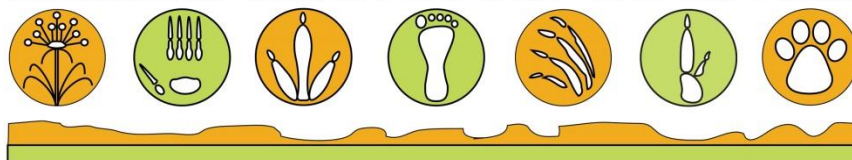


BARKLY REGIONAL COUNCIL



Resolution Register 2017 Audit Committee Meetings

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2.1 AUDIT COMMITTEE MINUTES 06 DECEMBER 2016

MOTION

That the Audit Committee

- a) Confirm the minutes of the Audit Committee Meeting held on 06 December 2016 at Tennant Creek as a true and accurate record

Moved: Cr. Bob Bagnall

Seconded: Chair Mooney

CARRIED UNAN.

Resolved AC 1/17

3.1 AUDIT COMMITTEE WORK PROGRAM

MOTION

That the Audit Committee

- a) Receive and note the report
- b) Note the progress to date on the Audit Committee Work Program

Moved: Cr. Narelle Bremner

Seconded: Cr. Neil Price

CARRIED UNAN.

Resolved AC 2/17

In relation to Item 1-1 2016-17 Budget Review #1 of the Work Program; further work is being undertaken on this report. Organisational structures were also discussed, this item is included in the forthcoming Council meeting for discussion by Council.

5.1 CHART OF ACCOUNT, INTERNAL FINANCIAL MANAGEMENT REPORTING AND MONTHLY STATUTORY REPORTING TO COUNCIL

MOTION

That the Audit Committee

- a) Receive and note the report

Moved: Cr. Bob Bagnall

Seconded: Cr. Narelle Bremner

CARRIED UNAN.

Resolved AC 3/17

MOTION

That the Audit Committee

- b) Would like to advise Council that significant progress has been made in relation to the financial reporting system upgrade. The example reports discussed at the meeting demonstrated that managers can now drill their cost centers down to transaction level and accordingly undertake more meaningful budget analysis. Further to this a clear link has been established between the management reporting structure and the statutory reporting structure. Management and staff should be congratulated for the excellent reporting system outcomes that have now been established.

Moved: Rex Mooney - Chair

Seconded: Cr. Narelle Bremner

CARRIED UNAN.

Resolved AC 4/17

5.2 FINANCE POLICIES

MOTION

That the Audit Committee

- a) Receive and note the report

Moved: Cr. Neil Price

Seconded: Cr. Narelle Bremner

CARRIED UNAN.

Resolved AC 4/17

5.3 ASSET DATA COLLECTION AND IMPROVEMENT

MOTION

That the Audit Committee

- a) Receive and note the report

Moved: Cr. Neil Price

Seconded: Cr. Narelle Bremner

CARRIED UNAN.

Resolved AC 5/17

5.4 ASSET MANAGEMENT POLICY

MOTION

That the Audit Committee

- a) Receive and note the report

Moved: Cr. Bob Bagnall

Seconded: Cr. Neil Price

CARRIED UNAN.

Resolved AC 6/17

5.5 AUDIT COMMITTEE ANNUAL REPORT 2016

MOTION

That the Audit Committee

- a) Receive and note the report

Moved: Cr. Neil Price

Seconded: Cr. Bob Bagnall

CARRIED UNAN.

Resolved AC 7/17

MOTION

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

That the Audit Committee move into confidential, the time being 1:24 pm

Moved: Cr. Narelle Bremner

Seconded: Cr. Bob Bagnall

Resolved AC 8/17

CARRIED UNAN.

6.1.1 AUDIT COMMITTEE MEMBERSHIP

The report will be dealt with under Section 65(2) (ciii) of the Local Government Act 2008 and Regulation 8 of the Local Government (Administration) Regulations 2008. It contains information that would, if publicly disclosed, be likely to prejudice the interests of council or some other person.

Resolved ACCS 1/17

Resolved ACCS 2/17

Resolved ACCS 3/17

MOTION

That the Audit Committee move back into open session, the time being 2:10 pm

Moved: Cr. Narelle Bremner

Seconded: Cr. Neil Price

Resolved AC 9/17

CARRIED UNAN.

Resolutions of the Audit Committee Meeting, Tennant Creek, 19 April 2017

2.1 MINUTES FROM PREVIOUS MEETING HELD 21 FEBRUARY 2017

MOTION

That the Committee

- a) Receive and note the minutes of the Audit Committee Meeting held 21 February 2017 as a true and accurate record

Moved: Cr. Neil Price

Seconded: Cr. Bob Bagnall

CARRIED UNAN.

Resolved AC 11/17

3.1 INTRODUCTION OF THE REGISTER OF MOTIONS

MOTION

That the Committee

- a) Receive and note the report

Moved: President Shaw

Seconded: Cr. Narelle Bremner

CARRIED UNAN.

Resolved AC 12/17

4.1 AUDIT COMMITTEE WORK PROGRAM

MOTION

That the Committee

- a) Receive and note the report
- b) Note the progress to date on the Audit Committee Work Program

Moved: Cr. Bob Bagnall

Seconded: Cr. Neil Price

CARRIED UNAN.

Resolved AC 13/17

5.1 BARKLY REGIONAL COUNCIL REGIONAL PLAN & BUDGET 2017-2018

MOTION

That the Committee

- a) Receive and note the draft Barkly Regional Council Regional Plan and Budget 2017-2018

Moved: President Shaw

Seconded: Cr. Neil Price

CARRIED UNAN.

Resolved AC 14/17

MOTION

- b) Recommend to Council that the following actions with time lines be included in the Regional plan 2017-18:
- i. The Enterprise Bargaining Agreement be updated and signed by all parties by the 31st December 2017
 - ii. A Council wide review of all staff positions be undertaken to ensure that the level staff are being paid match the roles and responsibilities outlined in the relevant job description and that the job description reflects the actual duties being undertaken. To be completed no later than 30 June 2018

Moved: President Shaw

Seconded: Cr. Bob Bagnall

CARRIED UNAN.

Resolved AC 15/17

6.1 ASSET MANAGEMENT POLICY

MOTION

That the Committee

- a) Receive and note the report
- b) Advise Council that it has reviewed and discussed the Asset Impairment & Asset Revaluation Policies and recommend the policies to be adopted

Moved: Cr. Neil Price

Seconded: President Shaw

CARRIED UNAN.

Resolved AC 16/17

6.2 AUDIT COMMITTEE TERMS OF REFERENCE

MOTION

That the Committee

- a) Receive and note the report
- b) Review the Draft Audit's Terms of Reference
- c) Endorse the revised Audit's Terms of Reference
- d) Submit the revised Terms of Reference to Council for endorsement

Moved: Cr. Bob Bagnall

Seconded: Cr. Neil Price

CARRIED UNAN.

Resolved AC 17/17

6.3 CHART OF ACCOUNT, INTERNAL FINANCIAL MANAGEMENT REPORTING AND MONTHLY STATUTORY REPORTING TO COUNCIL

MOTION

That the Committee

- a) Receive and note the report

Moved: Cr. Neil Price

Seconded: Cr. Bob Bagnall

CARRIED UNAN.

Resolved AC 18/17

6.4 ASSET DATA COLLECTION AND IMPROVEMENT

MOTION

That the Committee

- a) Receive and note the report

Moved: President Shaw

Seconded: Cr. Neil Price

CARRIED UNAN.

Resolved AC 19/17

MOTION

Members of the press and public be excluded from the meeting of the Closed Session and access to the correspondence and reports relating to the items considered during the course of the Closed Session be withheld. This action is taken in accordance with Section 65(2) of the Local Government Act, 2008 as the items lists come within the following provisions:-

That the Audit Committee move into confidential, the time being 1:59 pm

Moved: Cr. Bob Bagnall

Seconded: Cr. Neil Price

CARRIED UNAN.

Resolved AC 20/17

MOTION

That Council move back into open session at 2:00 pm

Moved: Cr. Neil Price

Seconded: President Shaw

CARRIED UNAN.

Resolved AC 21/17

Resolutions of the Audit Committee Meeting, Tennant Creek, 27 June 2017

3.1 CONFIRMATION OF PREVIOUS AUDIT COMMITTEE MEETING MINUTES HELD ON 19 APRIL 2017

MOTION

That the Committee

- a) Receive and note the minutes of the Audit Committee Meeting held on 19 April 2017 as a true and accurate record

Moved: Cr. Neil Price

Seconded: Cr. Bob Bagnall **CARRIED UNAN.**

Resolved AC 20/17

4.1 REGISTER OF MOTIONS

MOTION

That the Committee

- a) Receive and note the Register of Motions report

Moved: Cr. Bob Bagnall

Seconded: Cr. Neil Price **CARRIED UNAN.**

Resolved AC 21/17

5.1 AUDIT COMMITTEE WORK PROGRAM

MOTION

That the Committee

- a) Recommend to Council that the findings of the recent Governance Audit that relate to financial governance be referred to the Audit Committee for further consideration and comment.
- b) Advise Council that it will be exposed to a high level of financial risk in the near future due to turnover of key personnel in the Finance team. It is recommended that Senior Management prepare a report to Council explaining its plans to attempt to mitigate this risk.
- c) Requests the Barkly Regional Council CEO to update Sections 2, 3 and 6 of the Audit Committee Work Program and add any other items that need to be included.

Moved: President Shaw

Seconded: Cr. Bob Bagnall **CARRIED UNAN.**

Resolved AC 22/17

6.1 REGIONAL PLAN AND BUDGET 2017-2018

MOTION

That the Committee

- a) Advise Council that it has reviewed the Draft Regional Plan and Annual Budget for 2017-18. The Audit Committee advise Council that the plan is consistent with Council's general direction and is financially sustainable for the 2017-18 financial year.

Moved: Chair Mooney

Seconded: President Shaw

CARRIED UNAN.

Resolved AC 23/17

7.1 ASSET DATA COLLECTION AND IMPROVEMENT

MOTION

That the Committee

- a) Receive and note the report

Moved: Cr. Bob Bagnall

Seconded: Cr. Neil Price

CARRIED UNAN.

Resolved AC 24/17

7.2 BUDGET REVIEW

MOTION

That the Committee

- a) Advise Council that it has reviewed the Mid-Year Budget review and has noted its content.
- b) Advise Council that the budget reviewing process has not worked effectively throughout the 2015-16 year due to the problems experienced by the Finance team with the implementation of the Technology 1 accounting system.
- c) Advise Council that there should be an improvement in the area of Budget Reviewing in the 2017-18 financial year as the new reporting system should be functioning effectively throughout the year.

Moved: Chair Mooney

Seconded: Cr. Neil Price

CARRIED UNAN.

Resolved AC 25/17

7.3 CHART OF ACCOUNT, INTERNAL FINANCIAL MANAGEMENT REPORTING AND MONTHLY STATUTORY REPORTING TO COUNCIL

MOTION

That the Committee

- a) Receive and note the report

Moved: Cr. Bob Bagnall

Seconded: Cr. Neil Price

CARRIED UNAN.

Resolved AC 26/17

7.4 ANNUAL FINANCIAL STATEMENT PROJECT PLAN

MOTION

That the Committee

- a) Receive and note the report

Moved: President Shaw

Seconded: Cr. Neil Price

CARRIED UNAN.

Resolved AC 27/17

Resolutions of the Audit Committee Meeting,
Tennant Creek, 29 August 2017

Resolutions of the Audit Committee Meeting,
Tennant Creek, 25 October 2017