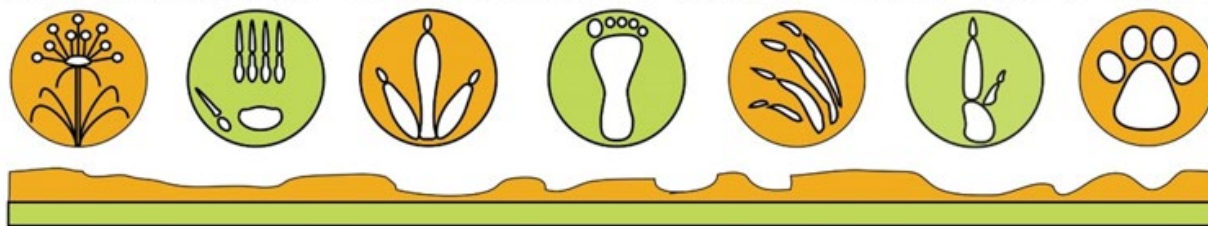


# BARKLY REGIONAL COUNCIL



## MINUTES ORDINARY COUNCIL MEETING

The meeting of the Ordinary Council Meeting of the Barkly Regional Council was held in Council Chambers, 41 Peko Road, Tennant Creek on Thursday 31 October 2024 at 9:00 am.

**Chris Kelly**  
Chief Executive Officer

### OUR VISION

We strive to be a responsive, progressive, sustainable Council which respects, listens to and empowers the people to be strong.

### The Way We Will Work

**We will make it happen!**

**We will be engaged and have regular opportunities to listen.**

**We will have strong policies and budgets to ensure our programs and services are progressive and sustainable.**

**Respect is shown in everything we do, and we have acceptance of all cultures in the Barkly Region and their practices through a culturally competent Council.**

**We are a responsible Council.**

**We will be a responsive Council.**

**We want to empower local decision making.**

**We want to ensure that our services are sustainable and that our region has a standard consistent level of services.**

**We want to be able to sustain our environment – our communities, our physical places, our people, and our organisational culture.**

**We will aggressively pursue additional funding from both levels of government to improve the standard of living of people across the region.**

**We need to be realistic, transparent, and accountable.**

# BARKLY REGIONAL COUNCIL



## ACKNOWLEDGEMENT TO COUNTRY

We acknowledge the Traditional Owners of Warumungu, Mudberra, Jingili, Wakaya, Wambaya, Waanyi, Walpiri, Warlmanpa, Alyawarr, Anmatyerre and Kaytetye Countries on which Barkly Regional Council live and work, the lands which we meet on today, and recognise their continuing connection to land, waters and culture. We pay our respects to the ancestors and elders of these lands, past, present and emerging.

May we continue to work together to Deliver sustainable outcomes through a process Based on mutual respect and understanding.

## AUDIO RECORDING OF MEETING

**An audio recording of this Council Meeting is being made for minute-taking purposes as authorised by Council Policy *Audio Recordings of Meetings*. Councillors may request, via majority vote if required, that no recording is made where issues of legitimate cultural or spiritual significance are to be discussed.**

## 1 MEETING OPENED

MEETING OPENED at 9:00 AM with Official Manager Jeff MacLeod as the Chair.

## 2 WELCOME

The Official Manager Jeff MacLeod welcomed those present to the meeting and acknowledged the traditional owners of the land.

He informed all present that an audio recording of the Council meeting was being made for minute taking purposes as authorised by Council policy.

## 3 ATTENDANCE AND APOLOGIES

**NUMBER:** 3.1  
**TITLE:** Attendance and Apologies

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### Council Members Present

1. Official Manager - Jeff MacLeod (OM)

### Staff Members Present

1. Chris Kelly - Chief Executive Officer (CEO)
2. Murray Davies - Director Corporate Services
3. Sunil Neupane - Chief Financial Officer
4. Brody Moore - Director of Operations and Commercial Services
5. Surya Godavarthi - Director of Infrastructure/Fleet
6. Susan Steele - Director of Community Development
7. Emmanuel Okumu - Governance Manager

### Resolution

**That Council:**

- a) noted the attendance.

### RESOLVED

**Moved:** Official Manager - Jeff MacLeod

**Seconded:** Official Manager - Jeff MacLeod

{carried-unan}

*Resolved OMC-24/267*

## 4 LEAVE OF ABSENCE

**NUMBER:** 4.1  
**TITLE:** Leave of Absence

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**Resolution**  
**That Council:**

1. noted that no Elected Members made any submissions for Leave of Absence.
2. resolved to accept the verbal notice of the Senior Staff members - Surya Godavarthi - Director of Infrastructure and Fleet and Murray Davies the Director of Corporate Services who will be on leave in the month of November.
3. directs that the CEO to include in the minute the Senior Staff members leave commencement and end date.

**RESOLVED**

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried-unan}

*Resolved OMC-24/268*

**Key Notes and Action**

1. The Official Manager advised that for this meeting, he will accept the verbal notice; however, moving forward, for record purposes, the Council needs to be informed by way of a report whenever any senior staff member is heading on leave. The report to the Council must include names of Officers who will be acting in those roles. OM stressed that this is required under the Local Government Act.
  2. The CEO, in response, agreed with the OM and clarified he was still working on this, and he was aware a few senior staff members were intending to go on leave; however, he was still waiting for their leave forms to be submitted before including it in his report. CEO added that this will be provided under the CEO report moving forward.
  3. CEO informed the Council that while the Director is on leave, Suryateja Gadavarthi will be the Acting Director of Infrastructure and Fleet.
  4. CEO also informed Council that while the Director is on Leave, Emily Wells will be the Acting Director of Corporate Services.
-

## 5 COUNCIL CODE OF CONDUCT

**NUMBER:** 5.1  
**TITLE:** Council Code of Conduct

---

**Resolution**  
That Council noted the Council Code of Conduct.

**RESOLVED**  
**Moved:** Official Manager - Jeff MacLeod  
**Seconded:** Official Manager - Jeff MacLeod

{carried-unan}

*Resolved OMC-24/269*

---

## 6 CONFIRMATION OF MINUTES

**NUMBER:** 6.1  
**TITLE:** Ordinary Council Meeting - 30/09/2024

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**Resolution:**

That the Minutes of the Ordinary Council Meeting - 30/09/2024 be taken as read and be accepted as a true and accurate record of that Meeting.

**RESOLVED**  
**Moved:** Official Manager - Jeff MacLeod  
**Seconded:** Official Manager - Jeff MacLeod

{carried-unan}

*Resolved OMC-24/270*

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## 7 ACCEPTANCE OF THE AGENDA AND NOTIFICATIONS OF GENERAL BUSINESS

**NUMBER:** 7.1  
**TITLE:** Notification of General Business Items

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### Resolution

That Council noted there were no matters raised by members and from the floor to be discussed in General Council Business.

### RESOLVED

**Moved:** Official Manager - Jeff MacLeod

**Seconded:** Official Manager - Jeff MacLeod

{carried-unan}

*Resolved OMC-24/271*

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**NUMBER:** 7.2  
**TITLE:** Acceptance of Agenda

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### Resolution

That the papers circulated were received for consideration at this meeting.

### RESOLVED

**Moved:** Official Manager - Jeff MacLeod

**Seconded:** Official Manager - Jeff MacLeod

{carried-unan}

*Resolved OMC-24/272*

---

## 8 CONFLICTS OF INTEREST

**NUMBER:** 8.1  
**TITLE:** Conflict of Interest

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**Resolution**  
**That Council:**

1. noted the Conflict of Interest Policy; and
2. that members did not declare any Conflicts-of-Interest.

**RESOLVED**

**Moved:** Official Manager - Jeff MacLeod

**Seconded:** Official Manager - Jeff MacLeod

{carried-unan}

*Resolved OMC-24/273*

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## 9 NOTICES OF MOTION

*Nil*

## 10 RESCISSION MOTIONS

*Nil*

## 11 LOCAL AUTHORITY

**NUMBER:** 11.1  
**TITLE:** Draft Minutes of Local Authority Meetings

### EXECUTIVE SUMMARY

Council considers the minutes of each Local Authority Ordinary Meeting or Provisional Meeting at the next Ordinary Council Meeting.

Attached are the draft (unconfirmed) minutes of the Local Authority meetings that have occurred since or could not be prepared prior to the last Ordinary Council Meeting.

The Local Authority meetings covered in this report include:

- **Ali Curung – 18<sup>th</sup> Sep 2024.**
- **Elliott – 03<sup>rd</sup> Oct 2024.**

### Resolution

**That Council:**

**Ali Curung:**

- a) approves the recommendations contained within the minutes of the Ordinary Local Authority Meetings held in Ali Curung**
- b) notes and approves the following new projects established by Local Authorities:**
  - Allocation of \$10,000 for the purchase and installation of a Shade sail.
  - Allocation of \$5,000 for the installation of speeding sign.
  - Allocation of \$20,000 for the installation of speed humps.
  - Allocation of \$10,000 for the installation of Solar lights.
  - Allocation of \$20,000 for the upgrades and development of the visitor park.
  - Allocation of additional \$35,000 for the repairs and upgrades of the basketball court in Murray Downs (which does not include the previously allocated amount of \$7,357.79)
  - Allocation of \$35,500 for the installation of two new shade structures.
  - Allocation of \$5,000 for the repairs of the movie screen.



**Elliott:**

- a) **approves the recommendations contained within the minutes of the Ordinary Local Authority Meetings held in Elliott.**

**RESOLVED**

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

**{carried-unan}**

*Resolved OMC-24/274*

### **Key Notes**

1. The Official Manager asked whether there is any particular reason why the LA projects have been sent to the Council for approval when LA already has a delegation.
  2. In reply, the CEO said the delegation Policy document is still with the CEO for approval. Also, the intention is to first provide each LA with information regarding how the delegation and the Policy will apply.
- 

**NUMBER:** 11.2

**TITLE:** Resignation of Local Authority Memberships

### **EXECUTIVE SUMMARY**

a) Council is hereby requested to endorse the recommendation of the Local Authority to revoke the membership of Christopher Neade from the Elliott Local Authority being a member absent without notice from two consecutive Local Authority meetings.

The appointment of Local Authority members is terminated in accordance with para. 2.3 of Council's Local Authority Meeting Policy which reads:

"It is important that Local Authority members attend meetings wherever possible. Appointment of a local authority member may be revoked or otherwise cease if the person:

- is absent for 2 consecutive meetings without the permission of the Local Authority."

New members are nominated and appointed in accordance with the Local Government Act 2019 (the Act), Ministerial Guidelines and Local Authority Policy para. 2.2.

b) Additionally, it is noted that several Local Authority members have resigned from their membership/s due to nominating as candidates for the Council elections and have duly submitted their resignations accordingly.

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## Resolution

1. That Council accepted and endorsed the recommendation to revoke the membership of the following members due to their absence without permission from two consecutive Local Authority meetings:

a) **Christopher Neade from the Elliott Local Authority;**

2. Council acknowledged the resignations of below Local Authority members who have stepped down from their positions to run for Council elections. These resignations have been formally submitted and are noted.

- a) Greg Marlow – Tennant Creek LA
- b) Sharen Lake – Tennant Creek LA
- c) Penelope Cowin – Tennant Creek LA
- c) Lennie Barton – Elliott LA
- d) Pam Corbett – Alpururulam LA
- e) Valarie Campbell – Alpururulam LA
- f) Noel Hayes – Ali Curung LA
- g) Andrew Tsavaris – Ali Curung LA

## RESOLVED

Moved: Official Manager - Jeff MacLeod

Seconded: Official Manager - Jeff MacLeod

{carried-unan}

*Resolved OMC-24/275*

## Key Note

1. OM asked if Chris had been contacted to ascertain if he might have had a genuine reason for missing LA meetings.
- 2.
3. In reply, Brody Moore, the Director of Operations and Remote Communities, said Chris has other obligations in the Northern Land Council and other Organisations, which has increased his workload, making it difficult for him to attend LA.
4. OM directed that the CEO ensure that the Council sends Chris a letter informing him of the resolution but, most importantly, acknowledging his contribution to the Council and LA while he was an LA member.

**NUMBER:** 11.3  
**TITLE:** Nominations of Local Authority

### EXECUTIVE SUMMARY

The recommendation put forth to the Council is to accept and endorse the nominations submitted for membership of the Authorities for the Ali Curung LA.

---

**Resolution  
That Council:**

- a) **noted and agreed to endorse the nominations submitted for membership on the Local Authorities for the Ali Curung:**
- Camus Campbell
  - Ethan Wilson

**RESOLVED**

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried-unan}

*Resolved OMC-24/276*

### Key Note

1. The Official Manager asked those present if they had any genuine reason why any of the people presented would not be suitable to be a local authority member?
  2. There was no reason raised.
-

**NUMBER:** 11.4  
**TITLE:** Action trackers of Local Authority

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**Resolution**

**That Council notes the LA action tracker.**

**RESOLVED**

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried-unan}

*Resolved OMC-24/277*

**Key Notes**

1. OM said that at this stage, LA needs to start spending funds rather than committing funds; otherwise, it may end up with late projects that may never be used.
2. The CEO agreed with the OM and said that in his program, starting with the coming Alparra LA meeting, he intends to encourage LA to expend funds.
3. OM said that the action tracker needs to indicate which items have been completed and which items are recommended for closing.
4. He further said he is aware that LA needs to close this action themselves, but once that happens, it should be reflected in the action tracker that comes to Council so that Council notes there is progress happening out there.
5. In response, the CEO indicated that many items were closed in the last Elliot LA meeting but still needed to be closed in the Action tracker. His office will follow up with officers to reflect on closed items.
6. OM guided that reports should be consolidated to be together if they are the same project. He also said that the resolution number in the two shade projects in Elliot should be added to the report for easy progress follow-up.
7. OM said that he was concerned it's 2024, yet some projects commenced as far back as 2021, making them almost three years old.
8. He directed the CEO to ensure that the project team makes this sort of project a priority and completes it or explains why the conclusion of such projects is taking this long. If it has to do with an increase in cost, the need to apply for more funding, etc., then the Council needs to be informed as soon as possible.
9. OM asked for a brief on the measures the Council administration has in place to help the Community during disasters, especially during the coming rainy and fire seasons.

10. In reply, the CEO informed the Council that although the Council has some disaster management in place, it is mainly for the Council facilities. He said disaster management, like fire fighting in the Community, is outside the Council's services.
  11. OM stressed that whereas Councils may not be the lead agencies in these sorts of disaster situations, in many jurisdictions, Councils are seen as the first point of hope as they are the local government closest to the local Community.
  12. He further said that in addition to the general expectation that the Community has in their Council for help, the Council also has offices in various remote locations. That makes the Council obligated to put in place a reasonable level of preparedness to help its staff in times of disaster. But also, as a local government of the region that uses their rates for your operations, you have to jump in and help the Community in times of disaster, and that calls for preparedness, especially knowing the type of likely issues faced by Barkly region every year.
  13. OM said that the CEO needs to ensure that our Council offices in all locations are well-equipped to handle such situations. This may require the Council to collaborate with different government agencies, ensure that the disaster MOU between the Council and other parties is up to date, and apply for more disasters to buy equipment, among other initiatives.
  14. OM noticed various LA funds have been allocated to the Vet visits program. He would like the funding checked to see that the total amount Council spends doesn't exceed what was budgeted for.
  15. He said this doesn't require waiting for the AMAC Committee to sit. The Council already knows its budget allocations, so it's just as simple as checking what LAs are allocating vs. what the Council had budgeted towards the Animal management vet visits.
-

## 12 STANDING ITEMS REPORT

**NUMBER:** 12.1  
**TITLE:** Action Register

### EXECUTIVE SUMMARY

Council considers the attached actions that have been raised at previous Council meetings and provides the status and/or updates of each action.

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#### Resolution That Council:

- a) notes the progress on the actions in the register,
- b) approves the removal of complete actions; or
- c) Makes any other direction.

#### RESOLVED

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried-unan}

*Resolved OMC-24/278*

#### Key Notes

1. OM guided that the Action register needs a resolution number for each action to be included.
2. Regarding writing to the Tribunal, the OM directed that the CEO ensure that a letter is written ASAP to the Tribunal as it's about to close for submission.
3. On training staff to know their budget, the CEO updated the Council that senior staff training is coming up, including finance and budget management.
4. OM stressed that the training needs to make officers aware of how to manage their budget as it can help save the Council from being in a similar deficit situation as this year.
5. items 5 and 6 are recommended to close on CEO action
6. On asset audit, the OM pointed out that several old items in the Asset register need to be resolved so that our register reflects correct information.

7. On the Policies, the OM said that unless such policies are urgent, it should wait for another OCM as the November OCM is already going to be sizable, and this being their first meeting, we want the agenda to be manageable and not too large.
8. Regarding the bins receipt, the OM asked for figures in dollars that the Council is expecting about the bins.
9. In reply, the Director of Operations, Brody Moore, said over 100k.
10. OM said that the CEO should see that Officers prioritise this as 100k is not little money.
11. On the Animal Management facility project issue, Broody Moore - the Director of Operations, updated the Council and said the Council just received consultation funds, and the focus now is to secure a consultant to work on the Animal management project.
12. He also informed the Council that the plan is to have the next AMAC once the new Council is in place. The agenda will include the bylaw for review, draft MOU, and Animal management plan.
13. He further said that his office is in contact with the LG department seeking their help with BRC bylaws.
14. The CEO added and informed the Council that his intention is to reduce the membership, review the terms of reference, and ensure that it is more strategic than the current membership.
15. OM said that besides the internet connection issue around that area, the CEO ensured that the Officers checked the lighting running from the pool down to the youth centre as he noticed the place was dark at around 7 pm, yet many kids were still around there.

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Meeting on hold for break at 10:35 AM

Meeting recommenced at 10 :50 AM.

**NUMBER:** 12.2  
**TITLE:** Correspondence Report

### EXECUTIVE SUMMARY

This report provides the Council with an update on correspondence received and sent by the Official Manager and/or CEO in the period subsequent to the previous report to Council.

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#### Resolution

##### That Council:

- notes the correspondence received and sent.
- considers and approves Tennant Creek Girl Guides request seeking financial assistance towards six of its members to attend the annual Awards event to be held in Darwin, 6<sup>th</sup> December.
- Inform the Tennant Creek Girl Guide that Council is happy to support with \$600.

#### RESOLVED

Moved: Official Manager - Jeff MacLeod

Seconded: Official Manager - Jeff MacLeod

{carried-unan}

*Resolved OMC-24/279*

#### Key Note

OM said the CEO handles the Process to ensure the Money is delivered as approved.

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## Standing Items Report

**NUMBER:** 12.3  
**TITLE :** Common Seal Register

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#### Resolution

That Council notes, receives and approves the Common Seal register for the month of October 2024, being ratification of the usage of the Seal on 25<sup>th</sup> October affixed to a Crown Lease extension, due to being time critical and essential to service delivery.

#### RESOLVED

Moved: Official Manager - Jeff MacLeod

Seconded: Official Manager - Jeff MacLeod

{carried-unan}

*Resolved OMC-24/280*

Key Notes- OM guided that the CEO ensures Council gets the copy back.



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## 13 OFFICIAL MANAGER, AND CEO REPORT

**NUMBER:** 13.1  
**TITLE:** Official Managers meeting report  
**Reference** <Enter Ref here>  
**Author** Jeff MacLeod – Official Manager

### EXECUTIVE SUMMARY

This report details the meetings attended by Official Manager, Jeff MacLeod.

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#### Resolution

**That Council receives and notes the Official Manager's report.**

#### RESOLVED

**Moved: Official Manager - Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Official Manager - Jeff MacLeod**

{carried-unan}

*Resolved OMC-24/281*

#### Key Notes

The Official Manager informed the Council that he attended several meetings within this period. The Meetings attended includes;

1. Ordinary Council Meeting on 29 Aug & 30 Sept 2024
  2. Audit and Risk Committee Meeting on 8 Aug & 17 Oct 2024
  3. Alpururulam Local Authority Meeting on 21 Aug & 24 Oct 2024
  4. Ampilawatja Local Authority Meeting on 14 Aug
  5. Arlparra Local Authority Meeting on 13 Aug 2024
  6. Elliott Local Authority Meeting on 3 Oct 2024
  7. Tennant Creek Local Authority Meeting on 4 Sept 2024
  8. Dep of Housing, LG & Community Development on 18 Sept, 9/10 Oct & 15 Oct 2024
  9. Barkly Regional Deal – BBT funding partners on 20 Aug 2024
  10. Barkly Regional Deal – GT meeting on 5 Sept 2024
-

**NUMBER:** 13.2  
**TITLE:** CEO's Report

## EXECUTIVE SUMMARY

This report details organisational updates and the meetings attended by CEO Chris Kelly from the 1<sup>st</sup> Oct 2024.

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### Resolution

**That Council receives the CEO's Report for the month of October and:**

- 1. Notes key personnel movement.**
- 2. Notes CEO's meeting attendance.**

### RESOLVED

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

**{carried-unan}**

*Resolved OMC-24/282*

### Key Notes

1. The CEO informed the Council of key staff movement. He said, as indicated in item 4, a few Senior Staff members were going on leave in November 2024. This includes Murray Davies - The Director of Corporate Services and Surya Godavarthi - Director of Infrastructure/Fleet.
2. He also informed Council that CFO - Romeo Mutsago no longer works at BRC as of 23rd October 2024. However, the Organisational structure was still under review, and there is no intention to urgently replace the CFO position.
3. CEO also said that the Executive Manager - Fay Summers-Rounda no longer works at BRC as of 7th October 2024. This position has been remanded from formerly the Executive Manager to the Executive Assistant. He said the position was advertised, and Lauren MacDonald emerged as the successful candidate for that role.
4. He also said the staff survey result is out and will be discussed with staff in the upcoming staff workshop in November.
5. The CEO further said there is cost savings to BRC due to a reduction in Executive Leadership Team members, reduction in position requirements and associated levels.
6. He further said that the CEO, along with other ELT members, is working hard to build relationships and trust with key stakeholders to ensure funding is appropriate for services being delivered and that future funding for projects and programs is secured
7. The CEO also outlined to the Council the several meetings he attended during this reporting period.

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## 14 OFFICERS' REPORTS

**NUMBER:** 14.1  
**TITLE:** Finance Report

### EXECUTIVE SUMMARY

The report summarizes the Finance Directorate activities for the period ended 30<sup>th</sup> September 2024.

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#### Resolution

**That Council receives and notes the Finance report.**

#### RESOLVED

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried-unan}

*Resolved OMC-24/283*

#### Key Notes

The Acting CFO informed the Council of the following;

##### Tax, Superannuation and Insurance

Goods and Services Tax – Amounts are reported and remitted monthly;

PAYG Income Tax Withheld – Amounts are reported and remitted fortnightly as part of Single Touch Payroll (STP) arrangements; and

Fringe Benefits Tax – Instalment amounts are paid quarterly with an FBT return for the 12-month period ended 31 March required to be lodged each year.

The Business Activity Statement reporting is up to date for the period ending 30th September 2024.

Employees are paid defined superannuation contributions in accordance with the superannuation legislative framework.

##### Council Grants and Projects – Tied Funding

The Council has continued to meet its financial obligations for the period, as per the attached report.

##### Acquittals and Audited Finance Report

The acquittals report for the financial year 2023-2024 is in the process. The Finance team has received the final draft copy of the general-purpose financial report for the financial year 2023-2024. This report was presented to the Audit and Risk Committee on 17th October 2024.

The Finance Team continual communication with the external auditor to finalize the audited acquittals.

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## Officers' Reports

### 14.2 General Purpose Financial Report For the Year Ended 30 June 2024

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#### Resolution

That the Council:

- A. notes and receives the Audited General purpose financial report for financial year 2023-24 and the accompanying financial statements,
- B. endorses and approves the 2023-24 Audited General purpose Financial Statements and accompanying financial statements.

#### RESOLVED

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried-unan}

*Resolved OMC-24/284*

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CONFIDENTIAL RESOLUTION - MOVED TO ORDINARY

**That the Council:**

1. notes and receives the Audited General purpose financial report for financial year 2023-24 and the accompanying financial statements,
2. endorses and approves the 2023-24 Audited General purpose Financial Statements and accompanying financial statements
3. approves the adding of the audited financial report to the annual report.
4. approves the report to be removed from confidential and published on the Council's website

#### RESOLVED

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried-unan}

*Resolved OMC-24/266*

**KEY NOTES FROM CONFIDENTIAL MINUTE**

1. The CEO informed the Council that the report had gone through the Audit & Risk Committee, and the Committee noted that the Council needed to be in a better financial position and made a number of recommendations.
2. OM thanked the CEO, staff, and auditors for promptly making this report possible. He pointed out that once this financial report is posted on the Council website and the public reads it, it's common knowledge that people are going to be concerned.
3. He, however, stressed that he was happy that, at least for the first time in a long time, the Council now has a report that reflects its true financial position. This will now help the Council make informed decisions in various areas to fix the situation.
4. OM said people need to be encouraged to read the notes associated with the report once they raise their concerns. Let them know that while they are right to be concerned, the notes within the financial report will help them understand why the Council is in such a financial position.
5. OM said that the notes explain things like now recording the untied funds as a liability instead of equity. Now, it's the officer's responsibility to ensure that those untied funds are expended and equities are recorded correctly so that the Council reduces that level of liability.
6. The CEO agreed with the OM and said that some of the things pointed out in the notes are that Councils received funds late this financial year, which will appear in next year's financials instead.
7. OM agreed and said the CEO needs to explain to the new Council in the November meeting why the Council is in such a financial position so that they can make informed decisions.
8. The CEO pointed out to the Council that his office has already started implementing controls to rectify most of the areas pointed out in this report.
9. The CEO recommended removing the PowerPoint presentation from the audited financial report because it is not part of the report and may confuse readers.
10. In reply, the OM said that the PowerPoint should be left in the report as some people who have no time to read the whole financial report can use it to understand it quickly.
11. The Official Manager said the section of the Act should be referenced in future annual reports and audited financial reports.
12. He said that though people will not be happy with the Council's financial position, the CEO and team can also use this report to explain some of the decisions the Council needs to make.
13. OM gave examples such as taking action on the overdue rates, stopping providing free administrative support to the Regional Deal, and requesting donors to increase funds for critical services where Council has been topping up because the funding received for such programs is less than what is actually required.

**NUMBER:** 14.2  
**TITLE:** Grant Report

## EXECUTIVE SUMMARY

This report presents an overview of the status of Grants applications, reporting and acquittals for the Barkly Regional Council. The report aims to provide a comprehensive understanding of the current Grants landscape and relays what grants have been applied for in the reporting period, what grants are currently opening and opening soon, what current opportunities are in progress and what previously applied for grants have been successful (or unsuccessful). In addition, reporting requirements for grants in progress is also noted.

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### Resolution

**That Council** notes and accepts the Grants Report.

### RESOLVED

**Moved:** Official Manager - Jeff MacLeod

**Seconded:** Official Manager - Jeff MacLeod

{carried-unan}

*Resolved OMC-24/285*

### Key Notes

1. ACFO informed Council that Barkly Regional Council receives around 80% of its revenue from Grants.
2. He said that Council heavily relies on external funding for specific projects and programs. However, being under administration has impacted BRC's ability to obtain grant funding.
3. He further said that due to various circumstances, such as COVID, change-over of staff and staff vacancies across the Barkly Regional Council communities and towns, there have been several grant programs that have not begun, been completed and/or been reported on or acquitted.
4. He said that over the last 3 months outstanding reporting has been drastically reduced through diligent communication and meetings between Council staff and funding bodies.
5. He said a few remain outstanding and I have made notes on these outstanding issues. There is ongoing communication between staff and funding bodies. Old outstanding reporting to date is inherited and is being worked through.
6. He said that all outstanding AAI or Alcohol Action Initiative reporting (NTG Department of Health funded) is due to projects not being completed during COVID shutdowns and staff issues.
7. He informed Council that there is ongoing communication with the funding body. Some

projects have been further delayed due to issues with staffing in Alpurrrurulam and this has been communicated to the department.

8. He said that with the installation of new contract managers at NIAA, there has been a review of reporting and the workplans for 2023 and 2024 are now due for Night Patrol, YSR and TCYC which was not communicated to us until recently. These are being worked through.
9. He said that Safe House SHIP reporting has fallen behind which means it cannot be updated in GrantsNT. These are being worked through.
10. Regarding being pro-active on the grants front, He suggested that quotes be obtained for at least 3 projects for each community according to the strategic plan so that we are ready to apply when a suitable grant arises. It is easier to get a quote updated than a full quote.
11. Director of Community Services informed Council that she had a meeting with NIAA staff to follow up on some things where she discovered that Council was not compliant with grant agreement and almost in breach of the agreement going as far back as one year and in other grants few months.
12. She said she has had discussion with the CEO and Grants Manager where they have agreed that moving forward, there is need for grants calendar to be put in place to avoid situation where Council risks being in breach due to staff movement with no proper regard.
13. OM Manager said CEO needs to ensure that proper record management is in place understanding that the issue of staff leaving organisation is unavoidable and happens everywhere, the officers in the role needs to be trained to always do due diligence and have proper record keeping where it can be accessed in the event that they leave.
14. The CEO in reply said that his Office is working to fix various historical issues and record management is one of them. He said there should be no reason for Council to go back to the funding bodies to ask for copies of documents that Council already received and recorded in a manner that present difficulties in locating it.

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**NUMBER:** 14.3  
**TITLE:** Director of Community Services Report

#### **EXECUTIVE SUMMARY**

This Community Services Directorate report is the update on current Community Care (Aged Care, NDIS), Community Safety (Night Patrol, Safe Houses) and Youth Services (Youth, Sport and Recreation) for the month of September 2024.

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#### **Resolution**

**That Council receives and notes Directorate of Community Services Report.**

#### **RESOLVED**

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

**{carried-unan}**

*Resolved OMC-24/286*

**Key Notes**

1. The Susan Steele – the Director of Community Services informed Council that her focus in September, alongside staff engagement and organisational onboarding, was vital engagement with funding bodies to analyse all current grants, examine potential shortfalls in funding and recurrent funding needs.
2. She further provided Council with update regarding services delivered in the community as follows;
3. Service delivery is running well in Elliott for 13 CHSP/NATSIFAC clients.
4. Community Care team –Service delivery remains good in Ampilatwatja for 15 CHSP/NATSIFAC clients. However, Service delivery to homelands has been difficult due to unauthorised staff absences.
5. Community Care team –Service delivery in Alpurrurulam remains satisfactory for 7 CHSP/NATSIFAC clients
6. Community Care team –Service delivery remains satisfactory in Arlparra and she indicated an increase to 21 CHSP/NATSIFAC clients. No service for Night Patrol currently exists in Arlparra – the Regional Manager is prioritising this with vacancies for a part time Team leader and one part time officer.
7. Community Care team –Service delivery in Ali Curung consists of 15 CHSP/NATSIFAC clients. And that Service delivery for Night Patrol fluctuates in Ali Curung due to staff attendance.
8. Community Safety team –Service delivery for Night Patrol varies in Wutunugurra due to local staff attendance. Youth services have been functional during the September period.
9. TCYC had a successful September school holiday program with sometimes over 150 children/young people attending sessions, including very successful family fun days at the pool and an evening disco.
10. TCYC continues to have approximately eighty young people per evening attending TCYC.
11. YouthLinx Operational Plan has been sent to TFHC for review – DCS has followed this up and we have not received YouthLinx funds for 2024/25. Discussions with TFHC with an outcome to remedy this being crucial.
12. The Director further informed Council that there are critical vacancies in the Tennant Creek based Youth services team with three leadership positions vacant including the Regional Manager and two Coordinators. The lack of funds has created an issue with the proposed organisational structure and service delivery which requires further executive analysis and discussion.



**NUMBER:** 14.4  
**TITLE:** Directorate of infrastructure/Fleet

## EXECUTIVE SUMMARY

The following report provides the Council with an overview and relevant update on Infrastructure projects managed by the directorate across the Barkly Region for the past month.

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### Resolution

**That Council receives and notes the report from the Director of Infrastructure and Fleet.**

### RESOLVED

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried-unan}

*Resolved OMC-24/287*

### Key Notes

1. OM said that he noticed little has changed in this report from what was presented in the previous OCM report of September. He said the Council needs to be informed of what is new since the last report.
2. The report needs to show them some major development or that you are facing the same challenges that require adjustment and Council resolution. It must be more than saying in progress or ongoing.
3. He advised that updates like ongoing, finished, to be completed next week need to be in the action register.
4. OM further said the Fleet report providing updates needs to be more structured and strategic, with more details covering the whole BRC fleet status than what was presented.
5. OM further advised that in future Council meetings, he would encourage all the Directors to make sure that their reports are more strategic than updates.

**NUMBER:** 14.5  
**TITLE:** Directorate of Operational Services

## EXECUTIVE SUMMARY

This report outlines the activities of the Operational Services Directorate in the areas of Municipal, Administrative and Local Government service delivery as well as the performance of contractual Commercial Services.

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### Resolution

**That Council note and accept the Operational Services Directorate Report**

### RESOLVED

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried-unan}

*Resolved OMC-24/288*

### Key Notes

1. The Director provided explanation service delivery for each community and informed Council that there were no service delivery interruptions over the reporting period.
2. He said staff in community are passionate and committed to quality outcomes for residents and support for Councils vision for improved service delivery.
3. He informed Council that on 20 August 2024, officers authorised under section 70 of the *Waste Management and Pollution Control Act 1998* (WMPC Act) conducted an inspection and assessment of compliance against environment protection licence (EPL) 315-01 at the Tennant Creek Waste Management Facility where some concerns were raised.
4. He said Barkly Regional Council was invited to make submissions about any of the observations or alleged non-compliances by Monday 14 October 2024.
5. He said that Work has commenced on addressing several non-compliant items identified on site, through the recent NT EPA Inspection. A positive report highlighted the extensive work completed by Infrastructure and Operations to address historical issues at the Landfill. EPA Inspection Report enclosed.
6. Training has commenced for new Municipal staff to work at the site, reducing weekend overtime and potential staff burnout.

**NUMBER:** 14.6  
**TITLE:** Directorate of Corporate Services

## EXECUTIVE SUMMARY

This report briefs and informs the Council regarding critical projects and matters relevant to the Corporate Services Directorate, specifically and its interaction with the whole of BRC.

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### Resolution

#### That Council:

- notes, receives and approves amendments to the Local Authorities policy
- notes and receives the Corporate Services Directorate report for the month of October 2024

### RESOLVED

Moved: Official Manager - Jeff MacLeod

Seconded: Official Manager - Jeff MacLeod

{carried-unan}

*Resolved OMC-24/289*

### Key Notes

1. OM said that with Policy that are presented to Council for review, it should be a separate report as it needs to have its own resolution number for future reference. The report needs to only indicate the section is being amended.
  2. DCS said that Council has hired the service of a consultant by the name of Gina of iFreelance to review BRC's policies. Updated Strategic policies will be presented at the Council's first meeting, 29<sup>th</sup> November.
  3. He informed Council that the Director of Corporate Services will be on leave for around ten days during November (15<sup>th</sup>–26<sup>th</sup>).
-

**ITEM NUMBER:** 14.8

**TITLE:** Annual Report 2023-2024

## **EXECUTIVE SUMMARY**

The report provides Council with the BRC Annual Report 2023 – 2024.

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### **Resolution**

That Council

- notes, receives and approves the 2023-24 Annual Report.
- approves that the report be published on the Council's website
- approves for the report to be forwarded to the Minister for Local Government and Local Government Unit

### **RESOLVED**

**Moved:** Official Manager - Jeff MacLeod

**Seconded:** Official Manager - Jeff MacLeod

{carried-unan}

*Resolved OMC-24/290*

Key Notes

There was a minor spelling amendment to made in mage 20 and 91.

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## Officers' Reports

### 14.9 Annual Report Including Audited Financials 2024

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#### Resolution

That Council:

1. approves the inclusion of the financial statements within the Annual report
2. notes, receives and approves the 2023-24 Annual Report, incorporating the annual financial statements
3. approves that the report be published on the Council's website
4. approves for the report to be forwarded to the Minister for Local Government and Local Government Unit

#### RESOLVED

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried -unan}

*Resolved OMC-24/291*

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#### CONFIDENTIAL RESOLUTION- MOVED TO ORDINARY

That Council:

1. having already approved the General Financial Finance report, approves for the inclusion of the financial statements within the Annual report
2. notes, receives and approves the 2023-24 Annual Report, incorporating the annual financial statements
3. approves the Annual Report to be moved to Open Business
4. approves the report to be published on the Council's website and in Tennant Creek times being the Local News Paper
5. approves 120 copies of the report to be printed
6. approves the report to be forwarded to the Minister for Local Government and Local Government Unit.
7. approves the changes of a minor nature at page 20 and 91 - correcting the spelling.

#### RESOLVED

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried-unan}

*Resolved OMC-24/297*

**KEY NOTES FROM CONFIDENTIAL MINUTE**

1. OM said that he was happy with the annual report and encouraged the CEO to ensure that in future annual reports, the Council will include all the things that the Council has done in the Community.
2. He said that the annual report is one of the opportunities that the Council can use to showcase its achievements by telling the members of the Community, ratepayers, donors, Ministers, Government agencies and anyone who may want to know what the Council did with their money.
3. He explained that, whereas staff work hard every day to ensure the rubbish is collected from each home in the whole region, people may only know that if you tell them in the annual report.
4. He gave examples such as outlining in the report how many loads of rubbish bins the Council collected from the Community in this financial year, how much food the Council provided to people in the Community through the Council's aged care services, how many youths did Council support through the youth centres over the whole financial year, how many street sweeping did Council do, how many dog issues did Council handle. Etc
5. OM stressed that the Council does a lot, but people may only know if you clearly tell them in the report.
6. The CEO, in response, agreed with OM and said this would be included in future annual reports.
7. OM encouraged the CEO to use the Annual Report as a gift he gives to every visitor, be it a Minister or different agency representatives who come to his office.

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## 15 GENERAL BUSINESS

**Resolution**

**That Council noticed there was no General Council Business raised at Item 7.1 as follows:**

**RESOLVED**

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

**{carried-unan}**

*Resolved OMC-24/292*

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## 16 CLOSURE TO THE PUBLIC FOR DISCUSSION OF CONFIDENTIAL ITEMS

**ITEM NUMBER:** 16.1

**TITLE:** Closure to the Public for Discussion of Confidential Items

### EXECUTIVE SUMMARY

Pursuant to section 99(2) of the *Local Government Act 2019* and clauses 51 and 52 of the *Local Government (General) Regulations 2021*, the meeting is to be closed to the public to consider confidential matters.

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#### Resolution

**That Council approves the closure of the meeting to the public as confidential items are about to be discussed.**

#### RESOLVED

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried -unan}

*Resolved OMC-24/293*

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Meeting moved to confidential session at 11:56 AM

## 17 CONFIDENTIAL REPORTS

**ITEM NUMBER:** 17.1

**TITLE:** General Purpose Financial Report For the Year Ended 30 June 2024

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### REASONS FOR CONFIDENTIALITY

**Status 51(1)(d)** - *This item is considered 'Confidential' pursuant to section 99(2) and 293(1) of the Local Government Act 2019 and section 51(1)(d) of the Local Government (General) Regulations 2021, which states a Council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.*

**ITEM NUMBER:** 17.2

**TITLE:** Purchase Order List

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## REASONS FOR CONFIDENTIALITY

**Status 51(1)(c)(i)** - This item is considered 'Confidential' pursuant to clause 51(1)(c)(i) of the Local Government (General) Regulations 2021, which states a Council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to: cause commercial prejudice to, or confer an unfair commercial advantage on, any person.

**ITEM NUMBER:** 17.3

**TITLE:** Rates Outstanding

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## REASONS FOR CONFIDENTIALITY

**Status 51(1)(d)** - This item is considered 'Confidential' pursuant to clause 51(1)(d) of the Local Government (General) Regulations 2021, which states a Council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.

**ITEM NUMBER:** 17.4

**TITLE:** Annual Report Including Audited Financials 2024

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## REASONS FOR CONFIDENTIALITY

**Status 51(1)(d)** - This item is considered 'Confidential' pursuant to clause 51(1)(d) of the Local Government (General) Regulations 2021, which states a Council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information subject to an obligation of confidentiality at law, or in equity.



**ITEM NUMBER:** 17.5

**TITLE:** Breach of Code of Conduct - LA Member

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## REASONS FOR CONFIDENTIALITY

*Status 51(1)(f) - This item is considered 'Confidential' pursuant to clause 51(1)(f) of the Local Government (General) Regulations 2021, which states a Council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, subject to subregulation (2) - information in relation to a complaint of a contravention of the code of conduct .*

## 18 DISCLOSURE OF CONFIDENTIAL RESOLUTIONS AND RE-ADMITTANCE OF THE PUBLIC

**ITEM NUMBER:** 18.1

**TITLE:** Moving Confidential Motion to Ordinary and Meeting back to Public.

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That pursuant to *section 99(1) of the Local Government Act 2019* the meeting be re-opened to the public at 11:50am.

That Council discloses the following motions from the Confidential section of this meeting into the open section:

### Item 17.4 MOTION - Annual Report Including Audited Financials 2024

That Council:

1. having already approved the General Financial statements, approves for the inclusion of the financial statements within the Annual report
2. notes, receives and approves the 2023-24 Annual Report, incorporating the annual financial statements
3. approves that the Annual Report once approved be moved to Open Business
4. approves that the report be published on the Council's website and Tennant Creek Times
5. approves for the report to be forwarded to the Minister for Local Government and Local Government Unit

### Item 17.1 MOTION - General Purpose Financial Report for the Year Ended 30 June 2024

That the Council

1. notes and receives the Audited General purpose financial report for financial year 2023-24 and the accompanying financial statements,
2. endorses and approves the 2023-24 Audited General purpose Financial Statements and accompanying financial statements.

#### RESOLVED

**Moved: Official Manager - Jeff MacLeod**

**Seconded: Official Manager - Jeff MacLeod**

{carried -unan}

*Resolved OMC-24/293*

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### 19 DATE OF NEXT MEETING

The next OCM is scheduled for 29 November 2024

### 20 MEETING CLOSURE

The meeting concluded at 12: 58 PM.

This page and the preceding 33 pages are the minutes of the meeting of the Ordinary Council Meeting held on 31st October 2024 and are unconfirmed.

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Official Manager - Jeff MacLeod