

POLICY

TITLE:	OTHER REASONABLE EXPENSES AND NON-MONETARY BENEFITS POLICY		
DIVISION:	COUNCIL		
ADOPTED BY:	COUNCIL		
DATE OF ADOPTION:	MAY 2023	DATE OF REVIEW:	MAY 2028
MOTION NUMBER:			
POLICY NUMBER:	CP66v2.		
LEGISLATIVE REF:	<i>Section 109(2) of the Local Government Act 2019</i>		

THIS POLICY APPLIES TO: Council Members

1. PURPOSE

The purpose of this policy is to set out council member entitlements for payment or reimbursement of other reasonable expenses (not including travel and accommodation) and non-monetary benefits incurred or required as a result of undertaking official duties.

2. PRINCIPLES

Council is committed to providing payment or reimbursement of reasonable expenses and the provision of non-monetary benefits to support council members to carry out their official duties in an accountable and transparent manner that ensures the proper use of council assets and resources.

3. APPLICATION OF POLICY

3.1 General expenses and benefits

Once per term of the Council, each council member will be provided with information technology capital, including a laptop and/or an Ipad and mobile phone to carry out their official duties. All ongoing telecommunication plans will be covered by Barkly Regional Council during the council members' term of appointment.

Council members will be provided with a council email address with calendar facility. A council member's calendar shall be available to other council members and council staff to facilitate the smooth running of council operations and as a record of their activities relating to undertaking official duties.

Council members wishing to use council resources, such for photocopying and printing, must arrange for the use of these resources through the CEO. Council resources may not be used for personal documents or for circulars, publications or election material.

3.2 Additional benefits for Mayor

The Mayor is entitled to the following additional benefits to assist in undertaking official duties:

- (a) an office;
- (b) administrative assistance (as agreed with the CEO); and
- (c) use of a dedicated council vehicle for official purposes and limited private use.

Limited private use means that the vehicle is not to be used for travel outside the Northern Territory without prior approval from CEO, which may include a requirement that you pay running cost during any such travel.