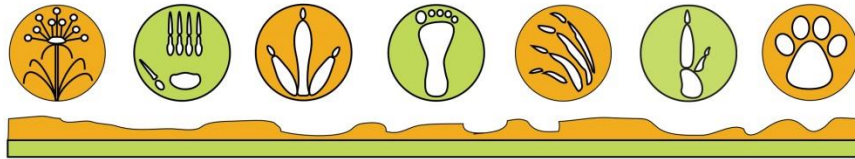


BARKLY REGIONAL COUNCIL



Resolution Register 2016 Audit Committee Meetings

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Resolutions of the Audit Committee Meeting, Tennant Creek, 16 March 2016

2.1 Audit Meeting Minutes - 9 December 2015

MOTION

That Committee

- a) Receive and note the minutes of the Audit Committee meeting held 9 December 2015 as a true and accurate record
- b) Note the progress on actions from the previous meeting

Moved: Cr. Bremner

Seconded: Cr. Bagnall

CARRIED UNAN.

Resolved AC1/16

3.1 Audit Committee Work Program

MOTION

That the Committee

- a) Receive and note the report
- b) Note the progress to date on the Audit Committee Work Program
- c) Grant's Policy reviewed by the Audit Committee and added to 6.2 of the Works Program.

Moved: Cr. Bremner

Seconded: Cr. Bagnall

CARRIED UNAN.

Resolved AC2/16

3.2 Budget review December 2015

MOTION

That the Committee

- a) Receive and note the report
- b) Recognise that the Budget Review December 2015 (Budget #1) has been completed. This is the 1st time such a review has been undertaken in recent times.
- c) Recommends to Council that the expectation for future years is that budget reviews will be undertaken three (3) times per year with reports going to Council meetings held in November, February and May
- d) Advise Council that the Audit Committee have reviewed the Budget #1 and is satisfied that a robust process has been undertaken to update their original budget for the year ending June 2016.
- e) Recommends that Council adopt the budget changes outlined in the report titled "Budget Review December 2015"

Moved: Chair Mooney

Seconded: Cr. Bagnall

CARRIED UNAN.

Resolved AC3/16

5.1 Council Planning Workshop - 17 February 2016

MOTION

That the Committee

- a) Receive and note the report
- b) Recommend to Council that the proposed process initiated by the Acting Chief Executive Officer is undertaken, towards completion.

Moved: Cr. Bremner

Seconded: Cr. Bagnall

CARRIED UNAN.

Resolved AC4/16

5.2 Auditors visit

MOTION

That Council

- a) Receive and note the report

Moved: Cr. Bremner

Seconded: Cr. Bagnall

CARRIED UNAN.

Resolved AC5/16

Resolutions of the Audit Committee Meeting, Tennant Creek, 2 June 2016

2.1 Audit Meeting Minutes - 16 March 2016

MOTION

That the Audit Committee

- a) Receive and note the minutes of the Audit Committee meeting held 16 March 2016 as a true and accurate record

Moved: Cr. Bremner

Seconded: Cr. Bagnall

CARRIED UNAN.

Resolved AC 6/16

3.1 Audit Committee Work Program

MOTION

That the Audit Committee

- a) The Audit Committee advise Council that it has reviewed and endorsed an updated Audit Committee Work Program and that this program will be attached to the Audit Committee minutes for adoption as part of the minutes.
- b) The Audit Committee advise Council that items 2.2, 6.1, 7.2, 7.3 & 7.4 were due to be discussed at the June 2 meeting however due to significant recently high turnover of senior staff these items have not been actioned. The Audit Committee Work Program will be updated to transfer these items to the October 2016 Audit Committee meeting.
- c) Pursuant to item 2.2 of the Audit Committee Work Program; the Audit Committee recommend to Council that all future Council meeting agenda reports be required to include a compulsory section to assess the level of risk attached to the proposed recommendation in the Council meeting report as well a separate compulsory section that clearly identifies any budget implications resulting from the recommendation. Elected members should not be asked to make decisions on matters without having been fully briefed of the risk and financial ramifications associated with such decisions.
- d) The Audit Committee advise Council that item 7.1 of the Audit Committee Work Program has not been actioned. The Audit Committee recommend to Council that a project plan be prepared and actioned as a matter of urgency, as resolved in resolution of Council 410/15 passed at Ordinary Council meeting held 10 December 2015.

Moved: Cr. Bremner

Seconded: Cr. Bagnall

CARRIED UNAN.

Resolved AC 8/16

5.1 Auditors Visit - June 2016

MOTION

That the Audit Committee

- a) Receive and note the report.

Moved: President Shaw

Seconded: Cr. Bagnall

CARRIED UNAN.

Resolved AC 9/16

5.2 Draft copy of the Regional plan for community consultation

MOTION

That the Audit Committee

- a) Receive and note the draft 2016 – 2017 Regional Plan.
- b) Section 7 of capital works expenditure is segregated into two separate lists being those that are currently funded in the Annual Budget and those that are reliant on the receipt of government funding.
- c) That the Long Term Financial Plan included in section 14 be redrafted to demonstrate that Council is intending to transition into a financially sustainable future position by budgeting to achieve a break even or better operating result.

Moved: Cr. Bagnall

Seconded: Cr. Bremner

CARRIED UNAN.

Resolved AC 10/16

5.3 Budget review 2 2015/16 year

MOTION

That the Audit Committee

- a) Receive and note the Budget Review (2).

Moved: Cr. Bagnall

Seconded: President Shaw

CARRIED UNAN.

Resolved AC 11/16

5.4 Move from Civica to TechOne platform

MOTION

That the Audit Committee

- a) Recommend to Council that a project plan be prepared as a matter of urgency, as resolved in resolution of Council 410/15 passed at Ordinary Council meeting held 10 December 2015.
- b) Support in principal Council Resolution OCCS 21/16, for the need to move immediately to an accounting system and associated Chart of Accounts that will enable management to prepare meaningful and timely reports to both internal and external users of financial information

Moved: Cr. Bagnall

Seconded: Cr. Bremner

CARRIED UNAN.

Resolved AC 12/16

5.5 Meeting Schedule

MOTION

That the Committee

- a) Recommend to Council that the Audit Committee meets 2 days prior to the October 2016 and December 2016 scheduled Ordinary Council meetings, with minutes to be adopted at the December 2016 and February 2017 Council meetings

Moved: Cr. Bremner

Seconded: President Shaw

CARRIED UNAN.

Resolved AC 13/16

Resolutions of the Audit Committee Meeting, Tennant Creek, 18 October 2016

2.1 Minutes - 2 June 2016

MOTION

That Council

- a) Receive and note the confirmed minutes of the Audit Committee meeting held 2 June 2016 as a true and accurate record

Moved: Cr. Bob Bagnall

Seconded: Cr. Narelle Bremner

CARRIED UNAN.

Resolved AC 14/16

3.1 Audit Committee Work Program

MOTION

That Council

- a) Receive and note the report
- b) Note the progress to date on the Audit Committee Work Program

Moved: Cr. Narelle Bremner

Seconded: Cr. Bob Bagnall

CARRIED UNAN.

Resolved AC 15/16

5.1 Draft 2015-2016 Annual Financial Statements

MOTION

That Council

- a) Receive and note the report

Moved: Cr. Bob Bagnall

Seconded: Cr. Narelle Bremner

CARRIED UNAN.

Resolved AC 16/16

5.2 Update of Implementation of Technology One

MOTION

That Council

- a) Receive and note the report

Moved: Cr. Bob Bagnall

Seconded: President Shaw

CARRIED UNAN.

Resolved AC 17/16

5.3 Audit Management Letter - Interim

MOTION

That Council

- a) Receive and note the report the management letter and response

Moved: Cr. Narelle Bremner

Seconded: Cr. Bob Bagnall

CARRIED UNAN.

Resolved AC 18/16

5.4 Amendments to Regional Plan and Long Term Financial Plan - Verbal Report

MOTION

That Council

- a) Audit Committee note that the amendments to the Regional Plan and Long Term Financial Plan, recommended by the Audit Committee and adopted by Council, were not actioned
- b) As a consequence, Audit Committee recommends that these issues be addressed as part of budget review one

Moved: Chair Rex Mooney

Seconded: Cr. Bob Bagnall

CARRIED UNAN.

Resolved AC 19/16

5.5 Auditor Attendance

RECOMMENDATION

That Council - No recommendation

5.6 Certificate of Auditor Independence

MOTION

That Council

- a) Receive and note report

Moved: President Shaw

Seconded: Cr. Narelle Bremner

CARRIED UNAN.

Resolved AC 20/16

5.7 Nomination of acting chair

MOTION

That Council

- a) Audit committee appoints Cr. Bob Bagnall as acting Chair

Moved: President Shaw

Seconded: Cr. Narelle Bremner

CARRIED UNAN.

Resolved AC 21/16

5.8 Reappointment of Audit Committee Chair

MOTION

That Council

- a) Recommends that Council reappoint Rex Mooney as the Chair of the Barkly Regional Council Audit Committee for a term of two years
- b) That Audit Committee increases membership to 5 by appointing an additional independent member as well as one elected Committee Member.
It is noted such a move is allowed by the Audit Committee Terms of Reference

Moved: Cr. Bob Bagnall

Seconded: Cr. Narelle Bremner

CARRIED UNAN.

Resolved AC 22/16

Resolutions of the Audit Committee Meeting, Tennant Creek, 6 December 2016

2.1 AUDIT COMMITTEE MEETING MINUTES 18 OCTOBER 2016

MOTION

That Council

- a) Confirm the minutes of the Audit Committee Meeting held on 18 October 2016 at Tennant Creek as a true and accurate record

Moved: Cr. Bob Bagnall

Seconded: Chair Mooney

CARRIED UNAN.

Resolved AC 23/16

Comment: The Chair requested that, from the next Audit Committee Meeting onward, a Register of Motions be included in the Agenda for standing items. This will contain items not older than 12 months and listed in this order:

- 1) Outstanding
- 2) Completed
- 3) Completed and reported to Council

3.1 AUDIT COMMITTEE WORK PROGRAM

MOTION

That the Audit Committee

- a) Receive and note the report; and
- b) Adopt the revised work program dated December 2016.

Moved: Cr. Bob Bagnall

Seconded: Chair Mooney

CARRIED UNAN.

Resolved AC 24/16

That the Audit Committee

- c) Note that due to competing demand on staff, item point 1.10 of the Audit Committee Work Program being Budget Review # 1 – To include a comprehensive zero based staff list that reconciles with the revised salary & wages budget by organization or restructure report tabled at the October 2016 meeting be completed as a priority early into 2017 with the amended Committee Work Program.

Moved: Chair Mooney

Seconded: Cr. Bob Bagnall

CARRIED UNAN.

Resolved AC 25/16

That the Audit Committee

- d) Note that the Audit Committee Work Program reschedule for consideration during the first Council Meeting of 2017 and the Audit Work Program be updated to reflect the work already undertaken by Council Staff.

Moved: Chair Mooney

Seconded: Cr. Bob Bagnall

CARRIED UNAN.

Resolved AC 26/16

5.1 ANNUAL FINANCIAL STATEMENTS 2015-16

MOTION

That the Audit Committee

- a) Receive and note the report

Moved: Cr. Bob Bagnall

Seconded: Chair Mooney

CARRIED UNAN.

Resolved AC 27/16

5.2 AUDIT COMMITTEE TERMS OF REFERENCE

MOTION

That the Audit Committee

- a) Receive and note the report
- b) Amend the current Audit Committee work program to include an annual review of the terms of reference
- c) Recommend to Council to amend the Audit Committee's current terms of reference to include the council reference of "Barkly Regional Council" rather than "Barkly Shire Council"

Moved: Cr. Bob Bagnall

Seconded: Chair Mooney

CARRIED UNAN.

Resolved AC 28/16

5.3 MANAGEMENT REPORTING AND INTERNAL COSTING PROJECT PLAN

MOTION

That the Audit Committee

- a) Receive and note the report

Moved: Cr. Bob Bagnall

Seconded: Chair Mooney

CARRIED UNAN.

Resolved AC 29/16

5.4 FINANCIAL PERFORMANCE REPORT 2015-16

MOTION

That the Audit Committee

- a) Receive and note the report

Moved: Cr. Bob Bagnall

Seconded: Chair Mooney

CARRIED UNAN.

Resolved AC 30/16

5.5 AUDITOR CORRESPONDENCE WITH COUNCIL

MOTION

That Audit Committee

- a) Receive and note the report

Moved: Cr. Bob Bagnall

Seconded: Chair Mooney

CARRIED UNAN.

Resolved AC 31/16

S.1 REAPPOINTMENT OF COMMITTEE MEMBERS

MOTION

That Audit Committee

- a) Recommend that Council reappoint Councillors Narelle Bremner and Bob Bagnall as Committee Members of the Barkly Regional Council Audit Committee for a term of two years

Moved: Chair Mooney

Seconded: Cr. Bob Bagnall

CARRIED UNAN.

Resolved AC 32/16