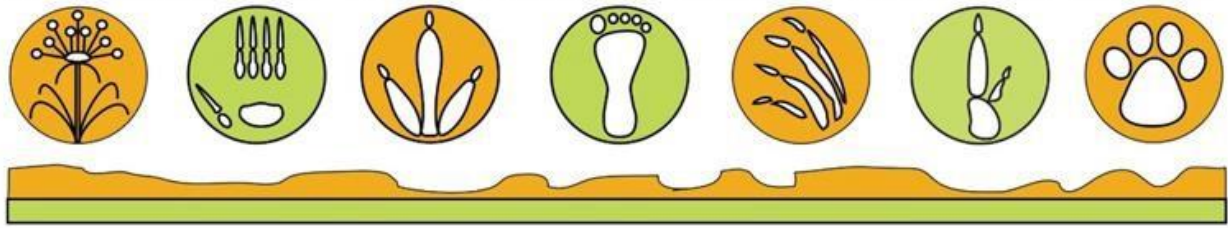


# BARKLY REGIONAL COUNCIL



## MINUTES ORDINARY COUNCIL MEETING

The meeting of the Ordinary Council Meeting of the Barkly Regional Council was held in Council Chambers, 41 Peko Road, Tennant Creek on Wednesday 27 March 2024 at 8:30 am.

**Jeff MacLeod**

Chief Executive Officer

### OUR VISION

We strive to be a responsive, progressive, sustainable council which respects, listens to and empowers the people to be strong.

### The Way We Will Work

We will make it happen!

We will be engaged and have regular opportunities to listen.

We will have strong policies and budgets to ensure our programs and services are progressive and sustainable.

Respect is shown in everything we do, and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.

We are a responsible Council.

We will be a responsive Council.

We want to empower local decision making.

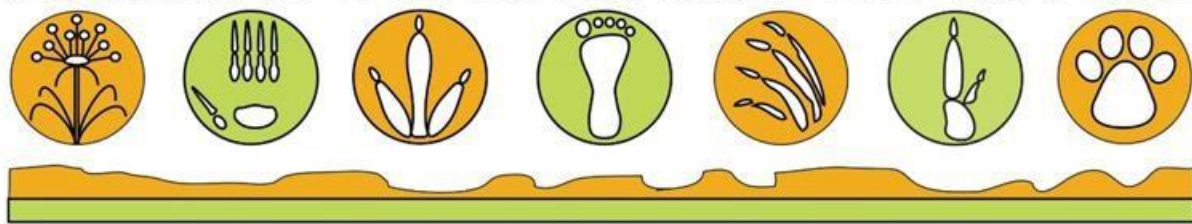
We want to ensure that our services are sustainable and that our region has a standard consistent level of services.

We want to be able to sustain our environment – our communities, our physical places, our people, and our organisational culture.

We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.

We need to be realistic, transparent, and accountable.

# BARKLY REGIONAL COUNCIL



## ACKNOWLEDGEMENT TO COUNTRY

We acknowledge the Traditional Owners of Warumungu, Mudberra, Jingili, Wakaya, Wambaya, Waanyi, Walpiri, Warlmanpa, Alyawarr, Anmatyerre and Kaytetye Country on which Barkly Regional Council live and work, and recognise their continuing connection to land, waters and culture. We pay our respects to the ancestors and elders of these lands, past, present and emerging.

May we continue to work together to  
Deliver sustainable outcomes through a process  
Based on mutual respect and understanding.

## COUNCIL PRAYER

Our Lord Jesus Christ, we trust you will guide and bless this meeting of the Barkly Regional Council. We pray that you will ensure that all discussions and decisions made today are just and fair as they will affect all people within. We also pray for your guidance to ensure that all our dealings are appropriate to all those whom we represent and will reflect an equitable and honest approach to the issues to be discussed today.

Amen

## 1 OPENING AND ATTENDANCE

### 1.1 Elected Members Present

Meeting commenced at 8.30am with Official Manager Peter Holt as Chair.

### 1.2 Staff Members Present

- Acting CEO Jeff MacLeod
- Ex CEO Ian Bodill
- Executive Manager - Faye Jennings
- Chief Financial Officer - Romeo Mutsago
- Governance Manager - Emmanuel Okumu
- Director Operations and Remote Communities - Brody Moore
- Director Corporate Services - Murray Davies
- Director Community Services - Gillian Molloy (online)
- Regional Manager Safe Houses & Youth Rec - Sagar Chand
- Acting Director Tennant Creek - Ryan Francis

### 1.3 Visitors Present

Nil

### 1.4 Apologies and Leave of Absence

Nil

### 1.5 Apologies without notice

Nil

### 1.6 Review of Disclosure of Interest

Nil

## 2 CONFIRMATION OF PREVIOUS MINUTES

### Confirmation of previous minutes

#### 2.1 Confirmation of previous minutes

##### MOTION

Council received and confirms the Minutes of the Special Meeting of Council held on 06.03.2024 as a true and accurate record on that Meeting.

##### RESOLVED

Moved: Peter Holt

Seconded: Peter Holt

Carried Unanimously

Resolved OMC-24/105

## 3 ACTIONS FROM PREVIOUS MINUTES

### Actions from previous Minutes

#### 3.1 Actions register

##### MOTION

Council receives and notes the items in the action register and resolves to make any other decision in relation to the actions in the register. Updates are required for each proceeding Council meeting - Process to be reviewed.

That Council:

- a) noted the progress on the actions in the register and kept open the following actions:

Item No. 6.1 – DIPL working group

This is an ongoing working group regularly liaising with DIPL and contractors. **This will remain open until the project is delivered.**

Item No. 10.1 – Operations Directorate Report – Actions as per resolution:

Council Approved the actions below from the Elliot Local Authority meeting:

- 3.1 Purchase of ATV for Elliot – to assist with the delivery of Municipal Services
- 3.2 To seek funding for a shade structure and toilet facilities at the Elliot cemetery.

- 3.3 To approve the use of BRC Projects drone to complete aerial mapping of E Elliot.
  - 3.4 Approve and draft correspondence to Anyinginyi Health seeking an update on the proposed Elliot Sobering Up Shelter.
  - 3.5 Accepts and releases \$1000 of Elliot LA Funds to Elliot and Newcastle Waters Sports and Rec. Association for the Anzac Day Barbeque.
- Director of Operations and Remote Communities to write a report to the Elliot LA on the Council decision – In Progress**

Item 6.3 – Audit and Risk Committee – Variation under BRD  
 15.03.2024 Contract was shared with ARC at 08.03.2024 meeting.  
 Ongoing discussions with GT members – pending investigators report  
 Furnished to ARC at 08.03.2024 Meeting  
**In progress**

Item 6.1 Reviewed Vehicle Use policy  
 15.03.2024 Emmanuel Okumu – The Official Manager raised questions around unrestricted personal use, fuel card entitlement and full licence vs. P plate CEO authorisation. Approval of the policy is pending.  
**In progress**

Item 6.2 – NT Remuneration Tribunal Report  
 Action as per resolution – send a copy of the determination to each Local Authority member whose entitlements are affected.  
**Local Authority Coordinator to action – In progress**

Item 8.3 – HR Report – Workforce Profile Report  
 Action as per resolution – Director Operations/Director Corporate Investigate smart sheet as a user friendly alternative for capturing actions from meetings.  
**Director Corporate Services – In progress**

Item 11.1 – Ali Curung LA Minutes and action tracker  
 Action as per resolution – Director of Operations to draft correspondence for the CEO's approval:  
 Draft correspondence to:

- a. Power and water – inviting them to Ali Curung to address ongoing service issues.
- b. Northern Territory Government regarding the allocation of funds for the proposed Airstrip project.
- c. Northern Territory Health seeking clarification on the protocol and policies for the treatment of injured community members and after hours call outs.
- d. Northern Territory Health to request an update on the proposal of the Renal Health Clinic in Ali Curung community.
- e. Department of Chief Minister to advocate for reliable back up generator and systems to address on going power issues in community.

**Director of Operations and Remote Communities – In progress**

Item 11.2 – Plant and machinery report

Director of Operations and Remote Communities – to follow up and update Council on the status of seeking external funding to purchase priority plant required; excavator, loader and backhoe.

**Director of Operations and Remote Communities – In progress**

Item 9.2 – International Womens Day Celebrations in Elliot.

A report of the event to be submitted to the next Elliot Local Authority Meeting.

**Regional Manager of Safe Houses – In progress**

Item 10.3 – Local Authority Minutes and Actions Ampilatwatja.

List of recommendations from LA members for Regional Plan.

**Director of Operations and Remote Communities – In progress**

**RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/106*

**4 ADDRESSING THE MEETING**  
Nil

**5 OFFICIAL MANAGER'S REPORT**

**Official Manager's Report**

**5.1 Official Manager's Report**

**MOTION**

Council receives and notes the Official Manager's report.

**RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/107*



## 6 CHIEF EXECUTIVE OFFICERS REPORTS

### **Chief Executive Officers Reports**

#### **6.1 The CEO's Report**

##### **MOTION**

Council receives and notes the CEO Report.

The CEO will organize with LGANT a Local Buy presentation to BRC staff and Local businesses. Local Buy is a procurement organization established by Local Government Association of Queensland (LGAQ) to meet the procurement needs of Local Government.

##### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/108*

### **Chief Executive Officers Reports**

#### **6.2 Petition by concerned residents.**

##### **MOTION**

Council

- A. Receives and notes the petition from the concerned residents.
- B. Resolves to provide a letter in response to the petition to the post office box provided.

On 13 March 2024, the office of the CEO received a petition from concerned residents regarding Streetlighting on Kargaru Town Camp Road. The CEO replied and acknowledged the receipt of the petition. The Official Manager is requested to receive and note the petition.

##### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/109*

## **Chief Executive Officers Reports**

### **6.3 Ratification of Common Seal**

#### **MOTION**

Council resolves to ratify the execution of the documents after they have been signed by the Official Manager to align with compliance regulations.

The Official Manager is required to affix a signature to the Common Seal Document as detailed below .

Under section 38 of the Local Government Act 2019, affixing the common seal to a document must be authorized or ratified by resolution of the Council. It must be signed by the CEO and at least one elected member.

- Deed of variation to Project Agreement(s)
- Commonwealth of Australia as represented by the National Indigenous Australians Agency and Barkly Regional Council.

#### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/110*

## **Chief Executive Officers Reports**

### **6.4 Work Health & Safety Policy**

#### **MOTION**

Council

1. Receives, notes the reviewed Barkly Regional Council Work Health & Safety Policy.
2. Further review of this policy is required – Revised version to be presented at next Ordinary Council Meeting.

BRC WHS policy was overdue for review. The policy has been reviewed to better manage the risk exposure to the Council, its workers, and others. The Official Manager is requested to note the reviewed policy or recommend further changes to the policy.

#### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/111*



## **Chief Executive Officers Reports**

### **6.5 Vehicle use policy update.**

#### **MOTION**

Council received and notes a verbal update review of the vehicle use policy. Council recommends that it defers any action on the vehicle use policy until further review.

During the December 2023 Council meeting, the Official Manager directed that the BRC vehicle use policy be reviewed as a matter of urgency. The review was carried out, but the approval has stalled as further questions were raised that require clarifications before approval can proceed.

#### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/112*

## **7 FINANCE REPORTS**

### **Finance Reports**

#### **7.1 Finance Directorate Report**

#### **MOTION**

Council receives and notes the Finance Report for the year-to-date 29 February 2024.

The report summaries the Finance Directorate activities for the year-to-date 29 February 2024.

1. Audit Risk Committee/Finance Risk Committee.  
The council directed that the Audit Risk Committee and the Finance Risk Committee should not be combined as one committee. They should be operating as two separate committees.  
The CEO and ELT will review this process.

2. Risk Function Workplan

The Council emphasised the need for a comprehensive outline of the mitigation strategies being put in place to address financial risks. This includes identification of potential risks, assessment of their impact, and development of proactive measures to mitigate their effects; defining reporting lines.

Emphasis needs to be placed on the workplan aligning with the organisations strategic objectives, regulatory obligations and best practice.

3. Financial Reporting – Council emphasised the need for the financial reporting to be provided by community – highlighting expenditure for each ward.

4. The Grants Report is currently being captured under the Corporate Services Directorate. This is to be reported under the Finance Directorate going forward.

**RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/113*

## 8 CORPORATE SERVICES DIRECTORATE REPORTS

### Corporate Services Directorate Reports

#### 8.0 ICT Report

**MOTION**

Council received and notes the ICT Report.

The Corporate Services Manager addressed the issue of the current points to points system utilized by BRC, highlighting its impending obsolescence and the necessity for its replacement in the near future. It was emphasized that proactive measures need to be taken to ensure the smooth transition to a new system while safeguarding the Council's interests throughout the process.

**RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/114*

## **Corporate Services Directorate Reports**

### **8.1 Grants Report**

#### **MOTION**

That Council notes and accepts the Grants Report.

This report presents an overview of the status of Grants applications, reporting and acquittals for the Barkly Regional Council. The report aims to provide a comprehensive understanding of the current Grants landscape and relays what grants have been applied for in the reporting period, what grants are currently opening and opening soon, what current opportunities are in progress and what previously applied for grants have been successful (or unsuccessful). In addition, reporting requirements for grants in progress is also noted.

#### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/115*

## **Corporate Services Directorate Reports**

### **8.2 Monthly workforce profile report**

#### **MOTION**

That Council receives and notes the Monthly workforce profile report.

A Report was generated to provide Council with a snapshot around personnel and any underlying trends. A significant number of casual staff were removed from employment, due to non- attendance or resignation.

As there remains a gender imbalance, does this reflect more on our remote location rather than bias? BRC is committed to Diversity and Inclusion, but not reflecting yet across the workforce.

Reporting requirements for Council to include a Workforce training report.

Workforce Graphs to be presented differently going forward – pie graph or similar.

#### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/116*



## 9 COMMUNITY DEVELOPMENT DIRECTORATE REPORTS

### **Community Development Directorate Reports**

#### **9.1 Barkly Animal Management facility - funding options**

##### **MOTION**

Council notes and accepts the Barkly Animal Management facility report.

This report seeks council ratification to authorise the sourcing of funding for the development of an animal management facility in the Dog Dreaming cultural region of Tennant Creek. The facility aims to address the current inadequacies in veterinary services, pound area management, and community engagement regarding animal welfare. Securing funding is essential to address these issues and maximise long-term benefits for both animals and the community. This project will not only address existing challenges but also contribute to longterm improvements in animal care, community engagement, and sustainability.

The following stakeholders were identified for collaboration and consultation:

- Amrric
- Barkly Vet
- Animal Management working group

The primary objective is to develop a comprehensive project plan that addresses the diverse needs and concerns of all parties involved.

##### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried unanimously**

*Resolved OMC-24/117*

## **Community Development Directorate Reports**

### **9.2 Community Development report**

#### **MOTION**

Council received and accepts the Community Development February report.

Council requests a Local Bylaws report for each ward be provided for the next Council meeting.

#### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/118*

## **10 TENNANT CREEK DIRECTORATE REPORTS**

### **Tennant Creek Directorate Reports**

#### **10.1 Tennant Creek Directorate Report**

#### **MOTION**

Council received and notes the Tennant Creek Directorate report for February.

#### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/119*



## **Tennant Creek Directorate Reports**

### **10.2 Kargaru Road Report**

#### **MOTION**

Council receives and notes the Street lighting to Kargaru Road report.

The BRC has identified the need for installing street lighting along this road, and funding has been successfully secured through an application process. Recent events have underscored the urgency of this initiative. Following an unfortunate accident on the road, where a resident was struck and injured, concerned residents have submitted a petition highlighting the lack of street lighting as a contributing factor to such incidents.

Acting Director of Tennant Creek to provide a letter of response to the recent Kargaru Town petition.

#### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/120*



## 11 OPERATIONS DIRECTORATE REPORTS

### Operations Directorate Reports

#### 11.1 New Position Proposal - Senior Regional Area Manager

##### **MOTION**

Council withdraws this motion for further review.

Proposal for the creation of a new position within the Barkly Regional Council, Senior Regional Area Manager - communities. This proposal and position aims to address a strategic gap within Council and enhance our capacity to effectively manage regional planning, stakeholder communications, project management, and service delivery reporting across the Barkly region.

##### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/121*

### Operations Directorate Reports

#### 11.2 Arlparra - Local Authority Minutes and Actions

##### **MOTION**

Council

1. Note and accepts the Arlparra Local Authority Minutes conducted on the 5<sup>th</sup> March 2024, as an accurate record of meeting.
2. Note and accepts the updates to the Local Authority action list;
  - A) \$150,000 commitment of Local Authority Funds to the proposed Rest Area and Camping Ground in Arlparra community
  - B) \$50,000 commitment to upgrade the Arlparra children's playground

##### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/122*



## **Operations Directorate Reports**

### **11.3 Alpurrrulam - Local Authority Minutes and Actions**

#### **MOTION**

Council;

1. Note and accepts the Alpurrrulam Local Authority minutes conducted on the 29<sup>th</sup> February 2024, as an accurate record of meeting.
2. Note and accepts the updates to the Local Authority action list;
  - A) \$2,100 commitment of LAPF to purchase three tarpaulins currently in community for emergencies.
  - B) \$15,000 commitment of LAPF to renovate a room of the community centre for the visiting community vet service.

#### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/123*

## **Operations Directorate Reports**

### **11.4 Local Authority Resignations**

#### **MOTION**

Council;

1. Note and accepts the Director of Operations report regarding Local Authority resignations.
2. Note and accepts the Local Authority resignations of;

Mr. David Riley – Alpurrrulam Local Authority

Mr. Jackie Mahoney – Alpurrrulam Local Authority

#### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/124*

## 12 COMMITTEE REPORTS

*Nil*

## 13 GENERAL BUSINESS

*Nil*

## 14 CORRESPONDENCE

### Correspondence

#### 14.1 Correspondence

##### **MOTION**

Council receives and notes the BRC incoming and outgoing correspondence since the last OCM.

Under s 55 (2) of the LG (general regulation) 2011, the Council must keep a correspondence register referencing all correspondence addressed to or sent by, the Council or its principal member.

The Official Manager is requested to note the listed BRC correspondence.

List of documents names.

1. CoP Sharing of Working Alone Procedure – From the CEO, City of Palmerston.
2. Petition from concerned residents
3. BRC's CEO – acknowledgment letter for the receipt of the petition.
4. Residential Youth Justice Facilities letter

##### **RESOLVED**

**Moved: Peter Holt**

**Seconded: Peter Holt**

**Carried Unanimously**

*Resolved OMC-24/125*

## 15 DECISION TO MOVE INTO CONFIDENTIAL SESSION

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with *Section 99(2) of the Local Government Act 2019* and *Regulation 51 of the Local Government (General) Regulations 2021* as the items listed to be discussed come within the following provisions: -

information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual;

information about the personal circumstances of a resident or ratepayer;

information that would, if publicly disclosed, be likely to:

cause commercial prejudice to, or confer an unfair commercial advantage on, any person; or

prejudice the maintenance or administration of the law; or

prejudice the security of the council, its members or staff; or

subject to subregulation (3) – prejudice the interests of the council or some other person;

information subject to an obligation of confidentiality at law, or in equity;

subject to subregulation (3) – information provided to the council on condition that it be kept confidential and would, if publicly disclosed, be likely to be contrary to the public interest;

subject to subregulation (2) – information in relation to a complaint of a contravention of the code of conduct.

### 15.1 Review of Enterprise Bargaining Agreement

#### REASONS FOR CONFIDENTIALITY

**Status 51(1)(a)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(a) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

**Status 51(1)(d)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the *Local Government Act 2019* and section 51(1)(d) of the *Local Government (General) Regulations 2021*, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.

## 15.2 Update on CEO recruitment.

### REASONS FOR CONFIDENTIALITY

**Status 51(1)(a)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information about the employment of a particular individual as a member of the staff or possible member of the staff of the council that could, if publicly disclosed, cause prejudice to the individual.

## 15.3 Review of Housing Policy

### REASONS FOR CONFIDENTIALITY

**Status 51(1)(c)(ii)** - This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(c)(ii) of the Local Government (General) Regulations 2021, which states a council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: prejudice the maintenance or administration of the law.

That pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(a) of the Local Government (General) Regulations 2021 the meeting be re-opened to the public at 12.10pm

## 16 NEXT MEETING AND MEETING CLOSE

The meeting closed at 12:10pm

This page and the preceding 18 pages are the Minutes of the Ordinary Council Meeting held on Wednesday 27<sup>th</sup> March 2024 and confirmed.



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Official Manager – Peter Holt