

TITLE:	Local Authority Member Allowances Policy		
DIVISION:	Governance		
ADOPTED BY:	Council		
DATE OF ADOPTION:	22 March 2018	DATE OF REVIEW:	February 2022
MOTION NUMBER:	OC 59/18		
POLICY NUMBER:	CP000055		
AUTHORISED:	Barkly Regional Council		

THIS POLICY APPLIES TO:

Formally appointed Local Authority Members of Barkly Regional Council

PREAMBLE

The aim of this policy is for LA Members to provide strategic input into the effective operational framework of the Local Authority under Local Government Act

SUMMARY

The LA Members Allowances Policy is based upon the requirements of the Ministerial Guidelines: It addresses when Allowances may be claimed, the procedure for claiming them and the method of payment.

OBJECTIVES

- To establish Council's policy in relation to payment of allowances in compliance with the Local Government Act and Minister's Guidelines
- To ensure LA members are paid allowances for attendance at meetings fairly and promptly.
- To ensure LA members who do have to travel on legitimate Local Authority business are not out of pocket.

BACKGROUND

Pursuant to the Local Government Act the Minister has issued Ministerial Guideline on Allowances for Members which the Council is required to comply with.

POLICY STATEMENT

The policy is based on the following principles set out in the Local Government Act (the Act) and the Ministerial Guideline:

- LA members will be paid allowances as detailed in the Local Government Act Guideline 8: Regional Councils and Local Authorities. Members will be paid the allowance after having attended a local authority meeting
- Barkly Regional Council employees will be allowed to attend the meeting in work time and paid their normal rate.

- Barkly Regional Council employees who earn a Local Authority member allowance will be paid their allowance with the next scheduled pay.
- Barkly Regional Council employees who are part time and need to attend outside of their work hours will be paid the equivalent of a Local Authority member allowance on a pro-rata basis.
- All other member's allowances will be transferred from BRC into the member's nominated bank account and the maximum allowances payable are limited to the value defined in each year.
- If LA members do not attend the LA meeting or other approved business, no allowance will be paid.
- The authorising officer for LA Member allowance is the Finance Manager and CEO of Barkly Regional Council

PROCEDURE

The amounts claimable for the 2017/18 can be claimed with the presentation of an approved LA Members Allowance Claim form to the CEO.

RELATED POLICIES

CP000018 Local Authorities Operations Policy
CP000019 Local Authority Establishment Policy

LEGISLATION, TERMINOLOGY AND REFERENCES

NT Local Government Act, Ministerial Guidelines

IMPLEMENTATION AND DELEGATION

The CEO has delegated authority to implement this policy

EVALUATION AND REVIEW

This Policy is to be reviewed every four (4) years, and may be reviewed at other times at the discretion of Chief Executive Officer.