratulated the RSL and all relevant parties on their efforts in ensuring the events ran smoothly.

RECOMMENDATION

That Council:

- a) Break for morning tea at 10:44am.

RESOLVED

Moved: Cr. Ronald Plummer

Seconded: Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved OC 90/19

RECOMMENDATION

That Council:

- a) Resume Ordinary Council Meeting at 11:11am.

RESOLVED

Moved: Deputy Mayor Kris Civitarese

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 91/19

8. CHIEF EXECUTIVE OFFICER REPORTS

8.1 HUMAN RESOURCES REPORT APRIL 2019

MOTION

That Council:

- a) Receive and note the Human Resources Manager’s report for the month of April 2019.

RESOLVED

Moved: Cr. Noel Hayes

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 92/19

8.2 CHIEF EXECUTIVE OFFICER APRIL UPDATE

MOTION

That Council:

- a) Receive and note the Chief Executive Officer’s report for the month of April 2019.

RESOLVED

Moved: Cr. Hal Ruger

Seconded: Deputy Mayor Kris Civitarese	CARRIED UNAN.
<i>Resolved OC 93/19</i>	
Workforce Management Plan and Draft Budget will be put before the Council at the May 30 meeting	
Guard rails over the drain on Fazaldeen Road, DIPL maintains ownership but CEO will investigate	
Cr Evans noted their continuing concerns about the inaction from DIPL on the line markings in Elliott; this was first raised in November 2017. CEO to investigate	
Public notice reminding people of By-Laws coverage and not to post any political signs or else fines will be enforced under our existing By-Laws	

9. CORPORATE SERVICES DIRECTORATE REPORTS

9.1 GRANTS REPORT: MARCH 2019

MOTION

That Council:

- a) Receive and note the Grants Report for the nine months to 31 March 2019.

RESOLVED

Moved: Cr. Noel Hayes

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 94/19

Council noted an error regarding Night Patrol funding

CEO will investigate the dull lights in the Elliott park

Monitor and draft all agreements with external parties who utilise Council's assets, particularly musical acts. Council should take ownership of content that is created and by virtue belongs in the region

Cr McLaughlin will forward a template policy to all relevant Councillors and Council staff

9.2 FINANCE REPORT - MARCH 2019

MOTION

That Council:

- a) Receive and note the Finance Report for the nine months ended 31 March 2019.

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Jane Evans

CARRIED UNAN.

Resolved OC 95/19

Itemise the budget for each community to create greater visibility and clarity. This will be done by sorting the budget for next financial year and then establishing a

breakdown for each community.

Comments were raised about the Committee membership from the new financial year and the environmental concerns if the Dam dries and there would be dead fish

Cr Hal Ruger left the meeting, the time being 12:18 PM

10. INFRASTRUCTURE DIRECTORATE REPORTS

10.1 INFRASTRUCTURE DIRECTORATE REPORT FOR THE MONTH OF APRIL 2019

MOTION

That Council:

- a) Receive and note the report of activities within the Infrastructure Directorate.

RESOLVED

Moved: Cr. Noel Hayes

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved OC 96/19

Elliott Councillors and Elliott LA Members are to be invited to the barbecue opening of the Elliott football oval. Grants are to be sourced as soon as the opportunity arises.

Investigate the liability attached to not having defibrillators at reasonable buildings

Look into land acquisition of the landfill site, requires further investigation.

Cr Ray Aylett left the meeting, the time being 12:33 PM

Cr Jennifer Mahoney left the meeting, the time being 12:33 PM

Cr Lucy Jackson left the meeting, the time being 12:33 PM

Cr Ronald Plummer left the meeting, the time being 12:34 PM

Cr Ray Aylett returned to the meeting, the time being 12:35 PM

Cr Ronald Plummer returned to the meeting, the time being 12:38 PM

MOTION

That Council:

- a) Break for lunch at 12:44pm.

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Jane Evans

CARRIED UNAN.

Resolved OC 97/19

Cr Lucy Jackson returned to the meeting, the time being 12:46 PM

Cr Ronald Plummer left the meeting, the time being 01:33 PM

Cr Ronald Plummer returned to the meeting, the time being 01:37 PM

MOTION**That Council:**

- a) Move out of lunch at 1:38PM.

RESOLVED

Moved: Cr. Ray Aylett

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved OC 98/19

11. COMMUNITY SERVICES DIRECTORATE

Nil

Council were introduced to the Acting Director of Community Services Gina Rainbird who gave a quick overview of her experience within the Community Services area across the Northern Territory. Gina has had extensive experience across a wide range of community services.

12. LOCAL AUTHORITY REPORTS**12.1 LOCAL AUTHORITY REPORTS****MOTION****That Council:**

- a) Receive and note the minutes of the Ali Curung Local Authority held on the 1st April as a true and accurate record;
- b) Receive and note the minutes of the Wutunugurra Local Authority held on the 2nd April as a true and accurate record;
- c) Receive and note the minutes of the Alpurrurulam Local Authority held on the 2nd April as a true and accurate record;
- d) Receive and note the minutes of the Ampilatwatja Local Authority held on the 3rd April as a true and accurate record;
- e) Receive and note the minutes of the Elliott Local Authority held on the 4th April as a true and accurate record;
- f) Accept the following projects to be included in the Wutunugurra 5 year infrastructure plan:
 - Scoreboard for the football oval;
 - Native Trees to be planted around community centre;
 - Softball oval;
 - Skate park;
 - Toilets and showers to be added to the tin sheds;
 - Add swings and other play equipment to existing playground;
 - Fencing around the football and softball ovals; and
 - Footpath around the community;
- g) Accept the adding of washing machines and ablution blocks with showers onto the 5 year infrastructure plan for Ampilatwatja;
- h) Draft a letter on behalf of the Elliott Local Authority to be sent to the Department of Health in regards to what the plan for the old clinic building will be and request that the community be allowed input into its future use; and
- i) Investigate the viability and possible pursuit of funding of a sobering up shelter in Elliott and if possible pursue funding to establish one in Elliott.

RESOLVED

Moved: Cr. Noel Hayes

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved OC 99/19

The CEO informed Council of the inactivity of the Arlparra Local Authority. Attempts have been made to ensure the LA is functional in due course.

Concerns about Wutunugurra Cemetery as it is on a pastoral land and the viability of constructing toilets and showers to be added to the tin sheds. The Cemetery noted on the inclusion into the 5 Year Infrastructure Plan is to be removed until further information regarding the pastoral lease is obtained.

ACTION ITEM:

- i) Send the Alcohol Management Plan to the Liquor Commission.

12.2 TENNANT CREEK LOCAL AUTHORITY REPORT

MOTION

That Council:

- a) Receive and note the minutes from the Tennant Creek Local Authority meeting held on the 2nd of April 2019;
- b) Draft a letter to DIPL in regards to installing of a bike rack in front of the hub;
- c) Obtain quotes for the installation of a 15x20m steel roof structure for the playground area at Lake Mary Ann Dam by the next Tennant Creek Local Authority meeting;
- d) Note the request from Tennant Creek Local Authority members in regards to a maintenance schedule at Lake Mary Ann Dam; and
- e) Instruct the CEO to commence the investigation of the transfer of leases over the Tennant Creek Showgrounds precinct from the Jubilee Trust; and
- f) Instruct the CEO to follow up with the Department of Tourism and Culture regarding the reallocation of \$250,000 for Lake Mary Ann Dam.

RESOLVED

Moved: Cr. Ronald Plummer

Seconded: Cr. Lucy Jackson

CARRIED UNAN.

Resolved OC 100/19

Finance Manager briefed the Council on the rationale for the steel roof structure under b) - Prior surveys indicated that the current format was not particularly beneficial during the harsh weather. Potential for reallocation of the mining heritage funding.

Several Councillors spoke about the behaviour at some Local Authority Meetings and emphasised the need for the Code of Conduct to be communicated.

Deputy Mayor Civitarese noted a declaration of interest regarding his association with the Show Society. Deputy Mayor Civitarese noted his interest regarding item e).

Cr Ricky Holmes left the meeting, the time being 02:24 PM

Cr Ricky Holmes returned to the meeting, the time being 02:28 PM

13. COMMITTEE REPORTS*Nil***14. NOTICES OF MOTION***Nil***15. RESCISSION MOTIONS***Nil***16. GENERAL BUSINESS****16.1 POLICY REVIEW****MOTION****That Council:**

- a) Receive and approve the Media Consultation Policy and the new Aged Care Services Policy.

RESOLVED**Moved: Cr. Ronald Plummer****Seconded: Cr. Jeffrey McLaughlin****CARRIED UNAN.***Resolved OC 101/19*

Children in the Workplace Policy was the incorrect attachment; reformat and attach the right Policy for the next meeting.

ACTION ITEM: Social Media Policy changes – page 4 define more clearly and include 'for Council business'.

Cr Jeffrey McLaughlin left the meeting, the time being 02:46 PM

Cr Jeffrey McLaughlin returned to the meeting, the time being 02:51 PM

16.2 DIRECTOR OF OPERATIONS REPORT FOR APRIL 2019**MOTION****That Council:**

- a) Receive and note the Operation Directors Report.

RESOLVED**Moved: Deputy Mayor Kris Civitarese****Seconded: Cr. Ricky Holmes****CARRIED UNAN.***Resolved OC 102/19***17. CORRESPONDENCE****17.1 BARKLY BEEF DINNER SPONSORSHIP PROPOSAL****MOTION****That Council:**

- a) Receive and note the sponsorship proposal by Barkly Beef Dinner; and
- b) Support the sponsorship of the Barkly Beef Dinner at a level commensurate with last years support.

RESOLVED**Moved:** Cr. Jeffrey McLaughlin**Seconded:** Deputy Mayor Kris Civitarese**CARRIED UNAN.***Resolved OC 103/19***17.2 CORRESPONDENCE APRIL 2019****MOTION****That Council:**

- a) Receive and note the correspondence for the month of April 2019.

RESOLVED**Moved:** Deputy Mayor Kris Civitarese**Seconded:** Cr. Lucy Jackson**CARRIED UNAN.***Resolved OC 104/19*

Cr Ronald Plummer left the meeting, the time being 03:06 PM

Cr Ronald Plummer returned to the meeting, the time being 03:13 PM

RECOMMENDATION**That Council:**

- a) Delegate the authority to the Patta Ward Councillors to open Options A and B for public consultation.

RESOLVED**Moved:** Cr. Lucy Jackson**Seconded:** Cr. Jane Evans**MOTION****That Council:**

- a) Move out of Ordinary at 3:20PM

RESOLVED**Moved:** Cr. Lucy Jackson**Seconded:** Cr. Jane Evans**CARRIED UNAN.***Resolved OC 105/19***MOTION****That Council:**

- a) Break for Afternoon Tea at 3:20pm.

RESOLVED**Moved:** Cr. Ronald Plummer**Seconded:** Cr. Ricky Holmes**CARRIED UNAN.***Resolved OC 106/19*

18. CLOSE OF MEETING

The Ordinary Council meeting terminated at 3:20pm.

THIS PAGE AND THE PRECEEDING 13 PAGES ARE THE MINUTES OF THE Ordinary Council Meeting HELD ON Thursday, 2 May 2019 AND CONFIRMED Thursday, 30 May 2019.

Steven Edgington
Council Mayor

Steve Moore
Chief Executive Officer

ACTIONS FROM PREVIOUS MINUTES

ITEM NUMBER	3.1
TITLE	Action List
REFERENCE	274086
AUTHOR	Andrew Scoffern, Governance Officer

RECOMMENDATION

That Council:

- a) Receive and note the action list.

SUMMARY:

Item 1. One sign remaining
Item 2. Voting underway
Item 3. Ongoing
Item 4. complete
Item 5. Ongoing
Item 6. Audit complete
Item 7. Work plan established and being tested at present
Item 8. Update in Infrastructure report
Item 9. Requested again – PO issued by DIPL
Item 10. In progress – report in agenda
Item 11. Complete
Item 12. Complete – included in agenda
Item 13. Complete
Item 14. Complete
Item 15. Cr Jeff to update
Item 16. Complete – in CEO report
Item 17. Complete – in confidential agenda
Item 18. Due next month with budget
Item 19. DIPL inspecting and will advise
Item 20. Investigation complete, process commenced
Item 21. Complete – June 11
Item 22. Date to be advised

BACKGROUND

NIL

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:


1 [!\[\]\(c3d993ca47bfe2a953c700506ce31fa0_img.jpg\)](#) Ordinary Council Meeting Action List 30 May 2019 v2.pdf




ORDINARY COUNCIL ACTION LIST


Meeting for 30 May 2019

No.	Meeting Date	Timeframe	Subject	Resolution	Action Officer	Action/Task	Completed Status
1	Ordinary Council Meeting December 08 2016		Past Meeting Action List - 20 October 2016	<p>Director of Infrastructure to complete a report that establishes the wording, size, cost and available funds for erecting three signs at the Council entrance boundaries</p> <p>Resolved OC 273/16</p> <p>Signs now received, awaiting permits to install from DIPL</p>	Director Infrastructure	Complete a report that establishes the wording, size, cost and available funds for erecting three signs at the Council entrance boundaries	<p>Work Camp are willing to put them up. Mayor would like this to be done before the next meeting.</p> <p>25.01.2018 Stephen Dawkins, Jeff McLaughlin, Ronald Plummer and Ray Aylett to draft designs and bring them back to the next council meeting. Signs to include language names.</p> <p>23.02.2018 Southern sign design is complete.</p> <p>19.04.2018 Received photo and has been forwarded on to the designer.</p> <p>28.06.2018 Order the northern and southern signs for the Barkly Region</p> <p>26.07.2018 Southern and Eastern Signs have been ordered.</p> <p>31.08.2018 Ongoing</p> <p>27.09.2018 Entry Signs: Queensland Boarder</p> <ul style="list-style-type: none"> Logo to made bigger and a brighter orange Sign to be installed at both ends of the sand over. <p>29.11.2018 Signs have been printed in size 2.4 x 1.2</p> <p>31.01.2019 Ongoing</p> <p>30.05.2019 Ongoing – concerns around size and location of sign near Barrow Creek – Jurisdictional boundaries were an issue.</p>
2	Ordinary Council Meeting 27 April 2017		13.7 AUDIT COMMITTEE	<p>MOTION That Council</p> <ol style="list-style-type: none"> Receive and note the report The Audit Committee recommend to Council that the Enterprise Bargaining Agreement be updated and signed by all parties by 31 December 2017 A Council wide review of all staff positions be undertaken to ensure that the levels staff are being paid match the roles and responsibilities outlined in the relevant job description and that the job description reflects the actual duties being undertaken and to be completed no later than 30 June 2018 <p>Resolved OC 72/17 CARRIED UNANIMOUSLY</p>	HR Manager	EBA updated by 31 December 2017 Review all staff positions by 30 June 2018	<p>Started the Bargaining ME.</p> <p>27.09.2018 Ongoing meetings on 13/09/2018. Proposed date for the voting process is 31st December 2018.</p> <p>If the EBA is accepted by the employees the EBA will be submitted to the FWC and that will take approx. 12 weeks for approval.</p> <p>Position Descriptions: Currently 70% completed, but will be reviewed one more time to ensure that the PD's are relevant for the staff appraisal process. Scheduled for completion 31 December 2018</p> <p>PLEASE NOTE:</p>

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: left;">  <p>BARKLY REGIONAL COUNCIL</p> </div> <div style="text-align: center;"> <p>ORDINARY COUNCIL ACTION LIST</p> <p><u>Meeting for 30 May 2019</u></p> </div> </div>						
						The above two projects are complex and a 12 month timeframe is not achievable. 27.09.2018 Ongoing 25.10.2018 EBA Progressing – Review Continuing 29.11.2018 Ongoing 30.05.2019 Ongoing
3	Ordinary Council Meeting 28 June 2018		Dob in a dumper App	CEO to contact Tennant Creek High School in regards to the Dob in a Dumper app	CEO	School Holidays 26.07.2018 Ongoing 31.08.2018 Ongoing 27.09.2018 Chin Huan has been working on the app. As you would be aware we are pretty busy with our own teaching loads at school and are having to work on this project after hours. Mr Huan will be continue to work on the app and says that he may have it ready during the upcoming school holiday period. 25.10.2018 Ongoing 30.05.2019 Ongoing
4	Ordinary Council Meeting 26 July 2018		RAP Development	Council to develop an RAP		First draft is complete 27.09.2018 Ongoing 30.05.2019 Complete ready to present to Council
5	Ordinary Council Meeting 26 July 2018		Lane Ways	CEO to request that Barkly Work camp clean up the alley ways and paint them white	CEO	31.08.2018 commenced 27.09.2018 Ongoing 25.10.2018 Work has commenced 31.01.2019 Ongoing 28.03.2019 Ongoing 30.05.2019 Ongoing
6	Ordinary Council Meeting 31 January 2019		Community Lighting	Source adequate lighting for the communities and to appoint a Staff member to do an audit of existing dark spots in all communities	CEO, Dir. of Operations	28.02.2019 Ongoing 28.03.2019 Ongoing 2.05.2019 Ongoing 30.05.2019 Ongoing included in Dir. Operations report
7	Ordinary Council Meeting 31 January 2019		Community Maintenance	Establish a work plan schedule to visit each community regularly to patch roads, tidy land fill sites and remove car bodies disseminated to all LA's.	Director of Infrastructure	28.02.2019 Ongoing 28.03.2019 Ongoing 2.05.2019 Ongoing 30.05.2019 Complete included in Dir. Infrastructure Report
8	Ordinary Council Meeting February 28 2019		Funding Lobbying	Council to meet with Northern Territory Government and Federal Government regarding the lack of funding for Indarlingina Rd in Utopia	CEO	28.03.2019 Ongoing 30.05.2019 Complete included in Dir. Infrastructure Report
9	Ordinary Council Meeting 28 March 2019		Line Marking	Raise road line marking in Elliott with DIPL	CEO	28.03.2019 Ongoing 30.05.2019 Ongoing PO to be issued
10	Ordinary Council Meeting 28 March 2019		Confidential Audit	Undertake audit of what is in Confidential that should be moved	Governance Officer	28.03.2019 Ongoing 30.05.2019 Ongoing

Ordinary Council Meeting Action List 30 May 2019 v2

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: left;">  <p>BARKLY REGIONAL COUNCIL</p> </div> <div style="text-align: center;"> <p>ORDINARY COUNCIL ACTION LIST</p> <p><u>Meeting for 30 May 2019</u></p> </div> </div>							
11	Ordinary Council Meeting 28 March 2019		Juno Meeting	CEO to commence negotiations with Brian Coleman to establish a land usage agreement.	CEO		28.03.2019 Ongoing 30.05.2019 Ongoing
12	Ordinary Council Meeting 2 May 2019		Juno	Update on Juno	CEO		30.05.2019 Complete
13	Ordinary Council Meeting 2 May 2019		Alcohol Management Plan	Send Council's Alcohol Management Plan to the Liquor Commission regarding the proposed Elliott sobering up shelter	CEO		30.05.2019 Ongoing
14	Ordinary Council Meeting 2 May 2019		Lights in Elliott	CEO to investigate the dull lights in Elliott park	CEO		30.05.2019 Ongoing
15	Ordinary Council Meeting 2 May 2019		Musical Acts	Cr McLaughlin to forward a template policy on musical acts to all relevant Councillors and Council staff	Cr McLaughlin		30.05.2019 Ongoing
16	Confidential Council Meeting 2 May 2019		Cattlemen's Association	CEO to liaise with Cattlemen's Association regarding the state of cattle stations and the drought situation	CEO		30.05.2019 Ongoing
17	Confidential Council Meeting 2 May 2019		Terms of Reference	Draft Terms of Reference for a newly established Environmental Sub-Committee through Council	CEO		30.05.2019 TOR complete – seeking EOI's
18	Confidential Council Meeting 2 May 2019	Due 30 June 2019	Budget itemisation	Itemise budget for each community to create greater visibility and clarity. To be ready for next FY	Gary		30.05.2019 Ongoing
19	Confidential Council Meeting 2 May 2019		Guard rails, Fazaldeen Road	Guard rails over the train on Fazaldeen Road, DIPL maintains ownership. CEO to investigate	CEO		30.05.2019 Ongoing
20	Confidential Council Meeting 2 May 2019		Landfill site	Investigate land acquisition of Landfill site	CEO, Director of Infrastructure		30.05.2019 Ongoing
21	Confidential Council Meeting 2 May 2019		Youth Advisory Council	Induction and Organisation of Youth Advisory Council	CEO, Governance Officer		30.05.2019 Ongoing
22	Confidential Council Meeting 2 May 2019		Elliott BBQ – Opening of Football Oval	Elliott Councillors and Elliott LA Members are to be invited to the BBQ opening of the Elliott football oval. Grants are to be sourced as soon as the opportunity arises	CEO		30.05.2019 Ongoing
Ongoing Action Items							
	Meeting Date	Timeframe	Subject	Resolution	Action Officer	Action/Task	Completed Status
A	Ordinary Council Meeting 19 April 2018		Tara Play group	CEO to meet with PMC in regards to accommodating the Tara play group.	CEO		28.06.2018 Ongoing 25.10.2018 Discussed with PM&C no further information 31.01.2019 Ongoing – discussions held with Housing to repair the house on Lot 55 30.05.2019 Ongoing

<div>  <div> BARKLY REGIONAL COUNCIL </div> </div> <div> ORDINARY COUNCIL ACTION LIST <u>Meeting for 30 May 2019</u> </div>						
B	Ordinary Council Meeting 19 April 2018		Ampilatwatja briefing Community blueprints	CEO to request a briefing from the department in regards to the Ampilatwatja process CEO to meet with DCM and PMC in regards to community blueprints for Ampilatwatja	CEO	28.06.2018 Ongoing 25.10.2018 Initial meetings held – No further progress 31.01.2019 added to 3 levels of Gov priorities 30.05.2019 Ongoing
C	Ordinary Council Meeting 22 March 2018		Policies and Procedures	All Policies are to be standardised. Add to all Policies, Legislation Standards, Related Policies, Responsibilities and Delegation and Evaluation and Review		2.05.2019 – standing item until complete 30.05.2019 Ongoing
D	Confidential Council Meeting 30 August 2018		Ali Curung Library	CEO to look into a library for Ali Curung	CEO	27.09.2018 Ongoing 25.10.2018 Requested 31.01.2019 potential location identified 30.05.2019 Ongoing
E	Ordinary Council Meeting January 31 2019		Advocate Federal Government	Advocate to the Federal Government for more funding for roads at LGANT	CEO	28.02.2019 Ongoing 30.05.2019 Ongoing

ADDRESSING THE MEETING

ITEM NUMBER	4.1
TITLE	Presentation from Armando Padovan
REFERENCE	274447
AUTHOR	Andrew Scoffern, Governance and Quality Officer

RECOMMENDATION

That Council:

- a) Receive and note the presentation from Armando Padovan.

SUMMARY:

Executive Director of the Mines Division of the Department of Primary Industry and Resources Armando Padovan was requested to present to Council in response to the attached letter which was presented to Council at the 31 January Council Meeting. Mr Padovan will present to Council and answer any questions Council may have.

BACKGROUND

NIL

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:

1 [!\[\]\(465772ce2fc0e39b7001e2580b915cc2_img.jpg\)](#) Letter from Chief Minister 4 January 2019.pdf



ACTING MINISTER FOR PRIMARY INDUSTRY AND RESOURCES

Parliament House
State Square
Darwin NT 0800

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5680
Facsimile: 08 8936 5509

Steven Edgington
Mayor – Barkly Regional Council
PO Box 821
Tennant Creek NT 0861

Dear Mayor Edgington

Steven

Thank you for your letter dated 19 November 2018 to the Chief Minister regarding your concerns in relation to the Peko and Warrego Tailings Projects. Your letter has been referred to me as the appropriate Minister for a response.

Our Government is committed to developing Tennant Creek as a mining services hub and creating local jobs. There are some projects in the pipeline, including the Warrego Mill, and some smaller mining developments being progressed.

Please be assured that our Government is focused on ensuring that these developments are environmentally sustainable. The local environment and public safety remain a priority.

As an example, of which you may be aware, as Minister I have been ensuring that the Department of Primary Industry and Resources (the Department) has been active with its legacy mine rehabilitation activities and legacy mine safety works in the Tennant Creek region. This has had the additional benefit of creating employment and contracting opportunities for local Tennant Creek people and businesses.

In relation to the specific questions in your letter, I have requested that Mr Armando Padovan, Executive Director Mines, make himself available to brief yourself and the Council on the site and the report on his next visit to Tennant Creek. Please feel free to contact him on 8999 6470 or email armando.padovan@nt.gov.au to arrange a mutually convenient time.

Yours sincerely

NICOLE MANISON

- 4 JAN 2019



MAYOR'S REPORT

ITEM NUMBER 6.1
TITLE Mayor's Report
REFERENCE 274328
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council:

- a) Receive and note the Mayor's verbal update.

SUMMARY:

Mayor Edgington will deliver a verbal update on the months activities.

BACKGROUND

NIL

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:

CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER	7.1
TITLE	Chief Executive Officer Update
REFERENCE	274453
AUTHOR	Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council:

- a) Receive and note the report.

SUMMARY:

Work has continued on the Barkly Regional Deal, a detailed report is included in the agenda for Councillors information.

Our HR Manager Neil Jones is currently on sick leave after falling seriously ill two weeks ago, Neil should return to work in the coming week, I am sure you will join with me in wishing Neil a speedy recovery. The planned presentation on the workforce management plan has been delayed until Neil returns, in the interim we have copies of the plan available for council to consider and provide feedback on.

Our EBA is currently being voted on by all staff, voting closes tomorrow and if accepted the EBA is then sent onto the Fairwork Commission for final approval. This has been a 14 month process involving many hundreds of man hours to complete. I would like to thank all those who contributed to the project, in particular our HR team who had to do most of the work.

The draft budget has now been finalised for council's consideration, the usual finance reports along with the draft budget will be circulated as a supplemental agenda item following and Audit and Risk meeting scheduled for Monday the 27th of May.

Work is underway on the 2019-2020 Regional Plan, a draft should be available for Council next month. The Plan will be similar to last years and we will continue to work on priorities identified in our five year strategic plan.

First round interviews for both the Public Relations office and Director of Community Services were held last week, I will be able to further update Council on progress in filling the positions by the time of the meeting.

Planning has continued for the BBRF projects, we are currently working with the Department of Lands and Planning to gift land to council along the main drain to install the bike path. Some design changes will be required due to land tenure issues. We will work with the funders to overcome the obstacles and get the job underway.

Further work on the youth Centres is on hold until the Federal Government caretaker period ends as the funding agreement is yet to be signed.

The Purkiss Reserve redevelopment project is on the move with the fence tender being awarded, it was very pleasing to see the contract go to a business that is well established in the Barkly. Final design drafts are now out for public consultation, once feedback is received the design will be finalised and contracts will start to flow to carry out the works. It's pleasing to see something finally happening after so long.

In recent discussions with DIPL it appears the Paterson Street, Peko Road and Davison

walk scaping project is about to commence once more. This was recently delayed due to change with the management of Battery Hill.

We have requested an additional parcel of land be tied to the Tennant Creek landfill site.

The current site is too small and even with an additional Lot being added to the site we are still short on space. I have recently written to the landowner organisations to request native title clearance so a further parcel of land can be surveyed and transferred to Council. This will allow us to plan for some future recycling and allowing us to tidy up the existing site as well. The process is likely to take some time to complete.

I did manage a trip to Elliott during the month to check out the new football oval. The grass is growing in well and with a bit of luck the ground will be ready to use in a few month's time.

The ground does still need change rooms and some lights, we will look for some funding to assist in doing this additional work. We also met with local stakeholders to discuss LDM and the Regional Deal.

Vanessa has just returned after a five week break to get married, I am sure Councillors will join with me to congratulate Vanessa and her new husband Blake on tying the knot.

BACKGROUND

NIL

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:

There are no attachments for this report.

CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER 7.2
TITLE Regional Deal Communique May 2019
REFERENCE 274287
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION

That Council:

- a) Receive and note the Regional Deal Communique for the month of May 2019.

SUMMARY:

The Regional Deal Interim Governance table held their second meeting during the month. As per the attached brief five working groups were formed. Mark Parsons has joined the Youth Detention working group and I have joined the Visitor Park working group. The aim is to get these priority projects moving quickly.

The three levels of Government are working well together, this is assisting to keep the process moving. Deal Funding becomes available from the 1st of July and there are some initiative that Council will be leading, I will be able to further brief council during the meeting.

Consultation in Communities is continuing, though some refining is required for planned community visits. Our aim is to try and deliver briefing when the Local Authorities meet, this may not always be possible though we will work with DCM and PMC to try to tie the visits into existing meetings.

The current priority is to hire a backbone team to support the Regional Deal Governance Table and working groups.

We are also pressing for working groups to be established in each Community, using the existing LA's as the base group of members.

BACKGROUND

<<Enter Text>>

ORGANISATIONAL RISK ASSESSMENT

<<Enter Text>>

BUDGET IMPLICATION

<<Enter Text>>

ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

<<Enter Text>>

ATTACHMENTS:

1  Barkly interim Governance Table 2 Communique_Final 200519.pdf



Interim Barkly Governance Table Meeting

Thursday 9 May 2019 Communique

Summary

The second meeting of the interim Barkly Governance Table was held on 9 May 2019 at Northern Territory Government Centre. The purpose of the meeting was to start implementation planning for the Barkly Regional Deal that was released on 13 April 2019.

Members agreed the focus of the interim Barkly Governance Table was on action not talking; implementation of the Deal needed to progress swiftly; the wider Barkly community would be actively engaged in implementation through working groups and seeking ideas from sector groups represented at the interim Barkly Governance Table; bush communities outside Tennant Creek remain a key priority for the Deal; members would work together for the benefit of the community and treat each other with respect and trust; and the voices of Native Title holders and Aboriginal people remain central to the Barkly Governance Table.

The interim Barkly Governance Table received a presentation from the Australian Government Department of Social Services (DSS) about funding and capacity building available from *Stronger Places, Stronger People* initiative for the establishment of a backbone team to support the interim Barkly Governance Table.

Key decisions included reaching agreement on how the interim Barkly Governance Table would reach decisions; the formation of five working groups to progress initiatives in the Deal with membership drawn from key stakeholders and interested community members from across the Barkly region; agreement to work with and receive funding and capacity support from DSS to establish a backbone team; development of a forward timeline to progress delivery; and circulation of information about key decisions from meetings across the Barkly region as standard practice.

Agreed Decisions

Processes, Communications and Decision-Making	
1.	Preparation of agenda/briefing papers to inform members before making significant decisions at the Barkly Governance Table. These agenda/briefing papers will allow members to seek feedback from their respective sector groups before meetings.
2.	Distribute information about the outcomes of Barkly Governance Table meetings to various groups and organisations across the Barkly community.
Backbone Team	
3.	Partner with DSS to implement the <i>Stronger Places, Stronger People</i> initiative and receive funding for a backbone team and capacity building for the Barkly Governance Table.
4.	Endorse the functions of the backbone team and advertise an Executive Officer position to lead the team and recruit other team members.
Working Groups	
5.	Formation of five working groups to report directly to interim Barkly Governance Table to provide advice about design and implementation for the following initiatives in the Deal: <ul style="list-style-type: none"> Regional Workforce Strategy—two initiatives (Regional Workforce Strategy, Maximising Aboriginal employment) Youth Infrastructure and Services—three initiatives (Justice infrastructure investments, crisis youth support—safe places and accommodation and trauma informed care) Economic Growth and Support—three initiatives (Barkly Business Hub, Economic growth strategy, Barkly Mining and Energy Services Hub) Construction and Service of Alternative to Detention Facilities; and Tennant Creek Visitor Park.
6.	Extend working group membership to all interested community members in the Barkly region, relevant content experts and key stakeholders.



Australian Government



7.	Select two co-chairs for each working group from the Barkly Governance Table.
8.	Develop an Expression of Interest process for interested community members to join the five working groups, including placing an advertisement in the Tennant Times newspaper.
Delivery Barkly Regional Deal Initiatives	
9.	Prioritise the finalisation of community plans.
10.	Organise a meeting with members from the Barkly Governance Table and DSS in early June 2019 to reach agreement on support and funding under the <i>Stronger Places, Stronger People</i> initiative.
11.	Prioritise the establishment of the backbone team and the development of working groups, including inviting community members to join from across the Barkly region.
12.	Ongoing discussions about potential regional governance models, including inviting relevant external parties to meet with the Interim Barkly Governance Table.
Future Meetings	
13.	Hold bi-monthly (every two months) full day meetings on the second or third week of the month (on a Thursday)—working group meetings to be organized around these meetings.
14.	<p>July 2019 meeting agenda to include:</p> <ul style="list-style-type: none"> ○ Working groups: update on progress and terms of reference ○ Outcome of federal election ○ Progress reporting on 28 initiatives in the Deal ○ Regional data and preparation for establishing Monitoring and Evaluation Framework of the Deal ○ Backbone team update: recruitment of positions ○ Feedback from sectors to Barkly Governance Table members. ○ Update on Australian Government-Northern Territory Government funding negotiations ○ Update on the Barkly local community projects fund and community plans ○ Update on the Government investment services system reform initiative ○ Revisit bike rack issues from February 2019 meeting ○ Barkly Governance Table Handbook

CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER	7.3
TITLE	Juno
REFERENCE	274007
AUTHOR	Jenna Walker, Executive Administration Officer

RECOMMENDATION

That Council:

- a) Receive and note the report.

SUMMARY:

Following Councils request for an update on our Juno property, the following provides information about the property, leased land, infrastructure, land management, and investment options.

The land area according to the Title is 10 square kilometres, 20 hectares

History of Juno:

Previous meetings highlighted the history and background of Juno. The land was originally purchased in 2006 for \$400,000. The property purchase was always intended for the benefit of the community within Council and regarded as a public asset. \$30,000+ in legal fees was spent to transfer from individual ownership to Barkly Shire Council ownership (2011). At this time, there were approximately 9 offers to lease some portion of the land. It was not until 2016, that Council approved an application for a 10 year lease from the Department of Education.

The Juno centre is currently being used by the Department of Education for various training programs, healthy life activities plus much more. The JUNO centre provides opportunities for students to engage with a number of tailored programs to suit their needs and interests. Both accredited and non-accredited courses are delivered. The Program Manager liaises with schools, community groups, and the wider community to develop these tailor-made programs. Further information can be found at www.juno.ntschoools.net

Map of Juno:

Refer to Attachment 1 – Map of Juno, including leased portions.

The Department of Education a portion of land. There is a small portion of leased land whereby improvements can be made. The remaining leased land is not to be built on, but can be used for pastoral land.

Infrastructure

At the time of purchase the property had the following infrastructure:

- Building A: 3 transportable (toilets, shower, kitchen)
- Building B: Ablution block
- Building C: Outdoor kitchen
- Building D: Outdoor kitchen
- Building E: Work Veranda
- Building F: Dry shed
- Building G: Horse Stables

The lessees had initial permission to remove A, upgrade B, C, D & G with no immediate work on E & F. Initial permission was also granted to install fencing, redesign and repair cattle yards, upgrade power supply, install additional transportable accommodation and facilities that make up the Education centre.

Entrances:

Recently, approval from Council management was granted to implement a new public entrance for Juno site, situated south of the existing main entrance on the existing lease. Council staff assisted with the placement of drainage pipes and a new raised gravel surface. Approval from the Department of Infrastructure, Planning and Logistics (DIPL) was not sort by the Department of Education. The matter is with DIPL for investigation.

Road:

DIPL maintain the access road for the first kilometre (Peko road to training centre) – a maintenance grade was undertaken in late Feb/ early March 2019. It is noted that the condition of bitumen road along Juno Road is poor.

Management of Juno land:

Our infrastructure department looks after firebreaks and fencing. There is currently no risk assessment carried out on pest control. Weed management is carried out by a caretaker on the leased section of the land (management by the Department of Education). Weed management was carried out by Brian Coleman last year, currently our Municipal team are responsible for weed management this year for the unleased section of land.

Information on soil and water testing has been requested from DIPL. Council is waiting on a response.

Some land has been cleared for fence lines within leased area.

Infrastructure:

Brian Coleman states that he has implemented water lines and septic's on JUNO in his time. However, all water lines on property are unknown. Mapped water lines for accommodation area on leased land are available. We would need a plumber to carry out extensive line check for remainder of the land. Water mains and meter are located at back of One Tank Hill near Barkly work camp. There is a de-commissioned bore in the middle of the Education Centre.

There is only one electrical line running to the JUNO lot which goes from boundary to transformer.

A new permanent weather station was erected, and a Site Access Agreement recently put in place between Council and The Centre for Appropriate Technology (managed by Ekistica). Location of weather station is to the west of the Juno Centre on the Education lease.

There were initial reports of asbestos in some infrastructure, however the asbestos demountables have since been removed

Income & Expenses:

	Income	Expenses
10 Lease – Dept. Edu	\$100,000 (\$10,000 pa)	
Firebreaks (approx. 2 weeks pa)		\$21,000 internal cost

Fencing (ad hoc)	\$5,000 estimated
Weed management (twice yearly)	\$5,000 estimated

Future Development:

Discussions on the future of Juno were meant to be tabled at TC Local Board meeting in November 2012. Previous ideas put forward included:

- Tourism products such as cattle mustering, trail riding, souvenirs, indigenous experience through Arts, Culture, Music
- Employment and training – tourism, hospitality, stock and station
- Alternate education programs support by DEET and Indigenous Corporations
- Diversionary Programs supported by Dept. of Justice and YDU.

Previous ideas suggested from community (community questionnaire distributed OCT/NOV 2012):

- Leasing it out to tourists/backpackers or other commercial application
- Leasing it out to government entity for rehabilitation or refuge centre
- Leasing it to a pastoral company
- Developing it into a horticultural centre and jobs training centre
- Subdivide the lot into smaller blocks and sell
- Subdivide end adjacent to Peko Road into 2 hectare lots and sell
- Subdivide into 5 acre lots farms only, block not convertible
- Subdivide into 10/20 acre blocks (hobby farms)
- Subdivide into different areas and lease to community organisations to erect their own clubhouse or facility
- Lease to start a caravan park
- Sell the lot
- Explore mining opportunities for area
- Should town grow and a bypass road is needed, then Juno could become a large truck stop, park, etc.

Juno is quite unique being a large parcel of freehold land close to Tennant Creek. Should any industries wish to establish infrastructure here, Council is well positioned to assist possible new enterprise by providing affordable land for suitable industries.

The potential to develop new Council infrastructure on the land is also an appealing future possibility.

Key contacts:

Andrew Oliver – Director, Industry Training Programs, Department of Education (was responsible for overseeing works at Juno)

Maisie Floyd – Principal Tennant Creek High School (now overseeing operations at Juno, managing new fence lines for new cattle yards).

John Matthews – Program Manager, Department of Education (based onsite at Juno, looks after programs).

Darcy Dunbar – Regional Director Barkly – Department of Infrastructure, Planning and Logistics.

Donnie Coleman – employed by Department of Education to care-take land/property leased by the Department

Brian Coleman – 0427 313 525 (history)

Jim Matthews – 0401 117 510 (power)

Gary Wilson – 0401 114 475 (water)

For follow up:

- Damage to water infrastructure reported whereby repairs are being done outside of leased area.
- Risk assessment on pest control (livestock and weed management)
- Need confirmation from John Matthews if any other asbestos remains on leased area.
- Follow up with DIPL on soil and water testing carried out on JUNO land.

BACKGROUND

First meeting, March 2019, Brian Coleman presented a plan for Juno and took questions from Councilors. This discussion opened up many unanswered questions about Juno.

During the last Council meeting (April 2019), the CEO discussed a brief background on Juno, and activities since March meeting. The Mayor opened up to public comment where Brian Coleman was in attendance and highlighted a few concerns about the future management of the property.

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

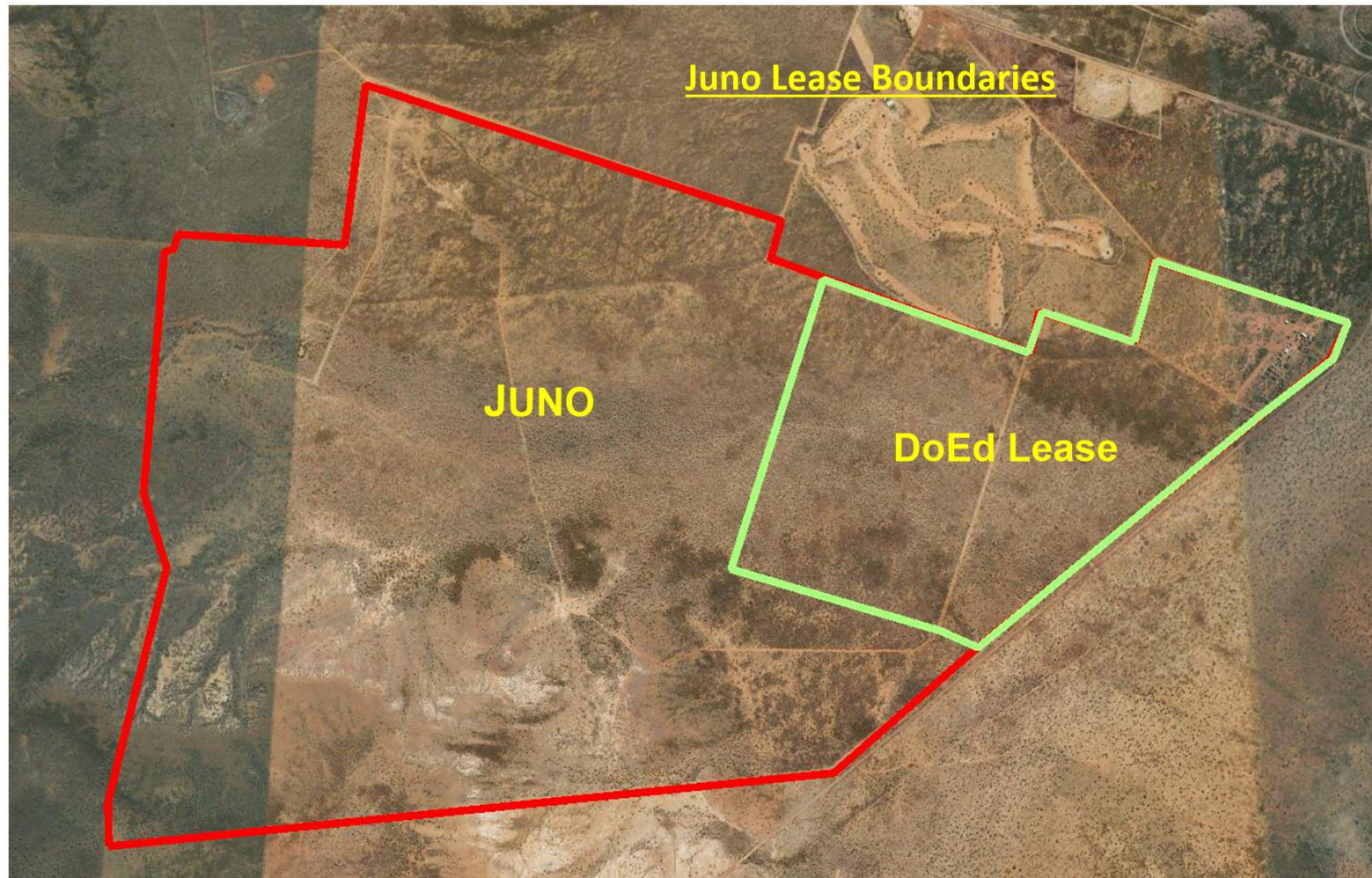
NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:

- 1 [Map of Juno with Lease Boundaries.pdf](#)
- 2 [Juno Title Register.pdf](#)



ILIS - Title Register

Page 1 of 3

Title Register

Welcome Phillip Pearce (MCMEEKINJ)
07/05/2019 08:24:16

Navigation

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[Google Earth](#)

[Previous Title](#)
[No Next Title](#)

Search Certificate

Title 001 of 008

Date Registered: 14/11/2011

Volume 761 Folio 016

Duplicate Certificate as to Title issued? No

SEARCH CERTIFICATE

N.T. Portion 1918 from plan(s) S 81/035

Area under title is 10 square kilometres 20 hectares

Owner:

Barkly Shire Council
of PO Box 821, Tennant Creek NT 0861

Registered Date Dealing Number Description

12/01/1995

323493

Previous title is Volume 707 Folio 937

End of Dealings

Electricity supply easement to Power and Water Authority

Record of Administrative Interests and Information

The information contained in this record of Administrative Interests only relates to the below parcel reference.
Parcel Reference: N.T. Portion 01918 plan(s) S 81/035

(See section 38 of the Land Title Act)

Note: The Record of Administrative Interests and Information is not part of the Land Register and is not guaranteed by the Northern Territory of Australia, and the NT Government accepts no Liability for any omission, misstatement or inaccuracy contained in this statement.

Registrar General

Government Land Register

(none found)

Custodian - Registrar General (+61 8 8999 6252)

Current Title: CUFT 761 016 (order 1)
 Tenure Type: ESTATE IN FEE SIMPLE
 Tenure Status: Current
 Area Under Title: 10 square kilometres 20 hectares
 Owners: Barkly Shire Council
 PO Box 821, Tennant Creek NT 0861
 Easements: (none found)
 Scheme Name: (none found)
 Scheme Body Corporate Name: (none found)
 Reserved Name(s): (none found)
 Unit Entitlements: (none found)
 Transfers: 14/11/2011 for \$750,000
 18/12/2006 for \$400,000
 Tenure Comments: (none found)
 Historic Titles: CUFT 707 937 (order 1)
CUFT 522 056 (order 1)
CUFT 522 055 (order 1)
CUFT 492 148 (order 1)
CUFT 399 074 (order 1)
CUFT 374 035 (order 1)
CUCL 192 011 (order 1)

<https://www.ilis.nt.gov.au/ilis/I2?pageId=landsearch.AdminInterests&messages=&vol...> 7/05/2019

ILIS - Title Register

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Visit the website http://www.nt.gov.au/justice/bdm/land_title_office/.

Custodian - Surveyor General (+61 8 8995 5319)

Address: WARUMUNGU
Survey Plan: **S 81/035**
Survey Status: Approved
Parcel Status: CURRENT
Parcel Area: 10 square kilometres, 20 hectares
Map Reference: Code 730 Scale 30000 Sheet 00.02
 (none found)
Parent Parcels: (none found)
Parcel Comments: CLT FOR HORSE AGISTMENT & STABLING NTG G12 27/3/81, PT WARUMUNGU LAND CLAIM S89/311/3. ELECTRICITY SUPPLY EMENT VIDE S94/32.
 (none found)
Survey Comments:
Proposed Easements: Electricity supply to Power and Water Authority
Municipality: BARKLY SHIRE
Region: BARKLY

Custodian - Valuer General (+61 8 8995 5375)

Owner's Last Known Contact Address: Barkly Shire Council, PO BOX 821, TENNANT CREEK NT 0861
Parcels in Valuation: **N.T. Portion 01918**
Unimproved Capital Value: \$220,000 on 01/07/2018
 \$220,000 on 01/07/2015
 \$220,000 on 01/07/2012
 \$200,000 on 01/07/2010
 \$20,000 on 01/07/1991
Valuation Improvements: (none found)

Custodian - Property Purchasing (+61 8 8999 6886)

Acquisitions:
 (none found)

Custodian - Building Advisory Service (+61 8 8999 8965)

Building Control Areas:
 BBTEN001 - Building Control Area TENNANT CREEK BUILDING AREA
Building Permits:
 (none found)
 Visit the website <http://www.nt.gov.au/building/>

Custodian - Town Planning and Development Assessment Services (+61 8 8999 6046)

Planning Scheme Zone: NOZONE (No NT Planning Scheme zone applies)
Interim Development Control Orders: (none found)
Planning Notes: The NT Planning Scheme may apply to development on this land.
Planning Applications: (none found)

Custodian - Power and Water Corporation (1800 245 092)

Meters on Parcel:
 Power Water - Electricity: 1
 Power Water - Water: (none found)

For Account balances, contact the Power and Water Corporation.

Custodian - Swimming Pool Fencing Unit (+61 8 8924 3641)

Swimming Pool/Spa Status
 Compliant to Non-standard Safety Provision
 For more information contact the Swimming Pool Fencing Unit (+61 8 8924 3641)

<https://www.ilis.nt.gov.au/ilis/I2?pageId=landsearch.AdminInterests&messages=&vol...> 7/05/2019

ILIS - Title Register

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Custodian - Mines and Energy (+61 8 8999 5322)

For information on possible Mineral Titles or Petroleum Titles, contact Mines and Energy or visit the website <http://strike.nt.gov.au>

Custodian - NT Environment Protection Authority (+61 8 8924 4218)

Results of site contamination assessment
(none found)

For further information contact NT Environment Protection Authority or visit the website <https://ntepa.nt.gov.au/waste-pollution/contaminated-land>.

Custodian - Heritage Branch (+61 8 8999 5039)

Heritage Listing:
(none found)

For further information on heritage places contact Heritage Branch or visit the website <https://nt.gov.au/property/land/heritage-register-search-for-places-or-objects>

Other Interests

For Account balances, contact Barkly Shire Council

Locality Diagram

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<https://www.ilis.nt.gov.au/ilis/I2?pageId=landsearch.AdminInterests&messages=&vol...> 7/05/2019

CHIEF EXECUTIVE OFFICER REPORTS

ITEM NUMBER 7.4
TITLE Ratification of Common Seal
REFERENCE 274415
AUTHOR Renjith Kollakkombil, Records and Compliance Officer

RECOMMENDATION

That Council:

- a) Ratify the execution of the following documents under the Council's Common Seal:
 - 1. Grant Agreement – Local Decision Making – Department of the Chief Minister and BRC.

SUMMARY:

The *Local Government Act* (NT) provides that Council must authorise or ratify the execution of documents under Council's Seal.

BACKGROUND

NIL

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:

INFRASTRUCTURE DIRECTORATE REPORTS

ITEM NUMBER	9.1
TITLE	Infrastructure Directorate Report for the month of May 2019
REFERENCE	273694
AUTHOR	Elai Semisi, Director Infrastructure

RECOMMENDATION

That Council:

- a) Receive and note the report of activities within the Infrastructure Directorate.

SUMMARY:

This report addresses activities within infrastructure for the month of May 2019.

BACKGROUND

PROJECT MANAGEMENT

1. Karguru Oval development works– Staunton St, Tennant Creek - fencing WIP (refer Oval fencing plan attached).
2. TC Extension Cemetery – refer final layout plan and arrangement of plots – attached.
3. Wutunugurra Basketball Court – contract signed with Harvey Development – WIP
4. Elliott footy oval – project completed – contractor will now visit Elliott to hold a BBQ for community and finalise oval handover (project completion) when Area Manager returns from leave early June (refer attached pics).

Minor Projects

5. TC footpath repairs TC – RFQ (request for quotation) sent to 4 local suppliers 17th April and closed 7th May – only 2 submissions were received, works awarded to G&K construction.
6. Boundary sign frames – one remaining sign planned for end of May at Sandover Hwy near Plenty Hwy.

PROCUREMENT

Public Tender

- a. Tender BRC-003-18 -NDRRA (national disaster relief and recovery arrangements) – email response from NTG Manager Grants Program that highly unlikely if additional funds will be injected to supplement grant. At the time of writing, scope was being reviewed to prioritize areas that can be constructed till grant is exhausted – this is contingent on Commonwealth approval. Even if approval is given, it is impossible for work to be completed before end of June 2019. Refer to attached spreadsheet showing calculation of road chainage till \$500K grant is exhausted.

- b. BRC 002 -19 – Design & Construction Tender for an HVAC Cooling system for TC Civic Hall closed 10th Apr 2019 and evaluated – recommendations for tender award in supplemental confidential paper.

Commercial Tenders

- c. DIPL Aerodrome maintenance contract – WHS Plan completed – WIP for response to DIPL's WHS audit non-compliance items.

Upcoming Tenders

- d. TC Bike Path (BBRF approved) – tender documents completed at the time of writing; awaiting approval from DIPL in regards to share of TC Open Drain easement.
- e. R2R – roads to recovery – Council to confirm prioritization of road repairs/re-seal programme under R2R in June OCM. R2R available 1st July. Director Infrastructure will provide a list of roads from its asset management database that are overdue for repairs/reconstruction and integrate this with the requests from Local Authorities to finalize a programme for R2R.

MUNICIPAL

News

- a. Meeting held 1st May with Lands & Planning to define boundary pegs for current lease at TC Landfill – refer plan showing current lease at Lot 1006, proposed lease of encroached area on Lot 2161 and immediate-long term lease – CEO has written to CLC on this subject.

b.

TC LANDFILL WASTE SUMMARY FOR YEAR ENDING 7TH APRIL 2019		
Waste Category	Quantity	Unit
General Waste	3209	tonne
Construction	2314	tonne
Tyres	60	tonne
Municipal	5162	tonne
Oils	0.5	tonne

- c. 4 x new LED streetlight/integrated IP cameras to be installed at TC Depot – system to IP 66 (dust & water protection rating) and IK 08 (strength & durability rating).
- d. BRC road crew completed pothole repairs using FLOCON and vehicle wreck stacking at Wutunugurra
- e. BRC road crew completed 70% pothole repairs with FLOCON at Ampilatwatja and completed 100% removal of car wrecks in community to landfill. When road cold mix is re-stocked, crew will return to Ampilatwatja to complete potholes and stack wrecks at landfill in orderly fashion. Last boundary sign to be installed at Sandover near Plenty Hwy by crew while en route to Ampilatwatja for road works.
- f. BRC road crew will head to Alpururulam with the FLOCON and tele-handler after Ampilatwatja before taking a break to allow road equipment to be serviced – MACK low loader, FLOCON and Tele-handler. After that the road crew will head to Elliott and then to Ali Curung patch potholes and stack wrecks. The road equipment will

remain in TC where the local potholes in the laneways and roads will be repaired and so that by Christmas, BRC sealed roads should be in a reasonably maintained state.

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

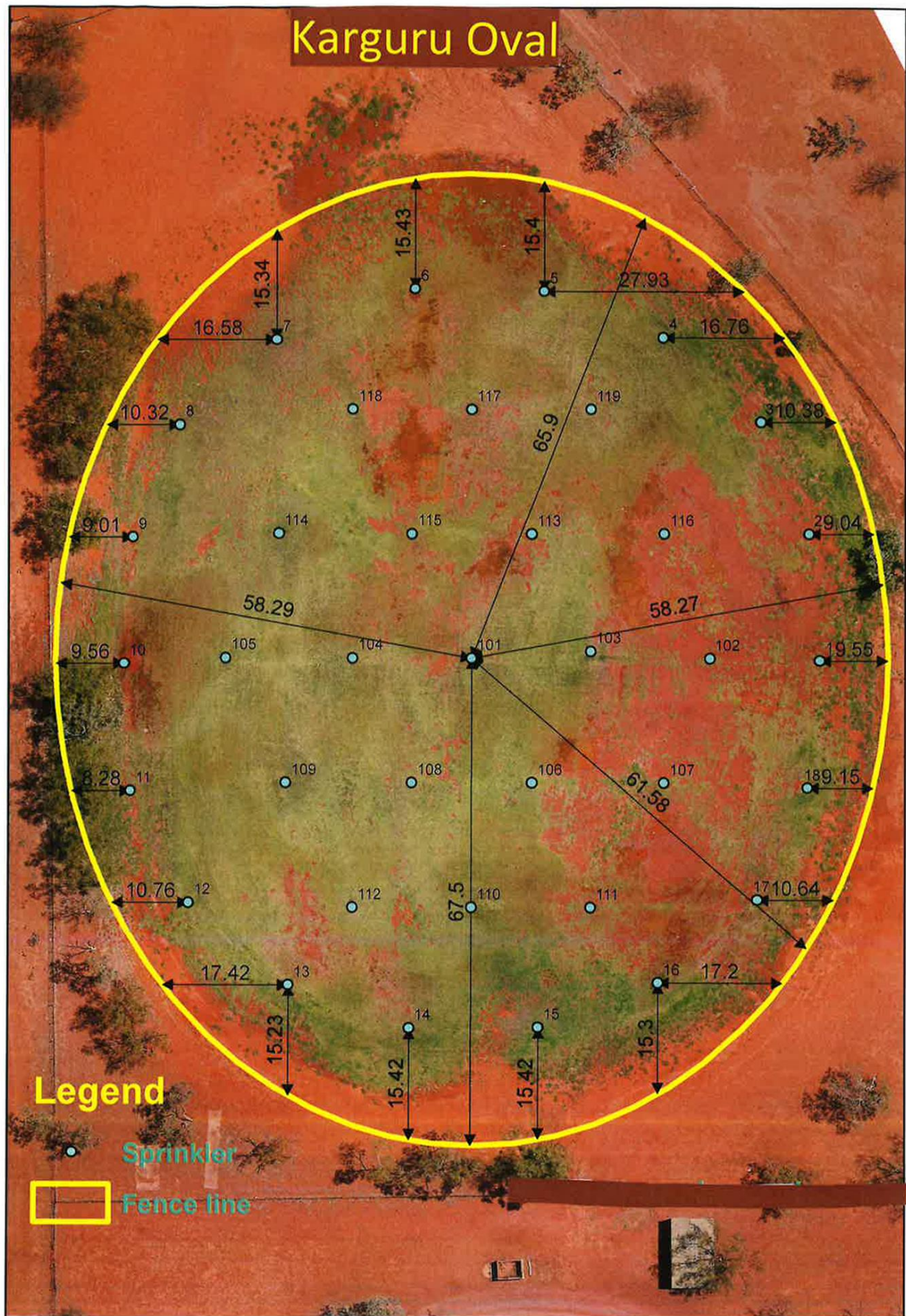
NIL

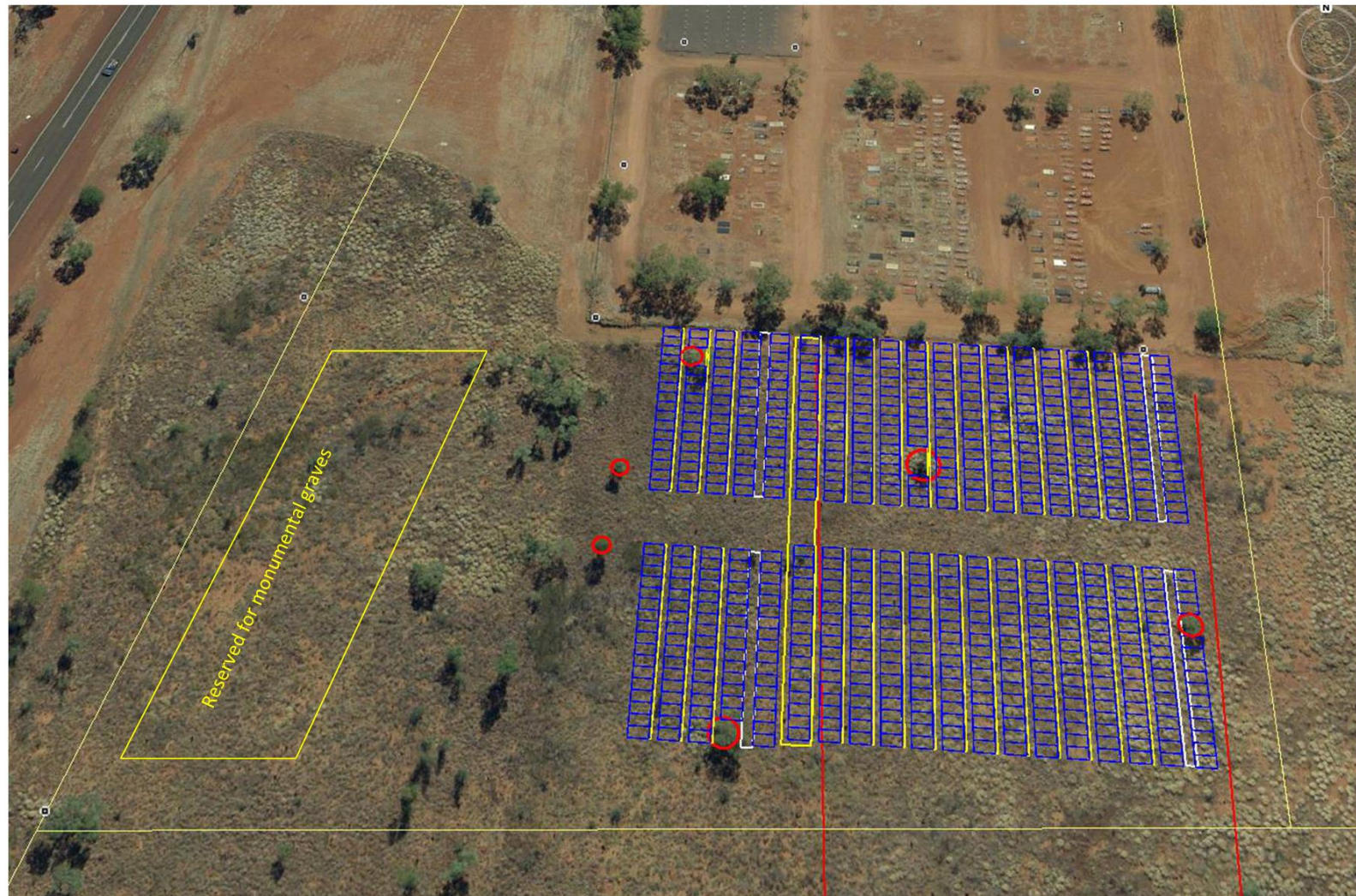
CONSULTATION & TIMING

NIL

ATTACHMENTS:

- 1 [!\[\]\(69baca079ef3ab6f03d58fd7e9f950f1_img.jpg\)](#) Kaguru Oval Fence Offsets.pdf
- 2 [!\[\]\(2da321c3dc978a55192cb9c452297973_img.jpg\)](#) Layout of extension cemetery incl monuments.pdf
- 3 [!\[\]\(957138edf7d2615e14984f6bdb665b72_img.jpg\)](#) Layout of graves_New TC Extension Cemetery.pdf
- 4 [!\[\]\(37ed9c3cda1f09fc6bf9b8799015713a_img.jpg\)](#) Landfill Map_Short-Long term plan-areas.pdf
- 5 [!\[\]\(769552e38296ac66de798213d838f215_img.jpg\)](#) Indaringinya rd_calculation to exhaust Grant.pdf
- 6 [!\[\]\(bcb4bf60dddaf217b42faa0aa7ad10ac_img.jpg\)](#) Elliott Oval Aerial.pdf





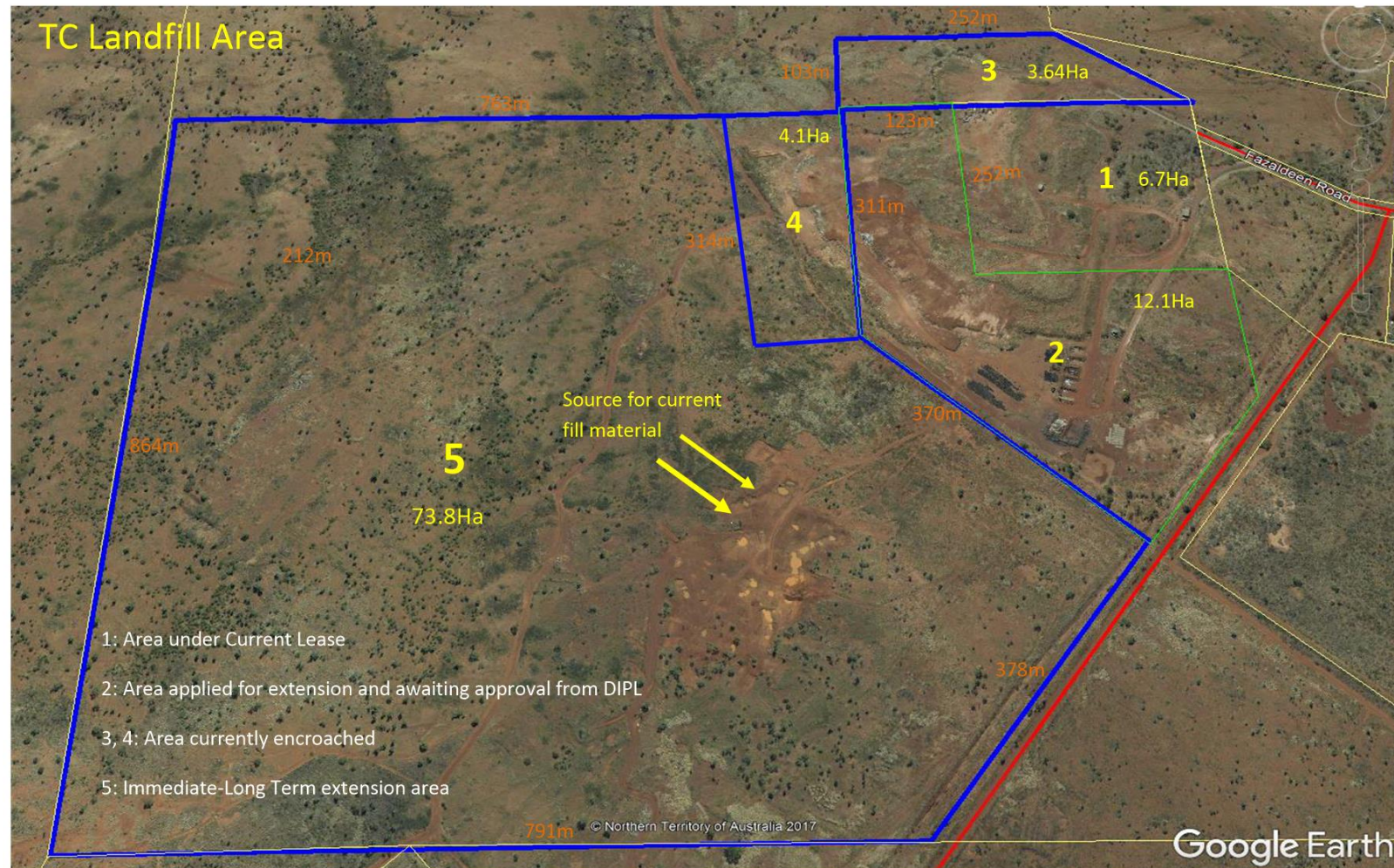
New TC Extension Cemetery



ACCESS ROAD

NEW ACCESS ROAD







Indaringinya Road Cost Estimation To Exhaust NDRRA Grant							
Chainage	Length (m)	Width (m)	Thickness(m)	Volume (m3)		Rate (\$)	Cost (\$)
Km				Gravel	Unsilting		
0.00- Sandover Hwy							
4.2(Urapuntja Clinic turn-off)							
4.20-5.0	800	6	0.15	720		\$9.80	\$7,056.00
5.00-5.40	400	6	0.3	720		\$17.80	\$12,816.00
5.40-6.30	900	6	0.15	810		\$9.80	\$7,938.00
6.30-6.60	300	6	0.3	540		\$17.80	\$9,612.00
6.60-8.20	1600	7	0.15	1680		\$9.80	\$16,464.00
8.20-8.50	300	6	0.3	540		\$17.80	\$9,612.00
8.50-9.00	500	6	0.3	900		\$17.80	\$16,020.00
9.00-13.90	4900	6	0.3	8820		\$17.80	\$156,996.00
9.00-13.90	4900	6	0.15		4410	\$3	\$13,230.00
10.7(Rocket range Intersectn)							
13.90-18.60	4700	6	0.15	4230		\$9.80	\$41,454.00
18.60-21.60	3000	6	0.3	5400		\$17.80	\$96,120.00
18.60-21.60	3000	6	0.15		2700	\$3	\$8,100
21.60-21.90	300	6	0.3	540		17.8	9612
Sub Total							\$405,030.00
Mobilisation/Demobilisation							\$30,000
Ongoing Cost							\$15,000
Clear & Grub & Rehab	17700					\$2	\$35,400
Total (17.4 km)							\$485,430.00

Total Grant Exhausted

21.90-24.60	2700	6	0.15	2430		9.8	23814
24.60-24.70 (Floodway)	100	6	0.3	180		\$17.80	3204
24.70-27.50	2800	6	0.15	2520		\$9.80	24696
27.70-27.90	200	6	0.15	180		\$9.80	1764
27.90-28.10	200	6	0.3	360		\$17.80	6408
28.10-29.00	900	6	0.15	810		\$9.80	7938
29.00-29.10	100	6	0.3	180		\$17.80	3204
29.10-31.50	2400	6	0.3	4320		\$17.80	76896
31.50-32.40	900	6	0.15	810		\$9.80	7938
32.40-32.60	200	6	0.3	360		\$17.80	6408
32.60-32.80	200	6	0.15	180		\$9.80	1764
32.80-33.90	1100	6	0.3	1980		\$17.80	35244
33.90-35.60	1700	6	0.15	1530		\$9.80	14994
Sub Total (13.7km)							\$214,272.00
Clear & Grub & Rehab	13700					2	27400
Total(13.7km)							\$241,672.00
Grand Total (31.1km)							\$727,102.00

Legend

 Works within available NDRRA grant

 Works exceeding available grant







COMMUNITY SERVICES DIRECTORATE

ITEM NUMBER	10.1
TITLE	Community Services Directorate Report for May 2019
REFERENCE	274308
AUTHOR	Gina Rainbird, Regional Manager Community Services

RECOMMENDATION

That Council:

- a) Receive and note the reports for the Community Services Directorate for the month of May 2019.

SUMMARY:

This report provides an update of activities across a number of portfolios in the Community Services Directorate.

BACKGROUND

I appreciate the opportunity to act in the position of Director Community Services, it is a challenging environment, I am enjoying the role, and am building good relationships with our Barkly teams and stakeholders. I have shortened this report to include the most pertinent information.

The Community Care Finance / Admin Coordinator position has been appointed to Mahmudul Hasan and he commences on 03.06.2019. Currently no suitable applicants for the Community Care Zone Manager position, position will need to be re-advertised. Wai Legeyt has settled into her new role as Safe House Coordinator at Elliot.

Ampilatwatja Aged Care will be delivering hot meals to Arlparra Aged Care clients for 3 weeks during May while Shirley is on leave.

Currently waiting on further information from NDIS before we can proceed to complete the March 2019 uploads. Once relevant information is received BRC will complete all uploads to May 2019.

Barkly Regional Council have the following aged care clients receiving services for Commonwealth Home Support Program (CHSP), Home Care Packages (HCP) and NDIS.

Community	CHSP	HCP	NDIS
Ali Curung	8	6	4
Ampilatwatja	15	4	4
Arlparra	11	6	6
Alpurrurulam	10	3	11
Elliott	9	5	5
TOTALS	53	24	30

TENNANT CREEK SWIMMING POOL

Due to the change in weather and the temperature drop, Youthlinks activities at the pool have ceased. In addition to this, there has been an overall decrease in the number of patrons visiting the pool. An advertisement has been placed in the Tennant Times and on our website to notify changes to pool opening times to 12-6pm weekdays and 11-5pm weekends from Monday 27 May 2019.

The installation of the pool heating has now been scheduled to commence on Thursday May 30.

A full time lifeguard was employed as of the 1st of May which decreases the need for casual staff. The pool manager attended an Emergency Warden Training on the 7th of May. A draft of Operational Procedures is currently being worked on with a revised emergency evacuation plan included.

ANIMAL MANAGEMENT

From the 15/03/2019 to the 15/04/2018 Animal Management have impounded 8 dogs. 3 have been returned to owner, 2 rehomed.

Our vet program carries out visits to Ali Curung and Murray Downs from the 01/04/2019 to the 05/04/2019. The program was a great success with a total of 53 animals treated, 44 de-sexed and 9 vaccinated.

The vet visited Elliott from the 08/04/2019 to the 09/04/2019 had mixed results, with a total of 23 animals treated. We had 21 animals de-sexed and 2 vaccinations. It was decided to end the Elliott visit early due to lack of work for the vets as the majority of residents were reluctant to de-sex their animals.

From the 16/04/2019 to the 18/04/2019 we visited Epenarra and Ampilatwatja with a total of 38 animals de-sexed.

We have yet to visit Alpururulum, however planning is underway and we are looking at visiting from the 11/06/2019 to around the 15/06/2019.

YOUTHLINX

School Holiday Program was held 16-20 April, with various activities completed with stakeholders – Tennant Creek Police, Night Patrol and Territory Families.

BRC A/Director and Youthlinx staff member attended a meeting with two consultants who are currently doing a review of Jululikari Youth and Night Patrol. We discussed the improved relationship that has been built with Youth Patrol Officers over the past few months, and how this collaboration is improving child safety and community spirit. We shared our data collection to demonstrate the increase in participation. For two nights during April we had over 190 children a night (a Friday and a Saturday night).

ENVIRONMENTAL HEALTH

Council staff, in conjunction with the Department of Lands and Planning worked to move on people who were illegally camping on empty lot within Tennant Creek, the camp site was cleaned up by Barkly Work Camp

LIBRARY REPORTS

Tennant Creek April 2019	
Adults:	418
Children:	108
Internet use:	57
Total patronage:	526
Daily Average:	20
Item Circulation:	914
New Items:	8
New Members:	12

April 9th – 11th, Kylie, attended a Remote Reporting & Grant writing professional development workshop in Darwin with Northern Territory Libraries. This was to gain training

in a soon to be implemented online monthly & annual reporting system which will replace the National and State Libraries Australasia - Public Libraries Statistical Survey.

April 15th – 18th, the library ran a series of four children Easter School Holiday crafts program. Activities included making Easter baskets, hats, birdhouses and Easter themed door wreath. Attendance varied from 2 – 8 Children with many being repeat participants.

In preparation to the Easter holidays, the library created a new display to brighten up the Children's reading area.

Elliott April 2019	
Adults:	54
Children:	128
Internet use:	101
Total patronage:	182
Daily Average:	7.91
Item Circulation:	5

Easter School Holiday Program craft program completed and an Easter Egg hunt.

YOUTH SPORTS AND RECREATION

All Team Leaders are following new program structure to aid with data collection and reporting.

New Team leaders for **Ampilatwatja** and **Epenarra** have commenced, and are being supported by S&R Support Officers.

Elliott - Travelling Film Festival Event visited during the month

Arlparra had a cook book launch at the Urapuntja Centre, BBQ and music (a band with four young musicians). Arlparra will be entering a band for the bush band bash this year. It will consist of 6 young men between 15-24 yo.

Arlpurrurulum -Staffing has been challenging during the month, recruitment is well underway.

Ali Curung School holiday program included daily bush trips, collecting bush tucker and cooking kangaroo tail. Youth leadership group being organised to encourage sense of pride and responsibility. First Aid Training was completed by one S&R officer. Travelling film festival visited.

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:

LOCAL AUTHORITY REPORTS

ITEM NUMBER	11.1
TITLE	May Local Authority Reports
REFERENCE	274206
AUTHOR	Makhaim Brandon, Administration Officer

RECOMMENDATION

That Council:

- a) Receive and note the minutes of the Ali Curung Local Authority;
- b) Receive and note the minutes of the Alpururulam Local Authority;
- c) Receive and note the minutes of the Tennant Creek Local Authority;
- d) Receive and note the minutes of the Ampilatwatja Local Authority;
- e) Receive and note the minutes of the Elliott Local Authority;
- f) Endorse the allocation of \$34,779.03 for the purchase of Litter Master 9000 – Commercial street rubbish vacuum; and
- g) Endorse the allocation of \$3,196.00 for the purchase of 2 heavy duty Mowers and Brush cutters.

SUMMARY:

4 quotes have been attached in regards to the Ali Curung Local Authority.

BACKGROUND

NIL

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

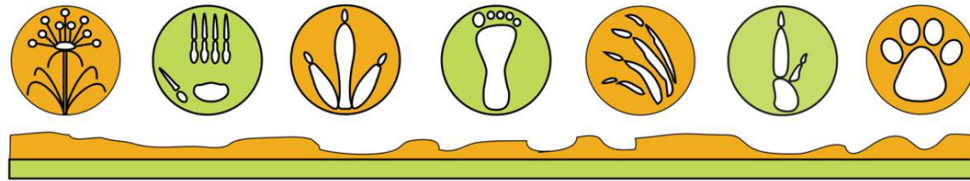
CONSULTATION & TIMING

NIL

ATTACHMENTS:

- 1↓ [Ali Curung Local Authority Minutes 07.05.2019.PDF](#)
- 2↓ [Alpururulam LA Minutes - 07.05.2019.PDF](#)
- 3↓ [Ampilatwatja LA Minutes 08.05.2019.PDF](#)
- 4↓ [Elliott LA Minute 09.05.2019.PDF](#)
- 5↓ [Tennant Creek Local Authority 2019-05-07 \[273094\].pdf](#)

BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

ALI CURUNG LOCAL AUTHORITY MEETING

MONDAY, 7 MAY 2019

The Ali Curung Local Authority of the Barkly Regional Council was held in Ali Curung on Monday, 7 May 2019 at 1:00pm.

Steven Moore
Chief Executive Officer

Meeting commenced at 1:19pm with Cr Noel Hayes as chair.

1. OPENING AND ATTENDANCE

- 1.1 Elected Members Present
 - Cr. Noel Hayes
 - Cr. Lucy Jackson
 - Edith Hanlon
 - Derek Walker
 - Peter Corbett
 - Sammy Ladd

- 1.2 Staff And Visitors Present
 - Mayor Steven Edgington
 - Tim Hema – BRC – Area Manager
 - Madhu Panthee – Mediator
 - Deborah Booker – Dept of Health
 - Joe Carter – Housing
 - David Curtis – NT Govt
 - Colleen Court – Clinic
 - Kathleen Dickson – Catholic Care
 - Sarah Pickles – CAAFLU
 - Tanya Scrutton – CAAFLU
 - Adam Ellis – Dept of Infrastructure
 - Colin Kiel – School Principal
 - Cyndia Henty-Roberts –Territory Families
 - Shaun Nemorin – Territory Families

- 1.3 Apologies To Be Accepted
 - Jerry Rice
 - Cysila Rose
 - Andrew Tsavaris

- 1.4 Absent Without Apologies
 - Nil

- 1.5 Disclosure Of Interest

There were no declarations of interest at this Ali Curung Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That the Authority

- (a) Confirm the minutes of the Local Authority Meeting on 01 April 2019

RESOLVED

Moved: LA Member Derek Walker

Seconded: LA Member Peter Corbett

CARRIED UNAN.

Resolved ACLA 1/19

Area Manager Tim Hema read out the previous minutes.

3. CORPORATE SERVICES DIRECTORATE REPORTS

3.1 MONTHLY FINANCE REPORT

MOTION

That the Authority

- a) Receive and note the report.

RESOLVED

Moved: LA Member Edith Hanlon

Seconded: LA Member Derek Walker

CARRIED UNAN.

Resolved ACLA 2/19

Area Manager read out and explained the Financial Report.

4. GENERAL BUSINESS

4.1 DIRECTOR OF OPERATIONS REPORT FOR APRIL 2019

MOTION

That Council:

- a) Receive and note the Operation Directors Report.

RESOLVED

Moved: LA Member Sammy Ladd

Seconded: LA Member Peter Corbett

CARRIED UNAN.

Resolved ACLA 3/19

Area Manager read out Director of Operations Report.

4.2 FIRST CIRCLES INFORMATION

MOTION

That the Authority

- a) Receive and note the report.

RESOLVED**Moved: LA Member Derek Walker****Seconded: LA Member Peter Corbett****CARRIED UNAN.***Resolved ACLA 4/19*

Area manager Time Hema explained the intent of the First Circles programme and that suitable candidates should put their name forward.

Mayor Steven Edgington gave a brief update on the Barkly Regional Deal.

Edith Hanlon queried funding options for homelands/outstations. She referred to her Home and advised some years ago funding was approved to get essential services fitted at her homeland but nothing eventuated. Mayor Steven Edgington advised he will follow up with Director of Operations and if need be generate a letter to Government.

ALLOCATION OF LOCAL AUTHORITY FUNDS**MOTION****MOTION****That the Authority**

- (a) Recommend that Council endorse the following allocations of Local Authority Funds:
 1. \$34,779.03 for the purchase of Litter Master 9000 –Commercial Street Rubbish Vacuum based on the quote provided by Applied Cleaning Solutions being the only supplier.
 2. \$3,196.00 for the purchase of x2 heavy duty Mowers and Brush cutters(Whipper Snippers) based on the best quote from Desert Edge Motorcycles , Alice Springs.

RESOLVED**Moved: LA Member Derek Walker****Seconded: LA Member Sammy Ladd****CARRIED UNAN.***Resolved ACLA 5/19***4.3 CONFIRMATION OF NEXT MEETING DATE****MOTION****That the Authority**

- a) Confirm the date of the next meeting to be held on the 3rd of June 2019 at 1PM.

RESOLVED**Moved: LA Member Edith Hanlon****Seconded: LA Member Peter Corbett****CARRIED UNAN.***Resolved ACLA 6/19***5. ACTION ITEMS FROM PREVIOUS MEETING****5.1 ACTION ITEMS FROM PREVIOUS MEETING.****MOTION**

That the Authority

(a) Note and Receive the Report.

RESOLVED

Moved: LA Member Derek Walker

Seconded: LA Member Peter Corbett

CARRIED UNAN.

Resolved ACLA 7/19

Area Manager Tim Hema gave an update on the current status of the Action List.

6. AREA MANAGERS REPORT

6.1 ALI CURUNG AREA MANAGERS REPORT APRIL 2019

MOTION

That the Authority

(a) Receive and note the Area Managers Report for April 2019.

RESOLVED

Moved: LA Member Derek Walker

Seconded: LA Member Edith Hanlon

CARRIED UNAN.

Resolved ACLA 8/19

Area Manager Tim Hema read out his report.

7. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

8. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

Nil

9. BRC'S RESPONSE TO LA ISSUES RAISED

Nil

10. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

11. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

12. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

Nil

13. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

14. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

15. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

16. VISITOR PRESENTATIONS

16.1 JOE CARTER VISIT - DEPARTMENT OF HOUSING

MOTION**That the Authority**

(a) Receive and Note the Visitor Presentation

RESOLVED**Moved: LA Member Derek Walker****Seconded: LA Member Edith Hanlon****CARRIED UNAN.***Resolved ACLA 9/19*

Joe Carter gave a brief about the Housing upgrades, stating the transitional houses will be done first. He advised it will be a 13 week project and on completion of the housing upgrades there will also be four new houses built.

17. QUESTIONS FROM MEMBERS OF THE PUBLIC

- Cyndia Henty-Roberts – Territory Families – gave an update on their current operations, currently only doing day trips 1-2 times weekly, intent also to have an Open Day in Aug/Sept 2019.
- Colin Kiel – School Principal gave an update on current operations – Still remain low on teacher numbers, new teacher to be starting in next few weeks. Old school buildings have been marked for removal June/July 2019. Funding received for pre-School upgrades.
- Sarah Pickles- CAAFLU – gave update on their operations- started their fortnight nightly visits to community based from the Safe House. Working closely with Safe House Co-ordinator to assist them with helping Victims of Domestic Violence.
- Kathleen Dickson – catholic care – gave an update of their current operations- recruiting still continues for permanent staff at Ali Curung. She also said her role will see her more based in Ali Curung.
- Colleen Court – Clinic manager – gave an update on Clinic operations.
- Deborah Booker – Dept of Health – gave update on their current operations.
- Madhu Panthee – Mediator- gave an update on his current operations – intentions to organise a Community Meeting 12th June 2019.

18. CLOSE OF MEETING at 2:49PM

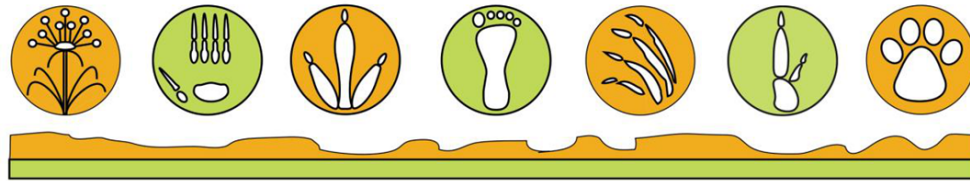
THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Ali Curung Local Authority Meeting HELD ON Tuesday, 7 May 2019 AND CONFIRMED Monday, 3 June 2019.

Noel Hayes
Chairperson

Tim Hema
Area Manager

- 6 -

BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

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We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

ALPURRURULAM LOCAL AUTHORITY MEETING

TUESDAY, 7 MAY 2019

The Alpurrurulam Local Authority of the Barkly Regional Council was held in Alpurrurulam on Tuesday, 7 May 2019 at 1:00pm.

Steven Moore
Chief Executive Officer

Meeting commenced at 12:15pm with Cameron Long as chair.

1. **OPENING AND ATTENDANCE**

1.1 Elected Members Present

Jennifer Mahoney

Cameron Long

Garry Koppes

Doreen Kelly

Valerie Campbell

Clarence Campbell

Jack Mahoney

1.2 Staff And Visitors Present

Mark Parsons

David Clucus

Ron - CDP

1.3 Apologies To Be Accepted

Gordon Long

1.4 Absent Without Apologies

1.5 Disclosure Of Interest

There were no declarations of interest at this Alpurrurulam Local Authority meeting.

2. **CONFIRMATION OF PREVIOUS MINUTES**

2.1 **CONFIRMATION OF PREVIOUS MINUTES**

MOTION

That the Authority

- a) That the Authority Confirms the minutes of the meeting held on Tuesday 2nd April 2019 as a true and accurate record.

RESOLVED

Moved: LA Member C Clarence Campbell

Seconded: LA Member John Mahoney

CARRIED UNAN.

Resolved 34/19

3. **CORPORATE SERVICES DIRECTORATE REPORTS**

Nil

4. **GENERAL BUSINESS**

4.1 **DIRECTOR OF OPERATIONS REPORT FOR APRIL 2019**

MOTION

That Council:

- a) Receive and note the Operation Directors Report.

RESOLVED

Moved: LA Member V Valerie Campbell

Seconded: Cr. Jennifer Mahoney

CARRIED UNAN.

Resolved 35/19

4.2 AREA MANAGERS MONTHLY REPORT

MOTION**That the Authority**

- a) Receive and note the report.

LA member Koppes requested George Peckham from night patrol be invited to the next meeting to answer any questions the LA members have in regards to changing night patrol hours in the community to better suit the needs of the community.

RESOLVED

Moved: LA Member Doreen Kelly

Seconded: LA Member C Clarence Campbell

CARRIED UNAN.

Resolved 36/19

4.3 FIRST CIRCLES INFORMATION

MOTION**That the Authority**

- a) Receive and note the report.

LA members decided to take the info booklet after the meeting and decide on nominations at the next meeting.

RESOLVED

Moved: LA Member C Cameron Long

Seconded: LA Member John Mahoney

CARRIED UNAN.

Resolved 37/19

4.4 CONFIRMATION OF MEETING DATES FOR 2019

MOTION**That the Authority**

- a) Confirm the date of the next Local Authority meeting to be held on the 4th of June.

RESOLVED

Moved: LA Member Garry Koppes

Seconded: LA Member John Mahoney

CARRIED UNAN.

Resolved 38/19

4.5 SORRY BUSINESS	
MOTION	
That Council:	
a) Approve the proposed Sorry Business form.	
RESOLVED	
Moved:	LA Member John Mahoney
Seconded:	LA Member V Valerie Campbell
	CARRIED UNAN.
<i>Resolved 39/19</i>	

5. ACTION ITEMS FROM PREVIOUS MEETING

5.1 ACTION ITEMS FROM PREVIOUS MEETING	
MOTION	
That the Authority	
a) Receive an note the report	
b) Confirm & remove all completed items from the Action List	
RESOLVED	
Moved:	LA Member Garry Koppes
Seconded:	LA Member V Valerie Campbell
	CARRIED UNAN.
<i>Resolved 40/19</i>	
That the Authority	
a) Add the removal of more cars to their action list.	

6. AREA MANAGERS REPORT

Nil

7. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

8. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

Nil

9. BRC'S RESPONSE TO LA ISSUES RAISED

Nil

10. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

11. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

12. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

Nil

13. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

14. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

15. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

16. OTHER BUSINESS

16.1 SCHOOL ATTENDANCE

MOTION

That the Authority

- a) Come up with suggestions that could help improve school attendance.

RESOLVED

Moved: LA Member C Clarence Campbell

Seconded: LA Member John Mahoney

CARRIED UNAN.

Resolved 41/19

Motion

That the Authority

- a) Invite the principle to the next LA meeting to respond to issues raised.

LA members discussed issues with school attendance, asking for the help from service providers in the community to help encourage parents to send their children to school as well as work with the school to get children to attend.

17. VISITOR PRESENTATIONS

17.1 COMMUNITY HEALTH

RECOMMENDATION

That the Authority

- a) Receive and note the presentation.

Presentation did not go ahead

18. QUESTIONS FROM MEMBERS OF THE PUBLIC

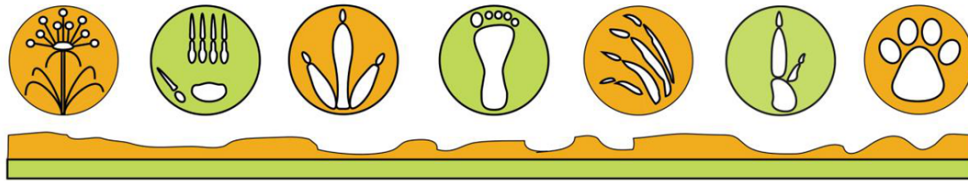
19. CLOSE OF MEETING – 1:15pm

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Alpururulam Local Authority Meeting HELD ON Tuesday, 7 May 2019 AND CONFIRMED Tuesday, 4 June 2019.

Cameron Long
Chairperson

Troy Koch
Area Manager

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MINUTES

AMPILATWATJA LOCAL AUTHORITY MEETING

WEDNESDAY, 8 MAY 2019

The Ampilatwatja Local Authority of the Barkly Regional Council was held in Ampilatwatja on Wednesday, 8 May 2019 at 10:00am.

Steven Moore
Chief Executive Officer

Meeting commenced at 10:55am with Donald Simpson as chair.

1. OPENING AND ATTENDANCE

- 1.1 Elected Members Present
 - Donald Simpson
 - Ada Beasley
 - Leslie Morton
 - Anita Bailey
 - Ricky Holmes
- 1.2 Staff And Visitors Present
 - Mark Parsons
 - Robert Smith
- 1.3 Apologies To Be Accepted
 - Teresa McKeeman
- 1.4 Absent Without Apologies
- 1.5 Disclosure Of Interest

There were no declarations of interest at this Ampilatwatja Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

RECOMMENDATION

That the Authority

- a) Confirm the minutes of the meeting held on 12th December 2018 as a true & accurate record.

3. CORPORATE SERVICES DIRECTORATE REPORTS

Nil

4. GENERAL BUSINESS

4.1 FIRST CIRCLES INFORMATION

MOTION

That the Authority

- a) Receive and note the report.

Local Authority Members will put forward nominations at the next meeting.

RESOLVED

Moved: LA Member Anita Bailey

Seconded:LA Member Ada Beasley <i>Resolved 1/19</i>	CARRIED UNAN.
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4.2 CONFIRMATION OF NEXT MEETING DATE

MOTION

That the Authority

- a) Confirm the date of the next Local Authority meeting as the 5th of June.

RESOLVED

Moved: Cr. Ricky Holmes

Seconded:LA Member Leslie Morton

CARRIED UNAN.

Resolved 2/19

5. ACTION ITEMS FROM PREVIOUS MEETING

5.1 ACTION ITEMS FROM PREVIOUS MEETING

MOTION

That the Authority

- a) Receive and note the report
- b) Confirm & remove all completed items from the Action List

RESOLVED

Moved: Cr. Ricky Holmes

Seconded:LA Member Donald Simpson

CARRIED UNAN.

Resolved 3/19

6. AREA MANAGERS REPORT

6.1 AREA MANAGERS REPORT

MOTION

That the Authority:

- a) Receive and note the report.

RESOLVED

Moved: LA Member Donald Simpson

Seconded:LA Member Anita Bailey

CARRIED UNAN.

Resolved 4/19

7. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

8. REPORTS FROM BARKLY REGIONAL COUNCIL

Nil

9. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

9.1 DIRECTOR OF OPERATIONS REPORT FOR APRIL 2019**MOTION**

That Council:

- a) Receive and note the Operation Directors Report.

RESOLVED

Moved: LA Member Donald Simpson

Seconded: Cr. Ricky Holmes

CARRIED UNAN.

Resolved 5/19

10. BRC'S RESPONSE TO LA ISSUES RAISED

Nil

11. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA**11.1 NIGHT PATROL REPORT****MOTION**

That the Authority:

- a) Receive and note the Night Patrol Report.

RESOLVED

Moved: LA Member Ada Beasley

Seconded: LA Member Anita Bailey

CARRIED UNAN.

Resolved 6/19

12. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

13. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

14. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

15. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

16. VISITOR PRESENTATIONS

Nil

17. QUESTIONS FROM MEMBERS OF THE PUBLIC

Nil

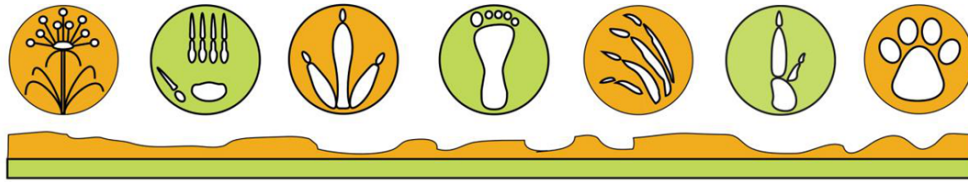
18. CLOSE OF MEETING - 11:40am

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Ampilatwatja Local Authority Meeting HELD ON Wednesday, 8 May 2019 AND CONFIRMED Wednesday, 5 June 2019.

Donald Simpson
Chairperson

Robert Smith
Area Manager

BARKLY REGIONAL COUNCIL



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MINUTES

ELLIOTT LOCAL AUTHORITY MEETING

THURSDAY, 9 MAY 2019

The Elliott Local Authority of the Barkly Regional Council was held in Elliott on Thursday, 9 May 2019 at 10:30am.

Steven Moore
Chief Executive Officer

Meeting commenced at 10.52am with Deputy Jodie Nish as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Deputy Jodie Nish
 Bob Bagnall
 Gordon Jackson
 Kevin Gaskin
 Lennie Barton
 Cr Jane Evans
 Cr Ray Aylett

1.2 Staff And Visitors Present

Shelley McDonald – Barkly Regional council
 Jason Mullan – Community Member
 Ernest Ukaegbu - Anyinginyi Health Aboriginal Corporation
 Dean Gooda - Anyinginyi Health Aboriginal Corporation
 Angelina Bill - Anyinginyi Health Aboriginal Corporation
 Mary James - Anyinginyi Health Aboriginal Corporation
 Deborah Booker – Principal Alcohol Action Officer, Department of Health

1.3 Apologies To Be Accepted

1.4 Absent Without Apologies

Mark Parsons
 Steve Moore
 Mona Rennie
 Christopher Neade

1.5 Disclosure Of Interest

Bob Bagnall – 4.2
 Gordon Jackson – 4.2

There were no declarations of interest at this Elliott Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That the Authority

- a) Confirm the minutes of the meeting held on the 4 April 2019 as a true and accurate record.

RESOLVED

Moved: LA Member K Gaskin

Seconded:Cr. Jane Evans

CARRIED UNAN.

Resolved ELA 11/19

3. CORPORATE SERVICES DIRECTORATE REPORTS

Nil

4. GENERAL BUSINESS

4.1 TOWN CAMP FENCING LETTER

MOTION

That the Authority

- a) Receive and approve the Letter written to Jenny Woods requesting funding to upgrade town camp fences.

RESOLVED

Moved: LA Member Bob Bagnall

Seconded:Cr. Jane Evans

CARRIED UNAN.

Resolved ELA 12/19

4.2 ANZAC SHADE SALE DECISION ON QUOTES

MOTION

That the Authority

- a) Accept the quote and to be paid out of LA funds
- b) Decline the quote and recommend Barkly Regional Council seek a grant.

No Quorum for this decision as two members were disclosure of interests deferred to next meeting

RESOLVED

Moved: Cr. Jane Evans

Seconded:LA Member K Gaskin

CARRIED UNAN.

Resolved ELA 13/19

4.3 CONFIRMATION OF NEXT MEETING DATE

MOTION

That the Authority

- a) Confirm the next Elliott Local Authority meeting to be held on the 6 June 2019.

Bob Bagnall, Gordon Jackson and Ray Aylett are away, the other members will be present.

RESOLVED**Moved: Cr. Ray Aylett****Seconded: Cr. Jane Evans****CARRIED UNAN.***Resolved ELA 14/19***4.4 DIRECTOR OF OPERATIONS REPORT FOR APRIL 2019****MOTION****That Council:**

- a) Receive and note the Operation Directors Report.

RESOLVED**Moved: LA Member Bob Bagnall****Seconded: LA Member K Gaskin****CARRIED UNAN.***Resolved ELA 15/19***4.5 FIRST CIRCLES INFORMATION****MOTION****That the Authority**

- a) Receive and note the report.

RESOLVED**Moved: LA Member Gordon Jackson****Seconded: LA Member K Gaskin****CARRIED UNAN.***Resolved ELA 16/19***4.6 WATERPARK SHADE SALE DECISION ON QUOTES****MOTION****That the Authority**

- a) Accept the quote and to be paid out of LA funds
- b) Decline the quote and recommend Barkly Regional Council seek a grant.

Defer to next meeting to obtain further quotes.

RESOLVED**Moved: Cr. Jane Evans****Seconded: LA Member K Gaskin****CARRIED UNAN.***Resolved ELA 17/19*

4.7 SPECIAL MEETING TO BE CALLED TO DISCUSS BARKLY REGIONAL DEAL -

- a) To Explore Deal Priorities for Elliott/Marlinja
- b) Ask Barkly Regional Council to provide further information from both levels of government about the funding for the 10 ongoing initiatives,

MOTION**RESOLVED**

Moved: LA Member Bob Bagnall

Seconded: LA Member Gordon Jackson

CARRIED UNAN.

Resolved ELA 18/19

5. ACTION ITEMS FROM PREVIOUS MEETING**5.1 ACTION ITEMS FROM PREVIOUS MINUTES****MOTION****That the Authority**

- a) Receive and note the report.
- b) Confirm all completed items and remove them from the action list.

Add to the Action List

22 Ask RISE the new service provider for CDP in Elliott to attend the next meeting on the 6 June 2019

23 Ask Barkly Regional Council to address the Issues of the Elliott Gym not being available to the Community Members 24/7 as previous years

RESOLVED

Moved: Cr. Jane Evans

Seconded: LA Member K Gaskin

CARRIED UNAN.

Resolved ELA 19/19

6. AREA MANAGERS REPORT**6.1 AREA MANAGERS REPORT****MOTION****That the Authority**

- a) Receive and note the reports.

RESOLVED

Moved: Cr. Ray Aylett

Seconded: LA Member K Gaskin

CARRIED UNAN.

Resolved ELA 20/19

7. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

8. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

Nil

9. BRC'S RESPONSE TO LA ISSUES RAISED

Nil

10. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

Nil

11. LATEST FINANCIAL QUARTERLY REPORT**11.1 MONTHLY FINANCE REPORT****MOTION**

That the Authority

- a) Receive and note the report.

RESOLVED

Moved: LA Member Bob Bagnall

Seconded: Cr. Ray Aylett

CARRIED UNAN.

Resolved ELA 21/19

12. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

13. ANY RELEVANT COMMUNITY PLAN OF THE REGIONAL COUNCIL OR LOCAL AUTHORITY

Nil

14. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

Nil

15. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

16. THE REGIONAL COUNCIL'S PROPOSED BUDGET PRIORITIES FOR THE LOCAL AUTHORITY AREA FOR THE NEXT FINANCIAL YEAR

Nil

17. BRC'S RESPONSE TO SERVICE DELIVERY COMPLAINTS IN THE LA AREA

Nil

18. VISITOR PRESENTATIONS**18.1 ANYINGINYI PRESENTATION****MOTION**

That the Authority

- a) Receive and note the report from Anyinginyi Health Aboriginal Corporation

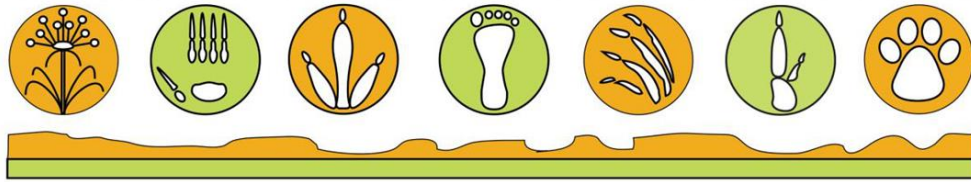
RESOLVED**Moved: Cr. Ray Aylett****Seconded: LA Member Gordan Jackson****CARRIED UNAN.***Resolved ELA 22/19***19. CLOSE OF MEETING – 1.09pm**

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Elliott Local Authority Meeting HELD ON Thursday, 9 May 2019 AND CONFIRMED Thursday, 6 June 2019.

Jody Nish
Deputy Chairperson

Shelley McDonald
Area Manager

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MINUTES

TENNANT CREEK LOCAL AUTHORITY

TUESDAY, 7 MAY 2019

The Tennant Creek Local Authority of the Barkly Regional Council was held in Tennant Creek on Tuesday, 7 May 2019 at 4:30PM.

Steven Moore
Chief Executive Officer

Meeting commenced at 4:48pm with Karan Hayward as Chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

Mayor Steven Edgington
Cr Jeffrey McLaughlin
Cr Ronald Plummer

1.2 Appointed Members Present

Chairperson Karan Hayward
Member Tony Civitarese
Member Linda Renfrey
Member Wayne Green

1.3 Staff And Visitors Present

Steve Moore – Chief Executive Officer
Gary Pemberton – Finance Manager
Elai Semisi – Director of Infrastructure
Andrew Scoffern – Governance and Quality Officer (Minute Taker)
Adam – Barkly Regional Deal Taskforce
Deborah Booker - Alcohol

1.4 Apologies To Be Accepted

Deputy Mayor Kris Civitarese
Cr Sid Vashist
Cr Hal Ruger
Deputy Chairperson Greg Liebelt
Member Josephine Bethel
Member Ray Wallis

1.5 Absent Without Apologies

1.6 Disclosure Of Interest

- Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
 - Institute of Managers and Leaders - Associate Fellow
 - Australian Institute of Company Directors - Member
 - Law Society Northern Territory - Associate Member
 - Tennant Creek Regional Consumer Advisory Group
 - AFLNT Barkly Advisory Committee - Member
 - Tennant Creek Economic Development Committee – Member
 - Rotary – Member
 - Bizspeak Pty Ltd– Director
 - Battery Hill – Member
 - Alcohol Reference Group - Committee Member
 - Regional Development Australia - Chair
- Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships

- Tennant Creek and District Show Society – Vice President
- The Returned and Service League of Australia, Tennant Creek Sub-Branch – Vice President
- Development Consent Authority – Barkly Region Member/Delegate
- Chamber of Commerce Northern Territory – Tennant Creek Committee Member
- Rotary – Paul Harris Fellow Awarded
- T & J Contractors – Senior Manager
- Barkly Art - Board Member
- Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Secretary/Public Officer
 - Barkly Electorate Officer /Member for Barkly
 - Battery Hill – Member
 - Barkly Art – Member
 - Tennant Creek High School - Member
 - Tennant Creek Primary School – Member
 - Christmas Tree Committee - Member
 - Multicultural Association of Central Australia – Member
 - Australia-India Business Council - Member
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Memorial Club - President
- Cr. Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
 - Barkly Regional Arts - Member
 - Tennant Creek Cricket Association – Member
 - Nundahraga Entertainment – Sound sub-contractor
 - Christmas Tree Committee – Member
 - First Persons Disability Network
 - Doctor Flouride – Stage Name
 - Tennant Creek Primary School – Music Teacher
 - Tennant Creek High School – Music Teacher
- Cr. Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
 - Purrrutu Aboriginal Corporation – Board Member
 - Patta Aboriginal Corporation – Board Member
 - Papulu Apparr-Kari Aboriginal Corporation – Member
 - Tennant Creek Mob Aboriginal Corporation – Board Member/Employee
- Steve Moore - Affiliations, Clubs, Organisations and Memberships
 - Battery Hill – Director
- Karan Hayward - Affiliations, Clubs, Organisations and Memberships
 - Chamber of Commerce Barkly Region – Chair
 - Alcohol Reference Group – Chair
- Greg Liebelt - Affiliations, Clubs, Organisations and Memberships
 - ALSPO Tennant Creek Post Office - Manager Director
 - WBC Agri
 - Barkly Freight
 - Tennant Creek Show Society - President
- Tony Civitarese – Affiliations, Clubs, Organisations and Memberships
 - T & J Contractors – Proprietor
- Wayne Green - Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association
 - Tennant Creek Athletics Club
 - AFL Northern Territory
 - Tennant Creek Primary School Council

Tennant Creek High School Council
Purkiss Reserve Consultative Committee

- Ray Wallis - Affiliations, Clubs, Organisations and Memberships
AFLNT Barkly Advisory Committee
Consumer Advisory Group
Purkiss Reserve Consultative Committee – Member
Barkly Regional Accommodation Action Group – Member
Tennant Creek Transport
- Josephine Bethel
- Linda Renfrey

There were no new declarations of interest at this Tennant Creek Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES
<p>MOTION</p> <p>That the Authority:</p> <p style="padding-left: 40px;">a) Confirm the minutes (as adjusted) from meeting held 2 April 2019 as a true and accurate record.</p> <p>RESOLVED</p> <p>Moved: LA Member T Civitarese</p> <p>Seconded: Local Authority Member Linda Renfrey CARRIED UNAN.</p> <p><i>Resolved TCLA 22/19</i></p> <p>The Minutes had been changed to reflect the conflict Deputy Mayor Civitarese and Deputy Chairperson Liebelt's association with the Show Society.</p> <p>Mary Ann Dam progress to go back on the Agenda. CEO discussed logistical issues with costings and sheer size of the project. Front area where the children play from boat ramp until the footbridge can be done with a bobcat, that is the area the LA would like, CEO confirm that we can do this. Member Renfrey discussed issue of water on the footpath to the Dam, CEO said to email Council (Elai) to remedy as it's most likely an issue of a broken pipe.</p>

Cr Jeffrey McLaughlin left the meeting, the time being 04:56 PM

3. LOCAL AUTHORITY REPORTS

Nil

4. GENERAL BUSINESS

Nil

5. CORRESPONDENCE

Nil

6. ACTION ITEMS FROM PREVIOUS MEETING

6.1 ACTION ITEMS FROM PREVIOUS MEETING
<p>MOTION</p> <p>That the Authority:</p>

- a) Receive and note the actions items; and
- b) Resolve that action items completed removed from the action list.

RESOLVED**Moved: Cr. Ronald Plummer****Seconded: LA Member T Civitarese****CARRIED UNAN.***Resolved TCLA 23/19*

10) Chair – Images ready to be printed up, ready to go on as of next week. First four pictures to go on initially. Only 4 could be printed properly, we need more pictures for circulation. Images to be celebrating town, Christmas, events, the Dam. Preferably images not of people where we'd have to obtain their permission

Cr Jeffrey McLaughlin returned to the meeting, the time being 05:02 PM

7. AREA MANAGERS REPORT*Nil***8. LOCAL AUTHORITY PROJECTS BREAKDOWN***Nil***9. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA****9.1 CHIEF EXECUTIVE OFFICER - APRIL UPDATE****MOTION****That the Authority:**

- a) Receive and note the report.

RESOLVED**Moved: Local Authority Member Linda Renfrey****Seconded: Cr. Jeffrey McLaughlin****CARRIED UNAN.***Resolved TCLA 24/19*

Tender assessment of Purkiss fence to be announced soon

CEO spoke about the status of the Battery Hill site in his capacity as Director of Battery Hill rather than CEO of Council; lease handed back, unanimous decision by the Management Team of the site

Concerns were raised about the continuing delays in projects throughout town. Town expects the Regional Deal to have some impacts on the town. Mayor to share the response from the Chief Minister regarding the Regional Deal to the members of the LA

10. BRC'S RESPONSE TO LA ISSUES RAISED**10.1 UPDATE - COUNCIL MEETING 2 MAY 2019****MOTION****That the Authority:**

- a) Receive and note the report.

RESOLVED**Moved: LA Member T Civitarese**

Seconded: Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved TCLA 25/19

11. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

11.1 INFRASTRUCTURE AND MUNICIPAL SERVICES REPORT

MOTION

That the Authority:

- a) Receive and note the Infrastructure and Municipal Services Report.

RESOLVED

Moved: Cr. Ronald Plummer

Seconded: Local Authority Member Linda Renfrey

CARRIED UNAN.

Resolved TCLA 26/19

Members raised their concerns about the quotes for the shading at Mary Ann Dam, Director of Infrastructure shared anticipated pictures and quotes around to the LA

Cr Ronald Plummer left the meeting, the time being 05:43 PM

12. FRIENDS OF THE CEMETERY

Nil

13. LATEST FINANCIAL QUARTERLY REPORT

13.1 LOCAL AUTHORITY FINANCE REPORT: APRIL 2019

MOTION

That the Authority:

- a) Receive and note the report.

RESOLVED

Moved: Local Authority Member Linda Renfrey

Seconded: Cr. Ronald Plummer

CARRIED UNAN.

Resolved TCLA 27/19

2016 (spent) from the TC budget can be removed

Discussions were raised about the location of a noticeboard in town. Of particular discussion were somewhere it would not be smashed, electronic noticeboards, Davidson Walk (Mall). Video screens would cost a lot more than the quoted \$6k

Initial idea was to put noticeboard on the clock, LA is keen to see this action proceed.

14. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR

Nil

15. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

15.1 MEMBERS CODE OF CONDUCT**RECOMMENDATION****That the Authority:**

- a) Receive and note the attached Code of Conduct.

No motion

Cr Ronald Plummer returned to the meeting, the time being 05:51 PM

16. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN

Nil

17. VISITOR PRESENTATIONS

Nil

18. CLOSE OF MEETING

Questions were raised around Hilda Street and Council's intentions and any plans for swings and playground equipment

Concerns were also raised about the pool and the prickles on the grassy area and extreme heat of the playground in summer, move the playground under cover potentially. Plastic playground for little kids

Light over the skate park is inconsistent in its application, some mornings it is on, some mornings it is off

Cr Jeffrey McLaughlin left the meeting, the time being 06:05 PM

MOTION**That the Authority:**

- a) Close the meeting at 6:14pm.

RESOLVED

Moved: Cr. Ronald Plummer

Seconded: LA Member T Civitarese

CARRIED UNAN.

Resolved TCLA 28/19

THIS PAGE AND THE PRECEEDING 6 PAGES ARE THE MINUTES OF THE Tennant Creek Local Authority HELD ON Tuesday, 7 May 2019 AND CONFIRMED .

Karan Hayward
Chair

Steve Moore
Chief Executive Officer

GENERAL BUSINESS

ITEM NUMBER	15.1
TITLE	Director of Operations Report
REFERENCE	274209
AUTHOR	Mark Parsons, Operations Director

RECOMMENDATION

That Council:

- a) Receive and note the Operations Directors Report.

SUMMARY:

After a month long break, it is great to be back in my role full of energy and ready to get back to making a difference around the Barkly Communities:

- My first day back had me going to Wutunugurra and Alpururulam to attend LA meetings. Unfortunately Wutunugurra didn't get quorum but we did still have a staff meeting and caught up on a few things that need doing in the Community. Alpururulam had a successful LA and it is good to see that this LA continues to grow in strength and has formed into one of our best LA's in the Barkly. The next day we travelled out to Ampilatwatja and Arlparra. We had a successful meeting at Ampilatwatja and a good staff meeting at Arlparra. Other Council staff convened the Ali Curung and Elliot LA's that both achieved quorum.
- Over this last month we have contracted Dennis Kunoth to grade the homeland roads out at Utopia. Dennis does this twice a year for us and at this stage is almost finished all the roads on the Utopia Homelands.
- All the communities have been asked to put in their capital wish lists for next year's budgets, so here's hoping that we can spread some new vehicles around a few communities to make their work a bit easier in the next 12 months.
- Over the last month all the Area Managers were asked to locate the dark spots in their respective communities. This has now been done and I have all the information back. We will now calculate how many solar lights we will need, depending on the total cost we will either purchase the lights before the end of the financial year, or if over budget, budget for them next year.
- While I was away we had Bob Smith from Ampilatwatja come into Tennant Creek and cover my position. I would like to thank Bob for doing a good job and not leaving me too many problems to come back to.
- I have also visited each community with Michael Davis to put a plan in place to implement the findings of the landfill master plans. Elliott was the standout landfill with Michael stating it is amongst the best landfill in the region.
- I attended a Regional Deal Governance Table meeting during the month. I have also been appointed to the Barkly Youth Work Camp working group.

BACKGROUND

NIL

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:

There are no attachments for this report.

GENERAL BUSINESS

ITEM NUMBER	15.2
TITLE	Policy Review
REFERENCE	271755
AUTHOR	Andrew Scoffern, Governance Officer

RECOMMENDATION

That Council:

- a) Receive and approve the reviewed Code of Conduct Policy – Staff, Children in the Workplace Policy and Community Consultation Policy and the new Uniform Policy.

SUMMARY:

Code of Conduct Policy – Staff

The major changes to this Policy concern the accepted standards of behaviour of Council employees and clearly outlining the objectives Council has in enforcing sound employee conduct.

Children in the Workplace Policy

The only changes of note to this Policy are making sure that all children who are in any Council building are accounted for to ensure their safety and our duty of care requirements are being met.

Community Consultation Policy

The intention of this review was to establish a greater process of consulting with the community about decisions that Council makes that may potentially affect them. By having a systematic and clear approach to liaising with the community, Council are better placed to ensure our reputation is upheld and the community is included.

Uniform Policy

This Uniform Policy has been drafted to align with other Northern Territory Councils and reflects the need for Council to have a clearly identified and accepted uniform for all employees across the region. It was a challenging policy to draft as the Barkly is a huge region with a diverse employee base and this Policy would not have been completed without the support of my colleague Renjith Kollakkombil.

BACKGROUND

NIL

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:

- 1 [!\[\]\(b1b781be830eb908d845c527ab08d5f8_img.jpg\)](#) Code of Conduct Policy Staff.pdf
- 2 [!\[\]\(2176a4ba510fa27404d783166e891577_img.jpg\)](#) Children in the Workplace.pdf
- 3 [!\[\]\(a3b1c8d49688274496e55f2751cb8993_img.jpg\)](#) Community Consultation Policy.pdf
- 4 [!\[\]\(428d7e9195be7f8a26074c24b6c91839_img.jpg\)](#) Uniform Policy.pdf

POLICY



TITLE:	Code of Conduct Policy - Staff		
DIVISION:	Corporate		
ADOPTED BY:	Barkly Regional Council		
DATE OF ADOPTION:	May 2019	DATE OF REVIEW:	May 2022
MOTION NUMBER:			
POLICY NUMBER:	CP52		
AUTHORISED:	Chief Executive Officer		

THIS POLICY APPLIES TO:

All Barkly Regional Council employees

SUMMARY

The Code of Conduct is a statement of the standard to which Barkly Regional Council aims to conduct its business as well as its obligations to comply with all local government laws and regulations.

All Council employees must behave in an appropriate manner at all times when undertaking work on behalf of Council, including treating each Council employee with dignity and respect at all times and not acting in any way prejudicial to the interests of Council. This Code of Conduct provides Council employees with consistent guidelines for an acceptable standard of behaviour within the workplace.

OBJECTIVES

The aim of all policy is for Councilors and Elected Members to provide strategic input into the effective operational framework of the organisation under the *Local Government Act*.

This Code of Conduct aims to:

- a) Create a clear Code outlining the behavioral obligations of Council employees;
- b) Educate all employees of the professional requirements of Council;
- c) Promote Council's professional image at all times; and
- d) Harbor a positive working environment in Council buildings.

BACKGROUND

The *Local Government Act* requires Councils to have a Code of Conduct. In order to ensure compliance with this Code's objectives and to promote the satisfaction of our employees, Council has decided to establish a Code of Conduct Policy for Staff.

POLICY



POLICY

In order to ensure compliance with this Code of Conduct Policy – Staff, Council has identified the following as fundamental principles:

1) Honesty and integrity

- a) All employees must behave honestly and with integrity whilst undertaking work on behalf of Council or on Council business.

2) Care and diligence

- a) All employees must display care and diligence in performing their work requirements.

3) Courtesy

- a) All employees must act with courtesy towards Elected Members, Appointed Members, council staff and members of the public at all times.

4) Conduct towards council staff

- a) An employee must not direct, reprimand, or interfere in the management of another council employee, unless that staff member is under that persons leadership.

5) Respect of cultural diversity

- a) All employees must respect cultural diversity and must not discriminate against others on the basis of their race, gender, sexual orientation, religious affiliation, political affiliation, age, marital status, pregnancy, parental status, breastfeeding, impairment or medical history unless that discrimination is prescribed by law.

6) Conflict of interest

- a) An employee must avoid conflict of interest between the employee's private interests and work responsibilities; and
- b) Where a conflict in fact exists, the employee must immediately notify their immediate Director or the Chief Executive Officer as the case may be.

7) Respect of confidences

- a) A member must respect the confidentiality of information obtained in confidence in the employee's work responsibilities as agreed in that employee's contract of employment.
- b) An employee must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another.

8) Interests of the Barkly Regional Council to be paramount

- a) An employee must act in the best interests of the Barkly Regional Council at all times.

POLICY



REFERENCES

Conflict of Interest Policy
Delegation Policy
Privacy Policy

LEGISLATION AND STANDARDS

This Code of Conduct has been adopted by Council under the Local Government Act and is enforceable under that legislation.

Local Government Act (Northern Territory)
Local Government (Administration) Regulations
Local Government (Accounting) Regulations
Right to Information Act
Anti-Discrimination Act 1992 (NT)

RESPONSIBILITY AND DELEGATION

The Chief Executive Officer has the responsibility for the implementation of this policy with delegation granted to each Council Director for its application and adherence.

EVALUATION AND REVIEW

This policy will be reviewed every three (3) years

POLICY



TITLE:	Children in the Workplace Policy		
DIVISION:	Corporate		
ADOPTED BY:	Council		
DATE OF ADOPTION:	May 2019	DATE OF REVIEW:	May 2022
MOTION NUMBER:			
POLICY NUMBER:	CP63		
AUTHORISED:	Barkly Regional Council		

THIS POLICY APPLIES TO: All Employees of the Barkly Regional Council (Council)

SUMMARY

Council is committed to maintaining a family friendly environment across all Council offices in the region and to providing additional support for all Council employees and their families. Council understands that there are many reasons why a child may need to be in a Council office and in these circumstances, employees are to follow the steps outlined in this policy.

OBJECTIVES

By implementing this policy, Council aims to:

1. Provide additional support to employees' and their families;
2. Ensure the safety of all persons, including children, within Council buildings;
3. Provide an accurate list of all general public, including children, who are within Council buildings at all times; and
4. Maintain a professional working environment.

BACKGROUND

Council has a duty of care over all persons that are in any Council building, including children. Council maintains public liability insurance for all employees and visitors of Council, as long as the visitors are signed in and accounted for via the relevant methods at all Council buildings.

Council recognises the dynamic and varying nature of Council offices across the region and further recognises that having one Policy that covers the entire region may be impractical and may not be applicable in certain office spaces. As a result, a child must be accurately and appropriately accounted for using the relevant sign in methods at the particular Council office.

All Council employees maintain responsibility for their children at all times whilst on Council property and employees must ensure their children are accounted for at all times whilst in Council properties.

POLICY

Children of any Council employee are to follow the procedures of all visitors to any Council building. Whilst the specific procedures may differ between Council buildings in the different communities, Council employees must:

POLICY



1. Ensure their child signs in at reception or the main administrative area and waits at reception until the employee arrives;
2. Ensure their child remains in their workspace unless the child must visit the bathroom;
3. Monitor their child's behaviour and ensure their child is behaving themselves at all times; and
4. Maintain a level of professionalism at all times.

Children must not be unaccompanied at any time within any Council building unless expressly authorised by the relevant employees' direct supervisor. The child must remain in the relevant Council building unless expressly authorised by the employees' direct supervisor.

LEGISLATION & STANDARDS

Respectful Workplace Behaviour Policy
Work Health and Safety Act (NT)

RESPONSIBILITY & DELEGATION

The CEO has the ultimate responsibility with delegation granted to each director.

EVALUATION AND REVIEW

This Policy is to be reviewed every three (3) years or whenever required due to legislative or operational change within Council.

POLICY



TITLE:	Community Consultation Policy		
DIVISION:	Public Relations		
ADOPTED BY:	Council		
DATE OF ADOPTION:	May 2019	DATE OF REVIEW:	May 2022
MOTION NUMBER:			
POLICY NUMBER:	CP04		
AUTHORISED:	Chief Executive Officer		

THIS POLICY APPLIES TO:

All employees and Elected Members of the Barkly Regional Council (Council)

SUMMARY

This Community Consultation Policy outlines Council's commitment to ensuring the relevant community is involved in discussions about issues that directly affect them and establishes the principles by which the Council will undertake community consultation. Council recognises that due to the large geographical region of the Barkly, having residents from a particular community who possess the relevant knowledge on the issues in question provide Council with relevant information to make a sound judgement and to make an informed decision.

OBJECTIVES

This Policy outlines:

- Council's commitment to maintaining sound community consultation;
- When consultation will occur; and
- How the consultation process will be managed.

BACKGROUND

Community consultation is part of Council's undertaking to operate with high standards of openness, honesty, accountability and transparency. This undertaking ensures that the community is afforded sufficient opportunity to provide Council with the feedback to make an informed decision. Council recognises that the community are knowledgeable and passionate about their communities and intends to involve the relevant community in the decision making process in decisions that affect their interests.

THE POLICY

Council will:

- As soon as practicable after an opportunity to consult with the community arises, invite opportunities for community feedback via Council's social media accounts and/or via the relevant community noticeboards and newspapers at the discretion of the Chief Executive Officer;
- Provide ample opportunity for the community to provide relevant feedback, and in any event no less than 14 calendar days after the advertisement is posted;

Community Consultation Policy

Page 1 of 3

POLICY



- consult with the Local Authority of a particular community prior to making a decision if a decision may affect that community;
- ensure the information given to the relevant community throughout the consultation process is easily understandable, taking into account any cultural and/or social considerations;
- Ensure the best interests of the community prevail over individual or vested interests; and
- seek to balance community views and interests with other influences such as budgetary constraints.

LEGISLATION, TERMINOLOGY AND REFERENCES

Media Consultation Policy
Social Media Policy

IMPLEMENTATION AND DELEGATION

The Chief Executive Officer will be responsible for implementation of the Policy.

EVALUATION AND REVIEW

This Policy is to be reviewed every three (3) years and at other times at the discretion of Chief Executive Officer.

POLICY



TITLE:	Uniform Policy		
DIVISION:	Corporate		
ADOPTED BY:	Council		
DATE OF ADOPTION:	May 2019	DATE OF REVIEW:	May 2022
MOTION NUMBER:			
POLICY NUMBER:	CP64		
AUTHORISED:	Barkly Regional Council		

THIS POLICY APPLIES TO: All Employees of the Barkly Regional Council (Council)

SUMMARY

Having a clear Uniform Policy allows Council to easily identify all employees and promotes the professional image of Council. This Uniform Policy outlines the uniform that an employee must wear whilst they are undertaking work on behalf of Council, taking into account the diverse range of working environments required to fulfil various Council functions. Council will provide all necessary uniform and Personal Protective Equipment (PPE) to ensure that all employees can fulfil the requirements of their job more efficiently under this and all related Council policies.

Uniform under this policy includes any Council shirts, pants, dresses, skirts, ties, belts, scarves, jackets, footwear and other similar business attire including name badges branded with the Council logo as supplied by Council.

OBJECTIVES

Council's Uniform Policy aims to:

- present a recognisable and professional image to the general public; and
- ensure the usage and availability of appropriate uniform and PPE to all Council employees to maintain a safe and efficient working environment.

DUTIES OF COUNCIL

1. Council will provide the appropriate uniform and PPE to all employees in all work areas of the council as required; and
2. Council agrees to replace old or damaged uniform upon the return of the old items to an employee's relevant manager. Where an item is lost or destroyed, that item will be replaced by Council.

DUTIES OF EMPLOYEE

1. Employees shall care for and maintain all uniform items to ensure they are in a clean and tidy state;
2. Employees shall request the replacement of any uniform when it is in a state where it does not represent Council in a professional manner;

POLICY



3. Employees must inform their managers if they identify the uniform is inappropriate for the working conditions or environment or poses a risk to the employee, the general public or the environment; and
4. All employees who are provided with uniforms are encouraged to wear it unless the uniform item is PPE; and
5. All uniform must be returned to Council at the conclusion of employment.

Due to the diverse nature of work and considering the social and cultural norms in various communities of the Barkly, employees are allowed variation from the choice of uniform with the approval from CEO or delegated Director.

Conduct whilst in Uniform

While wearing any Council uniform, employees are representing Council and must therefore demonstrate appropriate behaviour and responsibility as per Council's Code of Conduct Policy.

Breaching this Policy

- Breaches of this policy will result in strict disciplinary action; and
- An employee who fails to comply with this policy will be sent home to change into an acceptable uniform by their manager.

DELEGATION

The Chief Executive Officer has the authority to ensure the compliance of this Policy. The CEO can delegate this authority to the Directors of the relevant area to ensure that the Policy is implemented at all levels within the organisation.

LEGISLATION & STANDARDS

[Work Health and Safety Act \(NT\) 2011](#)
[CP52 Code of Conduct Policy – Staff](#)

EVALUATION AND REVIEW

This Policy is to be reviewed every 3 years, or as required due to legislative changes or at the discretion of the CEO.

CORRESPONDENCE

ITEM NUMBER 16.1
TITLE Correspondence for May 2019
REFERENCE 273091
AUTHOR Andrew Scoffern, Governance and Quality Officer

RECOMMENDATION

That Council:

- a) Receive and note the correspondence for the month of May 2019.

SUMMARY:

Council receives a range of correspondence each month. This Report outlines the correspondence Council has received for the month of May 2019.

BACKGROUND

NIL

ORGANISATIONAL RISK ASSESSMENT

NIL

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

CONSULTATION & TIMING

NIL

ATTACHMENTS:

- 1 [↓](#) Minister for Indigenous Affairs letter re CDP.pdf
- 2 [↓](#) Roads to Recovery Funding Response Letter.pdf
- 3 [↓](#) My Pathways Response Letter.pdf
- 4 [↓](#) Chief Minister Letter re property crime.pdf



MINISTER FOR INDIGENOUS AFFAIRS

Reference: MC19-007484

Cr Steve Edgington and Mr Steve Moore
Mayor and Chief Executive Officer
Barkly Regional Council
PO Box 821
TENNANT CREEK NT 0861

Dear Mayor and Mr Moore

Thank you for your letter of 4 January 2019 about the outcome of the Community Development Program (CDP) provider selection process in the Barkly regions. I apologise for the delay in responding.

I want to recognise the significant work being carried out on the Barkly Regional Deal, and I appreciate your efforts to ensure that local organisations are involved in the delivery CDP in the Barkly regions. My approval of RISE-Ngurratjuta Pty Ltd, as the successful applicant for South East Barkly (Region 26) and North Barkly (Region 28), is on the condition they negotiate partnership with the Barkly Regional Council. I understand these negotiations are currently underway.

All applications for the CDP provider selection process were assessed in accordance with the Indigenous Advancement Strategy Guidelines. The criteria for evaluating the applications was as stated in the CDP grants application kit. In CDP Regions 24, 26, 28 and 48, the successful applicants were the strongest in their overall claims to deliver the CDP.

Through the CDP provider selection process in the Barkly Region and across the country, I am delivering on my commitment to have CDP delivered by Indigenous organisations.

I look forward to hearing about the involvement of Barkly Regional Council in the delivery of CDP in the Barkly Regions. I have written in similar terms to the representatives of the Barkly communities that are co-signatories to your letter.

If you would like to discuss this further, you are welcome to contact Byron Matthews, Acting Regional Manager, Central Australia on (02) 98429611, or Marnie Wettenhall, Regional Manager, Gulf and North Queensland on (07) 44171048.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Nigel Scullion', with a large 'X' mark over the first part of the signature.

NIGEL SCULLION

10/4 / 2019

Parliament House CANBERRA ACT 2600



Australian Government

Department of Infrastructure, Regional Development and Cities

PDR ID: MC19-001367

Cr Steven Edgington
Mayor
Barkly Regional Council
PO Box 821
TENNANT CREEK NT 0861

Dear Mayor

Thank you for your letter dated 07 March 2019 to the Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development, the Hon Michael McCormack MP, regarding the Barkly Regional Council's funding allocation under the Roads to Recovery (R2R) Program. The Deputy Prime Minister has asked me to reply on his behalf.

With the announcement by the Prime Minister, the Hon Scott Morrison MP, of the forthcoming election, the Australian Government has assumed a 'caretaker role' and by convention, decisions are not taken or advice given that is likely to commit an incoming Government.

Accordingly, while the matters you have raised have been noted, it is not possible to provide a more substantive response and you may wish to raise the issue with the incoming Government.

Yours sincerely

A handwritten signature in dark ink, appearing to read 'Phil McClure', with a stylized, flowing script.

Phil McClure
A/g Executive Director
Infrastructure Investment Division

23 April 2019

GPO Box 594 Canberra ACT 2601 Australia • Telephone: 02 6274 7111 • Facsimile: 02 6257 2505
Website: www.infrastructure.gov.au • ABN 86 267 354 017



13 May 2019

Mr Steve Moore
Chief Executive Officer
Barkly Regional Council
41 Peko Road
TENNANT CREEK NT 0861

Dear Steve

Provision of job ready CDP candidates in Remote Communities

Thank you for your emailed letter dated 30 April 2019 regarding the above matter.

We are happy to see that our relationship is working well in certain areas, though it is unfortunate that this is not the case in other areas.

I understand that Michael Johnson was in touch with you on 1 May with a list of job-ready participants. I trust this was helpful to Council.

We look forward to continue our work within the region and with the Barkly Regional Council.

Yours faithfully

Paul Synnott
Chief Executive Officer

My Pathway - Incorporating resources, skills and knowledge of the group
EMG – Enterprise Management Group | **TCA** – Training Connections Australia
RSS – Remote Staffing Solutions | **CAA** – Community Apprenticeships Australia
CEA – Community Enterprises Australia | **COE** – Community Owned Enterprises
QFS – Queensland Facility Services | **EMG IT** – IT Consultants

Phone: 07 4033 3400
Fax: 07 4033 3401
84- 88 Cook Street | PO Box 6795
Cairns QLD 4870
www.mpath.com.au
ABN: 54 123 371 022



CHIEF MINISTER

Parliament House
State Square
Darwin NT 0800
chief.minister@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5500
Facsimile: 08 8936 5576

Mr Steven Edgington
Mayor
Barkly Regional Council
PO Box 821
TENNANT CREEK NT 0821

Dear Mayor 

Thank you for your letter of 29 April 2019 concerning property crime and related policy and program issues in Tennant Creek.

The Government shares your Council's concerns about the issues raised at the community forum and has undertaken a range of initiatives to prevent and address law and order issues and their impact on the community.

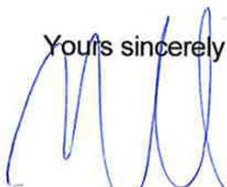
I am advised, for example, that a number of audits and safety upgrades to businesses as well as home security assessments through the Biz Secure and Alcohol Secure Programs were undertaken in Tennant Creek last month.

As you know, the recently signed Barkly Regional Deal also addresses some of the concerns raised at the public meeting including Youth Crisis Accommodation, Student Boarding Accommodation, and investment into sport and recreation and community mediation.

The issues set out in your letter traverse a range of Government programs across several Agencies and you will receive a detailed response to the matters you have raised in the near future.

Residents and home owners in Tennant Creek should not be subject to repeated property crime and I can assure you that the Government is committed to working in partnership with the Barkly Regional Council and other stakeholders to address the issues raised at the public forum.

Yours sincerely



MICHAEL GUNNER

- 3 MAY 2019



CORRESPONDENCE

ITEM NUMBER 16.2
TITLE Proposed Revision of Procurement General Instruction
REFERENCE 273706
AUTHOR Andrew Scoffern, Governance and Quality Officer

RECOMMENDATION

That Council:

- a) Receive and note the proposed revision to General Instruction No. 4 – Procurement; and
- b) Provide feedback to LGANT confirming that the proposed changes strengthen Councils existing procurement policy.

SUMMARY:

LGANT have announced a revision of General Instruction No. 4 – Procurement. Council is requested to provide feedback of the attachment to LGANT by **10am Friday 31 May 2019.**

BACKGROUND

Proposed changes of note that would potentially impact on Council include:

- Expansion on consultancy and other professional services;
- Instructions on contracts for the supply of goods and services at set rates;
- The treatment of contract variations;
- The requirement on tender panels to report on tenders in writing to council;
- Publication of successful supplier requirements; and
- Publication of consultancy or other professional services more than the quotation threshold amount.

ORGANISATIONAL RISK ASSESSMENT

Failure of a council to comply with a general instruction is an offence of strict liability with a maximum penalty of 50 penalty units. Council needs to be mindful of compliance with an instrument as it is a Government instrument that directly concerns Council operations.

BUDGET IMPLICATION

NIL

ISSUE/OPTIONS/CONSEQUENCES

NIL

CONSULTATION & TIMING

Deadline for feedback is Friday 31 May 2019 at 10am.

ATTACHMENTS:

1  Draft Revised General Instruction No 4 - Procurement.pdf

General Instruction No. 4 - Procurement

Issued on behalf of the Department of Local Government, Housing and Community Development
by Maree De Lacey, Executive Director

This is a general instruction pursuant to Regulation 7 of the *Local Government (Accounting) Regulations 2008*. Failure of a council to comply with a general instruction is an offence of strict liability with a maximum penalty of 50 penalty units.

General Instruction No. 4 - Procurement

Purpose of General Instruction

The purpose of this General Instruction is to clarify issues concerning the application of the quotation and tender requirements under the *Local Government (Accounting) Regulations 2008* (the Accounting Regulations).

This General Instruction is to apply from 1 July 2019.

Legislation

Accounting Regulation 28 states when a council must obtain written quotations and if not practical then the council must record the reason for not obtaining the quotation in writing.

Accounting Regulation 29 provides when public tender for the provision of supplies to council must occur and the tender process that must be followed.

In certain circumstances the quotation and tender requirements in the Accounting Regulations are not required and those conditions are listed in Accounting Regulation 30.

A council may apply to the Department for an exemption from compliance with a provision of the Accounting Regulations in accordance with Accounting Regulation 31.

General Instruction

Cost of supplies

The quotation and tender cost of supplies means total cost to the council which includes any Goods and Services Tax (GST) payable.

Example 1: Accounting Regulation 29 applies where the provision of supplies to council costs more than \$90 909.09 (GST exclusive price) plus \$9 090.91 (GST).

Example 2: Accounting Regulation 28 applies where the provision of supplies to council costs \$100 000.00 (GST inclusive price) or less.

Consultancy or other professional services

A consultancy or other professional service means a one off non-continuous supply of a particular professional service. A consultancy or other professional service supply agreement generally has a set start and finish date, is for a set length of time (usually no more than six months) or operates until the original agreed activity is complete.

If a supply agreement includes the ability to vary or add on services to the current agreement then the contract is not a one off non-continuous supply.

Example 3: Under Accounting Regulation 30 a council directly contracts a consulting firm to review internal controls which is expected to take four months. Towards the end of this contract council decides a review should also be conducted on council's project management which is likely to take a further two months.

Council cannot vary its direct contract with the consulting firm to add the additional review. Council must either seek quotations or tenders depending on the estimated cost of the new review or request an exemption from this General Instruction.

General Instruction No. 4 - Procurement

A consultancy is a professional practice that provides advice within a particular professional service field. A professional service is usually provided by a tertiary trained person who may be required to hold a professional licence or be registered with a professional body such as an auditor, medical practitioner, architect or lawyer.

Example 4: Under Accounting Regulation 30 the supply of asset revaluation review services by a specialist consultant for a six week period would be excluded from quotation and tender requirements.

Example 5: Accounting Regulation 30 would not apply where a council contracted a mechanic to work on council equipment for four months.

Annual figure of a period contract

Contracts entered into by council that span more than one financial year will be treated as separate contiguous amounts for each financial year of service to determine if the Accounting Regulation quotation or tender requirements should apply.

Period contracts must not be for a term in excess of three years (this includes any extension period if there is an option to extend the contract).

Example 6: If a council wished to enter into an agreement on 1st July to buy diesel for three years from a large fuel distributor and the council expects to buy more than \$9 000 worth of diesel each month (total cost per financial year is expected to be more than \$108 000) then Accounting Regulation 29 tender requirements would apply.

Example 7: Accounting Regulation 28 quotation requirements would apply where a three year supply agreement for pool maintenance services which cost \$7 500 per month (all up cost of the agreement would be \$270 000) was entered into by council on 1st October.

As the cost at the end of the first financial year would be \$67 500; the cost at the end of the second financial year would be \$90 000; the cost at the end of the third financial year would be \$90 000; and the balance of the cost in the last financial year of the agreement would be \$22 500.

Example 8: Accounting Regulation 29 tender requirements would apply where a three year supply agreement for pool maintenance services which cost \$8 500 per month (all up cost of the agreement would be \$306 000) was entered into by council on 1st October.

As the cost at the end of the first financial year would be \$76 500; the cost at the end of the second financial year would be \$102 000; the cost at the end of the third financial year would be \$102 000; and the balance of the cost in the last financial year of the agreement would be \$25 500.

General Instruction No. 4 - Procurement**Contract with an option to extend the agreement**

When a supply agreement contains an option, by either party, to extend the agreement then the agreement is to be treated as if the option will be taken and the contract extended.

Example 9: A council wishes to enter into a contract for rubbish collection for six months beginning on 1st January for \$55 000 with an option for council to renew, at the end of sixth months for a further two years, if the service KPIs are continuously met by the service provider (the potential all up contract cost is \$275 000).

Accounting Regulation 29 tender requirements would apply as the cost of the service for each of the option years would be \$110 000 – i.e. The cost at the end of the first financial year would be \$55 000; the cost of the first option extended financial year would be \$110 000; and the cost of the second option extended financial year would be \$110 000.

Contract for the supply of goods or services at set rates

All supply agreements entered into by council are to contain a maximum amount likely to be incurred in achieving the desired activity.

Any schedule of rates agreements entered into by council must state the maximum spend amount to account for expenditure and for council budget purposes.

Example 10: A council seeks tenders for the provision of a range of building maintenance services for two years.

The tender specifications ask for a schedule of rates for a stipulated range of services to be supplied to council on request during the contract period. The tender documents supplied to interested tender applicants also advises the total amount of the contract is limited to \$330 000 (GST inclusive).

On acceptance of a tender, Accounting Regulation 29 would apply and the council would publish the notice of the successful tender on its website. The notice would contain the name of the supplier who submitted the successful tender, the supply to be provided and the maximum amount of the contract being awarded.

Contract variations

Contract variations should only be made where the variations do not change the scope of the original supply agreement.

Where the original supply agreement complied with Accounting Regulation 28 quotation requirements then the management and acceptance of any contract variations is subject to council's policy so long as the total cost of the agreement including the variation stays under the tender threshold.

Where a variation results in the total cost going over the tender threshold then a council must either seek an exemption from going to tender or not proceed with the contract variation.

A council must follow the publication requirements set by this General Instruction where, as a result of any contract variations, the total cost of the supply agreement (the original contract plus any agreed variations) exceeds the tender threshold.

Where the original supply agreement complied with Accounting Regulation 29 tender requirements the total variation costs are to be no more than 10 per cent of the original supply agreement cost excluding GST.

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Example 11: In line with council's policy, an authorised council delegate accepts an unanticipated contract variation of 5 per cent of the original cost of a roads contract that council issued on acceptance of a civil works contractor's quotation. The original contract cost was \$85 000 (GST exclusive) and the total contract cost with the variation will now be \$89 250 (GST exclusive).

As the original roads contract plus the agreed variation will be less than \$90 909.09 (GST exclusive) the council is not required to follow the General Instruction publication requirements.

Example 12: A council adheres to its procurement policy and, following vigorous negotiations, wishes to accept a supply agreement variation of 8 per cent of the original agreed cost. The original supply agreement cost was \$90 000 (GST exclusive) and the total contract cost with the negotiated variation will now be \$97 200 (GST exclusive).

As the total supply agreement will be more than \$90 909.09 (GST exclusive) the council is required to seek a tender exemption. If an exemption is granted, and council accepts varying the original agreement, the council must publish on its website the name of the supplier, the supply details and the total supply agreement cost.

Example 13: A council wishes to accept a final civil works contract variation which will result in the total contract variations to be 12 per cent of the original supply agreement cost that was a result of a tender.

The contract variations have been caused by an extraordinary early wet season and a major supplier of the contractor, who was the same proposed supplier for the other tender applicants, going into liquidation at a critical point in the contract, causing delays in resourcing materials and price increases.

As the original civil works contract resulted from complying with Accounting Regulation 29 tender requirements and the total contract variations are more than 10 per cent of the original contract cost, the council will need to seek an exemption from complying with this General Instruction.

If an exemption is granted and the council accepts the final contract variation, the council must update the published notice of the successful tender to include the final contract variations.

Tender panel to report on the tenders in writing to council

Where a committee of three members of council's staff are delegated by the council to open and consider the tenders, a consultant may assist the committee in evaluating the tenders but that consultant is not to be considered one of the committee (tender panel) members.

Once the tender panel has evaluated the tenders, a written report on the tenders is to be provided for council to formally consider and make a decision on the tender.

Publication of successful supplier

The notice of the successful tender including any contract variations must be available for three years from the last day of the financial year during which the council first published the notice on the website.

Where, as a result of a contract variation, the total supply agreement (the original agreement plus any agreed variations) exceed the tender threshold, the name of the supplier, the supplies to be provided and the cost must be published on council's website. These publication details must be available for three years from the last day of the financial year during which the council first published this information on the website.

General Instruction No. 4 - Procurement**Publication of consultancy or other professional services more than the quotation threshold amount**

For directly contracted consultancies and other professional services, more than the Accounting Regulation 28 maximum quotation amount, the name of the directly appointed supplier, the supplies to be provided and the cost must be published on council's website.

The required directly contracted consultancy and other professional service publication details must be available for three years from the last day of the financial year during which the council published this information on the website.

Example 14: Under Accounting Regulation 30 a council directly contracts a consultant engineer to project manage the building of a new council office and adjacent depot. The contract price is for \$330 000.

The contract is more than \$100 000 (GST inclusive) therefore council must publish on its website the name of the engineer directly contracted, the project management details to be supplied and the contract cost.

Application for an exemption from compliance

A council may wish to write to the Department to seek an exemption from tendering and procurement requirements under this General Instruction; or for another matter under the Accounting Regulations. The exemption application should include details of the proposed activity or matter and council's reasons.

Explanation

Clarification on the meaning of cost to include GST removes doubt surrounding the interpretation of Accounting Regulations regarding quotations and tenders and aligns this meaning with the Northern Territory Government interpretation that GST is part of the cost of procuring supplies.

Further, by stating the conditions required when a supply of service is a consultancy or other professional service makes it clear when Accounting Regulation 30(1)(ii) quotation and tendering exemption can be applied by councils.

By clarifying the treatment of periodic contracts it makes it easier for councils to decide whether quotation or tendering requirements under the Accounting Regulations apply. Additionally, by limiting the length of period contracts it brings these contracts into alignment with the Northern Territory Government procurement requirements.

In assisting councils to account for and manage supply agreements, the treatment of agreements that contain a schedule of rates or supply variations has been outlined in this General Instruction.

Furthermore, in clarifying tender processes the role of a consultant in relation to a council tender assessment has been explained and the requirement for a written report to be supplied by the tender panel to council has been made clear. Also, the publication period of the notice of a successful supplier including direct contracted consultants and professional services details has been set to be in line with other publicly available council information requirements.