



ARCHITECTURE
INTERIORS
URBAN DESIGN
PLANNING
LANDSCAPE

ADELAIDE
BRISBANE
DARWIN
MELBOURNE
PERTH
SYDNEY

Level 15, 19 Grenfell Street
Adelaide, South Australia 5000
Post Office Box 1752
Adelaide SA 5001 Australia

T +61 8 8112 3400
F +61 8 8112 3499
E sa@hamessharley.com.au
W www.hamessharley.com.au

**HAMES
SHARLEY**

Meeting Minutes

Name: Purkiss Reserve Swimming Pool & Football Change Rooms Stakeholder Meeting
Number: 75% Submission
Venue: BRC Offices – Tennant Creek
Date / Time: 14.10.14 /11.00

ATT	APOL	DIST	NAME	INT
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Edwina Marks (Barkley Regional Council - BRC)	EM
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Barb Shaw (BRC)	BS
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Henry Szczypiorski (BRC)	HSz
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Courtney Barber (BRC)	CB
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Hal Ruger (BRC Elected Councillor)	HR
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Tony Boulter (BRC Elected Councillor)	TB
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Ray Wallis (Tennant Creek Resident)	RW
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Linda Renfrey (Auskick Coordinator)	LR
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Marcus Maher (Anyinginyi Health)	MM
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Steve Edgington (NTG Dept of the Chief Minister)	SE
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Wayne Green (NT AFL & Little Athletics)	WG
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Yvonne Mudford (Tennant Creek Resident)	YM
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Pat Brahim (Julalikari Council Aboriginal Corporation)	PB
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Darcy Dunbar (NTG Dept of Infrastructure)	DD
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Jo Rush (TC Swimming Club)	JR
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Emma Rush (TC Swimming Club)	ER
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Michael Lambert (Hames Sharley - HS)	ML
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Peter McGregor (Hames Sharley)	PM
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Renier van Jaarsveld (Wood & Grieve)	RJ
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Jake Pienaar (Wood & Grieve)	JP

NEXT MEETING

Date: 28th October 2014
Time: 1pm NT / 2pm SA
Venue: BRC Council / teleconference with HS in Adelaide and WGE in Darwin

ITEM	DESCRIPTION	ACTION	DATE BY
1.0	Introduction		
	<ul style="list-style-type: none"> Introduction from ML with a brief overview of the tasks that have been undertaken since the last meeting as the design has been progressed to the 75% Design Development stage. 	Note	
2.0	Swimming Pool Complex and Multi-purpose Football Change Room Design:		
	<ul style="list-style-type: none"> ML presented the developed Swimming Pool and Football Change Room design with the following items discussed: <ul style="list-style-type: none"> Café seating selections: HS to provide details of loose furniture proposed. First Aid room: HS to provide details of first aid room design and furniture selections. Shower within Accessible DDA bathroom discussed with HS to add to detailed design. 	Note	
		HS	28/10/14
		HS	28/10/14
		HS	28/10/14

ITEM	DESCRIPTION	ACTION	DATE BY
	<ul style="list-style-type: none"> PM presented material and finishes selections for the Swimming Pool Complex and the Football Change Rooms with the following comments from the client team: <ul style="list-style-type: none"> Administration building: Color and material palette is generally acceptable with the addition of a feature color to an element within the façade. HS to review and provide visualisation's for review. Timber material to entry fencing discussed with HS confirming that a UV stable, flame resistant composite timber material is being proposed. HS to confirm product and fixing details. Vinyl flooring selection queried regarding maintenance requirements and warranty. HS to provide details of warranty period for selections. Swimming pool Complex external materials: Color palette and material selections of external paving, paint finishes and pool tile colors was deemed acceptable. Pool change rooms: Teal feature tile color was considered too conservative with HS to explore a more vibrant selection. Visualisations' of alternative selections to be presented at the next meeting. Football change rooms: Color and material palette was deemed acceptable. 	<p>HS</p> <p>HS</p> <p>HS</p> <p>Noted</p> <p>HS</p> <p>Noted</p>	<p>28/10/14</p> <p>28/10/14</p> <p>28/10/14</p> <p></p> <p>28/10/14</p> <p></p>
	<ul style="list-style-type: none"> Water play detailed design discussed with the client team confirming that the features should include a water cannon and bucket if affordable. HS to present updated design at next meeting. 	HS	28/10/14
	<ul style="list-style-type: none"> The provision of temporary starting blocks and the locations of lane ropes and flag poles (for backstroke) were discussed with HS to show on detailed swimming pool design drawings. 	HS	28/10/14
	<ul style="list-style-type: none"> WGE (JP) presented the Swimming Pool Complex and Football Change Rooms with the following items discussed in detail: <ul style="list-style-type: none"> Power and water submission to occur this week. Water treatment and pool water chemistry. Pool PH to be as per required standards. External pool showers to be provided. Spare acid drum to be provided within Pool plant area. Lighting selections to be provided in next documentation issue. Pool turnover rates to be every 2 hours. Power usage within the football change rooms to be provided via a prepaid meter. Changes in the external ground level around the football change rooms. WGE / HS to explore utilizing left over fill from the Swimming Pool works. 	Note	
5.0	Cost Estimate		
	<ul style="list-style-type: none"> HS (ML) provided an update on the current cost estimate undertaken at the 50% Concept design phase and confirmed that a cost review undertaken by the BRC independent cost consultant shows the project scope and design in line with the project budget. HS (ML) outlined that a further review is being undertaken by the design team QS surveyor on the 75% complete documentation, to be tabled at the next meeting. 	<p>Note</p> <p>QS Services / HS</p>	28/10/14
6.0	Planning Application		
	<ul style="list-style-type: none"> HS (ML) confirmed that the report and drawings for the Swimming Pool Complex has been submitted and the application fee was paid on 14/10/14 and that this process will take between 4 to 6 weeks. 	Note	

ITEM	DESCRIPTION	ACTION	DATE BY
7.0	Program		
	<ul style="list-style-type: none"> <li data-bbox="320 197 1262 264">• HS (ML) confirmed that the design team is still on track to finalise the tender documentation by the end of October. 	Note	

The meeting closed at [12.30]