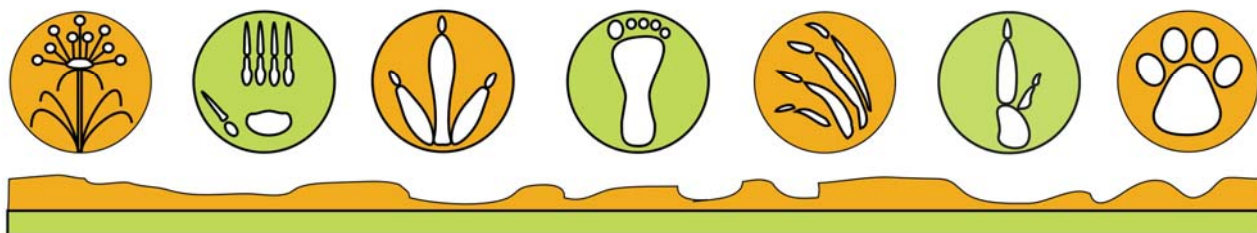


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# BARKLY REGIONAL COUNCIL



## OUR VISION

**We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.**

## The Way We Will Work

**We will make it happen!**

**We will be engaged and have regular opportunities to listen.**

**We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.**

**Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.**

**We are a responsible Council.**

**We will be a responsive Council.**

**We want to empower local decision making.**

**We want to ensure that our services are sustainable and that our region has a standard consistent level of services.**

**We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.**

**We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.**

**We need to be realistic, transparent and accountable.**

## **AGENDA PURKISS RESERVE CONSULTATIVE COMMITTEE MEETING TUESDAY, 15 MAY 2018**

Barkly Regional Council's Purkiss Reserve Consultative Committee Meeting will be held in on Tuesday, 15 May 2018 at 2:30pm.

Steve Moore  
CHIEF EXECUTIVE OFFICER

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## **AGENDA**

<b>ITEM</b>	<b>SUBJECT</b>	<b>PAGE NO</b>
<b>1</b>	<b>OPENING AND ATTENDANCE</b>	
	1.1 Elected Members Present	
	1.2 Staff Members And Visitors Present	
	1.3 Apologies	
	1.4 Absent Without Apology	
	1.5 Disclosure Of Interest	
<b>2</b>	<b>CONFIRMATION OF PREVIOUS MINUTES</b>	
	2.1 Confirmation Of previous meeting minutes .....	3
<b>3</b>	<b>ACTION ITEMS FROM PREVIOUS MEETING</b>	
	3.1 Action Item list .....	8
<b>4</b>	<b>GENERAL BUSINESS AND MATTERS FOR NOTING REPORTS</b>	
	4.1 Update on \$5m Purkiss Reserve Grant.....	14
<b>5</b>	<b>VISITOR PRESENTATIONS</b>	
	<i>Nil</i>	
<b>6</b>	<b>CLOSE OF MEETING</b>	

## **CONFIRMATION OF PREVIOUS MINUTES**

---

**ITEM NUMBER** 2.1  
**TITLE** Confirmation Of previous meeting minutes  
**REFERENCE** 244923  
**AUTHOR** Steve Moore, Chief Executive Officer

### **RECOMMENDATION**

#### **That Council**

- a) Receive and note the minutes from the 12 October 2017 as a true and accurate record.

### **SUMMARY:**

Purkiss reserve meeting was held at the Council Chambers Tennant Creek

### **BACKGROUND**

### **ORGANISATIONAL RISK ASSESSMENT**

### **BUDGET IMPLICATION**

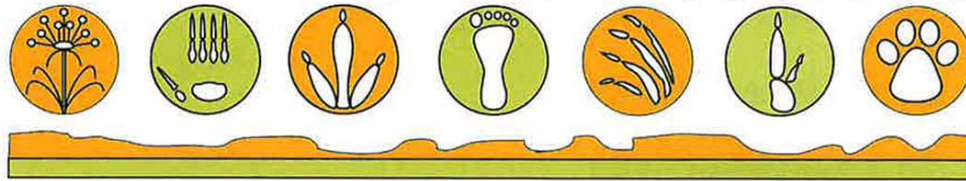
### **ISSUE/OPTIONS/CONSEQUENCES**

### **CONSULTATION & TIMING**

### **ATTACHMENTS:**

1 Minutes .pdf

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**We need to be realistic, transparent and accountable.**

## MINUTES PURKISS RESERVE CONSULTATIVE COMMITTEE MEETING THURSDAY, 12 OCTOBER 2017

The Purkiss Reserve Consultative Committee Meeting was held in Council Chambers on Thursday, 12 October 2017 at 2:30pm.

**Steven Moore**  
**Chief Executive Officer**

Meeting commenced at 2:30 pm with Wayne Green as chair.

## **1. OPENING AND ATTENDANCE**

### **1.1 Elected Members Present**

Mayor Steven Edgington (ex-officio)  
Cr. Kris Civitarese  
Cr. Ronald Plummer  
Wayne Green ( Chairman)  
Ray Wallis  
Grant Melzer  
Michelle Bates

### **1.2 Staff Members Present**

Steve Moore – CEO  
Elai Semisi – Director of Infrastructure  
Caitlin Dunn ( Minute taker)

### **1.3 Apologies**

Emma Rush  
Joe Rush

### **1.4 Absent Without Apologies**

Nil

### **1.5 Disclosure Of Interest – Councillors And Staff**

- Wayne Green – Affiliations Clubs, Organisations and Memberships
  - Tennant Creek Cricket Association
  - AFLNT Employee
- Ray Wallis – Affiliations Clubs, Organisations and Memberships
  - AFLNT Barkly Advisory Committee
  - Consumer Advisory Group
- Cr. Kris M Civitarese – Affiliations, Clubs, organisations and Memberships
  - Tennant Creek Show Society – Member
  - Tennant Creek RSL sub-branch – Member
  - Development Consent Authority – Member
  - Chamber of Commerce northern Territory
  - Local Tourism Advisory Committee – Member
  - T & J Contractors – Senior Manager
- Cr. Ronald Plummer – Affiliations Clubs, Organisations and Memberships
  - Pururutu Aboriginal Corporation – Board Member
  - Patta Aboriginal Corporation – Board Member
  - Papulu Appar-kari Aboriginal Corporation – Member
- Elai Semisi – Nil to declare
- Steve Moore - Affiliations Clubs, Organisations and Memberships
  - Tennant Creek Pistol Club - Member

## 2. CONFIRMATION OF PREVIOUS MINUTES

### 2.1 MINUTES FROM THE PREVIOUS MEETING HELD ON 20 JULY 2017

#### MOTION

**That the committee**

- a) That the committee receive and note the minutes from the previous meetings held on 20 July 2017

**Moved: Member Wallis**

**Seconded: Member Green**

**CARRIED UNAN.**

Resolved PRCC 15/17

## 3. ACTION ITEMS FROM PREVIOUS MEETING

### 3.1 ACTION ITEM LIST

#### MOTION

**That the Committee**

- a) Receive and note the ongoing Action list

**Moved: Member Wallis**

**Seconder: Cr. Kris Civitarese**

**CARRIED UNAN.**

Resolved PRCC 16/17

## 4. GENERAL BUSINESS AND MATTERS FOR NOTING REPORTS

### 4.1 UPDATE ON \$5M PURKISS RESERVE

#### MOTION

**That the Committee**

- a) Receive and note the update on the \$5m for Purkiss Reserve
- b) Recommend to Council that all members of the Purkiss Reserve Committee be appointed to the steering committee for the \$5m upgrade project

**Moved: Member Wallis**

**Seconder: Cr. Kris Civitarese**

**CARRIED UNAN.**

Resolved PRCC 17/17

#### 4.2 PROTOCOLS FOR USE OF FACILITIES AND PROVIDING FEEDBACK TO COUNCIL

##### MOTION

##### That the Committee

- a) Receive and note the report; and
- b) Adopt the process of providing feedback to Council.

**Moved: Member Wallis**

**Seconder: Cr. Ronald Plummer**

**CARRIED UNAN.**

Resolved PRCC 18/17

#### 4.3 MEMBERSHIP OF PURKISS RESERVE COMMITTEE

##### MOTION

##### That the Committee

- a) Recommend to Council that Grant Melzer, Michelle Bates and Josephine Bethal be appointed to the Purkiss Reserve Consultative Committee

**Move: Member Wallis**

**Seconder: Cr. Kris Civitarese**

**CARRIED UNAN.**

Resolved PRCC 19/17

#### 5. VISITOR PRESENTATIONS

*Nil*

#### 6. CLOSE OF MEETING

The meeting terminated at 4:08 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Purkiss Reserve Consultative Committee Meeting HELD ON Thursday, 12 October 2017 AND CONFIRMED Friday, 15 May 2018.

\_\_\_\_\_  
Wayne Green  
Chair

\_\_\_\_\_  
Steve Moore  
Chief Executive Officer



## **ACTION ITEMS FROM PREVIOUS MEETING**

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<b>ITEM NUMBER</b>	3.1
<b>TITLE</b>	Action Item list
<b>REFERENCE</b>	244924
<b>AUTHOR</b>	Steve Moore, Chief Executive Officer

### **RECOMMENDATION**

#### **That Committee**

- a) Receive and note the Action List
- b) Remove any action items completed

### **SUMMARY:**

Note the progress to the Purkiss Reserve Committee Action List.

### **BACKGROUND**

#### 1. Shade Skate Park

Review of the Purkiss Reserve Masterplan endorsed by the Purkiss reserve Consultative Committee in April 2016 makes no provision for a new shade structure on or in the vicinity of the Skate Park. However, significant plantings of shade trees along fence lines have been considered in the masterplan.

Discussions with the Project Manager for the Purkiss Reserve redevelopment also indicate that any shade structure in the skate park precinct has not been identified as a priority and has therefore not been identified in the current draft Project Plan.

#### *Recommendation:*

That Action Item 1. in it's current format be removed from the action item list as completed. Further action in this regard is to be considered by the committee when consultation commences in regards to the Project Management planning for the Purkiss Reserve Redevelopment.

#### 2. Locks: Purkiss Reserve

The comprehensive rekeying of locks at Purkiss Reserve has been completed. The Register of Purkiss Reserve Keys is maintained by Administration staff and all unissued keys are held in the safe at Barkly Regional Council offices.

#### *Recommendation:*

That Action Item 2. in it's current format be removed from the action item list as completed.

#### 3. User Agreements

Council continues to work towards establishing valid User Agreements with all interested parties utilizing Purkiss Reserve. This matter is ongoing.

#### *Recommendation:*

That Action Item 3. remain as ongoing. The Action Officer to be altered to reflect the Director of Community Services, as the Directorate responsible for Sport & Recreation Services, as the responsible person for this action item.



#### 4. Aflex Inflatables

The recommendations of the Purkiss Reserve Consultative Committee were presented to Council in its ordinary meeting dated 29 June 2017. Council did not resolve to endorse the recommendations of the Committee at that time, choosing to receive and note the minutes of the Purkiss Reserve Consultative Committee. (Resolution OC109/17 – 29 June 2017) It should be noted that non-slip matting has been installed at the swimming pool facility.

*Recommendation:*

That Action Item 4. in it's current format be removed from the action item list as completed. Council did not endorse the committee recommendation: - "That a grant be applied for the purchase of Aflex inflatable, medium trolley, non-slip mat, rules of play signage and freight for the Tennant Creek Swimming Pool".

#### 5. Swimming Pool Security Screens

Quotes are being obtained and future actions being investigated in relation to security issues at the swimming pool complex

*Recommendation:*

Ongoing

#### 6. Profit & Loss Statement

Operational costs in respect of Purkiss Reserve and the Swimming Pool are presented as a report item in this Agenda.

*Recommendation:*

That Action Item 6. in it's current format be removed from the action item list as completed.

#### 7. Swimming Pool: Off-Season

It was reported at the July 2017 meeting of the committee that it is anticipated that the swimming pool and café will remain open during the winter off-season for 2017-2018.

*Recommendation:*

That Action Item 7. in it's current format be removed from the action item list as completed.

**Part Of Masterplan Process and Funding Applications Actions:**

#### 1. Old Skate Park

Review of the Purkiss Reserve Masterplan endorsed by the Purkiss Reserve Consultative Committee in April 2016 makes no provision for a Half-Sized Basketball Court in the old skate park on or in the vicinity of the Skate Park.

Discussions with the Project Manager for the Purkiss Reserve redevelopment also indicate that a Half-Sized Basketball Court in the old skate park precinct was not identified as a priority during the consultation process and has therefore not been identified in the current draft Project Plan.

*Recommendation:*

That Action Item 1. in it's current format be removed from the action item list as completed. Further action in this regard is to be considered by the committee when consultation commences in regards to the Project Management planning for the Purkiss Reserve Redevelopment.

#### 2. Turf Skate Park

Review of the Purkiss Reserve Masterplan endorsed by the Purkiss Reserve Consultative Committee in April 2016 makes indicates turfing and beautification works along the surrounds of the old skate park precinct.

Discussions with the Project Manager for the Purkiss Reserve redevelopment also indicate an amount of turfing as a natural softfall in this area.

*Recommendation:*

That Action Item 2, in its current format is removed from the action item list as completed. Further action in this regard is to be considered by the committee when consultation commences in regards to the Project Management planning for the Purkiss Reserve Redevelopment.

**3. 2016/2017 Budget**

This action item is no longer current. The Tennant Creek Local Authority has approved funding of the installation of a refrigerated water fountain in the old skate park precinct and quotes are being finalized. The final location of the fountain is being established in consultation with the Project Manager for the Purkiss Reserve redevelopment...

*Recommendation:*

That Action Item 3, in its current format is removed from the action item list as completed.

**ORGANISATIONAL RISK ASSESSMENT****BUDGET IMPLICATION****ISSUE/OPTIONS/CONSEQUENCES****CONSULTATION & TIMING****ATTACHMENTS:**

- 1 Purkiss reserve - Action List .pdf



## PURKISS RESERVE CONSULTATIVE COMMITTEE ACTION LIST


Needs updating

### ONGOING ACTION ITEMS

Meeting Date	Timeframe	Subject	Resolution/Action/Task	Action Officer	Completed/Status
1 31 March 2015		Shade; skate park	Options for shade to be investigated such as trees along the fence line. Quote from local builder for new shade structure has been obtained. Also, consider steel frame structure currently at the High School. Trees are still a good option.	Director Infrastructure	<b>Ongoing</b>  17/02/17 – Report presented at 02/02/17 meeting  Recommendation to be made to Council Meeting of 29.06.2017
2 31 March 2015		Locks; Purkiss Reserve	Audit to take place on all locks and keys for Purkiss Reserve. All Key requests from user groups must come through to the committee for endorsement. (04/02)	Municipal Manager	<b>Ongoing</b>  03/11/16 – Director of Infrastructure to order locks. Marilyn to get resolution 16/6/2016 for Director of Infrastructure.  02/02/17 – Locks ordered, ETA 16.02.17  02/05/17 – Locks arrived  20/07/2017 – Council will arrange a time next week to arrange all the keys for all the locks. CEO to follow up with Tennant Creek Security Services about locking the gates and changing facilities at the end of each day
3 31 March 2015		User Agreements	All current user agreements to be reviewed. Potential User agreements <ul style="list-style-type: none"> <li>Swimming Club - Completed</li> <li>AFL NT – In discussion</li> <li>Anyinginyi Health Aboriginal Corporation</li> <li>Cricket Association</li> <li>Anita Maise – Softball Competition</li> <li>Clontarf</li> </ul>	Director Infrastructure	<b>Ongoing</b>  17/02/17 – Report presented at 02/02/17 meeting  10/02/17 - Committee updated by email  07/03/17 – Draft agreement being currently written for AFL NT, other organisations to follow

Action List Needs to be updated

Page 1 of 3

 <b>PURKISS RESERVE CONSULTATIVE COMMITTEE ACTION LIST</b>					<b>Needs updating</b>	
4	10 September 2015	Aflex Inflatables; Swimming Pool	Aflex Inflatables designs and prices presented design to be selected and budget to be sourced.	Swimming Club	<b>Ongoing</b> 13/02/17 - Result of survey received Recommendation to be made to Council Meeting of 29.06.2017	
5	1 October 2015	Swimming Pool; Security Screen to Admin Building	Committee to discuss and conclude regarding security screen to the admin building	Municipal Manager Director Infrastructure	<b>Ongoing</b> 03/08/16 - \$12K has been approved in the Regional Plan Capital works list. Project subject to funding. 03/11/16 - Marilyn to check with BRC Grants Manager that BRC applied for a grant. 20/07/2017 – CEO to follow up on outstanding item regarding security screen to admin building	
6	7 April 2016	Profit and Loss Statement	Profit and Loss statement to be provided to the next meeting	Finance Manager / Director Infrastructure	<b>Pending</b> 17/03/17 – Report to 18/05/17 Meeting	
7	7 April 2016	Swimming Pool; during the off season	Report to the committee at its next meeting outlining the use of the pool facility, including the café during the off season	Director Infrastructure	13/01/17 – Kiosk now open during off season. 02/05/17 – Pool will close on 28 May 2017 for the off season 20/07/2017 – CEO said that in future, the pool will be kept open during the winter months	

<div data-bbox="209 1659 296 2018">  </div> <div data-bbox="209 647 296 1417"> <p><b>PURKISS RESERVE CONSULTATIVE COMMITTEE ACTION LIST</b></p> </div> <div data-bbox="225 235 256 405"> <p><b>Needs updating</b></p> </div>
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### PART OF MASTER PLAN PROCESS AND FUNDING APPLICATIONS ACTIONS

Meeting Date	Timeframe	Subject	Resolution/Action/Task	Action Officer	Completed/Status
1. 31 March 2015		Old skate park (new half size basketball court)	Investigations into cost for a half size basketball court to be placed where the old skate park was. And for the internal fence to be removed and utilised elsewhere.	Director Infrastructure	<b>Ongoing</b> Half size basketball court to be followed up.
2. 31 March 2015		Turf; skate park	Options to be obtained for the edge of the skate park to minimise debris such as turf. Additionally, a risk assessment to be undertaken.	Director Infrastructure	<b>Ongoing</b> 03/08/16 - Part of both Regional and certainly considered in Master Plan rollout & prioritisation.  03/11/16 – Director of Infrastructure to look into creating a turf area around the skate park.  20/07/17 – Request NTG Project Manager look at providing this when they do the Master Plan
3. 7 April 2016		2016/17 Budget wish list items	Items to be added to the 16/17 Budget wish list, for council to consider: <ul style="list-style-type: none"> <li>Action list items</li> <li>1 Water Fountain to be located at the skate park.</li> </ul>	Director Infrastructure	13/05/16 - Undertake as a part of future upgrade incorporating soft fall surface and shade structure. Apply for funding.

## **GENERAL BUSINESS AND MATTERS FOR NOTING**

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<b>ITEM NUMBER</b>	4.1
<b>TITLE</b>	Update on \$5m Purkiss Reserve Grant
<b>REFERENCE</b>	244925
<b>AUTHOR</b>	Steve Moore, Chief Executive Officer

### **RECOMMENDATION**

That the

- a) **Purkiss Reserve Consultative Committee receive and note the report on \$5m Purkiss Reserve upgrade.**

### **SUMMARY:**

Update to the progress report on commencement of the \$5m Purkiss Reserve upgrade.

### **BACKGROUND**

Earlier this year the Minister for Housing and Community Development, the Hon. Gerald McCarthy, announced that Barkly Regional Council (BRC) would receive a \$5 million grant to commence work on upgrading Purkiss Reserve. This was an Election commitment the Minister had made during the 2016 NT Elections. The work to be carried out was outlined in the Master Plan developed by this Committee in 2016.

The Northern Territory Government (NTG) announced it would appoint the Department of Infrastructure, Planning and Logistics (DIPL) as Project Managers to oversee the redevelopment work at no cost.

On 27 September 2017, an initial meeting took place between DIPL, BRC and the funding body. Preliminary discussions outlined the process to undertake the project in the best possible timeframe. A project steering group was established and consist of representatives from DIPL, BRC, the Purkiss Reserve Consultative Committee and NTG. The aim of the steering group is to guide the project through to completion.

On 18 October 2017, an initial draft "Tennat Creek Town Council – Pukis Reserve Upgrades PROJECT PLAN" was issued for discussion purposes to the Preliminary Project Contacts.

This project plan outlines the project delivery services the Department of Infrastructure, Planning and Logistics will provide to deliver the Purkiss Reserve Various Upgrades for the Department of Tourism and Culture (Sport and Recreation) on behalf of the Barkly Shire Council

Council approved the signing of a grant and project management agreement at the April Council meeting. The Grant documentation has now been signed and returned to NTG. With the paperwork now complete we expect the design stage of the project to commence in the coming weeks.

### **ORGANISATIONAL RISK ASSESSMENT**

Nil

**BUDGET IMPLICATION**

Nil

**ISSUE/OPTIONS/CONSEQUENCES**

Nil

**CONSULTATION & TIMING**

Nil

**ATTACHMENTS:**