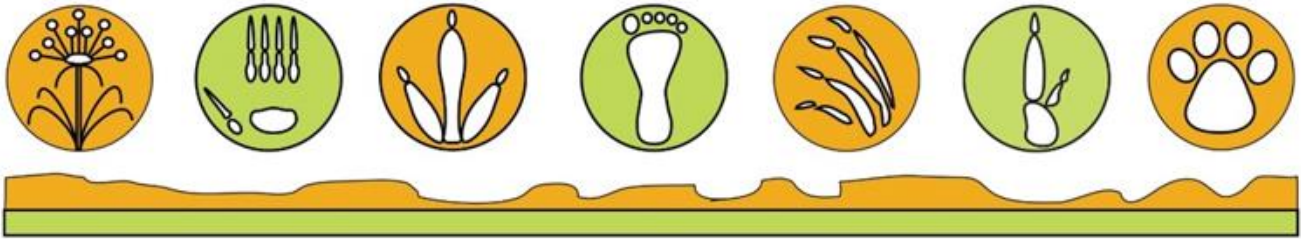


BARKLY REGIONAL COUNCIL



AGENDA SPECIAL COUNCIL MEETING

Wednesday 6 March 2024

Barkly Regional Council's Special Council Meeting will be held
in Council Chambers, 41 Peko Road, Tennant Creek
on Wednesday 6 March 2024 at 2:00 pm.

Ian Bodill

Chief Executive Officer

OUR VISION

We strive to be a responsive, progressive, sustainable council which respects, listens to and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policies and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do, and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council. We will be a responsive Council.

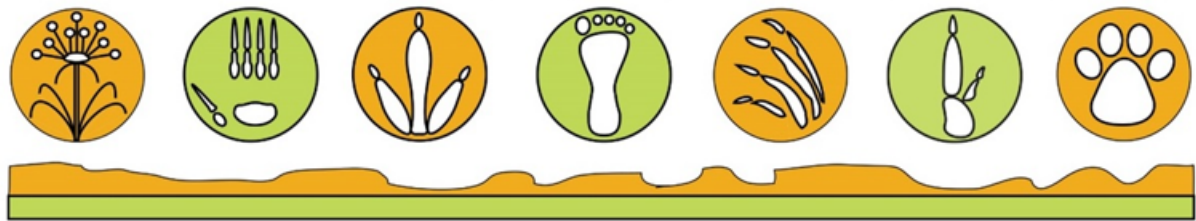
We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people, and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region. We need to be realistic, transparent, and accountable.

BARKLY REGIONAL COUNCIL



ACKNOWLEDGEMENT TO COUNTRY

We acknowledge the Traditional Owners of Warumungu, Mudberra, Jingili, Wakaya, Wambaya, Waanyi, Walpiri, Warlmanpa, Alyawarr, Anmatyerre and Kaytetye Country on which Barkly Regional Council live and work, and recognise their continuing connection to land, waters and culture. We pay our respects to the ancestors and elders of these lands, past, present and emerging.

May we continue to work together to
Deliver sustainable outcomes through a process
Based on mutual respect and understanding.

COUNCIL PRAYER

Our Lord Jesus Christ, we trust you will guide and bless this meeting of the Barkly Regional Council. We pray that you will ensure that all discussions and decisions made today are just and fair as they will affect all people within. We also pray for your guidance to ensure that all our dealings are appropriate to all those whom we represent and will reflect an equitable and honest approach to the issues to be discussed today.

Amen



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1 OPENING AND ATTENDANCE

- 1.1 Elected Members Present
- 1.3 Visitors Present
- 1.4 Apologies and Leave of Absence
- 1.5 Disclosure of Interest
- 1.6 Review of Disclosure of Interest

2 CONFIRMATION OF PREVIOUS MINUTES

Confirmation of Previous Minutes

2.1 confirmation of previous minutes

Author Emmanuel Okumu (Governance Manager)

RECOMMENDATION

That Council receives and notes the minutes of the ordinary Meeting of Council held on 23 February 2024 as true and accurate record of the meeting.

SUMMARY

It is a requirement under s 101(3) of the Local Government Act for the minutes of the previous meeting to be confirmed.

ATTACHMENTS:

- 1. Ordinary Meeting of Council 23.02.2024 [2.1.1 - 18 pages]



MINUTES ORDINARY COUNCIL MEETING

The meeting of the Ordinary Council Meeting of the Barkly Regional Council was held in Council Chambers, 41 Peko Road, Tennant Creek on Friday 23 February 2024 at 8:30 am.

Ian Bodill
Chief Executive Officer

OUR VISION

We strive to be a responsive, progressive, sustainable council which respects, listens to and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policies and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do, and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

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We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people, and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent, and accountable.



1 OPENING AND ATTENDANCE

1.1 Elected Members Present

Meeting commenced at 8:30 with Official Manager Peter Holt as Chair

Elected Members Present

Peter Holt - Official Manager

1.2 Staff Members Present

Staff Members Present

- Ian Bodill - Chief Executive Officer
- Romeo Mutsago - Chief Financial Officer
- Emmanuel Okumu - Governance Manager
- Faye Jennings - Executive Manager
- Ryan Francis - Acting Director Tennant Creek
- Gillian Molloy - Director Community Development
- Brody Moore - Operations Director
- Murray Davies - Corporate Services

1.3 Visitors Present

Visitors Present

- Ruth Morley

1.4 Apologies and Leave of Absence

Apologies

NIL

Absent without apologies

NIL

1.6 Review of Disclosure of Interest

NIL



2 CONFIRMATION OF PREVIOUS MINUTES

Confirmation of previous Minutes

2.1 Confirmation of Previous Minutes

MOTION

That Council receive and note the Minutes of the Special Meeting of Council held on 08 February 2024 as a true and accurate record on that Meeting.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried Unanimously

Resolved OMC-24/71

3 ACTIONS FROM PREVIOUS MINUTES

4 ADDRESSING THE MEETING

Nil

5 OFFICIAL MANAGERS REPORT

Official Managers Report

5.1 Official Manager's Report

MOTION That Council receives and note the Official Manager's Report 23 February 2024

Local Authority Briefings

Meetings have now been held with Elliott, Ali Curung, Ampilatwatja, Tennant Creek and Alpururulam (no quorum) to provide a detailed update on the following items:



- The Official Management and Investigation

Explanation of the role of the Official Manager (in the place of the Barkly Regional Council) during the suspension of the Council pending an investigation into the councils' processes and procedures from January 1, 2022 to October 16, 2023.

The Investigation undertaken by Alice Springs based lawyer Ruth Morley, is due conclude on 12 March 2024. Based on the outcome of the investigation and responses received the Minister for Local Government will determine whether to reinstate or dismiss the council.

- Regional Plan 2024-25

The BRC is commencing the planning for the development of the Barkly Regional Council Regional Plan for 2024-25 seeking input from local authorities on three matters:

- o What do the LA wish to pursue with their own available funds?
- o What are the priorities they want BRC to commit to in their community? and, o
Where BRC should seek funding for or to advocate on behalf of the community?

- Action Register

With regard to BRC council meetings the concern that LA recommendations and requests for information were being put to the Barkly Regional Council by the LAs for noting but not for action we are now developing a Register for each local authority which lists requests for meetings, briefings or funding and this action list will be presented at each LA meeting.

- Unallocated LA Funds

Approximately \$800,000 of LA Project funds across the region were at risk of being returned, unspent, some dating back to 2016-17, so each LA has been asked to prioritise expenditure of any funds received more than two years ago. This matter has been raised with all LAs

- Arlparra LA

Repeated attempts have been made to reform the Arlparra LA and while the Director of Operations and Communities has succeeded in reinstating the membership the proposed LA meetings have all been postponed at the last minute.

The Barkly Regional Advisory Group

The initial meeting of the Barkly Regional Advisory Group (BRAG) was held on January 30, 2024. The Group whose members include the suspended councillors and chairs of all the regional local authorities will remain engaged during the investigation and will assist with budget planning and priorities for the 2024-25 Regional Plan.

While the local authorities will continue to meet and advocate on behalf of their communities the BRAG will consider regional issues with the maintenance and provision of infrastructure and community services that are common to the communities.

Ali Curung Youth Centre

Meetings with the Commonwealth and NT governments have confirmed that the ACYC construction should be able to continue after May 2024, due to program changes at the Commonwealth and the end of the Building Better Regions Fund. The LA and the community will need to decide if they wish



to keep the current design or whether there should be some reassessment of the centre's proposed design. This matter was raised at the February LA meeting and support has been offered by the BRC and the BRD Backbone team if further consultation is required.

Regional Plan

The highest priority at present is the community input to the 2024-25 Barkly Regional Council Regional Plan. Directors and Local Authorities have been asked to review the 2023-24 regional plan and to assess what is outstanding and what should be the operational priorities proposed for the next year.

The LAs have been advised that the meetings in March will focus on future planning and seek contributions to the Regional Plan draft which should be completed by 15 March.

Procurement Review

We have amended the Procurement Review Terms of Reference to include both a Policy Review, to ensure best practice, and an examination of the conduct of procurement activities to ensure policy is being followed. The Procurement Consultant is to report any act or omission observed in the procurement process that affects, or may affect, its integrity.

The Scope of the Review

The Procurement Consultant will undertake the following, but not limited to a review of the BRC procurement policy in line with best practice and relevant legislation to ensure BRC derives value for money in its procurement, and considering the following:

- Review of the policy against applicable NTG LGA 2019 requirements around procurement as well as any established Local, State and Federal Government best-practice guidance.
- Review of the policy against any best practice guidance established by Audit Agencies and Crime/Corruption Agencies.
- Review of the effectiveness of application of the policy to achieve value-for-money outcomes.
- Review integrity of the process around approval of project contract variations.
- Review should further consider that the procurement policy ensures:
 - Enhancement of local businesses and capabilities including regional opportunities.
 - Employment of local people within the regions, value add Indigenous Employment

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

CARRIED UNANIMOUSLY

Resolved OMC-24/72



6 CHIEF EXECUTIVE OFFICERS REPORTS

Chief Executive Officers Reports

6.1 Reviewed Vehicle Use Policy

MOTION

That Council

1. Notes and resolves to confirm the BRC Vehicle Use Policy and suggests further changes be made to the policy.

Action Items: Corporate services - Implement policy after review. Include the following:

- Logbooks
- Satellite phone
- remote travel in pairs
- pre-approval vehicle checks
- meal breaks
- fatigue management

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried Unanimously

Resolved OMC-24/73

Chief Executive Officers Reports

6.2 NT Remuneration Tribunal Report

MOTION

That Council

1. Receives and notes the NT Remuneration Tribunal Report on Determination no. 1 of 2024 allowance of local councils and Determination no. 1 of 2024 allowance of local authority.
2. Resolves to send a copy of the determination to each Council member and Local Authority member whose entitlements are affected.
3. Advice from the Department is that suspended Councilors are not sent a copy of the determination at this stage.



RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/74

Chief Executive Officers Reports

6.3 Governance Tab Proposed Changes

MOTION

That Council notes the proposed changes to the governance tab on the Council website.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/75

Chief Executive Officers Reports

6.4 CEO REPORT

MOTION

That Council receives and notes the CEO report with the omission of the procurement policy review.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried Unanimously

Resolved OMC-24/76



Chief Executive Officers Reports

6.5 Regional Advisory Committee Terms of Reference.

MOTION

That Council notes the reviewed Regional Advisory Committee Terms of Reference.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/77

7 CHIEF FINANCE OFFICER REPORTS

Chief Finance Officer Reports

7.1 Finance Directorate Report

MOTION

That Council receives and notes the finance report for the year-to-date 31 January 2024.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/78



8 CORPORATE SERVICES DIRECTORATE REPORTS

Grants Report

8.1 Grants Report

MOTION

That Council notes and accepts the Grants Report.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/79

Corporate Services Directorate Reports

8.2 ICT Report

MOTION

That Council receives and notes the ICT service delivery report for the month of January 2024.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/80



Corporate Services Directorate Reports

8.3 HR report: Workforce Profile Report

MOTION

That Council receives and notes the ICT HR Workforce Profile report.

ACTION: Director Operations/Director Corporate Services to investigate Smart Sheet as a user friendly alternative for capturing action from meetings.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/81

9 COMMUNITY DEVELOPMENT DIRECTORATE REPORTS

Children Specialist DFSV worker for Safe Houses 9.1 Children Specialist DFSV worker for Safe Houses

MOTION

That Council receives and approves the new position, Children Specialist DFSV worker for safe house.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried Unanimously

Resolved OMC-24/82



Community Development Directorate Reports

9.2 Community Development Council Report

MOTION

That Council receives and accepts the Community Development January report

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/83

Community Development Directorate Reports

9.3 Animal Management Advisory Committee Terms of Reference

MOTION

That Council;

1. noted and accepts the proposed Animal Management Advisory Committee Terms of Reference
2. Appointed Animal Management Advisory Committee members as discussed at the last meeting.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/84



10 TENNANT CREEK DIRECTORATE REPORTS

Tennant Creek Directorate Reports

10.1 Tennant Creek Project's Report

MOTION

That Council receives and notes the January report from the Tennant Creek Directorate and Project Team Report.

Actions: Return detail of the Zero Emissions solar installations in the Annual Plan future forecast.
Director Tennant Creek to prepare a report to present at the LA Meeting.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/85

Tennant Creek Directorate Reports

10.2 Tennant Creek Directorate Report

MOTION

That Council received and notes the Tennant Creek Directorate Report

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/86



Tennant Creek Directorate Reports

10.3 Tennant Creek Directorate- Mary Anne Dam Report

MOTION

That Council received and notes the Tennant Creek Directorate report on Mary Ann Dam

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/87

Tennant Creek Directorate Reports

10.4Tennant Creek Directorate - Library Report

MOTION

That Council notes and accepts the Tennant Creek Directorate Library Report

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried

Resolved OMC-24/88

11 OPERATIONS DIRECTORATE REPORTS

Operations Directorate Reports

11.1 Ali Curung - LA Minutes and Action Tracker

MOTION

That Council;

- A. Accepts and confirms the Minutes of the Ali Curung Local Authority Meeting, conducted on 5th February 2024 including updated Action Tracker as an accurate record of meeting.



- B. Notes and decides on the Local Authorities request for the purchase of a new Fire Fighting Trailer.
 - C. Accepts and decides on the Ali Curung Local Authorities request to draft correspondence to;
 - a. Power and Water – Inviting them to Ali Curung to address on-going service issues.
 - b. Northern Territory Government regarding the allocation of funds for the proposed Airstrip Project.
 - c. Northern Territory Health seeking clarification on the protocol and policies for the treatment of injured community members and after-hours call-outs.
 - d. Northern Territory Health to request an update on the proposal of the Renal Health Clinic in Ali Curung community.
 - e. Department of the Chief Minister to advocate for reliable back-up generator and systems to address on-going power issues in community.
- ACTION: Director of Operations to draft correspondence to Power and Water; NTG; Commonwealth for the CEO's approval.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried Unanimously

Resolved OMC-24/89

Operations Directorate Reports

11.2 Plant and Machinery Report

MOTION

That Council

- A) Notes and accepts the report on the current condition of Council plant and machinery
- B) Accepts and approves the plant repair and maintenance approximate costs
- C) Seek external funding to purchase priority plant required; Excavator, Loader and Backhoe

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried Unanimously

Resolved OMC-24/90



12 COMMITTEE REPORTS

Nil

13 GENERAL BUSINESS

Nil

14 CORRESPONDENCE

Correspondence

14.1 Correspondence register

MOTION

That Council receives and notes the register of BRC incoming and outgoing correspondence.

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried Unanimously

Resolved OMC-24/91

15 DECISION TO MOVE INTO CONFIDENTIAL SESSION

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with *Section 99(2) of the Local Government Act 2019* and *Regulation 51 of the Local Government (General) Regulations 2021* as the items listed to be discussed come within the following provisions: -

information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual;
information about the personal circumstances of a resident or ratepayer;

information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or prejudice the maintenance or administration of the law; or prejudice the security of the council, its members or staff; or subject to subregulation



(3) – prejudice the interests of the council or some other person; information subject to an obligation of confidentiality at law, or in equity;

subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest; subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

MOTION

That Council moved into Confidential Session

RESOLVED

Moved: Peter Holt - Official Manager

Seconded: Peter Holt - Official Manager

Carried unanimously

Resolved OMC-24/92

The meeting moved into confidential session at 10:15am.

15.1 Alpurururam Fuel Supply Lease.

REASONS FOR CONFIDENTIALITY

Status 51(1)(c)(i) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

15.2 Common seal ratification: lease

REASONS FOR CONFIDENTIALITY

Status 51(1)(c)(i) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.



15.3 Barkly Regional Deal Lease.

REASONS FOR CONFIDENTIALITY

Status 51(1)(c)(i) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

15.4 Regional Municipal Services Support

REASONS FOR CONFIDENTIALITY

Status 51(1)(a) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

15.5 CEO recruitment

REASONS FOR CONFIDENTIALITY

Status 51(1)(a) - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public at {time}.

RESOLVED

Moved: {mover}

Seconded: Peter Holt

CARRIED UNANIMOUSLY

Resolved OMC-24/93

MINUTES Ordinary Council Meeting 23 February 2024



16 NEXT MEETING AND MEETING CLOSE

The next Ordinary Council Meeting of Barkly Regional Council will be held 23 February 2024

The meeting closed at 11:10am

This page and the preceding pages are the minutes of the meeting of the Ordinary Council Meeting held on 23 February 20 and are unconfirmed.

UNCONFIRMED



3 ACTIONS FROM PREVIOUS MINUTES

Nil

4 ADDRESSING THE MEETING

Nil

5 OFFICIAL MANAGER'S REPORT

Nil

6 CHIEF EXECUTIVE OFFICERS REPORTS

Nil

7 CORPORATE SERVICES DIRECTORATE REPORTS

Nil

8 TENNANT CREEK DIRECTORATE REPORTS

Nil

9 COMMUNITY DEVELOPMENT DIRECTORATE REPORTS

Community Development Directorate Reports

9.1 Change of Position Request: Zone Manager, Youth, Sport and Recreation

Author Murray Davies (Director of Corporate Services), Sagar Chand (Regional Community Care Manager)

RECOMMENDATION

That Council receives, notes and actions this report to create the new role of Regional Youth, Sport & Recreation Coordinator, within the Safe Houses & Youth Recreation team

SUMMARY

The rationale behind this request stems from the operational needs of our Youth, Sports, and Recreation (YSR) program, which operates across 6 communities with designated Team Leaders and casual/part-time staff in each community. Currently, our program encompasses two main initiatives: the Youth Sports and Recreation program and the Outside School Hour Care Program (OSHC), both of which are funded by the National Indigenous Australian Agency (NIAA). Additionally, we receive smaller funding allocations from the Department of Social Service (DSS) and the Northern Territory Government (NTG), which also require management and delivery by our YSR staff. This should set out what the report is about, why it was written and why it is relevant

BACKGROUND

At present, the Team Leaders report directly to the Regional Manager of the Safe House and Youth Recreation Program. However, there exists a gap in our operational structure concerning coordination with internal staff/departments, external organisations, funding bodies, communities, and program participants as well as the reporting requirements. To address this gap effectively, it is essential to establish the role of a Regional Youth Coordinator.

To cover the shortfall of the budget NIAA under the Youth, Sports and Recreation program are supporting us with additional \$ 40,000 for this FY and \$ 80,000 for FY 2024-2025. The current agreement will end in June 2025.

ORGANISATIONAL RISK ASSESSMENT

Addresses an identified critical shortfall in service delivery

BUDGET IMPLICATION

To assist in the funding of this role, the current Administrator position would be upgraded to the new position, contributing part of the cost, with additional funding from NIAA.

ISSUE/OPTIONS/CONSEQUENCES

Need to identify separately the need for separate Admin support

CONSULTATION & TIMING

Proposed by unit Manager, reviewed by Corporate

ATTACHMENTS:

1. YSR Zone Mgr request [9.1.1 - 1 page]
2. draft PD Zone Manager Youth Sport and Recreation TBA [9.1.2 - 4 pages]

Hi Murray,

As per our recent discussion, I am writing to formally request a change in the Administration Officer position to the Regional YSR Coordinator position within the Safe Houses and Youth Recreation department.

The rationale behind this request stems from the operational needs of our Youth, Sports, and Recreation (YSR) program, which operates across 6 communities with designated Team Leaders and casual/part-time staff in each community. Currently, our program encompasses two main initiatives: the Youth Sports and Recreation program and the Outside School Hour Care Program (OSHC), both of which are funded by the National Indigenous Australian Agency (NIAAA). Additionally, we receive smaller funding allocations from the Department of Social Service (DSS) and the Northern Territory Government (NTG), which also require management and delivery by our YSR staff.

At present, the Team Leaders report directly to the Regional Manager of the Safe House and Youth Recreation Program. However, there exists a gap in our operational structure concerning coordination with internal staff/departments, external organisations, funding bodies, communities, and program participants as well as the reporting requirements. To address this gap effectively, it is essential to establish the role of a Regional Youth Coordinator.

To cover the shortfall of the budget NIAA under the Youth, Sports and Recreation program are supporting us with additional \$ 40,000 for this FY and \$ 80,000 for FY 2024-2025. The current agreement will end in June 2025.

I have attached a draft position description outlining the responsibilities and requirements of the Regional YSR Coordinator role, current structure of Safe Houses and Youth Recreation Programs for your review.

Please let me know if there are any additional documents or information required to facilitate this transition.

Kind regards,

Sagar Chand | Regional Manager Safe Houses & Youth Recreation Programs
Barkly Regional Council
t: 08 8962 0000 | d: 08 8962 0008
m: 0477 412 417
e: Sagar.Chand@barkly.nt.gov.au
w: www.barkly.nt.gov.au



BARKLY REGIONAL COUNCIL



Zone Manager Youth Sport and Recreation (TBA)

1. Position Objectives

The position of Zone Manager Youth Sport and Recreation is responsible for the provision of mentoring, guidance, and support to our remote Youth Sports and Recreation (YSR) Team Leaders and operations support to the Regional Manager Safe Houses and Youth Recreation Programs.

It is a requirement of this position that the position holder is willing and able to travel and work in remote communities located within the Barkly Regional Council area; and that the position holder agrees that this requirement may, from time to time, require the position holder to stay overnight.

2. Key Responsibilities

Provide Leadership, Support and Mentoring

- Actively engage and support in the delivery of the YSR program in designated communities within the Barkly Regional Council areas.
- Plan, implement, and evaluate the YSR program in collaboration with the Regional Manager Safe Houses and Youth Recreation Programs.
- Work in partnership with other providers to support and facilitate the community and individuals to access services and activities, local information, and opportunities for learning.
- Assist in recruiting, supporting, training, and mentor community based YSR Team Leaders and Officers.
- Supervise, review, evaluate, and manage the performance of YSR staff.
- Assist in managing staff, including weekly timesheets, leave entitlements and work rosters.

Oversee Program Delivery and Reporting

- Oversee the day-to-day operations of the YSR programs delivered through the Youth and Community.
- Assist in the design, planning, and implementation of YSR programs across the Barkly Region to ensure alignment with funding requirements and community needs.
- Assist in operational and strategic planning, contributing to the development of new initiatives and funding opportunities.
- Collection and analyse data related to the needs of the organisation and preparing regular reports.

Other Responsibilities

- Adhere to principles of Diversity, Equity, Inclusion, and Belonging (DEIB).
- Work safely and promote a safe working environment in accordance with Work Health Safety (WHS) legislation and Barkly Regional Council's policies and procedures.
- Any other duties as reasonably requested by Manager.

3. Key Accountabilities

- Monitor and evaluate responsible programs in conjunction with the Regional Manager Safe Houses and Youth Recreation Programs.

- Facilitate collaborative relationships with Community Development staff to foster a well-skilled and cooperative team.
- Maintain positive relationships with key stakeholders and community-based groups.
- Participate in WHS issues and assist with the identification and rectification of safety hazards in and proactive manner in consultation with the WHS Advisor.

4. Organisational Relationship

Position Title:	Zone Manager Youth Sport and Recreation (TBA)
Reports to:	Regional Manager Safe Houses and Youth Recreation Programs (10031)
Department:	Community Development
Supervises:	Youth Sports and Recreation Team Leaders Youth Sports and Recreation Officers
Internal Liaison:	Chief Executive Officer Director of Community Development Regional Manager Safe House and Youth Recreation Programs Youth Sports and Recreation Team Leaders Community Development Staffs Other Council Staffs
External Liaison:	Government and Non-government Departments Other External Organisations and Stakeholders Rate Payers, Residents, and Visitors

5. Wages and Allowances

Classification:	Level 8 Pay Point 1 <i>Barkly Regional Council Enterprise Agreement 2023</i>
Status:	Full Time - Permanent (38 hours per week)
Annual Salary:	\$87,014.91 per annum (\$1,673.36 gross per week)
Allowance:	Tennant Creek Zone Allowance \$1.8900 per ordinary hour

6. Knowledge and Skills

Organisational:

- Knowledge and understanding of Aboriginal Culture.
- High level of tact, diplomacy, and confidentiality.
- Excellent time management and organisational skills.
- The ability to cope with high volumes of work, set and meet deadlines and determine priorities.
- The ability to work within a team environment whilst also producing results working independently.

Interpersonal:

- High ethical standards and personal integrity.
- Excellent interpersonal skills and manner.
- A willingness to work in a remote and sometimes demanding environment.
- A genuine appreciation of Indigenous people and their culture.

Change Management:

- Ability to recognise issues and use initiative to identify and discuss proposed solutions.
- Ability to promptly respond to changed circumstances and make sound decisions to ensure the ongoing efficient and effective delivery of key deliverables within the role in the best interests of the Barkly Regional Council.
- Ensure compliance with and adherence to all legislative requirements and best practices at all times.

Commitment, Attitude, and Application to Duties:

- Provide courteous and prompt attention to requests for information.
- Demonstration of a positive and proactive attitude with strong initiative.
- Promote Barkly Regional Council in a positive manner at all times.
- Promote and encourage continuous quality improvement strategies for the delivery of accurate and timely documentation.
- Take responsible care to ensure one's own safety at work and that of other staff within the workplace.

7. Essential Criteria – Qualifications, Skills, and Experience

1. Relevant formal qualifications or equivalent experience in youth programs.
2. High level of competency in MS Word, Excel, and Outlook.
3. Demonstrated experience compiling and submitting reports to meet KPI's.
4. Current Driver's Licence with 4x4 driving experience preferred.
5. A current Working with Children's Clearance (OCHRE Card).
6. A current National Police Criminal History Check.

8. Desirable Criteria – Qualifications, Skills and Experience

1. Relevant Experience working in remote communities and working with Indigenous people.

9. Certification

The details contained in this document are an accurate statement of the responsibilities, accountabilities, and other requirements of the position.

Ian Bodill
Chief Executive Officer

____/____/_____
Date

Zone Manager Youth Sport and Recreation PD
Reviewed: 20 February 2024
Due to be revised: 01 March 2025

Page 3 of 4

10. Acceptance

I, _____, have read and understood the requirements of this position and hereby agree to the responsibilities as outlined above.

Signature

_____/_____/_____
Date

Community Development Directorate Reports

9.2 International Women's Day Celebration in Elliott

Author Sagar Chand, Regional Manager Safe Houses and Youth Recreation Programs

RECOMMENDATION

That Council receives and notes this report of International Women's Day celebration in Elliott on 08/03/2024

SUMMARY

To celebrate International Women's Day and promote community involvement, empowerment, and awareness, particularly focusing on the contributions and challenges faced by women. The council is working together with the Department of Health, Northern Territory Government, School, Clinic and Police to deliver this program. Permission from the Traditional Owner has been received to deliver the program.

BACKGROUND

As the Elliott community has been missing out on a lot of community engagement programs due to various factors such as weather and cultural business. The council is taking the lead to start some program which will involve the community and the stakeholders in the community.

The Council is hosting the program with support from the Department of Health, Northern Territory Government, Clinic, School, Police and community members. Other stakeholders in the community have been informed about the planned program. To involve the community Elliott Band will be playing live music.

ORGANISATIONAL RISK ASSESSMENT

Nil

BUDGET IMPLICATION

This program will be supported by the Northern Territory Government, Alcohol Action Initiative program, which will involve the Aged Care, Safe House and Youth, Sports, and Recreation department to deliver it.

ISSUE/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil



ATTACHMENTS:

Program Plan

International Women's Day Celebration at Elliott

Date: March 8, 2024

Time: 10:00 AM - 3:00 PM

Location: Elliott YSR Respite centre

Goal:

To celebrate International Women's Day and promote community involvement, empowerment, and awareness, particularly focusing on the contributions and challenges faced by women.

Objectives:

1. To bring together members of the community, including the Aged Care Clients, Safe House clients, and Community Members.
2. To provide a platform for sharing information and resources related to women's health, empowerment, and rights.
3. To foster a sense of community solidarity and support for women's issues.
4. To create a fun and inclusive environment for all participants.

Activities:

1. BBQ and Refreshments:
 - Set up BBQ stations and tables with food and refreshments.
 - Snags and steak (minute Steak) – **All Staff**
 - Hot dogs – Snags and bread – **All Staff**
 - Salad – **Aged Care**
 - Damper – **Safe house**
2. Information Sessions by NT Health Promotion Team:
 - Interactive sessions covering women's health, wellness, and empowerment.
 - Bring awareness to women in community about importance of regular check ups
 - Good Food for Diabetes
 - Nutrition during Pregnancy
 - Education around social determinants, hygiene, healthy choices, and risky behaviours.

3. Entertainment and Recreation:

- Live Music (Harold Dalywaters and Elliott Band)

4. Community Engagement:

- Encourage networking and socialising among participants from different community sectors. – **Staff of participating organisations**
- Provide opportunities for participants to share stories, experiences, and perspectives. – **Interested Community elders**
- Set up information booths where local organisations and support services can distribute resources and engage with attendees. – **Interested organisations**

Logistics:

1. Venue Setup:

- Arrange for necessary permits and permissions to use Elliott Playground.
- Set up tables, chairs, and signage. – **Wade Nish**
- Ensure access to restrooms and garbage disposal facilities. – **Wade Nish**

2. Promotion and Outreach:

- Highlight the involvement and importance of the Aged Care facility, Safe House, Youth Sports and Recreation, and NT Health Promotion Team.
- Develop a Poster to put on social media and around community - **Alana**

3. Safety and Accessibility:

- Inform the Clinic about the event. – **Wade Nish**
- Have first aid kits and emergency contact information readily available. – **Wade Nish**

Evaluation:

- Gather feedback from participants, volunteers, and partnering organisations and identify areas for improvement. – **Community Development Team Leaders and Coordinator**
- Measure attendance rates, engagement levels, and the effectiveness of information sessions. - **Community Development Team Leaders and Coordinator**

Conclusion:

The International Women's Day BBQ Celebration at Elliott Playground aims to bring together individuals in Elliott from diverse backgrounds to celebrate women's achievements, promote awareness of women's issues, and foster community solidarity. Through engaging activities, informative sessions, and meaningful interactions, we aspire to create a memorable and impactful event that resonates with participants and inspires positive change within the community.

HOSTED BY:



INTERNATIONAL WOMEN'S DAY CELEBRATION

MARCH 8

TIME: 10 AM - 3 PM

VENUE: ELLIOTT YSR RESPITE CENTRE



Proudly funded By



PROGRAMS



Barkly Regional Council



Department of Health



Harold Dalywaters
and
Elliott Band
Supported by: BRC

Sponsored by the Northern Territory Government

10 OPERATIONS DIRECTORATE REPORTS

Operations Directorate Reports

10.1 Termination of Local Authority Membership - Tennant Creek

Author Brody Moore (Director of Operations & Remote Communities)

RECOMMENDATION

That Council accepts and endorses to revoke the membership of Deborah Cain due to absence without permission from two consecutive Tennant Creek Local Authority meetings and residing outside of the Barkly LGA.

SUMMARY

Council is being asked to endorse the recommendations of the Tennant Creek Local Authority to revoke the membership of Ms. Deborah Cain as the member was absent without notice from two consecutive Local Authority Meetings; 14th November 2023 and 20th February 2024.

BACKGROUND

Tennant Creek Local Authority member has failed to attend two consecutive meetings.

Ms. Cain has relocated outside of the Barkly LGA.

The appointment of Local Authority

ORGANISATIONAL RISK ASSESSMENT

Nil

BUDGET IMPLICATION

Nil

ISSUE/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Tennant Creek Local Authority

BRC – Governance and Compliance Manager

ATTACHMENTS:

Nil

Operations Directorate Reports

10.2 Local Authority Minutes and Actions - Tennant Creek

Author Brody Moore (Director of Operations & Remote Communities)

RECOMMENDATION

That Council;

1. Notes and accepts the minutes of the Tennant Creek Local Authority, conducted 20th February 2024.
2. Notes and accepts the Tennant Creek Local Authority Actions including;
 - a) Tennant Creek Local Authority motion to donate \$25,000 LAPF for the Barkly Region Desexing Program.
 - b) Tennant Creek Local Authority motion to allocate \$50,000 for the Tennant Creek Swimming Pool proposed upgrade.

SUMMARY

Tennant Creek Local Authority met on the 20th February.

BACKGROUND

Nil

ORGANISATIONAL RISK ASSESSMENT

Nil

BUDGET IMPLICATION

Nil

ISSUE/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

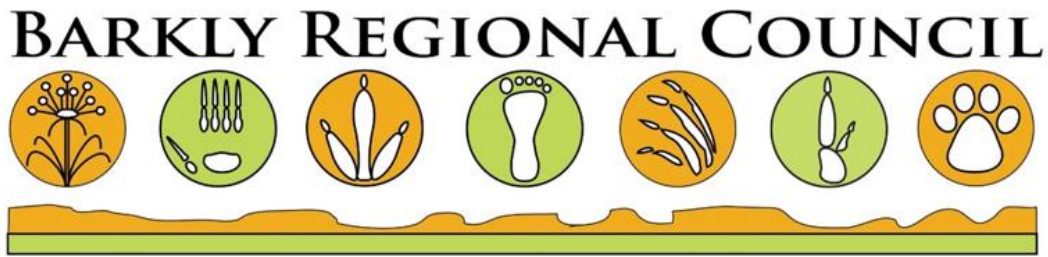
Tennant Creek Local Authority members

Official Manager – BRC

Chief Executive - BRC

ATTACHMENTS:

1. TCL A-20.02.24- Minutes [**10.2.1** - 16 pages]



MINUTES

Tennant Creek LA Meeting

Barkly Regional Council's Tennant Creek LA Meeting was held in the Council Chambers on Tuesday 20 February 2024 at 4:30 pm.

Ian Bodill

Chief Executive Officer

OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.



1 OPENING AND ATTENDANCE

The meeting commenced at 4:39pm with Darrin Whatley as Chair.

1.1 Authority Members Present

- Darrin Whatley, Chairperson.
- Nathan Mills, Deputy Chair.
- Anthony Pickel, LA Member.
- Penelope Cowin, LA Member.
- Len Holbrok, LA Member.
- Heather Burton, LA Member.
- Greg Marlow, LA Member.
- Sharen Lake, LA Member.
- Diane Stokes, LA Member.

1.2 Staff and Visitors Present

- Ian Bodill, CEO
- Peter Holt, Official Manager
- Ruth Morley, Official Investigator.
- Ryan Francis, Acting Director of Tennant Creek
- Brody Moore, Director of Operations and Remote Communities
- Paul Hyde Kaduru, Local Authority Coordinator
- Barry Nattrass, Work Health, and Safety Manager
- Lauren McDonnell, Senior Administration Officer Tennant Creek
- Karen O'Sullivan, Senior Administration Officer Operations and Remote Communities
- Harry Abrahams, NIAA

1.3 Apologies to Be Accepted

- Troy Koch, Director of Tennant Creek.

1.4 Absent Without Apologies

- Russell O'Donnell, LA Member.
- Elliott McAdam, LA Member.

1.5 Resignations

- Rosemary Plummer - verbal resignation received and noted.

1.6 Disclosure of Interests

- Nil

1.7 Review of Disclosure of Interest

- Nil





2 CONFIRMATION OF PREVIOUS MINUTES

Confirmation of Previous Minutes

2.1 Confirmation of Previous Minutes

RECOMMENDATION

That the Local Authority receive and note the minutes of the previous meeting on 14th November 2023.

MOTION

That the Tennant Creek Local Authority receive and confirm the minutes of the previous meeting held in Council Chambers on 14th of November 2023.

RESOLVED

Moved: LA Member Nathan Mills

Seconded: LA Member Anthony Pickel

CARRIED UNANIMOUSLY

Resolved TCLA-24/46

- Darrin Whatley noted from previous minutes on 14/11/23 that Len Holbrok was an apology. Request that the previous minutes be adjusted.
- Heather Burton asked a question about new members; Darrin Whatley explained the process. Starts with a request form from Barkly Regional Council and then comes to the Local Authority for consideration. Two members can sign off an application and then it goes to the Council for consideration. Len Holbrok had a question about the process and the relevant section in the legislation.
- Peter Holt had a question about the number of members.
- Sharen Lake raised a query about members from wards. Darrin Whatley has asked Sharen Lake to follow up for new members.



3 ACTIONS FROM PREVIOUS MINUTES

Actions from Previous Minutes

3.1 Actions from Previous Minutes

RECOMMENDATION

That the Local Authority receives and notes the actions from the previous meeting on 14th November 2023.

MOTION

That the Local Authority notes and accepts the actions from the previous meeting on 14th of November 2023.

RESOLVED

Moved: LA Member Dianne Stokes

Seconded: LA Member Heather Burton

CARRIED UNANIMOUSLY

Resolved TCLA-24/47

- Installation of Murals: Peter Holt asks about the email for murals from Power and Water, Anthony Pickel will resend. Status: closed.
- CEO Report (Karguru Road): BRC to work on installing lights. Status: closed.
- Footpath project: BRC to include footpath project in the Regional Plan. Status: ongoing.
- Footpath project (existing paths): Request to be made for DIPL to present at next meeting. Black-spot assessment to be done by Barkly Regional Council. Status: ongoing.
- Water Bubblers: a community consultation to be held at IGA with members of the LA and BRC. Status: ongoing.
- Disability Hoist: the hoist has been ordered and is being manufactured by the supplier. Status: ongoing.
- 1 Tank Hill Walkway Project: project is still in discussion between Tourism Central Australia, Department of Mining, Mining Legacy, and DIPL. Status: ongoing.
- Tennant Creek Swimming Pool: BRC are conducting an assessment for pool upgrade. Status: ongoing.
- Tennant Creek Dog Park: question about dog park to be included in community consultation at IGA. Status: ongoing.





4 CHIEF EXECUTIVE OFFICERS REPORTS

Chief Executive Officers Reports

4.1 Chief Executive Officer Report

RECOMMENDATION

That the Local Authority receives and notes the Chief Executive Officer's Report.

MOTION

That the Local Authority notes and accepts the Chief Executive Officer's Report.

RESOLVED

Moved: LA Member Nathan Mills

Seconded: LA Member Penelope Cowin

CARRIED UNANIMOUSLY

Resolved TCLA-24/48

Work health and safety

The Barkly Regional Council is committed to providing safe and healthy working conditions to prevent injury or ill health for all workers and visitors on all sites it has responsibility for. With up to 200 staff members distributed across an area of over a 320,000km, the model of service delivery and compliance with ever changing legislation requires an innovative approach. The Work Health and Safety Manager, Barry Nattrass joined the BRC team in April 2023 and has visited all the 6 major communities on at least 1 occasion to date. He will be implementing our WHS Plan to inform and assist all BRC workers to understand their obligations and duties under WHS legislation and fostering a positive workplace culture. Everyone has a right to a safe and rewarding work experience and all have a part to play in that objective. Continuous improvement is the aim and consultation, and cooperation are the means by which it can become a reality. The introduction of psychosocial responsibility under WHS legislation has raised the bar of responsibility for PCBUs but it has also served to underline the need for detailed analysis and consideration of safe systems of work and work environments. The Barkly Regional Council has the expertise and the will to be an employer of choice in 2024 and every effort will be made to earn this credential.

Regional plan

We commenced planning for the 24/25 Regional Plan this week. Official Manager and the Executive Staff met to discuss the initial stages of the Regional Plan for 24/25. Matters discussed included:

- Preparation of the slap maps for each community.
- Check outstanding items on the existing Regional Plan.
- What matters need to be considered for the future?
- What outstanding LA funds are available.
- What non-grant funds are available?
- What funding do we need to apply for?
- Community workshops.

What does this mean for your community? It means that you should provide us with your thoughts on future plans for your community, for consideration and if implemented, final adoption by council.





Risk and Audit management

The Audit and Risk function has been moved over to the Chief Financial Officer, from the Manager Governance and Compliance. It is envisaged that this function belongs in that portfolio. Finalisation of membership will be dealt with in a separate report.

Website update

The CEO will provide an update.

Regular Policy Updates

The CEO will provide an update.

Annual Calendar Updates

The CEO will provide an update.

Asset Management Plan

The CEO will provide an update.

Budget Preparedness

The CEO will provide an update.

Leave Preparedness

The CEO will provide an update.

Local Authority Meetings

The CEO will provide an update.

- Barry Natrass provided an update for WHS. The process is ongoing but there have been inductions for staff and education/consultation planned for staff and communities. The BRC WHS policy is being reviewed.
- Ian Bodill has said that the Regional Plan is in process and that all LA's will have a chance to discuss before the final document is approved.
- The BRC website is being reviewed and an update will be worked on. Part of this update will include a calendar of BRC dates, that is to be kept up to date.
- Ian Bodill noted that the budget for BRC is to be set by 30th of June 2024.
- Ian Bodill informed the TCLA that he will be retiring at the end of March. Recruitment for a new CEO to commence in March. Jeff MacLeod to be new Acting CEO.



Chief Executive Officers Reports

4.2 Official Manager's Report

RECOMMENDATION

That the Local Authority receive and note the Official Manager's Report.

MOTION

That the Local Authority notes and accepts the Official Manager's Report.

RESOLVED

Moved: LA Member Heather Burton

Seconded: LA Member Anthony Pickel

CARRIED UNANIMOUSLY

Resolved TCLA-24/49

Official Manager Local Authority Report

Official Management and Investigation

Introduction and explanation of the role of the **Official Manager** (in the place of the Barkly Regional Council) during the suspension of the Council pending an investigation into the councils' processes and procedures from January 1, 2022 to October 16, 2023.

The **Investigation**, is to be undertaken by Alice Springs based lawyer Ruth Morley, and will conclude on 12 March 2024, after which time anyone referred to in the report will be given three weeks to respond. Based on the outcome of the investigation and responses received the Minister for Local Government will determine whether to reinstate or dismiss the council.

Barkly Regional Advisory Group

Through the establishment of the Barkly Regional Advisory Committee the suspended councillors will remain engaged during the investigation and will assist with budget planning and priorities for the 2024-25 Regional Plan. The first meeting of the BRAC was held on January 30, 2024.

Action Register

With regard to BRC council meetings there is concern that LA recommendations and requests for information were being put to the Barkly Regional Council (BRC) by the Local Authorities (LA) for noting but not for action. We are now developing a Register for each local authority which lists requests for meetings, briefings or funding and this action list will be presented at each LA meeting. There needs to be a two-way exchange of information, not one-way from LA to Council with no feedback.

Regional Plan 2024-25

The BRC is commencing the planning for the development of the Barkly Regional Council Regional Plan for 2024-25. To do this we will seek input from local authorities on three matters:





- What do the LA wish to pursue with their own available funds?
- What are the priorities they want BRC to commit to in their community? and,
- What do you want BRC to seek funding for or to advocate on behalf of their community?

Unallocated Funds

Approximately \$800,000 of LAPF funds across the region are at risk of being returned, unspent, some dating back to 2016-17, so each LA should prioritise expenditure of any funds received more than two years ago unless they wish to commit to a more substantial project.

- Ruth Morley will have the report for the minister ready in mid-March and the Councillors will have three weeks to respond.

5 FINANCE REPORTS

Finance Reports

5.1 Finance Report

RECOMMENDATION

That the Local Authority receives and notes the finance report for 01/07/23-31/12/23.

MOTION

That the Local Authority notes and accepts the finance report for 01/07/23-31/12/23.

RESOLVED

Moved: LA Member Nathan Mills

Seconded: LA Member Anthony Pickel

CARRIED UNANIMOUSLY

Resolved TCLA-24/50

- Request to check with finance about the line in the finance report titled 'Cemetery Survey'.





6 DIRECTOR OF TENNANT CREEK REPORT

Director of Tennant Creek Report

6.1 Director of Tennant Creek Report

RECOMMENDATION

That the Local Authority receives and notes the report from the Acting Director of Tennant Creek.

MOTION

That the Local Authority notes and accepts the report from the Acting Director of Tennant Creek.

RESOLVED

Moved: LA Member Nathan Mills

Seconded: LA Member Greg Marlow

CARRIED UNANIMOUSLY

Resolved TCLA-24/51

7 REPORTS FROM BARKLY REGIONAL COUNCIL

Reports from Barkly Regional Council

7.1 Reports from Barkly Regional Council

RECOMMENDATION

That the Local Authority receive and note the report from the Director of Operations and Remote Communities.

MOTION

That the Local Authority notes and accepts the report from the Director of Operations and Remote Communities.

RESOLVED

Moved: LA Member Heather Burton

Seconded: LA Member Anthony Pickel

CARRIED UNANIMOUSLY

Resolved TCLA-24/52





8 GENERAL BUSINESS

General Business

8.1 Installation of Murals

RECOMMENDATION

That the Local Authority note the update on the Mural project.

MOTION

That the Local Authority accepts the update on the Mural project.

RESOLVED

Moved: LA Member Dianne Stokes

Seconded: LA Member Nathan Mills

CARRIED UNANIMOUSLY

Resolved TCLA-24/53

- Anthony Pickel provided updates on the mural project. Power and Water have funding for this project and are working on this. TCLA have moved to close this item.

General Business

8.2 CEO Report (Karguru Road)

RECOMMENDATION

That the Local Authority receive and note open Action Item TCLA-23/35.

MOTION

That the Local Authority notes and accepts open Action Item TCLA-23/35.

RESOLVED

Moved: LA Member Anthony Pickel

Seconded: LA Member Greg Marlow

CARRIED UNANIMOUSLY

Resolved TCLA-24/54

- Update from BRC - lights for Karguru Road have been funded and the installation process is ongoing. BRC to work on this in conjunction with an assessment of the black spots around Tennant Creek.
- Anthony Pickel notes that the current lighting around Tennant Creek meets the Australian Standards. New lights would have to be funded by the council.
- Item to be closed.





General Business

8.3 Footpath Project

RECOMMENDATION

That the Local Authority receive and note open Action Item TCLA-23/35.

MOTION

That the Local Authority notes and accepts open Action Item TCLA-23/35.

RESOLVED

Moved: LA Member Len Holbrok

Seconded: LA Member Penelope Cowin

CARRIED UNANIMOUSLY

Resolved TCLA-24/55

- Footpath project to be placed in the Regional Plan for Barkly Regional Council.
- Ruth Morley asked if the Regional Plan has been approved or if TCLA has seen a draft.
- Peter Holt notes that the consultation with TCLA and other LA's is being improved upon and they will have a chance to discuss the structure of the Regional Plan regarding the community's involvement.
- Planned first draft to be completed around mid-March.
- Darrin Whatley to discuss with Peter Holt, about ideas for the Regional Plan.
- Len Holbrok is a strong advocate for footpath improvement along Paterson Street. The path around the butcher's shop is a particular problem area with overgrown trees.
- Peter Holt has suggested a black-spot project to look at what is dangerous and fix the issues. Ryan Francis to assess the footpaths around Tennant Creek.
- Sharen Lake made note that DIPL maintain the footpaths along Paterson Street.
- Darrin Whatley mentions that the upgrade along Paterson Street is under DIPL purview, and no update has been provided to the TCLA.
- Ian Bodill suggested that a request be sent to DIPL to present it at the next TCLA meeting.
- New motion: TCLA to send a request to DIPL for a presentation at the next meeting about the Streetscape upgrade along Paterson Street, with more details about the footpaths.



General Business

8.4 Footpath Project (existing paths)

RECOMMENDATION

That the Local Authority receive and note open Action Item.

MOTION

That the Local Authority notes and accepts open Action Item.

RESOLVED

Moved: LA Member Heather Burton

Seconded: LA Member Len Holbrok

CARRIED UNANIMOUSLY

Resolved TCLA-24/56

- Diane Stokes made mention of the dark areas near the camps and asked that they be investigated for improvement.
- Darrin Whatley agreed but noted that the camps are not covered by the TCLA and BRC. They are Community Living Areas.
- Motion: look at ways to improve access between the Camps and Tennant Creek. BRC to provide updates.
- Heather Burton asked who is liable when someone is injured in a council area due to lack of footpath and lights.
- Ian Bodill said that the council will be focusing on these issues.
- Sharen Lake asked if Ryan Francis will be doing a black-spot project.
- Ryan Francis said that he will be looking into this.



General Business

8.5 Water Bubblers

RECOMMENDATION

That the Local Authority receive and note open Action Item TCLA-23/39.

MOTION

That the Local Authority notes and accepts open Action Item TCLA-23/39.

RESOLVED

Moved: LA Member Heather Burton

Seconded: LA Member Penelope Cowin

CARRIED UNANIMOUSLY

Resolved TCLA-24/57

- Locations proposed are at the Oval, Fitness and Wellness Centre, Eldorado Park, Lake Mary Ann, outside the Pool, at the Cemetery.
- New types of bubblers are being investigated.
- Cost of \$5,000-\$7,000 per bubbler.
- Consider the locations of any bubblers that may be included in DIPL upgrade of Paterson Street.
- Question of locations to be included in community consultation at IGA. Facebook post has already been placed about the question.



General Business

8.6 Disability Hoist

RECOMMENDATION

That the Local Authority receive and note open Action Item TCLA-23/40.

MOTION

That the Local Authority notes and accepts open Action Item TCLA-23/40.

RESOLVED

Moved: LA Member Darrin Whatley

Seconded: LA Member Penelope Cowin

CARRIED UNANIMOUSLY

Resolved TCLA-24/58

- The hoist has been ordered and manufacturing has commenced with the supplier.
- Follow up with BRC about storage location.

General Business

8.7 1 Tank Hill Walkway Project

RECOMMENDATION

That the Local Authority receive and note open Action Item TCLA-23/30.

MOTION

That the Local Authority notes and accepts open Action Item TCLA-23/30.

RESOLVED

Moved: LA Member Dianne Stokes

Seconded: LA Member Penelope Cowin

CARRIED UNANIMOUSLY

Resolved TCLA-24/59

- Darrin Whatley to have a discussion with Sally from DIPL about the project.
- There has been no update about the status of this project.





General Business

8.8 Tennant Creek Swimming Pool

RECOMMENDATION

That the Local Authority receive and note open Action Item TCLA-23/41.

MOTION

That the Local Authority notes and accepts open Action Item TCLA-23/41.

RESOLVED

Moved: LA Member Heather Burton

Seconded: LA Member Penelope Cowin

CARRIED UNANIMOUSLY

Resolved TCLA-24/60

- Barkly Regional Council are assessing the pool for upgrades. Brody Moore will provide an update to the TCLA.
- Barry Natrass to provide a WHS report on the pool.
- Heather Burton proposed an allocation of \$50,000 from TCLA funds towards pool upgrade.

General Business

8.9 Tennant Creek Dog Park

RECOMMENDATION

That the Local Authority receive and note open Action Item TCLA-23/42.

MOTION

That the Local Authority notes and accepts open Action Item TCLA-23/42.

RESOLVED

Moved: LA Member Heather Burton

Seconded: LA Member Penelope Cowin

CARRIED UNANIMOUSLY

Resolved TCLA-24/61

- The question about possible locations of a dog park to be included in the community consultation at IGA.





9 OTHER MATTERS FOR NOTING

Other Matters For Noting

9.1 Other Matters for Noting

RECOMMENDATION

That the Local Authority receive and note the calendar of proposed meeting dates for Local Authority Meetings.

MOTION

That the Local Authority notes and accepts the calendar of proposed meeting dates for Local Authority Meetings.

RESOLVED

Moved: LA Member Heather Burton

Seconded: LA Member Penelope Cowin

CARRIED UNANIMOUSLY

Resolved TCLA-24/62

Other Matters for Noting

9.2 Donation to Barkly Vet

RECOMMENDATION

That the Local Authority receive and note the proposal from Darrin Whatley.

MOTION

That the Local Authority notes and accepts the proposal from Darrin Whatley.

RESOLVED

Moved: LA Member Dianne Stokes

Seconded: LA Member Penelope Cowin

CARRIED UNANIMOUSLY

Resolved TCLA-24/63

- TCLA accepted a letter from Barkly Vet regarding a request for funding of their desexing program.
- TCLA to donate \$25,000 for a desexing program in Tennant Creek region.

10 CLOSE OF MEETING

Meeting Closed at 7:19pm.

The TCLA next meeting date is 05/03/2024.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Tennant Creek Local Authority meeting HELD on 20/02/24 AND ARE UNCONFIRMED.



Operations Directorate Reports

10.3 Local Authority Minutes and Actions - Ampilatwatja

Author Brody Moore (Director of Operations & Remote Communities)

RECOMMENDATION

That Council;

1. Notes and accepts the Ampilatwatja Local Authority Minutes, conducted on 20th February 2024.
2. Notes and accepts the Ampilatwatja Local Authority Actions;
 - a) Seek quotes to install new washing machines in community laundry
 - b) Seek quotes to install fencing around laundry and ablution block
 - c) Investigate water and mitigation strategies for wild animals within community boundaries.

SUMMARY

The Ampilatwatja Local Authority met on the 20th February 2024.

BACKGROUND

Large amount of wild animals in community boundary (donkeys, horses) - causing damage to water pipes and creating safety issues in community.

ORGANISATIONAL RISK ASSESSMENT

Nil

BUDGET IMPLICATION

Nil

ISSUE/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Ampilatwatja Local Authority

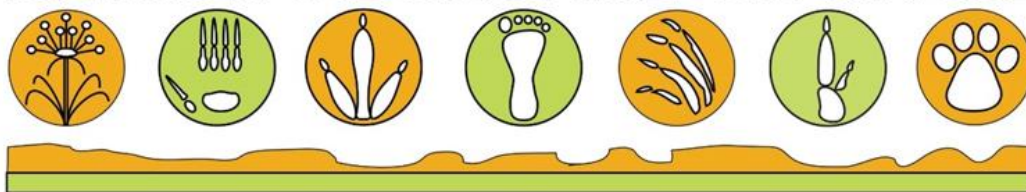
Official Manager - BRC

ATTACHMENTS:

1. Ampilatwatja Local Authority M_5 un Tbd WQ Q 0 mo Cb Pqj Rmxh Q [10.3.1 - 10 pages]



BARKLY REGIONAL COUNCIL



MINUTES Ampilatwatja LA Meeting

Barkly Regional Council's Ampilatwatja LA Meeting was held in the Microsoft Teams Meeting Room, on Tuesday 20 February 2024 at 1:32 pm.

Ian Bodill

Chief Executive Officer

OUR VISION

We strive to be a responsive, progressive, sustainable council which respects, listens to and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policies and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do, and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

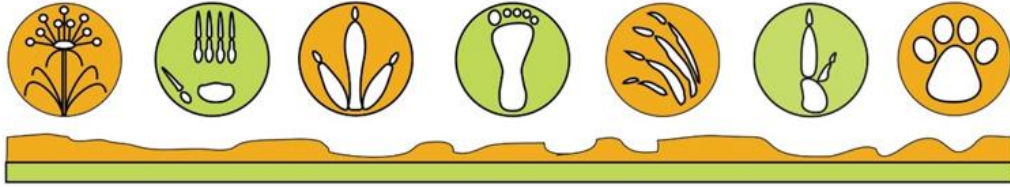
We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.



BARKLY REGIONAL COUNCIL



ACKNOWLEDGEMENT TO COUNTRY

We acknowledge the Traditional Owners of Warumungu, Mudberra, Jingili, Wakaya, Wambaya, Waanyi, Walpiri, Warlmanpa, Alyawarr, Anmatyerre and Kaytetye Country on which Barkly Regional Council live and work, and recognise their continuing connection to land, waters and culture. We pay our respects to the ancestors and elders of these lands, past, present and emerging.

May we continue to work together to
Deliver sustainable outcomes through a process
Based on mutual respect and understanding.

COUNCIL PRAYER

Our Lord Jesus Christ, we trust you will guide and bless this meeting of the Barkly Regional Council. We pray that you will ensure that all discussions and decisions made today are just and fair as they will affect all people within. We also pray for your guidance to ensure that all our dealings are appropriate to all those whom we represent and will reflect an equitable and honest approach to the issues to be discussed today.

Amen



MINUTES Ampilatwatja LA Meeting 20 February 2024



1 OPENING AND ATTENDANCE

- 1.1 Authority Members Present
- 1.2 Staff and Visitors Present
- 1.3 Apologies To Be Accepted
- 1.4 Absent Without Apologies
- 1.5 Resignations
- 1.6 Disclosure of Interests
- 1.7 Review of Disclosure of Interest

2 CONFIRMATION OF PREVIOUS MINUTES

Nil

3 ACTIONS FROM PREVIOUS MINUTES

Nil



4 CHIEF EXECUTIVE OFFICERS REPORTS

Chief Executive Officers Reports

4.1 Chief Executive Officers Report - Ian Bodill

MOTION

That the Local Authority notes and confirms the report from the Chief Executive Officer.

SUMMARY

- CEO emphasized that Workplace Health and Safety (WHS) is the top priority, and all staff members will receive necessary awareness and training to ensure safety.
- The CEO highlighted the importance of safety in the workplace.
- Regarding the upcoming regional plan, CEO stressed the significance of feedback for its preparation and mentioned the inclusion of relevant maps in the plan.
- CEO announced plans to upgrade the website soon, citing inefficiency and confirmed reception of quotes for the upgrade.
- Budget deliberations for the financial year 2024-2025 are underway.
- CEO mentioned the acquisition of a drone for efficient road damage recognition and community imagery, emphasizing the importance of being mindful of sacred sites while using the drone.
- The CEO underscored the importance of Local Authority meetings for community engagement and issue discussion.

RESOLVED

Moved: LA Member Geoffrey Morton

Seconded: LA Member Elizabeth McDonald

CARRIED UNANIMOUSLY

Resolved AMLA-24/1



5 FINANCE REPORTS

Finance Reports

5.1 Finance Report

MOTION

That the Local Authority notes and confirms the Finance Report.

RESOLVED

Moved: LA Member Anita Bailey

Seconded: LA Member Geoffrey Morton

CARRIED UNANIMOUSLY

Resolved AMLA-24/2

6 AREA MANAGERS REPORTS

Area Managers Reports

6.1 Area Managers Report

MOTION

That the Local Authority notes and confirms the report from the Area Manager.

SUMMARY

- Centrelink has made several visits to Ampilatwatja over the past year, offering a range of services on-site, although local staff cannot access all services directly.
- Various welfare agencies have visited, but due to staffing issues, they have not been able to offer a regular timetable for these visits.
- Arlparra Police typically visit on Wednesday mornings to provide licensing, registration, etc., at BRC offices.
- Territory Families have made semi-regular visits without a set timetable.
- Sports/Rec faces challenges due to ongoing issues with the basketball court, hindering the provision of a proper after-school program.
- Community Safety was disrupted due to prolonged men's business but is now operational again.
- Community Care continues to support elderly individuals, although more staff are needed.
- Admin operations are stable, with Levina & Latoya assisting with day-to-day office tasks and Centrelink inquiries.
- Municipal staffing issues have been addressed by bringing indigenous workers from Tennant Creek, but equipment maintenance and replacement remain urgent due to budget constraints.

MINUTES Ampilatwatja LA Meeting 20 February 2024



RESOLVED

Moved: LA Member Geoffrey Morton

Seconded: LA Member Elizabeth McDonald

CARRIED UNANIMOUSLY

Resolved AMLA-24/3

7 GENERAL BUSINESS

General Business

7.1 Report from the Official Manager - Peter Holt

MOTION

That the Local Authority notes and confirms the report from the Official Manager.

SUMMARY

- Official Manager (in place of Barkly Regional Council) appointed during council suspension for investigation into processes and procedures from January 1, 2022, to October 16, 2023.
- Investigation led by Alice Springs lawyer Ruth Morley, concludes on March 12, 2024, followed by three weeks for responses. Minister for Local Government to determine council reinstatement or dismissal based on investigation outcome.
- Barkly Regional Advisory Committee established and the suspended councillors were also included in assisting with budget planning and priorities for 2024-25 Regional Plan. First BRAC meeting held on January 30, 2024.
- Action Register developed to address concerns of LA recommendations and requests not being acted upon by BRC. Register to list requests for meetings, briefings, or funding, presented at each LA meeting for two-way exchange of information.
- BRC initiating planning for 2024-25 Barkly Regional Council Regional Plan, seeking input from LAs on pursuing own funds, priorities for BRC commitment, and funding advocacy.
- Unallocated Funds: Approximately \$800,000 of LAPF funds across the region, dating back to 2016-17, are at risk of being returned unspent. Each LA is urged to prioritize the expenditure of funds received more than two years ago unless committed to a substantial project.

RESOLVED

Moved: LA Member Anita Bailey

Seconded: LA Member Tony Morton

CARRIED UNANIMOUSLY

Resolved AMLA-24/4



General Business

7.2 Washing Machines

MOTION

The Local Authority requests BRC to seek the quotes to buy and install new Washing machines in the Laundry.

RESOLVED

Moved: LA Member Tony Morton

Seconded: LA Member Jaiden Nelson

CARRIED UNANIMOUSLY

Resolved AMLA-24/7

General Business

7.3 Fencing around Landry/Ablution

MOTION

That the Local Authority requests BRC to seek the quotes to install the fencing around Landry/Ablution.

RESOLVED

Moved: LA Member Elizabeth McDonald

Seconded: LA Member Jaiden Nelson

CARRIED UNANIMOUSLY

Resolved AMLA-24/8





General Business

7.4 Water supply for animals

MOTION

That the Local Authority requested BRC to investigate the water supply options for the animals outside the community.

SUMMARY

Local authority members reported frequent visits by horses and donkeys to the community in search of water. They have requested the council to explore potential water options for these animals.

RESOLVED

Moved: LA Member Anita Bailey

Seconded: LA Member Geoffrey Morton

CARRIED UNANIMOUSLY

Resolved AMLA-24/9

8 CORRESPONDENCE

Nil

9 OTHER MATTERS FOR NOTING

Nil





10 REPORTS FROM BARKLY REGIONAL COUNCIL

Reports from Barkly Regional Council

10.1 Verbal Report from the Director of Operations and Remote Communities - Brody Moore

MOTION

That the Local Authority receives and notes the verbal report from the Director of Operations and Remote communities.

SUMMARY

- Staff induction is currently underway to ensure new employees are properly oriented to their roles and responsibilities.
- Plans are in progress to transition payroll to a fortnightly schedule within the coming months.

RESOLVED

Moved: LA Member Jaiden Nelson

Seconded: LA Member Geoffrey Morton

CARRIED UNANIMOUSLY

Resolved AMLA-24/5



11 VISITOR PRESENTATIONS

Visitor Presentations

11.1 Verbal presentation from Power and Water Corporation - Todd Bloomfield

MOTION

That the Local Authority receives and notes the verbal presentation from the Power and Water Corporation.

SUMMARY

- Todd Bloomfield explained implementation of a new system aimed at preventing crystallised substances from forming at the taps.
- He also addressed the community's requirement for two new sewer pump stations.
- Todd shared visual maps online during the meeting to aid in his explanations.
- Peter Holt raised concerns regarding drainage issues, Todd assured that engineers would visit the community shortly to assess underground infrastructure and ensure proper fencing.
- Additionally, Bloomfield mentioned his intention to share the acquired maps with the council.
- Peter Holt expressed interest in inviting DIPL to attend the next meeting for further discussions on the community issues.

RESOLVED

Moved: LA Member Tony Morton

Seconded: LA Member Geoffrey Morton

CARRIED UNANIMOUSLY

Resolved AMLA-24/6

12 OTHER BUSINESS

Nil

13 CLOSE OF MEETING

The Ampilatwatja Local Authority next meeting date is 27/03/2024.

Meeting Closed at 04:00 PM

THIS PAGE AND THE PRECEDING PAGES ARE THE MINUTES OF THE AMPILATWATJA LOCAL AUTHORITY MEETING HELD on 20/02/2024 AND ARE UNCONFIRMED.



FINANCE DIRECTORATE REPORT

11.1 Finance Report: Immediate Priority GRANT 2022-23

Author Sunil Neupane (Accountant)

RECOMMENDATION

That the Council receives and notes the acquittal report for Immediate Priority Grant 2022-23 (Project Title: Animal Management Program and Vehicle Lift for Manual Handling Safety).

SUMMARY

The report summaries the income and expenditure activities for Immediate Priority Grant received from Department of the Chief Minister and Cabinet.

BACKGROUND

The Council accepted the offer of an IPG for \$153,080 under the following terms and conditions –

A. The Council agrees to:

1. Comply with all the conditions of the IPG grant funding guidelines.
2. Manage and expend the IPG in accordance with the *Local Government Act 2019* and the *Local Government (General) Regulations 2021*.
3. Purchase goods/services funded under this agreement on the requirements of the NTG's Buy Polic, unless it can be proven, through a competitive process that there is no suitable Territory enterprise able to supply the service.
4. Place the IPG in a trust account, according to details in GrantsNT.
5. Only use the IPG towards the Animal Management program and purchase of a vehicle lift for veterinary services across the region; and in accordance with the scope and purpose of the project as detailed in the grant application.
6. Absorb any costs above \$153,080 (Excl. GST)
7. Fully expend the IPG by 30 April 2024 and acquit the grant using a statement titled "Local Government Immediate Priority Grant Acquittal" by 31 May 2024.
8. Lay the acquittal before a council meeting and provide a copy of the meeting minutes.

B. The Department of the Chief Minister and Cabinet reserves the right to request funds to be repaid if the terms and conditions of this funding are not met.

ORGANISATIONAL RISK ASSESSMENT

Nil.

BUDGET IMPLICATION



Nil.

ISSUE/OPTIONS/CONSEQUENCES

Nil.

CONSULTATION & TIMING

Nil.

ATTACHMENTS:

{attachment-list-do-not-remove}

Grant Funding Acquittal

Immediate Priority Grant Program

Council/Organisation Name: Barkly Regional Council

Grant Program Year: 2022/23

Grant Application Number: IPG2300017

Purpose of Grant: Animal Management Program and Vehicle Lift for Manual Handling Safety

Purchases were in accordance with the Northern Territory Buy Local Plan: ☐ Yes ☐ No

INCOME AND EXPENDITURE ACQUITTAL FOR THE PERIOD ENDING 31.1.24

Local Government Immediate Priority Grant	153,080
Other income (Council's Contribution)	139,056
Total income	292,136
Total Expenditure (Specify accounts and attach copies of ledger entries) An 'administration fee' is not to be apportioned to the grant for acquittal purposes.	292,136
Surplus/(Deficit)	0.00

IS THE PROJECT COMPLETED AS APPROVED BY THE MINISTER: ☐ Yes ☐ No (If no, please explain why)

We certify, in accordance with all the conditions under which this grant was accepted, that the expenditure shown in this acquittal has been actually incurred and reports required to be submitted are in accordance with the stated purpose of this grant.

Acquittal prepared by: Sunil Neupane 05 / 03 / 2024

Laid before the Council at a meeting held on 06 / 03 / 2024 Copy of minutes attached.

CEO or CFO: Romeo Mutsago 05 / 03 / 2024

DEPARTMENTAL USE ONLY

File Number: _____

Grant amounts correct: ☐ Yes ☐ No

Expenditure conforms to approved purpose: ☐ Yes ☐ No

Procurement – Bought from Territory Enterprise: ☐ Yes ☐ No

Minutes checked: ☐ Yes ☐ No

Balance of funds to be acquitted: _____

Date next acquittal due: _____

ACQUITTAL ACCEPTED: ☐ Yes ☐ No

Acquittal checked by: _____

Comments: _____

MANAGER GRANTS PROGRAM:

____/____/____



VISION: The Barkly is a strong and vibrant Shire that values and respects its cultural diversity

Grant Details

Organisation	Barkly Regional Council
Grant Title	IPG2300017: Immediate Priority Grant 2022-23
Project Title	Animal Management Program and Vehicle Lift For Manual Handling Safety

Income & Expenditure					
Reporting period					
From		1 July 2023			
To		30 December 2023			
MYOB SCOA Ref	Account	Comments	Budget	Actual Income / Expenditure	Variation
4-0000	Income				
4-1000	Grants				
4-1040	Grants (NT) Operating – Recurrent		0.00	0.00	0.00
4-1100	Grants - Other	Opening Unxpendd Grant Balance	0.00	153,080.00	0.00
TOTAL GRANT INCOME			0.00	153,080.00	0.00
4-5000	Other Income				
4-5050	Other/Sundry Income	Council Contribution	0.00	139,055.92	0.00
TOTAL OTHER INCOME			0.00	139,055.92	0.00
Total Income			0.00	292,135.92	0.00
6-0000	Expenses				
Staff Expenses					
6-0611	S&W Salaries & Wages		0.00	89,011.67	0.00
6-0611	S&W Salaries & Wages - Super		0.00	6,981.39	0.00
6-0610	S&W Other - Worker Compensation		0.00	2,670.35	0.00
6-0710	Travel & Accommodation		0.00	2,008.95	0.00
6-0570	Rent - Employee Rental Subsidy		0.00	8,687.44	0.00
6-9999	Staff Recruitment Cost	Job Advertising	0.00	710.00	0.00
6-0700	Training & Development (Staff)		0.00	8,386.18	0.00
Total Staff Expenses			0.00	118,455.98	0.00
Building & Vehicle Expenses					
6-0580	Rent - Facilities		0.00	0.00	0.00
6-0590	Repairs & Maintenance		0.00	6,003.85	0.00
6-0720	Utilities Power,Water,Sewage,Gas		0.00	10,112.59	0.00
6-0500	Motor Vehicle Expenses		0.00	25,821.17	0.00
Total Building & Vehicle Expenses			0.00	41,937.61	0.00
Materials and Consumables Expenses					
6-0210	Other Support Consumables	Food Supplies (Dog Food)	0.00	8,699.77	0.00
6-0060	Auspicing Fees	Contractor Expenses (VET Expenses)	0.00	20,728.85	0.00
6-0040	Assets Purchased < \$5,000	Minor Equipment	0.00	8,107.23	0.00
6-0100	Cleaning & Pest Control		0.00	1,058.18	0.00
6-0510	Postage, Freight and Courier		0.00	259.31	0.00
6-0520	Printing & Stationery		0.00	834.59	0.00
6-0395	Health & Safety		0.00	3,746.13	0.00
6-0680	Telephone & Fax Charges & Internet		0.00	1,953.27	0.00
Total Consumables			0.00	45,387.33	0.00
Capital Expenses					
6-9999	Capital Expenses	Animal Lifter	0.00	63,393.00	0.00
Total Capital Expenses			0.00	63,393.00	0.00
Program Administration					
6-0470	Management Fees		0.00	22,962.00	0.00
Total Program Administartion			0.00	22,962.00	0.00
Total Expenses			0.00	292,135.92	0.00
Balance (Income less Cost of Goods Sold less Expenses)			0.00	0.00	0.00



Department of
THE CHIEF MINISTER AND
CABINET

Barkly Regional Council

Manager Grants Program
Local Government
Department of the Chief Minister and Cabinet
GPO Box 4621
DARWIN NT 0801

Dear Manager

RE: ACCEPTANCE OF LOCAL GOVERNMENT IMMEDIATE PRIORITY GRANT (IPG) FOR 2022-23

On behalf of the Barkly Regional Council the offer of an IPG for \$153 080 (Excl. GST) is accepted under the following terms and conditions.

A. The Council agrees to:

1. Comply with all the conditions of the IPG grant funding guidelines.
 2. Manage and expend the IPG in accordance with the *Local Government Act 2019* and the *Local Government (General) Regulations 2021*.
 3. Purchase goods/services funded under this agreement on the requirements of the Northern Territory Government's Buy Local policy, unless it can be proven, through a competitive process that there is no suitable Territory enterprise able to supply the service.
 4. Place the IPG in a **trust account**, according to details in GrantsNT.
 5. Only use the IPG towards the Animal Management program and purchase of a vehicle lift for veterinary services across the region; and in accordance with the scope and purpose of the project as detailed in the grant application.
 6. Absorb any costs above \$153 080 (Excl. GST).
 7. Fully expend the IPG by 30 April 2024 and acquit the grant using a statement titled "Local Government Immediate Priority Grant Acquittal" by 31 May 2024.
 8. Lay the acquittal before a council meeting and provide a copy of the meeting minutes.
- B. The Department of the Chief Minister and Cabinet reserves the right to request funds to be repaid if the terms and conditions of this funding are not met.**

Yours faithfully

12/4/2023
CEO

R. Whitlago
CFO
11 / 04 /2023

Department of the Chief Minister and Cabinet



Purchase Order to CJM Attachments Pty Ltd**63,393.00
AUD**

Source: Submitted by **Suryateja Godavarthi**
 Organisation: **Barkly Regional Council**
 Generated on: **25 Sep 2023 11:22**
 Requester: **Suryateja Godavarthi (suryateja.godavathi@barkly.nt.gov.au)**

APPROVED**NOTE FOR APPROVERS**

Animal Management Purchase approved by Gillian Molloy for purchasing dog lifts, preferred quote.

APPROVAL LOG

NAME AND EMAIL	REASON FOR BEING AN APPROVER	STEP	DECISION	DATE TIME
ryan francis ryan.francis@barkly.nt.gov.au	Approver as per the approval workflow	Area Manager / Regional Manager/ Program Manager (all approvers should approve)	Approved	22 September 2023 08:30
Barry Natrass barry.natrass@barkly.nt.gov.au	Added as a delegate for Darren Lovett (darren.lovett@barkly.nt.gov.au) who has been added as per the approval workflow	Director (all approvers should approve)	Approved	22 September 2023 09:14
Romeo Mutsago romeo.mutsago@barkly.nt.gov.au	Approver as per the approval workflow	CEO (at least one approver should approve)	Approved	22 September 2023 13:49
Leonard Moyo leonard.moyo@barkly.nt.gov.au	Approver as per the approval workflow	Senior Finance Officer - AP (all approvers should approve)	Approved	25 September 2023 11:22

To	Date	Delivery Date	PO #	Reference	Branding
CJM Attachments Pty Ltd	22 Sep 2023	20 Oct 2023	BRC PO-0928	QU-0623	PURCHASE ORDER ONLY

LINE ITEMS (9)

Item	Description	Qty	Unit Price	Account	Tax	Location	Program-Fund-Activities	Amount AUD
	K-9 Kube twin compartment animal lifter	2.00	22,650.00	37160 - WIP - Vehicles, Plant & Equipment	GST on Income (10%)	Barkly Region (100)	AN-111(FOUR WHEEL DRIVE VEHICLE)	45,300.00
	Remote control system with more functions also available on hand piece	2.00	1,730.00	37160 - WIP - Vehicles, Plant & Equipment	GST on Income (10%)	Barkly Region (100)	AN-111(FOUR WHEEL DRIVE VEHICLE)	3,460.00

Item	Description	Qty	Unit Price	Account	Tax	Location	Program-Fund-Activities	Amount AUD
	Retractable pull cord in both compartments for stubborn animals	2.00	504.00	37160 - WIP - Vehicles, Plant & Equipment	GST on Income (10%)	Barkly Region (100)	AN-111(FOUR WHEEL DRIVE VEHICLE)	1,008.00
	Tapered opening side tool box 350 H x 200 W x 1200 L suits passenger side powder coated white	2.00	895.00	37160 - WIP - Vehicles, Plant & Equipment	GST on Income (10%)	Barkly Region (100)	AN-111(FOUR WHEEL DRIVE VEHICLE)	1,790.00
	Bi - Fold internal middle wall	2.00	1,140.00	37160 - WIP - Vehicles, Plant & Equipment	GST on Income (10%)	Barkly Region (100)	AN-111(FOUR WHEEL DRIVE VEHICLE)	2,280.00
	Door Lock Extension Handles	4.00	54.00	37160 - WIP - Vehicles, Plant & Equipment	GST on Income (10%)	Barkly Region (100)	AN-111(FOUR WHEEL DRIVE VEHICLE)	216.00
	Led work lights mounted each side on the rear of the K-9 Kube above the doors	4.00	168.00	37160 - WIP - Vehicles, Plant & Equipment	GST on Income (10%)	Barkly Region (100)	AN-111(FOUR WHEEL DRIVE VEHICLE)	672.00
	Stainless steel vented panels and canvas roll up blinds	2.00	252.00	37160 - WIP - Vehicles, Plant & Equipment	GST on Income (10%)	Barkly Region (100)	AN-111(FOUR WHEEL DRIVE VEHICLE)	504.00
	Freight	2.00	1,200.00	37160 - WIP - Vehicles, Plant & Equipment	GST on Income (10%)	Barkly Region (100)	AN-111(FOUR WHEEL DRIVE VEHICLE)	2,400.00

Amounts are Tax Exclusive
Subtotal: 57,630.00 AUD
Total Tax (10%): 5,763.00 AUD
TOTAL: 63,393.00 AUD

FILES

[RE Animal management purchases .msg](#)
[Quote QU0623\(3\).pdf](#)

DELIVERY DETAILS

Delivery address

BRC depot, 1 Maloney St,
Tennant Creek NT 0860

Attention to

Peter Molloy

Phone

0438 801 662

Delivery instructions

Delivery: Monday to Friday
from 8:00 AM to 4:00 PM.

31/05/2023

GAS Voucher 215569

NOTICE OF PAYMENT

Department of the Chief Minister and Cabinet
GPO Box 4396 Darwin NT 0801
ABN 84 085 734 992

NTG - Specific Purpose Grants
Immediate Priority Grant 2022-23
Immediate Priority Grant 2022-23

Vendor No. BARK0030
Supplier ABN 32171281456
Supplier BARKLY REGIONAL COUNCIL
Supplier Address PO Box 821
Tennant Creek, Northern Territory, 0860, Australia

Grant Reference DLGHCD00002044
Description Animal Management Program and Vehicle Lift for Manual Handling Safety
Invoice Date 30/05/2023
Invoice No. GNT0000000024820

Description	Value	GST	Total
2022-23 Immediate Priority	\$153,080.00	\$.00	\$153,080.00
Total	\$153,080.00	\$.00	\$153,080.00

The process of transferring funds may take up to five (5) working days from receipt of this advice.

The GST shown will form part of the total GST payable by the supplier on the Business Activity Statement (BAS) for the relevant tax period.

Please direct any queries to:

Local Government Grants
Department
0889998576
lg.grants@nt.gov.au

TAX INVOICE



Barkly Regional Council
PO BOX 821
PO BOX 821, TENNANT CREEK NT 0861
NT 0861

PO Box 1449
SWAN HILL VIC 3585
ABN: 48 180 284 273

Invoice Date
30 Oct 2023

Invoice Number
INV-3786

Order Number
BRC PO-0928

Description	Quantity	Unit Price	GST	Amount AUD
QU-0623				
K-9 Kube twin compartment animal lifter.	2.00	22,650.00	10%	45,300.00
Remote control system with more functions also available on hand piece.	2.00	1,730.00	10%	3,460.00
Retractable pull cord in both compartments for stubborn animals.	2.00	504.00	10%	1,008.00
Tapered opening side tool box 350 H x 200 W x 1200 L suits passenger side powder coated white.	2.00	895.00	10%	1,790.00
Bi - Fold internal middle wall.	2.00	1,140.00	10%	2,280.00
Door Lock Extension Handles	4.00	54.00	10%	216.00
Led work lights mounted each side on the rear of the K-9 Kube above the doors.	4.00	168.00	10%	672.00
Stainless steel vented panels and canvas roll up blinds.	2.00	252.00	10%	504.00
Freight	2.00	1,200.00	10%	2,400.00
			Subtotal	57,630.00

Due Date: 13 Nov 2023

Direct Payment Details: Westpac BSB : 033665 ACC : 402697 -Please Quote Inv Number as Reference

Description	Quantity	Unit Price	GST	Amount AUD
			Total GST 10%	5,763.00
			Invoice Total AUD	63,393.00
			Total Net Payments AUD	0.00
			Amount Due AUD	63,393.00

Due Date: 13 Nov 2023

Direct Payment Details: Westpac **BSB** : 033665 **ACC** : 402697 -Please Quote Inv Number as Reference

12 COMMITTEE REPORTS

Nil

13 CORRESPONDENCE

Nil

14 DECISION TO MOVE INTO CONFIDENTIAL SESSION

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with *Section 99(2) of the Local Government Act 2019* and *Regulation 51 of the Local Government (General) Regulations 2021* as the items listed to be discussed come within the following provisions: -

REASONS FOR CONFIDENTIALITY- CEO RECRUITMENT

Status 51(1)(a) - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.*

15 GENERAL BUSINESS

Nil

16 NEXT MEETING AND MEETING CLOSE