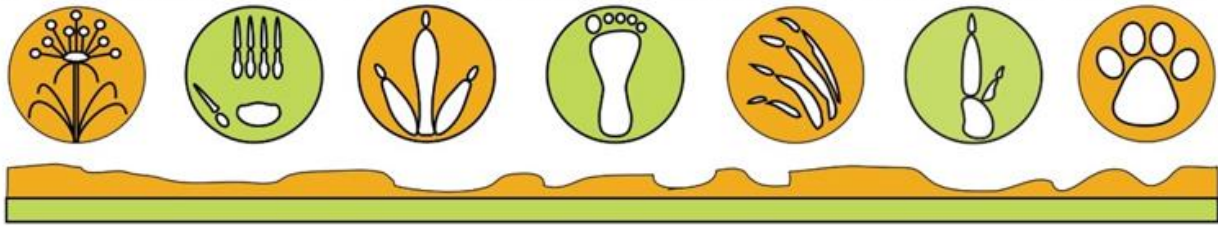


# BARKLY REGIONAL COUNCIL



## MINUTES ORDINARY COUNCIL MEETING

The meeting of the Ordinary Council Meeting of the Barkly Regional Council was held in Council Chambers, 41 Peko Road, Tennant Creek on Thursday 11 January 2024 at 8:30 am.

**Ian Bodill**

Chief Executive Officer

### OUR VISION

We strive to be a responsive, progressive, sustainable council which respects, listens to and empowers the people to be strong.

### The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policies and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do, and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people, and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent, and accountable.

## 1 OPENING AND ATTENDANCE

Meeting commenced at 8:30am with Official Manager Peter Holt as Chair

### 1.1 Elected Members Present

- Peter Holt - Official Manager

### 1.2 Staff Members Present

- Ian Bodill - CEO
- Ryan Francis – Director of Tennant Creek
- Murray Davies – Director of Corporate Services
- Sunil Neupane – Accountant
- Emmanuel Okumu – Governance Manager
- Faye Jennings – Executive Manager
- Sagar Chand – Regional Manager

### 1.3 Visitors Present

- Ruth Morley

### 1.4 Apologies and Leave of Absence

- Gillian Molloy
- Troy Koch
- Brody Moore
- Romeo

### 1.6 Review of Disclosure of Interest

There was no declared interest in this meeting.

## 2 CONFIRMATION OF PREVIOUS MINUTES

### Confirmation of previous Minutes

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#### 2.1 Confirmation of previous minutes

##### **MOTION**

**That Council receive and confirm the minutes of the Special Meeting of Council held on 08 December and 19 December as a true and accurate record.**

##### **RESOLVED**

**Moved: Official Manager Peter Holt  
Seconded and Carried – Peter Holt**

##### **CARRIED UNANIMOUSLY**

*Resolved OMC-24/63*

## 3 ACTIONS FROM PREVIOUS MINUTES

*Nil*

## 4 ADDRESSING THE MEETING

*Nil*

## 5 MAYOR'S REPORT

### Mayor's Report

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#### 5.1 Official Manager's Report

##### **MOTION**

That Council notes and receives the Official Managers Report

##### **RESOLVED**

**Moved: Official Manager Peter Holt**

**Seconded and Carried – Peter Holt**

##### **CARRIED UNANIMOUSLY**

*Resolved OMC-24/64*

Notes from Agenda +

Actions:

- Streetscape Project Plans - Follow up with Sally (DIPL) for a copy of the Streetscape Project Plans
- Regional Roads Committees – Follow up and get an understanding of what the project planning looks like. DIPL/BRC collaboration. Follow up on proposed future meeting dates.
- LGANT – Merial Corbett-Weir visit to BRC. Contact LGANT to arrange suitable time for Merial to visit BRC when she returns from leave.
- BRC Combined Calendar – Urgent action required on creation of Council calendar to capture all meetings across the business. A user friendly calendar that all employees can have input into.
- LA UPDATE – (Backbone Team) Director of Operations and Remote Communities to circulate. Please include Ms. Ruth Morley in all updates.
- Regional Plan – Murray to follow up on who was responsible for bringing the 2023 Regional Plan together. Ensure Ms. Ruth Morely is also provided with this information.
- Animal Management Group – Advisory Group. Draft Plan underway. Ongoing – to be included in the February Agenda.

Annual Planning Process has begun. BRC met with Backbone team – a plan was done for each of communities in 2021. Some have been updated however there are still updates to be undertaken. Use what's been done in the past to use as foundation. Cover off on three areas:

- LA responsibilities
- BRC responsibilities
- What we will advocate for

Ensure plans going forward align with the above points and are current.

Peter Holt expressed appreciation for the commendable efforts of the Operations and Remote communities Directorate in consolidating the LA Administrative actions. The collaborative work undertaken has successfully streamlined the administrative process, contributing to increased efficiency. It was highlighted that meeting timings must be coordinated to avoid conflicts with Ordinary Council Meetings, emphasizing the importance of timely decision-making. Peter Holt stressed the critical nature of the current timeline and encouraged fostering positive community interaction through the LA committees.

The Annual Planning Process has commenced, and a meeting was held with the Barkly Backbone team. A comprehensive plan was developed for each community in 2021, laying a strong foundation for future endeavors.

While some plans have undergone updates, there remains a task ahead to ensure all plans are current and aligned with the three key focus areas:

- LA Responsibilities: Clarifying and reinforcing the roles and responsibilities of Local Authorities.
- BRC Responsibilities: Establishing and enhancing the responsibilities of the Backbone Resource Center (BRC) in our planning initiatives.
- Advocacy Priorities: Identifying and advocating for issues that are crucial for the betterment of our communities

## 6 CHIEF EXECUTIVE OFFICERS REPORTS

### Chief Executive Officers Reports

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#### 6.1 BRC Policies

##### **MOTION**

That Council notes and resolves to accept the BRC Risk Management Policy.

##### **RESOLVED**

**Moved: Official Manager Peter Holt**

**Seconded and Carried – Peter Holt**

##### **CARRIED UNANIMOUSLY**

*Resolved OMC-24/65*

## Chief Executive Officers Reports

### 6.2 Chief Executive Officer Report

**Reference** <Chief Executive Officer Report>  
**Author** {Ian Bodill - CEO}

#### MOTION

That Council notes and receives the Chief Executive Officer Report

#### RESOLVED

**Moved: Mayor Peter Holt**

**Seconded and Carried – Peter Holt**

#### CARRIED UNANIMOUSLY

*Resolved OMC-24/66*

#### Work health and safety

The Barkly Regional Council is committed to providing safe and healthy working conditions to prevent injury or ill health for all workers and visitors on all sites it has responsibility for.

With up to 200 staff members distributed across an area of over a 320,000km<sup>2</sup>, the model of service delivery and compliance with ever changing legislation requires an innovative approach.

The Work Health and Safety Manager, Barry Nattrass joined the BRC team in April 2023 and has visited all the 6 major communities on at least 1 occasion to date.

He will be implementing our WHS Plan to inform and assist all BRC workers to understand their obligations and duties under WHS legislation and fostering a positive workplace culture.

Everyone has a right to a safe and rewarding work experience and all have a part to play in that objective.

Continuous improvement is the aim and consultation, and cooperation are the means by which it can become a reality.

The introduction of psychosocial responsibility under WHS legislation has raised the bar of responsibility for PCBU's but it has also served to underline the need for detailed analysis and consideration of safe systems of work and work environments.

The Barkly Regional Council has the expertise and the will to be an employer of choice in 2024 and every effort will be made to earn this credential.

#### Regional plan

BRC commenced planning for the 24/25 Regional Plan this week.

Official Manager and the Executive Staff met to discuss the initial stages of the Regional Plan for

24/25.

Matters discussed included:

- Preparation of the slap maps for each community.
- Check outstanding items on the existing Regional Plan.
- What matters need to be considered for the future?
- What outstanding LA funds are available.
- What non-grant funds are available?
- What funding do we need to apply for?
- Community workshops.

#### Local Authority – Platform for Service Delivery

A streamlining process is in place to ensure that we have an improved service delivery aimed at Local Authorities.

Minutes/agendas in a timely manner so we can provide a better service delivery.

No reporting back to LA/Council - need to fix that conduit. progress identification – ruth to share information collected.

Issues register so we have an ongoing record showing response/actions taken (Paul) Minutes have been noted but not acted on currently.

Understanding what council expenditure looks like for each LA so they have transparency when planning.

#### Risk and Audit management

The Audit and Risk function has been moved over to the Chief Financial Officer, from the Manager Governance and Compliance. It is envisaged that this function belongs in that portfolio.

Finalisation of membership will be dealt with in a separate report.

## 7 FINANCE REPORTS

### Finance Reports

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#### 7.1 Finance Report

**Reference** Financial Report for the period ended 30<sup>th</sup> November 2023  
**Author** Sunil Neupane (Accountant)

#### **MOTION**

That Council receives and notes the Finance Reports for the year-to-date 30<sup>th</sup> November 2023.

#### **RESOLVED**

**Moved: Mayor Peter Holt**  
**Seconded and Carried – Peter Holt**

#### **CARRIED UNANIMOUSLY**

*Resolved OMC-24/67*

The Official Manager directed that for compliance, purchase receipts for the four vehicles listed in the purchase order be physically checked to confirm that they reflect what is in the PO.  
The Official Manager also questioned the amount and rate of food being purchased by the community and development directorate. He said he had sought an explanation from the Director, Gillian, and indicated there is a need for some sort of clarity around this process, but he was informed that all food being bought is needed for aged care facilities.

## 8 CORPORATE SERVICES DIRECTORATE REPORTS

### Corporate Services Directorate Reports

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#### 8.1 ICT Report

**Reference** ICT Report  
**Author** Nagaraju Kharra (ICT Coordinator), Grant Hanson (ICT Officer)

#### **RECOMMENDATION**

That Council Receives and notes the report

## PROJECTS

The below represents the current and future ICT projects (at time of this report). This will provide reports to council on how current projects are progressing and to advise council about any upcoming ICT Projects, their expected commencement dates and expected completion timeframes and dates, if available.

<u>Project Title</u>	<u>Commencement Date</u>	<u>Expected Completion Date</u>	<u>Actual Completion Date</u>	<u>Status</u>	<u>Comments</u>
<b>Replace internal Access Points</b>	11 August 2023	November 2023 (All Sites)	TBA	<b>Delayed</b>	Work continues to roll out replacement access points to all sites. The Youthlinks building in Tennant Creek remains outstanding. We are seeking clarification from internal teams to determine if the facility will still be used going forward and if not, we can relocate all services to the new youth centre.
<b>Replace Point to Point Infrastructure</b>	April 2024	June 2024	TBA	<b>Not Commenced</b>	Planning continues, timeline to be advised.
<b>Wutunugurra Optical Fiber Connection</b>	2020	September 2023	20 September 2023	<b>COMPLETED</b>	The cutover was completed later than anticipated, however it has been discovered that there is a problem with the configuration of the connection resulting in the site losing connection if we were to proceed. The existing optical fibre will be disconnected due to no backhaul capacity available and an order will be placed with correct configuration.
<b>Digitization Project</b>	2022	2024	TBA	<b>In Progress</b>	Work is still progressing on digitizing our paper-based forms. Docs on tap implementation is scheduled for the March Council Meeting. Testing so far has been good with no significant issues reported so far.
<b>Phase-out of Citrix</b>	Immediate Commencement	July 2024	TBA	<b>In Progress</b>	Staff have been actively using the Microsoft 365 product on their computers, which is particularly good news. The Phase-out of Citrix remains an ongoing challenge, CBIZ will advise BRC on further steps. The ICT team are investigating ways to mitigate the impact of this issue across the organization.
<b>Rollout of Microsoft Intune</b>	1 <sup>st</sup> October 2023	1 <sup>st</sup> November 2023	TBA	<b>Project Commenced</b>	Work has commenced to move all of Council's ICT Systems over to Microsoft Intune. The biggest difference that users will notice

					is that they will login with their email addresses, rather than their user ID. All other details will remain the same.
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#### RECOMMENDED PROJECTS

- 58 Peko CCTV installation

As most of the council staff are based in 58 peko it is recommended to install the CCTV at our Tennant Creek Administration Office for security reasons, particularly in hallways and common areas. No Cameras to be installed in offices.

#### FUTURE PROJECTS

- Elliott Council Office CCTV Replacement
- Elliott Safehouse CCTV installation
- Ali Curung Safehouse CCTV installation
- Ali Curung Community Care CCTV Replacement
- Elliott Community Care CCTV Replacement
- Alpururulam Community Care CCTV installation & Alarm installation
- Ampilatwatja Community Care CCTV installation & Alarm installation
- Arlparra Community Care CCTV installation & Alarm installation

#### ICT HELPDESK

The Monthly system report for Council is attached to this report.

## ORGANISATIONAL RISK ASSESSMENT

There is a small, but manageable risk around the completion of the Video Conferencing (VC) units, particularly at Ampilatwatja, as there is currently no VC capability in the area.

Teams can use

### MOTION

That Council Receives and notes the report

### RESOLVED

**Moved: Mayor Peter Holt**

**Seconded: Peter Holt {and Carried}**

### CARRIED UNANIMOUSLY

*Resolved OMC-24/68*

## Corporate Services Directorate Reports

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### 8.2 HR Report

**Reference** <Enter Ref here>  
**Author** Murray Davies (Director of Corporate Services)

#### **MOTION**

That Council receives and notes the Workforce profile report for December 2023

#### **RESOLVED**

**Moved: Mayor Peter Holt**  
**Seconded and Carried – Peter Holt**

#### **CARRIED UNANIMOUSLY**

*Resolved OMC-24/69*

## 9 COMMUNITY DEVELOPMENT DIRECTORATE REPORTS

### Community Development Directorate Reports

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#### 9.1 Community Development Directorate Report

**Reference** <Enter Ref here>  
**Author** Gillian Molloy (Director of Community Development)

#### **MOTION**

That Council receives and accepts the December Community Development report

#### **RESOLVED**

**Moved: Mayor Peter Holt**  
**Seconded: Peter Holt {and Carried}**

#### **CARRIED UNANIMOUSLY**

*Resolved OMC-24/70*

#### **ACTION:**

Director of Corporate Services to review lease renewals on all BRC leases. Ensuring that all insurances are current and up to date.

## 11 OPERATIONS DIRECTORATE REPORTS

*Ni*

## 12 COMMITTEE REPORT

Nil

### 13 GENERAL BUSINESS

Nil

### 14 CORRESPONDENCE

Nil

### 15 DECISION TO MOVE INTO CONFIDENTIAL SESSION

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with *Section 99(2) of the Local Government Act 2019* and *Regulation 51 of the Local Government (General) Regulations 2021* as the items listed to be discussed come within the following provisions: -

information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual;

information about the personal circumstances of a resident or ratepayer;

information that would, if publicly disclosed, be likely to:  
cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or

prejudice the maintenance or administration of the law; or

prejudice the security of the council, its members or staff; or

subject to subregulation (3) – prejudice the interests of the council or some other person;

information subject to an obligation of confidentiality at law, or in equity;

subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

#### **MOTION**

**That Council move into Confidential Session**

#### **RESOLVED**

**Moved: Official Manager Peter Holt**

**Seconded and Carried – Peter Holt**

#### **CARRIED UNANIMOUSLY**

*Resolved OMC-24/71*

*The meeting moved into confidential session at 10:09am.*

## 15.1 Risk & Audit Committee Nominations

### REASONS FOR CONFIDENTIALITY

{custom-field-confidential-reason}

## 15.2 Infringement Notices

### REASONS FOR CONFIDENTIALITY

*That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021.*

### MOTION

**That Council move back into public Session**

### RESOLVED

**Moved: Official Manager Peter Holt**

**Seconded and Carried – Peter Holt**

### CARRIED UNANIMOUSLY

*Resolved OMC-24/72*

The meeting re-opened to the public at 10:25am.

## 16 NEXT MEETING AND MEETING CLOSE

The next Ordinary Council Meeting of Barkly Regional Council will be held on 23/02/2024

The meeting closed at 10:35am

This page and the preceding pages are the minutes of the meeting of the Ordinary Council Meeting held on 11 January 2024 and are unconfirmed.