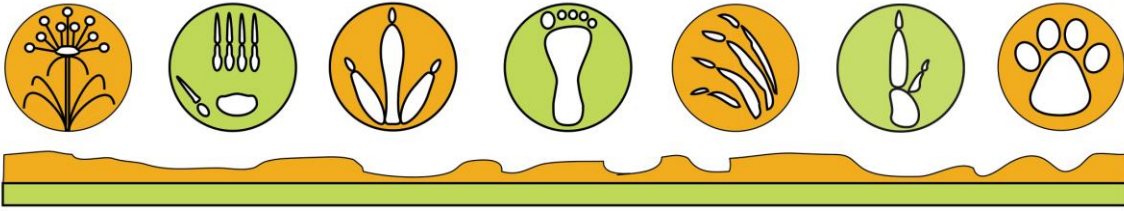


BARKLY REGIONAL COUNCIL



OUR VISION

We strive to be responsive, progressive, sustainable council which respects, listens and empowers the people to be strong.

The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policy and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent and accountable.

MINUTES AUDIT COMMITTEE MEETING THURSDAY, 15 FEBRUARY 2018

The Audit Committee Meeting was held in Council Chambers on Thursday, 15 February 2018 at 02:00pm.

**Steven Moore
Chief Executive Officer**

Meeting commenced at 2:00pm with Greg Marlow as chair.

1. OPENING AND ATTENDANCE

1.1 Elected Members Present

- Cr. Kris Civitaresse
- Cr. Jeff McLaughlin
- Cr. Sid Vashist
- Mayor Steven Edgington

1.2 Staff Members Present

- Steve Moore
- Manu Pillai
- Gary Pemberton
- Caitlin Dunn

1.3 Apologies

- Cr. Hal Ruger
- Cr. Ronald Plummer

1.4 Absent Without Apologies

1.5 Disclosure Of Interest – Councillors And Staff

There were no declarations of interest at this Audit Committee Meeting

2. ACTIONS FROM PREVIOUS MINUTES

Nil

3. CONFIRMATION OF AUDIT COMMITTEE MEETING MINUTES

Nil

4. REGISTER OF MOTIONS

Nil

5. UPDATED AUDIT COMMITTEE WORK PROGRAM REPORTS

Nil

6. OTHER BUSINESS

Nil

7. GENERAL BUSINESS AND MATTERS FOR NOTING REPORTS

Nil

8.1 CONFIRMATION OF PREVIOUS MINUTES

The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

MOTION

That Audit Committee receive and note the minutes as a true and correct record of the previous Audit Committee Meeting held on the 27 June 2017.

Note: Moore only member Present at previous meeting

Moved: Member Steve Moore

Seconded: Cr. Kris Civitarese CARRIED UNAN.

Resolved AC 1/18

8.2 AUDIT COMMITTEE - TERMS OF REFERENCE

The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

MOTION

That Audit Committee receives and notes the Audit Committee – Terms of Reference to be presented to Council for adoption at the Ordinary Meeting of Council on 23 February 2018 with change in name to “ Audit & Risk Committee – Terms of Reference”.

Moved: Cr. Kris Civitarese

Seconded: Cr. Sid Vashist CARRIED UNAN.

Resolved AC 2/18

Note: Mr Gary Pemberton provided a brief synopsis of the major changes to the Terms Of Reference presented to consideration, specifically the increase in membership from four (4) to five (5) elected members, a more defined and formal recognition of the delegated authority of the Committee, and a more robust representation of the roles and responsibilities of the Committee.

It was noted that the roles and responsibilities had been specifically categorised as:

- *Financial Reporting;*

*Specifically highlighted was the importance of this role, firstly as a result of the national finance agenda of moving to a more understandable “Plain English” framework in annual financial reporting, and secondly, the need to carefully consider Accounting Standards and their impact on Council, specifically, as the implementation for compulsory reporting of **AASB 16 – Leases** commences on 1 January 2019, councils currently less than nine months to determine if early reporting of this standard should apply. The impacts of the standard will need to be considered carefully as it may potentially have a significant impact on the*

Balance Sheet of Council, given the Section 19 Lease tenure Council holds on many properties.

- *Compliance;*
- *Internal Control and Risk Management;*

In response to a question from Member Edgington, the Committee was advised that it did have an overall review responsibility with regard to the overall Risk Management Framework, incorporating overall Organisation Risk, and Business Risk, not solely Financial Risks.

It was moved to alter the title of the document to Audit & Risk Committee – Terms of Reference”

- *Internal Audit;*
- *External Audit;*
- *Provision of Information;*
- *Administrative Review.*

8.3 AUDIT COMMITTEE - MEETING DATES

The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

MOTION

That the Audit Committee receive and note the approved dates scheduled for Audit Committee 2018 meeting, located in Tennant Creek: -

- **Tuesday 24 April 2018, 2:00pm**
- **Wednesday 25 July 2018, 2:00pm**
- **Wednesday 24 October 2018**

Moved: Cr. Jeffrey McLaughlin

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved AC 3/18

Note: It was noted that meeting dates were subject to change, pending availability of the Independent Chair

8.4 UPDATE - BUDGET POLICY

The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

MOTION

That the Audit Committee:

- a) receives and notes the Budget Policy to be presented to Council for adoption at the Ordinary Meeting of Council on 23 February 2018.

Moved: Cr. Sid Vashist

Seconded: Cr. Kris Civitarese

CARRIED UNAN.

Resolved AC 4/18

8.5 2016-2017 ANNUAL REPORT

The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

MOTION

That the Audit Committee:

- a) **Receive and note the Barkly Regional Council 2016-17 Annual Report.**

Moved: Cr. Kris Civitarese

Seconded: Cr. Jeffrey McLaughlin CARRIED UNAN.

Resolved AC 5/18

8.6 DEPARTMENT OF LOCAL GOVERNMENT COMPLIANCE AUDIT

The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.

MOTION

That the Committee:

- a) **note the report, the responses to the items identified and actions contained therein;**
- b) **seek endorsement from Council to refer this matter to the Audit Committee to review the progress of actions at every future meeting until completed to the satisfaction of the Committee.**

Moved: Cr. Kris Civitarese

Seconded: Cr. Jeffrey McLaughlin CARRIED UNAN.

Resolved AC 6/18

8.7 NEW ACTION ITEM: - White Card

MOTION

That the Audit Committee endorse a Recommendation to Management that:

- a) **All staff to obtain a white card**
- b) **Begin with depot staff members and enquire to who already obtains a white card.**

Moved: Cr. Sid Vashist

Seconded: Cr. Kris Civitarese CARRIED UNAN.

Resolved AC 7/18

8. DECISION TO MOVE INTO CLOSED SESSION

RECOMMENDATION:

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

- 8.1 Confirmation of Previous Minutes** - *The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.*
- 8.2 Audit Committee - Terms Of Reference** - *The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.*
- 8.3 Audit Committee - Meeting Dates** - *The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.*
- 8.4 Update - Budget Policy** - *The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.*
- 8.5 2016-2017 Annual Report** - *The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.*
- 8.6 Department Of Local Government Compliance Audit** - *The report will be dealt with under Section 65(2) (cii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the maintenance or administration of the law.*

9. RESUMPTION OF MEETING

10. CLOSE OF MEETING

The meeting terminated at 2:47 pm.

THIS PAGE AND THE PRECEEDING PAGES ARE THE MINUTES OF THE Audit Committee Meeting HELD ON Thursday, 15 February 2018 AND CONFIRMED Monday, 23 April 2018.

Greg Marlow
Chair

Steve Moore
Chief Executive Officer