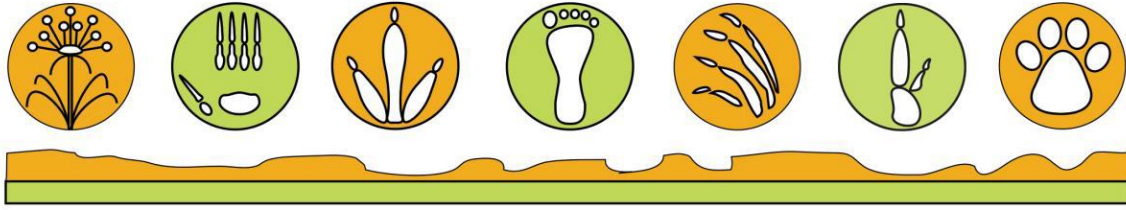


# BARKLY REGIONAL COUNCIL



## Resolution Register 2019

### Human Resources Committee Meetings

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WEDNESDAY, 16 JANUARY 2019

7.1 ORGANISATION RESTRUCTURE MOTION

**That the Committee:**

- a) Receive and note the report; and
- b) Recommend to Council that the Organisational Structure be varied to include the following changes:
  - 1. Title change from NDIS Administration to Regional Health Manager, subject to the new position being advertised externally;
  - 2. Title change from Community Care Coordinator to Community Care Zone Manager;
  - 3. The addition of one (from 1 to 2) FTE Community Care Zone Manager;
  - 4. Title change from Community Care Finance Administration Officer to Community Services Finance/Administration Coordinator;
  - 5. Re-allocate headcount from Library Administration Officer to Community Services Administration Officer;
- 6. Add one FTE Sports and Recreation Supervisor and one FTE Sports and Recreation Officer for the Wutunugurra Sports and Rec program – Subject to funding agreement being signed; and
- 7. Add one FTE I Life Guard at Tennant Creek Swimming Pool.

**RESOLVED**

**Moved: Councillor Jeffrey McLaughlin**

**Seconded: Deputy Mayor Kris Civitarese**

**CARRIED UNAN.**

*Resolved*

7.2 REVIEW OF CEO'S KPI'S FOR 2019

**MOTION**

**That the Committee:**

- a) Receive and note the report;
- b) Recommend to Council that the 2019 CEO KPI's be approved; and
- c) change the due date for the Communication plan from April to March 2019

**RESOLVED**

**Moved: Deputy Mayor Kris Civitarese**

**Seconded: Councillor Jeffrey McLaughlin**

**CARRIED UNAN.**

*Resolved*

7.3 CREATION OF SENIOR ADMINISTRATIVE ASSISTANT POSITION

**MOTION**

**That the Committee:**

- a) Receive and note the report; and
- b) Recommend to Council the addition of the Senior Executive Support Officer to the Corporate Structure.

**RESOLVED**

**Moved: Deputy Mayor Kris Civitarese**

**Seconded: Councillor Jeffrey McLaughlin**

**CARRIED UNAN.**

*Resolved*

Tuesday, 12 March 2019

#### 7.1 Previous Meeting Minutes

##### **MOTION**

##### **That the Committee:**

- a) Receive and note the minutes from the meeting held on the 16<sup>th</sup> January as a true and accurate record.

##### **RESOLVED**

**Moved:** Deputy Mayor Kris Civitarese

**Seconded:** Councillor Jeffrey McLaughlin

**CARRIED UNAN.**

*Resolved HR 1/19*

#### 7.2 Proposed Department Reviews

##### **MOTION**

##### **That the Committee:**

- a) Receive and note the report;
- b) Recommend to Council that the whole organisation be taken under review by an external source; and
- c) Draft Terms of Reference for departmental reviews to be developed.

##### **RESOLVED**

**Moved:** Deputy Mayor Kris Civitarese

**Seconded:** Councillor Jeffrey McLaughlin

**CARRIED UNAN.**

*Resolved HR 2/19*

2.1 Confirmation of Previous Minutes

**MOTION**

**That Council:**

- a) Note and confirm the Minutes from the 12 March 2019 HR Committee Meeting as a true and accurate record.

**RESOLVED**

**Moved: Councillor Ray Aylett**

**Seconded: Councillor Jeffrey McLaughlin**

**CARRIED UNAN.**

*Resolved*

6.1 Draft Terms of Reference

**MOTION**

**That the Committee:**

- a) Approve the Draft Terms of Reference for the whole of organisation external review to be released for Expressions of Interest with changes noted; and
- b) Review the Expressions of Interest received prior to the June Council Meeting.

**RESOLVED**

**Moved: Councillor Jeffrey McLaughlin**

**Seconded: Councillor Ray Aylett**

**CARRIED UNAN.**

*Resolved*

The Committee confirmed the Draft Terms of Reference but to include provisions regarding the review to consider Council's financial capacity, specifying each department and their relevant reporting breakdowns, clearly identifying that the review maintains a focus for the present but with an eye to the future and identifying equipment and infrastructure that may be utilised to promote efficiency within the organisation

Internal staff communication regarding the inception of the external review to be established