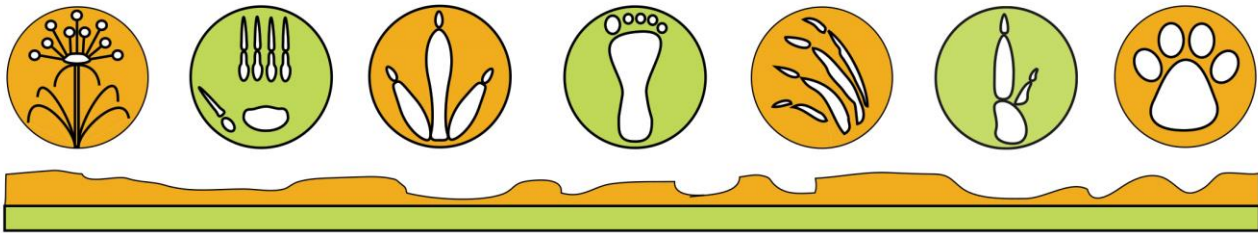


BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

AGENDA **TENNANT CREEK LOCAL AUTHORITY** **TUESDAY, 5 MARCH 2019**

The Tennant Creek Local Authority will be held in Tennant Creek on Tuesday, 5 March 2019 at 4:30pm.

Steven Moore
Chief Executive Officer

AGENDA

ITEM	SUBJECT	PAGE NO
	MEETING TO COMMENCE WITH ACKNOWLEDGEMENT OF TRADITIONAL OWNERS	
1	OPENING & ATTENDANCE	
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1.2	Staff and Visitors Present	
1.3	Apologies To Be Accepted	
1.4	Absent Without Apologies	
1.5	Resignations	
1.6	Disclosure of Interests	
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	<i>Nil</i>	
4	CORRESPONDENCE	
	<i>Nil</i>	
5	ACTION ITEMS FROM PREVIOUS MEETING	
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	<i>Nil</i>	
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	<i>Nil</i>	
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	<i>Nil</i>	
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CONFIRMATION OF PREVIOUS MINUTES

ITEM NUMBER 2.1
TITLE Confirmation of Previous Minutes
REFERENCE 267529
AUTHOR Gary Pemberton, Finance Manager

RECOMMENDATION

That the Authority:

- a) Confirm the minutes from meeting held 5 February 2019 as a true and accurate record

SUMMARY:

Confirm minutes of meeting held 5 February 2019 in the Council Chambers Tennant Creek as a true and accurate record.

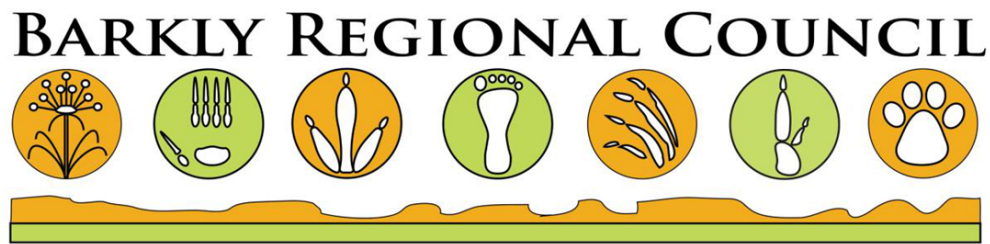
BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

1 [!\[\]\(626ce8ac21792b9405bfddfea8e0c96a_img.jpg\)](#) Tennant Creek Local Authority 5 Feb.PDF



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We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES

TENNANT CREEK LOCAL AUTHORITY

TUESDAY, 5 FEBRUARY 2019

The Tennant Creek Local Authority of the Barkly Regional Council was held in Tennant Creek on Tuesday, 5 February 2019 at 4:30pm.

Steven Moore
Chief Executive Officer

Meeting commenced at 4:30pm with Karan Hayward as chair.

1. OPENING AND ATTENDANCE

- 1.1 Elected Members Present
 - Mayor Steven Edgington
 - Karan Hayward
 - Josephine Bethel
 - Wayne Green
 - Greg Leibelt
 - Tony Civitarese
 - Kris Civitarese
 - Hal Ruger
 - Sid Vashist
 - Jeffery McLaughlin
 - Ronald Plummer
- 1.2 Staff And Visitors Present
 - Gary Pemberton
 - Elai Semis
 - Makhaim Brandon
- 1.3 Apologies To Be Accepted
 - Steve Moore
 - Deb Booker
- 1.4 Absent Without Apologies
- 1.5 Disclosure Of Interest
 - Mayor Steve Edgington – Affiliations, Clubs, Organisations and Memberships
 - Institute of Managers and Leaders - Associate Fellow
 - Australian Institute of Company Directors - Member
 - Law Society Northern Territory - Associate Member
 - Tennant Creek Regional Consumer Advisory Group
 - AFLNT Barkly Advisory Committee - Member
 - Tennant Creek Economic Development Committee – Member
 - Rotary – Member
 - Bizspeak Pty Ltd– Director
 - Battery Hill – Member
 - Alcohol Reference Group - Committee Member
 - Regional Development Australia - Chair
 - Cr. Kris M. Civitarese – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek and District Show Society – Vice President
 - The Returned and Service League of Australia, Tennant Creek Sub-Branch – Vice President
 - Development Consent Authority – Barkly Region Member/Delegate
 - Chamber of Commerce Northern Territory – Tennant Creek Committee Member
 - Rotary – Paul Harris Fellow Awarded
 - T & J Contractors – Senior Manager
 - Barkly Art - Board Member
 - Cr. Siddhant Vashist – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association - Secretary/Public Officer
 - Barkly Electorate Officer /Member for Barkly
 - Battery Hill – Member
 - Barkly Art – Member
 - Tennant Creek High School - Member

- 2 -

- Tennant Creek Primary School – Member
- Christmas Tree Committee - Member
- Multicultural Association of Central Australia – Member
- Australia-India Business Council - Member
- Cr. Hal A. Ruger – Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Memorial Club - President
 - Tennant Creek Children's Christmas Tree – President
 - Territory Generation – Employee
- Cr. Jeffrey McLaughlin – Affiliations, Clubs, Organisations and Memberships
 - Barkly Regional Arts - Member
 - Tennant Creek Cricket Association – Member
 - Nundahraga Entertainment – Sound sub-contractor
 - Christmas Tree Committee - Member
- Cr. Ronald Plummer – Affiliations, Clubs, Organisations and Memberships
 - Purruu Aboriginal Corporation – Board Member
 - Patta Aboriginal Corporation – Board Member
 - Papulu Apparr-Kari Aboriginal Corporation – Member
- Steve Moore - Affiliations, Clubs, Organisations and Memberships
 - Battery Hill – Director
- Wayne Green - Affiliations, Clubs, Organisations and Memberships
 - Tennant Creek Cricket Association
 - Tennant Creek Athletics Club
 - AFL Northern Territory
 - Tennant Creek Primary School Council
 - Tennant Creek High School Council
 - Purkiss Reserve Consultative Committee
- Karan Hayward - Affiliations, Clubs, Organisations and Memberships
 - Chamber of Commerce Barkly Region – Chair
 - Alcohol Reference Group – Chair
- Ray Wallis - Affiliations, Clubs, Organisations and Memberships
 - AFLNT Barkly Advisory Committee
 - Consumer Advisory Group
- Tony Civitarese – Affiliations, Clubs, Organisations and Memberships
 - T & J Contractors – Owner

There were no declarations of interest at this Tennant Creek Local Authority meeting.

2. CONFIRMATION OF PREVIOUS MINUTES

2.1 CONFIRMATION OF PREVIOUS MINUTES

MOTION

That the Authority:

- a) Confirm the minutes as amended from meeting held 8 January 2019 as a true and accurate record

RESOLVED

Moved: LA Member R Wallis

Seconded:LA Member T Civitarese

CARRIED UNAN.

Resolved TCLA 1/19

3. LOCAL AUTHORITY REPORTS

Nil

4. CORRESPONDENCE

Nil

5. ACTION ITEMS FROM PREVIOUS MEETING

5.1 ACTIONS ITEMS FROM PREVIOUS MEETING

MOTION

That the Authority:

- a) Receive and note the actions items; and
- b) Resolve that action items completed removed from the action list.
 - Remove items 1A all but a) and item 2A.

RESOLVED

Moved: LA Member R Wallis

Seconded:Deputy Chair G Liebelt

CARRIED UNAN.

Resolved TCLA 2/19

K Hayward left the meeting, the time being 04:51 PM

K Hayward returned to the meeting, the time being 04:52 PM

6. AREA MANAGERS REPORT

Nil

7. LOCAL AUTHORITY PROJECTS BREAKDOWN

Nil

8. CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

8.1 CEO UPDATE

MOTION

That the Authority

- a) Receive and note the report

RESOLVED

Moved: Cr. Kris Civitarese

Seconded:Mayor Steve Edgington

CARRIED UNAN.

Resolved TCLA 3/19

9.3 CEMETERY BEAUTIFICATION: FRIENDS OF THE CEMETERY**MOTION**

That the Authority:

- (a) Receive and note the report.
- (b) Request that Council endorse the provision to the LA a draft design of the proposed cemetery beautification works based upon the feedback gathered so far.

RESOLVED

Moved: Mayor Steve Edgington

Seconded: LA Member R Wallis

CARRIED UNAN.

Resolved TCLA 4/19

MOTION**Motion**

That the Authority

- a) Recommend that council request a review of the viability of the appointment of a Parks and Gardens Supervisor, that person being a qualified Horticulturalist.
- b) Recommend that Council request the review of the qualifications and abilities of current Parks and Gardens staff to ensure their services are being used most efficiently and effectively.

RESOLVED

Moved: LA Member R Wallis

Seconded: Deputy Chair G Liebelt

CARRIED UNAN.

Resolved TCLA 5/19

9. BRC'S RESPONSE TO LA ISSUES RAISED**9.1 PLACE NAMES COMMITTEE****MOTION**

That the Authority:

- a) Receive and note the update for the registration of Purkiss Reserve and Haddock Street Park.
- b) Recommends to Council the name of "Tarca Park" as the new name of Haddock street park.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: LA Member J Bethel

CARRIED UNAN.

Resolved TCLA 6/19

9.2 ANZAC HILL PROJECT**MOTION**

That the Authority:

- a) Receive and note the update on the ANZAC Hill Project.

RESOLVED

Moved: Cr. Kris Civitarese

Seconded: Deputy Chair G Liebelt

CARRIED UNAN.

Resolved TCLA 7/19

9.4 UPDATE - COUNCIL MEETING: 31 JANUARY 2019**MOTION**

That the Authority:

- (a) Receive and note the report.

RESOLVED

Moved: LA Member T Civitarese

Seconded: Cr. Jeffrey McLaughlin

CARRIED UNAN.

Resolved TCLA 8/19

10. SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA**10.1 INFRASTRUCTURE AND MUNICIPAL SERVICES REPORT****MOTION**

That the Authority:

- a) Receive and note the Infrastructure and Municipal Services Report.
- b) Recommend that Council resolve to advertise Council's appointment to undertake Municipal Works in the Tennant Creek Town Camps in the Tennant Creek Times.

RESOLVED

Moved: LA Member J Bethel

Seconded: LA Member R Wallis

CARRIED UNAN.

Resolved TCLA 9/19

10.2 COMMUNITY SERVICES DIRECTORATE REPORT**MOTION**

That the Authority:

- a) Receive and note the Community Services Directorate Report.

RESOLVED**Moved:** LA Member J Bethel**Seconded:** Cr. Kris Civitarese**CARRIED UNAN.***Resolved TCLA 10/19***11. FRIENDS OF THE CEMETERY***Nil***12. LATEST FINANCIAL QUARTERLY REPORT****12.1 LOCAL AUTHORITY FINANCE REPORT****MOTION****That the Authority**

- a) Receive and note the report.
- b) Local Authority ask that Council write to the Northern Territory Government to extend veterinary services funding to Tennant Creek not just to remote communities.
- c) Recommend that Council request the vet submit a report on this year's veterinary services programs.

RESOLVED**Moved:** Deputy Chair G Liebelt**Seconded:** LA Member T Civitarese**CARRIED UNAN.***Resolved TCLA 11/19***13. REGIONAL COUNCIL'S ANNUAL REPORT FOR THE PREVIOUS FINANCIAL YEAR***Nil***14. THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS****14.1 MEMBERS CODE OF CONDUCT****RECOMMENDATION****That the Authority**

- a) Receive and note the attached Code of Conduct

15. THE REGIONAL COUNCIL'S PROPOSED REGIONAL PLAN*Nil***16. OTHER BUSINESS****16.1 NEW GUIDELINE 8****MOTION****That the Authority**

- (a) Receive and note the report.

RESOLVED**Moved:** LA Member R Wallis**Seconded:** Cr. Hal Ruger**CARRIED UNAN.***Resolved TCLA 12/19***16.2 REVIEW COUNCIL'S 5-YEAR INFRASTRUCTURE PLAN****MOTION****That the Authority**

- (a) Receive and note the report; and
- (b) that LA members consider further the report and provide advice direct to the CEO.

RESOLVED**Moved:** Cr. Jeffrey McLaughlin**Seconded:** LA Member R Wallis**CARRIED UNAN.***Resolved TCLA 13/19***17. VISITOR PRESENTATIONS***Nil***18. CLOSE OF MEETING**

6:45pm

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Tennant Creek Local Authority HELD ON Tuesday, 5 February 2019 AND CONFIRMED Tuesday, 5 March 2019.

Karan Hayward
Chair

Steve Moore
Chief Executive Officer

ACTION ITEMS FROM PREVIOUS MEETING

ITEM NUMBER	5.1
TITLE	Actions Items from Previous Meeting
REFERENCE	267530
AUTHOR	Gary Pemberton, Finance Manager

RECOMMENDATION

That the Authority:

- a) Receive and note the actions items; and
- b) Resolve that action items completed removed from the action list.

SUMMARY:

The Action List represents a brief synopsis of the matters outstanding requiring actioning and updating by Council. The relevant responsible officer will provide an overview and update of items for consideration arising from the action list.

BACKGROUND

The Action List represents a brief synopsis of the matters outstanding requiring actioning and updating by Council. The relevant responsible officer will provide an overview and update of items for consideration arising from the action list.

ISSUE/OPTIONS/CONSEQUENCES


Nil

CONSULTATION & TIMING


Nil

ATTACHMENTS:

1  Action List 05 March 2019

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: left;">  <p>BARKLY REGIONAL COUNCIL</p> </div> <div style="text-align: center;"> <p>TENNANT CREEK LOCAL AUTHORITY ACTION LIST</p> </div> <div style="text-align: right;"> <p>5 March 2019</p> </div> </div>						
	MEETING DATE	TASK / PROJECT	Time Frame	ACTIONS TO BE TAKEN	ACTION LEADER	COMMENTS
1A	02/10/2018	Tennant Creek Cemetery Beautification Program	30/06/2019	a) There is \$41,500 allocated for the beautification of the Tennant Creek cemetery.	CEO/DI	Concept drawings to be provided to Local Authority for comment when completed.
3A	04/12/2018	Anzac Hill	30/06/2019	<p>Anzac Hill to be tidied up and fenced.</p> <p>Finance Manager contact Council's Grants Manager regarding progress on funding opportunities previously provided by the LA chair.</p> <p>Council to move ahead with activity at ANZAC Hill including commencement of the boundary fencing to existing Council owned property.</p> <p>LA asked that Council put together an action plan to be shown to the LA in regards to the development of Anzac Hill.</p>	CEO/FM	<p>08/01/2019 Amended lease documents forwarded to Owner 27/12/2018.</p> <p>04/02/2019 – Refer Separate Report Signed lease still not to hand 05/03/2019 – Signed lease received. Works to be scheduled.</p>
4.	07/08/2018	Hilda Street Park	Ongoing	<p>CEO to Compile information and provide to LA Members prior to the September Local Authority meeting.</p> <p>Total LA Funding Allocated \$60,000</p>	CEO	<p>02/10/2018</p> <ul style="list-style-type: none"> - 2x Shade shelters - 2x Single BBQ with sink and preparation area (Isolation point for the water) - 4x Tables Bench Sets - 1x Water fountains with animal trays - 4x Bench Seats - Instructional signs - Lockable bin stands <p>Shelter positions as allocated on the map 13/11/2018 DIPL has commenced works with installation of a Water Meter. 05/03/2019 – Works progressing.</p>

Action List

<div style="display: flex; justify-content: space-between; align-items: center;"> <div style="text-align: left;">  <p>BARKLY REGIONAL COUNCIL</p> </div> <div style="text-align: center;"> <p>TENNANT CREEK LOCAL AUTHORITY ACTION LIST</p> </div> <div style="text-align: right;"> <p>5 March 2019</p> </div> </div>						
	MEETING DATE	TASK / PROJECT	Time Frame	ACTIONS TO BE TAKEN	ACTION LEADER	COMMENTS
5.	02/10/2018	Place Names Committee	Completed	<p>Check on parks, Karguru oval and Purkiss Reserve with Place Names Committee to see if any are official names.</p> <p>Clarification was requested in regards to this item.</p>	GO	<p>13/11/2018 Recommend to Council to register Purkiss Reserve and Haddock Street Park</p> <p>8/01/2019 – Refer Separate Report Application has been made to Place Names Committee.</p> <p>04/02/2019 – Refer Separate Report. LA has been provided with correspondence from the Place Names Committee.</p> <p>28/02/2019 – Council has endorsed “Tarca Park”. Registration process to commence.</p>
8	13.11.2018	Lake Mary Ann	Ongoing	<p><i>13-11-2018</i> <i>Recommend to Council that an assessment of Lake Mary Ann is organised including the Traditional owners consultation.</i></p> <p><i>04-12-2018</i> <i>Information requested on Councils activates in respect to the assessment at Lake Mary Ann</i></p>	CEO	<p>08/01/2019 Refer to CEO Report.</p> <p>04/02/2019 \$3,550,000 allocated in current 5-Year Infrastructure Plan review.</p>
10	13/11/2018	Pictures For Clock Tower	30/06/2019	Recommend that 4x pictures to be put on the clock tower on a rotation of 8 picture to come out of the Local Authority funds.	LA Chair	<p>LA Chair will email the photos around to the Local Authority Members.</p> <p>08/01/2019 Sub-committee of TC LA appointed to report back to LA on advancement of project.</p>

Action List

CEO REPORT ON CURRENT BRC SERVICES IN LA AREA

ITEM NUMBER 8.1
TITLE CEO Update
REFERENCE 267528
AUTHOR Steve Moore, Chief Executive Officer

RECOMMENDATION**That the Authority**

- a) Receive and note the report

SUMMARY:

Regional Deal discussions have continued between the three levels of government and are progressing well. Following the January Council meeting feedback from Council was provided to the task force and was well received. A Regional Deal 'Interim Governance Table' has been established and initial meetings were held on the 21st and 22nd of February.

The ANZAC Hill lease has finally been signed and works awarded to fence the front of the two ANZAC Hill lot's, this is the first step in a plan to upgrade the property. Over the next month we will be doing some further design work for the Local Authority to provide feedback.

The contractor who won the contracts to install new fencing at Karguru Oval and Council Chambers has advised that works will commence shortly. We are also currently obtaining quotations to repair the leaking roof in Council chambers. We will then carry out some minor upgrades to Chamber fittings.

We are awaiting the outcome of our Building Better Regions Fund applications, we applied for four major projects and hope to secure sufficient funding to complete all works. The application included a new youth Centre's for Tennant Creek along with a walk/cycle path along the main drain in Tennant Creek.

The communications infrastructure upgrade is almost complete, we will shortly be able to video conference from each community and now have voice over internet for when the phone connections fail. This will greatly improve communications between communities, Tennant Creek and other regions.

The Purkiss Reserve and Paterson/Peko/Davison street projects are crawling along. The tender to install a new fence at Purkiss Reserve has now closed. I believe a tender is going out for a design consultant for the Paterson/Peko street scaping project. A Purkiss PCG meeting was convened on 27 February 2019.

BACKGROUND

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ISSUE/OPTIONS/CONSEQUENCES

<<Enter Text>>

CONSULTATION & TIMING

ATTACHMENTS:

BRC'S RESPONSE TO LA ISSUES RAISED

ITEM NUMBER	9.1
TITLE	Quote for Pool Movie Screen
REFERENCE	266136
AUTHOR	Andrew Scoffern, Governance Officer

RECOMMENDATION

That the Authority:

- a) Receive and note the Report; and
- b) (Alternatives detailed below).

SUMMARY:

The Tennant Creek Local Authority enquired about the possibility of erecting a projector and movie screen at the pool to screen movies and to establish a family friendly area in town at the January 8 Local Authority meeting under Item 10.1.

BACKGROUND

The LA members discussed a variety of ways of improving community morale within Tennant Creek during the January 8 Local Authority Meeting, including the possible erection of a projector and screen within the Tennant Creek Swimming Pool Complex.

Council has sought preliminary costings for two alternatives:

1/- Stage and Screen Facility (Similar to facility at TC Primary School)

An email received reads:

'To construct Stage, Wall and Disability Ramp the same as the TC Primary School will include Subgrade, Form, Place Finish and Supply of concrete and Blockwork, handrails and Painted wall finish'.

2/- Construction of a Freestanding Cinema Screen

Keith Wilson has provided costings for a 3 metre by 6 metre Outdoor Screen.

As quotes are still being sought project costings will be provided from the floor at the meeting.

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

BRC'S RESPONSE TO LA ISSUES RAISED

ITEM NUMBER	9.2
TITLE	Update - Council Meeting: 28 February 2019
REFERENCE	267534
AUTHOR	Gary Pemberton, Finance Manager

RECOMMENDATION**That the Authority:**

- (a) Receive and note the report.

SUMMARY:

The Minutes from Local Authority meetings or provisional meetings must form part of the Agenda papers for the next Ordinary Meeting of Council. The Council must consider any items for attention, raised by each local authority meeting or provisional meeting, at the next Ordinary Meeting of Council after the Local Authority meeting or provisional meeting.

The Council's response to these items is recorded in the minutes of the Council meeting. This report summarises discussion and responses to items for attention noted by the Local Authority.

BACKGROUND**Item 12.1: Council resolved to:**

- a) Receive and note the requests from the Tennant Creek Local Authority Meeting held 5th February 2019;
- Tennant Creek Local Authority have requested the provision to the LA of a draft design of the proposed cemetery beautification works based upon the feedback gathered to date
Council endorsed the request of the local authority and instructed that the draft design document be provided to the local authority for comment when available.
 - Note the LA recommendation that council review the viability of the appointment of a Parks and Gardens Supervisor, that person being a qualified Horticulturalist;
 - Note the recommendation that Council review of the qualifications and abilities of current Parks and Gardens staff to ensure their services are being used most efficiently and effectively
Council resolved to refer the recommendations of the Local Authority to the Human Resources Committee for further consideration and investigation in conjunction with workflow and budget planning for the 2019-2020 Financial Year.
 - Approve the recommendation to Council of the registration of the name "Tarca Park" as the name of Haddock Street Park with the Place Names Committee for the Northern Territory;
Council endorsed the recommendation and instructed the CEO to proceed with application to the Place Names Committee for the Northern Territory.

- Accept the recommendation that Council resolve to advertise Council's appointment to undertake Municipal Works in the Tennant Creek Town Camps in the Tennant Creek Times;
Council endorsed the recommendation and further recommended direct consultation with the Town Camp communities with regard to the form, content and extent of services to be provided.
- Note the request that Council write to the Northern Territory Government to extend veterinary services funding to Tennant Creek not just to remote communities and advise the LA that the funding includes Tennant Creek;
Council was advised that further review indicates that the funding is in respect to services for the "Barkly Region" and as such includes Tennant Creek. No further action was necessary.
- Request that the vet submit a report on this year's veterinary services programs in the Community Services Directorate Report each month
Council endorsed the inclusion of a report on veterinary services and programs in the Community Services Directorate Report each month.
The CEO suggested that a representative of the veterinary service be invited to address the Local Authority.

Item 12.1: Council resolved to:

Receive and note the unconfirmed minutes from the Tennant Creek Local Authority meeting held on the 5th February 2019.

Additional Matters of Interest**Item 3.1: Youth Advisory Council**

Council has been supporting the establishment of a Youth Advisory Council. Council has in principle endorsed the establishment of the Council initially drawing upon the youth resource in Tennant Creek and extending the program to communities after review of the initial program.

Council resolved to:

- (a) Confirm the draft Youth Advisory Council Terms of Reference, Youth Advisory Council Establishment Policy and Youth Advisory Council Operations Policy; and
- (b) Instruct the CEO to call for nominations to form a Youth Advisory Council

ISSUE/OPTIONS/CONSEQUENCES

Nil matters

CONSULTATION & TIMING

Nil matters

ATTACHMENTS:

SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

ITEM NUMBER	10.1
TITLE	Infrastructure and Municipal Services Report
REFERENCE	267535
AUTHOR	Elai Semisi, Director Infrastructure

RECOMMENDATION

That the Authority:

- a) Receive and note the Infrastructure and Municipal Services Report.

SUMMARY:

This report addresses municipal and infrastructure services activities within the Tennant Creek Local Authority Area for the month of February 2019.

BACKGROUND

PROJECT MANAGEMENT

1. Karguru Oval development works – Staunton St, Tennant Creek- fencing materials delay – ETA Mon 25th Feb – project to commence end Feb
2. TC Extension Cemetery – Layout plan of cemetery to commence early March

Minor Projects

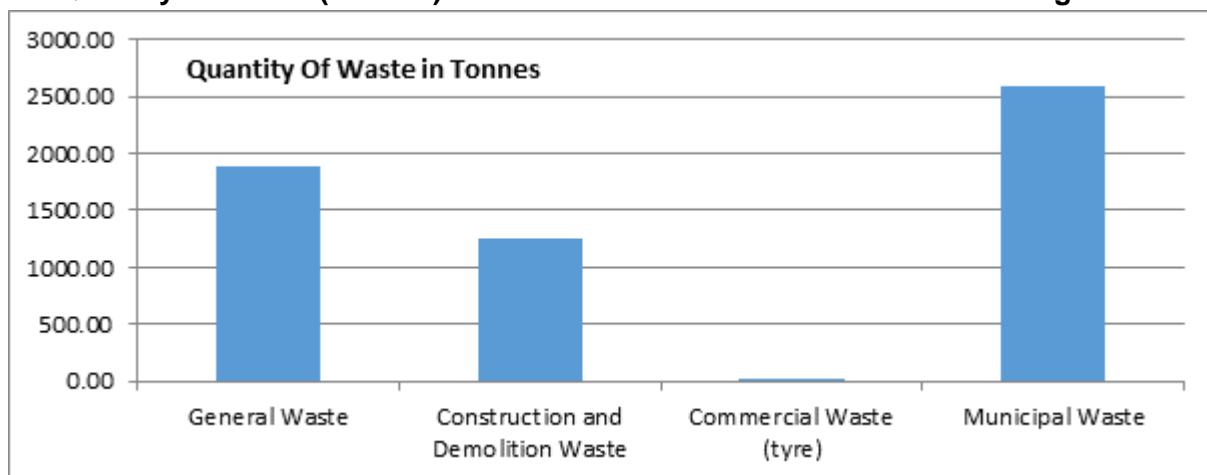
3. Peko Rd/ Ambrose Rd intersection – area where intersection located to be re-sealed– completed by Remote Civil Australia Day weekend.
4. TC footpath repairs TC – Depot crews fixing the worst locations – works to be put out as a Request For Quotation to local suppliers
5. Boundary sign frames (5 x nos.) being constructed and application for erection submitted to DIPL and approved – awaiting clear time window for BRC municipal crew to erect.
6. Lake Mary Ann Dam shade for play area – quotes received and to be assessed.
7. 41 Peko Rd (Head Office) – proposed panel fencing with auto gate – Project to progress concurrently with Karguru Oval fencing project (Contractor – Allan Scott Builders).
8. CCTV @ 41 Peko Rd – delay in commencement due to Contractor TSS caught up in QLD floods. Expected start dates circa mid Mar.
9. ANZAC Hill fence – Lease has been received. Project to be scheduled

PROCUREMENTUpcoming Tenders

1. BRC 002-19 – Design and Construction of Air Conditioning Upgrade for TC Civic Hall. Preliminary data sourcing in progress

MUNICIPALNewsflash

- a. TC Landfill additional land area – Information accepted by Planning Office, Alice Springs and awaiting comments from public and service authorities.
- b. Car tyres at TC landfill to be sorted with aid of Barkly Work Camp before shredding.

6-Monthly Waste Quantities at TC Landfill**Quantity Of Waste (Tonnes) Received at TC Landfill for 6 months ending Dec 2018****ISSUE/OPTIONS/CONSEQUENCES**

Nil Matters

CONSULTATION & TIMING

Nil Matters

ATTACHMENTS:

SERVICE DELIVERY ISSUES REPORTS IN THE LA AREA

ITEM NUMBER	10.2
TITLE	Community Services Directorate Report
REFERENCE	267536
AUTHOR	Moira Skinner, Director of Community Services

RECOMMENDATION**That the Authority:**

- a) Receive and note the Community Services Directorate Report.

SUMMARY:

This report provides the Tennant Creek Local Authority members with update of activities across community programs in the Community Services Directorate.

BACKGROUND**Tennant Creek Swimming Pool**

- Fluctuating Chlorine levels in 25mtr and Toddler Pool are partly caused by humidity in the plant room causing chlorine granules to clump and block the feeder. Toddler pool issue has been passed onto Mike Nash Electrical who will replace the necessary electrical parts of the feeder. A quote is being obtained to update this equipment.
- The proposed projector screen for the pool is waiting on one more quotation.
- Funding is being sourced from Territory Families to provide funds for movies for screening through holiday periods and council are looking into a combined license for copyright.
- Continuation of Youthlinx programs since School has returned has seen over 50 children per day using the pool facilities from 4:00-6:00pm Tuesday and numbers of over a hundred on Fridays and Saturdays.
- Collaboration with remote community sports and recreation programs will possibly result in the implementation of organised sports programs to be held at the complex in the near future.
- Discussions are progressing with RLSSA to hold a Lifeguard Course at the Pool to increase the number of Lifeguards available and there has been interest from Police and Teachers to train as BRC rostered lifeguards.

Animal Management

- From 01/01/2019 to the 15/02/2018, Animal Management has impounded 24 dogs. 12 have been returned to owner, 5 re-homed and 1 dangerous dog has been euthanised.
- Enis Zendeli has commenced his employment as the new Animal Health Officer and is settling in well.

- A Memorandum of Understanding (MOU) is in final draft between the Barkly Regional Council and Barkly Veterinary Practice (formally WALWA Veterinary Practice) for Veterinary Services to continue, subject to Council approval.
- Four quotations from T&J, Alan Scott Builders, Harvey Developments and GK Building Contractors were sought to add two doorways from the practice to extend into the previous dog management office for the purpose of a separate area for a surgery. GK Building Contractors has been the only business so to quote the scope of works.

Youthlinks

- 958 children was the total rotation of participation in youth activities between 1 - 16 February 2019. Numbers average over 60 individual participants per night. The 10-13 age range through the month of February represented approximately 75% of the attendance total. The ratio of Girls and Boys attendance has evened out this month,
- Territory Families presented the Youthlink holiday program statistics in their recent Youth Strategy presentation.
- Gerry McCarthy reported the Youthlink holiday program at the pool as a successful example for keeping kids off the streets (attached newspaper clipping) this was loaded on his facebook page in his latest opinion on 14 February 19.
- Youthlink participants are still using the pool complex from 4-6pm then returning to the Youthlink building from 6-8pm for dinner and activities. Friday and Saturday nights extend to 9pm and numbers in participation are increasing daily.

Tennant Creek Library

- Reports attached

Environmental Health

- Report attached

ISSUE/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

ATTACHMENTS:

- 1 [↓](#) Gerry McCarthy Press
- 2 [↓](#) Operations - TC Library January 2019
- 3 [↓](#) Environmental Health Monthly Report - January 2019

opinion

What works? Pool works!

WHEN remote communities are strong, regions are strong.

That's why local councils like the Barkly are supported with significant funding by both tiers of Government – the Commonwealth and Northern Territory.

The Territory Labor Government values the work municipal, regional and shire councils conduct across the NT, which is why Government provides funds for assets, services and programs.

The NT Local Government Operational Subsidy, Special Purpose Grants and Strategic Infrastructure funding streams increased under Labor are especially helpful for regional and remote councils which have lower rate bases like Barkly.

Local Government Special Purpose Grants offer an opportunity for regional councils to improve their facilities and services and I continue to encourage councils to submit applications.

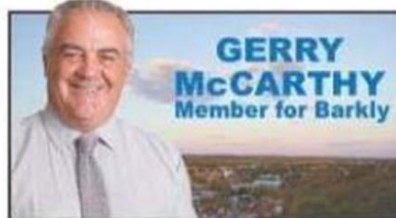
The Territory Labor Government's latest round of Local Government Special Purpose Grants is now open, with \$1.8 million available for distribution.

All councils are eligible to apply for funds to assist with projects such as upgrades to recreation facilities, plant and equipment, social infrastructure, construction, addressing antisocial behaviour, vandalism and graffiti and animal management.

In a previous grants round the Barkly Regional Council's plan to install solar heating at the town pool received the go-ahead with funding of \$80,000.

The Barkly Regional Council recently received an additional \$388,244 Strategic Infrastructure grant to refurbish a staff house in Elliott and build shade over the Wutunugurra (Epenarra) basketball court.

The Barkly Regional Council also receive sports and recreation funding through Northern Territory Departments of Tourism and Culture and Territory Families for both Tennant Creek and the regions supporting young people in healthy lifestyle pursuits challenging antisocial behaviour and juvenile



offending.

It was reassuring to hear from Barkly Regional Council staff of the successful school holiday program run at the Tennant Creek swimming pool with a journey of discovery that children engaged in healthy, energetic aquatic activities are better behaved, tire out and go home fatigued!

Barkly Regional Council's \$80,000 town pool solar heating project will extend the opening times across the year providing additional hours to support youth activities, so what about FREE entry for children and young people under 15 years?

We know the town pool works, providing a healthy recreational environment for children, keeping them off the streets in a supervised space, so what about extending the opening hours, free entry and enhancing the program with targeted youth sport and recreation activities at the pool.

What about non-government organisations in Tennant Creek who also receive significant Government funding, partner with the Barkly Regional Council for sharing youth workers and support staff rostered on after school and evenings?

What about pursuing what works in terms of shared services in support of youth programs providing structured activities in a supervised environment like the pool as an alternative to idle kids wandering the streets.

However a 'what works' approach does not fit the bureaucratic nine to five timetable.

Towns, like ours, across Australia have forged better outcomes through shared services, alternative hours and utilising public infrastructure enhancing youth programs inclusive of vulnerable young people.

J
C



Tennant Creek Public Library Report

Statistics

January 2019	
Adults:	492
Children:	116
Internet use:	64
Total patronage:	608
Daily Average:	23
Item Circulation:	949
New Items:	46
New Members:	9

Activities

1. Replaced 3x Split systems in the library due to non-functionality from damaged fan belts. Age of units made repair unviable.
2. Children's paper crafts made available through the remainder of the school holidays for any families visiting the library during January.
3. Preparations being finalised and social media advertisement being organised with PR for implementation of Toddlers Story Time. Current schedule is weekly, Thursdays from 10am with families encouraged to bring a healthy snack to enjoy afterwards. Program due to start Thursday 31st January to coincide with older children returning to school.
4. Order of children's/family movies started arriving early new year, member newsletter was sent out promoting titles as some fun entertainment out of the heat during school holidays for families wanting a "Chill Day"
5. Christmas Decorations taken down at beginning of January, staff currently in early stages for new display pieces with plans to focus on young readers. Variety of long and short term displays planned for various locations within the library.

January 2019 Monthly Report –IEHW Community Services**-Swimming Pool Entrance**

Source quotes for the TC town pool entrance to replace current undersized entrance gate. Gate systems council are interested in are turnstiles, or long gates; automatic entry, coin, card, or token operated. Open/close button fixed in front office. Quotes forwarded on for board consultation.

-BOC Bottles

Swap out CO2 bottles at BOC centre located at Dexter Barnes under Alice Springs EH account for exotic mosquito monitoring program.

-Traps

Setting an EVS trap at the sewage ponds, and rotating a BG sentinel trap throughout residential area. All samples collected are sent to Entomology Darwin for identification.

-Australia Day Traffic Control Plan

Planned out layout for Australia Day marathon, which roads to block off, how many signs, which lanes to close, volunteer positions on track, walkie talkies, witches hats, and detours.

-Office transition

Move and organise old contents of animal and EH office at depot to the main office where EH and Control reside. Old office to be used for Barkly Vet Practice upgrades.

-Sharps Disposal

Dispose of all sharp containers in the Barkly Council, and Barkly Vet Practice. An arrangement has been made with the Tennant Creek Hospital groundsman. Greg (Hospital Groundsman) disposes of the hospital bio-waste through Clean-Away in Alice Springs. Every week a bio-waste bin is sent up to Alice Springs via freight to be incinerated.

-Regulatory Training

Attended regulatory refresher training with Animal Control Coordinator, delivered by Rob from Adelaide. Trainer has picked up on a few faults with our By-Laws regarding infringements which need amending on next revision.

Canberra Mob Vet Team

-Canberra Mob vet team have confirmed the dates for their first Dog Health Program for the year at Alparra and Ampilawatja. Details were forwarded to relevant community coordinators and Animal Control Coordinator to see if we are able to assist team with either on community liaison, or animal transport.

-Legislative Letter Head Template

Designed a letter head for Barkly Regional Council based on NTG Legislative letter head. Template to be used for regulatory orders under the NT Local Government Act

LATEST FINANCIAL QUARTERLY REPORT

ITEM NUMBER 12.1
TITLE Local Authority Finance Report
REFERENCE 267537
AUTHOR Gary Pemberton, Finance Manager

RECOMMENDATION

That the Authority

- a) Receive and note the report.

SUMMARY:

Attached for the consideration of the Local Authority is the financial report of the Tennant Creek Local Authority for the year to 28 February 2019.

During February 2019 \$9,945 has been expended to purchase a 6.0m * 6.0m shade structure for the Hilda Street Park project.

BACKGROUND

Members should consider that money can only be allocated to items for Community benefit and not for the benefit of individuals.

We have attached a copy of the current financial position for members' information.

ISSUE/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

ATTACHMENTS:

- 1  Tenant Creek Local Authority Finance Report - February 2019

Barkly Regional Council
Local Authority Allocation
Project: 405 **Tennant Creek**

INCOME**LA Grants Received**

Grants Received
 Tennat Creek Transport - Bus Shelter Contribution

INCOME TOTAL

**Approved
 Minutes
 EXPENDITURE**

LA Funding Expended

Jun-17 Town Clock
Dec-17 Vet***
Jun-18 Community Shade Structures
Jun-17 Bus Shelter
Jun-17 Hilda Street Park

LA Funding Committed

Mar-17 TC Cemetary
Jun-17 Bus Shelter
Jun-17 Community Information Board
Jun-17 Hilda Street Park
Dec-18 Artwork - Town Clock

Expenditure Date

Nov-17
Jun-18
Aug-18
Oct-18

YTD Balance
YTD Balance

EXPENDITURE TOTAL**BALANCE OF FUNDS TO BE COMMITTED**

Budget	Income and Expenditures			
	2016-2017	2017-2018	2018-2019	Total
300,000.00	100,000.00	100,000.00	100,000.00	300,000.00
			5,000.00	5,000.00
300,000.00	100,000.00	100,000.00	105,000.00	305,000.00
18,180.00	18,180.00			18,180.00
24,074.56	19,443.93	4,630.63		24,074.56
62,376.07	62,376.07			62,376.07
10,000.00		9,355.00		9,355.00
		28,692.33		28,692.33
5,252.81		5,252.81		5,252.81
		645.00		645.00
6,000.00		6,000.00		6,000.00
70,008.08		41,315.75		41,315.75
4,108.48		4,108.48		4,108.48
				-
200,000.00	100,000.00	100,000.00	-	200,000.00
100,000.00	-	-	105,000.00	105,000.00

THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

ITEM NUMBER	14.1
TITLE	Members Code of Conduct
REFERENCE	267538
AUTHOR	Steve Moore, Chief Executive Officer

RECOMMENDATION

That the Authority

- a) Receive and note the attached Code of Conduct

SUMMARY:

The Local Authority Code of Conduct is included in the agenda for member's information only.

BACKGROUND

ISSUE/OPTIONS/CONSEQUENCES

CONSULTATION & TIMING

ATTACHMENTS:

- 1 [↓](#) Code-of-Conduct-Members-Policy-27.04.2017.pdf

POLICY



TITLE:	Code of Conduct Policy - Members		
DIVISION:	Corporate		
ADOPTED BY:	Barkly Regional Council		
DATE OF ADOPTION:	27 April 2017	DATE OF REVIEW:	27 April 2019
MOTION NUMBER:	OC38/17		
POLICY NUMBER:	CP000040		
AUTHORISED:	Chief Executive Officer		

THIS POLICY APPLIES TO:

All Barkly Regional Council Elected Members, Local Authority Members, Council Committee Members

SUMMARY

The Code of Conduct is a statement of the standard to which Barkly Regional Council aims to conduct its business as well as its obligations to comply with all local government laws and regulations.

This Code of Conduct provides members with consistent guidelines for an acceptable standard of professional conduct. This Code of Conduct also addresses the ethical responsibilities of all members and details the high level of accountability and transparency expected in all activities of council.

OBJECTIVES

The aim of all policy is for members to provide strategic input into the effective operational framework of the organisation under S77, S78 and Schedule 2 of the *Local Government Act* (LGA).

BACKGROUND

The *Local Government Act* requires Councils to have a code of Conduct.

Section 77 – Obligations to have a code of conduct

- (1) A council must have a code of conduct
- (2) The code of conduct must govern the conduct of members of the council, members of local boards, and members of council committees
- (3) A council's code of conduct must be accessible on its website

Section 78 – Making or adoption of code of conduct

- (1) A council may, by ordinary resolution:
 - (a) Make or adopt a code of conduct; or
 - (b) Amend its code of conduct

POLICY



- (2) Unless a council has a code of conduct that the council has itself made or adopted, the provisions set out in Schedule 2 constitute the council's code of conduct

Barkly Regional Council has chosen to adopt the Code contained with Schedule 2 of the Act as the Code governing the conduct of the Barkly Council Members, Local Board Members, and Council Committee Members.

POLICY

Local Government Act – Schedule 2

- **Honesty and integrity**
 - A Member must act honestly and with integrity in performing official functions
- **Care and diligence**
 - A Member must act with reasonable care and diligence in performing official functions
- **Courtesy**
 - A Member must act with courtesy towards other members, council staff, Electors and members of the public.
- **Conduct towards council staff**
 - A Member not direct, reprimand, or interfere in the management of, council staff
- **Respect of cultural diversity**
 - A Member must respect cultural diversity and must not therefore discriminate against others, or the opinions of others, on the ground of their cultural background
- **Conflict of interest**
 - A Member must, if possible, avoid conflict of interest between the member's private interests and official function and responsibilities.
 - Where a conflict in fact exists, the member must comply with the member's statutory obligations of disclosure
- **Respect of confidences**
 - A member must respect the confidentiality of information obtained in confidence in the member's official capacity
 - A member must not make improper use of confidential information obtained in an official capacity to gain a private benefit or to cause harm to another
- **Gifts**
 - A member must not solicit or encourage gifts or private benefits from any person who might have an interest in obtaining a benefit from the council
- **Accountability**
 - A member must be prepared at all times to account for the member's performance as a member and the member's use of council resources
- **Interests of municipality, region or shire to be paramount**
 - A member must act in what the member genuinely believes to be the best interests of the municipality, region or shire.

POLICY



RISK MANAGEMENT

In the implementation of the Barkly Regional Council policy development, all Elected Members, employees, Local Authority Members, Council Committee Members, communities and stakeholders are encouraged to communicate any risks they perceive to the Chief Executive Officer.

Risk Consequence	Catastrophic	Serious	Moderate	Minor	Insignificant
Risk Probability	Almost Certain	Likely	Possible	Unlikely	Rare
Risk Treatment	Monitor	Minimise	Spread	Transfer	
Risk Category	Probability	Consequence	Treatment	Responsibilities	
Cultural	1-3	1-3	Minimise	DC	
Environmental	1	1	Monitor	DI	
People & Health	3-4	3-4	Minimise	CEO - DCS	
Reputation	4-5	4-5	Minimise	CEO	
Operation	4-5	4-5	Minimise	CEO - DCS	
Financial	4-5	4-5	Minimise	CEO - DCS	

TERMINOLOGY AND DEFINITIONS

LGA	Local Government Act
Agency	The Northern Territory Government, Department of Local Governments and Community Services
CEO	Chief Executive Office of Barkly Regional Council, and includes an acting Chief Executive Officer
Code	Barkly Regional Council Code of Conduct
Confidential Information	Meaning is prescribed by Part 4 - Regulation 8 of the Local Government (Administration) Regulations 2008
Council or BRC	Both Barkly Regional Council as a body corporate and members acting together as an elected body unless the context requires one or other meaning
Delegate of Council	A person (other than a Member or part of council staff) or body, and the individual members of that body, to whom a function of the council is delegated
Election Campaign Staff	Includes council, State and Federal election campaigns
Member	An Officer or Employee of Council, however described
NTCAT	A member of a council, a local authority, a local board, and a council committee (unless the context particularly relates to one of these groups)
	Northern Territory Civil and Administrative Tribunal

POLICY



President	The President of the Council
Personal Information	Information from which a person's identity is apparent or is reasonably able to be ascertained
Regulations	Local Government (Administration) Regulations 2008 or the Local Government (Accounting) Regulation

REFERENCES

Code of Meeting Practice Policy
 Conflict of Interest Policy
 Councillor Portfolio Policy
 Delegation Policy
 Elected Member Access to Information Policy
 Gifts and Benefits Policy
 Media (Incl. Social Media) Policy
 Presidential Protocol Policy
 Privacy Policy
 Purchasing and Procurement Policy

LEGISLATION AND STANDARDS

This Code of Conduct has been adopted by Council under the Local Government Act and is enforceable under that legislation.

Local Government Act (Northern Territory)
 Local Government (Administration) Regulations
 Local Government (Accounting) Regulations
 Right to Information Act

LINKS

<https://legislation.nt.gov.au/en/Legislation/LOCAL-GOVERNMENT-ACT>

RESPONSIBILITY AND DELEGATION

This code of conduct applies to all: -

- Elected Members
- Local Authority Members
- Council Committee Members
- Chief Executive Officer (delegated for implementation)

EVALUATION AND REVIEW

This policy will be reviewed every two (2) years. 21 April 2019

THE REGIONAL COUNCIL'S POLICY ON DELEGATION OF POWERS AND FUNCTIONS

ITEM NUMBER	14.2
TITLE	Local Authority Policies
REFERENCE	267654
AUTHOR	Andrew Scoffern, Governance Officer

RECOMMENDATION**That the Authority:**

- a) Receive and note the revised Local Authority Establishment Policy and Local Authority Operations Policy.

SUMMARY:

There have been some changes to both Local Authority Policies in accordance with changes to Guideline 8 as presented at the February 2019 Meeting. These policy changes were endorsed by Council on 28 February 2019.

BACKGROUND**Local Authority Establishment Policy**

A major change to Guideline 8 grants the CEO power to call for nominations, rather than nominations being called for by Council. This will improve the operational efficiency of local authority meetings and help meet the minimum number of appointed members which is now six (6). The nomination period is now 21 days rather than 28 days.

An effective communication channel between Council and the local authorities has also been introduced into Guideline 8 and the Policy now requires consideration being given to whether an interpreter or Community Liaison Officer is required during the nominations process.

The Policy also previously required that two Councillors from each Ward sat on the Selection Panel. This has been changed to 'at least one' as there is only one Councillor in the Alpururulam Ward.

Local Authority Operations Policy

A major change to this Policy was the power afforded to Provisional Meetings under Guideline 8. Of particular note are:

'Members at provisional Local Authority Meetings can, by majority vote, make recommendations to Council, provided that the recommendation is specifically qualified as being a recommendation of a provisional meeting'.

'A provisional meeting can approve the minutes of a previous provisional meeting but cannot approve the minutes of a Local Authority Meeting.'

Another change of note was the changing of Frequency of Meetings to monthly rather than at least four (4) times per year.


ISSUE/OPTIONS/CONSEQUENCES

Nil

CONSULTATION & TIMING

Nil

ATTACHMENTS:

- 1  Local Authority Establishment Policy
- 2  Local Authority Operations Policy

POLICY



TITLE:	Local Authorities Establishment Policy
DIVISION:	Corporate
ADOPTED BY:	Barkly Regional Council

DATE OF ADOPTION: February 2019

DATE OF REVIEW: February 2022

MOTION NUMBER:	
POLICY NUMBER:	
AUTHORISED:	Barkly Regional Council

THIS POLICY APPLIES TO:

All employees of the Barkly Regional Council and its Elected Members.

SUMMARY

The aim of all policy is for Councillors to provide strategic input into the effective operational framework of the organisation the Local Government Act. This Policy sets out arrangements for the establishment of Local Authorities. The policy includes definition of the area of each Authority, the nomination and appointment of Members, their term of office and the selection process.

OBJECTIVES

To facilitate the establishment of Local Authorities.

BACKGROUND

The Local Government Act and relevant Ministerial Guidelines require the Council to establish and maintain local authorities. To achieve this, the Council must have a policy which sets out how local authorities are to be established.

POLICY

Establishing the Area of Each Local Authority

The area for each Local Authority is defined as the community/township in which the Local Authority is based and other areas occupied by those Council residents who identify with that community/township for accessing services or for cultural reasons.

Number of Appointed Members

Each Local Authority must have a minimum of six (6) appointed members. A period of twenty-one (21) days' notice must be given for nominations to be received.

- Nominations are to be made on a form approved by the CEO.
- Consideration must be given to whether an interpreter or Community Liaison Officer should be utilised throughout the nominations process.
- Nominations are to be made by two people over the age of eighteen (18) who are ordinarily resident in the area of that Local Authority.
 - Persons ordinarily residing in the Local Authority area who are over the age of eighteen are eligible to be nominated

Review Date: June 2021

Page 1 of 3

POLICY



- The nomination form must include a signed statement by the person being nominated indicating that he or she consents to the nomination and is eligible to be appointed.
- Nominations are to be returnable to the CEO or a Council officer authorised by the CEO and who is working in the area of the Local Authority (the Receiving Officer).
- A person who has been nominated may withdraw his or her nomination at any time by notice in writing to the Receiving Officer who will then advise the CEO.
- The CEO must call for nominations as soon as practicable after a vacancy arises. This nomination must be advertised and promoted so that residents of the area know about the call for nominations, who to give the nomination to and the last date of nominations to be received.

The Selection Process

- On receipt of a valid nomination, the Receiving Officer shall immediately transmit an electronic copy to the CEO.
- As soon as practicable after the close of nominations, the CEO shall call a meeting of the Selection Panel for the purpose of considering the nominations received and making recommendations to Council for consideration at the first Ordinary Council meeting after the close of nominations.

A Selection Panel will be appointed for each Local Authority comprising of the CEO as Chairperson, at least one Councillor from the Ward in which the Authority is located and the Mayor or Mayor's nominee

The Selection Panel will consider nominations and make recommendations to the first Ordinary Meeting of the Council to be held after the close of nominations.

Selection Panels need not physically meet – business can be conducted using electronic or other means at the Chair's discretion.

Term of Appointment

Appointments to the Local Authorities are for a term of two (2) years

Vacancies and Revocation

Appointed membership position becomes vacant when a member resigns in writing and the appointment is revoked by the Council. Council must give consideration to revoking the appointment of an appointed member where a member is absent from two consecutive meetings of that Local Authority or if a member's behaviour is unsatisfactory or inconsistent with any BRC policy, guideline or Code of Conduct.

RISK MANAGEMENT

To enhance Council's policy development, Elected Members, employees, Local Authority Members, Council Committee Members, communities and stakeholders are encouraged to communicate any risks they perceive to the Chief Executive Officer.

REFERENCES

Local Authorities Operations Policy

LEGISLATION & STANDARDS

Local Government Act (NT) Guidelines 8

POLICY



LINKS

https://legislation.nt.gov.au/LegislationPortal/Acts/By-Title#header_act_acc_L

RESPONSIBILITY & DELEGATION

CEO

EVALUATION AND REVIEW

Policy reviewed every three (3) years or when necessary to meet legislative change.

POLICY



TITLE:	Local Authorities Operations Policy		
DIVISION:	Corporate		
ADOPTED BY:	Barkly Regional Council		
DATE OF ADOPTION:	February 2019	DATE OF REVIEW:	February 2022
MOTION NUMBER:			
POLICY NUMBER:			
AUTHORISED:	Barkly Regional Council		

THIS POLICY APPLIES TO:

All employees, Elected Members and Ordinary Members of Local Authorities.

SUMMARY

This Policy sets out arrangements for the operation and support of Local Authorities. The policy includes meeting frequency, the inaugural meeting, agenda setting, allowances and other arrangements.

OBJECTIVES

To facilitate the effective operation of Local Authorities

BACKGROUND

The Local Government Act and relevant Ministerial Guidelines require Council to establish and maintain Local Authorities. To achieve this and to enable the effective operation of local authorities, Council must establish a policy which sets out the operating framework within which the local authorities can work.

POLICY

Administrative Support and Secretariat

Meetings of a Local Authority are to be convened by the CEO or their authorised delegate, who will determine, in consultation with the Chair of a Local Authority, the date, time and venue for meetings and undertake any necessary action to ensure the efficient conduct of Local Authority meetings.

Frequency of Meetings

Each Local Authority must meet monthly.

Attendance at Meetings by Senior Staff

At least one Council Director must attend all Local Authority meetings, unless the CEO determines otherwise.

POLICY



Inaugural Meeting and the First Meeting in Every Subsequent Financial Year

At the first meeting of each Local Authority and in every subsequent financial year, the Local Authority must:

- Appoint of a Chair Person and Deputy Chair for a term of twelve (12) months;
- Appoint of a Representative on the Employment Selection Advisory Panel and a proxy for a term of 12 months;
- Table and consider the Council's policy on delegation of powers and functions; and
- Table and explain the Code of Conduct and its applicability to Authority Members.

PROVISIONAL MEETING

- a) If a quorum for a Local Authority Meeting is not attained but the majority of Appointed Members are present, the members in attendance may hold a provisional meeting.
- b) This provisional meeting must be minuted and noted that it is a provisional meeting.
- c) Members at provisional Local Authority Meetings can, by majority vote, make recommendations to Council, provided that the recommendation is specifically qualified as being a recommendation of a provisional meeting.
- d) A provisional meeting can approve the minutes of a previous provisional meeting but cannot approve the minutes of a Local Authority Meeting.

Agenda and Minutes

The Agenda of all Local Authority Meetings must be made in consultation with that Local Authority's Chair and must include:

- Apologies;
- Consideration of any items required to be dealt with at the first meeting of each Local Authority and at the first meeting of each Authority in every subsequent financial year
- Confirmation of Minutes of previous meeting
- Action items from previous meetings ☐
- Report from the Mayor (if any)
- Correspondence or reports from the Council including:
 - a) The Council's response to issues raised by the Authority;
 - b) The CEO's Report on Council services in the area;
 - c) The CEO's Report on any complaints received concerning service delivery;
 - d) Agenda items listed by the Chair or other Member submitted prior to closure of the Agenda including notices of motion (if any);
- o Visitor presentations approved by the Chair (if any); and
- o Any other Business

Items which the Authority is required to consider on a periodic basis (if appropriate) including:

- ☐
 - a) The Council's Annual Report for the previous financial year; ☐
 - b) Any relevant community plan; ☐
 - c) The proposed Regional Plan and proposed budget priorities for the next financial year; and ☐
 - d) The Council Report (after the audit of its financial statements) on actual expenditure within the area against budgeted expenditure.
- ☐
- o

POLICY



- The Agenda must be confirmed by the CEO (or their delegate) in consultation with the Chair no later than seven (7) days prior to the meeting; and
- All Business Papers be accessible to the public

Council consideration of local authority minutes

The minutes from Local Authority meetings or provisional meetings must form part of the agenda papers for the next Ordinary Council Meeting. Council must consider any items raised by each Local Authority Meeting or provisional meeting.

The Council's response the Local Authority recommendation must be recorded in the minutes of the next Ordinary Council meeting and must be communicated to the Local Authority.

Where the CEO considers it appropriate, the minutes of each Local Authority Meeting be accompanied by a Director's Report providing additional background or an alternative course of action for consideration.

RISK MANAGEMENT

To enhance BRC's policy development, all Elected Members, employees, Local Authority Members, Council Committee Members, communities and stakeholders are encouraged to communicate any risks they perceive to the Chief Executive Officer.

REFERENCES

Local Authority Establishment Policy

LEGISLATION & STANDARDS

Local Government Act (NT)
Guideline 8

LINKS

https://legislation.nt.gov.au/LegislationPortal/Acts/By-Title#header_act_acc_L

RESPONSIBILITY & DELEGATION

CEO

EVALUATION AND REVIEW

Policy to be reviewed every three (3) years or as required by legislation.

OTHER BUSINESS

ITEM NUMBER	16.1
TITLE	Review Council's 5-Year Infrastructure Plan
REFERENCE	267539
AUTHOR	Gary Pemberton, Finance Manager

RECOMMENDATION

That the Authority

- (a) Receive and note the report

SUMMARY:

At the ordinary council meeting held 28 February 2019, Council has endorsed the updated 5 Year Infrastructure plans for projects in Tennant Creek, Elliott, Ampilatwatja, Alpurrurulam, Ali Curung and Arlparra.

Council has separated the Infrastructure Plans of Tennant Creek, Elliott, Ampilatwatja, Alpurrurulam, Ali Curung and Arlparra into separate documents for operational efficiency.

The updated plan as applies to Tennant Creek is attached for the information of the Local Authority

BACKGROUND

At the Local Authority Meeting held 5 February 2019 the LA was advised that

“Council is in the currently undertaking a review of the form and content of the 5-Year Infrastructure Plan. Council is requesting assistance from the Local Authority in identifying significant Infrastructure projects for inclusion in the amended plan, and if appropriate, the removal of projects from the revised plan.”

It was noted that, as part of discussions at recent meetings the Local Authority a number of significant infrastructure projects have been identified that may warrant recommendation for inclusion in the 5-Year Infrastructure Plan. The following have been noted for consideration:

- Development of the viewing area at the ANZAC Hill Precinct;
- Development of the Lake Mary-Ann recreation area;
- Further development of the Kargaru Oval area;
- Extension/enhancement of pedestrian access to the Tennant Creek Cemetery.

Endorsement and inclusion of projects on the 5-Yr Infrastructure plan allows Council to:

- Seek community consultation on infrastructure priorities;
- Commence preliminary planning for projects;
- Identify potential sources of funding; and
- Incorporate projects into long term operational and financial planning.

The current revised plan was attached for the consideration of the Local Authority.

At that meeting the local authority resolved:

16.2 REVIEW COUNCIL'S 5-YEAR INFRASTRUCTURE PLAN**MOTION****That the Authority**

- (a) Receive and note the report; and
- (b) That LA members consider further the report and provide advice direct to the CEO.

RESOLVED

Moved: Cr. Jeffrey McLaughlin

Seconded: LA Member R Wallis

CARRIED UNAN.

Resolved TCLA 1/19

ISSUE/OPTIONS/CONSEQUENCES

Nil Matters

CONSULTATION & TIMING

Nil Matters

ATTACHMENTS:

1 [!\[\]\(e50091943b385fe16d3277389202856f_img.jpg\)](#) Infrastructure Plan_Tennant Creek Update Feb 2019

**Barkly Regional Council
Infrastructure and Asset Management Plans
February 2019**

Barkly Regional Council is a regional council, providing infrastructure, services and programs to individuals, couples, families, children's groups, schools, business and agencies across Barkly region. Council is responsible for the management, planning and development of a significant proportion of infrastructure. Council strive for a sustainable well-coordinated Barkly Region community- the business of community services and development is our priority.

Council is currently providing services through a group of assets valued around \$57M. The group of assets through which council currently delivering services are Transport infrastructure, Building and facilities, Parks and gardens, streetlight and a range of vehicles. Transport infrastructure includes all fixed assets such as roads and footpaths, whereas building and facilities covers the buildings, houses, sports facilities and other municipal facilities which is used to provide services. To meet the demand and expectation from community and to align with the level of service provided by Council, future spending is required in infrastructure and existing infrastructure needs to be maintained.

To meet the services level, the demand from the community and enhance liability to manage the existing assets, council has prepared a 5 years Infrastructure plan, an assets management plan for transport infrastructure and an asset management plan for Building and facilities. The 5 year Infrastructure Plan makes recommendations for the future provision of infrastructure and equipment. The infrastructure plan also priorities the funding requirements for infrastructure at local and regional levels. The Asset Management Plans provides the details of the current assets, its condition and defines the level of services to be provided and how the service is to be provided. It also provides the funding requirement to deliver the services.

5 Year Infrastructure Plan:

This plan has identified 23 projects valued \$14.4M for the Tennant Creek. These are planned for next five years, included are 19 major projects and 4 minor projects. Major projects are defined by their value and complexity. Generally, project valued more than \$250K are considered as major projects. These identified projects include the projects nominated from local authorities, Council staff and Elected Members. It has also considered the need and demand projected from Asset Management plan.

It is inevitable that for all these projects, council cannot fund from its own resource. So, these projects are planned to be funded from a mix of council's own resource, grant from state and federal Governments and from the Local Authorities budgets. The plan has identified that council has to allocate \$10.1M over five years and seek funding from state and federal Governments for \$4.2M and use \$0.04M from local Authority fund.

To ease the planning process projects are prioritised as priority one projects (P1P), priority two projects (P2P) and priority three projects (P3P). It has a target to deliver P1P within the first three year, P2P within first four year and P3P within five years. Due to degree of uncertainty of the grant and council budget, the plan has adopted this prioritising methodology rather than prioritising in year-to-year basis. Identified priority projects may vary year to year dependant on the changing priorities of council and residents. Priorities may also vary based on the availability of grant funding for specific projects.

The list of projects will be reviewed regularly and be compared against NT and Federal grant programs to identify when additional funding becomes available to complete major projects. If additional funding is not available some projects may have to be delayed or cancelled.

The distribution of budget on each of the different sub-asset within Tennant Creek is shown below. The details of the projects are presented in Table 1.

Distribution of Project cost according to Asset sub type:

Distribution of Project cost according to Asset sub type	Project Cost (\$)
Bikepath/Footpath	2964000
Office	1565000
Staff housing	1,200,000
Street light	600,000
Public Toilet	600,000
Parks and Garden	3590000
Cemetery Fencing	48,555
Sports and recreation	152524
Youth links/Civic hall	480000
Swimming Pool	288000
Equipment	2950000
Total Cost	\$ 14438079

This plan understands the need of weighbridge and office at landfill site, installation of AllQuip water truck and upgrade of Lake Mary Ann Dam. Due to limitation of council resources, uncertainty of grant and extend of resource required for these projects, they are listed only on identified project list. In the event that time, funds or other resource are available these project will be prioritised accordingly.

Items such as roads and footpaths are planned to have some expenditure each year over the term of the five year plan. The level of expenditure will be dependent on the availability of funds and other priority projects that need to be completed.

Asset management plan:

Council manages four major asset types namely Building and facilities, Transport infrastructure, Plant and vehicle and Streetlights. Building and facilities and Transport infrastructure (roads and footpaths) has the current replacement value of 19700,000 and 26172,000 respectively. In total, current asset replacement value in Tennant Creek is 45.9M.

Plant, Vehicle and Streetlight asset types are not included in these plans; however a detailed review was carried out earlier in the year with all assets being revalued and accurate depreciation schedules put in place. Subject to available capital funds plant and vehicles are replaced in line with the depreciation schedule. Plant, vehicle and lighting plans will be developed in the next financial year.

Asset management plan has identified rate of asset consumption as 4% and 4.8% and the rate of renewal is 0% and 0.5%. There is deficit in assets renewal each year. Due to this deficit, assets profile is moving towards poor condition.

Limitations:

Council has identified these projects as a priority projects, it is anticipated that in the course of time and the availability of funding, identified priority project may be changed to better reflect future needs.

The renewal of existing assets needs to be considered along with the need for new assets. The combination new and existing assets determine the overall annual cost of maintaining our total infrastructure. As our assets increase so does the need for additional funds to maintain these assets on an ongoing bases. This will mean additional income will be required in future years to maintain Council's assets and infrastructure.

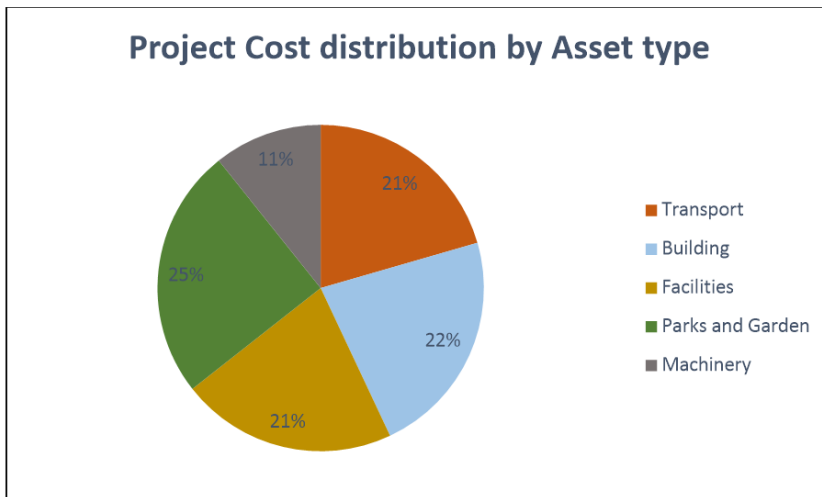
Table 1: Five year Infrastructure plan for Tennant Creek

P No.	Project type	Asset category	Project Detail	Priority	Cost Estimate (000)	Budget (\$) (000)			Project Category	Current Status
						Grant	Council	LA CP		
1	Bike Path	Transport	Construction of bike path with lighting	P1P	2064	1651	413		Major	BBRF pending
2	Footpath	Transport	Construction of footpath	P2P	900		900		Major	\$75k committed
3	Staff housing	Building	D & C of 2BDR (4 no's) town houses-Staff Housing	P3P	1,500		1500		Major	
4	Office	Building	D & C new animal management facility/office	P3P	700		700		Major	
5	Admin block	Building	Upgrade Council Admin Block	P2P	500		500		Major	
6	Fencing	Facilities	Extension and Construction of fence around cemetery	P1P	48		48		Minor	Complete
7	Football Oval	Facilities (Stauton)	Construction of oval-fencing, field upgrade, line, post	P1P	152		152		Major	Commenced
8	Swimming Pool	Facilities	Swimming pool solar water heater	P3P	288		288		Major	Funded
9	Fencing	Building	Council Office Security fencing	P1P	65		65		Minor	Funded
10	Civil Hall	Building	Civic hall upgrade	P1P	180		180		Minor	
11	Public Toilet	Facilities	Construct public bathrooms and shower for visitor use	P2P	600	480	120		Major	
12	Anzac Hill	Parks and garden	Redevelopment of ANZAC hill	P2P	40			40	Minor	Fence funded
13	Lake Mary Ann	Parks and Garden	General upgrade	P1P	400		400		Major	
14	Lake Mary Ann	Parks and Garden	Upgrade toilet Facilities	P2P	150		150		Major	
15	Lake Mary Ann	Parks and Garden	Caravan Park Development	P3P	3,000		3,000		Major	
16	Street light	Facilities	Upgrade existing street light with energy efficient light and vandal resistant. Addition of extra light to dark spot	P2P	600		600		Major	\$60k funded commenced
17	Youth Links	Specific purpose buildings	Youth links-Specific purpose building	P1P	3,00	300			Major	BBRF pending
18	Tip	Facilities	Install weighbridge at Landfill	P1P	400	320	80		Major	

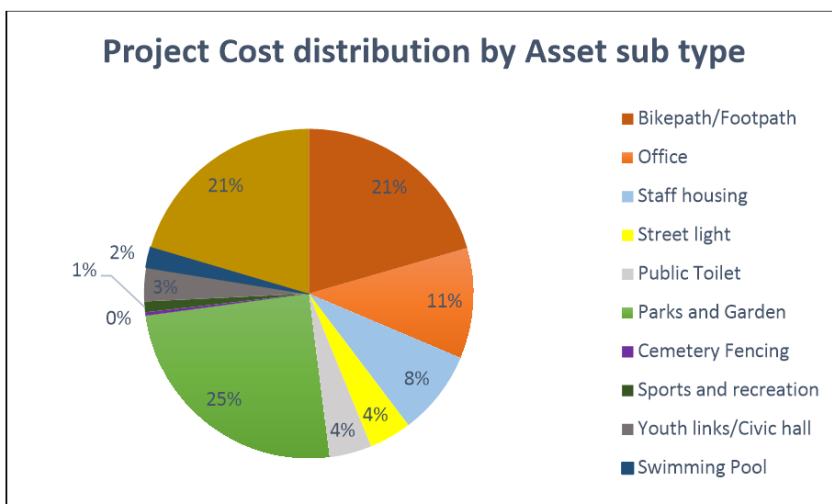
19	Tip	Facilities	Landfill upgrade including recycling facility	P2P	1000	800	200		Major	
20	Equipment	Machinery	New bulldozer for landfill	P1P	500	250	250		Major	
21	Equipment	Machinery	New water truck	P1P	200		200		Major	
22	Equipment	Machinery	New tip truck	P2P	250		250		Major	
23	Equipment	Machinery	New prime mover	P3P	600	480	120		Major	
			Total (000)		\$14438	\$4281	\$10116	\$40		

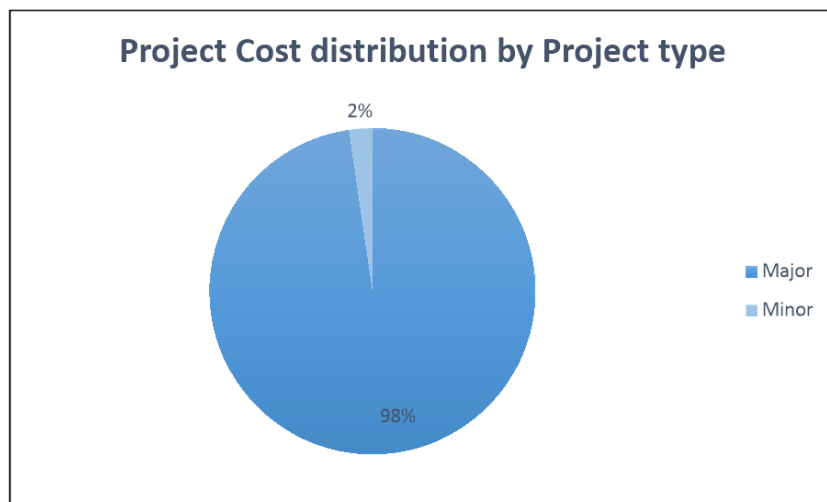
Graphical Representation of distribution of Projects and its costs

1. Project cost distribution by Asset type



2. Project cost distribution by Asset sub type



3. Project cost distribution by Project type**4. Project cost distribution by Project priority**