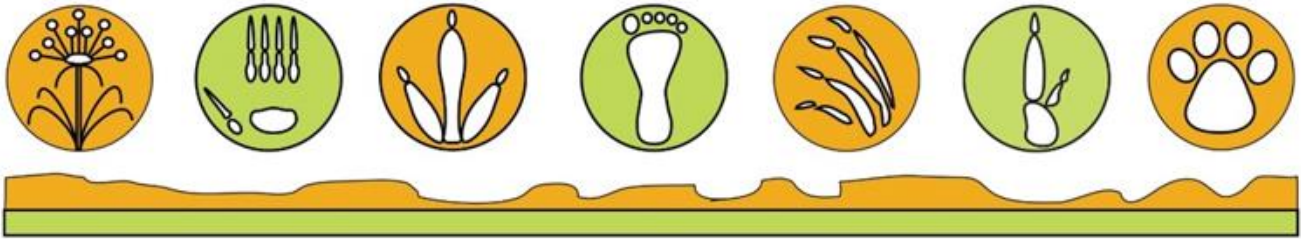


BARKLY REGIONAL COUNCIL



AGENDA ORDINARY COUNCIL MEETING

Thursday 11 January 2024

Barkly Regional Council's Ordinary Council Meeting will be held
in Council Chambers, 41 Peko Road, Tennant Creek
on Thursday 11 January 2024 at 8:30 am.

Ian Bodill

Chief Executive Officer

OUR VISION

We strive to be a responsive, progressive, sustainable council which respects, listens to and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policies and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do, and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council. We will be a responsive Council.

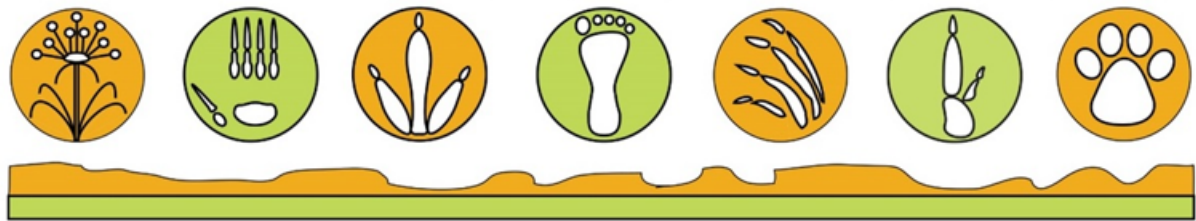
We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people, and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region. We need to be realistic, transparent, and accountable.

BARKLY REGIONAL COUNCIL



ACKNOWLEDGEMENT TO COUNTRY

We acknowledge the Traditional Owners of Warumungu, Mudberra, Jingili, Wakaya, Wambaya, Waanyi, Walpiri, Warlmanpa, Alyawarr, Anmatyerre and Kaytetye Country on which Barkly Regional Council live and work, and recognise their continuing connection to land, waters and culture. We pay our respects to the ancestors and elders of these lands, past, present and emerging.

May we continue to work together to
Deliver sustainable outcomes through a process
Based on mutual respect and understanding.

COUNCIL PRAYER

Our Lord Jesus Christ, we trust you will guide and bless this meeting of the Barkly Regional Council. We pray that you will ensure that all discussions and decisions made today are just and fair as they will affect all people within. We also pray for your guidance to ensure that all our dealings are appropriate to all those whom we represent and will reflect an equitable and honest approach to the issues to be discussed today.

Amen



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1 OPENING AND ATTENDANCE

- 1.1 Elected Members Present
- 1.2 Staff Members Present
- 1.3 Visitors Present
- 1.4 Apologies and Leave of Absence
- 1.6 Review of Disclosure of Interest

2 CONFIRMATION OF PREVIOUS MINUTES

Confirmation of previous Minutes

2.1 Confirmation of previous minutes

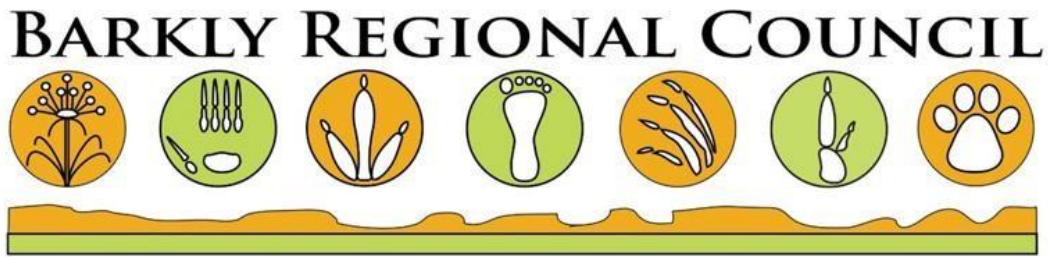
Reference <Enter Ref here>
Author Emmanuel Okumu (Governance Manager)

RECOMMENDATION

That Council receives and confirms the minutes from the Special Meeting of Council held on 08 December and 19 December 2023 as true and accurate.

ATTACHMENTS:

- 1. Special Meeting of Council Minutes 8 [2.1.1 - 6 pages]
- 2. Special Meeting of Council 19_ - Minutes-of- Meeting-11 [2.1.2 - 8 pages]



MINUTES SPECIAL COUNCIL MEETING

The meeting of the Special Council Meeting of the Barkly Regional Council was held in Council Chambers, 41 Peko Road, Tennant Creek on Friday 8 December 2023 at 3:00 pm.

Ian Bodill

Chief Executive Officer

OUR VISION

We strive to be a responsive, progressive, sustainable council which respects, listens to and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

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We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent, and accountable.

Special Council Meeting 8 December 2023



1 OPENING AND ATTENDANCE

1.1 Elected Members Present

- Peter Holt - Official Manager

Meeting commenced at 3:00 pm with Official Administrator Peter Holt as Chair

Members Present

- Official Administrator Peter Holt.

•

1.2 Staff Members Present

Staff Members Present

- Ian Bodill - Chief Executive Officer
- Romeo Mutsago - Chief Financial Officer
- Murray Davies - Director of Corporate Services
- Brody Moore - Director of Operations and Remote Communities
- Emmanuel Okumu - Governance Manager
- Faye Jennings - Executive Manager

1.3 Visitors Present

Visitors Present

NIL

1.4 Apologies and Leave of Absence

Apologies

N/A

1.5 Disclosure of Interest

No one declared interest in this special council meeting.

1.6 Review of Disclosure of Interest

There was no declared interest in this Special Council Meeting.

2 CONFIRMATION OF PREVIOUS MINUTES

Nil

Special Council Meeting 8 December 2023



3 ACTIONS FROM PREVIOUS MINUTES

Nil

4 ADDRESSING THE MEETING

Nil

5 MAYOR'S REPORT

Nil

6 CHIEF EXECUTIVE OFFICERS REPORTS

Chief Executive Officers Reports

6.1 Senior Staff Members

RECOMMENDATION

That Council notes the list of senior staff members.

MOTION

That Council notes and approves the list of BRC senior staff members.

RESOLVED

Moved: Mayor Peter Holt

Seconded: {seconded}

CARRIED UNANIMOUSLY

Resolved SCM-23/7

7 CORPORATE SERVICES DIRECTORATE REPORTS

Nil

8 TENNANT CREEK DIRECTORATE REPORTS



Special Council Meeting 8 December 2023



Nil

9 COMMUNITY DEVELOPMENT DIRECTORATE REPORTS

Nil

10 OPERATIONS DIRECTORATE REPORTS

Nil

11 COMMITTEE REPORTS

Nil

12 GENERAL BUSINESS

Nil

13 CORRESPONDENCE

Nil

14 DECISION TO MOVE INTO CONFIDENTIAL SESSION

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with *Section 99(2) of the Local Government Act 2019* and *Regulation 51 of the Local Government (General) Regulations 2021* as the items listed to be discussed come within the following provisions: -

information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual; information about the personal circumstances of a resident or ratepayer;

information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or prejudice the maintenance or administration of the law; or prejudice the security of the council, its members or staff; or subject to subregulation (3) – prejudice the interests of the council or some other person; information subject to an obligation of confidentiality at law, or in equity;

Special Council Meeting 8 December 2023



subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

MOTION

That Council move into Confidential Session

RESOLVED

Moved and Seconded: Mayor Peter Holt

CARRIED UNANIMOUSLY

The meeting moved into confidential session at 3:06 pm.

MOTION

That Council move back into ordinary session.

RESOLVED

Moved and Seconded: Mayor Peter Holt

CARRIED UNANIMOUSLY

Resolved SCM-23/10

The meeting moved back into ordinary session at 3:22 pm

15 NEXT MEETING AND MEETING CLOSE

MOTION

That Council close the meeting.

RESOLVED

Moved and Seconded: Mayor Peter Holt

CARRIED UNANIMOUSLY

Resolved SCM-23/9

The next special meeting of Barkly Regional Council will be held on Friday 15 December 2023.

The meeting closed at 3:25 pm.

This page and the six preceding pages are the minutes of the meeting of the special Council Meeting held on 8 December 2023 and are unconfirmed.



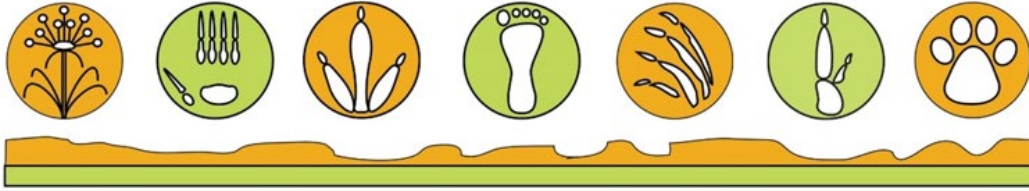
Special Council Meeting 8 December 2023



UNCONFIRMED



BARKLY REGIONAL COUNCIL



MINUTES SPECIAL COUNCIL MEETING

The meeting of the Special Council Meeting of the Barkly Regional Council was held in Council Chambers, 41 Peko Road, Tennant Creek on Tuesday 19 December 2023 at 1:28 pm.

Ian Bodill

Chief Executive Officer

OUR VISION

We strive to be a responsive, progressive, sustainable council which respects, listens to and empowers the people to be strong.

The Way We Will Work

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We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent, and accountable.

Special Council Meeting 19 December 2023



1 OPENING AND ATTENDANCE

The meeting commenced at 1:28pm with Official Manager Peter Holt as chair.

1.1 Elected Members Present

- Peter Holt - Official Manager

1.2 Staff Members Present

- Ian Bodill – Chief Executive Officer
- Romeo Mutsago – Chief Financial Officer
- Murray Davies – Director Corporate Services
- Gillian Molloy – Director of Community Development
- Ryan Francis – Acting Director of Tennant Creek
- Brody Moore – Director of Operations and Remote Communities
- Faye Jennings – Executive Manager (Minute Taker)
- Emmanuel Okumu – Governance Manager

1.3 Visitors Present

- Ms. Ruth Morley

1.4 Apologies and Leave of Absence

NIL

1.5 Disclosure of Interest

NIL

1.6 Review of Disclosure of Interest

NIL

2 CONFIRMATION OF PREVIOUS MINUTES

NIL

3 ACTIONS FROM PREVIOUS MINUTES

NIL

4 ADDRESSING THE MEETING

NIL



Special Council Meeting 19 December 2023



5 OFFICIAL MANAGERS REPORT

Our Community Services:

Tennant Creek Pool

This week marked the commencement of the Tennant Creek Town Pool Xmas holiday program supported by the Chief Minister through grants from the Department of Chief Minister and Cabinet and the Department of Families, Housing and Communities. In addition, successful repairs have taken place at the Elliott Water Park and work at the Ali Curung Park are expected to be completed before Christmas.

I commend Brody Moore, our Director of Operations, and Lachlan Wilkins from the Department of Chief Minister and Cabinet for their work in developing this initiative and coordinating the input from a number of contributors across Tennant Creek.

Elliott Local Authority

Last Thursday the CEO, Directors of Operations and Community Services and I attended the Elliott Local Authority to get a better appreciation of their activities and priority projects. One area of concern has been the lack of financial information provided to the local authority on their own funding and the Council's expenditure in the area. We are seeking to address this through the development of a more comprehensive report which we should have available for all LAs early in the new year.

We are also working to develop a better communication process for the Council's interaction with local authorities to ensure their issues are followed up, that we have complete lists of the issues and projects they have raised, and that we, as a Council, respond actively and professionally to their requests for timely information. I welcome Paul Kaduru to the role of Local Authority Coordinator and confirm that BRC will continue to focus on engagement with local authorities as a priority and ensure that we maintain a Register of their administrative and financial requests to council.

Veterinary Services

Animal health and BRC's management of the program has been contentious in recent times but I am happy to report that over the last couple of months the Barkly Vet Practice has visited Elliott, Marlinja, Ampilatwatja, Ali Curung (and Murray Downs) and Wutunugurra desexing 135 dogs and cats, spending 13 days in surgery.

We have recently met with Dr David Hall and Elliot McAdam to discuss the plans for animal management in Tennant Creek and across the Barkly region for the next year. We have developed a program to be delivered by Barkly Veterinary Service for Veterinarian's visits up to May 2024. In June we will review the effectiveness of the program in terms of animal health and population.



Special Council Meeting 19 December 2023



The Animal Management Advisory Group is also being reformed and their focus over the next six months will be the finalisation of the Animal Management Plan 2024-27, with input from AMRRIC and responding to the outcome of the internal review we are undertaking in June 2024. We also want to have far greater focus on community education as part of the new Plan and we are particularly interested in how we might enhance programs for young people run in schools by the NT Education Department.

Ministerial Visit

Today we were visited by the Hon Chansey Paech MLA, Minister for Local Government and Attorney General and more recently the Minister for Aboriginal Affairs and the Hon Kate Worden, in her role as Minister for Sport.

We had exciting discussions with the Ministers with regard to the provision of sport and recreation facilities across the region, and particularly on how we may be able to progress the Ali Curung Youth Centre. We look forward to further engagement with the NT government on improving infrastructure, increasing our access to staffing across the region and how we can better integrate our programs with NTG Sport and Recreation regional staff.

School Holiday Program

I would like to compliment all the staff involved in developing school holiday programs and activities across the region. This is the most important time of the year for keeping youth and children engaged and I am grateful for all the work that has gone into the program in the TC Youth Centre, the library, the pool, the sporting fields and on all our remote communities.

6 CHIEF EXECUTIVE OFFICERS REPORTS

Chief Executive Officers Reports

6.1 Council Advisory Committees

RECOMMENDATION

That Council:

- 1) Establishes and resolves to call for nominations for the Advisory Committees—namely, (a) Remote Communities Advisory Committee and (b) Youth Centres Advisory Committee.
- 2) Directs Tennant Creek Local Authority to also perform TC advisory committee role
- 3) Receives and resolves to approve the BRC Advisory Committee's Terms of Reference



Special Council Meeting 19 December 2023



MOTION

That Council:

- 1) Established and resolved to call for nominations for the Advisory Committees—namely, (a) Remote Communities Advisory Committee and (b) Youth Centres Advisory Committee.
- 2) Directed Tennant Creek Local Authority to also perform TC advisory committee role
- 3) Received and resolved to approve the BRC Advisory Committee's Terms of Reference

RESOLVED

Moved: Official Manager - Peter Holt

CARRIED

Resolved SCM-23/12

The need to establish a Remote Communities Advisory Committee was reiterated by Peter Holt Official Manager. It was highlighted that involving suspended Council members in its formation is crucial for its successful progression. The advisory committee is set to operate throughout the administration period, and it was emphasized that its structure will adapt to align with government decisions, ensuring continuity. Additionally, it was noted that the regional advisory committee will address broader issues beyond individual community concerns. Unlike voluntary roles, this committee will comprise paid representatives. Official Manager recommended that all councillors from the Pata Ward will serve as paid representatives for Tennant Creek.

7 CORPORATE SERVICES DIRECTORATE REPORTS

Nil

8 TENNANT CREEK DIRECTORATE REPORTS

Nil

9 COMMUNITY DEVELOPMENT DIRECTORATE REPORTS



Special Council Meeting 19 December 2023



Community Development Directorate Reports

9.1 Community Development

RECOMMENDATION

That Council receives and approves the request to waive dog adoption fees.

MOTION

That Council received and approved the request to waive dog adoption fees with a view to managing the population in the pound.

RESOLVED

Moved: Official Manager - Peter Holt

CARRIED

Resolved SCM-23/13

The council supported the proposal to waive dog adoption fees as a measure to tackle the growing population in the pound. Highlighted was the prolonged stay of dogs, raising concerns about their well-being and quality of life. Each dog undergoes essential procedures like microchipping, desexing, and essential treatments before being placed in a new home. Barkly Regional Council has agreed to evaluate this approach based on the individual needs of each animal in the pound.

10 OPERATIONS DIRECTORATE REPORTS

Operations Directorate Reports

10.1 Canteen Creek road Vesting.

RECOMMENDATION

That Council:

- 1) Receives and notes the report from Barkly Regional Council Projects Team regarding the proposed Canteen Creek Road vesting.
- 2) Resolves to accept the request from Crown Lands for the vesting of the section of the Canteen Creek Road, noting that LGANT will maintain the road up to the completion of the community subdivision expected in 2025.

MOTION

That Council:

- 1) Received and noted the report from Barkly Regional Council Projects Team regarding the proposed Canteen Creek Road vesting.



Special Council Meeting 19 December 2023



2) Resolved to accept the request from Crown Lands for the vesting of the section of the Canteen Creek Road, noting that LGANT will maintain the road up to the completion of the community subdivision expected in 2025.

RESOLVED

Moved: Official Manager - Peter Holt

CARRIED

Resolved SCM-23/14

Murray Davies – Director of Corporate Services left the meeting – 1:50 pm

11 COMMITTEE REPORTS

Nil

12 GENERAL BUSINESS

Nil

13 CORRESPONDENCE

Nil

14 DECISION TO MOVE INTO CONFIDENTIAL SESSION

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with *Section 99(2) of the Local Government Act 2019* and *Regulation 51 of the Local Government (General) Regulations 2021* as the items listed to be discussed come within the following provisions: -

information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual;

information about the personal circumstances of a resident or ratepayer;

information that would, if publicly disclosed, be likely to:
cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or

prejudice the maintenance or administration of the law; or

prejudice the security of the council, its members or staff; or

subject to subregulation (3) – prejudice the interests of the council or some other person;

information subject to an obligation of confidentiality at law, or in equity;



Special Council Meeting 19 December 2023



subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

14.1 Ampilatwatja LA Nominations

REASONS FOR CONFIDENTIALITY

Status 51(1)(a) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

14.2 Arlparra Local Authority

REASONS FOR CONFIDENTIALITY

Status 51(1)(a) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

14.3 Confidential Items Register

REASONS FOR CONFIDENTIALITY

Status 51(1)(c)(ii) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(ii) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Status 51(1)(c)(ii) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(ii) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

Status 51(1)(c)(iv) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(iv) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: subject to subregulation (3) - prejudice the interests of the council or some other person.

15 NEXT MEETING AND MEETING CLOSE 1:51pm



3 ACTIONS FROM PREVIOUS MINUTES

Nil

4 ADDRESSING THE MEETING

Nil

5 MAYOR'S REPORT

Mayor's Report

5.1 Official Manager's Report

Reference <Official Managers Report>
Author {Peter Holt – Official Manager}

RECOMMENDATION

That Council notes and receives the Official Managers Report

SUMMARY

<This should set out what the report is about, why it was written and why it is relevant>

BACKGROUND

<Enter Text Here>

ORGANISATIONAL RISK ASSESSMENT

<Enter Text Here>

BUDGET IMPLICATION

<Enter Text Here>

ISSUE/OPTIONS/CONSEQUENCES

<Enter Text Here>

CONSULTATION & TIMING

<Enter Text Here>

ATTACHMENTS:

1. Official Manager Report 11 January 2024 [5.1.1 - 2 pages]

Official Manager Report January 11, 2024

Ministers' Meetings

In December, we met with Ministers Chansey Paech and Kate Worden with particular focus on youth, sport and recreation facilities. Minister Paech was keen to assist Council in rescoping the Ali Curung Youth Centre and to restart consultation with the community on the best location and design for the facility. We hope to engage the Barkly Regional Deal Backbone team to assist in the consultations.

Minister Worden was interested in the Council's comprehensive school holiday program and wanted to ensure that there was better coordination with the local NTG sport and recreation staff to develop programs in future. Minister also offered support for additional grandstands for Purkiss Reserve and Ali Curung ovals.

In January, the Chamber of Commerce arranged a meeting with Minister Brett Potter regarding policing and anti-social behaviour in the town and the Minister said he would meet with the Council on his next visit.

Other Meetings

Mark Coffey regarding an update on the Julalikari Council Aboriginal Corporation. It is proposed to meet with JCAC and DIPL regarding road maintenance responsibilities in and around Tennant Creek.

Sally O'Callaghan from DIPL regarding the upcoming tender decision on the Tennant Creek Streetscape project and other regional roads issues. It is important that the BRC is represented on the regional roads committee meetings conducted by DIPL to ensure better coordination of maintenance and greater clarity around the responsible agency for particular roads. The matter on outstanding invoicing for airstrip maintenance was raised but the Director of Operations is addressing this issue.

Meriel Corbett-Weir, who is responsible for the Local Buy program managed in the NT by LGANT, has offered to provide training in the operation of the Local Buy system and how it can be best utilised for works in the Barkly. One important follow up will be to ensure there is an opportunity for local Barkly companies to be registered as pre-approved suppliers with Local Buy so that they are eligible to provide services and infrastructure as required.

Other Issues

Local Authority (LA) Reports and Responses

I would like to acknowledge the work that is being undertaken to improve our engagement with local authorities across the Barkly. This includes the development of a

more detailed financial reports to detail BRC, as well as LA expenditure, and the creation of an issues register for each local authority where agreed actions can be monitored and addressed.

In the past LA reports to council have been “Noted” in Council meetings but issues raised by LAs have often been left unaddressed.

Annual Plan 2024-25

The preparations have commenced for the development of the 2024-25 Annual Plan with the input from local authorities to be sourced during the meetings held over the next two months. Initially, we will review the 2023-24 Plan to assess the progress and then refer to the LAs to determine their priorities for the next financial year.

In concert with these negotiations, we will begin the development of a longer-term Strategic Plan and seek input from the LAs on how community infrastructure and services should be developed in future years.

Advisory Groups

The reformed Animal Management Advisory Group also met on January 8th to begin discussions on renegotiating the Animal Management plan for Tennant Creek and the region.

Invitations have been sent to all regional councillors regarding the Regional Advisory Group to assist in the developing of the 2024-25 Regional Plan. The focus of this group will be on services delivery issues across the region, while local authorities will continue specific to their own location. It is hoped that this group can also advise council on better understanding how councillors from outside Tennant Creek can engage with council meetings and promote their communities’ interests.

The Tennant Creek Local Authority will continue to advise Council on local issues and will also be the key point of contact for Regional Plan discussions for 2024-25.

6 CHIEF EXECUTIVE OFFICERS REPORTS

Chief Executive Officers Reports

6.1 BRC Policies

Reference <Enter Ref here>
Author Emmanuel Okumu (Governance Manager)

RECOMMENDATION

That Council notes and resolves to accept the BRC Risk Management Policy.

SUMMARY

That Council notes and resolves to accept the BRC Risk Management Policy.
 Risk management is a critical priority in Barkly Regional Council. The BRC CEO has adopted a risk management policy. The Official Manager is requested to note and resolve to accept the adopted policy.

BACKGROUND

Risk is inherent in all Council's business activities, programs, services, projects, processes, and decisions. The CEO has adopted the risk management policy to outline Barkly Regional Council's principles and approach when carrying out its roles and functions in a way that minimises risks. The Official Manager is requested to note the existence of this policy.

ORGANISATIONAL RISK ASSESSMENT

Having the policy in place provides a framework for risk management.

BUDGET IMPLICATION

<Enter Text Here>

ISSUE/OPTIONS/CONSEQUENCES

<Enter Text Here>

CONSULTATION & TIMING

<Enter Text Here>

ATTACHMENTS:

1. BRC Risk Management Policy.p [6.1.1 - 10 pages]

TITLE:	Risk Management Policy		
DIRECTORATE:	Corporate		
ADOPTED BY:	CEO. (Council Noted) Resolution No:		
DATE OF ADOPTION:	December 2023	DATE OF REVIEW:	December 2025
POLICY NUMBER:	A&G1		
LEGISLATIVE REF:	Local Government Act 2019 Work Health and Safety (National Uniform Legislation) Act 2011 ISO 31000:2018		

1. INTRODUCTION

1.1. Purpose

Risk is inherent in all Council's business activities, programs, services, projects, processes, and decisions. This policy outlines Barkly Regional Council's principles and approach when carrying out its roles, functions, and objectives as a Council concerning managing organisational risks and hazards. The Council is committed to identifying and managing risks associated with the performance of Council functions and the delivering Council services to protect the community, its employees, assets, and the environment. It aims to do this through an integrated system of risk management that forms part of the broader governance and leadership structure that is risk-aware in every activity.

1.2. Scope

This policy applies to elected members and all Barkly Regional Council operations, including employees, consultants, contractors, and other relevant work participants who operate within the Council environment.



1.3. Definitions

Operational risk - means those risks that arise in day-to-day operations, and which may require specific and detailed response and monitoring regimes. If not treated and monitored, operational risks could potentially result in major adverse consequences for the agency.

Risk - means the likelihood of something happening that will have an adverse impact upon objectives, and/or harmful consequences. Risk is measured in terms of consequences and likelihood and covers threats and opportunities.

Risk appetite - means the level of risk that Council is willing to accept, at any point in time, in achieving its strategic objectives, and when delivering services and projects for the community.

Risk Framework Owner (RFO) - means the Director, Corporate Services.

Risk management - means the set of co-ordinated activities applied in the organisation to direct and control risk.

Risk register - means the centralised reporting tool used to record risk, controls, and opportunities.

Strategic risk - means risks that may affect Council's ability to meet its strategic objectives and require oversight by Council executives. Elected members and the Audit and Risk Management Committee.

Risk Source (Hazard) – element which alone or in combination has the potential to give rise to risk.

Event – occurrence or change of a particular set of circumstances. An *event* can have multiple *consequences* and an *event* can be a *risk source*.

Control – is a measure that maintains or modifies risk and may include, but not limited to, a process, policy, device, practice, or another actions.

Consequence (Impact) – the outcome of an *event*. *Consequences* are grouped into categories


Likelihood (Probability) – chance of something happening.



1.4. Policy Objectives

The objective is to have a corporate governance risk framework covering strategic management, internal controls, business development, project management, finance and workplace health and safety. It comprises procedures to mitigate risks and provide reasonable assurance that operations are efficient and effective, assets are safeguarded, staff have a safe workplace, legislation and council policies/rulings are complied with, and financial reporting is accurate and reliable. Effective risk management is critical for Council to achieve its goals and objectives.

1. The Barkly Regional Council's risk management governance framework and supporting strategies embrace the following:
 - a. Adopting a best practice risk management approach consistent with the risk management principles and framework outlined in the Australian/New Zealand Standard for Risk Management - Guidelines (AS/NZS ISO 31000:2018).
 - b. Maintaining an effective governance system and clarity of roles and responsibilities at all levels of the organisation in relation to risk.
 - c. Incorporating risk management into strategic, operational, and financial planning processes including all new services and projects to ensure alignment with Council objectives and risk appetite.
 - d. Developing a positive risk culture and awareness through enhanced education, training, communication, and reporting of risk.
 - e. Developing and maintaining a robust risk management process that provides a consistent and systematic way of identifying, analysing, evaluating, and treating risks in line with Council's risk appetite.
 - f. Maintaining effective risk management systems and tools including detailed risk registers which enable the organisation to effectively record, monitor and manage risks including risk assessment ratings, risk controls and treatment plans.

- 
- g. Prioritizing its risk so that resources are devoted to managing extreme and high risks within appropriate timeframes.
 - h. Enabling the realisation of opportunity and innovation related risk through the risk management process.
 - i. Monitoring and improving risk management activities and their effectiveness through a program of continuous improvement.


2. POLICY STATEMENT

The Chief Executive Officer must adopt a risk management approach to identify and assess risks, apply cost/benefit analysis in the development of internal controls and is responsible for ensuring Council employees conduct their duties in accordance with internal control policies, procedures, and Government regulations applicable.

Every employee within the Council is recognised as having a role in risk management, from the identification of risks to implementing risk treatments.

Barkly Regional Council aims to ensure that the potential for exposure to risk is identified and assessed for severity, quality of internal control mechanisms are evaluated, treatment plans are implemented, and risks are monitored, managed and reported on. To control risks, the Council commits to ensuring that the following principles are met:-

- a. Compliance with applicable legal and legislative frameworks, such as the Local Government Act, LG General Regulation and Ministerial Guideline.
- b. Effective delivery of services to ratepayers, clients, and stakeholders.
- c. Exercising prudent financial and asset management, ethical conduct, and meeting community expectations.
- d. Management of workers' safety in a way consistent with legislation, standards, and defined guidelines.
- e. Management of environmental issues, consistent with legislation, standards, and defined guidelines; plus being dynamic to respond to environmental and future changes
- f. Have an integrated and integral component of organizational activities inclusive of stakeholder views and participation
- g. Operating within a structured and communicated framework customized to include internal and external organizational requirement

- 
- h. Lead by demonstrating commitment starting from elected members, senior management, and staff at all levels
 - i. Proper management of Council's corporate responsibilities and the achievement of its strategic plan and objectives
 - j. The protection of the reputation of the Barkly Regional Council, its elected members, and staff.
 - k. Maintaining a Risk Register and reviewing it annually by the risk management officer, WHS officer, and corporate services.
 - l. proving the CEO with monthly risk report by the respective directorates indicating what control measures has been put in place to minimise such risks from reoccurring.

3. RESPONSIBILITY

- a. While the Chief Executive Officer is responsible for the implementation of this policy, all Elected Members, staff, contractors, as well as all other third parties authorised to carry out any activities within Council on behalf of the Council, have responsibilities concerning risk management and must ensure that all required and reasonable measures are followed to avoid exposing Council to risks.
- b. Chief Executive Officer is accountable for the overall management and implementation of this policy. However, under work place health and safety regulation, risk management is charged upon every officer in a leadership position in the organization.
- c. Sufficient induction must be given to staff on commencement of their employment as per HR01V2 Policy and WHS Policy.

4. MONITORING AND REVIEW OF RISKS

- a. The Audit and Risk Committee is an advisory body established under section 86 of the *Local Government Act 2019*.
- b. The Audit and Risk Committee plays a central role in independently reviewing Council's internal control processes and provides elected members with a level of assurance on the effectiveness of the Council's financial and corporate governance practices as well as compliance with legislative and regulatory requirements.
- c. The Audit and Risk Management Committee will assist in identifying areas where changes are required to reduce the risk of Council's exposure to fraud or unauthorised transactions.
- d. The role of the Audit and Risk Management Committee includes:
 - e. Monitoring the effectiveness of the audit function and the implementation of audit recommendations
 - f. Providing an independent line of reporting by the auditor to Council
 - g. Reviewing compliance with legislative requirements, contracts, standards, and best practice guidelines
 - h. Reviewing and recommending to Council the annual financial statement
 - i. Monitoring changes in accounting and reporting requirements
 - j. Reviewing policies relating to codes of conduct, conflicts of interest, misconduct, fraud, and revenue.

5. CATEGORIES OF RISK

Nine categories of risk have been established:

Category	Description
People and Culture	Risks associated with human resource management, Induction, organisational culture and change management. This includes non-workplace health and safety risks that impact on the ability of employees to attend work and perform their duties (i.e. industrial action, failure to provide induction and development, etc).
Health and Safety	Risks associated with protecting the health, safety and wellbeing of employees, volunteers, contractors, and others within Council's duty of care. This covers induction, workplace health and safety risks that impact on the ability of employees to attend work and perform their duties (i.e. injury, illness, pandemic, etc).
Financial Sustainability	Risks associated with the financial management of Council and its ability to fund Council services now and into the future. This covers risks related to revenue, expenditure, budget management, investments and debt management and accuracy of financial information.
Legal and Governance	Risks associated with Council either knowingly or unknowingly breaching legislation, regulations, policies, or procedures. This covers risks related to fraud and corruption, or being exposed to liability in relation to any matter.
Reputation	Risks associated with Council's perceived or actual reputation with the community, government, regulators, the media, Council employees, or other stakeholders. This covers risks of a political, social, cultural, and other nature.
Service Delivery	Risks associated with the daily operational management of Council and its ability to deliver services to the community. This also covers risks related to the effectiveness of internal services, systems and processes, and business continuity, having effective fleet management, effective emergency and disaster team that can restore service within reasonable time, effective Human Resource in every level.
Information and Technology	Risks associated with the provision of ICT infrastructure, services and systems for Council and the community. This covers risks related to the loss or theft of data and information, and cyber security, Management of Council IT access control and user set ups and disconnections of unauthorised users.
Asset Management	Risks associated with the planning, design, construction and maintenance of Council infrastructure and assets. This covers risks related to fit for purpose considerations and the damage or loss of assets and property. Including proper and effective Council Asset management as well as accountability for loss and damage of any asset.
Environment	Risks associated with Council's operations that have potential or actual negative environmental, ecological, or cultural heritage impacts, regardless of whether these are reversible or irreversible in nature. This also covers risks associated with the impact of climate change on Council's assets and operations as well as waste management.

6. RISK APPETITE

- a. Council has an obligation to the community to ensure that it does not accept high levels of risk that might impact on community wellbeing, amenity or the ongoing sustainability and viability of Council.
- b. Accordingly, Council generally has a low appetite for unmitigated risks across all its operations, assets, and objectives.
- c. Given the significant growth that the Barkly region is focused to experience in coming years, Council may need to take some calculated risks to ensure that infrastructure and services meet the needs of its current and future communities.
- d. Calculated risk must not be tolerance for risks that may compromise the safety and welfare of staff, the community, contractors, and volunteers.
- e. Council has no appetite for risks that compromise safety and welfare of staff, the community, contractors, and volunteers.
- f. Council also has no appetite for risks that cause significant and irreparable damage to the environment. Rather Council seeks to preserve and enhance it for future generations.
- g. The risk appetite for Barkly Regional Council is established based on the residual risk identified for each consequence (impact) category for the organisation and is per Table A below;

TABLE A - RISK MATRIX

Likelihood	Consequence				
	Insignificant	Minor	Moderate	Major	Severe
Almost Certain	Medium	High	Extreme	Extreme	Extreme
Likely	Medium	Medium	High	Extreme	Extreme
Possible	Low	Medium	Medium	High	Extreme
Unlikely	Low	Low	Medium	Medium	High
Rare	Low	Low	Low	Medium	Medium

Consequence - Evaluate the consequences of a risk occurring according to the ratings in the top row

Descriptor	Level	Definition
Insignificant	1	No injury
Minor	2	Injury/ ill health requiring first aid
Moderate	3	Injury/ill health requiring medical attention
Major	4	Injury/ill health requiring hospital admission
Severe	5	Fatality

Likelihood - Evaluate the **likelihood** of an incident occurring according to the ratings in the left-hand column

Descriptor	Level	Definition
Rare	1	May occur somewhere, sometime ("once in a lifetime / once in a hundred years")
Unlikely	2	May occur somewhere within the workplace over an extended period of time
Possible	3	May occur several times across the workplace or a region over a period of time
Likely	4	May be anticipated multiple times over a period of time. May occur once every few repetitions of the activity or event
Almost Certain	5	Prone to occur regularly It is anticipated for each repetition of the activity of event

7. RELEVANT POLICIES TO BE READ IN CONJUNCTION WITH THIS POLICY ARE:

Local Government Act 2019 – Part 2.3

Local Government (General) Regulations 2021

Work Health and Safety (National Uniform Legislation) Act 2011

AS/NZS ISO 31000:2018 Risk management – Principles and guidelines (ISO 31000)

Workplace Health and Safety Policy

Fraud and Corruption Control Policy

Procurement Policy

Asset Management Policy

8. IMPLEMENTATION

This policy applies to all Elected Members, Council Staff, contracts, visitors, and Committee members.

9. Variation and Changes

Barkly Regional Council's reserves the right to revoke and/or amend this policy from time to time as is considered necessary to better manage its business and/or to comply with any legislative requirements.

9.1. Review


This policy will be reviewed on or before December 2025

10. APPROVAL

This policy is approved

Ian Bodill

Chief Executive Officer



Signature

22.12.2023

Dated

END

Chief Executive Officers Reports

6.2 Chief Executive Officer Report

Reference <Chief Executive Officer Report>
Author {Ian Bodill - CEO}

RECOMMENDATION

That Council notes and receives the Chief Executive Officer Report

SUMMARY

Work health and safety

The Barkly Regional Council is committed to providing safe and healthy working conditions to prevent injury or ill health for all workers and visitors on all sites it has responsibility for.

With up to 200 staff members distributed across an area of over a 320,000km², the model of service delivery and compliance with ever changing legislation requires an innovative approach.

The Work Health and Safety Manager, Barry Nattrass joined the BRC team in April 2023 and has visited all the 6 major communities on at least 1 occasion to date.

He will be implementing our WHS Plan to inform and assist all BRC workers to understand their obligations and duties under WHS legislation and fostering a positive workplace culture.

Everyone has a right to a safe and rewarding work experience and all have a part to play in that objective.

Continuous improvement is the aim and consultation, and cooperation are the means by which it can become a reality.

The introduction of psychosocial responsibility under WHS legislation has raised the bar of responsibility for PCBU's but it has also served to underline the need for detailed analysis and consideration of safe systems of work and work environments.

The Barkly Regional Council has the expertise and the will to be an employer of choice in 2024 and every effort will be made to earn this credential.

Regional plan

We commenced planning for the 24/25 Regional Plan this week.

Official Manager and the Executive Staff met to discuss the initial stages of the Regional Plan for 24/25.

Matters discussed included:

- Preparation of the slap maps for each community.
- Check outstanding items on the existing Regional Plan.
- What matters need to be considered for the future?
- What outstanding LA funds are available.
- What non-grant funds are available?



- What funding do we need to apply for?
- Community workshops.

What does this mean for your community? It means that you should provide us with your

Local Authority – Platform for Service Delivery

A streamlining process is in place to ensure that we have an improved service delivery aimed at Local Authorities.

Risk and Audit management

The Audit and Risk function has been moved over to the Chief Financial Officer, from the Manager Governance and Compliance. It is envisaged that this function belongs in that portfolio.

Finalisation of membership will be dealt with in a separate report.

BACKGROUND

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ORGANISATIONAL RISK ASSESSMENT

<Enter Text Here>

BUDGET IMPLICATION

<Enter Text Here>

ISSUE/OPTIONS/CONSEQUENCES

<Enter Text Here>

CONSULTATION & TIMING

<Enter Text Here>

ATTACHMENTS:

Nil



7 FINANCE REPORTS

Finance Reports

7.1 Finance Report

Reference Financial Report for the period ended 30th November 2023
Author Sunil Neupane (Accountant)

RECOMMENDATION

That Council receives and notes the Finance Reports for the year-to-date 30th November 2023.

SUMMARY

This report summarizes the Finance Directorate activities for the year-to-date 30th November 2023.

BACKGROUND

Decisions of the Council and other actions agreed at each Council meeting are implemented by staff following the Council meetings. This report provides a status update for the Council regarding the progress in implementing those actions.

ORGANISATIONAL RISK ASSESSMENT

Nil

BUDGET IMPLICATION

There is a revision to the FY2023–24 overall budget. The forecast will not have a material effect on cash flow considering non-cash depreciation and amortization charges of \$3m constitute the bulk of the deficit forecast.

ISSUE/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

ATTACHMENTS:

1. 1. Finance Report (1) [7.1.1 - 8 pages]
2. 2. Purchase Order November 2023 [7.1.2 - 10 pages]



BARKLY REGIONAL COUNCIL
ABN 32 171 281 456

Statement 1. Comparison of Actual Performance against Budget

Table 1.1 Income and Expenditure Statement for the month of November 2023

Account	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
Operating Income				
Rates	4,322,496.69	4,202,511.00	119,985.69	4,146,000.00
Fees and Charges	1,195,994.92	526,246.67	669,748.25	1,262,992.00
Operating Grants and Subsidies	7,469,989.14	8,083,750.00	(613,760.86)	19,401,000.00
Interest/Investment Income	29,158.29	5,835.00	23,323.29	14,004.00
Commercial and Other Income	770,291.27	614,585.00	155,706.27	1,475,004.00
Total Operating Income	13,787,930.31	13,432,927.67	355,002.64	26,299,000.00
Operating Expenditure				
Employee Expenses	6,529,895.98	5,815,225.00	(714,670.98)	13,956,540.00
Materials and Contracts	5,125,914.35	5,260,850.00	134,935.65	12,626,040.00
Elected Member Allowances	77,822.00	77,825.00	3.00	186,780.00
Elected Member Expenses	20,250.54	20,255.00	4.46	48,612.00
Council Committee & LA Allowances	14,663.12	14,665.00	1.88	35,196.00
Council Committee & LA Expenses	57,937.42	25,720.00	(32,217.42)	61,728.00
Depreciation, Amortisation, and Impairment	1,382,718.87	1,166,665.00	(216,053.87)	2,799,996.00
Other Expenses	4,188.94	4,190.00	1.06	10,056.00
Total Operating Expenditure	13,213,391.22	12,385,395.00	827,996.22	29,724,948.00
Operating Surplus/Deficit	574,539.09	1,047,532.67	(472,993.58)	(3,425,948.00)

Income and Expenditure for the month of November 2023

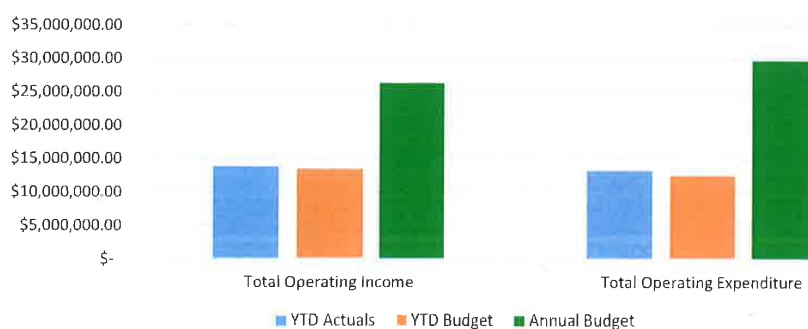
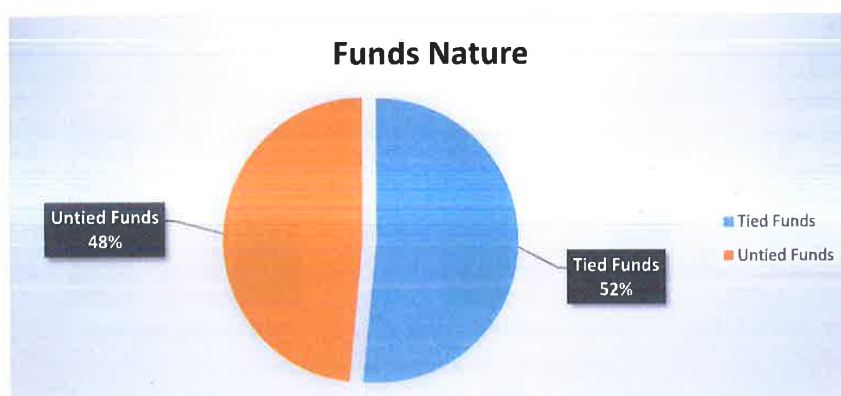




Table 1.2 Operating Position for the month of November 2023

	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
BUDGETED OPERATING SURPLUS/DEFICIT	574,539.09	1,047,532.67	-472,993.58	-3,425,948.00
Remove NON-CASH ITEMS				
Less Non-Cash Income	0.00	0	0	0
Add Back Non-Cash Expenses	1,382,718.87	1,382,720.83	1.96	2,799,996.00
TOTAL NON-CASH ITEMS	1,382,718.87	1,382,720.83	1.96	2,799,996.00
Less ADDITIONAL OUTFLOWS				
Capital Expenditure/Capital Works	257,298.04	208,333.33	-48,964.71	500,000.00
Borrowing Repayments (Principal Only)	0.00	0.00	0.00	0.00
Transfers to Reserves	0.00	0.00	0.00	0.00
Other Outflows	0.00	0.00	0.00	0.00
TOTAL ADDITIONAL OUTFLOWS	-257,298.04	-208,333.33	48,964.71	-500,000.00
Add ADDITIONAL INFLOWS				
Capital Grants Income	0.00	0.00	0.00	0
Prior Year Carry Forward Tied Funding	0.00	0.00	0.00	1,124,371.00
Other Inflow of Funds	0.00	0.00	0.00	0
Transfers from Reserves	0.00	0.00	0.00	0
TOTAL ADDITIONAL INFLOWS	0.00	0.00	0.00	1,124,371.00
NET BUDGETED OPERATING POSITION	1,699,959.92	2,221,920.17	-424,026.91	-1,581.00





Statement 2. Capital Expenditure and Funding

Table 2.1 By class of infrastructure, property, plant, and equipment.

CAPITAL EXPENDITURE	YTD Actuals \$	YTD Budget \$	YTD Variance \$	Annual Budget \$
Land and Buildings	88,696.83	88,696.83	0	88,696.83
Infrastructure (including roads, footpaths, park furniture)	0	0	0	0
Plant and Machinery	50,736.91	89,583.33	-18,073.33	215,000.00
Fleet	117,864.30	118,750.00	-62,241.82	285,000.00
Other Assets (including furniture and office equipment)	0	0	0	0
Other Leased Assets	0	0	0	0
TOTAL CAPITAL EXPENDITURE	257,298.04	297,030.16	-80,315.15	588,696.83
TOTAL CAPITAL EXPENDITURE FUNDED BY				
Operating Income (amount allocated to fund capital items)	168,601.21	208,333.33	-80,315.15	500,000.00
Capital Grants	0	0	0	0
Transfers from Cash Reserves	0	0	0	0
Borrowings	0	0	0	0
Sale of Assets (including trade-ins)	0	0	0	0
Other Funding (BBRF Funding for Tennant Creek Youth Centre)	88,696.83	88,696.83	0	88,696.83
TOTAL CAPITAL EXPENDITURE FUNDING	257,298.04	297,030.16	80,315.15	588,696.83

Table 2.2 Report on Planned Major Capital Works for the month of November 2023

Class of Assets	By Major Capital Project *	Total Prior Year(s) Actuals (A)	YTD Actuals (B)	Total Actuals (C=A+B)	Total Planned Budget ** (D)	Total Yet to Spend \$ (E = D - C)	Expected Project Completion Date
Nil						0	
						0	
						0	
						0	
						0	
TOTAL ***		0	0	0	0	0	



Table 3. Monthly Balance Sheet

BALANCE SHEET AS AT 30 NOVEMBER 2023	YTD Actuals	Note Reference*
ASSETS		
Cash at Bank		(1)
Tied Funds	3,177,982.62	
Unfied Funds	2,983,456.17	
Accounts Receivable		
Trade Debtors	605,308.37	(2)
Rates & Charges Debtors	3,030,437.23	
Other Current Assets	3,341,868.62	
TOTAL CURRENT ASSETS	13,139,053.01	
Non-Current Financial Assets		
Property, Plant and Equipment	62,019,454.00	
TOTAL NON-CURRENT ASSETS	62,019,454.00	
TOTAL ASSETS	75,158,507.01	
LIABILITIES		
Accounts Payable	143,848.23	(3)
ATO & Payroll Liabilities	234,510.19	(4)
Current Provisions	1,116,970.68	
Accruals	0.00	
Other Current Liabilities	4,733.00	
TOTAL CURRENT LIABILITIES	1,500,062.10	
Non-Current Provisions	417,031.21	
Other Non-Current Liabilities	0.00	
TOTAL NON-CURRENT LIABILITIES	417,031.21	
TOTAL LIABILITIES	1,917,093.31	
NET ASSETS	73,241,413.70	
EQUITY		
Reserves	46,649,845.15	
Accumulated Surplus	26,591,568.55	
TOTAL EQUITY	73,241,413.70	



Note 1. Details of Cash and Investment Held

As of 30th November 2023, the Council's cash and cash equivalent balances amounted to \$6.16m. A breakdown of the Council's cash and cash equivalent balances are as follows:

Cash In Hand and at Bank

Transaction Account - ANZ				\$2,266,452.44
Trust account - WBC				\$3,665,825.32
Transaction Account - WBC				\$229,161.03
Petty Cash				\$200.00
				<u>\$6,161,638.79</u>

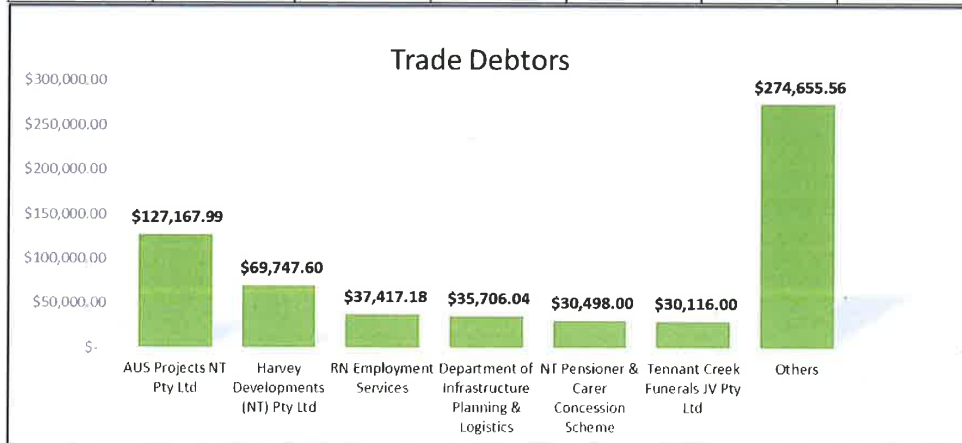
\$3,177,982.62 Term Deposit matured on 17th November 2023, and was reinvested with Westpac at a 1.25% p.a. interest. The total amount held on term deposit as of 30th November 2023 was \$3,177,982.62.

Cash Investments	Interest Rate	Maturity Date	Term Deposit Amount	Total Expected Interest
Term Deposit – WBC	1.25%	19/2/2023	\$3,177,982.62	\$3,310.39

Note 2. Statement of Trade Debtors

As of 30th November 2023, the Council's trade receivables balance was \$605,308.37. Finance team are continuously following up for overdue invoices.

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Debtors	\$ 169,091.67	\$ 64,782.90	\$ 6,059.36	\$ 22,307.10	\$343,067.34	\$ 605,308.37
Percentage	27.93 %	10.70 %	1.00 %	3.69 %	56.68 %	100 %





Note 3. Statement on Trade Creditors

The Council's trade payable is \$ 143,848.23 as of 30th November 2023. The Council typically settles its trade payables within 30 days. There are no trade payables that the Council considers as non-current, i.e., not payable within 12 months.

	Current	Past Due 1-30 Days	Past Due 31-60 Days	Past Due 61-90 Days	Past Due 90+ Days	Total
Trade Debtors	\$ 143,848.23	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 143,848.23
Percentage	100 %	0.00 %	0.00 %	0.00 %	0.00 %	100 %

Note 4. Statement on Australian Tax Office, Payroll, and Insurance Obligations

(a) Australian Taxation Office

The Council has the following reporting and payment obligations with the Australian Taxation Office:

- (i) Goods and Services Tax – Amounts are reported and remitted monthly.
- (ii) PAYG Income Tax Withheld – Amounts are reported and remitted monthly as part of Single Touch Payroll (STP) arrangements; and
- (iii) Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12-month period ended 31 March required to be lodged each year.

As of 30th November 2023, the Council has a receivable of \$163,686.00 as a GST refund and PAYG liability of \$190,584.00.

(b) Superannuation

In accordance to the superannuation legislation framework, employees receive defined superannuation contributions. Superannuation contributions are made to either the employee's choice of complying fund or the Council's default fund. The Council deposits 11% of an employee's ordinary time earnings into their chosen super account. Some Council employees have an additional superannuation contribution included in their agreed-upon compensation plan. Payments for superannuation are made on a weekly basis. As of November 30, 2023, Council has the super liability of amount \$32,213.01. In December 2023, the Council will remit this payment to superannuation funds.

Note 5: Provisions

Current Provision - LSL	\$ 222,996.32
Annual Leave (Staff) Provision	\$ 893,974.36
	\$ 1,116,970.68
Non-Current Provision - LSL	\$ 417,000.00
	\$ 417,000.00



Note 6: Equity

Equity	Amount in \$
Accumulated Surpluses	\$ 26,591,568.55
Asset Revaluation Reserves	\$ 46,649,845.15
Total Equity	\$ 73,241,413.70

Table 4. Member and CEO Council Credit Card Transactions as of 30th November 2023

The Council has a credit card facility of \$47,000 credit limit.

For the month of November 2023 there was an aggregate spend of \$22,297.63

- Official Manager's Credit Card: Nil
- CEO's Credit card: The CEO's credit card incurred \$15.00 in November 2023. Payment was made to Australian Financial Barton.

Key Indicators Year to Date:

Liquidity Test (Working Capital Ratio)	Amount
Current Assets:	\$13,139,053.01
Current Liabilities:	\$1,500,062.10
Current Liquidity Ratio:	8.76
Quick Asset Ratio:	4.1
2022 Liquidity Ratio:	4.8



Monthly Financial Report Certification:

Certification by the CEO to the Council

That, to the best of the CEO's knowledge, information and belief:

- (1) The internal controls implemented by the council are appropriate; and
- (2) The council's financial report best reflects the financial affairs of the council.

CEO Signed

Date Signed 08/01/2024

All purchase orders summary

Barkly Regional Council

For the period 1 November 2023 to 30 November 2023

Source contains Purchase Order

ORDER NUMBER	INVOICE DATE	CONTACT	GROSS (AUD)
BRC PO-1435	1 Nov 2023	Local Locksmiths NT	(116.81)
BRC PO-1436	1 Nov 2023	Barkly Hardware JV Pty Ltd	(87.40)
BRC PO-1439	1 Nov 2023	Central Fruit & Vegetable Wholesalers	(541.01)
BRC PO-1447	1 Nov 2023	Urapuntja Aboriginal Corporation	(1,100.00)
BRC PO-1449	1 Nov 2023	Urapuntja Aboriginal Corporation	(1,250.95)
BRC PO-1450	1 Nov 2023	Neil Mansell Transport Pty Ltd	(400.00)
BRC PO-1456	1 Nov 2023	Tennant Creek Tyre Centre (Bridgestone)	(500.00)
BRC PO-1465	1 Nov 2023	TDC Refrigeration	(1,490.50)
BRC PO-1468	1 Nov 2023	Central Solaris Pty Ltd T/A Spectrim	(148.50)
BRC PO-1470	1 Nov 2023	Ronin Security Technologies	(826.57)
BRC PO-1483	1 Nov 2023	Central Desert Transport	(131.10)
BRC PO-1502	1 Nov 2023	Phobos Nominees t/a Westside Auto Wholesale	(81,213.74)
BRC PO-1437	1 Nov 2023	Peter Kittle Alice Springs	(848.21)
BRC PO-1438	1 Nov 2023	Independent Grocers Alice Springs	(2,862.57)
BRC PO-1440	1 Nov 2023	Milner Meat & Seafood	(1,582.51)
BRC PO-1441	1 Nov 2023	Central Desert Transport	(744.62)
BRC PO-1442	1 Nov 2023	Midland Caravan Park	(46.98)
BRC PO-1443	1 Nov 2023	REPCO Alice Springs	(2,863.50)
BRC PO-1444	1 Nov 2023	The Elliott Store	(200.00)
BRC PO-1445	1 Nov 2023	Independent Grocers Darwin1	(1,210.46)
BRC PO-1446	1 Nov 2023	Jones Meat Katherine	(682.92)
BRC PO-1448	1 Nov 2023	Urapuntja Aboriginal Corporation	(1,100.00)
BRC PO-1451	1 Nov 2023	Katherine Fresh Fruit & Veg Market	(456.55)
BRC PO-1452	1 Nov 2023	BJ Trading & Hire	(500.00)
BRC PO-1453	1 Nov 2023	BJ Trading & Hire	(109.20)
BRC PO-1454	1 Nov 2023	Jacal Tint & Automotive	(500.00)
BRC PO-1455	1 Nov 2023	BRICHE PTY LTD	(500.00)
BRC PO-1457	1 Nov 2023	No Worries Gardening Service Nursery	(500.00)
BRC PO-1458	1 Nov 2023	Fluid Power NT Pty Ltd	(774.92)
BRC PO-1459	1 Nov 2023	Barkly Hardware JV Pty Ltd	(500.00)
BRC PO-1460	1 Nov 2023	Barkly Hardware JV Pty Ltd	(853.11)
BRC PO-1461	1 Nov 2023	Julalikari Council Aboriginal Corporation	(350.90)
BRC PO-1466	1 Nov 2023	Central Desert Transport	(131.10)
BRC PO-1467	1 Nov 2023	Barkly Hardware JV Pty Ltd	(29.75)
BRC PO-1469	1 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(95.70)
BRC PO-1474	1 Nov 2023	Barkly Hardware JV Pty Ltd	(73.95)
BRC PO-1475	1 Nov 2023	Wetenngerr Store	(169.19)
BRC PO-1476	1 Nov 2023	Water Dynamics Pty Ltd	(53.08)
BRC PO-1482	1 Nov 2023	Bunnings Group Limited - Mt Isa	(955.83)

All purchase orders summary

BRC PO-1501	1 Nov 2023	Phobos Nominees t/a Westside Auto Wholesale	(81,213.74)
BRC PO-1503	1 Nov 2023	Phobos Nominees t/a Westside Auto Wholesale	(81,213.74)
BRC PO-1504	1 Nov 2023	Phobos Nominees t/a Westside Auto Wholesale	(81,213.74)
BRC PO-1510	1 Nov 2023	BOC Gases	(35.84)
BRC PO-1515	1 Nov 2023	Lombarde Builders Pty Ltd	(1,605.01)
BRC PO-1477	2 Nov 2023	Tennant Creek Tyre Centre (Bridgestone)	(900.00)
BRC PO-1484	2 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(324.31)
BRC PO-1492	2 Nov 2023	Harvey Developments (NT) Pty Ltd	(15,909.52)
BRC PO-1478	2 Nov 2023	Canteen Creek Community Store	(250.00)
BRC PO-1479	2 Nov 2023	Desert Dwellers	(185.00)
BRC PO-1480	2 Nov 2023	Mirrnirri Store	(100.00)
BRC PO-1481	2 Nov 2023	Mogas Regional Pty Ltd t/a Ausfuel	(7,539.20)
BRC PO-1485	2 Nov 2023	Council Biz	(149.85)
BRC PO-1486	2 Nov 2023	Adobe Systems Software Ireland LTD	(7,978.08)
BRC PO-1487	2 Nov 2023	Barber Hire	(2,970.00)
BRC PO-1488	2 Nov 2023	Mogas Regional Pty Ltd t/a Ausfuel	(8,126.14)
BRC PO-1489	2 Nov 2023	The Trustee for Centralian Motors Unit Trust	(663.05)
BRC PO-1490	2 Nov 2023	Council Biz	(8,681.20)
BRC PO-1491	2 Nov 2023	Council Biz	(16,417.67)
BRC PO-1509	2 Nov 2023	Council Biz	(119,880.60)
BRC PO-1496	3 Nov 2023	Hastings Deering Australia Ltd	(18,315.00)
BRC PO-1507	3 Nov 2023	Telstra	(14,282.96)
BRC PO-1535	3 Nov 2023	E-Tools Software Pty Ltd	(3,659.59)
BRC PO-1536	3 Nov 2023	Isentia Pty Ltd	(1,870.00)
BRC PO-1495	3 Nov 2023	Country Diesel Maintenance	(2,558.00)
BRC PO-1497	3 Nov 2023	Charles Darwin University	(82.50)
BRC PO-1498	3 Nov 2023	Fast Ass Couriers	(158.40)
BRC PO-1499	3 Nov 2023	Fast Ass Couriers	(80.78)
BRC PO-1505	3 Nov 2023	Safari Lodge Motel	(660.00)
BRC PO-1506	3 Nov 2023	Bluestone Motor Inn	(2,840.00)
BRC PO-1522	3 Nov 2023	Enterprise Electrics (NT) Pty Ltd	(1,548.00)
BRC PO-1523	3 Nov 2023	Harvey Norman Alice Springs - Furniture & Bedding	(1,140.00)
BRC PO-1524	3 Nov 2023	Dexter Barnes	(116.55)
BRC PO-1521	4 Nov 2023	Barkly Hardware JV Pty Ltd	(500.00)
BRC PO-1511	6 Nov 2023	Canteen Creek Community Store	(200.00)
BRC PO-1512	6 Nov 2023	Natasha Maree Anderson - Supplier	(1,590.75)
BRC PO-1516	6 Nov 2023	SA Tractors	(1,885.59)
BRC PO-1534	6 Nov 2023	Canteen Creek Owairtilla Aboriginal Corporation	(1,925.00)
BRC PO-1508	6 Nov 2023	Jacal Tint & Automotive	(209.00)
BRC PO-1513	6 Nov 2023	eMerge IT Solutions	(450.22)
BRC PO-1514	6 Nov 2023	Bay Leaf Cafe	(123.00)
BRC PO-1517	6 Nov 2023	Territory Pest Control	(679.00)
BRC PO-1518	6 Nov 2023	Bay Leaf Cafe	(205.00)
BRC PO-1519	6 Nov 2023	CDM Pools and Spas	(416.00)
BRC PO-1520	6 Nov 2023	Fast Ass Couriers	(1,285.48)

All purchase orders summary

BRC PO-1707	6 Nov 2023	Seek Limited	(737.00)
BRC PO-1531	7 Nov 2023	Milner Meat & Seafood	(826.14)
BRC PO-1532	7 Nov 2023	Independent Grocers Alice Springs	(3,036.74)
BRC PO-1525	7 Nov 2023	Warte Alparayetye Aboriginal Corporation	(874.57)
BRC PO-1526	7 Nov 2023	Central Fruit & Vegetable Wholesalers	(332.20)
BRC PO-1527	7 Nov 2023	Milner Meat & Seafood	(703.47)
BRC PO-1528	7 Nov 2023	Independent Grocers Alice Springs	(1,014.20)
BRC PO-1529	7 Nov 2023	Central Desert Transport	(1,048.80)
BRC PO-1530	7 Nov 2023	Central Fruit & Vegetable Wholesalers	(580.48)
BRC PO-1533	7 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(154.12)
BRC PO-1537	7 Nov 2023	Barkly Plumbing Services	(718.00)
BRC PO-1538	7 Nov 2023	Far Northern Contractors Pty Ltd	(630.39)
BRC PO-1539	7 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(600.00)
BRC PO-1540	7 Nov 2023	The Elliott Store	(878.34)
BRC PO-1541	7 Nov 2023	Outback Caravan Park Tennant Creek	(230.00)
BRC PO-1561	7 Nov 2023	Barkly Hardware JV Pty Ltd	(485.29)
BRC PO-1564	7 Nov 2023	F.M.A. Contracting PTY LTD	(1,581.58)
BRC PO-1616	7 Nov 2023	Barkly Veterinary Practice	(50,820.00)
BRC PO-1551	8 Nov 2023	Tennant Creek Tyre Centre (Bridgestone)	(2,000.00)
BRC PO-1552	8 Nov 2023	Tennant Creek Tyre Centre (Bridgestone)	(268.00)
BRC PO-1554	8 Nov 2023	Independent Grocers Alice Springs	(2,010.62)
BRC PO-1560	8 Nov 2023	Wetenngerr Store	(150.75)
BRC PO-1543	8 Nov 2023	Arlparra Aboriginal Corporation	(800.00)
BRC PO-1544	8 Nov 2023	Springs Cleaning Supplies	(336.27)
BRC PO-1545	8 Nov 2023	Our Town & Country Office National	(421.42)
BRC PO-1546	8 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(297.06)
BRC PO-1547	8 Nov 2023	Barkly Plumbing Services	(4,333.29)
BRC PO-1548	8 Nov 2023	Barkly Plumbing Services	(3,000.00)
BRC PO-1549	8 Nov 2023	Barkly Plumbing Services	(5,000.00)
BRC PO-1550	8 Nov 2023	Our Town & Country Office National	(341.96)
BRC PO-1553	8 Nov 2023	Arlparra Aboriginal Corporation	(800.00)
BRC PO-1555	8 Nov 2023	Central Fruit & Vegetable Wholesalers	(666.63)
BRC PO-1556	8 Nov 2023	Milner Meat & Seafood	(1,101.01)
BRC PO-1557	8 Nov 2023	Stanes Transport NT Pty Ltd	(610.16)
BRC PO-1558	8 Nov 2023	Outback Outfitters	(381.15)
BRC PO-1559	8 Nov 2023	Wetenngerr Store	(169.19)
BRC PO-1562	8 Nov 2023	Barkly Plumbing Services	(359.85)
BRC PO-1563	8 Nov 2023	Dexter Barnes	(5,293.63)
BRC PO-1602	8 Nov 2023	Emperor Refrigeration Pty Ltd	(404.25)
BRC PO-1568	9 Nov 2023	Neil Mansell Transport Pty Ltd	(352.75)
BRC PO-1569	9 Nov 2023	Australia Post Tennant Creek	(373.88)
BRC PO-1571	9 Nov 2023	Central Fruit & Vegetable Wholesalers	(122.62)
BRC PO-1572	9 Nov 2023	Stanes Transport NT Pty Ltd	(305.08)
BRC PO-1574	9 Nov 2023	Greyhound Australia Pty Ltd	(25.21)
BRC PO-1577	9 Nov 2023	Leading Edge Computers Tennant Creek	(109.90)

All purchase orders summary

BRC PO-1578	9 Nov 2023	Dexter Barnes	(5,369.48)
BRC PO-1579	9 Nov 2023	Enterprise Electrics (NT) Pty Ltd	(2,598.00)
BRC PO-1565	9 Nov 2023	Kurundi Station Pty Ltd	(79.55)
BRC PO-1566	9 Nov 2023	Independent Grocers Alice Springs	(1,518.53)
BRC PO-1567	9 Nov 2023	Milner Meat & Seafood	(398.30)
BRC PO-1570	9 Nov 2023	Wetenngerr Store	(16.43)
BRC PO-1573	9 Nov 2023	Bay Leaf Cafe	(173.00)
BRC PO-1576	9 Nov 2023	Mahuta Construction	(385.00)
BRC PO-1580	9 Nov 2023	Area9 Pty Ltd	(19.36)
BRC PO-1581	9 Nov 2023	Our Town & Country Office National	(201.06)
BRC PO-1582	9 Nov 2023	Barkly Plumbing Services	(697.10)
BRC PO-1590	9 Nov 2023	Independent Grocers Alice Springs	(346.30)
BRC PO-1591	9 Nov 2023	Dexter Barnes	(5,293.64)
BRC PO-1593	9 Nov 2023	Harvey Developments (NT) Pty Ltd	(1,988.58)
BRC PO-1598	10 Nov 2023	Barkly Regional Arts Inc	(1,080.00)
BRC PO-1575	10 Nov 2023	Dexter Barnes	(741.60)
BRC PO-1583	10 Nov 2023	Telstra	(4,575.93)
BRC PO-1584	10 Nov 2023	Leading Edge Computers Tennant Creek	(49.95)
BRC PO-1585	10 Nov 2023	Independent Grocers Alice Springs	(601.74)
BRC PO-1587	10 Nov 2023	Arlparra Aboriginal Corporation	(400.00)
BRC PO-1589	10 Nov 2023	Central Fruit & Vegetable Wholesalers	(227.10)
BRC PO-1594	10 Nov 2023	Bass Cattle Company Pty Ltd	(1,359.43)
BRC PO-1586	13 Nov 2023	Harvey Developments (NT) Pty Ltd	(1,765.03)
BRC PO-1595	13 Nov 2023	Central Desert Transport	(258.00)
BRC PO-1600	13 Nov 2023	Springs Cleaning Supplies	(934.77)
BRC PO-1605	13 Nov 2023	Harvey Developments (NT) Pty Ltd	(6,396.87)
BRC PO-1607	13 Nov 2023	Harvey Developments (NT) Pty Ltd	(6,392.53)
BRC PO-1610	13 Nov 2023	Barkly Hardware JV Pty Ltd	(417.80)
BRC PO-1613	13 Nov 2023	Dexter Barnes	(400.00)
BRC PO-1614	13 Nov 2023	GK Building Contractors Pty Ltd	(4,078.42)
BRC PO-1708	13 Nov 2023	Seek Limited	(280.50)
BRC PO-1588	13 Nov 2023	Forklift Solutions Pty Ltd	(6,792.50)
BRC PO-1596	13 Nov 2023	Harvey Developments (NT) Pty Ltd	(17,503.80)
BRC PO-1597	13 Nov 2023	Harvey Developments (NT) Pty Ltd	(15,909.52)
BRC PO-1599	13 Nov 2023	Springs Cleaning Supplies	(191.82)
BRC PO-1601	13 Nov 2023	Jacal Tint & Automotive	(176.00)
BRC PO-1603	13 Nov 2023	Alice City Tyrepower	(1,035.00)
BRC PO-1604	13 Nov 2023	ABC Transport	(181.58)
BRC PO-1606	13 Nov 2023	Harvey Developments (NT) Pty Ltd	(1,343.31)
BRC PO-1608	13 Nov 2023	Springs Cleaning Supplies	(1,570.05)
BRC PO-1611	13 Nov 2023	Modern Teaching Aids Pty Ltd	(342.50)
BRC PO-1612	13 Nov 2023	GOLDFIELDS GUNS AND AMMO	(600.00)
BRC PO-1615	13 Nov 2023	TDC Refrigeration	(2,039.18)
BRC PO-1617	13 Nov 2023	Springs Cleaning Supplies	(1,154.85)
BRC PO-1620	13 Nov 2023	Harvey Developments (NT) Pty Ltd	(1,474.24)

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BRC PO-1609	14 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(336.90)
BRC PO-1619	14 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(539.02)
BRC PO-1622	14 Nov 2023	Gymnastics Direct	(2,620.00)
BRC PO-1623	14 Nov 2023	Mahuta Construction	(770.00)
BRC PO-1709	14 Nov 2023	Seek Limited	(401.50)
BRC PO-1618	14 Nov 2023	Leading Edge Computers Tennant Creek	(148.50)
BRC PO-1621	14 Nov 2023	Harvey Norman-Alice Springs AVIT Pty Ltd (Comput&Electrical)	(6,107.70)
BRC PO-1624	14 Nov 2023	GK Building Contractors Pty Ltd	(1,997.50)
BRC PO-1627	15 Nov 2023	Katherine Fresh Fruit & Veg Market	(956.55)
BRC PO-1633	15 Nov 2023	Milner Meat & Seafood	(1,909.50)
BRC PO-1634	15 Nov 2023	Peter Kittle Alice Springs	(521.36)
BRC PO-1635	15 Nov 2023	Central Desert Transport	(851.01)
BRC PO-1638	15 Nov 2023	Fast Ass Couriers	(89.76)
BRC PO-1640	15 Nov 2023	Dexter Barnes	(2,130.50)
BRC PO-1642	15 Nov 2023	Jalbu Service Pty Ltd	(219.45)
BRC PO-1652	15 Nov 2023	ATSI ICT Aboriginal Corporation	(15,202.00)
BRC PO-1653	15 Nov 2023	Barkly Wholesales	(175.00)
BRC PO-1625	15 Nov 2023	Jones Meat Katherine	(1,633.55)
BRC PO-1626	15 Nov 2023	Independent Grocers Darwin1	(2,025.34)
BRC PO-1628	15 Nov 2023	Neil Mansell Transport Pty Ltd	(700.00)
BRC PO-1629	15 Nov 2023	Arlparra Aboriginal Corporation	(300.00)
BRC PO-1630	15 Nov 2023	Independent Grocers Alice Springs	(1,933.48)
BRC PO-1631	15 Nov 2023	Arlparra Aboriginal Corporation	(390.00)
BRC PO-1632	15 Nov 2023	Central Fruit & Vegetable Wholesalers	(499.87)
BRC PO-1636	15 Nov 2023	Barkly Hardware JV Pty Ltd	(1,915.00)
BRC PO-1637	15 Nov 2023	Wetenngerr Store	(35.19)
BRC PO-1639	15 Nov 2023	BRICHE PTY LTD	(117.82)
BRC PO-1641	15 Nov 2023	Barkly Hardware JV Pty Ltd	(452.60)
BRC PO-1643	15 Nov 2023	Northline	(86.21)
BRC PO-1644	15 Nov 2023	No Worries Gardening Service Nursery	(660.00)
BRC PO-1645	15 Nov 2023	Our Town & Country Office National	(165.79)
BRC PO-1692	15 Nov 2023	Bond and Bond Sharp	(100.08)
BRC PO-1693	15 Nov 2023	Bond and Bond Sharp	(800.00)
BRC PO-1647	16 Nov 2023	Julalikari Council Aboriginal Corporation t/a Jajjikari Caf	(874.50)
BRC PO-1650	16 Nov 2023	Samara on Ambrose	(3,500.00)
BRC PO-1654	16 Nov 2023	Tony Michael Watson	(2,015.56)
BRC PO-1659	16 Nov 2023	Mogas Regional Pty Ltd t/a Ausfuel	(7,559.19)
BRC PO-1646	16 Nov 2023	Bass Cattle Company Pty Ltd	(720.00)
BRC PO-1648	16 Nov 2023	Independent Grocers Darwin1	(2,814.90)
BRC PO-1649	16 Nov 2023	Neil Mansell Transport Pty Ltd	(505.01)
BRC PO-1651	16 Nov 2023	Barkly Hardware JV Pty Ltd	(190.25)
BRC PO-1655	16 Nov 2023	Bay Leaf Cafe	(426.00)
BRC PO-1656	16 Nov 2023	Barkly Wholesales	(1,925.00)
BRC PO-1657	16 Nov 2023	CDM Pools and Spas	(1,054.00)

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BRC PO-1658	16 Nov 2023	Ronin Security Technologies	(2,048.92)
BRC PO-1660	16 Nov 2023	Central Desert Transport	(786.60)
BRC PO-1661	16 Nov 2023	Territory Technology Solutions	(4,797.81)
BRC PO-1662	16 Nov 2023	Tony Michael Watson	(908.52)
BRC PO-1691	16 Nov 2023	L&V Nominees Pty Ltd	(432.00)
BRC PO-1701	16 Nov 2023	Seek Limited	(368.50)
BRC PO-1670	17 Nov 2023	No Worries Gardening Service Nursery	(2,640.00)
BRC PO-1675	17 Nov 2023	Barkly Hardware JV Pty Ltd	(301.40)
BRC PO-1676	17 Nov 2023	Kenway NT Pty Ltd	(3,248.64)
BRC PO-1680	17 Nov 2023	Dexter Barnes	(1,009.43)
BRC PO-1681	17 Nov 2023	Harvey Developments (NT) Pty Ltd	(7,577.77)
BRC PO-1663	17 Nov 2023	Barber Hire	(2,970.00)
BRC PO-1664	17 Nov 2023	REPCO Alice Springs	(1,058.80)
BRC PO-1665	17 Nov 2023	Fast Ass Couriers	(132.00)
BRC PO-1666	17 Nov 2023	Central Desert Transport	(513.37)
BRC PO-1667	17 Nov 2023	Tennant Creek Tyre Centre (Bridgestone)	(1,360.00)
BRC PO-1668	17 Nov 2023	Fast Ass Couriers	(52.80)
BRC PO-1669	17 Nov 2023	Jacal Tint & Automotive	(899.80)
BRC PO-1671	17 Nov 2023	Tony Michael Watson	(300.00)
BRC PO-1672	17 Nov 2023	No Worries Gardening Service Nursery	(200.00)
BRC PO-1673	17 Nov 2023	Midland Caravan Park	(218.00)
BRC PO-1674	17 Nov 2023	Barkly Hardware JV Pty Ltd	(499.75)
BRC PO-1732	17 Nov 2023	Donald Cant Watts Corke (WA) Pty Ltd	(3,267.00)
BRC PO-1760	17 Nov 2023	Harvey Developments (NT) Pty Ltd	(17,532.50)
BRC PO-1682	19 Nov 2023	Barkly Plumbing Services	(325.24)
BRC PO-1684	20 Nov 2023	Council Biz	(6,336.00)
BRC PO-1698	20 Nov 2023	GK Building Contractors Pty Ltd	(615.00)
BRC PO-1714	20 Nov 2023	Bay Leaf Cafe	(406.50)
BRC PO-1716	20 Nov 2023	Bay Leaf Cafe	(1,580.00)
BRC PO-1735	20 Nov 2023	Cozzies Cleaning CO.	(2,382.00)
BRC PO-1677	20 Nov 2023	Jacal Tint & Automotive	(544.00)
BRC PO-1678	20 Nov 2023	MaxiPARTS Operations	(177.53)
BRC PO-1679	20 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(500.00)
BRC PO-1683	20 Nov 2023	Council Biz	(8,382.17)
BRC PO-1685	20 Nov 2023	Tennant Creek Tyre Centre (Bridgestone)	(413.00)
BRC PO-1686	20 Nov 2023	Sign In App	(600.00)
BRC PO-1687	20 Nov 2023	Adobe Systems Software Ireland LTD	(1,096.99)
BRC PO-1688	20 Nov 2023	BJ Trading & Hire	(1,363.20)
BRC PO-1689	20 Nov 2023	Bass Cattle Company Pty Ltd	(144.03)
BRC PO-1690	20 Nov 2023	Simon Denton Industries Pty Ltd	(655.60)
BRC PO-1695	20 Nov 2023	Ronin Security Technologies	(2,640.00)
BRC PO-1696	20 Nov 2023	Dynasdy Pty Ltd	(120.00)
BRC PO-1697	20 Nov 2023	Tony Michael Watson	(81.60)
BRC PO-1699	20 Nov 2023	Barkly Plumbing Services	(407.63)
BRC PO-1715	20 Nov 2023	Bay Leaf Cafe	(367.00)

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BRC PO-1731	20 Nov 2023	Winc Australia Pty Limited	(922.37)
BRC PO-1694	21 Nov 2023	Arlparra Aboriginal Corporation	(800.00)
BRC PO-1719	21 Nov 2023	Milner Meat & Seafood	(801.98)
BRC PO-1721	21 Nov 2023	Stanes Transport NT Pty Ltd	(610.16)
BRC PO-1724	21 Nov 2023	Milner Meat & Seafood	(581.01)
BRC PO-1725	21 Nov 2023	Central Fruit & Vegetable Wholesalers	(441.25)
BRC PO-1747	21 Nov 2023	Area9 Pty Ltd	(19,432.38)
BRC PO-1700	21 Nov 2023	Jacal Tint & Automotive	(272.80)
BRC PO-1710	21 Nov 2023	Mirnirri Store	(399.66)
BRC PO-1711	21 Nov 2023	Wetenngerr Store	(27.06)
BRC PO-1712	21 Nov 2023	Bunnings - Alice Springs	(40.68)
BRC PO-1713	21 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(250.00)
BRC PO-1717	21 Nov 2023	Warte Alparayetye Aboriginal Corporation	(1,093.21)
BRC PO-1718	21 Nov 2023	Central Fruit & Vegetable Wholesalers	(200.00)
BRC PO-1720	21 Nov 2023	Central Desert Transport	(655.50)
BRC PO-1722	21 Nov 2023	Independent Grocers Alice Springs	(1,737.22)
BRC PO-1723	21 Nov 2023	Milner Meat & Seafood	(837.76)
BRC PO-1726	21 Nov 2023	Central Fruit & Vegetable Wholesalers	(349.85)
BRC PO-1727	21 Nov 2023	Independent Grocers Alice Springs	(657.68)
BRC PO-1728	21 Nov 2023	Independent Grocers Alice Springs	(2,571.46)
BRC PO-1729	21 Nov 2023	Central Fruit & Vegetable Wholesalers	(137.95)
BRC PO-1737	21 Nov 2023	Barkly Hardware JV Pty Ltd	(105.90)
BRC PO-1745	21 Nov 2023	Neil Mansell Transport Pty Ltd	(81.17)
BRC PO-1746	21 Nov 2023	The Big Mower (NT) Pty Ltd	(368.50)
BRC PO-1739	22 Nov 2023	Fuji Xerox Business Centre NT	(317.17)
BRC PO-1743	22 Nov 2023	Bunnings - Alice Springs	(1,188.58)
BRC PO-1730	22 Nov 2023	World Welding and Transport Service Pty Ltd	(1,100.00)
BRC PO-1733	22 Nov 2023	Sign In App	(600.00)
BRC PO-1734	22 Nov 2023	Central Australian Youth Link-Up Service (CAYLUS)	(7,571.18)
BRC PO-1736	22 Nov 2023	Fluid Power NT Pty Ltd	(992.36)
BRC PO-1738	22 Nov 2023	Fuji Xerox Business Centre NT	(323.46)
BRC PO-1741	22 Nov 2023	DERRICK'S CONTRACTING PTY LTD	(3,919.26)
BRC PO-1742	22 Nov 2023	Alice City Tyrepower	(1,287.00)
BRC PO-1744	22 Nov 2023	Kmart Alice Springs	(500.00)
BRC PO-1748	22 Nov 2023	Elkira Court Hotel	(200.00)
BRC PO-1749	22 Nov 2023	DERRICK'S CONTRACTING PTY LTD	(15,840.00)
BRC PO-1761	22 Nov 2023	Officeworks Darwin	(1,384.00)
BRC PO-1757	23 Nov 2023	Bunna Lawrie	(2,500.00)
BRC PO-1766	23 Nov 2023	Davit Pty. Ltd. t/a Aquatune	(873.80)
BRC PO-1768	23 Nov 2023	Aherrenge Community Store Inc	(140.00)
BRC PO-1769	23 Nov 2023	Ronin Security Technologies	(7,463.94)
BRC PO-1774	23 Nov 2023	Mahuta Construction	(572.00)
BRC PO-1789	23 Nov 2023	ELMO Software Pty Ltd	(55,396.00)
BRC PO-1740	23 Nov 2023	Bay Leaf Cafe	(1,229.00)
BRC PO-1750	23 Nov 2023	FUJIFILM Business Innovation Australia Pty Ltd	(11.00)

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BRC PO-1751	23 Nov 2023	FUJIFILM Business Innovation Australia Pty Ltd	(22.00)
BRC PO-1752	23 Nov 2023	FUJIFILM Business Innovation Australia Pty Ltd	(11.00)
BRC PO-1753	23 Nov 2023	CoolDrive Auto Parts	(1,966.50)
BRC PO-1754	23 Nov 2023	FUJIFILM Business Innovation Australia Pty Ltd	(1,959.89)
BRC PO-1755	23 Nov 2023	Dexter Barnes	(5,756.74)
BRC PO-1756	23 Nov 2023	Barkly Plumbing Services	(1,952.65)
BRC PO-1758	23 Nov 2023	Tony Michael Watson	(343.89)
BRC PO-1759	23 Nov 2023	REPCO Alice Springs	(911.40)
BRC PO-1762	23 Nov 2023	Bluestone Motor Inn	(3,861.00)
BRC PO-1763	23 Nov 2023	Outback Outfitters	(947.10)
BRC PO-1764	23 Nov 2023	REPCO Alice Springs	(162.10)
BRC PO-1765	23 Nov 2023	Peter Kittle Alice Springs	(366.72)
BRC PO-1767	23 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(149.42)
BRC PO-1771	23 Nov 2023	Barkly Plumbing Services	(132.19)
BRC PO-1772	23 Nov 2023	Butterworth Brood Pty Ltd	(9,938.00)
BRC PO-1773	23 Nov 2023	GK Building Contractors Pty Ltd	(2,823.92)
BRC PO-1770	24 Nov 2023	Malouf Invetments (Mt Isa) Pty Ltd	(7,308.70)
BRC PO-1775	24 Nov 2023	Wetenngerr Store	(8.78)
BRC PO-1776	24 Nov 2023	Outback Outfitters	(115.50)
BRC PO-1777	24 Nov 2023	Barkly Hardware JV Pty Ltd	(428.69)
BRC PO-1778	24 Nov 2023	Caramel Cream Pty Ltd	(19,250.00)
BRC PO-1779	24 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(500.00)
BRC PO-1780	24 Nov 2023	JB HI-FI Commercial	(8,018.04)
BRC PO-1782	24 Nov 2023	GK Building Contractors Pty Ltd	(1,725.00)
BRC PO-1785	24 Nov 2023	Mirrirri Store	(350.00)
BRC PO-1793	24 Nov 2023	Fluid Power NT Pty Ltd	(3,695.43)
BRC PO-1810	24 Nov 2023	Outback Outfitters	(5,335.00)
BRC PO-1794	25 Nov 2023	Warte Alparayetye Aboriginal Corporation	(16.50)
BRC PO-1795	25 Nov 2023	Warte Alparayetye Aboriginal Corporation	(15.10)
BRC PO-1796	25 Nov 2023	Warte Alparayetye Aboriginal Corporation	(9.20)
BRC PO-1797	25 Nov 2023	Warte Alparayetye Aboriginal Corporation	(53.77)
BRC PO-1798	25 Nov 2023	Warte Alparayetye Aboriginal Corporation	(19.50)
BRC PO-1799	25 Nov 2023	Warte Alparayetye Aboriginal Corporation	(50.00)
BRC PO-1800	25 Nov 2023	Warte Alparayetye Aboriginal Corporation	(43.30)
BRC PO-1801	25 Nov 2023	Warte Alparayetye Aboriginal Corporation	(57.77)
BRC PO-1807	25 Nov 2023	Warte Alparayetye Aboriginal Corporation	(66.50)
BRC PO-1808	25 Nov 2023	Warte Alparayetye Aboriginal Corporation	(50.00)
BRC PO-1809	25 Nov 2023	Warte Alparayetye Aboriginal Corporation	(146.50)
BRC PO-1812	25 Nov 2023	DERRICK'S CONTRACTING PTY LTD	(24,222.12)
BRC PO-1781	27 Nov 2023	Mike Nash Electric P/L	(310.75)
BRC PO-1783	27 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(504.65)
BRC PO-1784	27 Nov 2023	Our Town & Country Office National	(219.22)
BRC PO-1786	27 Nov 2023	Jacal Tint & Automotive	(897.00)
BRC PO-1787	27 Nov 2023	Springs Cleaning Supplies	(165.20)
BRC PO-1790	27 Nov 2023	Treshna Enterprises Limited	(764.90)

All purchase orders summary

BRC PO-1791	27 Nov 2023	CoolDrive Auto Parts	(531.14)
BRC PO-1792	27 Nov 2023	Woks Up Tennant Creek Pty Ltd	(770.00)
BRC PO-1802	27 Nov 2023	Aherrenge Community Store Inc	(600.00)
BRC PO-1803	27 Nov 2023	Harvey Developments (NT) Pty Ltd	(8,720.58)
BRC PO-1804	27 Nov 2023	Wurth Australia Pty Ltd	(4,641.09)
BRC PO-1821	27 Nov 2023	Jalbu Service Pty Ltd	(702.24)
BRC PO-1788	27 Nov 2023	HART Sport	(3,230.60)
BRC PO-1805	28 Nov 2023	Tennant Creek Tyre Centre (Bridgestone)	(1,560.00)
BRC PO-1806	28 Nov 2023	Bluestone Motor Inn	(3,450.00)
BRC PO-1811	28 Nov 2023	Bluestone Motor Inn	(690.00)
BRC PO-1813	28 Nov 2023	Arlparra Aboriginal Corporation	(37.50)
BRC PO-1814	28 Nov 2023	BOC Gases	(842.11)
BRC PO-1815	28 Nov 2023	Arlparra Aboriginal Corporation	(400.00)
BRC PO-1816	28 Nov 2023	Kmart Alice Springs	(500.00)
BRC PO-1817	28 Nov 2023	Mirrirri Store	(100.00)
BRC PO-1818	28 Nov 2023	Harvey Developments (NT) Pty Ltd	(8,349.00)
BRC PO-1819	28 Nov 2023	Barkly Plumbing Services	(5,000.00)
BRC PO-1820	28 Nov 2023	Central Desert Transport	(262.20)
BRC PO-1822	28 Nov 2023	Toyota Material Handling Australia Pty Ltd	(85,690.00)
BRC PO-1823	28 Nov 2023	Dexter Barnes	(195.89)
BRC PO-1842	28 Nov 2023	Barkly Hardware JV Pty Ltd	(303.40)
BRC PO-1824	29 Nov 2023	No Worries Gardening Service Nursery	(2,000.00)
BRC PO-1825	29 Nov 2023	Jacal Tint & Automotive	(63.80)
BRC PO-1826	29 Nov 2023	Central Fruit & Vegetable Wholesalers	(393.48)
BRC PO-1827	29 Nov 2023	Central Desert Transport	(525.55)
BRC PO-1828	29 Nov 2023	Milner Meat & Seafood	(1,839.41)
BRC PO-1829	29 Nov 2023	Neil Mansell Transport Pty Ltd	(400.00)
BRC PO-1830	29 Nov 2023	Independent Grocers Alice Springs	(1,572.48)
BRC PO-1831	29 Nov 2023	Katherine Fresh Fruit & Veg Market	(678.06)
BRC PO-1832	29 Nov 2023	Jones Meat Katherine	(1,039.91)
BRC PO-1833	29 Nov 2023	Independent Grocers Darwin1	(1,585.54)
BRC PO-1834	29 Nov 2023	Hastings Deering Australia Ltd	(11,228.80)
BRC PO-1835	29 Nov 2023	Outback Outfitters	(250.25)
BRC PO-1836	29 Nov 2023	Arlparra Aboriginal Corporation	(55.00)
BRC PO-1837	29 Nov 2023	Kmart Alice Springs	(200.00)
BRC PO-1838	29 Nov 2023	Northline	(271.71)
BRC PO-1850	29 Nov 2023	Tony Michael Watson	(1,657.66)
BRC PO-1851	29 Nov 2023	Leading Edge Computers Tennant Creek	(40.00)
BRC PO-1852	29 Nov 2023	Mahuta Construction	(929.50)
BRC PO-1839	30 Nov 2023	BRICHE PTY LTD	(201.62)
BRC PO-1840	30 Nov 2023	Arlparra Aboriginal Corporation	(800.00)
BRC PO-1841	30 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(200.00)
BRC PO-1843	30 Nov 2023	Harbour Software	(5,197.50)
BRC PO-1844	30 Nov 2023	Bay Leaf Cafe	(505.50)
BRC PO-1845	30 Nov 2023	Tennant Creek Tyre Centre (Bridgestone)	(413.00)

All purchase orders summary

BRC PO-1846	30 Nov 2023	Ronin Security Technologies	(330.00)
BRC PO-1847	30 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(213.29)
BRC PO-1848	30 Nov 2023	Barkly Hardware JV Pty Ltd	(118.93)
BRC PO-1849	30 Nov 2023	Barkly Plumbing Services	(1.00)
BRC PO-1855	30 Nov 2023	Tennant Food Barn - IGA Tennant Creek	(381.05)
BRC PO-1856	30 Nov 2023	ARB Corporation Ltd	(9,551.55)
BRC PO-1857	30 Nov 2023	REPCO Alice Springs	(1,387.04)
BRC PO-1864	30 Nov 2023	Russ Engineering Pty Ltd	(11,426.80)
BRC PO-1887	30 Nov 2023	Dynasdy Pty Ltd	(9,046.30)
Total			(1,377,436.60)

8 CORPORATE SERVICES DIRECTORATE REPORTS

Corporate Services Directorate Reports

8.1 ICT Report

Reference ICT Report
Author Nagaraju Kharra (ICT Coordinator), Grant Hanson (ICT Officer)

RECOMMENDATION

That Council Receives and notes the report

SUMMARY

This report is to provide information to the council executives and Official Manager in relation to ICT Service delivery to BRC over the December 2023

BACKGROUND

The months of November and December in the lead-up to the Christmas break were rather busy ones for the ICT team. Over the course of the 2 months, the team visited six (6) communities to address outstanding ICT issues, provide broad support on the ground and facilitate upgrades. The team visited the below areas and completed the following works:

- Wutunugurra
 - Decommissioned old Cambium E410 Access point and replaced with Meraki MR36 units at both the Council Office and Night Patrol Sites.
 - Installed new printer at Night Patrol office.
 - Cleaned up comms rack & Scoped out Night Patrol Office for installation of Comms rack.
 - Scoped out Conference Room for installation of TV mounts and installation of VC unit.
- Ali Curung
 - Addressed Audio problem with Video Conference unit.
 - Scoped out Conference Room for installation of 2x 65" TVs that will be Wall Mounted, as part of the recent Audit for our Video Conferencing systems, commissioned by former CEO Russel Anderson.
- Tara
 - Installed new Printer at Night Patrol Office
 - Installed new Desktop computer at night Patrol Office
 - Installed network switch at Night Patrol Office.



Continued next page >>>

- Murray Downs
 - Installed Network equipment (MX Router, MS120-8P Switch, MR36 Wireless Access Point)
 - Installed new Printer at Night Patrol Office
 - Installed new Desktop computer at Night Patrol Office
 - Installed new Display Monitor at Night Patrol Office
- Elliott
 - Installed new printer at Night Patrol Workstation
 - Mapped printer queue for Elliott Library
 - Safehouse was on the agenda to visit but ran out of time to visit. Will be visited on next visit to the area
- Mungkarta
 - Attempted installation of Network equipment (MX Router, MS120-8P Switch, MR36 Wireless Access Point), but found there wasn't any power to site, meaning we were unable to confirm if equipment was operational post installation. No communications in the area resulted in an executive decision being made by the senior ICT Officer. As such the decision was made to leave the installation for another time and notify both the Regional Community Safety Manager and ICT Coordinator of the issue. An inspection of the site was undertaken and uncovered that the building was insecure. A revisit of the site will be undertaken in the next 2-3 weeks, as power has now been restored to the site. Comms rack has been secured and will be visited when road is passable.

UPCOMING VISITS

- Ampilatwatja
 - Installation of TV Mounts and TVs for Conference Room
 - Address outstanding ICT Issues
- Ali Curung
 - Installation of TV Mounts and TVs for Conference Room
- Arlparra
 - Remove Network Switch from Employee House, which is being used as a relay point for connection to Sport/Rec Site. This Relay point will NOT exist in the redesign of our point-to-point network scheduled for installation later this year. The Network switch will be repurposed for the Tennant Creek Fitness Centre.
- Elliott
 - Installation of TV Mounts and TVs for Conference Room
 - Address Safehouse ICT Issues
- Alpururulam
 - Installation of TV Mounts and TVs for Conference Room
- Wutunugurra
 - Installation of TV Mounts and TVs for Conference Room



- Mungkarta
 - Install Network equipment (MX Router, MS120-8P Switch, MR36 Wireless Access Point)
 - Install new Printer at Night Patrol Office
 - Install new Desktop computer at Night Patrol Office
 - Install new Display Monitor at Night Patrol Office
- Canteen Creek
 - Cutover of Starlink Internet Service. This has been delayed due to ongoing bushfires and the unavailability of the contractor.

Continued next page >>>

PROJECTS

The below represents the current and future ICT projects (at time of this report). This will provide reports to council on how current projects are progressing and to advise council about any upcoming ICT Projects, their expected commencement dates and expected completion timeframes and dates, if available.

<u>Project Title</u>	<u>Commencement Date</u>	<u>Expected Completion Date</u>	<u>Actual Completion Date</u>	<u>Status</u>	<u>Comments</u>
Replace internal Access Points	11 August 2023	November 2023 (All Sites)	TBA	<u>Delayed</u>	Work continues to roll out replacement access points to all sites. The Youthlinks building in Tennant Creek remains outstanding. We are seeking clarification from internal teams to determine if the facility will still be used going forward and if not, we can relocate all services to the new youth centre.
Replace Point to Point Infrastructure	April 2024	June 2024	TBA	<u>Not Commenced</u>	Planning continues, timeline to be advised.
Wutunugurra Optical Fiber Connection	2020	September 2023	20 September 2023	<u>COMPLETED</u>	The cutover was completed later than anticipated, however it has been discovered that there is a problem with the configuration of the connection resulting in the site losing connection if we were to proceed. The existing optical fibre will be disconnected due to no backhaul capacity available and an order will be placed with correct configuration.
Digitization Project	2022	2024	TBA	<u>In Progress</u>	Work is still progressing on digitizing our paper-based forms. Docs on tap implementation is scheduled for the March Council Meeting. Testing so far has been good with no significant issues reported so far.
Phase-out of Citrix	Immediate Commencement	July 2024	TBA	<u>In Progress</u>	Staff have been actively using the Microsoft 365 product on their computers, which is particularly good news. The Phase-out of Citrix remains an ongoing challenge, CBIZ will advise BRC on further steps. The ICT team are investigating ways to mitigate the impact of this issue across the organization.
Rollout of Microsoft Intune	1 st October 2023	1 st November 2023	TBA	<u>Project Commenced</u>	Work has commenced to move all of Council's ICT Systems over to Microsoft Intune. The biggest difference that users will notice

					is that they will login with their email addresses, rather than their user ID. All other details will remain the same.
--	--	--	--	--	--

RECOMMENDED PROJECTS

- 58 Peko CCTV installation

As most of the council staff are based in 58 peko it is recommended to install the CCTV at our Tennant Creek Administration Office for security reasons, particularly in hallways and common areas. No Cameras to be installed in offices.

FUTURE PROJECTS

- Elliott Council Office CCTV Replacement
- Elliott Safehouse CCTV installation
- Ali Curung Safehouse CCTV installation
- Ali Curung Community Care CCTV Replacement
- Elliott Community Care CCTV Replacement
- Alpururulam Community Care CCTV installation & Alarm installation
- Ampilatwatja Community Care CCTV installation & Alarm installation
- Arlparra Community Care CCTV installation & Alarm installation

ICT HELPDESK

The Monthly system report for Council is attached to this report.

ORGANISATIONAL RISK ASSESSMENT

There is a small, but manageable risk around the completion of the Video Conferencing (VC) units, particularly at Ampilatwatja, as there is currently no VC capability in the area.

Teams can use

BUDGET IMPLICATION

There is an internal cost for travel to all these sites. The cost will vary between all sites.

ISSUE/OPTIONS/CONSEQUENCES

NONE

CONSULTATION & TIMING

Area managers will be advised of travel plans once finalized.

ATTACHMENTS:

1. council report_-_brc servicedesk at a_glance_-_ict team [8.1.1 - 3 pages]
2. Alicurung Night Patrol [8.1.2 - 1 page]
3. Wutunugurra- VC Room [8.1.3 - 1 page]
4. Tara NP Office Meraki installed [8.1.4 - 1 page]
5. Tara Comm Safety - ICT Setup - Proof of Works [8.1.5 - 1 page]
6. Murray Downs Comm Safety - ICT setup - Proof of works [8.1.6 - 1 page]

Council Report - BRC ServiceDesk at a Glance - ICT Team

Generated Date: December 31, 2023

This report is for Presentation to Council, at the Monthly Ordinary Council Meeting, with names omitted to maintain confidentiality.

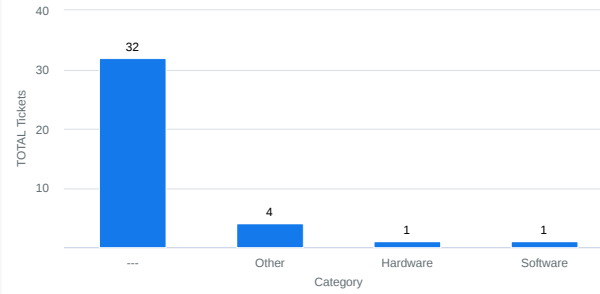
First Response Violated Tickets

TOTAL Tickets
3

Average Avg Response Time in Bhrs of Tickets

AVG Avg Response Time in Bhrs
10h 42m 36s

Total Tickets grouped by Category



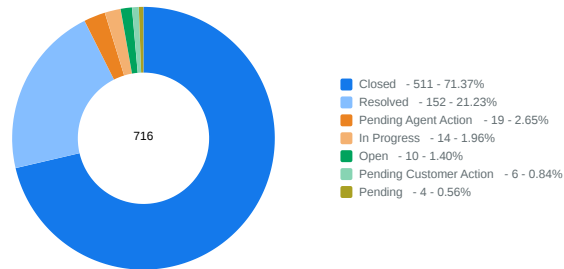
Tickets due Today

TOTAL Tickets
0

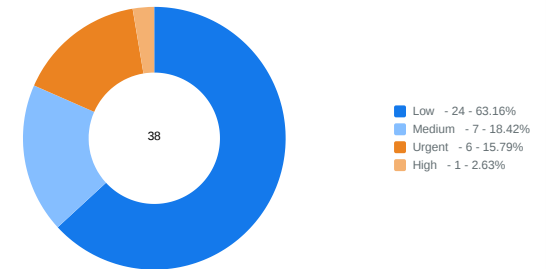
Tickets - Last 30 Days - ICT Team

Total Tickets
35

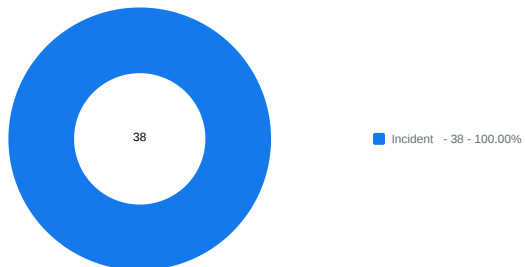
Tickets updated - last 30 days



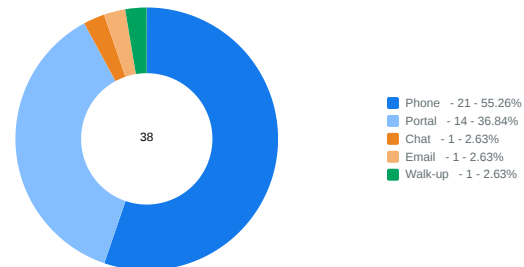
Tickets by Priority



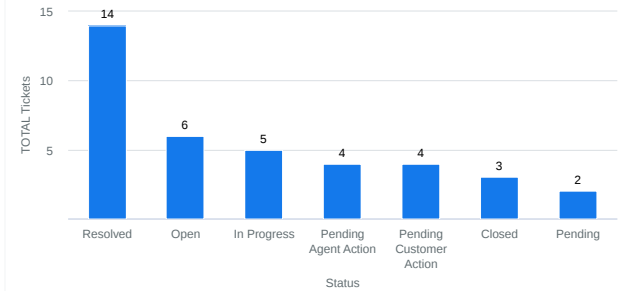
Tickets by Type



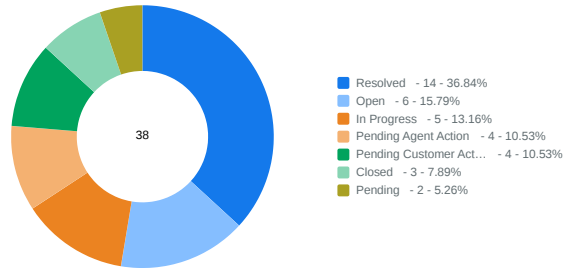
Tickets by Source



Total Tickets grouped by Status



Tickets by Status



Average Resolution Time in Bhrs of Tickets

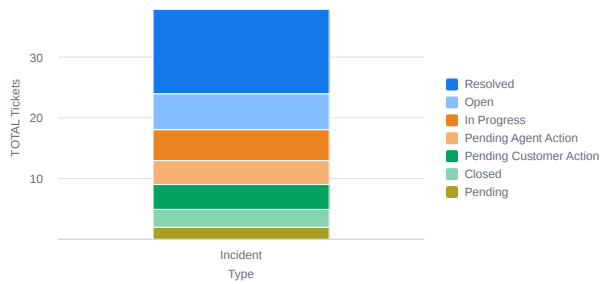
AVG Resolution Time in Bhrs
11h 0m 30s

CSAT Score by Agent Group



No data!

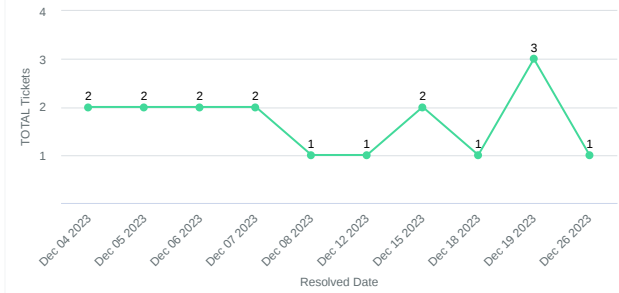
Tickets by Type and Status



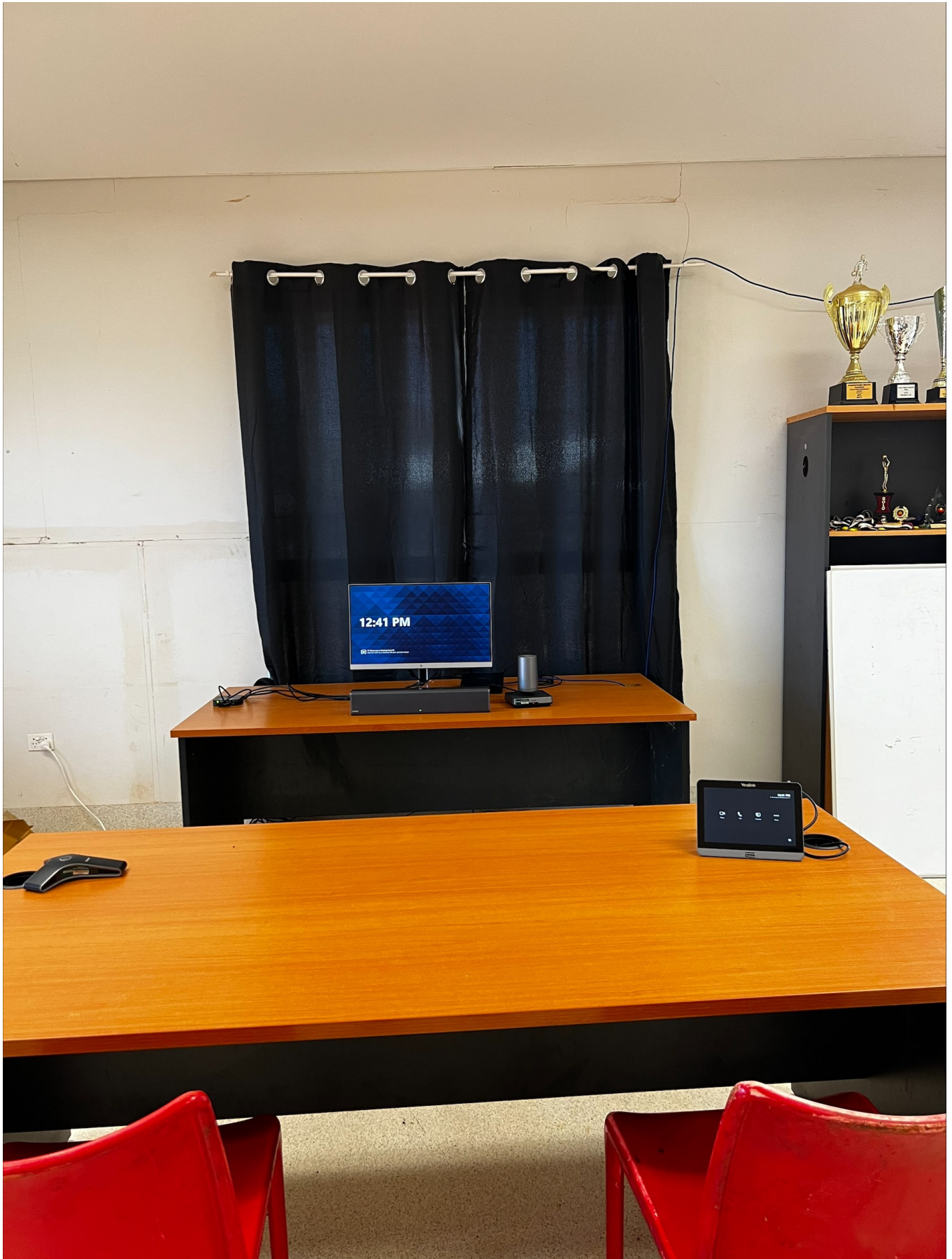
Tickets by Created Date



Tickets by Resolved Date













Corporate Services Directorate Reports

8.2 HR Report

Reference <Enter Ref here>
Author Murray Davies (Director of Corporate Services)

RECOMMENDATION

That Council <receives and notes the Workforce profile report for December 2023>

SUMMARY

<Please find attached current Workforce Profile report.

Other current HR critical tasks revolve around initiation and implementation of new staffing and payroll software>

BACKGROUND

<Corporate, specifically the HR team is pleased to provide the attached Workforce profile report>

ORGANISATIONAL RISK ASSESSMENT

<Appropriate to consider and review actual staffing needs across the organisation & reflect changes within the Organisational Chart>

BUDGET IMPLICATION

<Enter Text Here>

ISSUE/OPTIONS/CONSEQUENCES

<Enter Text Here>

CONSULTATION & TIMING

<Regularly generated report>

ATTACHMENTS:

1. DECEMBER 2023 WORKFORCE PROFILE REPORT [8.2.1 - 1 page]

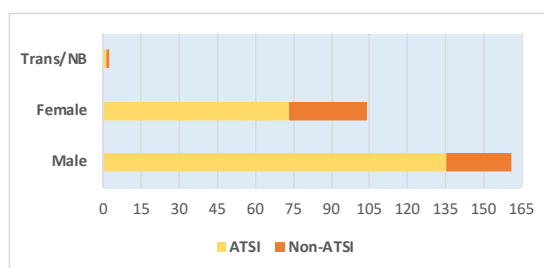
DECEMBER 2023 WORKFORCE PROFILE REPORT

Fast Statistics

- Budgeted FTE is 186.80
- Actual FTE is 139.24
- Head Count is 267 people
- 65.9% of our workforce are Indigenous
- Females make up 39.0% of our workforce
- 58.4% of our Workforce is employed in Communities

Figure 1 Workforce Gender (Sex) Profile

GENDER	ATSI		Non-ATSI		TOTAL	
Trans/NB	1	0.5%	1	1.7%	2	0.7%
Female	73	34.9%	31	53.4%	104	39.0%
Male	135	64.6%	26	44.8%	161	60.3%
TOTAL	209	100.0%	58	100.0%	267	100.0%

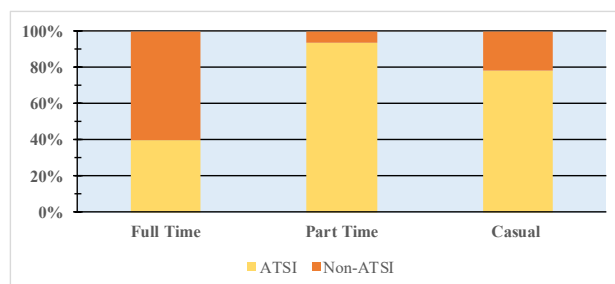


Employment Status

As per Figure 1, 39.6% of Council employees are employed on a full time basis, 24.0% are employed on a part time basis, and the remaining 36.4% are employed on a casual basis.

Figure 2 Workforce Employment Status

STATUS	ATSI		Non-ATSI		TOTAL	
Full Time	41	15.4%	62	23.2%	103	38.6%
Part Time	42	15.7%	3	1.1%	45	16.9%
Casual	93	34.8%	26	9.7%	119	44.6%
TOTAL	176	65.9%	91	34.1%	267	100.0%



Recruitment

In December 2023 fourteen (14) Letters of Appointments were released, and four critical position advertised. Human Resources will continue to release the weekly Critical Positions Report to the Executive Leadership Team and the monthly Recruitment Report to the Executive and Management Leadership Teams.

9 COMMUNITY DEVELOPMENT DIRECTORATE REPORTS

Community Development Directorate Reports

9.1 Community Development Directorate Report

Reference <Enter Ref here>
Author Gillian Molloy (Director of Community Development)

RECOMMENDATION

That Council receives and accepts the December Community Development report

SUMMARY

In December, the Community Development directorate highlighted its successful festive events and dog adoptions, alongside well-run youth programs. These achievements demonstrate a strong commitment to community engagement and support. However, challenges in staff attendance and training, as well as ongoing infrastructure repairs.

Looking ahead, the directorate is focusing on new Safe House programs, aged care events, and preparing performance reports. Continuous efforts in stakeholder engagement and staff training are prioritised to enhance operational effectiveness. The directorate is also actively responding to the aged care commission and planning to reconvene the Animal Management Advisory Committee.

Animal Management Advisory Committee

The Animal Management Advisory Committee (AMAC) has taken a step forward in developing the Animal Management Plan (AMP). The draft AMP has been distributed among committee members and stakeholders to gather additional feedback and insights.

This collaborative effort is a vital part of our commitment to ensuring that the final AMP is comprehensive, practical, and aligns with our community's needs, expectations, and culture.

To facilitate this ongoing discussion, the committee has scheduled its next meeting. The first meeting will take place in the second week of January. During this session, we will review the feedback on the draft AMP and work towards incorporating suggestions and revisions while being open to additional comments and discussion.

This proactive approach underscores our dedication to developing a robust Animal Management Plan that serves our community's best interests and animals' welfare within our region.

Department of Health and Aged Care grant submission

Community Development will submit a grant proposal seeking funding from the Aged Care Capital Assistance Program to upgrade infrastructure at BRC (BARKLY Regional Council) Aged Care facilities in communities. The program's objectives include improving aged care services, providing staff accommodation, and offering innovative solutions. The funding objectives align with our goals to

maintain or increase access to quality care, enhance service environments, and provide culturally safe services.

Our team is working closely with the Projects team and Grant Manager to complete the submission by the close date of 12th January. The total Commonwealth funding is \$135 million, available across four streams.

Response to Aged Care Commission – Standards Not Met

Barkly Regional Council has received feedback from the Aged Care Commission following an assessment conducted by the ACQSC (Aged Care Quality and Safety Commission) assessment team in November 2023. The assessment team found that four requirements were not met, and this response focuses on addressing those specific areas.

Personal and Clinical Care (Standard 3.3e):

The assessment team identified a deficiency in documenting and communicating information about consumers' conditions, needs, and preferences within the organisation and with others involved in their care.

Quality Improvement Action: Barkly Regional Council will work to consistently document information regarding clients' needs, goals, and preferences, particularly following changes in nutrition and hydration, incidents, or instances of ill health.

Human Resources (Standard 7.3e):

The assessment team highlighted a need for regular assessment, monitoring, and review of the performance of each member of the workforce.

Quality Improvement Action: Barkly Regional Council will ensure that the workforce undergoes consistent and appropriate performance assessments, monitoring, and reviews.

Governance (Standard 8.3b and 8.3c):

The organisation's governing body was found to require improvement in promoting a culture of safe, inclusive, and quality care and services, as well as being accountable for their delivery. Additionally, governance systems related to information management, continuous improvement, workforce governance, and feedback and complaints need to be effectively implemented.

Quality Improvement Action: Barkly Regional Council will take steps to establish an effective governance framework that includes processes demonstrating the governing body's accountability in delivering quality care and services. Furthermore, the organisation will implement organisation-wide governance systems for information management, continuous improvement, workforce governance, and feedback and complaints.

In summary, Barkly Regional Council has acknowledged the areas identified by the Aged Care Commission where requirements were not met and has outlined specific quality improvement actions to address these issues in the areas of Personal and Clinical Care, Human Resources, and Governance.

Barkly Vet Practice Facility Infrastructure repairs



A contractor visited the site to review the scope of works, but they have now left Tennant Creek. We are sourcing two additional quotes and will update once they have been received.

Festive Activities

- Safe House and YSR (Youth, Sport, and Recreation) conducted Christmas celebrations, youth and elders in the community were invited.
- Christmas celebration was successful in communities and BRC distributes \$500 worth of Christmas presents to the Youth.
- Aged Care Christmas celebrations at all community facilities.

Barkly Regional Council Christmas Light Competition

Community Development was honored to visit all the entries in the 2023 Christmas Lights Competition. The judging was tough with original prizes for Best Display and Best Community Nominated Display. Due to the high quality of entries and tough decisions, BRC generously agree to award two additional Special Mention prizes. Phoning the winners to inform them of winning was a true joy with all of them acknowledging the high quality of displays.

Staffing Updates

- The Regional Youth Coordinator Craig Mathewson completed his 3-month contract on the 15/12/2023. Five casual staff were terminated since they were inactive for a long time.
- Additional staff for school activities from CAYLUS; Andrew Graham at Ampilatwatja and Rayne Aldridge at Ali Curung.
- Local Laws Manager and Ranger commenced in December.
- New employees at Aged Care Alpurrurulam are gaining new skills and enjoying their role.
- 1 Vacancy at Arlparra and Ampilatwatja Aged Care.
- 1 new staff has been recruited at Arlparra.
- Zone Manager spend time in Community to support the team Arlparra, Ampilatwatja.

Program Updates

Regional Youth Sport & Recreation – Communities

- School Holiday program is ongoing in all six communities.
- BlakDolls Role Model Sports and Fitness Mob in Ali Curung for a week.

Programs included:

- Goals & Dreams session
- Respect & Leadership
- Leadership & Team Building
- Create a Healthy Lunch Plate
- Culture & Identity – Art & Paint activity
- Sensory Activities
- Andrew Graham and Rayne Aldridge from CAYLUS at Ampilatwatja and Ali Curung to assist for the duration of the school holiday program.

Safe Houses – Ali Curung & Elliott

- Both the Safe Houses are operating on a regular basis, and we had few clients at the Safe House over the month.
- Most clients were looking for emergency accommodation due to some unexpected circumstances.
- Two Clients and 4 dependents were evacuated to Darwin (where the client feels secure).

Highlights and Achievements

Regional Youth Sport & Recreation – Communities

- School holiday programs at the communities are effective.
- Elliott water park is operational and is utilised every day throughout the school holiday.

Animal Management

- Brody Moore fostered a long-term pound dog over Christmas, which has now been adopted by a long-term resident. Both the dog and new owner are bonding well, and she is enjoying her new forever home.
- Four dogs adopted from pound facility.
- K9 Dog lift installed from Immediate Priority Grant funding.

Challenges and Issues

- Inconsistent attendance by some community staff.
- Team leaders and coordinators are discussing absenteeism with each staff member.
- Training of community staff has been a major challenge, as the previous LLN (Language Literacy and Numeracy) program was discontinued mid-last year. LLN Central Desert Training is resuming in February.
- Staff attendance and unauthorised absenteeism are the major challenges at some Aged Care facilities.

Stakeholder Engagement

Regional Youth Sport & Recreation – Communities

List of the stakeholders working with us over Dec-Jan School Holidays in communities:

Stakeholder	Date	Location
Andrew Graham (CAYLUS)	05/12/2023-23/12/2023 02/01/2024 – 27/01/2024	Ampilatwa tja
Rayne Aldridge (CAYLUS)	6/12/2023 - 29/01/2024	Ali Curung
Jamie Millier	08/01/2024-19/01/2024	Ampilatwa tja
Blue Eagle Muaythai	08/01/2024-12/01/2024	Elliott
Deadly Hair Dude	08/01/2024 – 12/01/2024	Arlparra
NT Gymnastic	15/01/2024 – 20/01/2024	Arlparra
John Moriarty Foundation	Ali Curung every Friday Elliott every Tuesday	
Blakdoll Sports and Fitness Mob	16/12/2023 - 21/12/2023 15/01/2024 – 21/01/2024	Ali Curung Elliott

Training

- Ali Curung & Elliott Safe house staff will be attending Basic SHIP reporting on-line training in January. This will increase the ability of the staff to report.
- The Local Laws Manager is investigating relevant training for Local Laws Ranger.
- Elliott Aged Care staff training sessions.

Reporting

The pending Performance report and Operational & Budget plan for the safe House was submitted to the NTG (Northern Territory Government).

The pending Site visit report for Youth Sports and Recreation is also submitted to the NIAA (National Indigenous Australians Agency).

Upcoming reporting:

Program	Report	Due Date	Responsibility	Comment
Safe House	Monthly Report	End of January	Safe House Coordinator	Regional Manager to check
Safe House	6 Month Data	05/02/2024	Regional Manager	
YSR	Site visit			
YSR	Performance Report (OSHC)	15/01/2024	Regional Manager	Waiting for data from Payroll

Upcoming Activities

- Ali Curung Safe House launched a morning tea program to prepare for the day activities for the Safe house last week.
- Weekly open days for the clients at the aged care centre with BBQ and Painting

As pending reporting has been submitted to the funding bodies, regional manager is working on the Alcohol Action Initiative (AAI) programs that have been pending:

- AAI 126 – AOD Diversion – Alpururulam Music Project
- AAI 127 – Alpururulam AOD Diversion – Bush Tucker Project
- AAI 128 – Alpururulam Traditional AOD Youth Diversion Culture Camp
- AAI 129 – Alpururulam AOD Diversion – No Grog No Violence Softball Project
- AAI 131 – Alpururulam AOD Diversion – No Alcohol Drive in Movie Nights
- AAI 204 – Alpururulam School Holiday Program
- AAI 205 – Playground Alpururulam
- AAI 206 – Multimedia and Music Workshop
- AAI 306 – Elliott Community Sports Project
- AAI 337 – Alpururulam Bush Tucker Garden Project
- AAI 341 – Elliott Yarning Circle
- AAI 343 – Epenarra Men's Shed Refurbishment
- AAI 344 – Ampilatwatja Music and Events Project
- AAI 418 – The Circle Creation: WALYS NGURPU MANU

BACKGROUND

This report offers a comprehensive overview of the activities undertaken by the Community Development directorate during December. It encompasses a range of measurable aspects, including ongoing projects, special events tailored for the school holidays, submissions, and a preview of upcoming activities. This month's focus has been on enhancing community engagement through diverse initiatives, reflecting the directorate's commitment to continuous community development and support.

ORGANISATIONAL RISK ASSESSMENT

Nil

BUDGET IMPLICATION

Nil

ISSUE/OPTIONS/CONSEQUENCES

<Enter Text Here>

CONSULTATION & TIMING

<Enter Text Here>

ATTACHMENTS:

1. BRC Response to Interim Quality review report December 2023 [9.1.1 - 6 pages]

Barkly Regional Council – Response to the Commission

December 2023

Barkly Regional Council – Commission ID: 6006623

The following tables describe the requirements identified as (not met) in the recent Aged Care Quality Review conducted by the ACQSC assessment team between 14th – 23rd November 2023.

The assessment team recommends 4 requirements as not met.

The following response identifies the actions that BRC is undertaking, or planning to undertake and asks that the delegate consider this in relation to the Final Report and any ongoing quality improvement actions that may be required to enable BRC to fully meet all requirements.

This response is specific to the requirements identified as ‘not met’, including:

- Standard 3. Personal and Clinical Care (3) (e)
- Standard 7. Human resources (3) (e)
- Standard 8. Governance (3) (b) and (3) (c)

Personal and Clinical Care		
Standard 3(3)(e) Information about the consumer’s condition, needs and preferences is documented and communicated within the organisation, and with others where responsibility for care is shared.		
Quality Improvement Action: <i>Ensure information about clients’ needs, goals, and preferences, including following changes in nutrition and hydration, incidents or ill health are consistently documented.</i>		
Actions	Responsibility	By When
1. Progress Notes <ul style="list-style-type: none"> Zone Manager/ Management to reinforce to Team Leaders – progress notes must be entered a minimum fortnightly for all clients, with exception reporting for clients with complex health needs or as issues arise, e.g. the health status of a client changes. Team Leaders have been instructed to ensure exception reporting is documented on the day an issue/change is identified and actions escalated accordingly. The existing Aged Care work instruction on Progress Notes to be reinforced with all Team Leaders and care staff; and Zone Manager to verify progress notes are being done. This will be checked via the service site reporting tool that Team Leaders complete and follow up directly with Team Leaders as required. Zone Manager will also check notes when conducting site visits, with the 3 service sites identified with insufficient documentation processes given more attention and support. 	Team Leaders and Zone Manager	December 2023 – and monitored ongoing
2. Client File reviews <ul style="list-style-type: none"> A review of all client files will be undertaken, and review dates will be set with an alert in the client management system. This will be monitored by the Zone Manager responsible for 	Zone Manager, with support from Community	January – Feb 2024

Barkly Regional Council – Response to the Commission

December 2023

supervising Team Leaders at community service locations. Dates for client reviews are to be documented on a checklist that is updated weekly by Team Leaders and monitored by the Zone Manager.	Care Regional Manager	
2. Staff Training & Education <ul style="list-style-type: none"> Additional education is being organised for the Team Leaders regarding progress notes and documentation. This will be via registration in an online Progress Notes and Documentation course with CDCS, and subsequent online group mentoring in the new year, with 1:1 coaching as needed. In the interim – they have been directed some already available videos to use in staff meetings to reinforce the importance of progress notes and how local care staff have a role – ensuring they report events, changes etc to the Team Leaders. https://www.youtube.com/watch?v=aYsdFIHFGLs&t=80s Education in Assessment, Risk and care planning to be conducted for all Team Leaders in January Education on closing the loop and collating feedback from all sources so the clients' records are up-to-date and accurate. Note: The Zone Manager have debriefed the Team Leaders on the gaps found in the recent ACQSC assessment e.g. the importance of having consistent information about clients in their care plans and in daily instruction methods, i.e. kitchen whiteboards. 	Community Care regional Manager / Zone Manager	Jan- Feb 2024
	Community Care Regional Manager / Zone Manager	Jan- Feb 2024
4. Care Consultation <ul style="list-style-type: none"> BRC Aged Care Management will contact health clinics at each community and request regular quarterly care conferences with local health services. The purpose will be to discuss aged care client's health status and care needs and adjust care plans accordingly from the outcome of meetings. 	Community Care Regional Manager / Zone Manager	February 2024 and quarterly onwards

Human Resources Standard 7 (3)(e) Regular assessment, monitoring, and review of the performance of each member of the workforce is undertaken.		
Quality Improvement Action: Ensure the workforce is consistently and appropriately performance assessed, monitored, and reviewed.		
Actions	Responsibility	By When
1. Performance Appraisal process review		

Barkly Regional Council – Response to the Commission
December 2023

<ul style="list-style-type: none"> The Barkly Regional Council Staff Performance and Appraisal Policy was last updated on 26 April 2023. This can be found on the Council's website at: https://www.barkly.nt.gov.au/uploads/agendas/Policies-June-2023/HR10-Staff-performance-and-appraisal-policy.pdf. This policy requires a formal discussion with employees within 3 months of commencement and then annually although it is noted that ideally reviews should be conducted every 6 months. All performance reviews are to be conducted ASAP for aged care staff, including those on a probationary period. 	Community Care Regional Manager / Zone Manager	Outstanding staff reviews to be prioritised
<p>2. Performance Appraisal reminders</p> <ul style="list-style-type: none"> Management to receive a flag/reminder 11 months after each review to ensure performance reviews are conducted at least annually. 	HR Manager / Community Care Regional Manager / Zone Manager	January 2024 and ongoing

Governance

Standard 8 (3)(b) The organisation's governing body promotes a culture of safe, inclusive and quality care and services and is accountable for their delivery.

Quality Improvement Action:

Ensure an effective governance framework is implemented which has adequate processes in place to demonstrate accountability of the governing body in the delivery of quality care and services.

[illegible]

Barkly Regional Council – Response to the Commission

December 2023

<ul style="list-style-type: none"> Mentoring support for the Community Care Regional Manager and the Zone Manager on how to update and maintain the PCI will be sourced and actioned early in 2024. Team Leaders will be provided with training on their service site 'feedback, complaints, and improvements register' and a copy of the register included with their monthly reports to the Management team. The Fortnightly online meeting with all Team Leaders will also be used to capture any key issues, or quality improvements. 	Manager / Zone Manager	
2. Improvements to information sharing with BRC departments and the Governing body <ul style="list-style-type: none"> Minutes from the Zone Manager and Team Leader meetings will help to inform the monthly report to the governing body. The Community Care Regional Manager will meet with the Director fortnightly; and provide information using an updated Aged Care Management reporting tool that includes information on continuous improvement, incidents, feedback and complaints, clients and service trends and status summary. WHS issues and risks will also be identified. 	Director / Community Care Regional Manager	January 2024
3. Governance education <ul style="list-style-type: none"> An Information session to be provided to the new governing body regarding aged care and their role as an Approved Provider. Note: an updated Aged Care Governance eBook which includes updates on the Aged Care reforms will be sourced and added to the induction resources for councillors and Executive members. 	Director / Community Care Regional Manager	February 2024

Governance Standard 8 (3)(c) Effective organisation wide governance systems relating to the following: <ul style="list-style-type: none"> (i) information management. (ii) continuous improvement. (iii) financial governance; [MET] (iv) workforce governance, including the assignment of clear responsibilities and accountabilities. (v) regulatory compliance; [MET] feedback and complaints.		
Quality Improvement Action: Implement effective organisation-wide governance systems in relation to information management, continuous improvement, workforce governance, and feedback and complaints.		
Actions	Responsibility	By When
1. Information Management		

Barkly Regional Council – Response to the Commission

December 2023

<ul style="list-style-type: none"> A review of aged care policies and procedures will be conducted to ensure their currency. A register of policies and procedures will be compiled identifying dates for review. This will be monitored by the Community Care Regional Manager and Zone Manager. 	Community Care Regional Manager / Zone Manager	Jan – March 2024
2. Continuous Improvement <ul style="list-style-type: none"> Plan for Continuous Improvement to be added to the Agenda of the Area Manager’s meeting. PCI training to be provided to all staff to embed the continuous improvement philosophy and culture and to ensure improvements are sourced from staff (surveys and other process improvements etc), clients, management, as a result of incidents etc 	Community Care Regional Manager / Zone Manager	February 2024
3. Training <ul style="list-style-type: none"> Training on Restrictive practices (e.g. environmental) to be conducted for all staff. Training calendar to be implemented that includes Mandatory training such as manual handling, emergency response and first aid refreshers (e.g. CPR & Mental health response) Regulatory compliance and the aged care quality standards training to be provided to all staff. Implementation plan to be developed regarding upcoming aged care reforms and how to address them. Toolbox talks and information sheets to be part of each weekly staff meeting including Code of Conduct, Assessment, Care planning, risk, reforms, Standards, Elder abuse, SIRs, Identifying and responding to deterioration, Dignity of Risk, Open disclosure, new or updated policies and procedures. 	Community Care Regional Manager / Zone Manager	February – April 2024
4. Regulatory Compliance <ul style="list-style-type: none"> All policies and procedures will be reviewed again once the Strengthened Standards and new Aged Care Act is in place in July 2024 or as soon as guidance information becomes available from the Department and ACQSC. Policies and procedures to be added to the Area Manager’s meeting Agenda to ensure timely follow up and review. Policy and procedure updates to be shared in the Team Leader/ Management staff meetings. Team leaders to reinforce relevant updates for care staff via work instructions/ toolbox talks as relevant. 	Community Care Regional Manager / Zone Manager	June - July 2024 February 2024

**Barkly Regional Council – Response to the Commission
December 2023**

5. Feedback and Complaints <ul style="list-style-type: none"> Reporting and trends to be included in monthly Council reporting. Refer item 6 at 8(3)(b). 	Community Care Regional Manager / Zone Manager	January 2024 and ongoing

10 TENNANT CREEK DIRECTORATE REPORTS

Tennant Creek Directorate Reports

10.1 Tennant Creek Report

Reference <Enter Ref here>
Author Ryan Francis (Projects and Contracts Manager)

RECOMMENDATION

That Council receives and notes the Tennant Creek Director's report.

SUMMARY

Continued mechanical failures requiring pool closure during critical periods instigated report for Official Manager to note.

BACKGROUND

The pump house and its associated equipment, vital for sustaining pool operations, were established in 1967 and have provided dedicated service for 56 years. The original pool constructed in tandem with the pump-house was decommissioned in 2015 to facilitate the development of the current facility. Despite comprehensive planned works in 2015, the pump house and major plant did not undergo any significant upgrade.

Other than the inclusion of automated chemical dosing system and equipment to support the new water play feature. Although construction records for the pump house are unavailable, it is known that two sand filtration units were acquired and installed in 1997. The internal layout, pump configuration, and reticulation system remain true to the original 1967 design intent.

ORGANISATIONAL RISK ASSESSMENT

Continued pool closures due to dilapidated pumping equipment.

BUDGET IMPLICATION

Scope of works being developed allowing budget estimates to be prepared for review and subsequent funding applications.

ISSUE/OPTIONS/CONSEQUENCES

As detailed in report

CONSULTATION & TIMING



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ATTACHMENTS:

1. Tennant Creek Directorate Report [**10.1.1** - 2 pages]
2. TC Pool Report 20231129 [**10.1.2** - 6 pages]

Tennant Creek Directorate Report

Recommendation

That Council receives and notes the December report.

Summary

The December report for the Tennant Creek Directorate identifies issues and achievements experienced by the team.

Municipal

- Municipal team continue to work through extremely challenging weather conditions. No incidents to report during this period.
- Zone 11 of the reticulation to the AFL oval has a mechanical issue requiring contractors to resolve.
- Staffing levels continue to be below optimal, and a recruitment drive is planned for the new Year.

Landfill

- The Landfill team currently working along side projects team to realign operations with the EMP. Good progress has been made to date with raising the bench height of the tip head driving efficiencies into the operation.
- Additional works required at the Landfill include the establishment of a small transfer station to limit public access to the
- Operations at the site are severely hindered without the appropriate machinery.
- An uncontrolled fire was indicated at the tip during the new year. Due to poor practices in covering waste, the fire spread underground, but was able to be contained and extinguished.

Background

Nil

Organizational Risk Assessment

- Comprehensive review of staffing levels required against organizational chart to ensure adequate levels of staff are maintained to delivery critical services.
- Training and upskilling of staff to ensure compliance with WHS obligations.

Budget Implications

- Training of staff for safe and efficient operation of machinery

Issues/options/consequences

n/a

Consultation & Timing

5mins

Attachments

n/a



**TENNANT CREEK AQUATIC FACILITY
PUMP HOUSE REPORT
29th November 2023**

EXECUTIVE SUMMARY

The pump house and its associated equipment, vital for sustaining pool operations were established in 1967 and have provided dedicated service for 56 years. The original pool constructed in tandem with the pump house, was decommissioned in 2015 to facilitate the development of the current facility.

Despite comprehensive planned works in 2015, the pump house and major plant did not undergo any significant upgrade. Other than the inclusion of automated chemical dosing system and equipment to support the new water play feature.

Although construction records for the pump house are unavailable, it is known that two sand filtration units were acquired and installed in 1997.

The internal layout, pump configuration, and reticulation system remain true to the original 1967 design intent.

FINDINGS

During our recent works to deep clean the pool and review failing equipment, we observed significant decay within the structure that has advanced in recent times due to a general lack of maintenance and understanding of operational procedures.

- Nearly all plastic valve sets have become brittle to the point of failure.
- All metal valve sets have rusted externally and are in poor state of repair.
- One of the main pumps had recently failed with the new pump being commissioned at the time our works.
- Clear plastic inspection tubes are clouded or cracked making them unusable.
- The electronic system for the water play has corroded and is unusable.
- The two auto-dosing chemical systems are beyond repair and require replacement (chemicals are currently being manually added)
- Both sand filtration units had been neglected so severely that the sand media had solidified. Currently the system is running with 75% filtration capacity, this is due to the addition of sand filter found at Warrego mine.
- There is no water supply to the building to operate the emergency wash down unit or for general daily cleaning.
- The electrical cable tray in the chemical shed has completely rusted away with cables hanging unsupported.
- The solar water heating systems are both inoperable requiring the closure of the pool during the winter months.

The introduction of automated chemical dosage equipment has advanced the overall decay of the structure and plant. This is primarily due to the 210l containers of Hydrochloric Acid being incorrectly stored and operated within the structure.

Failing to ensure the containers were adequately sealed has allowed Hydrogen Chloride gas which is highly corrosive to permeate through the structure degrading systems and elements already suffering the effects of age.

The pump house is a very basic design comprising brick walls supporting a mono pitch roof with high level sash windows offering natural light. The buildings design intent was to offer a covered area for the pumping and filtration equipment. It is clear that no consideration has been given to designing safe egress paths around the pumps and reticulation, additionally there is no mechanical system to remove toxic fumes, as the building is reliant on an ineffective passive system via the sash windows.

RECOMMENDATIONS

Most buildings are typically designed for a fifty-year life cycle under normal conditions. However, considering that the pump house and equipment have been in operation for 56 years under adverse conditions, it is prudent to initiate preparations for the redevelopment of a new pump house and pool filtration system before decommissioning the existing structure.

As highlighted in recent weeks, the aquatic facility is a critical asset to the community, and planning for a new pump house and filtration system should not be delayed.

However, I recommend undertaking due diligence to develop a master plan for the aquatic facility. This will ensure that any new developments are designed with sufficient capacity to accommodate future pool expansions and are located to maximize the available land area while enhancing the aesthetics of the facility.

Report prepared by
Ryan Francis
BRC Manager Contracts/Projects







11 OPERATIONS DIRECTORATE REPORTS

Nil

12 COMMITTEE REPORTS

Nil

13 GENERAL BUSINESS

Nil

14 CORRESPONDENCE

Nil

15 DECISION TO MOVE INTO CONFIDENTIAL SESSION

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with *Section 99(2) of the Local Government Act 2019* and *Regulation 51 of the Local Government (General) Regulations 2021* as the items listed to be discussed come within the following provisions: -

information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual;

information about the personal circumstances of a resident or ratepayer;

information that would, if publicly disclosed, be likely to:
cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or

prejudice the maintenance or administration of the law; or

prejudice the security of the council, its members or staff; or

subject to subregulation (3) – prejudice the interests of the council or some other person;

information subject to an obligation of confidentiality at law, or in equity;

subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

15.1 Risk & Audit Committee Nominations

REASONS FOR CONFIDENTIALITY

{custom-field-confidential-reason}

16 NEXT MEETING AND MEETING CLOSE